

**INDEPENDENT SCHOOL DISTRICT NO. 882
MONTICELLO, MINNESOTA
SPECIAL SCHOOL BOARD MEETING**

The Monticello Board of Education held their school board meeting on Monday, June 4th, 2018 at 6:15 p.m. at the Middle School Board Room. Board Members: Jill Bartlett, Candace Carda, Melissa Curtis, Melissa (Missy) Hanson, Jennifer Lewis Kannegieter, Jeff Hegle, and Dr. Michael Favor, Superintendent Also present: District Administrators and community guests. Location: School District Board Room – Monticello Middle School
Date: Monday, June 4th, 2018 Time: 6:15 p.m.

MINUTES:

1. Call to Order – Board member Jill Bartlett called the meeting to order at 6:16 pm and noted board member Candace Carda was absent.
2. Pledge of Allegiance
3. Approval of the Agenda Approved by: Jennifer Lewis Kannegieter Seconded by Missy Hanson motion carried. Approved 5-0

4. Citizens Comments – Kimberly Carlson, a Monticello Resident, expressed her concerns to board members regarding the school districts paraprofessional substitute placement and their seniority process.

5. Consent Agenda

- A. Approval of Minutes – Regular Board Meeting, May 21, 2018
- B. Consideration of Bills, Receipts
- C. Personnel Matters – attached
- D. Trip Request – Varsity Volleyball trip to Duluth, MN for August 17-18

General Fund \$ 253,898.24 Total Bills \$ 718,858.24

Total Payroll \$3,305,243.67 Approved by Melissa Curtis Seconded by Jeff Hegle motion carried. Approved 5-0

6. Presentation of Donations to the District – Dr. Favor, Superintendent, presented the following donation for board approval. A. \$ 6,850.00 from American Legion for Legionville camp fees for all 24 elementary school patrol students. Total Donations \$22,431.00 Approved by Jeff Hegle Seconded by Jennifer Lewis Kannegieter motion carried. Approved 5-0

7. Approval of additional .2 FTE High School Orchestra position – Eric Olson, Incoming Superintendent request board approval for an additional .2 FTE High School Orchestra position. Approved by Jennifer Lewis Kannegieter Seconded by Missy Hanson motion carried. Approved 5-0

8. Recommendation to Withdraw from Membership with TIES effective for the 2019-20 school year. Sue Heidt, Director of Technology, requested board approval to notify TIES to terminate from TIES membership/ownership and all purchased services and applications as of June 30, 2019.

Approved by Jennifer Lewis Kannegieter Seconded by Melissa Curtis motion carried. Approved 5-0

9. Designate Eric Olson the District IOWA (Identified Official with Authority) beginning July 1, 2018 – Dr. Michael Favor, Superintendent, requested board approval to designate Eric Olson as the District IOWA (Identified Official with Authority). Approved by Melissa Curtis Seconded by Jennifer Lewis Kannegieter motion carried. Approved 5-0

10. Approval of the 2018-19 Budget - Tina Burkholder, Director of Business Services requested board approval for the Adopted Budget for the 2018-19 school year. She reported the General Fund budget shows total revenues of \$45,746,699 and total expenditures of \$45,488,006, resulting in an unreserved, undesignated fund balance of 5.87%. More than likely the budget will turn out better than expected for 2017-2018 and 2018-2019, but I'm she is presenting a conservative budget based on what she knows today.

Fund	Revenue Balance	Expenditure	Estimated Balance
General Fund	\$45,746,699	\$45,488,006	\$4,510,270
Sped Coop	\$10,334,258	\$10,334,258	\$0
Food Serv	\$2,099,523	\$2,123,505	\$186,967
Community Service	\$3,785,858	\$3,739,840	\$710,851
Hockey	\$423,276	\$423,276	\$22,391
Building Construction	\$443,605	\$2,550,928	\$2,826,482
Debt Service	\$3,275,863	\$3,258,775	\$670,826
Internal Service	\$570,500	\$-507,198	\$63,302
Opeb Trust	\$1,260,355	\$-1,330,698	\$1,748,781

Approved by Jennifer Lewis Kannegieter Seconded by Melissa Curtis motion carried. Approved 5-0

11. Cash Flow Update -Tina Burkholder, Director of Business Services reported in order to determine if the District should borrow short-term, a cash flow projection is created each school year The District cash flow is ok for the next year, but will continually be evaluated as information is updated throughout the year. She shared previous years in comparisons and reported the total disbursements for the 2018-19 school year is \$61,266,285.26.

12. Lead in Water Drinking Management Plan - Tina Burkholder, Director of Business Services and Bruce Hanson, Director of Buildings & Grounds shared the Lead in Drinking Water Plan for the District. Bruce Hanson reported this District does not have anything that needed action. Results will be published on the Districts website.

Approved by Jeff Hegle Seconded by Missy Hanson motion carried. Approved 5-0

This was Interim Dr. Favor's last school board meeting. Board Chair Jill Bartlett wished Dr. Favor well and thanked him for all his work with the District.

13. Adjourn 6:55 pm Approved by Jeff Hegle Seconded by Missy Hanson motion carried. Approved 5-0

Upcoming Meetings

All meetings will be held at 6:15pm in the Middle School Board Room

July 16, 2018, Regular School Board Meeting August 6th, 2018, Regular School Board Meeting August 20th, 2018, Special School Board Meeting September 10, 2018, Regular School Board Meeting September 17, 2018, Special School Board Meeting October 1st, 2018, Regular School Board Meeting November 5th, 2018, Regular School Board Meeting November 19th, 2018, Special School Board Meeting December 3rd, 2018, Regular School Board Meeting December 17th, 2018, Special School Board Meeting

Melissa Hanson
Secretary/Clerk

This material is only a summary; the full text is available for public inspection at the administrative offices of the School District. A copy of the proceedings, other than attachments to the minutes, is available without cost at the offices of the Monticello School District or on line at www.monticello.k12.mn.us.