

**ST. CROIX RIVER  
EDUCATION DISTRICT  
APPROVED MINUTES  
OF THE GOVERNING  
BOARD MEETING  
5:30 PM, TUESDAY,  
SEPTEMBER 10<sup>TH</sup>, 2024**

The Governing Board of the St. Croix River Education District met on September 10<sup>th</sup>, 2024. In attendance were Board members; Sarah Aadland, Chisago Lakes; Tim Geisler, Pine City; Julie Domogalla, East Central; Sarah Grovender, North Branch; and Kristin Papke, Rush City. Others present: Nicole Woodward, Executive Director and Suzanne Hischer, Director of Business Services

Absent: Heather Hanson, Hinckley-Finlayson

The meeting was called to order at 5:30 pm by Chair Domogalla.

\*\* Addendum: Content added after agenda posting on September 4<sup>th</sup>, 2024

Motion by Sarah Grovender to approve the agenda with addendums as presented and seconded by Tim Geisler. Motion carried.

Approval of Consent Agenda: The consent agenda is used for those items on the agenda that usually do not require discussion or explanation as to the reason for board action. At the request of any governing board member, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.

Motion to approve the Consent Agenda as presented by Sarah Aadland and seconded by Kristin Papke. Motion carried.

• Minutes

◦ Approval of previous meeting's minutes: Minutes of the July 17<sup>th</sup>, 2024 meeting are enclosed for your approval.

• Obligations

◦ Bills Report: Bills to date for the month of July 2024 and August 2024.

• Policies

◦ Annual Review of SCRED Agreement and By-Laws

◦ Annual Review of SCRED Involvement in Decision-Making Admin Procedure #17

◦ Annual Review of Policy #410 - Family and Medical Leave

◦ Annual Review of Policy #413 - Harassment and Violence

◦ Annual Review of Policy #522 - Sex NonDiscrimination & Title IX Grievance Process

◦ Annual Review of Policy #616 - School District System Accountability

• Personnel

◦ Employment of Rachel Adams, Student Support Specialist, effective August 1, 2024

◦ Employment of Holly Grams, School Psychologist serving Chisago Lakes Primary School and Early Childhood, effective August 1, 2024

◦ Employment of Emily DeBreto, Occupational Therapist serving Chisago Lakes School District and North Branch Area Public Schools, effective August 1, 2024

◦ Employment of Kimberly Henke, Academic Services Coordinator, effective August 1, 2024

◦ Employment of Nariah-Belle Woodruff-Sims, School Psychologist serving Chisago Lakes High School, effective August 1, 2024

• Professional Learning

◦ District staff participating in SCRED staff development activities

Communications

• Legislative Forum:

◦ Date: October 3rd, 2024

• 5PM - Roundtable Discussion for SOC, GB, SCRED, Legislators/Staff

• 5:45 PM - Transition to Event Center

• 6:15 PM - Dinner

• 7:00 PM - Program: Progress Through Partnership

• 8:00 PM - Adjournment

◦ Planning Notes

◦ RSVP Listing

i. Location: Spare Room, Chuckers Bowl in Rush City

ii. Dinner Catering Proposal

Reports

• Governing Board Reporting Schedule 2024-25: Woodward shared the reporting schedule for the year.

• \*\* SCRED Annual Report 2023-2024: Woodward reviewed the annual report, highlighting significant accomplishments and points of pride in partnership during the last year.

• Financial Reports

◦ June Financial Reports - Obligations

• FY23-24 Audit Update: Hischer provided an update regarding the audit. A full report will be provided to the board in November.

Discussion/Action Items

• None

Director's Report: Woodward provided a report on the following items.

• Collective Commitments

• Professional Learning: August Recap

◦ Onboarding

◦ SCRED presence at back-to-school

• Highly Qualified Paraprofessional Requirements and Plan

• SCRED Strategic Planning Process - Woodward outlined the proposed process for developing a new strategic plan, as the current strategic plan is set to expire at the end of the school year. She sought and received support for moving ahead with the proposed process.

◦ Overview

◦ Timeline

◦ Input

Discussions

• SCRED Board Reports

◦ SCRED Strategic Planning Process

◦ Reminder to RSVP for the Legislative Forum by September 16<sup>th</sup>.

◦ The SCRED Annual Report 2023-2024 was reviewed.

• Roundtable Discussion

Calendar

• Next meeting is November 12<sup>th</sup>, 2024 at 5:30 pm in SCRED Training Centers

With there being no further business, motion to adjourn by Julie Domogalla. Meeting adjourned at 7:04 PM.

Respectfully Submitted,

Sarah Grovender,

Governing Board Clerk

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