

**INDEPENDENT SCHOOL  
DISTRICT NO. 728  
REGULAR MEETING  
MINUTES  
NOVEMBER 13, 2017**

The mtg was called to order by Vice Chair Plantenberg-Selbitschka at 7 p.m. at the Dist Office followed by the Pledge of Allegiance.

Members Present: Joel Nelson, Gregg Peppin, Jamie Plantenberg-Selbitschka, Holly Thompson, Christi Tullbane, Tony Walter; Members Absent: Shane Steinbrecher; Others Present: Dr. Daniel Bittman, Supt; Londa Chambers, Mgr of Admin Services

Walter moved/Thompson seconded the motion to approve the agenda as presented. Approved.

Lauren Rishovd, ERHS student rep, shared highlights from her school.

Tracy Salwei, parent, expressed concern about ISD 728's Title IX policy, noting that it is an outdated process and that the district's policy does not list how to file a complaint.

Heather Peterson, parent, expressed concern relating to the designated bus stop for her child.

Walter moved/Thompson seconded the motion to approve the addition of 3 FTE

Paraprofessionals (1 FTE TLE; 1 FTE ERHS; 1 FTE ZMHS) effective immediately to provide services for students with severe disability needs. Approved.

Ms. Kelly Stanton, provided a World's Best Workforce presentation.

The School Board reviewed as first readings the following recommended policies; 201 Legal Status of the School Board; 203 Operation of the School Board - Governing Rules; 203.1 School Board Procedures; Rules of Order; 203.2 Order of the Regular School Board Meeting; 203.5

School Board Meeting Agenda; 203.6 Consent Agendas; 206 Public Participation in School Board Mtgs/Complaints about Persons a School Board Mtgs & Data Privacy Considerations.

Walter moved/Thompson seconded the motion to approve the following policies with legal requirements: 529 Notification to Staff Re Violent Students; 614 School District Testing Plan & Procedure; 618 Assessment of Standard Achievement. Approved.

Walter moved/Thompson seconded the motion to rescind the following policies: 1001 Public

Relations and Communications; 1004 Recognition of Citizen Participation; 2002 Expenditures for School District Meetings; 2010 School Closings and Early Dismissal; 2015 Governance;

2016 Role of the School Board Chair; 2017 School Board Committees; 2025 Chain of Command; 3001 Copyright; 4015 Destruction and Retention Records; 4025 Energy; 5009 Deductions for Insurance Premiums; 5016 Payroll Deductions for Contributions to Charitable Organizations; 5017 Coaches Evaluation; 5018 Tax Sheltered Annuity Payroll Deduction Program; 5019 Employment Process for Vacant Positions; 5021 Injury Management and Prevention; 6002 Title 1-A Services; 6003 Planning, Evaluating, Reporting; 6012

Instructional Computer Platforms; 6016 Systems Accountability Committee; 6017 School District Assurance of Preparatory and High School Standards; 6022 Profile of Learning Appeals Process; 7003

Status of Foster Children; 7005 Class Size Policy; 7007 Graduation Incentive Program; 7009

GED Preparation Class; 7034

Parent Portal Use; 8002 Skateboards and Skates on School District Property; 8003

Snowmobiles on School District Property; 8006 Green Cleaning. Approved.

Walter moved/Thompson seconded the motion to approve the revised 2018-19 & 2020-21

2-yr Long-term Facilities Maintenance plans; the 2018-27 10-yr Long-term Facilities

Maintenance Plan; and the 2020-29 10-yr Long-term Facilities Maintenance Plan. Approved.

Walter moved/Thompson seconded the motion to approve the minutes of the Reg Mtg of 10/23/17.

approve the resignations, terminations, layoffs, leaves of absence, cert staff appts, athletic/activity appts, and classified staff appts as follows:

Employee Separation/Reduction – Gruhlke, Emily, RH Asst Girls Hockey Coach, Resign; Holt, Amanda, RH, Asst Gymnastics Coach, Resign; Sagan, Jessica, ZMHS, Asst Volleyball Coach, Transfer;

McChesney, Philip, ZMHS, Asst Boys Basketball Coach, Resign; Wolf, Linda, CE, Building Supervisor, Resign; Dornfeld, Lola, CE, Child Care Wkr, Resign; Johnson, Daniel, CE, Child Care Wkr, Transfer; Mertens, Angie, CE, Child Care Wkr, Resign; Meyer, Stephanie, CE, Child Care Wkr, Resign; Rick, Elissa, CE, Child Care Wkr, Transfer; Williams, Brittani, CE, Child Care Wkr, Resign; Kriegshauser, Lori, CE, Child Care Wkr (2 hrs/day), Resign; Weidenbach, Haley, CE, Child Care Wkr (4.6 hrs/day), Resign; Neumiller, Vernon, ERHS, Cook Helper, Transfer; Rymer, Lori, W, Cook Helper, Resign; Forsman, Sheila, ZMHS, Custodian, Transfer; Feld, Joel, ZMHS, HS News Advisor, Resign; Lindner, Tiffany, M, Instruct Asst, Transfer; Martin, Mary, L, Instruct Asst, Termination; Lentz, Sarah, VM, Kitchen Helper, Resign; Pierce, Kristy, PV, Kitchen Helper, Resign; Johnson, Jennifer, CE, Site Leader, Resign; McAlpine, Jill, CE, Site Leader, Transfer; Meyer, Stephanie, CE, Site Leader, Resign; O'Brien, Ashley, CE, Site Leader, Transfer; Gray, Cheryl, RH, Social Wkr, Resign; Berwyn, Margaret, ZE, SPED Asst I, Retire; Bickman, Angela, ZMHS, Speech Team Advisor, Resign.

Employee Leave Requests – Fougner, Emily, ZMHS, Asst Maternity/Child Care; Pimiskern, Lisa, RE, Asst, Medical; Scheerz, Diane, DO, Custodian, Medical Ext; Leuthold, Amy, O, Food Service, Medical Ext; Getty, Marissa, RH, Teacher, Medical; Kage, Mary, ERHS, Teacher, Maternity/Child Care; Mably, Anissa, W, Teacher, Medical Ext.

Certified Staff Appts – Drayna, Shelbi, W, Art Teacher, .03 FTE, 165 days; Johnson, Aaron, DW, Intervention Teacher, 6-8 hrs/wk; Krych, Valerie, W, Classroom Music Teacher, .05 FTE, 165 days; Schmoyer, Daniel, ERHS, Counselor, .50 FTE, 165 days; Schrader, Kristen, W, Tech Teacher, .06 FTE, 165 days.

Activities/Athletic Appts – RHS – Olson, Ryan, Asst HS Speech Team Advisor, .50 FTE; Moore, Janelle, DECA Advisor, .50 FTE; Lammers, Gina, Math Team Advisor, .50 FTE; Sluzewicz, Dustin, Weight Training Advisor-Winter, 1.0 FTE; Tallaksen, Tyler, Asst Girls Soccer Coach, 1.0 FTE; Arcand, Scott, Asst Volleyball Coach, .625 FTE. SM – Olson, Paul, Building Staff Develop Advisor, 1.0 FTE. P – Noetzelman, Stacy, Elem Student Council Advisor, 1.0 FTE. RM – Williams, Julie, MS WEB Leader, .50 FTE. ZMHS – Kish, Jessica, Winter Dance Team Advisor, .50 FTE/Winter Asst Dance Team Advisor, .50 FTE; Feld, Stephanie, Winter Dance Team Advisor, .50 FTE/Winter Asst Dance Team Advisor, .50 FTE; Burch, Pat, Head Wrestling Coach, 1.0 FTE; Christensen, Nathan, Head Boys Basketball Coach, 1.0 FTE; Dalby, Lance, Head Girls Basketball Coach, 1.0 FTE; Holmquist, Andrew, Asst Girls Basketball Coach, 1.0 FTE; Downing, Jeff, Asst Girls Basketball Coach, 1.0 FTE; Yanke, Angela, Building Tech Mentor/Resource, .50 FTE; Kish, Thomas, Weight Training Advisor-Winter, 1.0 FTE; Olson, Lori, Ticket Mgr-Winter, 1.0 FTE; Doran, James, Knowledge Bowl Advisor, 1.0 FTE; Palashewski, Jon, 1-Act Play Dir, 1.0 FTE. ERHS – Clemons, Melanie, 3-Act Play Asst Dir-Fall, .50 FTE/3-Act Play Asst Dir-Spring, .50 FTE; Varty, Jill, Asst Cross Country Coach, .92 FTE.

Classified Staff Appts – Cason, Leah, CE, ABE Instruct, 2.0 hrs/day, 261 days; Murray, Kristy, VM, AVID Tutor, 1.0 hr/day, 2 days/wk; Anderson, Sara, CE, Building Supervisor, 10 hrs/wk, 261 days; Onuma, Lynette, CE, Building Supervisor, 10 hrs/day, 261 days; Snavelly, Rachael, CE, Building Supervisor, 10 hrs/wk, 261 days; McAlpine, Jill, CE, CE Specialist, 8.0 hrs/day, 261 days; O'Brien, Ashley, CE, CE Specialist, 8.0 hrs/day, 261 days; Bordeaux, Sienna, CE, Child Care Wkr, 32 hrs/wk, 261 days; Merritte, Patricia, CE, Child Care Wkr, 21.25 hrs/wk, 261 days; Vigstol, Janel, CE, Child Care Wkr, 14 hrs/wk, 261 days; Williams, Brittani, CE, Child Care Wkr, 23.75 hrs/wk, 261 days; Beachem, Amanda, DW, Clerk, 30 hrs/wk, 195 days; Barnwell, Cynthia, RM, Cook Helper, 2.50 hrs/day, Student days; Carter, Melissa, RH, Cook Helper, 1.50 hrs/day, Student days; Dornfeld, Lola, RM, Cook Helper, 3.50 hrs/day, Student days; Nies, Nancy, RH, Cook Helper, .50 hr/day, Student days; Nordeen, Dawn, W, Cook Helper, .50 hr/day, Student days; Schwartz, Scott, RH, Cook Helper, .50 hr/day, Student days; Davis, Levi, RM, Custodian, 8.0 hrs/day, 261 days; Neumiller, Vernon, ZMHS, Custodian, 8.0 hrs/day, 261 days; Storie, Joseph, TL, Custodian, 4.0 hrs/day, 26 days; Barbeln, Theresa, ZE, Instruct Asst, 1.50 hrs/day, Student days/ZE, Instruct Asst, .50 hr/day, Student days; Benolkin, Shelly, P, Instruct Asst, 1.0 hr/day, Student days; Bissen, Lisa, PV, Instruct Asst, 3.0 hrs/day, Student days; Breuer-Ternus, Gayna, H, Instruct Asst, 1.0 hr/day, Student days; Clauson, Barbara, ZE, Instruct Asst, 2.75 hrs/day, Student days; Fluguear, Jennifer, M, Instruct Asst, 2.0 hrs/day, Student days; Hermanson, Jody, H, Instruct Asst, 1.0 hr/day, Student days; Johnson, Daniel, M, Instruct Asst, 1.50 hrs/day, Student days; Johnson, Marie, ZE, Instruct Asst, 1.50 hrs/day, Student days; Kratzke, Michelle, ZE, Instruct Asst, .50 hr/day, Student days; Kriegshauser, Lori, H, Instruct Asst, 1.0 hr/day, Student days; Lane, Tamara, RE, Instruct Asst, 1.0 hr/day, Student days; Pokorny, Julie, ZE, Instruct Asst, .50 hr/day, Student days; Forsman, Sheila, ZMHS, Lead Custodian, 8.0 hrs/day, 261 days; Hagen, Payton, CE, Program Aide, 10 hrs/wk, 261 days; Freitag, Alexandra, CE, Site Leader, 8.0 hrs/day, 261 days; Rick, Elissa, CE, Site Leader, 8.0 hrs/day, 261 days; Hagberg, Michelle, ZMHS, SPED Asst I, 6.75 hrs/day, Student days; Horrmann, Amy, ZMHS, SPED Asst I, 6.75 hrs/day, Student days; Kullas, Bobbie, ZE, SPED Asst I, 6.50 hrs/day, Student days; Lindner, Tiffany, M, SPED Asst I, 6.50 hrs/day, Student days; Bengtson, Amber, SM, Supervision Asst, 1.0 hr/day, Student days; Gornick, James, ZE, Supervision Asst, .75 hr/day, Student days; Rymer, Lori, W, Supervision Asst, 3.0 hrs/day, Student days.

approve the following student travel requests: ZHS - band students, gr 9-12, Duluth, MN, 3/17/18; ZHS - band students, gr 12, Duluth, MN, 4/27-28, 2018; & RHS - world language, gr 10-12, Germany, Austria, Switzerland, Czech Republic, 6/19-28, 2018;

approve the July & Aug Finance Reports.

approve the Oct check register.

Approved.

Walter moved/Thompson seconded the motion to adjourn the mtg at 8:28 p.m. Approved.

Minutes prepared by Londa Chambers

TONY WALTER

SCHOOL BOARD CLERK

(complete minutes are posted on district website, [www.isd728.org](http://www.isd728.org))

Published in the

Star News

January 27, 2018

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