

**INDEPENDENT SCHOOL
DISTRICT NO. 314
REGULAR MEETING
MINUTES
JULY 16, 2018**

The regular school board meeting was called to order by Chair Steven Eklund at 6:30 p.m. The Pledge of Allegiance was recited.

Members present: - S. Eklund, M. Thompson, T. Cuda, D. Davis, D. Klemz and Supt. Gagner.

Absent: A. Flowers, A. Londgren.

Motion by D. Klemz, second by T. Cuda to adopt the agenda as presented.

Motion by M. Thompson second by T. Cuda to approve the minutes of the June 18th regular and working school board meetings. Approve the July bills \$211,126.97; accept the July Treasurer's report. The board approved the following: 1) Leah West as the ESY special ed. teacher for summer 2018. Time will be directed by the IEP and pay will be per her contract. 2) Holly Olson as the ESY special ed. para for summer of 2018. Time will be directed by the IEP and pay will be per her contract. 3) Wendy, Kiewel as the .4 Preschool teacher for the 2018-19 school year. She will be paid at BA step 1. Her start date will be Aug. 27, 2018. The board approved:

1) Brea Schminski, third grade teacher, lane change from BA to BA+15. Her salary for 2018-19 school year will be based on BA+15, step 6. Carried.

Motion by D. Klemz, second by T. Cuda to acknowledge the July 2018 donations for the purposes requested:

\$2050 from East Central Regional Arts Council Grant for McNasty Band Performance; \$4499.60 from BEPO for 1-6 grades field trips; \$200 from Braham Area Chamber of Commerce for Jazz Band. Carried.

Open Forum: Savannah Kunshier reported on the Germany Trip which was attended by three Braham students. Many towns visited and sites were seen. Katie Kunshier asked for a timeline for when the new school website will be up and running.

Principal Eklund reviewed his written report. Climbing wall is complete, students were able to try it out today.

Principal/AD Kuhnke reviewed his written report. Activities night is scheduled for Aug., 6th at 6 p.m. in C100 for all 7-12 athletes and their parents.

Supt. Gagner reviewed his written report. Starting Aug. 1st there will be an officer posted in the High School in the office by Principal Eklund. He attended RRSEC, Grandy Lions, Isanti County Children's Collaborative, Maple Ridge Town Hall meeting and Braham Chamber meetings during the month.

Supt. Gagner congratulated the following staff, students, and community members for their accomplishments as "Braham HONORS" recipients. They are: Jonelle Klemz, Kyle Bestick, Lori Auers, Mike Thompson, Marion Larson, Sue Pearson, Therese Fealy, Karen Leniz, Lauren Leniz, Kristi Lee, Brea Schminski, Lori Lemieux, Roxanne Kirby, Michelle Becker, Chris Thielen, Aitor Leniz, Jan Strohkirsch, Mike's Discount Foods.

No Student Council Report this month.

School board members attended various events and meetings including: Helping put the Elem. library back together after the carpet and painting was updated. Youth softball, basketball & baseball games, Exec. SEE meeting.

Motion by M. Thompson, second by D. Davis to approve the membership renewal for the 2018-19 Central MN Educational Research and Development Council (CMERDC). Carried.

Motion by M. Thompson, second by D. Klemz to approve the membership renewal for the 2018-19 MN School Boards Association. Carried

Motion by T. Cuda, second by D. Davis to approve the 2018 Long-term Facilities Maintenance Revenue Plan. Carried.

Motion by M. Thompson, second by D. Davis to accept the 2018-2019 Literacy Plan. Carried.

Motion by T. Cuda, second by D. Klemz to approve the Employee Handbook. Carried.

Motion by M. Thompson, second by D. Davis to approve the Fiscal Compliance Procedures Manual as per MN Statute 471.35 - Uniform Municipal. Carried.

Motion by D. Davis, second by T. Cuda to approve the Mentor Handbook. Carried.

Motion by M. Thompson, second by D. Klemz to approve the Paraprofessional Handbook. Carried.

Motion by D. Davis, second by D. Klemz to approve the Activities Handbook. Carried.

Motion by D. Davis, second by T. Cuda to approve the High School Student Handbook. Carried.

Motion by M. Thompson, second by D. Klemz to approve the Elementary School Student Handbook. Carried.

The board considered second reading of #101.2 - Memorials; and, #404 - Background Checks. No action is required at this time.

Motion by M. Thompson, second by D. Davis to adopt policies #211 Criminal or Civil Action against

School District, School Board member, Employee or Student. #212 Board Member Development. #213 School Board Committees. #301 Administrative Evaluation. Carried.

Chair Eklund reminded all present of the Regular School Board meeting to be held on Monday, August 20, 2018 at 6:30 p.m. in B100 - Community Room.

Motion made by D. Klemz, second by T. Cuda to go into a closed session for Superintendent's annual review.

The regular meeting was closed by Chair Steven Eklund at 6:50pm. Following a brief recess, Chair Eklund opened the closed session at 6:55pm. The purpose of the closed session was to perform the Superintendent's job evaluation.

Board members in attendance included S.Eklund, D.Klemz, T.Cuda, D.Davis, and M.Thompson. Absent: A.Londgren, A.Flowers. Also in attendance was Supt. Gagner.

The board reviewed eleven competencies used to evaluate the Superintendent's job performance. Each competency was discussed along with written comments from board members. Superintendent Gagner also added comments where applicable. An average numerical rating, on a scale of 1-4, was listed for each competency. A total average numerical score of 3.61 out of 4.00 was calculated.

The board then listed strengths about the Superintendent's job evaluation and items for growth.

Strengths:

1. The Superintendent demonstrates positive interactions with the Braham community/school staff and maintains strong relationships with agencies and personnel outside the district to promote the best interests of ISD #314.

2. The Superintendent provides the school district with effective leadership while maintaining a strong academic focus.

Items for continual growth:

1. Focused leadership on improving the financial status of the district.

2. Strategic delegation of authority to district staff.

There being no further business, Chair Steven Eklund ended the closed session at 8:17pm. Chair Eklund re-opened the regular board meeting.

Attest: Mike Thompson, Vice Chair.

Motion by Darin Davis, second by Tony Cuda, to adjourn the Regular School Board meeting. Chair Eklund adjourned the meeting at 8:17pm.

Attest: Allison Londgren, Clerk

Attest: Steven Eklund, Chair

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