

**INDEPENDENT SCHOOL
DISTRICT NO. 831
FOREST LAKE, MN
ORGANIZATIONAL
SCHOOL BOARD MEETING
JANUARY 4, 2018**

Revised for Publication

The following unapproved minutes have been revised for publication and will be approved at the next School Board Meeting. The text is posted on the district web site, available by standard or email, and for public inspection at school district offices during normal business hours.

The organizational mtg of the School Board of ISD No. 831, Forest Lk., MN, was called to order by Rob Rapheal at 7:00 p.m. on 1-4-18 at the School District Offices. Following the Pledge of Allegiance, the meeting was called and the following members were present: Julie Corcoran, Karen Morehead, Jill Olson, Sue Peterson, Robert Rapheal, Gail Theisen, and Supt. Steve Massey, ex officio. Member Luke Odegaard was absent.

Election of 2017 Officers: Unanimous votes were cast for School Board Officers as follows: President – Rob Rapheal; Vice President – Gail Theisen; Clerk – Jill Olson; Treasurer – Julie Corcoran

The mtg agenda was reviewed and changed.

Member Morehead reported staff members attended and discussed the need to retain and attract teachers and ways to get people into the schools to raise awareness of district financial needs. Member Corcoran stated perhaps board members could attend school staff mtgs with the supt.

Student Achievement:
Special Ed Dir Lessman, S. Eickel and C. Erichsrud reported on Special Ed Positive Happenings and celebrating students with disabilities from birth through 21 years of age.

Positive Happenings: School Board members reported on school programs and events attended the past month.

Reports:

Communications: Member Morehead reported the committee discussed new Flash@831, how to get the word out for HOF nominations, work continues at the legislature to allow school board members to levy money in districts, and Comm Ed is looking at sponsorships.

2016 – Member Theisen reported the organizational mtg is next week and Member Olson will be taking over the position.

Equity Alliance MN – Member Morehead had no report due to no December meeting.

Bldgs & Grounds – Member Peterson reported the committee discussed the need for addl parking at Century, easement at the bus garage, Rice Creek Watershed Reserve, SW and Linwood are going out for bid, and received a facilities update.

Staff Welfare – Member Rapheal and the committee received an enrollment update, talked about the budget and the upcoming cuts, Directory and Policy and the legislative agenda.

Policy – Member Olson reported the committee reviewed: Bullying Prohibition Policy, Crisis Mgmt Policy, Employee Right to Know Policy and web-site accessibility.

Finance – Member Corcoran reported the committee reviewed the 2016-17 financial audit and discussed FY18 budget status and enrollment.

City of Forest Lake – Member Morehead reported City Administrator Trish is leaving FL the end of the month.

Reshaping Opportunities for Success 2015-2020 – Business Director Martini gave a project update.

Supt. report: Dr. Massey thanked Special Ed presenters and Special Ed staff for their work.

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udget reductions and adjustments next year, and Community Conversations will occur in Jan and Feb following community mmbrs the opportunity to share their perspectives on the schl district.

Consent agenda: Mmbr Peter...n moved to appv Consent Agenda items 8.1-8.15. The motion was 2d by Mmbr Theisen, all mmbrs voted aye and the motion carried.

Appvd the minutes of Dec 7 and 2017

Appvd the bills as of Jan 4 dealing \$6,087,921.39 broken up the following funds: Gen: \$57,560.19; Food Service: \$393.43; Transp: \$157,744.17; Comm. Services: \$18,462.23; Sports Ctr: \$11,511.69; Grants: \$679.94; Capital: \$38,207.59; External Medical Ins: \$70,628.83; Bldg Construction: \$5,106,293.59; Bldg Rollover: \$2,191.75; Federal: \$8,941.98; State Special Ed: \$306.00

Appvd Classified Personnel: Ins. - 2; LOA - 3; Employ - 5; Resign- 3

Appvd Licensed Personnel: Un- d LOA - 2 Non-Curricular Assign Employ - 6; Auth of Addl Posi- n - 2; Retire/Resign - 1

Continue participation in ABE

Continue participation in ABE Consortium Metro East through 2018.

Banks: US Bank, Wells Fargo, LaSalle Bank, PMA Financial Network Inc., MN School District Liquid Asset Fund (MSDLAF), First State Bank of Wyoming, Security State Bank of Marine, Central Bank, First Resource Bank, TCF, Sanden Bank & Trust.

Legal Counsel: Ratwik, Roszak, Maloney, P.A.; Kennedy & Grav-Chartered; Booth Law Group; Capp, Anderson, Squires and Oldspurger, P.A.

Appointment of District Supt or designee to Engage Legal Counsel

District Doctor: Dr. Julie Kammer

Fiscal Consultant: Springsted, and Ehlers & Associates, Inc.

Set Schl Bd mtg dates and times: Kept the practice of Schl Bd mtgs on the first Thursday of each month at 7 pm, and cmte mtgs/ Schl Bd mtgs on the third Thurs of each mo beginning at 6 pm.

Authorized use of facsimile signatures on district checks per State and Schl Bd policies.

Authorized the Dir of Business Ops or designee to make electronic fund transfers, stop payment requests, appv certain claims, appv

Contracts for budgeted goods and services, and approv change orders. Appointed D. Giorgi as the Local Educ. Agency (LEA) Rep. for Title I, IID, III, IV, V and VII, and Carl Perkins for FL Area Schools. Designated supt as MDE Identified Official with Authority

Donations: Mmbr Corcoran moved, 2nd by Mmbr Peterson to adopt the resolution accepting the following donations: winter coats from L&W Brandenburg, Scandia, Scandia Elem students \$200.00 value; Chromebook cart, mgmt. console & CloudReady license from Scandia PTO to Scandia Elem student use - \$1,979.00 value; \$139.36 from Full Court Club, FL, ISD 831 FLHS boys' basketball first coach pmt; beginner bell sets, quarter snare, drum, keyboard and

ter share drum, keyboard and keyboard stand from M&B Brenner, Wyoming, to FLHS music at \$350.00 value; \$3,311.53 from Dance Line Booster Club to FLHS dance team for pmt of asst coach; \$100.00 from Scandia Marine Lions Scandia Elem for negative lunch balances; hats, mittens & scarves from Faith Luth Church, Women of Luth, FL, to Scandia Elem students \$100.00 value; 4 violins & 1 clarinet from D. Wohlenhaus, Lindstrom, to FLHS \$3,000.00 value; \$200 from Columbus PTO to Columbus Elem Food Svc for negative lunch balances; \$300 from Regena Proulx, to ISD 831 Food Svc for school lunches; \$200 from Scandia Marine Lions to Scandia Elem for lunch balances; \$100 from FL Floral to FLHS Student Council; \$100 from B Tolzmann, FL, and \$500 from Faith Luth Church, FL, to FLAS Family Support for district families in need. The following items were donated to Lino Lakes Elem Holiday Help Program: \$40.00 from M. Miron, Hugo; \$40.00 from C. Schubert, Lino Lakes; \$20.00

Greenfield, Lino Lakes; \$60.00 gift cards from L. Sauer, FL; winter apparel & shoes from S. Urne, Little Canada \$55.00 value; clothes, doll and doll clothes from Ely, Blaine, valued at \$60.00; clothes, games, mittens, hat from Knuth, Coon Rapids, valued at \$5.00; winter apparel & shoes from W. Amon, Hugo, \$130.00 value; clothing & shoes from L. Davis, Lwaler, \$45.00 value; clothing & card from S. Geary, Lino Lakes, \$10.00 value; \$100 Target gift card, clothes, games and toys from M&C Engins, Shoreview, \$175.00 value; clothing & shoes from D. Maus, Lino Lakes, \$75.00 value; clothing & winter jacket from K. Sherrett, BL, \$30.00 value; \$70.00 from J. Unke, Blaine. All mmbrs present voted aye & the motion carried.

Routine Actions:

Mmbr Peterson will continue as Rep to Metro ECSU

Mmbrs Corcoran, Morehead and Theisen will continue as Bd Reps to MSBA.

Mmbr Rapheal will continue as Rep to TIES

Mmbrs Corcoran and Mmbr Odegaard will continue as Bd Reps to MSHSL.

Mmbr Odegaard was appointed

Mmbr Odegaard was appointed and Mmbr Morehead will continue as Bd Rep to Equity Alliance. Mmbr Odegaard was appointed and Mmbrs Olson and Rapheal continue as Bd Reps to Schls Equity in Education (SEE). Mmbr Theisen was appointed to and Mmbr Morehead will continue the Bd liaison to the City of FL. Mmbr Theisen was appointed to and Mmbr Peterson will continue the Bd Rep to the Curriculum, Instruction and Equity Cmtee. Mmbr Olson was appointed to and Mmbr Odegaard will continue Bd Rep to the Special Ed Advisory Council. Mmbr Peterson was appointed and Mmbr Corcoran will continue as Bd Rep to the Comm Ed Advisory Council. Mmbrs Morehead, Odegaard and Rapheal will continue as Bd Reps to the Ag Ed Advisory Bd. Mmbrs Olson and Morehead will continue as Bd Rep to the EMS/HC Advisory Bd. Mmbr Peterson moved, 2nd Mmbr Theisen to appv assignments as spoken for items 10.1-12 for 2018. All mmbtrs present voted aye & the motion carried.

Mmbr Peterson made a motion
Mmbr Olson to be on the 916
ard for a term of four years.
mbr Theisen 2nd the motion. All
mbrs present voted aye. The mo-
n carried.

Mmbr Theisen made a motion
designate the Forest Lake Times
the official Schl District Newpa-
. The motion was 2nd by Mmbr
coran. By roll call vote Mmbrs
oheal, Morehead, Theisen and
coran voted aye. Mmbrs Peter-
n and Olson voted no. The mo-
n carried.

Mmbr Corcoran moved to
ep the schl bd salaries at \$400/
nth. The motion was 2nd by
mbr Morehead. By roll call vote
mmbrs present voted aye and
motion carried. There was no
ange to the president receiving
additional stipend of \$400/year
d the clerk and treasurer receiv-
an additional stipend of \$200/
each.

Pres Rapheal announced the
owing 2018 cmtee assignments.
Bldgs & Grounds – Morehead,
on, Peterson
Communications – Morehead,
on
Finance – Corcoran, Odegaard,
hould

heal
Policy – Theisen, Peterson
Staff Welfare – Corcoran, Ra-
eal, Theisen
Mmbr Peterson moved, 2nd by
mbr Theisen to appv schl bd cm-
s. All mmbrs present voted aye
The motion carried.
Old Business:
Mmbr Morehead moved to appv
solution Directing the Supt and
ministration to make Recom-
ndations for Reductions in Posi-
ns, Programs, and Services and
asons Therefor for 2018-19. The
tion was 2nd by Mmbr Corcor-
by roll call vote all mmbrs pres-
voted aye. The motion carried.
Mmbr Theisen moved to appv
solution for School Trust Lands.
The motion was 2nd by Mmbr Ol-
en, by roll call vote all mmbrs
sent voted aye. The motion
ried.
Mr. A. Nielsen from MMKR CPA
sented the 2016-2017 Financial
dit. Mmbr Morehead moved to
cept the 2016-2017 Financial
dit. The motion was 2nd by
mbr Peterson, by roll call vote
mmbrs present voted aye & the
tion carried.
At 9:00 pm President Raphe-
called for a recess. The mtg

called for a recess. The mtg adjourned at 9:10 pm and Mmbrs Corcoran, Morehead, Olson, Peterson, Rapheal, Theisen, and Supt. Sissey, ex officio, were present. Mmbr Morehead moved to approve Public and Private Personnel Data Policy 406. The motion was 2nd by Mmbr Theisen, by roll call vote all mmbrs present voted aye & the motion carried.

Mmbr Theisen moved to approve Schl Bd Mmbr Reimbursement Guidelines Policy 103A. The motion was 2nd by Mmbr Corcoran, by roll call vote Mmbrs Theisen, Corcoran, Rapheal and Olson voted aye. Mmbrs Peterson and Morehead voted no. The motion carried.

Mmbr Olson moved to approve Out-of-State Travel by Schl Bd mmbrs Policy 103B. The motion was 2nd by Mmbr Theisen, by roll call vote all mmbrs present voted aye & the motion carried.

Mmbr Corcoran moved to approve Code of Initial Entrance Into Schl Policy 501. The motion was 2nd by Mmbr Theisen, by roll call vote all mmbrs present voted aye & the motion carried.

Mmbr Peterson moved to approve Graduation Requirements Policy 3. The motion was 2nd by Mmbr

Leisen, by roll call vote all members present voted aye & the motion carried.

Mmbr Morehead moved to appv credit for Learning Policy 620. The motion was 2nd by Mmbr Peterson, by roll call vote all members present voted aye & the motion carried.

Mmbr Olson moved to appv Discontinue Policy 615 – Basic Standards Testing, Accommodations, Modifications and Alternative Assessment for IEP, Section 504 Accommodation and LEP students. The motion was 2nd by Mmbr Leisen, by roll call vote all members present voted aye & the motion carried.

Mmbr Corcoran moved to appv new Course – Chamber Strings. The motion was 2nd by Mmbr Morehead, by roll call vote all members present voted aye. The motion carried.

Mmbr Peterson moved to Recommend Award of Bids for FL Stormwater Reuse Project Equipment Procurement Phase for LAS. The motion was 2nd by Mmbr Corcoran, by roll call vote all members present voted aye. The motion carried.

Mmbr Theisen moved to Recommend Award of Bids for FL

award of bids for FLAS Stormwater Reuse Project Pond Construction and Equipment Installation Phase for FLAS. The motion was 2nd by Mmbr Morehead, roll call vote all mmbrs present voted aye. The motion carried.

Mmbr Peterson moved to appv Referendum Review. The motion was 2nd by Mmbr Morehead, by roll call vote all mmbrs present voted aye. The motion carried.

New Business:

First Rdgs: Legislative Platform; Drilling Prohibition Policy 541; Crisis Mgmt Policy 538; Employee Right to Know – Exposure to Hazardous Substances Policy 411. These policies will be placed on the next reg agenda for Bd action.

The Schl Bd revwd upcoming calendar dates and acknowledged