

SCHOOL BOARD OF ANOKA-HENNEPIN INDEPENDENT SCHOOL DISTRICT NO. 11
(ANOKA-HENNEPIN SCHOOL DISTRICT)
STATE OF MINNESOTA
MINUTES OF MEETING

The School Board of Anoka-Hennepin Independent School District No. 11 held a meeting on **Monday, June 24, 2024**, at Sandburg Education Center, Anoka, Minnesota.

Co-Chair Zach Arco called the meeting to order at 6:30 p.m. and led the pledge of allegiance.

The following members were present: Zach Arco, Matt Audette, Kacy Deschene, Linda Hoekman, Dr. Michelle Langenfeld and Jeff Simon.

Co-Chair Deschene motioned to approve the Board Agenda as presented. Jeff Simon seconded. Motion passed.

The School Board recognized students and staff from the following A-H Destination Imagination teams. Each of them was given a medal in honor of their achievements. Rum River Elementary: “Ancient Dust Rats” team placed 24th in the world: Megan Christensen, Brittan Koosmann, Colin Lewandowski, Caelen Shaddi, Rilynn Smith, Team Managers: Krista Wyvell-Fink and Julie Waldock; “The Excellent Elegant Emerald Emus” team placed 23rd in the world: Emily Cleary, Noah Cox, Tanner Curry, Amelia Mattis, Moira Paddock, Team Managers: Julie Waldock and Krista Wyvell-Fink; “Crazy Bubble Fish” team placed 30th in the world: Jacob Ball, Ashten Beyah, Natalie Clark, Rashmike Nepal, Lyndi Payeur, Essie Sikora, Team Manager: Krista Wyvell-Fink. Madison Elementary: “The Space Launchers Crew” team placed 26th in the world: Jens Hiti, Declan Hrubby, Anna Kline, Iszabella Moe, Audrey Nutter, Patrick Nutter, Team Manager: Josephine Hiti; “Thee Cancy Nerds” team place 25th in the world: Kieran Delliger, Robel Fasil, Kailyn Garner, Elliot Hommerding, Alivia Moores, Jayne Opsal-Johnson, Arya Sullivan, Team Manager: Joleen Lundin; Oak View Middle School: “The Ever Flaming Crystals” team placed 19th in the world: Blayke Chastanet, Amia Chittenden, Nora Hendrickson, Adelyn Hrubby, Josephine Peterson, Lila Peterson, Lincoln Peterson, Team Manager: Sara Woolsey; Northdale Middle School: “Struck By Creativity” team placed 6th in the world: Garrett Bower, Weston Finco, Gabriella Fournier, Aiden LePage, Andreas Apostolu, Team Manager: Janae Bower.

CONSENT AGENDA

Co-Chair Deschene moved and Jeff Simon seconded the motion to approve the following **consent agenda** items:

a. Minutes from the June 10 and 11, 2024, School Board work sessions.

b. Personnel items as follows:

RETIREMENTS

Name	Current or Most Recent Position	Last Date Employed
Kim Denny	Family Welcome Center, Educ. Office Prof.	11/04/2024
Karen Fowler	S.T.E.P., Job Coach	09/01/2024
Jill Williams	ESC, Transportation Coord.	09/06/2024

A detailed list of the Resignations/Terminations, Layoffs and Recalls, Leave of Absence, Modified Leave of Absence, Appointments, Monthly Revenue & Expenditures and Cash Disbursements is available through the Anoka-Hennepin ISD 11 webpage or at the district office located at 2727 N Ferry Street, Anoka, MN 55303. If you would like a printed copy of this portion of the minutes, please send a stamped, self-addressed envelope to the attention of Debbie Koffski at the above address.

c. Cash Disbursements Report

Fund No.	Description	Amount
	Checks	\$ 5,502,482.74
	Electronic Payments	\$ 24,391,759.75
	ACH Payments	\$ 8,999,010.48
	P-Card	\$ 759,584.81
	TOTAL DISTRICT	\$ 39,652,837.78

d. Cash Balance Report

ANOKA-HENNEPIN DISTRICT NO. 11 MONTHLY CASH BALANCES - FY24																FY23 Total All Balances (1 year ago comparison)	
	GENERAL 01-101	FOOD SERVICE 02-101	COMMUNITY SERVICE 04-101	BUILDING CONSTRUCTION 06-101	DEBT SERVICE 07-101	EMP REVENUE HEALTH 20-101	EMP REVENUE DENTAL 21-101	EMP REVENUE WORK COMP 22-101	DPES SERVICE 47-101	TOTAL CASH	CASH INVESTMENTS	BUILDING CONSTRUCTION INVESTMENT	SCHOLARSHIP INVESTMENT	TOTAL ALL BALANCES			
07/01/23	167,625,306	9,661,551	12,188,757	(2,844,745)	9,261,166	24,902,428	3,225,038	2,287,027	1,384,644	226,631,172	10,000,000	16,854,844	712,365	254,108,381	273,886,188		
07/01/23	137,945,718	9,361,636	11,562,238	(810,251)	6,294,711	17,224,437	2,867,721	2,134,797	1,381,049	186,773,157	10,000,000	13,071,050	680,457	212,525,404	241,981,630		
08/01/23	168,372,620	9,385,955	11,533,868	(2,681,623)	6,325,755	14,225,288	2,294,219	2,096,989	1,368,476	212,881,277	10,000,000	13,124,816	589,804	236,515,907	271,884,755		
09/01/23	165,176,574	9,362,238	13,083,758	(4,131,880)	6,329,533	14,320,589	2,246,669	2,067,919	1,368,523	230,288,616	10,000,000	13,131,369	454,435	253,824,305	276,884,440		
10/01/23	164,238,524	8,296,287	12,568,484	(7,425,623)	6,023,587	17,058,314	2,425,497	2,044,483	1,746,358	230,430,843	10,000,000	13,131,369	446,236	254,616,449	276,084,581		
11/01/23	164,478,148	10,589,218	13,327,202	(7,962,901)	11,070,274	20,202,785	2,693,195	2,013,462	2,174,822	216,545,225	10,000,000	13,180,500	420,633	243,172,387	267,537,933		
12/01/23	161,912,064	11,188,188	13,971,533	(71,950)	13,038,567	22,773,895	3,079,756	2,082,416	2,328,681	230,940,028	0	5,348,298	488,728	235,786,957	262,977,826		
01/01/24	162,917,408	11,268,191	13,548,967	(150,818)	3,089,494	24,408,681	2,837,702	1,944,389	522,283	219,684,286	0	5,373,138	438,147	225,678,381	234,892,803		
02/01/24	176,211,191	11,087,575	12,553,732	(130,841)	3,089,494	25,203,732	2,987,432	1,592,213	522,283	236,603,810	0	4,862,259	480,389	242,884,458	235,614,483		
03/01/24	143,200,359	12,122,025	11,434,462	536,103	3,088,094	26,854,861	2,959,952	2,587,873	522,283	203,024,349	0	4,983,740	547,319	209,405,399	244,290,804		
04/01/24	188,017,063	11,528,346	12,793,068	160,759	3,088,094	25,412,084	2,674,211	2,640,963	522,283	246,025,270	0	5,012,825	687,486	252,295,581	267,916,931		
05/01/24	197,206,032	11,845,388	11,025,262	216,569	5,962,069	27,960,233	3,185,490	2,581,596	887,017	262,083,895	0	5,053,354	680,701	267,817,950	277,870,950		
06/30/24																	

* Building Construction Fund is negative because funds are transferred from the Building Construction investment account on a reimbursement basis.

e. Donations & Scholarship Report.

The donations received for the month of May are \$65,677.48 and the scholarship funds received total \$55,875. A detailed list of the donations and scholarship funds received is available through the Anoka-Hennepin Schools website or at the district office located at 2727 N Ferry Street, Anoka, MN 55303. If you would like a printed copy of this portion of the minutes, please send a stamped, self-addressed envelope to the attention of Debbie Koffski at the above address.

f. Approved Monthly Revenue & Expenditures.

g. Approved 213.0 Advisory Committees Policy.

h. Approved Repeal Policy 510.3 Co-Curricular Admission Rate.

i. Approved Repeal Policy 510.5 Student Activity Fee.

j. Approved Policy 511.0 Fees Policy.

k. Approved Repeal Policy 527.0 Student Parking Lot Fee & Guidance.

l. Approved Terms & Conditions of Employment for Confidential Employees 2024-25.

m. Approved Bid #24043B-HP LaserJet Toner Cartridges, Preventative Maintenance & Service Program. Motion passed.

The School Board received testimony from Sarah Cooper, Amity Erickson, Susan Witt, Scott Coggins, Aaron Peterson, Michele Weitzel, Laurie Thompson, Kristy Mazurek, Shannon Fletcher, Steve Larson, Lynn Wood, Craig Weitzel and Betsy Kiekhafer.

Superintendent McIntyre gave a report to the Board and reviewed the Board calendar. The Superintendent highlighted that summer construction is underway with projects across the district. Media center projects are taking place at six sites including Andover High School, Anoka Middle School for the Arts-Fred Moore Campus, Anoka High School, Coon Rapids High School, Coon Rapids Middle School and Champlin Park High School. At Champlin Park the school is also relocating the school office and enhancing the front entrance for student and staff safety. The media center upgrades are in the final phase of the Fit for the Future projects, the bond approved by voters in 2017. Eight science classrooms at Anoka High School and Blaine High School are also being upgraded this summer. Hamilton Elementary, McKinley Elementary and Sand Creek Elementary are continuing with HVAC dehumidification along with classroom upgrades while Dayton Elementary is in year two of a four-year plan to implement classroom upgrades and space reconfiguration for safety and improved utilization. Construction is entering the final phases at the Two Rivers Transition Program at Franklin with a large addition and reconfiguration from the former Franklin Elementary School to a facility that will serve the needs of students who attend the Bridges and Pathways programs. This new option will improve the student experience using district owned facilities while eliminating a \$400,000 payment for the former leased facilities. As a reminder, Anoka-Hennepin's Building and Grounds Department is the construction manager for all district projects. Along with ensuring quality construction, the use of in-house talent saves 2-3% on construction cost or about \$2 million annually. These funds can be used to maximize the district's capacity to build, repair, replace and maintain facilities. The Coon Rapids High School All-Class Reunion is set for Tuesday, July 2 from 5-10 p.m. as part of the city's 4th of July Celebration. The event will be in the large tent near the music stage at the City of Coon Rapids' 4th of July celebration. This year's event marks the third All-Class Reunion for Coon Rapids High School. Last year, nearly 400 CRHS graduates gathered. From the first graduating class of 1966 to the most recent graduates in 2024, all are welcome to attend the family-friendly event. Superintendent McIntyre encouraged community members to consider making a difference in their community by joining the Anoka-Hennepin School's team next school year. Many different positions are available from working with students as a paraeducator to serving meals, working in student transportation and many more. When you join our team, you help make a difference for your schools

and community. Anoka-Hennepin is hosting a Summer Hiring Event on Thursday, July 25th from 1-5 p.m. at the Educational Service Center in Anoka. Visit ahschools.us/jobs for more information on the positions that are available. The Superintendent referenced the Annual Q Comp report for board members.

The School Board took actions regarding employees and positions in the district in relation to a reporting timeline needed to comply with contracts and state requirements. Matt Brain, director of employee services, presented items for approval. All items were approved on a unanimous vote.

RESOLUTION RELATING TO THE TERMINATION AND NON-RENEWAL
OF TEACHING CONTRACTS OF PROBATIONARY TEACHERS

WHEREAS, the following person is a probationary teacher in Anoka-Hennepin Independent Schools,

WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

WHEREAS, there has been a reduction in student enrollment and,

WHEREAS there are other appropriate reasons and,

WHEREAS, said recommendations have been received and considered by the School Board,

Enstad, Keith A
Kwon, Grace H
Terry, Sara J
Zimmerman, Erin E
Wilson
CED
ESC-Special Ed
Anoka Middle - WA

BE IT RESOLVED by the School Board of Anoka Hennepin Schools that pursuant to Minnesota Statute the resolution was approved by roll call on June 24th, 2024. Whereupon said resolution was declared duly passed and adopted.

Jeff Simon
Clerk of the Board

RESOLUTION TO RESCIND THE INCLUSION OF CERTAIN TEACHERS'
NAMES IN RESOLUTION TERMINATING PROBATIONARY TEACHERS

WHEREAS the School Board of Anoka-Hennepin Independent School District No. 11 adopted a resolution to terminate the teaching contract(s) of the following probationary teacher(s) at the close of the 2023-24 school year pursuant to Minnesota Statute §122A.40, Subdivision 5,

BE IT RESOLVED that the following name(s) be rescinded from the resolution to terminate probationary teacher(s) effective at the close of the 2023-2024 school year.

Bode, Heather L
Przetycki, Rebecca A
Andover
Rum River
Elementary

BE IT RESOLVED by the School Board of Anoka Hennepin Schools that pursuant to Minnesota Statute the resolution was approved by roll call on June 24th, 2024.

Whereupon said resolution was declared duly passed and adopted.

Jeff Simon
Clerk of the Board

Michelle Trelstad, executive director of community education and government relations, was joined by Lori Grivna from Amundson Strategies for a review of legislative action involving education issues at the 2024 state legislature. Grivna noted work done to share legislative priorities approved by the School Board and information regarding testimony from the district was provided.

Michelle Trelstad, executive director of community education and government relations, presented the 2024 population certification resolution which set the district population at 253,142, up over 3,000 residents from last year. This number, which was established by the State of Minnesota Demographer, is used to set formulas for some district funding programs. The 2024 Population Certification Resolution was approved on a 6-0 vote.

Greg Cole, chief operations officer; and Ben Martinson, director of buildings and grounds, presented \$14.5 million of facility maintenance projects to the School Board for approval. Hamilton Elementary, McKinley Elementary and Sand Creek Elementary are continuing with HVAC dehumidification along with classroom upgrades while Dayton Elementary is in year two of a four-year plan to implement classroom upgrades and space reconfiguration for safety and improved utilization. The long-term facility maintenance program, formerly known as alternative facilities, allows school boards to protect taxpayer investment in facilities through the replacement of aging building components. The School Board approves a 10-year plan each year, but also updates the planning documents as new projects emerge or priorities change. Funding through this program cannot be used for new facilities or components of facilities. Jeff Simon motioned to approve the Long Term Facility Maintenance (LTFM) 10-Year Plan as presented. Dr. Michelle Langenfeld seconded. Motion passed on a 6-0 vote.

The School Board reviewed progress and actions in relation to a listing of items raised by three board members for removal from district operations. The board held work sessions on June 10 and June 11 to determine action plans for four items with additional meetings set for July 15 and August 12 to resolve the remaining items.

Michelle Vargas, chief financial officer, presented the proposed fiscal year 2025 budget for School Board consideration and approval. The School Board has been engaged in developing the budget since December 2023 and has taken an active role in shaping the final proposal. Total expenditures are set at \$724,599,453 with revenues of \$717,264,851. This budget total reduces the district's fund balance to 7.7%, below the School Board goal of 10 percent. Dr. Michelle Langenfeld motioned to approve the FY25 Proposed Budget All Funds as presented. Co-Chair Kacy Deschene seconded. The budget was approved on a 4-2 vote with Directors Matt Audette and Linda Hoekman voting no.

Dr. Jennifer Cherry, executive director of human resources, presented the Anoka-Hennepin child nutrition site supervisors 2024-26 master agreement for approval. The agreement is within the budget parameters provided by the School Board. Jeff Simon motioned to approve the Anoka-Hennepin Child Nutrition Site Supervisors 2024-26 Master Agreement as presented. Matt Audette seconded. Motion passed on a 6-0 vote.

Dr. Jennifer Cherry, executive director of human resources, provided the School Board with an update on the status of negotiations for employee groups consistent with Board Policy 209, Negotiations Code of Ethics. The presentation included an overview of the status of negotiations with the district's bargaining groups and policy groups.

Co-Chair Arco proposed under Minnesota State Law 13D.03 sub 1 that they move into a closed session to deal with matters of labor negotiations. The closed session will be held in the Michael Sullivan Room. Matt Audette moved and Jeff Simon seconded the motion to move into closed session following a 5-minute break. Motion passed.

Co-Chair Arco recessed the meeting at 10:06 p.m. The meeting reconvened in closed executive session at 10:15 p.m. to discuss negotiations.

The meeting reconvened in open session at 10:43 p.m. Co-Chair Deschene moved and Dr. Michelle Langenfeld seconded the motion to adjourn the meeting. Motion passed.