

**BROOKLYN CENTER ISD #286  
ADVERTISEMENT FOR BIDS**

Brooklyn Center Public Schools I.S.D. #286 invites bids for all sections for the Middle School and High School Addition and Remodeling located in Brooklyn Center, MN. The bids will be in accordance with bidding documents prepared by TSP Architects. Bids will be received for separate prime contracts managed by R. A. Morton and Associates, Inc., Construction Managers.

**PROJECT SCOPE:**

The project is inclusive of an addition and remodeling of the Middle School and High School for Brooklyn Center Public Schools I.S.D. #286 located at 6500 Humboldt Avenue North, Brooklyn Center, MN 55430. The duration of the project is scheduled for 20 months with an estimated construction value of \$13,750,000.

**BID DATE/PLACE OF OPENING**

Sealed bids will be received on or before **Thursday October 25, 2018 @ 2:00 p.m. at the I.S.D. #286 Brooklyn Center Public Schools District Office, 6300 Shingle Creek Parkway, Brooklyn Center, MN 55430.** Bids will be publicly opened and read at 2:05 PM in the district conference room.

**SITE INSPECTION**

Pre-bid walkthroughs of the Middle School & High School facility are scheduled as follows:  
3:30 PM October 11, 2018, Contractors to assemble at the MSHS Auditorium main entrance  
10:00 AM October 18, 2018 Contractors to assemble at the MSHS Auditorium main entrance  
Bidding contractors are highly recommended to attend one if not both of the pre-bid walkthroughs. Select Bid Packages shall require **mandatory** attendance at least one of the scheduled walkthroughs, refer to the project bid form regarding this requirement.  
Be advised if **mandatory** attendance is a requirement of your bid package, an employee of the firm submitting a bid will be required to sign in at one of the scheduled walkthroughs.

**PROCUREMENT OF DOCUMENTS**

**(For Copy of Plans and Specifications from Website)**

Copies of Bidding Documents may be obtained from the website of the Construction Manager at [www.ramorton.com](http://www.ramorton.com). Contractors Corner (lower right hand corner), click login, Bid Room, click on project. A pop-up form will come up, fill in all areas required, then submit. It will take you to the plans and specifications that can be downloaded.

**(For Hard Copy Plans and Specifications)**

Copies of Bidding Documents may be obtained from the office of the Construction Manager, 3315 Roosevelt Road, Suite 100, St. Cloud, MN 56301 in accordance with the Instructions to Bidders, upon making a deposit by check in the amount of One Hundred Fifty dollars (\$150.00) made payable to R.A. Morton and Associates, Inc. The deposit will be returned to the plan holder who submits a bid and who returns the contract documents in good condition within fourteen days after the due bid date. Documents requested to be delivered by mail or UPS will be sent upon receipt of the deposit check and a separate non-refundable check of Twenty dollars (\$20.00) per plan set made payable to R.A. Morton and Associates, Inc. to cover shipping.

**(For CD Copy of Plans and Specification)**

CD Documents requested to be delivered by mail will be sent at no charge. No return will be required of the CD.

**EXAMINATION OF DOCUMENTS**

Bidding documents are now available.  
Bidding documents may be examined at the following locations.  
R.A. Morton Construction Managers, St. Cloud, MN; TSP Architects, Rochester, MN; Minnesota Builders Exchange, Minneapolis, MN; St. Cloud Builders Exchange, St. Cloud, MN; Mankato Builders Exchange, Mankato, MN; Southwest Builders Exchange, Marshall, MN; Austin Builders Exchange, Austin, MN; Albert Lea Builders Exchange, Albert Lea, MN; Builders Exchange of Rochester, Rochester, MN; Mid Minnesota Builders Exchange, Willmar, MN; Fargo-Moorhead Builders Exchange, Fargo, ND.

**BID SECURITY**

Each bid in excess of \$20,000 shall be accompanied by a bid security of 5% of the maximum amount of the bid in the form of a Surety Bond, Certified Check or Cashier's Check.

**PERFORMANCE AND PAYMENT BONDS**

Each successful prime contract bidder shall furnish a Performance and Payment Bonds in the full amount of the contract if contract exceeds \$20,000. Surety must be authorized to do business in State of Minnesota.

**SUBMISSIONS**

Each successful "Prime Contract" bidder shall furnish signed contract agreements, certificate of insurance, W-9 form, payment and performance bonds, listing of suppliers/subcontractors and schedule of values within ten days of receipt of contract and/or upon notification acceptance of this bid. Failure to adhere to this project requirement may result in the rejection of the Contractor's bid and forfeiture of the bid bond.

**WAGE RATES**

Prevailing wage requirements are not required.

**CONSIDERATION OF BIDS**

The bidder acknowledges the rights of the owner to reject any and all bids, accept any bid, waive informalities in bids submitted, and waive minor discrepancies in bidding procedures, as deems to be in its best interest. Each bidder agrees to waive any claim it has or may have against the Owner, the Construction Manager, the Architect and respective employees, arising out of or in connection with the administration, evaluation or recommendation of any bid. Bids may not be withdrawn for a period of Forty Five (45) calendar days immediately following the date of receipt of bids.

**STATE SALES TAX**

It is the intent of the Owner to take advantage of their tax-exempt status as a Minnesota Public Corporation to exclude state sales tax from material only bids and contracts. Refer to Section 003000 Bid Form for bid division descriptions of bid packages that are material only and are not to include state sales tax. All material and labor or labor only bid packages shall include state sales tax. By their signature on the Bid, the bidder warrants and guarantees that they have included in the bid the amount of all Excise and Use Taxes which they are liable to pay under laws of the State of Minnesota for materials and equipment required to complete the Work.

**ADDENDUMS**

It shall be the responsibility of any and all bidders that requested a print copy or CD of the bidding documents to provide the construction manager with complete contact information inclusive of company email and mailing address information. This information is a **mandatory bidding requirement** and shall be emailed to R. A. Morton Construction Managers, so the addendums can be emailed. Send to email [lindad@ramorton.com](mailto:lindad@ramorton.com).

It shall be the responsibility of any and all bidders that obtained bidding documents from R. A. Morton's website to return to the website to acquire all addenda before submitting a bid.

**OTHER ISSUES**

Direct communications regarding drawings or specifications on this project to Von Petersen of TSP Architects, Phone (507) 216-8284, [PetersenVJ@teamtsp.com](mailto:PetersenVJ@teamtsp.com)

Direct communications regarding bidding procedure & schedule on this project to Steve Plantenberg of R. A. Morton Construction Managers, phone (320) 223-6254, [stephenp@ramorton.com](mailto:stephenp@ramorton.com)

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