

REQUEST FOR BID

ISANTI COUNTY HIGHWAY PROJECT BIDS
CLOSE APRIL 28, 2020 AT 10:00 A.M. CONTRACT NO. 2005
NOTICE TO CONTRACTORS

Sealed bids will be received until 10:00 A.M., April 28, 2020 by the office of the Isanti County Engineer at 232 Emerson Street North, Cambridge, Minnesota 55008. Proposals will be opened and read publicly by the County Engineer or his representative at this location, immediately after the hour set for receiving bids.

Minimum wage rates to be paid by the Contractors have been predetermined and are subject to the Work Hours Act of 1962, P.L. 87-581 and implementing regulations.

READ CAREFULLY THE WAGE SCALES AND DIVISION A OF THE SPECIAL PROVISIONS AS THEY AFFECT THIS/THESE PROJECT/ PROJECTS

The Minnesota Department of Transportation hereby notifies all bidders:

in accordance with Title VI of the Civil Rights Act of 1964 (Act), as amended and Title 49, Code of Federal Regulations, Subtitle A Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation, it will affirmatively assure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded maximum opportunity to participate and/or to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, color, disability, age, religion, sex or national origin in consideration for an award;

in accordance with Title VI of the Civil Rights Act of 1964 as amended, and Title 23, Code of Federal Regulations, Part 230 Subpart A-Equal Employment Opportunity on Federal and Federal-Aid Construction Contracts (including supportive services), it will affirmatively assure increased participation of minority groups and disadvantaged persons and women in all phases of the highway construction industry, and that on any project constructed pursuant to this advertisement equal employment opportunity will be provided to all persons without regard to their race, color, disability, age, religion, sex or national origin;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.08 Unfair discriminatory Practices, it will affirmatively assure that on any project constructed pursuant to this advertisement equal employment opportunity will be offered to all persons without regard to race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age;

in accordance with the Minnesota Human Rights Act, Minnesota Statute 363A.36 Certificates of Compliance for Public Contracts, and 363A.37 Rules for Certificates of Compliance, it will assure that appropriate parties to any contract entered into pursuant to this advertisement possess valid Certificates of Compliance.

If you are not a current holder of a compliance certificate issued by the Minnesota Department of Human Rights and intend to bid on any job in this advertisement you must contact the Department of Human Rights immediately for assistance in obtaining a certificate.

The following notice from the Minnesota Department of Human Rights applies to all contractors:

"It is hereby agreed between the parties that Minnesota Statute, section 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 are incorporated into any contract between these parties based on this specification or any modification of it. A copy of Minnesota Statute 363A.36 and Minnesota Rules, parts 5000.3400 to 5000.3600 is available upon request from the contracting agency."

"It is hereby agreed between the parties that this agency will require affirmative action requirements be met by contractors in relation to Minnesota Statute 363A.36 and Minnesota Rules 5000.3600. Failure by a contractor to implement an affirmative action plan or make a good faith effort shall result in revocation of its certificate or revocation of the contract (Minnesota Statute 363A.36, Subd. 2 and 3)."

SP 030-070-012
Contract No. 2005
Ground In Wet-Reflective Pavement Markings

Project location is countywide and 14.500 miles long. The major estimated quantities are: Mobilization, 1 LS; Traffic Control, 1 LS; 6" Solid Line Multicomponent GR IN (WR), 156,760 LIN FT.

Plan and Proposal may be purchased by Mail from the office of the Isanti County Engineer at 232 Emerson Street North, Cambridge, Minnesota 55008. Please call (763) 689-1870 to purchase.

Plan and Proposal Cost; Mailed \$50.00

Proposals and Plans are non-refundable.

Purchases may be made between 7:30 A.M. and 4:00 P.M., Monday thru Friday.

Bids must be sealed, identified on the envelope and accompanied by a Bidder's Bond, Certified Check or a Corporate Surety Bond in an amount equal to five percent of the total bid and made payable to the Isanti County Treasurer.

The County Board of Commissioners reserves the right to reject any or all bids and to waive any irregularities therein, and further reserve the right to award the contract to serve the best interest of the County.

Richard Heilman, County Engineer Isanti County, Cambridge, MN 55008

Published in the Isanti-Chisago County STAR on April 2, 9, 16, 2020

ISANTI COUNTY HIGHWAY PROJECT
BIDS CLOSE May 4 AT 11:00 A.M. Contract No(s). 2001 & 2002
NOTICE TO CONTRACTORS

Sealed bids will be received until 11:00 A.M., May 4, 2020 by the office of the Isanti County Engineer located at 232 Emerson Street North, Cambridge, Minnesota. Proposals will be opened and read publicly by the County Engineer or his representative at 232 Emerson Street North, Cambridge, Minnesota, immediately after the hour set for receiving bids.

Contract No. 2001
Reclamation, Milling, Bituminous Pavement, Aggregate Surfacing, Pavement Marking

Located on CSAH's 5, 7, 14, 17 and CR's 36A, 36, 56, 64. SAP's 030-605-033, 030-607-023, 030-614-022, 030-617-002 and CP's 16-S-17-331, 20-C-36A-291, 20-C-36-292, 20-C-56-291, 19-C-64- 291. Projects total length of 20.298 miles.

The major estimated quantities are: 11,495 TON of aggregate surfacing; 1,095 TON aggregate base; 15,4661 SY of full depth reclamation; 25,4920 SY of bituminous milling; 51,200 TON of bituminous mix; 9 LS of traffic control; 3,464 LF of silt fence; 2 EA 15" GS safety apron; 18 EA 18" GS safety apron; 12 EA 24" GS safety apron; 2 EA 48" pipe apron; 54 LF 15" CAS pipe culvert; 450 LF 18" CAS pipe culvert; 374 LF 24" CAS pipe culvert; 76 LF 48" CAS pipe culvert; 327,553 LF of 4 Inch Line Point.

Contract No. 2002
Maintenance Asphalt Pavement Patching, Shoulder Aggregate Surfacing, and Bituminous Production

There are no estimated quantities for maintenance patching.

Plan and Proposal may be purchased by Mail from the office of the Isanti County Engineer at 232 Emerson Street North, Cambridge, Minnesota 55008. Please call (763) 689-1870 to purchase.

Plan and Proposal Cost; Mailed \$50.00

Proposals and Plans are non-refundable.

Purchases may be made between 7:30 A.M. and 4:00 P.M., Monday thru Friday.

Bids must be sealed, identified on the envelope and accompanied by a Bidder's Bond, Certified Check or a Corporate Surety Bond in an amount equal to five percent of the total bid and made payable to the Isanti County Treasurer.

The County Board of Commissioners reserves the right to reject any or all bids and to waive any irregularities therein, and further reserve the right to award the contract to serve the best interest of the County.

Richard Heilman, Isanti County Engineer Isanti County, Cambridge, MN 55008

Published in the Isanti-Chisago County STAR on April 9, 16, 23, 2020

ISANTI COUNTY HIGHWAY PROJECT
BIDS CLOSE May 4 AT 10:00 A.M. Contract No(s). 2003
NOTICE TO CONTRACTORS

Sealed bids will be received until

10:00 A.M., May 4, 2020 by the office of the Isanti County Engineer located at 232 Emerson Street North, Cambridge, Minnesota. Proposals will be opened and read publicly by the County Engineer or his representative at 232 Emerson Street North, Cambridge, Minnesota, immediately after the hour set for receiving bids.

Contract No. 2003
SAP 030-614-021
Shoulder Widening, Grading, Reclamation, Aggregate Base, Asphalt Pavement, and Pavement Marking.

Located on CSAH No. 14, 0.146 Mi. West of Bridge No. 30505 to 0.183 Mi. S. of CSAH No. 6. Project total length of 1.526 miles.

The major estimated quantities are: 1 LS mobilization; 1 LS clearing and grubbing; 1111 LF remove pipe culvert; 17444 CY common excavation; 13449 CY muck excavation; 37011 CY common borrow; 2200 Tons aggregate surfacing; 9850 Tons aggregate base; 20727 SY full depth reclamation; 5650 Tons bituminous mix; 1011 CY aggregate bedding; 10 EA 24" RC pipe apron; 2 EA 36" RC pipe apron; 2 EA 60" RC pipe apron; 2 EA 28" span RC pipe-arch apron; 26 EA 15" GS safety sloped apron; 684 LF 15" CS pipe culvert; 404 LF 24" RC pipe culvert; 112 LF 36" RC pipe culvert; 84 LF 60" RC pipe culvert; 72 LF 28" span RC pipe-arch culvert; 60 CY random rip rap; 1 LS traffic control; 3320 LF silt fence; 336 LF sediment control log blanket system; 4950 LBS fertilizer; 5547 SY sodding; 6871 SY rapid stabilization; 12 ACRE seeding, 12 ACRE disk anchoring; 36 TON mulch; 22732 LF 4" line point.

Plan and Proposal may be purchased by Mail from the office of the Isanti County Engineer at 232 Emerson Street North, Cambridge, Minnesota 55008. Please call (763) 689-1870 to purchase.

Plan and Proposal Cost; Mailed \$50.00

Proposals and Plans are non-refundable.

Purchases may be made between 7:30 AM and 4:00 PM, Monday thru Friday.

Bids must be sealed, identified on the envelope and accompanied by a Bidder's Bond, Certified Check or a Corporate Surety Bond in an amount equal to five percent of the total bid and made payable to the Isanti County Treasurer.

The County Board of Commissioners reserves the right to reject any or all bids and to waive any irregularities therein, and further reserve the right to award the contract to serve the best interest of the County.

Richard Heilman, Isanti County Engineer Isanti County, Cambridge, MN 55008

Published in the Isanti-Chisago County STAR on April 9, 16, 23, 2020

ADVERTISEMENT FOR BIDS
2020 TAXIWAY A RELOCATION
Cambridge Municipal Airport – Cambridge, Minnesota SEH No. CAMBR 146032

Notice is hereby given that sealed Bids will be received by the City of Cambridge until 2:00 p.m., Thursday, April 23, 2020, at the Cambridge City Hall, 300 Third Avenue NE, Cambridge, MN 55008, at which time they will be publicly opened and read aloud, for the furnishing of all labor and material for the construction of 2020 Taxiway A Relocation. Major components of the Work include: pavement removal, reclamation, geotextile fabric, aggregate base, P-401 bituminous pavement, pavement marking, turf restoration, and airfield lighting and circuitry.

Bids shall be on the form provided for that purpose and according to the Bidding Requirements prepared by Short Elliott Hendrickson Inc. (SEHI) dated April 6, 2020.

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION link and by entering eBidDocTM Number 6901175 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com.

Paper copies of the Bidding Documents may be obtained from

Docunet Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$100.

A pre-Bid conference will not be held for this project. Direct all questions to the Engineer five (5) days prior to opening of bids.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3.

Bids shall be directed to the City Administrator, securely sealed and endorsed upon the outside wrapper, "BID FOR 2020 TAXIWAY A RELOCATION, CAMBRIDGE MUNICIPAL AIRPORT."

The Airport Commission reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the Airport Commission.

Lynda Woulfe
City Administrator
City of Cambridge, Minnesota
Published in the Isanti-Chisago County STAR on April 9, 16, 23, 2020

CITY OF ISANTI
REQUEST FOR PROPOSALS FOR REFUSE SERVICES

The City of Isanti is accepting proposals for a three (3) year contract for refuse services for the City of Isanti. Specifications are available upon request from the City Clerk's Office at Isanti City Hall or online at www.cityofisanti.us. The City Council reserves the authority to waive irregularities, accept or reject any/or all proposals, and award in the best interest of the City. Proposals can be submitted via email to KBrooks@cityofisanti.us or addressed to Katie Brooks at 110 - 1st Avenue NW, PO Box 428, Isanti MN 55040. All quotes submitted must be clearly marked as "Proposal for Refuse Services" and will be accepted until 4:30 p.m. Friday, April 24, 2020.

Josi Wood
City Administrator
Published in the Isanti-Chisago County STAR on April 16, 2020

NOTICES

PUBLIC NOTICE
NORTH BRANCH TOWNSHIP
Important Information Regarding Property Assessments

This may affect your 2019 property taxes.

The Board of Appeal and Equalization for North Branch Township will meet on April 22, 2020 at 7:00 p.m. in the Assessor's Office of the Isanti County Government Center, Cambridge, Mn. The purpose of this meeting is to determine whether property in the jurisdiction has been properly valued and classified by the assessor.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you disagree with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board will review your assessments and may make corrections as needed. Generally, you must appeal to the local board before appealing to the county board of appeal and equalization.

Shawn Williams
North Branch Township Clerk
Published in the Isanti-Chisago County STAR on April 9, 16, 2020

CAMBRIDGE TOWNSHIP
LEGAL NOTICE

Important Information Regarding Assessment and Classification of Property

This may affect your 2021 property tax payments.

Notice is hereby given that the Board of Appeal and Equalization for Cambridge Township shall meet on April 23, 2020 at 7:00 p.m., at the Cambridge Township Hall located on the Isanti County Fairgrounds. The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor, and also to determine whether corrections need to be made.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your

concerns. If you are still not satisfied with the valuation or classification after discussing it with your assessor, you may appear before the Local Board of Appeal and Equalization. The board shall review the valuation, classification, or both if necessary, and shall correct it as needed. Generally, an appearance before your local board of appeal and equalization is required by law before an appeal can be taken to your county board of appeal and equalization.

Darrell Vosika
Cambridge Township Clerk
cambridgetownship@gmail.com
Published in the Isanti-Chisago County STAR on April 16, 2020

CITY OF ISANTI
ORDINANCE NO. 728
AN ORDINANCE REPEALING AND REPLACING ORDINANCE 345 ADOPTED ON OCTOBER 18, 2005 AND AMENDED BY ORDINANCE 427 ADOPTED ON JANUARY 15, 2008 AND AMENDED BY ORDINANCE 471 ADOPTED ON NOVEMBER 17, 2009 AND AMENDED BY ORDINANCE 545 ADOPTED ON NOVEMBER 20, 2012 AND AMENDED BY ORDINANCE 634 ADOPTED ON MARCH 15, 2016 AND ORDINANCE 635 ADOPTED ON MARCH 15, 2016 AND TITLED PAWN SHOPS

The City Council of the City of Isanti, Minnesota ordains:

Section 1 – Repealer.
Ordinance 345 and amending Ordinances 427, 471, 545, 634 and 635, codified in Chapter 233 of the City Code is hereby replaced in its entirety and replaced with the ordinance set forth below.

Section 2 – Ordinance. The following Chapter 233 is hereby adopted:

Chapter 233
PAWN SHOPS

§ 233-1. Purpose.

§ 233-2. Definitions.

§ 233-3. Reportable transactions.

§ 233-4. Billable transaction.

§ 233-5. License required.

§ 233-6. License fees.

§ 233-7. Expiration of license. .

§ 233-8. Application requirements.

§ 233-9. Bond requirements.

§ 233-10. Required records.

§ 233-11. Reports to Isanti Police Department.

§ 233-12. Receipt requirements.

§ 233-13. Redemption period.

§ 233-14. Holding period.

§ 233-15. Police Department order to hold property.

§ 233-16. Inspection of premises, items and records.

§ 233-17. Labeling of items.

§ 233-18. Prohibited acts.

§ 233-19. Denial, suspension or revocation of license.

§ 233-20. Business at only one place.

§ 233-21. Violations and penalties.

233-1 Purpose.

The City of Isanti finds that use of services provided by pawnbrokers provides an opportunity for the commission of crimes and their concealment because pawn businesses have the ability to receive and transfer property stolen by others easily and quickly. The City of Isanti also finds that consumer protection regulation is warranted in transactions involving pawnbrokers. The City of Isanti further finds that the pawn industry has outgrown the city's current ability to effectively or efficiently identify criminal activity related to pawn shops. The purpose of this chapter is to prevent pawn businesses from being used as facilities for the commission of crimes, and to assure that such businesses comply with basic consumer protection standards, thereby protecting the public health, safety, and general welfare of the citizens of the City.

To help the Isanti Police Department better regulate current and future pawn businesses, decrease and stabilize costs associated with the regulation of the pawn industry, and increase identification of criminal activities in the pawn industry through the timely collection and sharing of pawn transaction information, this chapter also implements and establishes the required use of an automated pawn system.

233-2 Definitions.

When used in this article, the following words shall mean:

AUTOMATED PAWN SYSTEM – A computer database, accessible from remote locations, designed to input and retrieve data on pawnbroker transactions.

PAWNBROKER – Except as provided in this paragraph,

"pawnbroker" means an person engaged in whole or in part in the business of lending money on the security of pledged goods left in pawn, or in the business of purchasing tangible personal property to be left in pawn on the condition that it may be redeemed or repurchased by the seller for a fixed price within a fixed period of time. The following are exempt from the definition of "pawnbroker": Any bank regulated by the State of Minnesota, the comptroller of the currency of the United States, the Federal Deposit Insurance Corporation, the board of governors of the Federal Reserve System, or any other federal or state authority and their affiliates; any bank or savings association whose deposits or accounts are eligible for insurance by the Federal Deposit Insurance Corporation or any successor to it and all affiliates of those banks and savings associations; any state or federally chartered credit union; and any industrial loan and thrift company or regulated lender subject to licensing and regulation by the Department of Commerce.

233-3 Reportable transaction. Every transaction conducted by a pawnbroker in which merchandise is received through a pawn, purchase, consignment or trade, or in which a pawn is renewed, extended or redeemed, or for which a unique transaction number or identifier is generated by their point-of-sale software, or an item is confiscated by law enforcement, is reportable except:

A. The bulk purchase or consignment of new or used merchandise from a merchant, manufacturer or wholesaler having an established permanent place of business, and the retail sale of said merchandise, provided the pawnbroker must maintain a record of such purchase or consignment which describes each item, and must mark each item in a manner which relates it to that transaction record.

B. Retail and wholesale sales of merchandise originally received by pawn or purchase, and for which all applicable hold and/or redemption periods have expired.

233-4 Billable transaction. Every reportable transaction conducted by a pawnbroker is a billable transaction except renewals, redemptions or extensions of existing pawns on items previously reported and continuously in the licensee's possession, voided transactions and confiscations.

233-5 License required.

No person shall engage in the business of pawnbroker at any location without a pawnbroker's license for that location. No pawnbroker license may be transferred to a different location or a different person. Issuance of a license under this chapter shall not relieve the licensee from obtaining any other licenses required to conduct business at the same or other locations.

233-6 License fees.

A. The application must be accompanied by the license fees specified, which may be amended from time to time by action of the City Council.

B. License fees will be prorated if applied for and issued after April 1st.

C. The billable transaction license fee shall reflect the cost of processing transactions and other related regulatory expenses as determined by the Isanti City Council by ordinance and adjusted as necessary. Licensees shall be notified in writing thirty (30) days before any adjustment is implemented.

D. Billable transaction fees shall be billed monthly are due and payable within thirty (30) days. Failure to do so is a violation of this chapter.

233-7 Expiration of license. All licenses shall expire on March 31st.

233-8 Application requirements.

A. Contents. An application form provided by the City Clerk's Office must be completed by every applicant for a new license or for renewal of an existing license. Every new applicant and renewals of an existing license must provide all the following information.

1. If the applicant is a natural person:

(a) The name, place and date of birth, street resident address, and phone number of applicants.

(b) Whether the applicant is a citizen of the United States or resident alien.

(c) Whether the applicant has ever used or has been known by

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a name other than the applicant's name, and if so, the name or names used and information concerning dates and places used.

(d) The name of the business if it is to be conducted under a designation, name, or style other than the name of the applicant and a certified copy of the certificate as required by Minnesota Statutes, Section 333.01, as amended from time to time.

(e) The street address at which the applicant has lived during the preceding five (5) years.

(f) The type, name and location of every business or occupation in which the applicant has been engaged during the preceding five (5) years and the name(s) and address(s) of the applicant's employer(s) and partner(s), if any, for the preceding five (5) years.

(g) Whether the applicant has ever been convicted of a felony, crime, or violation of any ordinance other than a traffic ordinance. If so, the applicant must furnish information as to the time, place, and offense of all such convictions.

(h) The physical description of the applicant.

(i) Applicant's current personal financial statement and true copies of the applicant's federal and state tax returns for the two (2) years prior to application.

(j) If the applicant does not manage the business, the name of the manager(s) or other person(s) in charge of the business and all information concerning each of them required in a. through h. of subdivision (1) of this section.

2. If the applicant is a partnership:

(a) The name(s) and address(s) of all general and limited partners and all information concerning each general partner required in subdivision (1) of this section.

(b) The name(s) of the managing partner(s) and the interest of each partner in the licensed business.

(c) A true copy of the partnership agreement shall be submitted with the application. If the partnership is required to file a certificate as to a trade name pursuant to Minnesota Statutes, Section 333.01, as amended from time to time, a certified copy of such certificate must be attached to the application.

(d) A true copy of the federal and state tax returns for partnership for the two (2) years prior to application.

(e) If the applicant does not manage the business, the name of the manager(s) or other person(s) in charge of the business and all information concerning each of them required in a. through h. of subdivision (1) of this section.

3. If the applicant is a corporation or other organization:

(a) The name of the corporation or business form, and if incorporated, the state of incorporation.

(b) A true copy of the Certificate of Incorporation, Articles of Incorporation or Association Agreement, and By-laws shall be attached to the application. If the applicant is a foreign corporation, a Certificate of Authority as required by Minnesota Statutes, Section 303.06, as amended from time to time, must be attached. Any proposed change to either the articles or the by-laws of the corporation must be reported to the City Clerk at least 14 days prior to the date such change is to be adopted by the corporation. In the case of a corporate application, the application must also describe fully the relationship of the corporation to any other corporation including the name, business address, state of incorporation, names of stockholders, directors and officers thereof as provided hereafter, but in the case of publicly-held corporations, the city may accept disclosure documents required by the Securities and Exchange Commission of the United States of America in lieu of such information.

(c) The name of the manager(s) or other person(s) in charge of the business and all information concerning each manager, proprietor, or agent required in a. through h. of subdivision (1) of this section.

(d) A list of all persons who control or own an interest in excess of five percent in such organization or business form or who are officers of the corporation or business form and all information concerning said persons required in subdivision (1) above. This subdivision (d), however, shall not apply to a corporation whose stock is publicly traded on a stock exchange and is applying for a license to be owned and operated by it.

4. For all applicants:

(a) Whether the applicant holds a current pawnbroker, precious metal dealer or secondhand goods dealer license from any other governmental unit.

(b) Whether the applicant has previously been denied, or had revoked or suspended, a pawnbroker, precious metal dealer, or secondhand dealer license from any other governmental unit.

any other governmental unit.

(c) The location of the business premises.

(d) If the applicant does not own the business premises, a true and complete copy of the executed lease.

(e) The legal description of the premises to be licensed.

(f) Whether all real estate and personal property taxes that are due and payable for the premises to be licensed have been paid, and if not paid, the years and amounts that are unpaid.

(g) Whenever the application is for premises either planned or under construction or undergoing substantial alteration, the application must be accompanied by a set of preliminary plans showing the design of the proposed premises to be licensed.

(h) Such other information as the City of Isanti or issuing authority may require.

(i) The applicant and/or their legal representative shall be present at the City Council meeting where the application for a new license, or renewal of an existing license, is under consideration. Applications will not be considered for approval unless the applicant or the applicant's legal representative is present at the meeting.

B. New manager.

1. When a licensee places a manager in charge of a business, or if the named manager(s) in charge of a licensed business changes, the licensee must complete and submit the appropriate application within 14 days. The application must include all appropriate information required in this section.

2. Upon completion of a background investigation of a new manager, the licensee must pay an amount equal to the cost of the investigation to assure compliance with this chapter. If the investigation process is conducted solely within the State of Minnesota, the fee shall be the cost of the investigation, as set by the City of Isanti. If the investigation is conducted outside the State of Minnesota, the issuing authority may recover the actual investigation costs.

C. Application execution. All applications for a license under this chapter must be signed and sworn to under oath or affirmation by the applicant. If the application is that of a natural person, it must be signed and sworn to by such person; if that of a corporation, by an officer thereof; if that of a partnership, by one of the general partners; and if that of an unincorporated association, by the manager or managing officer thereof.

D. Investigation. All license applications submitted under this article must be referred to the Isanti Police Department to conduct a background investigation. Every individual or person having any beneficial interest must be so investigated. The Isanti Police Department must investigate into the truthfulness of the statements set forth in the application. The applicant must furnish to the Isanti Police Department's license inspector such evidence as the inspector may reasonably require in support of the statements set forth in the application. The Chief of Police or their designee must report the findings and comments to the City Administrator who must order or conduct such additional investigations as the administrator deems necessary or as the City Council directs.

E. Persons ineligible for a license. No licenses under this chapter will be issued to an applicant who is a natural person, a partnership if such applicant has any general partner or managing partner, a corporation or other organization if such applicant has any manager, proprietor or agent in charge of the business to be licensed, if the applicant:

1. Is a minor at the time that the application is filed.

2. Has been convicted of any crime directly related to the occupation licensed as prescribed by Minnesota Statutes, Section 364.03, Subd. 2 as amended from time to time, and has not shown competent evidence of sufficient rehabilitation and present fitness to perform the duties of a licensee under this chapter as prescribed by Minnesota Statutes, Section 364.03, Subd. 2, as amended from time to time; and has not shown competent evidence of sufficient rehabilitation and present fitness to perform the duties of a licensee under this article as prescribed by Minnesota Statutes 364.03, Subd. 3 as amended from time to time.

3. Is not of good moral character or repute.

4. Has been the subject of an investigation by a consumer protection agency, State Attorney General's office, Better Business Bureau, or similar group or agency and such investigation has indicated a pattern of disregard of consumer rights in the conduct of the business.

5. Holds an intoxicating liquor

license under Chapter 76 of the Isanti City Code of Ordinances.

6. Has knowingly falsified or misrepresented information on the application.

7. Is not the real party with interest in the business being licensed or registered;

8. Has had an interest in a corporation, partnership, association, enterprise, business or firm that had a pawnbroker, precious metal or secondhand goods dealer's license denied or revoked as a result of a violation of law within five years of the date the license or registration application is submitted to the issuing authority; or

9. Owes taxes or assessments to the state, county, school district or City that are due or delinquent.

233-9 Bond required.

Before a license will be issued, every applicant must submit a bond on the forms provided by the licensing authority. The bond will be \$5,000. All bonds must be conditioned that the principal will observe all laws in relation to pawnbrokers, and will conduct business in conformity thereto, and that the principal will account for and deliver to any person legally entitled any goods which have come into the principal's hand through the principal's business as a pawnbroker, or in lieu thereof, will pay the reasonable value in money to the person. The bond shall contain a provision that no bond may be canceled except upon 30 days' written notice to the City of Isanti, which shall be served upon the licensing authority.

233-10 Records required.

At the time of any reportable transaction other than renewals, extensions or redemptions, every licensee must immediately record in English the following information by using ink or other indelible medium on forms or in a computerized record approved by the Isanti Police Department.

A. A complete and accurate description of each item including, but not limited to, any trademark, identification number, serial number, model number, brand name, or other identifying mark on such an item.

B. The purchase price, amount of money loaned upon, or pledged therefore.

C. The maturity date of the transaction and the amount due, including monthly and annual interest rates and all pawn fees and charges.

D. Date, time and place the item of property was received by the licensee, and the unique alpha and/or numeric transaction identifier that distinguishes it from all other transactions in the licensee's records.

E. Full name, current residence address, current residence telephone number, date of birth and accurate description of the person from whom the item of the property was received, including: sex, height, weight, race, color of eyes and color of hair.

F. The identification number and state of issue from any of the following forms of identification of the seller.

1. Current valid Minnesota driver's license.

2. Current valid Minnesota identification card.

3. Current valid photo identification card issued by another state or province of Canada.

G. The signature of the person identified in the transaction.

H. Color Photographs or videos.

1. Effective sixty (60) days from the date of notification by the Isanti Police Department of acceptable video standards the licensee must also take a color photograph or color video recording of:

(a) Each customer involved in a reportable transaction.

(b) Every item pawned or sold that does not have a unique serial or identification number permanently engraved or affixed.

2. If a photograph is taken, it must be at least two (2) inches in length by two (2) inches in width and must be maintained in such a manner that the photograph can be readily matched and correlated with all other records of the transaction to which they relate. Such photographs must be available to the Isanti Police Department or the Isanti Police Department's designee, upon request. The major portion of the photograph must include an identifiable front facial close-up of the person who pawned or sold the item. Items photographed must be accurately depicted, and serial or identification numbers shall be photographed if applicable. The licensee must inform the person that they are being photographed by displaying a sign of sufficient size in a conspicuous place in the premises. If a video photograph is taken, the video camera must zoom in on the person pawning or selling the item so as to include an identifiable close-up of that person's face. Items photographed by video must be accurately depicted. Video photographs must be electronically

referenced by time and date so they can be readily matched and correlated with all other records of the transaction to which they relate. The licensee must inform the person that he or she is being videotaped orally and by displaying a sign of sufficient size in a conspicuous place on the premises. The licensee must keep the exposed videotape for three months.

I. Digitized photographs. Effective 60 days from the date of notification by the Isanti Police Department licensees must fulfill the color photograph requirements as specified in subsection H above by submitting them as digital images, in a format specified by the issuing authority, electronically cross-referenced to the reportable transaction they are associated with. Notwithstanding the digital images may be captured from required video recordings, this provision does not alter or amend the requirements in Subsection H.

J. Renewals, extensions and redemptions. For renewals, extensions and redemptions, the licensee shall provide the original transaction identifier, the date of the current transaction, and the type of transaction.

K. Inspection of records. The records must at all reasonable times be open to inspection by the Isanti Police Department or authorized city employees or agents. Data entries shall be retained for at least three (3) years from the date of transaction. Entries of required digital images shall be retained a minimum of ninety (90) days

233-11 Reports to Isanti Police Department.

A. Effective no later than sixty (60) days after the Isanti Police Department provides licensees with the current version of the automated pawn interchange file specification format or similar automated record system that may be specified by the City. Licensees must submit every reportable transaction to the Isanti Police Department daily in the following manner: Licensees must provide to the Isanti Police Department all reportable transaction information by transferring it from their computer to the automated pawn system interchange file specification format or similar automated record system as specified by the City via a modem using the current version. All required records must be transmitted completely and accurately after the close of the business each day in accordance with standards and procedures established by the issuing authority. Any transaction that does not meet the automated pawn system interchange file specification format must be corrected and resubmitted the next business day. The licensee must display a sign of sufficient size, in a conspicuous place in the premises, which informs patrons that all transactions are reported to the Isanti Police Department daily.

B. Billable transaction fees. Licensees will be charged for each billable transaction reported to the Isanti Police Department.

1. If a licensee is unable to successfully transfer the required reports by modem, the licensee must provide the Isanti Police Department, upon request, printed copies of all reportable transactions along with the video tape(s) for that date, by noon the next business day.

2. If the problem is determined to be in the licensee's system and is not corrected by the close of the first business day following the failure, the licensee must continue to provide the required reports as detailed in the section titled DAILY REPORTS TO ISANTI POLICE DEPARTMENT (b)(1), and must be charged a fifty dollar (\$50.00) reporting failure penalty, daily, until the error is corrected.

3. If the problem is determined to be outside the licensee's system, the licensee must continue to provide the required reports as specified in the section titled DAILY REPORTS TO ISANTI POLICE DEPARTMENT (b)(1), and resubmit all such transactions via modem when the error is corrected.

4. If a licensee is unable to capture, digitize or transmit the photographs required in the section titled RECORDS REQUIRED subdivision 10, the licensee must immediately take all required photographs with a still camera, cross-reference the photographs to the correct transaction, and make the pictures available to the Isanti Police Department upon request.

5. Regardless of the cause or origin of the technical problems that prevented the licensee from uploading their reportable transactions, upon correction of the problem, the licensee shall upload every reportable transaction from every business day the problem had existed.

6. As referred to in the section titled DAILY REPORTS TO ISANTI POLICE DEPARTMENT (b) (1) through (3) notwithstanding, the Isanti Police Department may,

upon presentation of extenuating circumstances, delay the implementation of the daily reporting penalty.

233-12 Receipt required.

Every licensee must provide a receipt to the party identified in every reportable transaction and must maintain a duplicate of that receipt for three (3) years. The receipt must include at least the following information.

A. The name, address and telephone number of the licensed business.

B. The date and time the item was received by the licensee.

C. Whether the item was pawned or sold, or the nature of the transaction.

D. An accurate description of each item received including, but not limited to, any trademark, identification number, serial number, model number, brand name, or other identifying mark on such an item.

E. The signature or unique identifier of the licensee or employee that conducted the transaction.

F. The amount advanced or paid.

G. The monthly and annual interest rates, including all pawn fees and charges.

H. The last regular day of business by which the item must be redeemed by the pledger without risk that the item will be sold, and the amount necessary to redeem the pawned item on that date.

I. The full name, current residence address, current residence telephone number, and date of birth of the pledger or seller.

J. The identification number and state of issue from any of the following forms of identification of the seller:

1. Current valid Minnesota driver's license.

2. Current valid Minnesota identification card.

3. Current valid photo driver's license or identification card issued by another state or province of Canada.

4. Current valid military identification card.

5. Current valid passport.

K. Description of the pledger or seller including approximate sex, height, weight, race, color of eyes and color of hair.

L. The signature of the pledger or seller.

M. All printed statements as required by state statute 325J.04 subdivision 2 as amended from time to time, or any other applicable rule or law.

233-13 Redemption period.

Any person pledging, pawning or depositing an item for security must have a minimum of ninety (90) days from the date of that transaction to redeem the item before it may be forfeited and sold. During the ninety (90) day holding period, items may not be removed from the licensed location except as provided in the section titled BUSINESS AT ONLY ONE PLACE. Licensees are prohibited from redeeming any item to anyone other than the person to whom the receipt was issued or, to any person identified in a written and notarized authorization to redeem the property identified in the receipt, or to a person identified in writing by the pledger at the time of the initial transaction and signed by the pledger, or with approval of the Isanti Police Department license inspector. Written authorization for release of property to persons other than original pledger must be maintained along with original transaction record in accordance with the Section 233-10 Records Required.

233-14 Holding period.

Any item purchased or accepted in trade by a licensee must not be sold or otherwise transferred for 21 days from the date of the transaction. Exceptions shall be given to media items, to include VHS tapes, CD, DVD, Blue-Ray Discs, HD DVD, audio cassettes, books, video games and other items deemed similar. Such media items must not be sold or otherwise transferred for 14 days from the date of transaction.

233-15 Isanti Police Department order to hold property.

A. Investigative hold. Whenever a law enforcement official from any agency notifies a licensee not to sell an item, the item must not be sold or removed from the premises. The investigative hold shall be confirmed in writing by the originating agency within seventy-two (72) hours and will remain in effect for fifteen (15) days from the date of initial notification, or until the investigative order is canceled, or until an order to hold/confiscate is issued, pursuant to the section titled ISANTI POLICE DEPARTMENT ORDER TO HOLD PROPERTY (b), whichever comes first.

B. Order to hold. Whenever the Isanti Police Department or the Isanti Police Department's designee, notifies a licensee not to sell an item, the item must not be sold or removed from the licensed premises until authorized to be released by the Isanti Police Department or the

Isanti Police Department's designee. An order to hold can include: direct correspondence by the Isanti Police Department or Isanti Police Department's designee verbally or in writing; or a hold order within an Automated Pawn System. The order to hold shall expire ninety (90) days from the date it is placed unless the Isanti Police Department or the Isanti Police Department's designee determines the hold is still necessary and notifies the licensee in writing.

C. Order to confiscate. If an item is identified as stolen or evidence in a criminal case, the Isanti Police Department or the Isanti Police Department's designee may:

1. Physically confiscate and remove it from the shop, pursuant to a written order from the Isanti Police Department or the Isanti Police Department's designee; or

2. Place the item on hold or extend the hold as provided herein, and leave it in the licensed premises under the control of the licensee who shall be responsible for maintaining possession of the item. When an item is confiscated, the person doing so shall provide identification upon request of the licensee, and shall provide the licensee the name and phone number of the confiscating agency and investigator, and the case number related to the confiscation. When an order to hold/confiscate is no longer necessary, the Isanti Police Department or the Isanti Police Department's designee shall so notify the licensee.

233-16 Inspection of premise, items and records.

At all times during the term of the license, the licensee must allow law enforcement officials to enter the premises where the licensed business is located, including all off-site storage facilities as authorized herein, during normal business hours, except in an emergency. The purpose of inspecting such premises and inspecting the items, wares and merchandise and records therein is to verify compliance with this chapter or applicable laws.

233-17 Labeling of items.

Licensees must attach a label to every item at the time it is pawned, purchased or received in inventory from any reportable transaction. Permanently recorded on this label must be the number or name that identifies the transaction in the shop's records, the transaction date, the name of the item and the description or the model and serial number of the item as reported to the Isanti Police Department, whichever is applicable, and the date the item is out of pawn or can be sold, if applicable. Labels shall not be re-used.

233-18 Prohibited acts.

A. No person under the age of eighteen (18) years may pawn or sell or attempt to pawn or sell goods with any licensee, nor may any licensee receive any goods from a person under the age of eighteen (18) years.

B. No licensee may receive any goods from a person of unsound mind or from persons who are clearly under the influence of an intoxicating substance.

C. No licensee may receive any goods, unless the seller presents identification in the form of a valid driver's license, a valid State of Minnesota identification card, or current valid photo driver's license or identification card issued by the state or providence of residency of the person from whom the item was received, or valid passport, or valid military identification card.

D. No licensee may receive any item of property that possesses an altered or obliterated serial number or identification number or any item of property that has had its serial number removed.

E. No person may pawn, pledge, sell, consign, leave, or deposit any article of property which they do not have lawful ownership of. No person shall pawn, pledge, sell, consign, leave, or deposit the property of another, whether with permission or without; nor shall any person pawn, pledge, sell, consign, leave, or deposit any article of property in which another has a security interest in.

F. No person seeking to pawn, pledge, sell, consign, leave, or deposit any article of property with any licensee shall give a false or fictitious name; false date of birth; false or out of date address of residence; or telephone number; nor present a false or altered identification, or the identification of another; to any licensee.

233-19 Denial, suspension or revocation.

Any license under this chapter may be denied, suspended or revoked for one or more of the following reasons.

A. The proposed use does not comply with the any applicable law or rule, including applicable zoning laws.

B. The proposed use does not comply with any health, building, building maintenance or other

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provisions of this Code of Ordinances or state law.

C. The applicant or licensee has failed to comply with one or more provisions of this chapter.

D. The applicant is not a citizen of the United States or a resident alien, or upon whom it is impractical or impossible to conduct a background or financial investigation due to the unavailability of information.

E. Fraud, misrepresentation or

bribery in securing or renewing a license.

F. Fraud, misrepresentation or false statements made in the application and investigation for, or in the course of the applicant's business dealings.

G. Violation within the preceding five (5) years, of any law relating to theft, damage or trespass to property, sale of a controlled substance, or operation of a business, or any other crime showing a lack of moral turpitude.

H. The owner of the premises

licensed or to be licensed would not qualify for a license under the terms of this chapter.

233-20. Business at only one place.

A license under this chapter authorizes the licensee to carry on its business only at the permanent place of business designated in the license. However, upon written request, the Isanti Police Department license inspector may approve an off-site locked and secured storage facility. The licensee shall permit inspection of the facility in accordance with

the section titled INSPECTION OF ITEMS. All provisions of this chapter regarding record keeping and reporting apply to the facility and its contents. Property shall be stored in compliance with all provisions of city code. The licensee must either own the building in which the business is conducted, and any approved off-site storage facility, or have a lease on the business premise that extends for more than six (6) months.

233-21 Severability.

Should any section, subsection, clause or other provision of this

chapter be declared by a court of competent jurisdiction to be invalid such decision shall not affect the validity of the ordinance as a whole or any part other than the part so declared invalid.

233-22 Violations and penalties.

Any person convicted of violating any provision of this chapter is guilty of a misdemeanor, punishable by a fine of not to exceed \$1,000 or imprisonment for a period of 90 days, or both, but in either case the costs of prosecution may be added.

EFFECTIVE DATE.

This ordinance takes effect upon its passage and publication in the official newspaper of the City of Isanti.

Adopted by the Isanti City Council this 7th day of April 2020.

Mayor Jeff Johnson

Attest: Katie Brooks

Human Resources/City Clerk

Published in the Isanti-Chisago County STAR on April 16, 2020

NOTICES

CITY OF ISANTI
ORDINANCE NO. 727

AN ORDINANCE REPEALING AND REPLACING ORDINANCE 429, ADOPTED ON 2-19-2008, AND AMENDED BY THE FOLLOWING ORDINANCES: ORDINANCE 433, ADOPTED 4-1-2008; ORDINANCE 436 ADOPTED 6-3-2008; ORDINANCE 437 ADOPTED ON 6-17-2008; ORDINANCE 449, ADOPTED ON 1-6-2009; ORDINANCE 463, ADOPTED ON 8-18-2009; ORDINANCE 497, ADOPTED ON 12-7-2010; ORDINANCE 500, ADOPTED ON 3-1-2011; ORDINANCE 511, ADOPTED ON 5-3-2011; ORDINANCE 515, ADOPTED ON 7-19-2011; ORDINANCE 521, ADOPTED ON 10-18-2011; ORDINANCE 523, ADOPTED ON 12-20-2011; ORDINANCE 531, ADOPTED ON 4-17-2012; ORDINANCE 540, ADOPTED ON 8-21-2012; ORDINANCE 546, ADOPTED ON 12-18-2012; ORDINANCE 556, ADOPTED ON 6-18-2013; ORDINANCE 559, ADOPTED ON 7-16-2013; ORDINANCE 561, ADOPTED ON 8-20-2013; ORDINANCE 565, ADOPTED ON 9-17-2013; ORDINANCE 566, ADOPTED ON 10-15-2013;ORDINANCE 570, ADOPTED ON 12-17-2013; ORDINANCE 577 ADOPTED ON 4-1-2014; ORDINANCE 587, ADOPTED ON 10-7-2014; ORDINANCE 591; ADOPTED ON 12-16-2014; ORDINANCE 598, ADOPTED ON 2-17-2015; ORDINANCE 606, ADOPTED ON 4-21-2015; ORDINANCE 615, ADOPTED ON 8-5-2015; ORDINANCE 627, ADOPTED ON 12-15-2015; ORDINANCE 632, ADOPTED ON 2-2-2016; ORDINANCE 642, ADOPTED ON 5-3-2016; ORDINANCE 653, ADOPTED ON 9-2-2016; ORDINANCE 662, ADOPTED ON 12-20-2016; ORDINANCE 677, ADOPTED ON 8-2-2017; ORDINANCE 668, ADOPTED ON 1-3-2017; ORDINANCE 685, ADOPTED ON 1-2-2018; ORDINANCE 691, ADOPTED ON 6-5-2018; ORDINANCE 694, ADOPTED ON 8-8-2018; ORDINANCE 698, ADOPTED ON 12-18-2018; ORDINANCE 706, ADOPTED ON 6-4-2019; ORDINANCE 713, ADOPTED ON 12-3-2019AND TITLED FEES

The City Council of the City of Isanti, Minnesota ordains: Section 1-Repealer. Ordinances 429, 433, 436, 437, 449, 463, 497, 500, 511, 515, 521, 523, 531, 540, 546, 556, 559, 561, 565, 566 ,570, 577, 587, 598, 591, 606, 615, 627 ,632, 642, 653, 662, 677, 668, 685, 691, 694, 698, 706, and 713, codified in Chapter 160 of the City Code are hereby repealed in their entirety and replaced with the ordinance set forth below. City Code Chapter 160 is also repealed under this new ordinance.

Section 2- Ordinance. The following Ordinance is hereby adopted:

FEES

§ Section 1. Purpose. § Section 4. Summary publication

§ Section 2. Enumeration of fees.

§ Section 3. Other fees.

§ Section 4. Summary publication of chapter authorized.

Section 1. Purpose.

The City Council has determined that it is in the best interest of the residents of the City that a Fee Schedule is established that lists items that fees shall be charged for by the City of Isanti.

Section 2. Enumeration of fees.

A. Administration.

1. Administrative Citations – City Code Violations

(a) Chapter 87-5.1, Animal Litter \$75.00

(b) Chapter 216, Nuisances \$200.00

(c) Chapter 230, Park and Recreation Areas \$200.00

(d) Chapter 227, Parking and Storage \$200.00

(e) Chapter 256, Residential Property Maintenance Standards \$200.00

(f) Chapter 284, Streets and Sidewalks \$200.00

(g) Chapter 295, Tobacco, et al \$75.00

(h) Chapter 325, Water \$200.00

(i) Ordinance #445, Zoning Ordinance \$200.00

(j) Ordinance #445, Section 16 Signs \$100.00

(k) Ordinance #670, Storm Water 1st Time \$200.00

(l) Ordinance #670, Storm Water 2nd Time \$400.00

(m) Ordinance # 670, Storm Water 3rd Time \$600.00

2. Adult Use Fee \$2,500.00

3. Adult Use Investigation Fee \$300.00

4. Affidavit of Candidacy \$15.00

5. Copies \$.25 per page, plus tax

6. Dog Bite Actual cost/plus tax

7. Dog Boarding (at Impound) Per Contract

8. Dog Impound 1st Time Per Contract

9. Dog Impound 2nd Time Per Contract

10. Dog Impound 3rd Time Per Contract

Additional Fee for Pick up (7pm-8am & Holidays) Per Contract

11. Dog License (Duplicate) \$5.00

12. Dog License (Fixed) \$10.00

13. Dog License (Not) \$15.00

14. Dog License Late Fee \$5.00

15. Dog License Lifetime \$50.00

16. Euthanasia / Disposal Actual cost/plus tax

17. FAX - in \$.25 per page, plus tax

18. FAX - out \$.25 per page, plus tax

19. Gambling Permits – Application & Gambling Investigative Fee \$50.00

20. Kennel License (Commercial) \$100.00 per year

21. Kennel License (Residential) \$50.00 per year

22. Lawn Sprinkling 1st Violation \$20.00

23. Lawn Sprinkling 2nd Violation \$35.00

24. Lawn Sprinkling 3rd Violation \$50.00

25. Meeting Minutes – Copy of CD \$10.00

26. Non-Compliance Fee \$25.00

27. Notary \$5.00 per document

28. Pawnbroker/Shop \$1,500.00

29. Pawnshop Investigation Fee \$1,500.00

Initial Application Only, does not apply to Renewal

30. Pawnshop Transaction Fee Pass through costs per transaction

31. Peddler & Mobile Food Unit Permit

(a) Day \$25.00

(b) Month \$75.00

(c) Seasonal (6 months or less) \$200.00

32. Peddler or Mobile Food Unit Application Investigation Fee \$75.00

33. Retail Fire Works Permit – Application Fee \$15.00

34. Retail Fire Works Permit – Permit Fee \$25.00

35. Returned Checks \$30.00

36. Secondhand Goods Dealer \$1,500.00

37. Secondhand Goods Dealer Investigation Fee \$1,500.00

Initial Application only, not for renewals

38. Secondhand Goods Dealer, Temporary \$750.00

39. Secondhand Goods Dealer Transaction Fee Pass through costs per transaction

40. Small Wireless Facility Collocation Rental and Maintenance Fee

(a) Annual Rent per Supplement \$150.00

(b) Annual Maintenance Fee per Supplement \$25.00

41. Small Wireless Facility Electrical Service Fee

(a) Per radio node less than or equal to 100 watts \$73.00 annually

(b) Per radio node over 100 max watts: or \$182.00 annually

Actual cost of electricity annually, if costs exceed either of

the above amounts

42. Special Assessment Fee \$30.00 per assessment

Unpaid Utility Bills, Code Enforcement Violations, Etc.

43. Special Meeting Request \$500.00

44. Special Vehicle Permit \$25.00

45. Staff Time (not specified elsewhere) Actual hourly wage multiplied by 145%

B. Building Inspections.

1. Valuation Fee Schedule for Isanti.

Value of Work	Value Based on Permit Fee (Residential & Commercial)
\$501 - \$2,000	\$50 MIN. \$25 for first \$500 + \$3.50/ each additional \$100 or fraction thereof
\$2,001 – \$25,000	\$78 for first \$2,000 + \$15/ each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	\$425 for first \$25,000 + \$11/ each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	\$700 for first \$50,000 + \$8/ each additional \$1,000 or fraction thereof
\$100,001 - \$500,000	\$1,100 for first \$100,000 + \$6/ each additional \$1,000 or fraction thereof
\$500,001 - \$1,000,000	\$3,500 for first \$500,000 + \$5/ each additional \$1,000 or fraction thereof
\$1,000,001 +	\$6,000 for first \$1,000,000 + \$4/ each additional \$1,000 or fraction thereof

2. Building Permit Per Valuation Fee Schedule

3. Basement Finishes Permit Per Valuation Fee Schedule

4. City Utility Services under Driveway \$100.00

5. Commercial Landscape Escrow \$5,000.00 per site (Refundable)

6. Deck Permit Per Valuation Fee Schedule

7. Demolition Permit Minimum of \$100.00 or 1.27% of contract price

8. Right of Way Work Permit

(a) Single Residential Hookup no fee

(b) Base Fee – up to 1,000 LF \$125.00

(c) Fees in addition to base fee Work >1,000 LF \$65.00 per 1,000 LF

9. Street Cut \$125.00 plus \$5,000.00 in escrow

10. ROW Unauthorized Work \$250.00 up to double the permit fee

11. Fence Permit (Fences >7') Per Valuation Fee Schedule

12. Fire Suppressant Permit – 1.5% of project value

Commercial/Multi-Family

13. Gas Line (with mechanical permit) \$12.50 per gas line, \$25.00 minimum

14. Gas Line (without mechanical permit) \$50.00

15. Grade Survey Check

(a) Commercial \$50.00

(b) Residential \$50.00

16. Grading Permit \$150.00

17. Inspections outside of normal business hours \$75.00 (2 hr. minimum plus mileage)

18. Inspections, hourly rates

(a) Building Official \$125/hour

(b) Senior Building Official \$95/hour

(c) Fire Inspector \$90/hour

(d) Building Inspector \$75/hour

(e) Other Staff \$75/hour

19. Investigative Fee 100% of permit fee

20. Lawn Irrigation Permit \$80.00

21. License Verification Fee \$5.00

22. Mechanical Permit \$75.00 per unit

23. Mechanical Permit – 1.5% of project value

Commercial/Multi-Family

24. Minimum Permit Fee \$50.00

25. Permit Renewal after 6 mos. Of expiration 50% of original permit fee

26. Plan Check Fee 65% of calculated permit fee, when applicable

27. Plan Check Fee – Duplicate Plans Duplicate plan fees reduced to 25% of Master Plan Review

28. Plan Review (Additional) \$75.00 (1/2 hr minimum)

29. Plumbing Permit Basic (up to 4 fixtures) \$54.00

30. Plumbing Permit – job valuation > \$500 or more than 4 fixtures \$94.00

31. Plumbing Permit – 1.5% of project value

Commercial/Multi-Family

32. Pre-Final Inspection Fee (Residential) \$60.00

33. Re-Roof Permit \$80.00

34. Re-Siding Permit \$80.00

35. Residential Driveway Escrow \$2,000.00 (Refundable)

36. Residential Landscape Escrow \$6,000.00 (Refundable)

37. Residential Rental License Fee

(a) 1 Unit \$150.00

(b) 2-4 Units \$175.00

(c) 5-12 Units \$225.00

(d) 13-20 Units \$240.00

(e) 21 -50 Units \$250.00

(f) 51 + Units \$300.00

38. Rental Additional Inspections Per Inspections Hourly Rate

39. Rental License Late Fee 100% of rental license fee

40. S.E.C.- Residential \$20.00

41. S.E.C. – Commercial/Industrial \$50.00

42. SAC/WAC Inspection Fee \$37.50

43. State Surcharge Applied to all permits

44. Swimming Pool Permit \$80.00

45. Water/Sewer Line Repair Inspection Fee \$80.00

46. Window/Door Replacement Permit \$80.00

47. Electrical Inspection Fees

All Services Residential Service Change \$100.00, this includes one inspection. Or the below rates.		Circuits and Feeders The inspection fee for the installation, addition, alteration, or repair of each circuit, feeder, feeder tap, or set of transformer secondary conductors:	
0 to 300 amp	\$50	0 to 30 amp	\$8
400 amp	\$58	31 to 100	\$10
500 amp	\$72	101 to 200 amp	\$15
600 amp	\$86	300 amp	\$20
800 amp	\$114	400 amp	\$25
1000 amp	\$142	500 amp	\$30
1100 amp	\$156	600 amp	\$35
1200 amp	\$170	700 amp	\$40
Add \$15.00 for each additional 100 amps		Add \$5.00 for each additional 100 amps	

Minimum permit fee is \$50.00 plus \$1.00 state surcharge. This is for one inspection only. Minimum fee for rough-in inspection and final is \$100.00 plus \$1.00 state surcharge.

Maximum fee for single family dwelling not over 200 amps is \$150.00 plus \$1.00 state surcharge. Maximum of 30 circuits. Maximum of 2 rough-in inspections and one final inspection.

Apartment Buildings: Maximum fee per unit of an apartment or condominium complex is \$100.00. This does not cover service and house wiring. A separate permit must be issued for house wiring.

Swimming Pools: \$100.00 this includes 2 inspections

Traffic Signals: \$10.00 per each standard

Street Lighting: \$5.00 per each standard

Transformers/Generators: \$10.00 per unit + \$0.50 per KVA

Retro Fit Lighting: \$0.75 cents per fixture

Sign Transformer: \$10.00

Remote Control/Signal Circuits: \$1.00 per device

Re-inspection Fees: \$50.00

*Fees are doubled if the work starts before the permit is issued

C. Community Center.

1. Cleaning Fee (if elected by renter) \$125.00, plus tax

2. Damage Deposit \$250.00

3. Damage Fees

(a) Cleaning \$35.00 per hour minimum, plus tax

(b) Tables \$100 each, plus tax

(c) Chairs \$20.00 each, plus tax

(d) Unreturned keys \$250.00, plus tax

(e) Smoking Non-Designated Areas \$200.00, plus tax

(f) Other Items To be determined based on replacement cost, plus tax

4. Equipment Available to Rent (larger deposit may be required)

(a) LCD Home Theater Projector on Cart \$50.00, plus tax

(b) 9' Portable Screen \$20.00, plus tax

(c) Blu-Ray DVD Player \$15.00, plus tax

(d) Speakers & Microphone \$15.00, plus tax

(Includes tripod stands if requested)

(e) Podium \$10.00, plus tax

5. Non-Profit Organizations \$50.00, plus tax (full day)

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2. Beer Off-Sale (3.2)	\$150.00
3. Beer On-Sale (3.2)	\$250.00
4. Brewers Off-Sale Malt Liquor	\$310.00
5. Brewers Tap Room On-Sale	\$500.00
6. Brew Pub Off-Sale Malt Liquor	\$310.00
7. Club License (Max dictated by MN State Statutes)	\$500.00
8. Intox Liquor On-Sale	\$2,500.00
9. Intox Liquor Sunday On-Sale	\$200.00
10. Consumption and Display Permit (Annual)	\$200.00
11. Temporary Consumption and Display Permit	\$25.00
12. Temporary On-Sale 3.2 Beer License (1-4 Days)	\$50.00
13. Temporary One-Day On-Sale Intox Liquor License	\$25.00
14. Temporary On-Sale Intoxicating Liquor License (Includes Beer and Wine, 2-4 days one event)	\$50.00
15. Temporary On-Sale Intoxicating Liquor License (Multiple events)	\$500.00
16. Wine On-Sale	\$300.00
F. Parks, Recreation, and Culture Department.	
1. Copy of Comprehensive Park Plan	\$10.00
2. Community Garden – Ground Plot (Season Fee)	\$15.00
3. Community Garden – Raised Bed (Season Fee)	\$20.00
4. Farmer’s Market – Membership Fee (Annual)	\$10.00
5. Farmer’s Market – Stall Fee	
(a) Full Season	\$100.00
(b) Half Season	\$60.00
6. Farmers Market - Single Day	\$10.00
7. Park Dedication Fee (Residential)	\$1,500.00 per unit
8. Park Dedication Fee – Multi Family with Recreational Amenities – Up to 25% Reduction of \$1,500 per unit fee	
9. Park Dedication Fee (All Others)	\$1,500.00 per Commercial/Industrial Acre
10. Park Shelter Electric Box Deposit	\$50.00
11. Park Shelter Fee – Non City Resident or Business	\$10.00 plus tax
12. Special Event Cleanup Deposit	\$100.00
13. Tennis Court Usage - Resident (Individual)	
(a) 1 court	No Charge
(b) 2 courts	\$6/hr. plus tax
14. Non-Resident (Individual)	
(a) 1 court	\$6/hr. plus tax
(b) 2 courts	\$12/hr. plus tax
(c) Civic Group, Youth Organization, League, Business, Industry, Church or School Single court, per reservation	\$15/hr. plus tax
(d) Per season single court only – rates to be determined on a case-by-case basis by the Parks, Recreation, and Culture Board and City Council.	
15. Unity Park Softball Field Usage	\$25.00 plus tax per day Non- Resident \$15.00 plus tax per day Resident
G. Planning & Zoning Department.	
1. Administrative Appeals	\$200.00 plus costs
2. Administrative Permit	\$75.00
3. Administrative Subdivision	\$275.00 plus costs
4. Annexation/De-Annexation	\$100.00 plus costs
5. Comprehensive Plan Amendment	\$325.00 plus costs
6. Conditional Use Permit	\$325.00 plus costs
7. Conditional Use Permit Amendment	\$275.00 plus costs
8. Copy of Comprehensive Plan	\$50.00
9. Copy of Maps	\$.50 black and white
10. Copy of Zoning Map Fee	based on size & type of map
11. Copy of Zoning Ordinance	\$25.00
12. Copy of Engineer Design Standards	\$35.00
13. Development Agreement for Subdivisions	\$2,500.00 escrow plus costs
14. Development Agreement (Non-Subdivision)	\$1,500.00 escrow plus costs
15. Easement Application	\$200.00 plus costs
16. EAW & EIS Review	\$600.00 plus costs

17. Final Plat	\$325.00 plus \$10.00 per lot/unit plus costs (\$1,500.00 escrow)
18. Interim Use Permit	\$325.00 plus costs
19. Minor Subdivision Plat	\$325.00 plus costs (\$1,000.00 escrow)
20. Planned Unit Development – Final Plan	\$325.00 plus costs (\$1,500.00 escrow)
21. Planned Unit Development – General Plan	\$500.00 plus costs (\$1,500.00 escrow)
22. Preliminary Plat	\$500.00 plus costs (\$1,500.00 escrow)
23. Rezoning Request	\$325.00 plus costs
24. Sign Permit (permanent)	\$75.00
25. Sign Permit (temporary)	\$50.00
26. Signal Light Fee (Residential)	\$119.00 per residential unit
27. Signal Light Fee (Commercial)	\$0.10 per sq. ft. of usable Commercial lot platted
28. Site Plan Review	\$325.00 plus costs (\$1,000.00 escrow)
29. Site Plan Review Financial Surety	125% of estimated cost of site (Commercial/Industrial)improvements (driveway, parking and loading areas)
30. Text Amendment	\$275.00
31. Vacation Request	\$275.00 plus costs
32. Variance Request	\$325.00 plus costs
33. Wetlands Replacement Plan Review	\$500.00
34. Zoning Permits	\$80.00
35. Zoning Verification Letter	\$30.00
H. Police Department.	
1. Administrative Citation	\$60.00
2. Alcohol Screening	\$3.00 per time or \$75.00 per year
3. Chemical Disposal (small amount)	Cost of Disposal
4. Chemical Disposal (large Amount)	Cost of Disposal
5. Cleaning of Crime Scene	Cost of Cleanup
6. Copy of Photo	\$5.00
7. Copy of Police Report	\$.25 per page, plus tax
8. Copy of Video/Audio/DVD	\$25.00
9. Fee for Returned Check listed under Administration	
10. Fingerprinting	\$15.00 per non-resident or non-Isanti business, \$0.00 for Isanti resident or business
11. Parking Ticket	\$20.00
12. Police Records Search	\$35.00
13. Professional Hire of Police Office	Actual hourly wage multiplied by 150%
14. Reschedule Hearing on Administrative Citation	\$50.00
15. Storage Fees	\$20.00 per day
16. Towing	As per towing contract fee schedule
17. Unjust Hearing 1	50% of cost of hearing
I. Sewer and Water Department.	
1. Delinquent Posting Notice Fee	\$15.00
2. Water Meter - New Construction:	
(a) Meter (5/8 & 3/4 inch)	Cost included in permit fee
(b) Meter (larger, > 3/4 inch, diameter)	Cost minus \$304.00
(c) Replacement or additional: Meter (5/8 & 3/4 inch)	
Full Meter	\$314.00
Orion Radio	\$172.00
HRE Body	\$60.00
Copper Horn	\$82.00
(d) Meter (larger, > 3/4 inch, diameter)	Cost plus \$25.00
3. Meter Connections/Fittings	Cost
4. Meter Replacement Administrative Fee for Non-Compliance	\$75.00/month
5. Private Metered Water Sales Deposit	\$2,000.00 (refundable deposit) \$10.00 minimum and up to 1st 1000 gallons; as per rate study per/1,000 thereafter
6. Private Well Water Testing	\$90.00
7. Sewer Access Fee (SAC)	Per Ordinance per unit based on REC assessment
8. Sewer Rates	Per Ordinance
9. Storm Water Rates	Per Ordinance

10. Storm Water Escrow Commercial	\$3,000.00
11. Storm Water Escrow Residential	\$1,000.00
12. Trunk Utility Charge Residential	\$1,000.00/unit if more than one unit based on REC schedule or per Development Agreement
13. Trunk Utility Charge Commercial/Industrial	\$2,050.00 per Commercial /Industrial acre or per Development Agreement
14. Unpaid Water and Sewer	\$5.00 per month
15. Valve Plate Cover	\$100.00
16. Water Access Charge (WAC)	Per Ordinance per unit based on REC assessment
17. Water Disconnect/Reconnect	\$50.00
18. Water Disconnect / Reconnect (After hours)	\$100.00 minimum per person, after one hour \$100.00 per hour per person
19. Water Meter History Report	\$50.00
20. Water Meter Testing	1 Hour Public Works Staff plus Costs
21. Water Rates	Per Ordinance
J. Street Department.	
1. Bobcat/Tractor Charge with Operator	\$100.00 per Hour
2. Labor – During work hours	\$50.00 per Hour, half hour minimum
3. Labor – After Hours	\$100.00 per Hour, 2 hour minimum
4. Mow Charge with Operator	\$90.00 per Hour
5. Sidewalk Snow Removal	\$30.00
6. Street Cut Permit	\$1,200.00
7. Weed Whip Charge with Operator	\$75.00 per Hour
8. MINNESOTA WARN RATES	Equipment Charges Are Per Hour with Operator
	Business Hours Non-Business Hours
Road Grader with Wing,	\$160.00
Dump Truck with Snowplow and Wing, Wheel Loader	
Air Compressor with Accessories and Pickup,	\$90.00
Pickup, One Ton Trucks, Tractors	
Vactor with Pickup (Requires Two Operators) There is an additional charge of \$.35 per lineal foot for sewer cleaning.	\$135.00
Single Axle Truck, Street Sweeper,	\$125.00
Single Axle Dump Truck with Snowplow	
Six Inch Pumps with Engine	\$75.00
Skidsteer, Self-propelled Mower/	\$90.00
Snow Blower/ V Plow/Broom/	
Brush Hog/Grapple Bucket Attachment	\$75.00
All Other Equipment Such As Chain Saw, Push Mower and Weed Whips	
K. Fire.	
1. Fire Extinguisher Service Deposit Fee	\$25.00 (refundable)
2. Fire Extinguisher – Administrative Fee	\$3.00

Section 3. Other fees.
This is not an all-inclusive fee schedule for fees that may be charged by the City. The City Council is solely responsible for the setting and establishment of fees, whether listed in this Chapter or in an ordinance, a resolution or negotiated in an agreement.

Section 4. Summary publication of chapter authorized.
The City Council authorizes this Chapter to be published in summary form, with copies of the fee schedule available to the public at city hall at no charge.

Section 5. Effective date.
This ordinance takes effect upon its passage and publication in the official newspaper of the City of Isanti.
Adopted by the Isanti City Council this 7th day of April, 2020.
Mayor Jeff Johnson
Attest: Katie Brooks
Human Resources/City Clerk

Published in the Isanti-Chisago County STAR on April 16, 2020

CITY OF ISANTI

CONSUMER CONFIDENCE REPORT

Isanti 2019 Drinking Water Report

Making Safe Drinking Water

Your drinking water comes from a groundwater source: three wells ranging from 378 to 380 feet deep, that draw water from the Mt. Simon and Wonewoc-Mt.Simon aquifers.

Isanti works hard to provide you with safe and reliable drinking water that meets federal and state water quality requirements. The purpose of this report is to provide you with information on your drinking water and how to protect our precious water resources.

Contact Matt Sylvester, Public Services Director, at 763-444-5512 or msylvester@cityofisanti.us if you have questions about Isanti’s drinking water. You can also ask for information about how you can take part in decisions that may affect water quality.

The U.S. Environmental Protection Agency sets safe drinking water standards. These standards limit the amounts of specific contaminants allowed in drinking water. This ensures that tap water is safe to drink for most people. The U.S. Food and Drug Administration regulates the amount of certain contaminants in bottled water. Bottled water must provide the same public health protection as public tap water.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency’s Safe Drinking Water Hotline at 1-800-426-4791.

Isanti Monitoring Results

This report contains our monitoring results from January 1 to December 31, 2019.

We work with the Minnesota Department of Health to test drinking water for more than 100 contaminants. It is not unusual to detect contaminants in small amounts. No water supply is ever completely free of contaminants. Drinking water standards protect Minnesotans from substances that may be harmful to their health.

Learn more by visiting the Minnesota Department of Health’s webpage Basics of Monitoring and testing of Drinking Water in Minnesota (<https://www.health.state.mn.us/communities/environment/water/factsheet/sampling.html>).

How to Read the Water Quality Data Tables

The tables below show the contaminants we found last year or the most recent time we sampled for that contaminant. They also show the levels of those contaminants and the Environmental Protection Agency’s limits. Substances that we tested for but did not find are not included in the tables.

We sample for some contaminants less than once a year because their levels in water are not expected to change from year to year. If we found any of these contaminants the last time we sampled for them, we included them in the tables below with the detection date.

We may have done additional monitoring for contaminants that are not included in the Safe Drinking Water Act. To request a copy of these results, call the Minnesota Department of Health at 651-201-4700 or 1-800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Definitions

- AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
- **EPA:** Environmental Protection Agency
- **MCL (Maximum contaminant level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **MCLG (Maximum contaminant level goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **MRDL (Maximum residual disinfectant level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **MRDLG (Maximum residual disinfectant level goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- N/A (Not applicable):** Does not apply.
- **pCi/l (picocuries per liter):** A measure of radioactivity.
- **ppb (parts per billion):** One part per billion in water is like one drop in one billion drops of water, or about one drop in a swimming pool. ppb is the same as micrograms per liter (µg/l).
- **ppm (parts per million):** One part per million is like one drop in one million drops of water, or about one cup in a swimming pool. ppm is the same as milligrams per liter (mg/l).
- **PWSID:** Public water system identification.

Monitoring Results – Regulated Substances

LEAD AND COPPER – Tested at customer taps.						
Contaminant (Date, if sampled in previous year)	E P A ’ s Ideal Goal (MCLG)	E P A ’ s Action Level	90% of Results Were Less Than	Number of Homes with High Levels	Violation	Typical Sources
Lead (09/07/17)	0 ppb	90% of homes less than 15 ppb	0.58 ppb	0 out of 20	NO	Corrosion of household plumbing.
Copper (09/07/17)	0 ppm	90% of homes less than 1.3 ppm	1.01 ppm	0 out of 20	NO	Corrosion of household plumbing.

INORGANIC & ORGANIC CONTAMINANTS – Tested in drinking water.						
Contaminant (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Barium (04/11/17)	2 ppm	2 ppm	0.05 ppm	N/A	NO	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposit.
Gross Alpha	0 pCi/l	15.4 pCi/l	5.7 pCi/l	N/A	NO	Erosion of natural deposits.
Combined Radium	0 pCi/l	5.4 pCi/l	1 pCi/l	N/A	NO	Erosion of natural deposits

CONTAMINANTS RELATED TO DISINFECTION – Tested in drinking water.						
Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG or MRDLG)	E P A ’ s Limit (MCL or MRDL)	Highest Average or Highest Single Test Result	Range of Detected Tests Results	Violation	Typical Sources
Total Trihalomethanes (TTHMs)	N/A	80 ppb	13.6 ppb	N/A	NO	By-product of drinking water disinfection.
Total Haloacetic Acids (HAA)	N/A	60 ppb	8.8 ppb	N/A	NO	By-product of drinking water disinfection.
Total Chlorine	4.0 ppm	4.0 ppm	0.98 ppm	0.63 - 1.20 ppm	NO	Water additive used to control microbes.

Total HAA refers to HAA5

FROM **PUBLIC NOTICES**, PAGE **20**

OTHER SUBSTANCES – Tested in drinking water.						
Substance (Date, if sampled in previous year)	EPA's Ideal Goal (MCLG)	EPA's Limit (MCL)	Highest Average or Highest Single Test Result	Range of Detected Test Results	Violation	Typical Sources
Fluoride	4.0 ppm	4.0 ppm	0.65 ppm	0.62 - 0.68 ppm	NO	Erosion of natural deposits; Water additive to promote strong teeth.

Potential Health Effects and Corrective Actions (If Applicable)

Fluoride: If your drinking water fluoride levels are below the optimal concentration range of 0.7 to 1.2 ppm, please talk with your dentist about how you can protect your teeth and your family's teeth from tooth decay and cavities. For more information, visit: MDH Drinking Water Fluoridation (<https://www.health.state.mn.us/communities/environment/water/com/fluoride.html>).

Some People Are More Vulnerable to Contaminants in Drinking Water

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. The developing fetus and therefore pregnant women may also be more vulnerable to contaminants in drinking water. These people or their caregivers should seek advice about drinking water from their health care providers. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline at 1-800-426-4791.

Learn More about Your Drinking Water

Drinking Water Sources

Minnesota's primary drinking water sources are groundwater and surface water. Groundwater is the water found in aquifers beneath the surface of the land. Groundwater supplies 75 percent of Minnesota's drinking water. Surface water is the water in lakes, rivers, and streams above the surface of the land. Surface water supplies 25 percent of Minnesota's drinking water.

Contaminants can get in drinking water sources from the natural environment and from people's daily activities. There are five main types of contaminants in drinking water sources.

- Microbial contaminants**, such as viruses, bacteria, and parasites. Sources include sewage treatment plants, septic systems, agricultural livestock operations, pets, and wildlife.
- Inorganic contaminants** include salts and metals from natural sources (e.g. rock and soil), oil and gas production, mining and farming operations, urban stormwater runoff, and wastewater discharges.
- Pesticides and herbicides** are chemicals used to reduce or kill unwanted plants and pests. Sources include agriculture, urban stormwater runoff, and commercial and residential properties.
- Organic chemical contaminants** include synthetic and volatile organic compounds. Sources include industrial processes and petroleum production, gas stations, urban stormwater runoff, and septic systems.
- Radioactive contaminants** such as radium, thorium, and uranium isotopes come from natural sources (e.g. radon gas from soils and rock), mining operations, and oil and gas production.

SCHOOL BOARD

NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138 REGULAR SCHOOL BOARD MEETING
NORTH BRANCH AREA EDUCATION CENTER, LARGE GYM MARCH 5, 2020

The School Board of Independent School District 138 met in regular session on Thursday, March 5, 2020, at 5:30 p.m. at the North Branch Area Education Center in the Large Gym.

Board Chair Ekstrom called the meeting to order.

Roll Call: Kirby Ekstrom, Tim MacMillan, Darryl Goebel, Sarah Grovender, Kevin Bollman, Heather Osagiede, and Superintendent Henton

Others in Attendance:

Bill Stickels III, Jennifer Danielson, Katherine MacMillan, Todd Tetzlaff, Pat Tepoorten, and Arle Chambers

The Pledge of Allegiance was said by all.

Approval of Agenda:

Moved by MacMillan, seconded by Osagiede and carried unanimously to approve the agenda.

SUPERINTENDENT'S REPORT

Superintendent Henton reported on her visit to the high school on March 5, the 2018-19 graduation rates, coronavirus, e-learning days, and the Taste of Kindergarten event that is scheduled for March 31.

CONSENT ITEMS

Moved by MacMillan, seconded by Bollman and carried unanimously to approve the following consent items.

- Minutes of February 6, 2020 Special School Board Meeting
- Minutes of February 13, 2020 Regular School Board Meeting
- Minutes of February 27, 2020 Work Session
- Authorization of Payments, Transfers, and Investment Activity
 - Accounts Payable, Bank 07 – \$1,513,381.99
 - Auxiliary, Bank 12 - \$16,704.88
 - Payroll, Bank 13 - \$1,750,711.75
 - Scholarship, Bank 18 - \$7,750.00
 - High School Student Activities, Bank 31 - \$53,724.11
 - Middle School Student Activities, Bank 32 - \$109.21
- Personnel
 - ElizabethHernandez-Rojas,resignationeffectiveFebruary12,2020,as SPED Assistant at North Branch Area Middle School
 - ElizabethHernandez-Rojas,resignationeffectiveFebruary12,2020, as Lunchroom Assistant at North Branch Area Middle School
 - DanielSeiler,leaverequesteffectiveFebruary17,2020throughMarch 13, 2020, as Schoolkeeper at North Branch Area Middle School
 - KathrynAmunrud,leaverequesteffectiveforthe2020-21schoolyear,as SPED Teacher at Sunrise River Elementary School
 - PatriciaRainer,employmenteffectiveFebruary24,2020,asLunchroom Assistant at North Branch Area Middle School
 - KatieChambersErickson,employmenteffectiveFebruary26,2020,as School Age Care Adult Assistant
 - 2019-20ExtraCurricularSpringCoachPositions
 - Steve Christensen, Class 2, Step 10, as Head Coach for Baseball
 - Chad Carlson, Class 4, Step 5, as Assistant Coach for Baseball
 - Katherine Crudo, Class 2, Step 4, as Head Coach for Softball
 - Ron Trunk, Class 4, Step 10, as Assistant Coach for Softball
 - Katelyn Berg, Class 4, Step 1, as Assistant Coach for Softball
 - Brent Lundgren, Class 2, Step 4, as Head Coach for Boys Track and Field
 - Adam Wilson, Class 4, Step 5, as Assistant Coach for Track and Field
 - Abby Moon, Class 4, Step 3, as Assistant Coach for Track and Field
 - Ryan Minke, Class 3, Step 8, as Head Coach for Boys Golf
 - Jerome Huselid, Class 3, Step 6, as Head Coach for Girls Golf
 - Joel Santjer, Class 3, Step 4, as Head Coach for Boys Tennis
 - Andy Spofford, Class 5, Step 4, as Assistant Coach for Boys Tennis
 - Christine Lund, Class 9, Step 1, as Coach for Adaptive Bowling
 - Nita Worthley, Class 6, Step 3, as Coach for Middle School Track
 - Amy Randall, Class 6, Step 4, as Coach for Middle School Track
 - Josh Reistad, Class 6, Step 6, as Coach for Middle School Track
 - Kyle Kahl, Class 6, Step 8, as Coach for Middle School Baseball
 - Jim VanEerden, Class 6, Step 6, as Coach for Middle School Baseball
 - Cindy Berg, Class 6, Step 10, as Coach for Middle School Softball
 - Elizabeth Sandberg, Class 6, Step 2, as Coach for Middle School Softball
 - Alyssa Anderson, Class 6, Step 1, as Coach for Middle School Track and Field
 - Abraham Hartsell, Class 4, Step 5, as Assistant Coach for High School Track
 - Justin Voss, Class 5, Step 1, as Assistant Coach for Golf
 - 2019-20ActivityAdvisorPositions
 - Kevin Grote, Class 6, Step 3, as Advisor for Clay Target
 - Lisa Moeller, Class 6, Step 1, as Advisor for Clay Target
 - Tim Courant - Robotics Volunteer Coach
 - Barb Cummings - Robotics Volunteer Coach
 - Ken Cummings - Robotics Volunteer Coach
 - Tomy Cummings - Robotics Volunteer Coach
 - Clint Dupslaff - Robotics Volunteer Coach
 - Brandon Korkowski - Robotics Volunteer Coach
 - Nathan Korkowski - Robotics Volunteer Coach
 - Justin Larson - Robotics Volunteer Coach
 - Kayla Lenzmeier - Robotics Volunteer Coach
 - Codey Mehsikomer - Robotics Volunteer Coach
 - Adam Shoberg - Robotics Volunteer Coach
 - Dave Smith-Patras - Robotics Volunteer Coach
 - 2019-20ExtraCurricularWinterCoachPosition
 - Ed Oehlers - Volunteer Wrestling Coach
- Acceptance of Donations

Date	Donation From	Donation To	Amount	Use
2/7/20	Anderson Chiropractic Clinic – NB, MN	NBHS Athletics	\$100.00	Girls Basketball Donation
2/7/20	Emily Essling – NB, MN	NBHS Athletics	\$50.00	Girls Basketball Donation

The Minnesota Department of Health provides information about your drinking water source(s) in a source water assessment, including:

- How Isanti is protecting your drinking water source(s);
- Nearby threats to your drinking water sources;
- How easily water and pollution can move from the surface of the land into drinking water sources, based on natural geology and the way wells are constructed.

Find your source water assessment at Source Water Assessments (<https://www.health.state.mn.us/communities/environment/water/swp/swa>) or call 651-201-4700 or 1- 800-818-9318 between 8:00 a.m. and 4:30 p.m., Monday through Friday.

Lead in Drinking Water

You may be in contact with lead through paint, water, dust, soil, food, hobbies, or your job. Coming in contact with lead can cause serious health problems for everyone. There is no safe level of lead. Babies, children under six years, and pregnant women are at the highest risk.

Lead is rarely in a drinking water source, but it can get in your drinking water as it passes through lead service lines and your household plumbing system. Isanti is responsible for providing high quality drinking water, but it cannot control the plumbing materials used in private buildings.

Read below to learn how you can protect yourself from lead in drinking water.

- 1. Let the water run** for 30-60 seconds before using it for drinking or cooking if the water has not been turned on in over six hours. If you have a lead service line, you may need to let the water run longer. A service line is the underground pipe that brings water from the main water pipe under the street to your home.
 - You can find out if you have a lead service line by contacting your public water system, or you can check by following the steps at: <https://www.mprnews.org/story/2016/06/24/npr-find-lead-pipes-in-your-home>
 - The only way to know if lead has been reduced by letting it run is to check with a test. If letting the water run does not reduce lead, consider other options to reduce your exposure.
- 2. Use cold water** for drinking, making food, and making baby formula. Hot water releases more lead from pipes than cold water.
- 3. Test your water.** In most cases, letting the water run and using cold water for drinking and cooking should keep lead levels low in your drinking water. If you are still concerned about lead, arrange with a laboratory to test your tap water. Testing your water is important if young children or pregnant women drink your tap water.
 - Contact a Minnesota Department of Health accredited laboratory to get a sample container and instructions on how to submit a sample: Environmental Laboratory Accreditation Program (<https://eldo.web.health.state.mn.us/public/accreditedlabs/labsearch.seam>)
 - The Minnesota Department of Health can help you understand your test results.
- 4. Treat your water** if a test shows your water has high levels of lead after you let the water run.

-Read about water treatment units:
 Point-of-Use Water Treatment Units for Lead Reduction (<https://www.health.state.mn.us/communities/environment/water/factsheet/poulead.html>)

Learn more:
 -Visit Lead in Drinking Water (<https://www.health.state.mn.us/communities/environment/water/contaminants/lead.html>)

-Visit Basic Information about Lead in Drinking Water (<http://www.epa.gov/safewater/lead>)

-Call the EPA Safe Drinking Water Hotline at 1-800-426-4791.To learn about how to reduce your contact with lead from sources other than your drinking water, visit Lead Poisoning Prevention: Common Sources (<https://www.health.state.mn.us/communities/environment/lead/sources.html>).

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2/7/20	NBFR LLC – NB, MN	NBHS Athletics	\$150.00	Girls Basketball Donation
2/7/20	Nordberg Enterprises, Inc. (Domino's)–NB, MN	NBHS Athletics	\$100.00	Girls Basketball Donation
2/7/20	Pizza Pub of North Branch, LLC – NB, MN	NBHS Athletics	\$100.00	Girls Basketball Donation
2/14/20	Anonymous Cash Donations, Caroling at County Market	NBHS Athletics	\$665.10	Choir Program Donation
2/14/20	Anonymous Cash Donations, Caroling at County Market	NBHS Athletics	\$665.00	Band Program Donation
2/27/20	Immanuel Evangelical Lutheran Church of Almelund – Almelund, MN	NBAPS	\$1,000.00	Delinquent Lunch Account Donations
2/29/20	Vikings Boys Basketball Assoc. – NB, MN	NBHS Scholarship A/C	\$500.00	Scholarship Donation
		Total	\$3,330.10	
FEB	The Minnesota Vikings	Donated Two Flag Football Kits & Curriculum Book to Sunrise River Elementary		

OPEN MIC

No one signed up for open mic.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

A. Approval of Budget Recommendation for FY2020-21
 Moved by MacMillan, seconded by Grovender and carried unanimously to approve the budget recommendation for FY2020-21.

B. Approval of Resolution Relating to the Termination and Nonrenewal of the Following Probationary Teacher
 Member MacMillan introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE TEACHING CONTRACT OF ELIZABETH SANDBERG, A PROBATIONARY TEACHER.

WHEREAS, Elizabeth Sandberg is a probationary teacher in Independent School District No. 138. BE IT RESOLVED, by the School Board of Independent School District No. 138, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Elizabeth Sandberg, a probationary teacher in Independent School District No. 138, is hereby terminated at the close of the current 2019-20 school year. BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-RENEWAL

Ms. Elizabeth Sandberg Address
 City, State, Zip Code
 Dear Ms. Sandberg:
 You are hereby notified that at a regular meeting of the School Board of Independent School District No. 138 held on March 5, 2020, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2020-21 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.
 You may officially request that the school board give its reasons for the non- renewal of your teaching contract. For your information, however, this action is taken because of your job performance.
 Yours very truly,
 SCHOOL BOARD OF
 INDEPENDENT SCHOOL DISTRICT NO. 138
 Sarah Grovender
 Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Goebel and upon vote being taken thereon, the following voted in favor thereof: Ekstrom, MacMillan, Grovender, Goebel, Bollman, Osagiede and the following voted against the same: None
 whereupon said resolution was declared duly passed and adopted.

BOARD REQUESTS

Board Chair Ekstrom updated the board members on the superintendent search. He mentioned that board members need to have their score sheets completed by Monday, March 9. The score sheets will be tabulated on Tuesday, March 10, and the superintendent interviews will be held on April 2.

INFORMATION

The board reviewed the March 2020 issue of the Board and Administrator.

COMMITTEE REPORTS

A. SEE (Schools for Equity in Education) – Board Member MacMillan reported that he attended SEE Day at the Capitol on February 26 along with Board Member Ekstrom.

B. Negotiations – None

C. MSBA Report – Board Member Ekstrom mentioned that MSBA Day at the Capitol is March 23.

D. MSHSL – Board Member Ekstrom reported the winter sport season is ending and championship games are beginning.

E. SCRED Report – None

F. Staff Development Report–None

G. Community Education – None

H. Policy Committee Report – None

FROM **PUBLIC NOTICES**, PAGE 21

DATES TO REMEMBER
A. April 2, 2020 Superintendent Interviews, Time to be Determined, North Branch Area Education Center
B. April 9, 2020 Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Large Gym

Adjournment
Moved by Osagiede, seconded by Goebel and carried unanimously to adjourn the meeting at 5:51p.m.
Sarah Grovender, Clerk

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NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138 EMERGENCY SCHOOL BOARD MEETING
MARCH 20, 2020
The School Board of Independent

School District held an Emergency School Board Meeting at 3:00 p.m. on March 20, 2020, in Room D112 at the North Branch Area Education Center.

Board Member Ekstrom called the meeting to order.

Roll Call: Kirby Ekstrom, Tim MacMillan, Sarah Grovender, Kevin Bollman, Heather Osagiede, and Superintendent Henton

Absent: Darryl Goebel

The Pledge of Allegiance was said by all.

Others in Attendance: Lori Lavin, Todd Tetzlaff, and Arle Chambers

Approval of Agenda
Moved by Grovender, seconded by Bollman, and carried unanimously to approve the agenda.

NEW BUSINESS
A. Approval of Letters of Agreement with Bargaining Units

Moved by Bollman, seconded by Osagiede and carried unanimously to approve the Letters of Agreement with the bargaining units. This agreement allows bargaining units to work remotely during the peacetime emergency (Coronavirus-19) on designated school days after March 27, 2020.

Adjournment
Moved by MacMillan, seconded by Osagiede and carried unanimously to adjourn the meeting at 3:27 p.m.
Sarah Grovender, Clerk

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CAMBRIDGE-ISANTI SCHOOLS SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE CAMBRIDGE-ISANTI SCHOOLS BOARD OF EDUCATION.
The complete minutes are available for public inspection at

the Education Services Center, Cambridge-Isanti Schools, 625A Main Street North, Cambridge, MN, or at our website, www.c-ischools.org.

The Special School Board Meeting of Cambridge-Isanti Schools March 26, 2020.

Member Present: Chair Tim Hitchings, Vice Chair Gary Hawkins, Clerk Lynn Wedlund, Treasurer Heidi Sprandel, and Directors Aaron Berg, Nikki Johnson and Carri Levitski; and Ex Officio, Superintendent Dr. Nate Rudolph.

Absent: None

- Chair Tim Hitchings called the meeting to order at 6:30 p.m.
- Agenda and Consent Agenda were approved.
- Approved the Treasurer's Report subject to audit.
- Resolved to accept gifts and donations from the following

individuals and businesses: James Jones, John Nystrom, Boys/Girls Swim Boosters, Wells Fargo Foundation, Mobil (Rum River Enterprise), Schweiters Co. Inc, Cambridge- Isanti Wrestling Boosters, Jacket Backers, Booster Club, Lisa & Grant Guetschoff, Crystal's Photography, and two anonymous donors.

- Approved Fiscal Year 2019-2020 Revised Budget
- Approved Fiscal Year 2020-2021 Budget Assumptions and Recommendations
- Approved Policy 204 – School Board Meeting Minutes
- Approved Policy 305 – Policy Implementation
- Approved Policy 306 – Administrator Code of Ethics
- Approved Policy 520 – Student Surveys and Public Notice Form
- Approved Policy 801 – Equal

Access to School Facilities

- Approved Release of the Tier 1 Teaching Contracts and Long-term Sub Assignments Ending School Year 2019-2020
- Approved Memorandum of Understanding between C-I Schools and Education Minnesota
- Approved 2020 International Thespian Festival Trip pending travel and safety assurances prior to the trip as determined by Superintendent Nate Rudolph
- Approved Local Control Resolution
- Approved Move to Closed Session
- Approved Move to Open Session o Adjourned at 8:37 p.m.

Published in the Isanti-Chisago County STAR on April 16, 2020

ISANTI COUNTY COURT REPORT

The following felony charges were filed in Isanti County Court on March 23 - April 10. All individuals are presumed innocent until proven guilty.

Daniel Joseph Lenahan, (DOB 07/03/1984), of Chisago City, was charged with two counts drugs - 1st degree - possess 50 grams or more - cocaine or meth-amphetamine.

Steven Alan Johnson, (DOB 01/15/1968), of East Bethel, was charged with four counts criminal sexual conduct - 4th degree - message or bodywork for hire.

Kerissa Gene Morrin, (DOB 07/11/1986), of Grantsburg, WI, was charged with drugs - 5th degree - possess schedule 1,2,3,4 - not small amount marijuana.

Nathan Norrell Newton, (DOB 05/15/1968), of Richfield, was charged with predatory offender - knowingly commits act or fails to fulfill registration requirement.

David Joseph Ashwood, (DOB 10/26/1981), of Carlton, was charged with two counts of violate no contact order - within 10 years of the first of two or more convictions.

Trevor Donald Sonterre, Jr., (DOB 01/06/1997), of Isanti, was charged with theft - take/use/transfer movable prop - no consent.

Shane Martin Kristiansen, (DOB 01/20/1978), of Isanti, was charged with one count theft - take/use/transfer movable prop - no consent and one count drugs - 5th degree - possess schedule 1,2,3,4 - not small amount marijuana.

Michael Brian Thomas Hosch, (DOB 06/12/1997), of Mccamey, Texas, was charged with fugitive from justice from other state.

Patrick Louise Patton, (DOB 05/30/1989), of St. Paul, was charged with three counts financial transaction card fraud - use - no consent.

CHISAGO COUNTY COURT REPORT

The following felony charges were filed in Chisago County Court on March 23 - April 10. All individuals are presumed innocent until proven guilty.

Jesse Dean Tesch, (DOB 04/13/1992), of North Branch was charged with two counts domestic assault - felony.

Parker Joseph Shafer, (DOB 07/11/1992), of Somerset, PA, was charged with fleeing a peace officer in a motor vehicle.

Garrett Thomas Massey, (DOB 05/29/1997), of Circle Pines, MN, was charged with threats of violence - reckless disregard risk.

Tou Houa Yang, (DOB 04/01/1981), of Maplewood, was charged with one count fleeing a peace officer in a motor vehicle and one count cruelty to animals - fights - promote/engage/employ in.

David Edward Dittbenner, (DOB 11/07/1990), of South St. Paul, was charged with fugitive from justice from other state.

Matthew Mahlon Niles, (DOB 06/01/1993), of Rush City, was charged with arson - 1st degree dwelling.

Devon Michael King, (DOB 12/27/1993), of Ashland, Wisconsin, was charged with drugs - 1st degree - possess 50 grams or more - cocaine or methamphetamine.

Kyle Frederick Dame, (DOB 09/13/1997), of Taylors Falls, was charged with violate no contact order - within 10 years of the first of two or more convictions.

David Edward Dittbenner, (DOB 11/07/1990), of South St. Paul, was charged with fleeing a peace officer in a motor vehicle and theft -take/ drive motor vehicle - no owner consent.


Free legal service offered to medical personnel

CONTRIBUTED
KELSEY LAW OFFICE

In order to help our medical providers be there for us, a local attorney is offering a free service to anyone who works in local hospitals and clinics.

Through April 30, 2020, Kelsey Law Office is offering to draft free Limited Powers of Attorney for those working in our local hospitals and clinics. The Limited Power of Attorney will allow healthcare workers to give a trusted individual authority to make decisions, sign documents, and conduct business on their behalf.

Kelsey Law Office will draft 10 Powers of Attorney each business day. Anyone interested can contact Kelsey Law Office at (763) 689-8931.



We're still enhancing lives

During these unprecedented times, we're continuing to do what we've been doing for 75 years at Walker Methodist. Our history of enhancing lives has strengthened us for the days ahead, and we are prepared to keep serving the best people on earth: our residents. Reservations currently being accepted.

Living Options: independent living • assisted living • memory care



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