



CHILD CARE CENTER NARRATIVE

State Form 46410 (R2 / 9-05) / BCD 0078

Name of center Church of Goodness			
Address (number and street, city, state, ZIP code) 625 N. Union Street Kokomo IN 46901			
Licensed capacity		Total number of children present 4	
Discussed with: (please print) Cristi Brewer-Allen		Licensed for age(s) Through	

CHILD / STAFF RATIOS												ALL CHILDREN SUPERVISED ☒ YES ☐ NO								
IT	2	3	4	5	6	& older	<u>4</u>	:	<u>3</u>	IT	2		3	4	5	6	& older	_____	:	_____
IT	2	3	4	5	6	& older	_____	:	_____	IT	2		3	4	5	6	& older	_____	:	_____
IT	2	3	4	5	6	& older	_____	:	_____	IT	2		3	4	5	6	& older	_____	:	_____
IT	2	3	4	5	6	& older	_____	:	_____	IT	2		3	4	5	6	& older	_____	:	_____
IT	2	3	4	5	6	& older	_____	:	_____	IT	2		3	4	5	6	& older	_____	:	_____
IT	2	3	4	5	6	& older	_____	:	_____	IT	2		3	4	5	6	& older	_____	:	_____
IT	2	3	4	5	6	& older	_____	:	_____	IT	2		3	4	5	6	& older	_____	:	_____
IT	2	3	4	5	6	& older	_____	:	_____	IT	2		3	4	5	6	& older	_____	:	_____

REVIEWED FOLLOWING SECTIONS OF REVIEW / ASSESSMENT SHEETS			
Ratios / Supervision *	Naptime	Transportation	
Personnel *	Program	Posted Items *	
Policies / Procedures	Building / Grounds *	Food *	
Personal Hygiene *	Equipment	Discipline	
Staff Records	Pools	Two Year Olds	
Children's Records	Field Trips	X School Age	
Date of licensing recommendation:			
License recommended:			

INFANT TODDLER SECTIONS			
Ratios / Supervision *		Naptime	Start Time: 4:58 PM
Personnel *		Food *	End Time: 5:35 PM
Program / Activities			Type of visit: ☐ Annual ☐ Complaint ☐ Other defined visit
Building / Grounds / Equipment			

COMMENTS:

Signature of person with whom discussion took place	Title Other	Date (month, day, year) 5/29/2019
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CHILD CARE CENTER NARRATIVE

State Form 46401 (R / 8-02) / BCD 0078

Name of center
Church of Goodness

License number
Z99999

Date (month, day, year)
5/29/2019

COMMENTS

Consultant Christi Dolezal, along with Managers Nancy Chew and Pamela Roadruck arrived at 4:58 pm on Wed. May 29, 2019 at the Church of Goodness. Consultants were accompanied by Corporal Ryan Reel with the Howard County Sheriff's Department. Upon arrival, we were met by Ms. Cristi Brewer-Allen and we let her know that we were there with an administrative search warrant to seek information as to whether she is operating an unlicensed child care.

There were 3 staff, including Ms. Brewer-Allen and 4 children present, [REDACTED], 10, [REDACTED], 6, [REDACTED], 10 and [REDACTED], 9, all watching a movie in a back area. There were several little rooms that appeared to be used for child care with various toys and children's materials-legos, puzzles, books, crayons and craft supplies. There was an animal water and food dish and when asked Ms. Brewer-Allen stated she has a cat that runs around inside. When asked, Ms. Brewer-Allen stated that she does before and after school care, the parents pay for the services monthly and that the last day is Friday, May 31st, then she is closing. When asked if she would be open in the summer or open back up in the fall when school starts she stated "no, I said the last day is Friday". We asked for an attendance roster or sign in sheet and she stated she does not have one, that the last time I was there she gave it to me (which she did give me one page with names/times on it). She also stated she has around 20 children that she cares for at different times.

When asked if she had enrollment files, emergency contacts and parent information that we could look at she said no, she does not keep any of that information, she knows all of the parents and she keeps their numbers on her phone or she is Facebook friends with them and she can message them on there if she needs anything. We asked if we could see her office so she took us there. Pam asked if she could look through some of the papers on her desk and she said yes. She found a paper with fees, and a schedule with the kid's names, days they come and times before/after they attend, and the roster she had given me before. There were also blank time cards in the office. There were a few files but they were for adults that attend the homeless warming shelter that is in the same building. We asked if she transports the children and she said yes. So we asked if she has permission forms or anything and she again stated that she does not have anything, she keeps the parents numbers in her phone and she knows all of them.

Ms. Brewer-Allen stated she does not have a schedule for the children when they are there, they just play and get to choose what they do. We did observe a little kitchenette area with a refrigerator and also snacks for the children. Hanging on the entryway were papers reflecting what families owe and their balance due. Also in that room there was a white board that said Summer and had names underneath it with how many days they would be there, for example [REDACTED] 3-4 days, [REDACTED] M-F.....

Also on the board there was a schedule for [REDACTED] that had dates under it starting on the 30th up until the 7th with times beside each one. However, Ms. Brewer-Allen states that she will not be open this summer and is not opening back in the fall, May 31st is her last day open. The dates on [REDACTED] schedule are 30, 31, 3, 5, 6, and 7th, which line up with the first week of June with 7th being a Friday. At least 7 of the children names on the summer schedule match names that are on the roster she had given me on an earlier visit along with the second page I did not get earlier but is with the papers that parents owe.

***See attached for rest of narrative.