

C.A.

**MINUTES OF A REGULAR PUBLIC BOARD MEETING OF  
THE BOARD OF DIRECTORS OF THE MOBILE AIRPORT AUTHORITY**

The Board of Directors of the Mobile Airport Authority, after providing proper notice in compliance with the Open Meetings Act, met for its Five Hundred and Fifty-Ninth (559) regular meeting in Mobile, Alabama on Wednesday, September 20, 2023, at approximately 8:30 a.m. The following members of the Board of Directors were physically present at the meeting:

**MEMBERS PRESENT:**

Elliot B. Maisel, Chairman; David White, Treasurer, Walter Bell; Jamie Ison. Kelly McGriff and Abe Harper, Jr.- joined by zoom. Mayor Sandy Stimpson in person as well.

**STAFF PRESENT:**

Chris Curry, Mechel Portis, Bo Britton; Russell Stallings; Vanessa Washington, Stephanie Phillips; Devon Calametti; Doug Bullock, Rita Barren, Don Shipley, Donna Anderson, Greg Harris, Mike Gunn, Amber Gill, Halina Daucet and Libby Cumlander.

**LEGAL COUNSEL:**

Alvin Hope, Attorney, Maynard Nexsen PC.

**GUESTS:** The Chairman took this time to welcome guests in attendance, and again, the Chairman especially thanked Mayor Stimpson for attending.

**APPROVAL OF MINUTES**

After a proper motion and second, the Board unanimously voted to approve and adopt the minutes.

**CHAIRMAN'S REPORT**

Things are going well; the Staff continues to work hard and there is a lot going on and the President is doing an excellent job keeping it all moving forward. Our priority project – moving the airport from Mobile Regional to Mobile International is going well. We will have some reports later on in the meeting.

**PRESIDENT'S REPORT**

The President gave his report as follows:

- Updated the Board on the land swap with the IDB, it is coming together very well. He thanked the Mayor for his assistance in the process. This swap will allow the airport to acquire 100 acres of property east of our secondary runway and to expand



the aviation platform consistent with the Masterplan. Once completed, MAA will petition the FAA to continue to develop the infrastructure associated with the east side of the airport.

- Updated on the Community College System's funding infrastructure and MOU/Lease agreement that is being developed for a new campus at the airport for aviation / engineering training.
- Continental Invitation Trip to Hong Kong/Shenzhen, China. Met with the Chairman Wong, and several members of the Continental Board and who thanked and expressed their appreciation of the Authority. Also, met and briefed the Shenzhen cargo operations at the Shenzhen Airport for discussions of potential future business. They are looking for expansion here at Brookley for their future endeavors.
- Updated on the progress on land acquisition and moving forward to a final agreement with the housing board. We are purchasing 275 acres of property for aviation expansion. We anticipate significant movement over the next months.
- HPM will update the board later in this meeting on the progress of the airport.
- Avelo has extended their schedule to April 30, 2024.

### **FINANCE REPORT**

James (Bo) Britian gave the summary of the financial report for the month of July 2023. A copy of the same was submitted to the Board for review prior to the meeting. Upon the Chairman's request, and after a lengthy discussion, a motion was duly made to accept the financials, as presented, and to ratify all interim or prior actions related thereto. Said motion was then properly seconded and unanimously approved by all Board members in attendance.

David White gave the report on the Operation Budget 2024 and recommended approval. Upon the Chairman's request, a motion was duly made to accept the Operation Budget 2024, as presented by staff and to ratify all interim or prior actions related thereto. Said motion was then properly seconded and unanimously approved by all Board members in attendance.

### **BOARD REPORTS**

The following Board reports were given as follows:

**Member, Kelly McGriff:** No report.

**Member, Walter Bell** gave his report on the Governance, Human Resources (GHR) Committee that met on September 19, 2023, at 1:30 p.m. Mr. Bell recommended dispensing with the HR Report at every regular board meeting in light of now having an HR Committee.



Member, David White: No report

Member, Jamie Ison: No report

Member, Abe Harper: No report

**OLD BUSINESS:** None.

**NEW BUSINESS:**

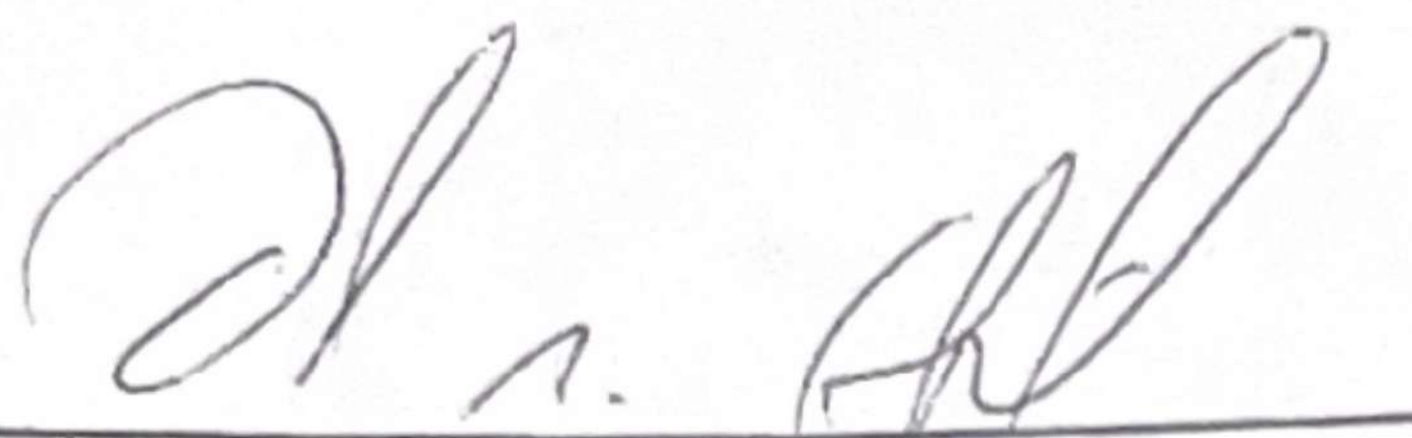
- **Human Resources Report:** Vice President of Administration, Mechel Portis provided her Human Resources Attrition Report to the Board in advance through Board vantage. Ms. Portis followed up with the Board for comments, questions, or concerns regarding her report.
- **Terminal Update:** HPM provided an in-depth update that was presented to the Board in Boardvantage. Also, at the meeting a slide show presentation on the Terminal Project Design, followed by a question and answer session from the Board. No formal action was recommended or taken.
- **CMAR Contract Agreement / Multi Use Cargo Warehouse:** a motion was made to approve an agreement with White-Spinner Construction for construction management services in support of the EDA grant sponsored *Multi-Use Cargo Warehouse*. Said motion also would grant to the President and/or the Chair the authority to consummate the agreement as presented. At the Chaiman's request, This motion was then properly seconded and unanimously approved by all board members present.
- **Alabama Department of Transportation Resolution:** A motion was made to accept and adopt, as presented, and to give the President and/or the Chair the authority to consummate the grant agreement. This motion was then duly seconded and unanimously approved by all board members present.

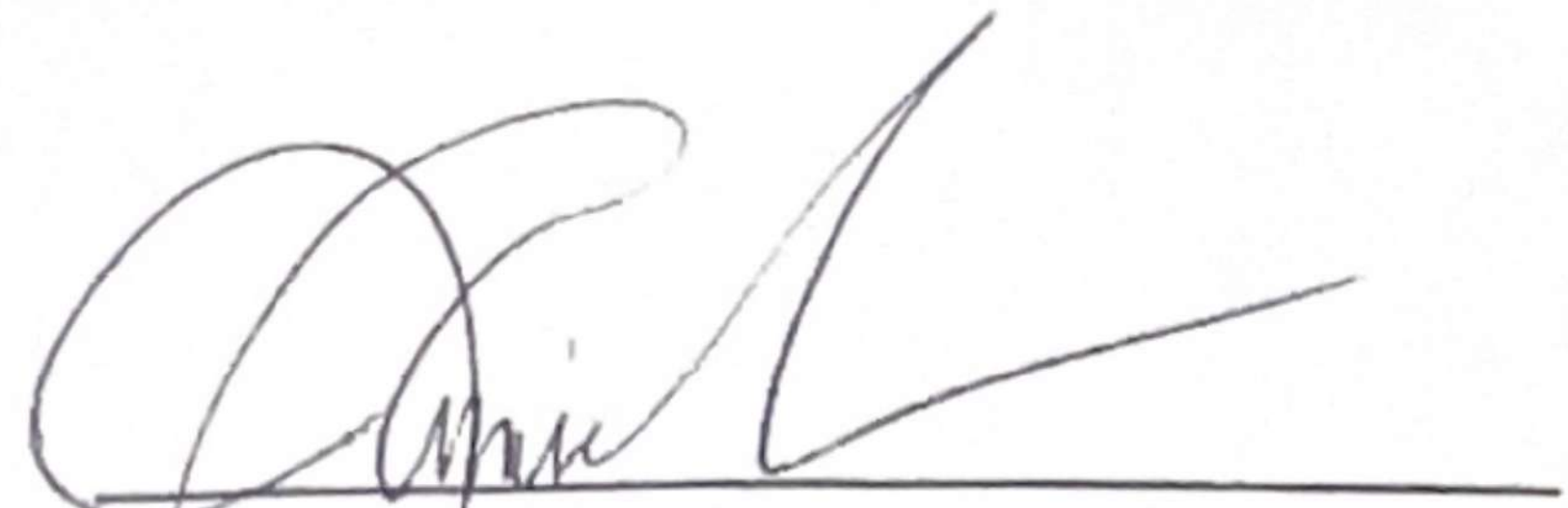
**ADJOURNMENT**

It was decided at this meeting that the December 5, 2023, Board meeting is to be cancelled and replaced with November 29, 2023. Also, a future retreat is forthcoming in 2024.

Having no further business to conduct, the Board moved to adjourn at approximately 9:26 a.m.



  
Chairman

  
Secretary