

**INDEPENDENT SCHOOL  
DISTRICT NO. 882  
MONTICELLO, MINNESOTA  
REGULAR SCHOOL  
BOARD MEETING  
APRIL 2, 2018**

The Monticello Board of Education held their school board meeting on Monday, April 2nd, 2018 at 6:15 p.m. at the Middle School Board Room. Board Members: Jill Bartlett, Candace Carda, Melissa Curtis, Melissa (Missy) Hanson, Jennifer Lewis Kannegieter, Jeff Hegle, and Dr. Michael Favor, Superintendent Also present: District Administrators and community guests. Location: School District Board Room – Monticello Middle School

Date: Monday, April 2, 2018  
Time: 6:15 p.m.

**MINUTES:**

1. Call to Order – Board member Jill Bartlett called the meeting to order.

2. Pledge of Allegiance

3. Approval of the Agenda

Approved by: Jennifer Lewis Kannegieter Seconded by: Candace Carda motion carried. Approved 6-0

4. Citizens Comments – None

5. Consent Agenda

A. Approval of Minutes – , School Board Meeting, April 2nd, 2018

B. Consideration of Bills, Payroll, Receipts

C. Personnel Matters – attached General Fund \$ 327,764.00

Total Bills \$ 672,757.01 Total Payroll \$ 3,434,019.21

Approved by: Jeff Hegle Seconded by: Jennifer Lewis Kannegieter motion carried. Approved 6-0

6. Presentation of Donations to the District – Dr. Favor, Superintendent, presented the following donation for board approval.

A. \$ 500.00 from Cargill Kitchen Solutions, Inc. for the 2017-18 Robotics Team.

Total Donations \$ 14,130.00

Approved by: Jeff Hegle Seconded by: Jennifer Lewis Kannegieter motion carried. Approved 6-0

7. Student Representative Report – Grace Schillewaert, High School Student Representative described how many people have made a difference in her life and the lives of our Monticello School District students. She thanked them all from the bottom of her heart.

8. 2018-19 Capital Budget – Tina Burkholder, Director of Business Services, reported there is a little over \$1 million of capital revenue for next year. Tina presented a detailed description of the needs of all the schools.

9. 2018-19 Budget Assumptions – Tina Burkholder, Director of Business Services

Reported, to start the budgeting process for the 2018-2019 school year budget assumptions needs to be approved. The assumption list is mainly from the financial forecast that was presented in January but may change. She provided a revised summary for the 2018-2019 school year. Some of the summaries included- Staffing - reductions, Revenue – 2% general education aid increase – Federal Funds remain the same – Expenditures – Salary and benefit increase – 10% increase on health insurance- no short-term borrowing Fund Balance - District's unassigned (undesignated, unreserved) fund balance policy is 8-16% of the General Fund's expenditures Other – Budget alignment Plan of \$2 million.

Approved by: Jeff Hegle Seconded by: Jennifer Lewis Kannegieter motion carried. Approved 6-0

10. 2017-18 Revised 10-year Long-term Facility Maintenance Plan – Tina Burkholder, Director of Business Services requested board approval to the changes on the 10 year Long-Term Facility Maintenance plan. Due to 2017-18 budget estimates in the various categories in the initial 10 year plan was different than what was paid based on the vendor invoices Approved by: Jennifer Lewis Kannegieter Seconded by: Jeff Hegle motion carried. Approved 6-0

11. Resolution Relating to the Termination of Teaching Contracts of Probationary Teachers – Joe Dockendorf, Assistant Superintendent presented a resolution for board approval of the termination of twenty Teaching Contracts of Probationary Teachers.

Approved by: Jennifer Lewis Kannegieter Seconded by: Jeff Hegle motion carried. Approved 6-0

12. Resolution Relating to the Termination of Teaching Contracts of Title I Teachers – Joe Dockendorf, Assistant Superintendent presented a resolution for board approval of the termination of five Teaching Contracts of Title I teachers.

Approved by: Candace Carda Seconded by: Missy Hanson motion carried. Approved 6-0

13. Adjourn 6:51pm

Approved by: Jeff Hegle Seconded by: Jennifer Lewis Kannegieter motion carried. Approved 6-0

Upcoming Meetings

All meetings will be held at 6:15pm

May 7, 2018, Regular School Board Meeting – Board Room

May 21, 2018, Special School Board Meeting – Board Room

June 4, 2018, Regular School Board Meeting – Board Room

July 16, 2018, Regular School Board Meeting – Board Room

Melissa Hanson  
Secretary/Clerk

This material is only a summary; the full text is available for public inspection at the administrative offices of the School District. A copy of the proceedings, other than attachments to the minutes, is available without cost at the offices of the Monticello School District or online at [www.monticello.k12.mn.us](http://www.monticello.k12.mn.us).

Published in the Monticello Times

May 17, 2018

8:14pm