



Procurement Specialist

MPI Products, a metal parts Manufacturer is now seeking a Manufacturing Engineering Manager for our South-central Wisconsin Division near Madison. We currently have a position opening for a purchasing professional. This position is responsible for the purchase of strategic maintenance, repair, and operating commodities to include the negotiation and purchase of capital equipment and varying supplies and materials. Specifically the position evaluates purchase requests, negotiates price, payment, freight, and delivery terms and continuously evaluates our supplier base and their continuous improvement and development. These duties include administrative tasks with regard to supplier evaluations, on-time delivery ratings, and maintaining certain accounts payable packages to ensure uninterrupted manufacturing operations, while maintaining proactive communication with the position's internal customers.

Minimum Qualifications:

- 5 - 10 years' experience in purchasing
- Demonstrated knowledge of purchasing protocols
- Experience with negotiation and administration of supply agreements Proven excellent communication and organizational skills
- Computer skills in MS Office and mainframe applications

Other Qualifications Considered a Plus:

- Excellent customer service skills
- Negotiation experience with capital equipment
- Certified Purchasing Manager preferred
- Bachelor's degree

Competitive pay and benefit package included.

*Apply by e-mail and
note the position in
the subject line:
hrwi@mpiproducts.com*