

**CITY OF BROOKLYN CENTER
ORDINANCE NO. 2024-09**

**AN ORDINANCE AMENDING CHAPTER 12 OF THE
CITY CODE OF ORDINANCES BY ADDING SECTIONS
12-309 AND 12-310 REGARDING
PROPERTY MAINTENANCE STANDARDS**

THE CITY COUNCIL OF THE CITY OF BROOKLYN CENTER DOES
ORDAIN AS FOLLOWS:

Section 12-309. MAILBOX REQUIREMENT. All licensed rental prop-
erties shall have an onsite mailbox. Mailboxes shall be provided and
maintained by the property owner and must remain in working condi-
tion.

Section 12-310. PREMISES IDENTIFICATION. All commercial build-
ings shall have approved address numbers placed in a position meeting
the following requirements and as indicated in Diagram 1.

1. The numbers shall be conspicuously posted in a location on the
front of the building so as to be readily identifiable for all purposes.

2. The numbers shall be placed in the upper corner of a building,
if possible, so as to be clearly seen from the street or at or near the
building entrance in such a suitable location that can be clear seen from
the street.

3. The building number shall be clearly displayed, of a color contrast
with the color of the building to which it is attached and of a color con-
trast with any advertisement, in such a manner that the number may be
easily and clearly seen and read during the hours of darkness as well
as daylight.

4. On multi-tenant commercial structures, rear entry doors must dis-
play with a minimum 4-inch letter and/or number, the tenant business
name and unit number, address of the commercial space, and indicate
access doors to mechanical, electrical, or sprinkler rooms.

Diagram 1

<u>Building Type</u>	<u>Address Size Specifications</u>
<u>1 Story Commercial, retail, industrial</u>	<u>12 inches</u>
<u>2 Story Commercial, retail, industrial</u>	<u>18 inches</u>
<u>3+ Story Commercial, retail, industrial</u>	<u>24 inches</u>

Article III. Severability. Should any section or part of this ordinance
be declared by a court of competent jurisdiction to be invalid, such deci-
sion will not affect the validity of the ordinance as a whole or any part
other than the part declared invalid.

Article IV. Effective Date. This ordinance shall become effective
after adoption and upon thirty days following its legal publication.

Barb Suciu, Assistant City Manager/City Clerk
Effective Date: November 9, 2024