

**INDEPENDENT SCHOOL
DISTRICT NO. 882
MONTICELLO, MINNESOTA
REGULAR SCHOOL
BOARD MEETING**

The Monticello Board of Education held their school board meeting on Monday, May 7th, 2018 at 6:15 p.m. at the Middle School Board Room. Board Members: Jill Bartlett, Candace Carda, Melissa Curtis, Melissa (Missy) Hanson, Jennifer Lewis Kannegieter, Jeff Hegle, and Dr. Michael Favor, Superintendent Also present: District Administrators and community guests. Location: School District Board Room – Monticello Middle School

Date: Monday, May 7th, 2018
Time: 6:15 p.m.

MINUTES:

1. Call to Order – Board member Jill Bartlett called the meeting to order and reported board member Jeff Hegle was not present.

2. Pledge of Allegiance

3. Approval of the Agenda

Approved by: Candace Carda
Seconded by Jennifer Lewis Kannegieter

motion carried. Approved 5-0

4. Citizens Comments – None

5. Consent Agenda

A. Approval of Minutes – Regular Board Meeting, April 2, 2018

B. Consideration of Bills, Receipts

C. Personnel Matters – attached

D. Trip Request – Washington DC, April 22-25

General Fund \$1,723,190.26

Total Bills \$2,746,029.27

Total Payroll \$3,434,019.21

Approved by: Jennifer Lewis Kannegieter Seconded by Melissa Curtis

motion carried. Approved 5-0

6. Presentation of Donations to the District – Dr. Favor, Superintendent, presented the following donation for board approval. A. \$1,451.00 from Peacemaker Minnesota for Middle School Climate and Prevention Resources.

Approved by: Jennifer Lewis Kannegieter Seconded by Missy Hanson motion carried. Approved 5-0

7. Monticello Robotics Program Presentation – Students and Staff from the Monticello High School Robotics Program presented information on their past year in the Robotics program. They reported this is their seventh year as a team of 3 students. Their team placed 46th at the competition in Duluth with 6 competitors from all over the world.

8. Student Recognition - Mike Carr, High School Principal and Gary Revenig, Activities Director recognized the following students and their parents.

A. 2018 Students of Excellence
A. Brennan Fisher B. Megan Rouslang

C. Madison Weitalla D. Trent Yetzer
B. Girls State A. Eileen Mavenkamp

C. Boys State A. Trevor Strand
D. Girls County A. Myranda Turner
B. Vanessa Martin C. Piper Zimmer-Gilman D. Kali Grose E. Boys County A. Alex Pfaff

B. Brody Baysinger C. Robert Oslund D. Carson Sawatzke

9. Eastview Education Center Report – Eastview Education Center Principal Eric Olson and Staff, presented to present to board members Eastview's Inaugural Year as an Education Center. Their presentation included; highlights of the first year; areas of collaboration, leadership teams, parents perspective and community connection.

10. Approval of new Community Ed position, Education Support Specialist for Monti Magic Preschool & Magic Adventures (Fund 04) – Amanda Vesta, Early Childhood Coordinator and Jeremiah Mack, Community Ed Director

11. Wright Technical Center Long Term Facilities Plan – Tina Burkholder, Director of Business Services, requested board approval of the Wright Technical Center's Long-Term Facility Maintenance Plan. A plan that authorizes the inclusion of a proportional share of projects in the district's application for Long-Term Facility Maintenance Revenue. Approved by: Melissa Curtis Seconded by Jennifer Lewis Kannegieter motion carried. Approved 5-0

12. Little Mountain Elementary Parking Lot Bid approval – Tina Burkholder, Director of Business Services reported there were five contractors that bid on the project; the lowest bidder was Hardrive Inc. with a base bid of \$242,762 and an alternate \$6,888 for sidewalk modifications. The project is funded through Long-Term Facility Maintenance funds. Approved by: Jennifer Lewis Kannegieter Seconded by Missy Hanson motion carried. Approved 5-0

13. Proposal for Breakfast and Lunch Prices for 2018-19 School Year – Tina Burkholder, Director of Business Services reported School Districts need to compare their average price charged for lunches served to the difference between the Federal free reimbursement rate and the Federal paid reimbursement rate. If the average paid lunch price is less than the difference, then a School District must gradually adjust the prices to cover the difference. She recommended a 10 cent increase; milk prices will remain the same. Approved by: Melissa Curtis Seconded by Candace Carda motion carried. Approved 5-0

14. Administrative Budget Alignment Plan – Assistant Superintendent Joe Dockendorf presented the Administrative Budget Alignment plan for the 2018-19 school year. The target amount was \$189,500, the cuts that were presented and additional duties the budget alignment total was \$255,285.50 Assistant Superintendent to Human Resources Director (Salary + Benefits) \$39,087.00

Eastview Education Center Principal to an 11 Month Position (Salary + Benefits) - \$15,493.00
Pinewood Elementary Assistant Principal to a 10 Month Position (Salary + Benefits)- \$16,167.00

Reduction of budgets for the following departments: School Board, Superintendent, Asst. Superintendent, Business Manager, Curriculum, Legal- \$35,000.00 Elimination of Principal on Special Assignment Position (Salary + Benefits)- \$180,907.00 Addition of .5 FTE ALP Dean of Students/Curr. Support/ Prairie House (Salary + Benefits) + \$31,368.50

Approved by: Melissa Curtis Seconded by Jennifer Lewis Kannegieter motion carried. Approved 5-0

15. Activities/Athletics Budget Alignment Plan – Activities Director, Gary Revenig presented \$29,000 Activities/Athletics Reductions, for board approval.

Ice Arena Workers \$3,000, Family and Couple Passes \$6,000, Summer Weight Training \$5,100, Pep Band Transportation and Advisor to 0.5 \$3,000, MS Weight Room Spring Advisor \$500, MS Girls Swimming Coach \$5,000, MS Girls Basketball Coach

\$3,000, MS Jazz Band Advisor \$1,700, MS Yearbook Fee Increase \$1,700, Jazz Band and Pops Group to a Club \$0.00

Approved by: Jennifer Lewis Kannegieter Seconded by Missy Hanson motion carried. Approved 5-0

16. First Reading of Policies – Dr. Favor, Superintendent presented the following policies for board review, they will be brought back at a future board meeting for board approval. Policy 419 – Tobacco-Free Environment Policy 710 – Extracurricular Transportation Policy 712 – Video Surveillance Other Than Buses Policy 808 – Animals on School Premises and Permission Form

17. Proposed Board Meeting Dates – Dr. Favor, Superintendent, presented future board meeting dates for board approval.

All Meeting Times 6:15 pm
August 6th, 2018, Regular School Board Meeting August 20th, 2018, Special School Board Meeting September 10, 2018, Regular School Board Meeting September 17, 2018, Special School Board Meeting October 1st, 2018, Regular School Board Meeting November 5th, 2018, Regular School Board Meeting November 19th, 2018, Special School Board Meeting December 3rd, 2018, Regular School Board Meeting December 17th, 2018, Special School Board Meeting

Approved by: Missy Hanson Seconded by Jennifer Lewis Kannegieter motion carried. Approved 5-0

18. Adjourn 7:57 pm Approved by: Missy Hanson Seconded by Jennifer Lewis Kannegieter motion carried. Approved 5-0

Upcoming Meetings All meetings will be held at 6:15pm

May 7, 2018, Regular School Board Meeting – Board Room
May 21, 2018, Special School Board Meeting – Board Room
June 4, 2018, Regular School Board Meeting – Board Room
July 16, 2018, Regular School Board Meeting – Board Room

Melissa Hanson - Secretary/Clerk

PERSONNEL MATTERS - May 7, 2018

1. Instructor Approval

A. Doug Standke, Art Instructor Long Term Substitute at Monticello High School for Andrea Mitchell beginning August 27, 2018 – November 30, 2018.

B. Erin Quigley, Third Grade Instructor at Pinewood Elementary (previously held by Julie Johnson) starting August 27, 2018, Salary BA Step 4, \$43,393.00.

2. Staff Approval

A. Katy Westrom, Varsity Boys Tennis Head Coach at Monticello High School (previously held by Jeff Bordwell), beginning March 18, 2019, Salary \$5,421 Step 11 – 9% based on 2018-19 contract.

B. Andrea Greenwald, School Age Child Care Coordinator with Community Education (new position), beginning May 16, 2018, Prorated Salary for 2017-2018 \$7,107.69.

C. Tija Balsimo, Varsity Dance Head Coach at Monticello High School (previously held by Sarah Gruzmaier), beginning October 22, 2018, Salary \$5,424 Step 4 – 12.5% based on 2018-19 contract.

D. Mike Stein, Varsity Head Girls Swimming & Diving Coach at Monticello High School (previously held by Kristin Zalec) beginning August 13, 2018, Salary \$6,129 Step 7 – 12.5 % based on 2018-19 contract.

E. Kelly Oslund, Varsity Head Gymnastics Coach at Monticello High School (previously held by Brent Wuollet), beginning November 12, 2018, Salary \$7,529 Step 11 – 12.5% based on 2018-19 contract.

3. Contract Approvals

A. Monticello Public Schools Food Service Employees Master Agreement for 2017- 2019.

B. Bruce Hanson, Buildings and Grounds Director Contract for 2017- 2019.

C. Monticello Public Schools Secretary Master Agreement for 2017-2019.

D. Joe Dockendorf, Assistant Superintendent Contract for 2017-2018.

E. Amy Stahlback, Controller Contract for 2018-2020.

4. Leave Approvals

A. Tara Starts, Physical Education Instructor at Monticello High School, Leave of Absence for the 2018-2019 school year.

B. Kathryn Leuthner, Social Studies Instructor at Monticello High School, FMLA beginning April 26, 2018.

C. Megan Jarvis, Special Education EBD Instructor at Pinewood Elementary, FMLA anticipated Leave of Absence beginning September 4, 2018 – October 22, 2018

D. Remy Berning, First Grade Instructor at Pinewood Elementary, FMLA anticipated Leave of Absence beginning September 6, 2018 – December 5, 2018

5. Retirement

A. Kathleen Tapiz, Secretary at Monticello Middle School, effective July 5, 2018.

6. Resignations

A. Melanie Zuniga, Food Service Cook's Helper at Monticello Middle School, effective April 13, 2018.

B. Sherie Melchert, Special Education EBD Program Paraprofessional at Eastview Education Center, effective April 10, 2018.

C. Mike Stadther, First Robotics Coach at Monticello High School, effective immediately.

D. Kara Radke, Student Council Co-Advisor at Monticello High School, effective the end of the 2017-2018 school year.

E. Rachel Vannett, Orchestra Director at Monticello High School, effective the end of the 2017-2018 school year.

F. Christine Hanse, Payroll and Benefits Coordinator for Monticello School District, effective June 1, 2018.

G. Paula Adamski, Varsity Assistant Softball Coach at Monticello High School, effective April 27, 2018.

H. Courtney Adamski, Assistant Softball Coach at Monticello High School, effective April 27, 2018.

This material is only a summary; the full text is available for public inspection at the administrative offices of the School District. A copy of the proceedings, other than attachments to the minutes, is available without cost at the offices of the Monticello School District, 1211 Main St., Monticello, MN 55751.

Published in the

Monticello Times

May 31, 2018

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