

HOUSTON COUNTY PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: Tuesday, February 5, 2019 9:30 a.m.

Place: Room 219, Courthouse, Caledonia,
MN

Members Present: Eric Johnson, Teresa
Walter and Fred Arnold, Jack Miller

Others Present: Administrator Babinski;
Bruce Kuehmichel, Yvonne Krogstad, Bob
Burns

Board Workgroup Session

Call to order.

Administrator Babinski and Commissioner Arnold led a review and discussion on a proposed Appraisal Form for the County Administrator. Commissioner Arnold asked the others to provide feedback on the form and input for the Administrator's initial 6-month evaluation. The Board will schedule a closed session after either the Board Workgroup Session on 19 Feb or the Board Meeting on 26 Feb depending on the Board's preparations for the Appraisal.

Administrator Babinski shared feedback from a multi-county survey that most Counties do not have allowances for separate (reduced) Commissioner Salaries, but there are few examples where the option exists. The prevailing consensus of the board is to follow State Auditor guidance of maintaining one fixed salary, but asked Administrator Babinski to continue preparing a draft resolution for future consideration by the board.

Administrator Babinski provided the Board with an overview of the discussions he and the staff have had with Enterprise Fleet Management specialists. Babinski explained the pros and cons of using a corporate fleet management solution and mixture of owned and leased vehicles to provide the staff with safer, more efficient vehicles and reduce the county's budget for vehicle purchase, maintenance and mileage reimbursement. Administrator Babinski has invited the representative down to address the board and is working with the staff to define fleet requirements.

Administrator Babinski provided a review of his and the department's priorities and major projects for the year. Collectively, the Comprehensive Land Use Plan update, Facilities (Highway Department building, Historic Jail Building use, Grant for Historic Courthouse repairs), and continued staff consolidation and integration top the list. The Highway department has approximately \$9M worth of projects planned this year, including 7 roadway resurfacing projects, 5 bridge replacements, and preparatory work for 2020's projects.

This being a workgroup session, with no action taken, the meeting concluded at 11:30.

The next advertised meeting being a regular board meeting, Tuesday, February 12, 2019.

BOARD OF COUNTY COMMISSIONERS
HOUSTON COUNTY, MINNESOTA

By: Teresa Walter

Chairperson

Attest: Jeffrey Babinski

County Administrator

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