

**INDEPENDENT SCHOOL DISTRICT #885  
ALBERTVILLE, MINNESOTA  
ADVERTISEMENT FOR BIDS  
REQUEST FOR QUOTE (RFQ)**

Bids close at 2:00 p.m. on April 6, 2018.

By order of the School Board of Independent School District 885, sealed bids for the 2018 St. Michael/Albertville Public Schools – Classroom Audio/Visual Upgrades for St. Michael/ Albertville Public Schools will be received in accordance with the documents prepared by Northland Technology Consulting, LLC, until 2:00 p.m. on April 6, 2018 at the District Office, 11343 50th Street NE, Albertville, Minnesota 55301. Bids will be opened and read aloud at the time and place specified above. Bids received after 2:00 p.m. will be returned unopened.

A pre-bid conference will be held in the Board Room at the District Office, 11343 50th Street NE, Albertville, Minnesota 55301 on Tuesday, March 22, 2018 at 3:00pm.

Submit a single bid for all work for each Bid Division.

This project includes installation of new Interactive Displays (Bid Division #1), Classroom Audio/Visual Systems (Bid Division #2) and Audio/Visual Cabling (Bid Division #3) for installation in High School new Additions and Albertville Primary classrooms in St. Michael/Albertville Public School District. Proposals for alternates and unit pricing will be listed in the RFQ to be included in the Contractors RFQ response.

Electronic copies of the Drawings, Specifications and other Contract Documents are available after March 16, 2018.

Bidders may obtain an electronic copy of the Bid Documents by contacting at Northland Technology Consulting LLC, Attn: Wayne E. Buse, RCDD by email: [wbuse@northlandtechconsulting.com](mailto:wbuse@northlandtechconsulting.com) or telephone: (612) 750-6543.

Issuance of Contract Documents does not constitute acceptance or approval of any Contractor or product.

The Proposal shall be made in duplicate on bidder's letterhead in exact accordance with the Proposal Form accompanying the specifications, and the signature shall be in longhand. No oral, telegraphic or telephonic proposals or modifications will be considered. Each successful bidder will NOT be required to furnish a performance and payment bond. Bidders submitting bids on multiple bid divisions must submit each bid division separate sealed envelopes.

Each proposal must be accompanied by a certified check, cashier's check or bid bond in the amount of five percent (5%) of the bid, made payable to Independent School District No. 885 as a guarantee that the bidder will, if awarded the bid, enter into a contract with the School District in accordance with their proposal and the plans and specifications. Bidders submitting bids on multiple bid divisions may submit one (1) bid bond for all bid divisions combined.

Envelopes containing bids must be sealed, marked on the lower left-hand corner "2018 St. Michael/Albertville Public School – Classroom Audio/Visual Systems – Bid Division #\_\_ – Sealed Bid Enclosed" with the bid category, name and address of the bidder, the date and hour of the opening and addressed to:

St. Michael/Albertville Public Schools  
Independent School District #885  
11343 50th Street NE  
Albertville, Minnesota 55301

The School Board of Independent School District No. 885, Minnesota reserves the right to accept or reject any or all bids or parts of such bids and waive any formalities or irregularities in bidding. No bid may be withdrawn for a period of thirty (30) days after bid opening without the consent of the School Board of Independent School District No. 885 of Minnesota.

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ALBERTVILLE, MINNESOTA

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