

**INDEPENDENT SCHOOL DISTRICT NO. 834
STILLWATER AREA PUBLIC SCHOOLS
STILLWATER, MN
MEETING MINUTES
NOVEMBER 8, 2018**

I. Call to Order: The meeting was called to order at 6:03 p.m.

II. Roll Call: Present: Jennifer Pelletier, chair; Sarah Stivland, vice chair; Paula O'Loughlin, clerk; George Hoepfner, director; Don Hovland, director; Mike Ptacek, director; and Superintendent Pontrelli, ex-officio. Student Representatives: Abdulaziz Mohamed and Nikhil Kumaran. Absent: Shelley Pearson, treasurer.

III. Pledge of Allegiance: Board chair Pelletier led Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Hovland and the goals were read by Member Hoepfner.

V. Approval of the Agenda
Motion by: Member Ptacek; Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.

VI. Superintendent's Report
Superintendent Pontrelli reported:
Our Athletic Teams are doing well!
The ReImagine MN work on the nine strategies continues
Recognized Director Sallman and all of community education for their work
Congratulated returning board member Shelley Pearson and new board members elect, Mark Burns, Tina Riehle and Liz Weisberg on being elected to the school board. New members will in the board in January 2019.

VII. Introductory Items
A. Student Report
The student representatives reported:
- The theater department performed the The Man Who Came to Dinner
- The movie by Nobel Peace Prize Winner, Kailash Satyarthi, The Price of Freedom will be shown at Stillwater High School on Wednesday, November 14th at 6:30 p.m. The film will be introduced by Mayor Ted Kozlowski who had the opportunity to meet Kailash.
- Academic Team – Portrait of a Graduate
- Sports Update
- Boys soccer won state championship
- Girls Volleyball competing for state
- Mountain Bike Team won state championship
- Peer Helpers is a new program designed to promote a positive school culture

VIII. Open Forum
1. Patti Isaacs, 13720 Paragon Ave. N. spoke in favor of the aquatics center.
2. Sarah Gabrielson, 17660 St. Croix Trail N, MOSC spoke a rebuttal to an open speaker from last meeting.

IX. Consent Agenda
A. Minutes of October 25, 2018 School Board Meeting
B. Disbursement Register October 27 – November 9, 2018
C. Human Resources Personnel Report
D. Agreement with Employee
Director Ptacek to remove item B and act on it separately.
Motion by: Member Stivland to approve A, C ,D; Second by: Member O'Loughlin; Vote: 6 ayes, 0 nays, Motion Carried.
Motion by: Member Hoepfner to approve B; Second by: Member Hovland; Vote: 4 ayes, 2 (Ptacek, Stivland) nays, Motion Carried.

X. Reports
A. Second Reading: Attendance Policy
The policy working group presented the second reading of the attendance policy. Approval of the policy will be requested at the November 29 business meeting.
B. Second Reading: Discipline Policy
The policy working group presented the second reading of the discipline policy. Approval of the policy will be requested at the November 29 business meeting.
C. Final Reading: Code of Conduct Policy
The policy working group presented a revision of the school board code of conduct policy. Approval of the policy will be requested at the November 29 business meeting.
D. School Calendar 2019-2020
Dr. McDowell presented two drafts of the school calendar for the 2019-2020 school year. One calendar begins school prior to Labor Day, the other after Labor Day. The calendar committee is recommending a before Labor Day start. Action on the final calendar will be requested at the November 29 business meeting.
E. Every Student Succeeds Act (ESSA) Summary Report
Ms. Larson and Ms. Fierro presented information on Minnesota's new Northstar Accountability System and shared the performance summary from the 2017-18 school year. This system replaces the Multiple Measures Rating (MMR). The Northstar Accountability System was designed to meet the requirements of the ESSA and the World's Best Workforce. The Every Student Succeeds Act was enacted through federal legislation in 2015 and replaces the No Child Left Behind Act.
The board recessed from 8:35 – 8:45 p.m.
F. Enrollment Report
Ms. Hoheisel and Ms. Keister presented information on the District's enrollment as of October 1, 2018.
15-Year Enrollment Trends: Highlights
• Our Oct. 1 enrollment is 67 students higher than projected
• We've seen a slight increase in market share - which is the number of students choosing our schools - from last year (71.7% to 72.1%).
• The market share number is even higher for our youngest students.
o 74 percent of eligible kindergarten students chose our schools
o 84 percent of preschool students stayed in Stillwater schools as kindergarteners
• We've seen a decrease of 79 students choosing charter schools from last year to this year
G. Brookview Expansion
Superintendent Pontrelli presented information on and recommended an addition to Brookview Elementary School. An expansion would provide space to address new housing developments in the area, Brookview was constructed with the intent to build out to accommodate 600 students, the school board sought approval to add on but, MDE required occupancy first. Action to expand Brookview Elementary School will be requested at the November 29 meeting.

XI. Action Items
A. Aquatic Center Phase 2 Study
At a board meeting in October, members of a community group working to build an aquatic center in the Stillwater area presented their preliminary plans to the school board and asked for the board to fund a feasibility study at a cost of \$20,000. The school board members raised concern about the cost of the study and voted to table a decision to allow more time to collaborate with stakeholders and local city officials.
Motion by: Member O'Loughlin to table and direct the aquatics group to have more conversations with other stakeholders and then come back to the district; Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried.
B. Direct Administration to Form a Long Range Facility Plan
Superintendent Pontrelli requested direction from the board to form a task force to develop a plan on ways to enhance our facilities to ensure safe, secure and well maintained facilities that meet the needs of our learners, and match student enrollment with school capacity to maximize efficiency and effectiveness of our operations, now and into the future. The board will have a work session prior to the formation of the task force.
Motion by: Member Hoepfner; Second by: Member O'Loughlin; Vote: 5 ayes, 1 nays, Motion Carried.
C. Verizon Cell Tower Lease
Ms. Hoheisel, presented information on a lease for a cell tower at Jaycee Fields. The new tower will generate about \$26,000 in lease revenue to the district, with a yearly increase of two percent. A cell phone tower is already located at the Jaycee Fields, as well as at several other locations in the district.
Motion by: Member Hoepfner; Second by: Member Stivland; Vote: 4 ayes, 2 (O'Loughlin, Ptacek) nays, Motion Carried.

XII. Board Member Reports
A. Board Chair Report
1. Board chair Pelletier reported on a meeting that was held to discuss board member orientation, elections and voting in the schools poses a safety risk, board notes, and comments on the wellness policy
Board Member Reports
1. Ms. Stivland and Ms. Pelletier met with Ms. Pontrelli to develop a board member orientation process.
2. Ms. O'Loughlin attended the TPP board retreat, announced The Partnership Plan funded 21 grants worth over \$21,000 this fall, read a post written by the open forum speaker, and announced that Da Vinci Fest will be held on January.
3. Mr. Ptacek reported on the 916 talking points and Senator Pratt's special education paperwork proposition.
Working Group Reports
1. The policy working group is meeting on Monday.
2. The community engagement group is scheduling a meeting.
3. The finance committee met with the full budget committee to develop assumptions for the 2019-2020 budget

XIII. Adjournment
The meeting adjourned at 11:06 p.m.

Respectfully submitted,

Paula O'Loughlin, school board clerk.

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