

**INDEPENDENT
SCHOOL DISTRICT #139
APPROVED MINUTES OF
ORGANIZATIONAL MEETING
THURSDAY,
JANUARY 9, 2025
ORGANIZATIONAL
MEETING CALLED TO
ORDER AT 6:06 PM.**

I. Routine Matters

A. Roll Call: William Schmidt, Ken Lind, Kristin Papke, Rory Roth, Brent Stavig; ex officio. Board member Kevin Haugrud arrived at 6:26 pm. Board member Teri Umbreit absent. Others in attendance: Kerstin Quigley and other interested parties.

B. Approval of Agenda

Motion by Roth seconded by Lind to approve agenda as presented. Motion carried 4-0.

C. Election of Officers: Chair, Vice Chair, Clerk, Treasurer

Nomination for the office of Chair. Rory Roth nominated Will Schmidt. Called for nominations three times with no further nominations received. Will Schmidt is the only candidate nominated for the office of chair and is hereby elected by acclamation.

Nomination for the office of Vice Chair. Will Schmidt nominated Rory Roth. Called for nominations three times with no further nominations received. Rory Roth is the only candidate nominated for the office of vice chair and is hereby elected by acclamation.

Nomination for the office of Treasurer. Rory Roth nominated Ken Lind. Called for nominations three times with no further nominations received. Ken Lind is the only candidate nominated for the office of Treasurer and is hereby elected by acclamation.

Nomination for the office of Clerk. Will Schmidt nominated Kristin Papke. Called for nominations three times with no further nominations received. Kristin Papke is the only candidate nominated so is hereby elected by acclamation.

D. Board Organization

1. Adopt Robert's Rules of Order

Motion by Roth seconded by Lind to approve Robert's Rules of Order. Motion carried 4-0.

2. Establish regular school board meeting dates, time and location

Motion by Lind seconded by Roth to approve meeting times as amended. Motion carried 4-0.

3. Board Compensation

Motion by Roth seconded by Lind to approve board compensation as presented. Motion carried 4-0.

4. Establish County News Review as the official newspaper

Motion by Schmidt seconded by Lind to approve County News Review as official newspaper. Motion carried 4-0.

5. MN School District Liquid Asset Fund, PMA Companies, Northwoods Bank, Ehler's and Unity Bank as official depositories for district financial resources

Motion by Roth seconded by Lind to approve banks and official depositories for district financial resources as amended with the addition of Ehlers. Motion carried 4-0.

6. Executive Assistant will coordinate credit card program

Motion by Lind seconded by Roth to approve Executive Assistant to coordinate credit card program. Motion carried 5-0.

7. Designate Business Manager and Superintendent as authority for electronic fund transfers

Motion by Roth seconded by Lind to approve Business Manager and Superintendent as authority for electronic fund transfers. Motion carried 5-0.

8. Superintendent will communicate with attorneys Squires, Waldspurger & Mace; Ratwick, Roszak, Maloney; or Knutson, Flynn et. al. If the complaint is against the Superintendent, then the Board Chair will communicate with the attorneys.

Motion by Lind seconded by Roth to approve Superintendent to communicate with attorneys unless the complaint is against the Superintendent, then the Board Chair will communicate with the attorneys. Motion carried 5-0.

9. Membership in the following organizations: Minnesota School Boards Association (MSBA), Resource Training and Solutions - Membership, Resource Training and Solutions

- Mgmt. Asst. Program, Resource Training and Solutions

- Onsite Management Service, Central Minnesota Educational Research and Development Council (CMERDC), Minnesota State High School League (MSHSL) and Schools For Equity in Education (SEE).

Motion by Roth seconded by Papke to approve Membership in the following organizations: Minnesota School Boards Association (MSBA), Resource Training and Solutions - Membership, Resource Training and Solutions - Mgmt.

Asst. Program, Resource Training and Solutions - Onsite Management Service, Central Minnesota Educational Research and Development Council (CMERDC), Minnesota State High School League (MSHSL) and Schools For Equity in Education (SEE). Motion carried 5-0.

10. Committee Assignments:

• St. Croix River Education District (SCRED)

• Board Advisory

• Facilities

• Finance

• Policy

• Personnel

• ECMECC

• MSHSL

• SEE

• MSBA Legislative Liaison Representative

Motion by Roth seconded by Lind to approve Committee Assignments as presented. Motion carried 5-0.

SCRED: Kristin Papke with Will Schmidt as back-up Board Advisory: Kristin Papke and Kevin Haugrud Facilities: Ken Lind, Will Schmidt and Rory Roth Finance: Will Schmidt, Rory Roth and Ken Lind Policy: Teri Umbreit and Will Schmidt

Personnel: Will Schmidt, Teri Umbreit and Rory Roth ECMECC: Kevin Haugrud with Rory Roth as the back-up MSHSL: Teri Umbreit

SEE: Teri Umbreit MSBA: Teri Umbreit

11. Designate Superintendent as the Identified Official with Authority (IOWA) to authorize user access to State of Minnesota Education secure websites for Rush City Schools

Motion by Roth seconded by Schmidt to approve Superintendent as IOWA. Motion carried 5-0.

12. Principal Bulletin Board Designation - Website

Motion by Schmidt seconded by Haugrud to approve the school website as the official bulletin board. Motion carried 5-0.

II. Adjournment

Motion by Roth seconded by Lind adjourning meeting at 7:00 pm. Motion carried 5-0.

Respectfully,
Kristin Papke, Clerk

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