

INDEPENDENT SCHOOL DISTRICT NO. 831 FOREST LAKE, MN ORGANIZATIONAL SCHOOL BOARD MEETING JANUARY 4, 2018

Revised for Publication
The following unapproved minutes have been revised for publication and will be approved at the next School Board Meeting. The full text is posted on the district website, available by standard or email, and for public inspection at the school district offices during normal business hours.

The organizational mtg of the School Board of ISD No. 831, Forest Lake, MN, was called to order by Rob Raphael at 7:00 p.m. on 1-4-18, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Julie Corcoran, Karen Morehead, Jill Olson, Jeff Peterson, Robert Raphael, Gail Theisen, and Supt. Steve Massey, ex officio. Member Luke Odegaard was absent.

Election of 2017 Officers: Unanimous votes were cast for Schl Bd officers as follows: President – Rob Raphael; Vice President – Gail Theisen; Clerk – Jill Olson; Treasurer – Julie Corcoran

The mtg agenda was reviewed and unchanged.

Member Morehead reported staff members attended and discussed the need to retain and attract teachers and ways to get people into the schools to raise awareness of district financial needs. Member Corcoran stated perhaps bd members could attend schl staff mtgs with the supt.

Student Achievement:

Special Ed Dir Lessman, S. Heckel and C. Erichsrud reported on Special Ed Positive Happenings and celebrating students with disabilities from birth through 21 years of age.

Positive Happenings: Schl Bd Members reported on schl programs and events attended the past month.

Reports:

Communications: Member Morehead reported the cmtee discussed NewFlash@831, how to get the word out for HOF nominations, work continues at the legislature to allow schl bd members to levy money for districts, and Comm Ed is looking at sponsorships.

916 – Member Theisen reported the organizational mtg is next week and Member Olson will be taking over the bd position.

Equity Alliance MN – Member Morehead had no report due to no Dec mtg.

Bldgs & Grounds – Member Peterson reported the cmtee discussed the need for addl parking at Century, the easement at the bus garage the Rice Creek Watershed Reuse Grant, SW and Linwood are going out for bid, and received a facilities update.

Staff Welfare – Member Raphael reported the cmtee received an enrollment update, talked about the budget and the upcoming cuts, Directory Info Policy and the legislative agenda.

Policy – Member Olson reported the cmtee reviewed: Bullying Prohibition Policy, Crisis Mgmt Policy, Employee Right to Know Policy and website accessibility.

Finance – Member Corcoran reported the cmtee reviewed the 2016-17 financial audit and discussed FY18 budget status and enrollment.

City of Forest Lake – Member Morehead reported City Administrator Parrish is leaving FL the end of the month.

Reshaping Opportunities for Success 2015-2020 – Business Dir Martini gave a project update.

Supt. report: Dr. Massey thanked Special Ed presenters and the Special Ed staff for their work, and congratulated Member Odegaard on the arrival of his new baby. He stated we continue to look at enrollment, work will begin on the budget reductions and adjustments for next year, and Community Conversations will occur in Jan and Feb allowing community members the opportunity to share their perspectives on the schl district.

Consent agenda: Member Peterson moved to approve Consent Agenda items 8.1-8.15. The motion was 2nd by Member Theisen, all members voted aye and the motion carried.

Approved the minutes of Dec 7 and 21, 2017

Approved the bills as of Jan 4 totaling \$6,087,921.39 broken into the following funds: Gen: \$657,560.19; Food Service: \$6,393.43; Transp: \$157,744.17; Comm. Services: \$18,462.23; Sports Ctr: \$11,511.69; Grants: \$2,679.94; Capital: \$38,207.59; Internal Medical Ins: \$70,628.83; Bldg Construction: \$5,106,293.59; Bldg Rollover: \$2,191.75; Federal prog: \$8,941.98; State Special Ed: \$7,306.00

Approved Classified Personnel: Trans. – 2; LOA – 3; Employ – 5; Resign- 3

Approved Licensed Personnel: Unpaid LOA – 2 Non-Curricular Assign –8; Employ – 6; Auth of Addl Position – 2; Retire/Resign - 1

Continue participation in ABE Consortium Metro East through June 2018.

Banks: US Bank, Wells Fargo, LaSalle Bank, PMA Financial Network Inc., MN School District Liquid Asset Fund (MSDLAF), First State Bank of Wyoming, Security State Bank of Marine, Central Bank, First Resource Bank, TCF, Frandsen Bank & Trust.

Legal Counsel: Ratwik, Roszak, & Maloney, P.A.; Kennedy & Graven, Chartered; Booth Law Group; Rupp, Anderson, Squires and Waldspurger, P.A.

Appointment of District Supt or Designee to Engage Legal Counsel

District Doctor: Dr. Julie Kammer

Fiscal Consultant: Springsted, Inc. and Ehlers & Associates, Inc.

Set Schl Bd mtg dates and times: Kept the practice of Schl Bd mtgs on the first Thursday of each month at 7 pm, and cmtee mtgs/ Schl Bd mtgs on the third Thurs of each mo beginning at 6 pm.

Authorized use of facsimile signatures on district checks per State law and Schl Bd policies.

Authorized the Dir of Business Svcs or designee to make electronic fund transfers, stop payment requests, approve certain claims, approve contracts for budgeted goods and services, and approve change orders.

Appointed D. Giorgi as the Local Educ. Agency (LEA) Rep. for Title I, IIA, IID, III, IV, V and VII, and Carl Perkins for FL Area Schools.

Designated supt as MDE Identified Official with Authority

Donations: Member Corcoran moved, 2nd by Member Peterson to adopt the resolution accepting the following donations: winter coats from L&W Brandenburg, Scandia, to Scandia Elem students \$200.00 value; Chromebook cart, mgmt. console & CloudReady license from Scandia PTO to Scandia Elem student use - \$1,979.00 value; \$4,139.36 from Full Court Club, FL, to ISD 831 FLHS boys' basketball asst coach pmr; beginner bell sets, starter snare drum, keyboard and keyboard stand from M&B Brennhof, Wyoming, to FLHS music dept \$350.00 value; \$3,311.53 from Dance Line Booster Club to FLHS dance team for pmr of asst coach; \$200.00 from Scandia Marine Lions to Scandia Elem for negative lunch balances; hats, mittens & scarves from Faith Luth Church, Women of Faith, FL, to Scandia Elem students \$100.00 value; 4 violins & 1 clarinet from D. Wohlenhaus, Lindstrom, to FLHS \$3,000.00 value; \$200 from Columbus PTO to Columbus Elem Food Svc for negative lunch balances; \$300 from Regena Proulx, FL, to ISD 831 Food Svc for schl lunches; \$200 from Scandia Marine Lions to Scandia Elem for lunch balances; \$100 from FL Floral to FLHS Student Council; \$100 from J&B Tolzmann, FL, and \$500 from Faith Luth Church, FL, to FLAS Family Support for district families in need. The following items were donated to Lino Lakes Elem for Holiday Help Program: \$40.00 from M. Miron, Hugo; \$40.00 from A. Greenfield, Lino Lakes; \$60.00 in gift cards from L. Sauer, FL; winter apparel & shoes from S. Sarne, Little Canada \$55.00 value; clothes, doll and doll clothes from B. Ely, Blaine, valued at \$60.00; clothes, games, mittens, hat from K. Knuth, Coon Rapids, valued at \$75.00; winter apparel & shoes from W. Amon, Hugo, \$130.00 value; clothing & shoes from L. Davis, Stillwater, \$45.00 value; clothing & gift card from S. Geary, Lino Lakes, \$50.00 value; \$100 Target gift card, clothes, games and toys from M&C Higgins, Shoreview, \$175.00 value; clothing & shoes from D. Maus, Lino Lakes, \$75.00 value; clothing & winter jacket from K. Sherrett, WBL, \$30.00 value; \$70.00 from J. Lemke, Blaine. All members present voted aye & the motion carried.

Routine Actions:

Member Peterson will continue as Bd Rep to Metro ECSU

Members Corcoran, Morehead and Theisen will continue as Bd Reps to MSBA.

Member Raphael will continue as Bd Rep to TIES

Members Corcoran and Member Odegaard will continue as Bd Rep to MSHSL.

Member Odegaard was appointed to and Member Morehead will continue as Bd Rep to Equity Alliance MN.

Member Odegaard was appointed to and Members Olson and Raphael will continue as Bd Reps to Schls for Equity in Education (SEE).

Member Theisen was appointed to and Member Morehead will continue as the Bd liaison to the City of FL

Member Theisen was appointed to and Member Peterson will continue as the Bd Rep to the Curriculum, Instruction and Equity Cmtee

Member Olson was appointed to and Member Odegaard will continue as Bd Rep to the Special Ed Advisory Council.

Member Peterson was appointed to and Member Corcoran will continue as Bd Rep to the Comm Ed Advisory Council.

Members Morehead, Odegaard and Raphael will continue as Bd Reps to the Ag Ed Advisory Bd

Members Olson and Morehead will continue as Bd Rep to the EMS/HC Advisory Bd

Member Peterson moved, 2nd by Member Theisen to approve assignments as spoken for items 10.1-10.12 for 2018. All members present voted aye & the motion carried.

Member Peterson made a motion for Member Olson to be on the 916 Board for a term of four years. Member Theisen 2nd the motion. All members present voted aye. The motion carried.

Member Theisen made a motion to designate the Forest Lake Times as the official Schl District Newspaper. The motion was 2nd by Member Corcoran. By roll call vote Members Raphael, Morehead, Theisen and Corcoran voted aye. Members Peterson and Olson voted no. The motion carried.

Member Corcoran moved to keep the schl bd salaries at \$400/month. The motion was 2nd by Member Morehead. By roll call vote all members present voted aye and the motion carried. There was no change to the president receiving an additional stipend of \$400/year and the clerk and treasurer receiving an additional stipend of \$200/yr each.

Pres Raphael announced the following 2018 cmtee assignments.

Bldgs & Grounds – Morehead, Olson, Peterson

Communications – Morehead, Olson

Finance – Corcoran, Odegaard, Raphael

Policy – Theisen, Peterson

Staff Welfare – Corcoran, Raphael, Theisen

Member Peterson moved, 2nd by Member Theisen to approve schl bd cmtees. All members present voted aye & the motion carried.

Old Business:

Member Morehead moved to approve Resolution Directing the Supt and Administration to make Recommendations for Reductions in Positions, Programs, and Services and Reasons Therefor for 2018-19. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to approve Resolution for School Trust Lands. The motion was 2nd by Member Olson, by roll call vote all members present voted aye. The motion carried.

Mr. A. Nielsen from MMKR CPA presented the 2016-2017 Financial Audit. Member Morehead moved to Accept the 2016-2017 Financial Audit. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye & the motion carried.

At 9:00 pm President Raphael called for a recess. The mtg resumed at 9:10 pm and Members Corcoran, Morehead, Olson, Peterson, Raphael, Theisen, and Supt. Massey, ex officio, were present.

Member Morehead moved to approve Public and Private Personnel Data Policy 406. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye & the motion carried.

Member Theisen moved to approve Schl Bd Member Reimbursement Guidelines Policy 103A. The motion was 2nd by Member Corcoran, by roll call vote Members Theisen, Corcoran, Raphael and Olson voted aye. Members Peterson and Morehead voted no. The motion carried.

Member Olson moved to approve Out-of-State Travel by Schl Bd Members Policy 103B. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye & the motion carried.

Member Corcoran moved to approve Age of Initial Entrance Into Schl Policy 501. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye & the motion carried.

Member Peterson moved to approve Graduation Requirements Policy 613. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye & the motion carried.

Member Morehead moved to approve Credit for Learning Policy 620. The motion was 2nd by Member Peterson, by roll call vote all members present voted aye & the motion carried.

Member Olson moved to approve Discontinue Policy 615 – Basic Standards Testing, Accommodations, Modifications and Alternative Assessment for IEP, Section 504 Accommodation and LEP students. The motion was 2nd by Member Theisen, by roll call vote all members present voted aye & the motion carried.

Member Corcoran moved to approve New Course Chamber Strings. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to Recommend Award of Bids for FL Stormwater Reuse Project Equipment and Procurement Phase for FLAS. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye. The motion carried.

Member Theisen moved to Recommend Award of Bids for FL Stormwater Reuse Project Pond Construction and Equipment Installation Phase for FLAS. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye. The motion carried.

Member Peterson moved to approve Referendum Review. The motion was 2nd by Member Morehead, by roll call vote all members present voted aye. The motion carried.

New Business:

First Rdg: Legislative Platform; Bullying Prohibition Policy 541; Crisis Mgmt Policy 538; Employee Right to Know – Exposure to Hazardous Substances Policy 411. The reports will be placed on the next agenda for Bd action.

The Schl Bd reviewed upcoming calendar dates and acknowledged communications.

As there was no further business Member Theisen moved, 2nd by Member Corcoran to adjourn. All members present voted aye and the mtg adjourned at 9:35 pm.

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