

HOUSTON COUNTY

PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: Tuesday, August 7, 2018 9:00 a.m.

Place: Commissioners Room, Court-

house, Caledonia, MN

Members Present: Jack Miller, Justin Zmyewski, Teresa Walter and Fred Arnold

Presiding: Fred Arnold, Chairperson

Call to order.

Motion was made by Commissioner Walter, seconded by Commissioner Miller and unanimously carried to approve the agenda as amended.

Motion was made by Commissioner Walter, seconded by Commissioner Miller and unanimously carried to approve the minutes of the July 24, 2018 meeting and also the minutes of the July 31, 2018 special meeting.

Motion was made by Commissioner Zmyewski, seconded by Commissioner Miller and unanimously carried to approve payment of the license center and Human Services disbursements and the following claims:

County Revenue Fund	\$50,355.58
Road & Bridge Fund	67,029.32

Total	\$117,384.90
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Following discussion, motion was made

by Commissioner Zmyewski, seconded by

Commissioner Miller and unanimously carried

to approve the Employment Agreement

with Jeffrey Babinski.

Engineer Pogodzinski reported on C.P.

2018-01. Motion was made by Commis-

sioner Walter, seconded by Commissioner

Miller and unanimously carried to adopt the

following;

RESOLUTION NO. 18-30

NOW, THEN BE IT RESOLVED, That we

do hereby accept said completed project for

and in behalf of the County of Houston and

authorize final payment as specified herein.

Environmental Services Director Frank

met with the Board to discuss Winona Coun-

ty's initiative to conduct a feasibility study on

regional organic recycling. Motion was made

by Commissioner Zmyewski, seconded

by Commissioner Walter and unanimously

carried to authorize the signature of Chair-

person Arnold on a letter of support for the

feasibility study.

Environmental Services Director Frank

reported on a wetland application for James

Gilmer to install a private bridge over Gilmer

Creek located in Sather Valley. On the rec-

ommendation of Environmental Services

Director Frank, motion was made by Com-

missioner Walter, seconded by Commis-

sioner Zmyewski and unanimously carried to

approve the TEP Panel findings, approve the

permit and delineation.

HR Director Arrick-Kruger reported Jail-

er/Dispatcher Karissa Meyer, has submitted

her resignation effective August 17, 2018.

Motion was made by Commissioner Miller,

seconded by Commissioner Zmyewski and

unanimously carried to approve accept the

resignation of Karissa Meyer and to draft a

letter in appreciation for her service to Hous-

ton County.

Motion was made by Commissioner Wal-

ter, seconded by Commissioner Zmyews-

ki and unanimously carried to authorize a

search for a female jailer/dispatcher.

On the recommendation of HR Director

Arrick-Kruger, motion was made by Com-

missioner Zmyewski, seconded by Com-

missioner Miller and unanimously carried

to approve the hire of Jennifer Johnson at

step 4 of the B-21 scale contingent upon the

successful completion of the required back-

ground check.

Motion was made by Commissioner

Zmyewski, seconded by Commissioner

Walter and unanimously carried to approve

the change in employment status from prob-

ationary to regular for Lisa Arneson, Adult

Services Lead Social Worker, effective im-

mediately.

Motion was made by Commissioner Mill-

er, seconded by Commissioner Zmyewski

and unanimously carried to approve the

change in employment status from proba-

tionary to regular for Jessica Reed, Children

Services Lead Social Worker, and effective

August 21, 2018.

HR Director Arrick-Kruger reported on two

quotes received for the replacement of floor

coverings in the Historic Courthouse and

recommended accepting the quote submit-

ted by Hiller Commercial Floors. Motion was

made by Commissioner Walter, seconded by

Commissioner Zmyewski and unanimously

carried to accept the quote submitted by

Hiller Commercial Floors for the replacement

of flooring and moving and resetting of fur-

niture/files.

Motion was made by Commissioner

Zmyewski, seconded by Commissioner

Miller and unanimously carried to approve

the abatement for Nick Meinertz on parcels

#01.0109.000 and 01.0110.000 due to incor-

rect classification resulting in a reduction of

\$1,039.

Finance Director Lapham reported on ac-

tivity which has taken place resulting in com-

mitted funds being expended and the need

to take action to un-committ said funds so

that information is correctly represented on

financial statements. Motion was made by

Commissioner Walter, seconded by Com-

missioner Zmyewski and unanimously car-

ried to adopt the following:

RESOLUTION NO. 18-31

NOW, THEN BE IT RESOLVED, that the

Houston County Board of Commissioners

hereby un-committ the previously committed

funds in the amount of \$20,744.

Commissioner Walter reported Scott

Connor was the Vice-Chairperson and has

resigned creating a need to elect a new

Vice-Chairperson. Chairperson Arnold re-

quested nominations. Motion was made by

Commissioner Zmyewski to nominate Com-

missioner Walter. The motion was seconded

by Commissioner Miller and carried unani-

mously.

Following discussion, motion was made

by Commissioner Walter, seconded by Com-

missioner Miller and unanimously carried to

approve the committee assignments as dis-

cussed.

There being no further business and the

time being 10:23 a.m., motion was made by

Commissioner Miller, seconded by Commis-

sioner Walter and unanimously carried to ad-

jour the meeting, the next advertised meet-

ing being Tuesday, August 21, 2018.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: Fred Arnold, Chairperson

Attest: Michelle Quinn, County Auditor

THE ABOVE PROCEEDINGS OF THE

HOUSTON COUNTY BOARD OF COM-

MISSIONERS IS ONLY A SUMMARY. THE

FULL TEXT IS AVAILABLE FOR PUBLIC

INSPECTION AT THE HOUSTON COUNTY

AUDITOR'S OFFICE AS WELL AS ON THE

HOUSTON COUNTY WEBSITE LOCAT-

ED AT THE FOLLOWING WEB ADDRESS:

<http://www.co.houston.mn.us/>

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