

**CITY OF CRYSTAL
ORDINANCE NO. 2024-07**

**AN ORDINANCE TO
CHANGE THE NAME FROM
THE ENVIRONMENTAL
QUALITY COMMISSION TO
THE SUSTAINABILITY
COMMISSION**

The City of Crystal ordains:

ARTICLE I. Legislative Findings.

The city council hereby finds as follows:

1.01. Pursuant to Section 2.02 of the Crystal Charter, “[t]he council may by ordinance establish boards or commissions to advise the council with respect to any municipal function or activity, to investigate any subject of interest to the city, or to perform quasi-judicial functions.”

1.02. Chapter III, Section 305 of the city code also provides for the creation and operation of city commissions.

1.03. The city council previously established the environmental quality commission and formally reestablished the commission in accordance with the revised procedures and requirements established in Chapter III, Section 305.

1.04. The city council now desires to rename the environmental quality commission and reestablish the commission with a broader purpose focused on sustainability.

ARTICLE II. Commission Established. The city council hereby establishes a commission as follows:

2.01. Establishment. The Sustainability Commission (“Commission”) is hereby established for the City of Crystal.

2.02. Purpose. The purpose of the Commission is to assist the city council in all matters relating to the city’s efforts to protect and preserve the environment. Pursuant to Section 305.05 of the city code, the Commission’s role is advisory in nature.

2.03. Duties. The Commission’s duties are to include, but not be limited to, advising the city council in matters relating to the sustainable use, management, and conservation of environmental resources that include air, water, energy, land and ecological resources, and waste, including the study and proposal of possible environmental and sustainability programs and policies, promoting public education and awareness relating to such issues, and motivating interest in the proper use of, and care for, the natural resources of the city.

2.04. Members. The Commission shall be made up of ten members appointed by the city council. There shall be at least four Commission members from each of the two city Sections. The remaining two Commission members shall be appointed on an at-large basis.

2.05. Qualifications. Commission members must be residents of the city and be at least fifteen years old.

2.06. Removal. Commission members serve at the pleasure of the city council and may be removed from the Commission, with or without cause, upon a majority vote of the city council.

2.07. Terms. Commission members shall be appointed to three-year terms. There are no term limits. To help ensure continuity in the Commission’s work, the terms shall be staggered. As such, terms for the first ten Commission members prescribed by this ordinance shall expire as follows:

- (a) Three terms shall expire on December 31, 2025.
 - (b) Three terms shall expire on December 31, 2026.
 - (c) Four terms shall expire on December 31, 2027.
- 2.08. Other Commissions. While serving on the Commission, Commission members may not also concurrently serve on the City’s Parks and Recreation Commission or Planning Commission.

2.09. Compensation. Commission members shall serve without compensation, but may be reimbursed for actual and necessary expenses if funds for that purpose are identified in the adopted city budget.

2.10. Liaisons. The Commission shall have both a council liaison and a staff liaison. The council liaison shall be assigned by the mayor. The staff liaison shall be assigned by the city manager. The Commission shall not have a staff secretary.

2.11. Operations. The Commission shall conduct itself in accordance with this ordinance, Section 305 of the city code, and all other applicable laws and ordinances.

ARTICLE III. Effective Date. This ordinance is effective upon adoption and 30 days after publication. This is a special ordinance and shall not be codified in the city code.

/s/Jim Adams
Jim Adams, Mayor

ATTEST:
/s/Kim Therres
Kim Therres,
Assistant City Manager