

SCHOOL BOARD

NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138 REGULAR SCHOOL BOARD MEETING NORTH BRANCH AREA EDUCATION CENTER ROOM 126 MARCH 7, 2019

The School Board of Independent School District 138 met in regular session on Thursday, March 7, 2019, at 6:00 p.m. in the North Branch Area Education Center Board Room.

Acting Board Chair MacMillan called the meeting to order.

Roll Call: Kirby Ekstrom (in attendance via remote access), Tim MacMillan, Darryl Goebel, Sarah Grovender, Kevin Bollman (in attendance via remote access), Heather Osagiede, and Superintendent Henton
Others in Attendance: Denise Martin, David Treichel, Todd Tetzlaff, Coleman McDonough, Darin Marcussen, Lori Zimmerman, Jennifer Eldred, Doug Bloom, Stacy Johnstone, Lori Lavin, Mitch DeMers, Olivia Melby, Natasha Bigley, Braeden Wiss, Amber Huebl, Mykla Metty, Deyton Drost, Kya Thompson, Jon Ellerbusch, Pat Tepoorten, and Arle Chambers

The Pledge of Allegiance was said by all.

Approval of Agenda: Moved by Grovender, seconded by Goebel and carried unanimously to approve the agenda.

SUPERINTENDENT'S REPORT

Superintendent Henton reported that assessment season is underway, thanked administration for the work they did in reaching the 2.3 million-budget reduction, and complimented the boy's hockey team on going to state.

CONSENT ITEMS

Moved by Goebel, seconded by Osagiede and carried unanimously to approve the agenda.

- A. Minutes of February 9, 2019 School Board Retreat
- B. Minutes of February 14, 2019 Regular School Board
- C. Minutes of February 28, 2019 Work Session
- D. Authorization of Payments, Transfers, and Investment Activity
 - Accounts Payable, Bank 07 - \$1,115,982.28
 - Auxiliary, Bank 12 - \$9,213.60
 - Payroll, Bank 13 - \$1,866,921.79
 - Scholarship, Bank 18 - \$24,400.00

E. Personnel

1. Christine Beise, resignation effective February 22, 2019, as SPED Assistant at North Branch Area Middle School
2. Deb Pierce, extension of leave request effective February 20, 2019 through February 25, 2019, as Third Grade Teacher at Sunrise River Elementary School
3. Deb Pierce, extension of leave request effective February 26, 2019 through March 4, 2019, as Third Grade Teacher at Sunrise River Elementary School
4. Stacy Fairbanks, extension of leave request effective February 26, 2019 through March 27, 2019, as SPED Assistant at North Branch Area Middle School
5. John Rainer, resignation effective April 18, 2019, as Lunchroom Assistant at North Branch Area Middle School
6. Dawn White, resignation effective the end of the 2018-19 school year, as Science Teacher at North Branch Area High School
7. Deb Pierce, extension of leave request effective March 5, 2019 through March 15, 2019, as Third Grade Teacher at Sunrise River Elementary School
8. Sheryl Read-Slaughter, three (3) year leave of absence beginning with the 2019-20 school year, as Elementary Teacher at Sunrise River Elementary School
9. 2018-19 Extra Curricular Spring Coach Positions
 - a. Steve Christensen, Class 2, Step 10, as Head Coach for Baseball
 - b. Chad Carlson, Class 4, Step 4, as Assistant Coach for Baseball
 - c. Matt Hentges, Class 4, Step 3, as Assistant Coach for Baseball
 - d. Kathy Crudo, Class 2, Step 3, as Head Coach for Softball
 - e. Ron Trunk, Class 4, Step 10, as Assistant Coach for Softball
 - f. Brent Lundgren, Class 2, Step 3, as Head Coach for Boys Track and Field
 - g. Kathy Robatcek, Class 4, Step 9, as Assistant Coach for Track and Field
 - h. Adam Wilson, Class 4, Step 4, as Assistant Coach for Track and Field
 - i. Abby Moon, Class 4, Step 2, as Assistant Coach for Track and Field
 - j. Ryan Minke, Class 3, Step 7, as Head Coach for Boys Golf
 - k. Kyle Maloney, Class 5, Step 3, as Assistant Coach for Golf
 - l. Jerome Huselid, Class 3, Step 5, as Head Coach for Girls Golf
 - m. Joel Santjer, Class 3, Step 3, as Head Coach for Boys Tennis
 - n. Andy Spofford, Class 5, Step 3, as Assistant Coach for Boys Tennis
 - o. Jamie Gall, Class 9, Step 1, as Coach for Adaptive Bowling
 - p. Anna Geary, Class 6, Step 10, as Coach for Middle School Track
 - q. Nita Worthley, Class 6, Step 2, as Coach for Middle School Track
 - r. Amy Randall, Class 6, Step 3, as Coach for Middle School Track
 - s. Josh Reistad, Class 6, Step 5, as Coach for Middle School Track
 - t. Kyle Kahl, Class 6, Step 7, as Coach for Middle School Baseball
 - u. Jim VanEerden, Class 6, Step 5, as Coach for Middle School Baseball
 - v. Cindy Berg, Class 6, Step 10, as Coach for Middle School Softball
 - w. Elizabeth Sandberg, Class 6, Step 1, as Middle School Softball Coach
 - x. Kyle Young - Volunteer Coach for Softball
10. 2018-19 Activity Advisor Positions
 - a. Rachel Bigelow, Class 3, Step 4, as Musical Co-Director
 - b. Laura Michels, Class 3, Step 1, as Musical Co-Director
 - c. Laura Michels, Class 9, Step 2, as 0.5 FTE Musical Set Design (Props)
 - d. Emily Erickson, Class 9, Step 1, as 0.5 FTE Musical Accompanist (Choreographer)
 - e. Tonya Barnes, Class 7, Step 5, as Advisor for Assistant Musical (Vocal)
 - f. James Pope, Class 7, Step 7, as Advisor for Assistant Musical (Band)
 - g. Cindy Dworshak, Class 9, Step 2, as 0.5 FTE Musical Accompanist (Performances)
 - h. Kevin Groer, Class 6, Step 2, as Advisor for Clay Target
 - i. Tim Olson, Class 6, Step 2, as Advisor for Clay Target
11. Water Tower Lease Agreement Between the North Branch Water & Light Commission and Independent School District No. 138 (North Branch Area Public Schools)

F. Acceptance of Donations

Date	Donation From	Donation To	Amount	Use
2/6/19	HSSA - Football	NBHS Athletics	\$218.79	Dntn Reimb Charter Bus
2/8/19	HSSA - Choir	NBHS Athletics	\$256.00	Dntn Reimb 9-10 Honor Choir Auditions
2/8/19	HSSA - Volleyball	NBHS Athletics	\$579.89	Dntn Reimb Charter Bus
2/8/19	HSSA - Volleyball	NBHS Athletics	\$735.00	Dntn Reimb State Championship Sweatshirts
2/14/19	John and Rita Heine - Harris, MN	Community Education	\$50.00	Concerts in the Park
2/14/19	MSSA- Student Council	NBMS Athletics	\$96.45	Dntn Reimb General Supplies
2/14/19	Stearns Bank, N.A. - NB, MN	Community Education	\$100.00	Concerts in the Park
2/22/19	Peterson's North Branch Mill Inc. - NB, MN	FRC Robotics	\$100.00	FRC Robotics Team
2/25/19	Anonymous - Wells Fargo Pledge Dntn	Distance Learning Program	\$105.00	Distance Learning Supplies
2/25/19	Chad Van Dyke - NB, MN - P/R Pledge Wells Fargo	NBHS Scholarship A/C	\$222.11	Scholarship Donation
2/25/19	HSSA - Football	NBHS Athletics	\$185.73	Dntn Reimb Uniform Storage Supplies
2/25/19	HSSA - Student Council	NBHS Athletics	\$85.70	Dntn Reimb Dance Materials
2/28/19	Hazelden Betty Ford - Center City, MN	NBHS Scholarship A/C	\$600.00	FY19 Scholarship Donation
2/28/19	Sun Dental - Shawn McCullough - NB, MN	NBHS Scholarship A/C	\$1,500.00	FY19 Scholarship Donation
		Total	\$4,834.67	

OPEN MIC

Present and previous students at North Branch Area Public Schools commented on the reduction of FACS and FCCLA in the budget recommendation.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

A. Approval of Budget Recommendation for FY2019-20

Moved by Goebel, seconded by Grovender and carried unanimously to approve the budget recommendation for FY2019-20.

B. Approval of Adding on Twelve Additional Instructional Minutes to the High School Beginning on March 18, 2019 for the Remainder of the 2018-19 School Year Due to Weather Related School Cancellations

Moved by Grovender, seconded by Goebel and carried unanimously to approve adding on twelve additional instructional

minutes to the high school beginning on March 18, 2019 for the remainder of the 2018-19 school year due to weather related school cancellations.

BOARD REQUESTS

No formal request for information.

INFORMATION

The board reviewed the February 2019 issue of the Board and Administrator.

COMMITTEE REPORTS

A. **SEE (Schools for Equity in Education)** – Board Member MacMillan reported that both Board Member Ekstrom and he attended SEE Day at the Capitol on February 26.

B. **Negotiations** – Superintendent Henton reported that the custodians have submitted their intent to negotiate for their next contract. There will be a closed session after the May 9 regular school board meeting for further discussion.

C. **MSBA Report** – Board Member Ekstrom reported that MSBA at the Capitol is on March 25.

D. **MSHSL** – None

E. **SCRED Report** – Board Member Grovender reported that the next SCRED meeting is on March 19.

F. **Staff Development Report** – None

G. **Community Education** – Board Member Grovender reported on the Community Education meeting she attended on February 19.

H. **Policy Committee Report** – None

DATES TO REMEMBER

A. April 11, 2019 Regular School Board Meeting, 5:30 pm, North Branch Area Education Center, Room 126

B. April 25, 2019 School Board Work Session, 5:30 pm, North Branch Area Education Center, Room 126

Adjournment

Moved by Goebel, seconded by Grovender and carried unanimously to adjourn the meeting at 6:30 p.m.

Sarah Grovender, Clerk

Published in the Isanti-Chisago County STAR on April 18, 2019

NORTH BRANCH INDEPENDENT SCHOOL DISTRICT NO. 138 MARCH 7, 2019 Public Meeting on the Proposed 2019-2020 Budget

The School Board of Independent School District 138 held a public meeting on the proposed 2019-2020 budget recommendation on Thursday, March 7, 2019, at 5:30 p.m. in the North Branch Area Education Center Board Room.

Board Members Present: Kirby Ekstrom (in attendance via remote access), Tim MacMillan, Darryl Goebel, Sarah Grovender, Kevin Bollman (in attendance via remote access), Heather Osagiede, and Superintendent Henton

Others in attendance: Denise Martin, David Treichel, Todd Tetzlaff, Coleman McDonough, Darin Marcussen, Lori Zimmerman, Jennifer Eldred, Doug Bloom, Stacy Johnstone, Lori Lavin, Mitch DeMers, Olivia Melby, Natasha Bigley, Braeden Wiss, Amber Huebl, Mykla Metty, Deyton Drost, Kya Thompson, Jon Ellerbusch, Pat Tepoorten, and Arle Chambers

Director of Finance and Human Resources Jon Ellerbusch presented the 2019-2020 budget recommendation. The recommendation includes \$2.3 million in needed adjustments for next year.

After the presentation, the public was invited to ask questions and comments on the budget recommendation. Acting Chair MacMillan gave his closing comments, thanked the public for attending and adjourned the meeting at 5:56 p.m.

Sarah Grovender, Clerk

Published in the Isanti-Chisago County STAR on April 18, 2019

BID REQUESTS

ADVERTISEMENT FOR BIDS

750K West Water Tower City of Cambridge, Minnesota SEH No. CAMBR 149146

Notice is hereby given that sealed Bids will be received by the City of Cambridge until 10:00 A.M., Friday, May 10, 2019, at the Cambridge City Hall located at 300 3rd Ave. NE, Cambridge, MN 55008, at which time they will be publicly opened and read aloud, for the furnishing of all labor and material for the construction of a 750,000 gallon composite elevated water storage tank and associated site grading, access drive, and utility work.

Bids shall be on the form provided for that purpose and according to the Bidding Requirements prepared by Short Elliott Hendrickson Inc. (SEH®) dated April 15, 2019.

The Issuing Office for the Bidding Documents is: Short Elliott Hendrickson Inc., 3535 Vadnais Center Drive, St. Paul, MN 55110, Chad Katzenberger, PE, 218.855.1720, ckatzenberger@sehinc.com

The Bidding Documents may be viewed for no cost at <http://www.sehinc.com> by selecting the Project Bid Information link at the bottom of the page and the View Plans option from the menu at the top of the selected project page.

Digital image copies of the Bidding Documents are available at <http://www.sehinc.com> for a fee of \$30. These documents may be downloaded by selecting this project from the PROJECT BID INFORMATION link and by entering eBidDocTM Number 6281779 on the SEARCH PROJECTS page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or info@questcdn.com. Paper copies of the Bidding Documents may be obtained from Docu-net Corp. located at 2435 Xenium Lane North, Plymouth, MN 55441 (763.475.9600) for a fee of \$100.

Bid security in the amount of 5 percent of the Bid must accompany each Bid in accordance with the Instructions to Bidders.

A Contractor responding to these Bidding Documents must submit to the City/Owner a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria in Minnesota Statutes, section 16C.285, subdivision 3. Bids shall be directed to the City Administrator, securely sealed and endorsed upon the outside wrapper, "BID FOR 750K West Water Tower." The City reserves the right to reject any and all Bids, to waive irregularities and informalities therein and to award the Contract in the best interests of the City.

Lynda Woulfe
City Administrator
Cambridge, Minnesota

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ISANTI COUNTY HIGHWAY PROJECT

BIDS CLOSE April 29, 2019 AT 10:00 A.M. Contract No. 1903

NOTICE TO CONTRACTORS

Sealed bids will be received until 10:00 A.M., April 29, 2019 by the office of the Isanti County Engineer at 232 Emerson Street North, Cambridge, Minnesota 55008. Proposals will be opened and read publicly by the County Engineer or his representative at 232 Emerson Street North, Cambridge, Minnesota, immediately after the hour set for receiving bids.

Contract No. 1903

SAP 030-605-031

Shoulder Widening, Grading, Reclamation, Aggregate Base, Asphalt Pavement, and Pavement Marking
Located on CSAH No. 5, from Isanti/Sherburne County Line to CSAH 28, length 4.2 miles.

The major estimated quantities are; 1 LS mobilization; 1 LS clearing and grubbing; 1596 LF remove culvert pipe; 69086 CY common excavation; 13915 CY muck excavation; 48609 CY common borrow; 2075 Tons aggregate surfacing; 29750 Tons aggregate base; 61560 SY full depth reclamation; 25075 Tons bituminous mix; 1600 CY aggregate bedding; 10 Each 24in RC pipe apron; 10 Each 28in Span RC pipe-arch apron; 2 Each 88in Span RC-pipe arch apron; 84 Each 15in GS safety sloped apron; 2142 LF 15in CS pipe culvert; 250 LF 24in RC pipe culvert; 422 LF 28in Span RC pipe-arch culvert; 84 LF 88in Span RC pipe-arch culvert; 160 CY random rip-rap; 1 LS traffic control; 12500 LF silt fence; 1248 LF sediment control log; 16200 LBS fertilizer; 22887 SY sodding; 3200 SY rapid stabilization; 38 Acres seeding; 38 Acres disc anchoring; 114 Tons of mulch material, 71430 LF 4in line paint.

Proposals, plans and specifications may be examined and obtained at the office of the Isanti County Engineer at 232 Emerson Street North, Cambridge, Minnesota 55008. (763) 689-1870

Proposal only, per copy

Counter Price \$30.00

Mailed \$40.00

Plan and 1 Proposal

Counter Price \$40.00

Mailed \$50.00

Proposals and Plans are non-refundable.

Counter purchases may be made between 7:30 AM and 4:00 PM, Monday thru Friday.

Bids must be sealed, identified on the envelope and accompanied by a Bidder's Bond, Certified Check or a Corporate Surety Bond in an amount equal to five percent of the total bid made payable to the County Treasurer of Isanti County.

The County Board of Commissioners reserve the right to reject any or all bids and to waive any irregularities

therein, and further reserve the right to award the contract to serve the best interest of the County.

Kevin VanHooser, County Administrator

Isanti County, Cambridge, MN 55008
Published in the Isanti-Chisago County STAR on April 4, 11, 18, 2019

ISANTI COUNTY HIGHWAY PROJECT

BIDS CLOSE May 7, 2019 AT 10:00 A.M. Contract No. 1905

NOTICE TO CONTRACTORS

Sealed bids will be received until 10:00 A.M., May 7, 2019 by the Isanti County Board of Commissioners at the office of the County Engineer located at 232 Emerson Street North, Cambridge, Minnesota 55008. Bids will be opened and read publicly at this location immediately after the hour set for receiving bids.

Contract No. 1905

SAP 030-030-007

Bituminous Seal Coat

Approximately 18 miles of county highways at various locations.

The major estimated quantities are 25619 GAL bituminous material for fog seal; 256194 SY bituminous seal coat; 64049 GAL bituminous material for seal coat; 1 EA traffic control; 271783 LF 4in line paint; 597 LF 24in line paint; 117 LF 8in dotted line paint; and 124 SF pavement mes-sage.

Plans, proposals, and specifications may be examined and/or obtained at the Isanti County Highway Department located at 232 Emerson Street North, Cambridge, Minnesota 55008. (763) 689-1870

Plan and Proposal Counter Price

\$40.00

Mailed \$50.00

Plan and Proposal are non-refundable.

Counter purchases may be made between 7:30 AM and 4:00 PM, Monday thru Friday.

Bids must be sealed, identified on the envelope and accompanied by a Bidder's Bond, Certified Check or a Corporate Surety Bond in an amount equal to five percent of the total bid and made payable to the Isanti County Treasurer.

The County Board of Commissioners reserves the right to reject any or all bids and to waive any irregularities therein, and further reserve the right to award the contract to serve the best interest of the County.

Richard Heilman, County Engineer
Isanti County, Cambridge, MN 55008

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COUNTY

ATTENTION PROPERTY OWNERS IN ISANTI COUNTY

NOTICE OF RE-ASSESSMENT

In the next few weeks the Isanti County Assessor's office will begin the re-assessment of properties in the following townships: **City of Cambridge (Goldenwood), City of Isanti, Cambridge Township, Stanford Township and north half of Wyanett Township** for the 2020 Assessment for Property Taxes Payable 2021. **We are required by statute to physically re-assess properties a minimum of every 5 years.** This notice is an opportunity for you to make an appointment rather than having one of our appraisers appear unannounced at your property. All improvements will be reviewed and the exterior will be examined for any changes. The interior will also need to be examined.