

ISANTI COUNTY, MINNESOTA
SUMMARY PUBLICATION OF THE PROCEEDINGS OF THE
ISANTI COUNTY BOARD OF COMMISSIONERS

Per Minnesota Statutes 375.12 Publication of Proceedings.

Meeting held on Wednesday, April 4, 2018, at 9:00 a.m. – Government Center Boardroom

A detail of the entire minutes are available for public inspection in the Isanti County Administrator's Office or by visiting our website at www.co.isanti.mn.us.

Members Present: Chairperson Dave Oslund; Commissioners Mike Warring, Greg Anderson, Terry Turnquist

Members Absent: Commissioner Susan Morris

Others Present: K VanHooser, J Edblad, R Heilman, C Struss, T Bergloff, J Benting; (Reporter: N Olson)

OOo Chairperson Oslund called the meeting to order and led the assembly in the Pledge of Allegiance.

OOo Public Comment Session. There was no Public Comment.

18/04-01 Warring/Anderson, to approve the agenda with the addition of A. 12. Appoint an alternate to the Planning Commission. Motion carried.

18/04-02 Turnquist/Anderson, to approve the minutes of the March 21, 2018, County Board Meeting. Motion carried.

18/04-03 Warring/Turnquist, to approve the Community Health Board Actions. Motion carried.

18/04-04 Anderson/Warring, to approve the following Personnel Committee Recommendation: to approve the request to reclassify Elizabeth Genadek, Administrative Assistant I to Administrative Assistant II, effective April 4, 2018. Motion carried.

18/04-05 Turnquist/Anderson, to approve the following Personnel Committee Recommendation: to approve the request to promote Kristina Hamilton from Administrative Assistant II to Appraiser/Administrative Assistant, effective May 1, 2018. Motion carried.

18/04-06 Warring/Anderson, to approve the following Personnel Committee Recommendation: to approve the request to reclassify Vaughn Scheunemann, System Support Specialist I to System Support Specialist II, effective April 4, 2018. Motion carried.

18/04-07 Anderson/Turnquist to approve an addendum to the Memorandum of Agreement (MOA) between Isanti County and University of Minnesota Extension for providing Extension programs locally and employing county Extension staff. Motion carried.

18/04-08 Turnquist/Warring, to approve the following Personnel Action Items (on file). Motion carried.

18/04-09 Turnquist/Anderson, to approve the Employee Recognition and Wellness Picnic for Wednesday, June 20, 2018, 11:30 a.m. to 1:00 p.m., at the Safety and Rescue Building. Motion carried.

OOo Commissioners provided various committee reports.

18/04-10 Oslund/Warring, to approve the following claims and warrants:

CenturyLink	304.97	Johnson's Decorating Center Inc.	9,569.00
CenturyLink-Info Systems	9,712.31	Metropolitan Mechanical Contractors	11,101.16
Chisago County Treasure	15,753.32	Regents of University of MN	20,662.40
Hansen Surveying	5,840.50	WatchGuard	6,846.00
Total claims and warrants			\$79,789.66

Motion carried.

18/04-11 Anderson/Warring, to approve Memorial Day Expenditures to Veterans (on file). Motion carried.

18/04-12 Anderson/Warring, to schedule DNR site visit on May 2, 2018, at 1:00 p.m. Motion carried.

18/04-13 Turnquist/Oslund, to approve the appointment of Brandon Grell to serve as an alternate on the Planning Commission. Motion carried.

18/04-14 Turnquist/Warring, to approve the following utility permits (on file). Motion carried.

18/04-15 Turnquist/Warring, to approve the quote from KNOWink for the purchase of electronic rosters in the amount of \$15,490 subject to the approval of the City of Cambridge. Motion carried.

18/04-16 Anderson/Warring, to approve the quote from Election Systems & Software for the purchase of election equipment in the amount of \$118,252.67. Motion carried.

18/04-17 Turnquist/Anderson, to approve the adoption of the electronic funds transfer policy (on file). Motion carried.

18/04-18 Oslund/Turnquist, to approve the final plat of Princeton Farm (Dan Mujwid), Section 14, Township 36, Range 25, Wyanett Township, with the following condition: the structures on the north lot line of Lot 2 must be removed before the final plat is recorded. Motion carried.

18/04-19 Anderson/Warring, to approve the following for the Draft Buffer Ordinance: Enforcement Option 3 - Both Criminal Prosecution and Administrative Penalty Orders; and Administrative Penalty Order (APO) as \$0, \$50 and \$200 per month for initial violations, and \$50 and \$200 per day for repeat violations. Motion carried.

OOo Jeff Benting, Building Facilities Director, provided Commissioners with an update on location, panic button usage, and monitoring with the recently installed security cameras.

18/04-20 Turnquist/Warring, to adjourn (10:27 am). Motion carried.

Kevin VanHooser

County Administrator

By: Sharon Katka

Office Manager/Personnel Technician