

**IND. SCHOOL DIST. 314
ISANTI, PINE, CHISAGO & KANABEC COUNTIES
BRAHAM, MN 55006
ORGANIZATIONAL SCHOOL BOARD MEETING
MONDAY, JANUARY 7, 2019
6:30 P.M. – BAHS COMMUNITY ROOM**

The 2019 Organizational School Board meeting was called to order by Acting Chairperson Steven Eklund at 6:30 p.m. The Pledge of Allegiance was recited.

Members present: S. Eklund, M. Thompson, T. Cuda, A. Londgren, D. Davis, D. Shockman and Sup't. Ken Gagner. Member absent: A. Flowers.

Motion by M. Thompson, second by T. Cuda to adopt the agenda as printed. Carried.

Acting Chair Eklund called for nominations for the office of school board chair for 2019.

T. Cuda, nominated Steven Eklund, second by D. Davis. After three calls, nominations ceased. Motion by D. Davis, second by M. Thompson to elect Steven Eklund as school board chair for 2019. Acting Chair stated: "Steven Eklund is the only candidate nominated for the office of chair, and I hereby declare him elected by acclamation and direct the acting clerk to so record in the minutes."

Chair Eklund called for nominations for the office of school board vice chair for 2019. A. Londgren nominated Mike Thompson, second by T. Cuda. After three calls, nominations ceased. Motion by A. Londgren, second by T. Cuda to elect Mike Thompson as school board vice chair for 2019. Acting Chair stated: "Mike Thompson is the only candidate nominated for the office of vice-chair, and I hereby declare him elected by acclamation and direct the acting clerk to so record in the minutes."

Chair Eklund called for nominations for the office of school board clerk for 2019. T. Cuda nominated Allison Londgren, second by M. Thompson. After three calls, nominations ceased. Motion by M. Thompson, second by T. Cuda to elect A. Londgren as school board clerk for 2019. Acting Chair stated: "Allison Londgren is the only candidate nominated for the office of clerk, and I hereby declare her elected by acclamation and direct the acting clerk to so record in the minutes."

Chair Eklund called for nominations for the office of school board treasurer for 2019. M. Thompson nominated Tony Cuda, second by A. Londgren. After three calls, nominations ceased. Motion by A. Londgren, second by D. Shockman to elect Tony Cuda as school board treasurer for 2019. Acting Chair stated: "Tony Cuda is the only candidate nominated for the office of treasurer, and I hereby declare him elected by acclamation and direct the acting clerk to so record in the minutes."

Motion by T. Cuda, second by A. Londgren to maintain school board salaries at current rates of; \$800 for officers, \$600 for directors; \$75 for regular monthly school board meetings; for other meetings up to 4 hours - \$50; for meetings of 4 to 8 hours - \$75; and, \$125 for any other meetings over 8 hours in 1 day, contingent upon filing of claim form. There is no cap." Carried.

Motion by T. Cuda, second by A. Londgren to set the time to 6:30 p.m. for all Regular meetings and to set the regular school board meetings for July 2019 through June 2020 on the following dates:

Mon., July 15, 2019	Mon., Dec. 16, 2019	Mon., April 20, 2020
Mon., Aug 19, 2019	Mon., Jan. 6, 2020	Mon., May 18, 2020
Mon., Sep. 16, 2019	Mon., Jan. 27, 2020 (4th Mon)	Mon., June 15, 2020 Carried.
Mon., Oct. 21, 2019	Mon., Feb. 24, 2020 (4th Mon)	
Mon., Nov. 18, 2019	Mon., Mar. 16, 2020	

Motion by T. Cuda, second by M. Thompson to adopt the following resolution designating official depositories for 2019:

"RESOLVED, that the Frandsen Bank & Trust of Braham and the Bremer Bank, Lake Elmo, MN be designated as official depositories for 2019 and that funds of this school district deposited in said banks be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, under-taking of other orders for the payment of money when signed on behalf of this school district by three of its officers to wit: Chair, Clerk and Treasurer". Vote 5 in favor with D. Davis abstaining. Carried.

Motion by M. Thompson, second by A. Londgren to authorize the Superintendent of Schools and district office designees to have online banking access to the Braham Schools' accounts at the Frandsen Bank & Trust and Bremer Financial Services. Vote 5 in favor with D. Davis abstaining. Carried.

Motion by D. Davis, second by T. Cuda to adopt the following resolution:
"RESOLVED, that the Minnesota School District Liquid Asset Fund (MSDLAF+) be designated as the official depository for State Funds due to the district." Carried.

Motion by A. Londgren, second by D. Davis to authorize the Superintendent of Schools and designees to make electronic transfers of District 314 monies. Carried.

Motion by M. Thompson, second by T. Cuda to adopt the following operating procedure for collateral as it relates to investment of district funds and to designate the Superintendent of Schools to approve collateral as per these guidelines:

Acceptable Collateral: U.S. Treasury Notes or Bonds Securities and other federal agency

Bonds pledged as collateral: The market value of the securities pledged as collateral must be greater than 110% of the deposits with the corresponding institutions. Carried.

Motion by T. Cuda, second by D. Davis to adopt the following resolution:

"RESOLVED, that the school board desires to use facsimile signatures on all district checks to eliminate the need to have board officers sign each check issued. The Superintendent of Schools shall provide for this procedure. The board also directs the current facsimile signatures to be used." Carried.

Motion by D. Davis, second by T. Cuda to adopt the following resolution:

"RESOLVED, that the school board desires to have the Superintendent of Schools, or his designee, make investments of school district funds when balances are present. The board also desires that the Superintendent, or his designee, perform the duties of clerk and treasurer." Carried.

Motion by M. Thompson, second by A. Londgren to adopt the following resolution:

"RESOLVED, that the school board desires to have the Superintendent of Schools properly authorized to enter into leases on behalf of the board, and to purchase and contract for goods and services within general budget categories." Carried.

Motion by T. Cuda, second by M. Thompson to adopt the following resolution:

"RESOLVED, that the school board wishes to take advantage of payment discounts on purchases and recognize the terms of contracts, purchase orders and vendors. The school board authorizes the superintendent of schools and/or the school board clerk to pay claims against the district prior to a regularly scheduled board meeting if the claim addresses the conditions mentioned in this resolution." Carried.

Motion by D. Davis, second by T. Cuda to adopt the following resolution:

"RESOLVED, that the school board wishes to appoint legal counsel for 2019 and that legal counsel shall be the firm of Ratwik, Roszak and Maloney. This resolution also allows administration to utilize other firms as needed." Carried.

Motion by T. Cuda, second by M. Thompson to appoint the 'Isanti County News' to serve as School District 314's official publication for 2019. Carried.

Motion by D. Davis, second by T. Cuda to set the mileage and meal allowance for all district employees for 2019 as follows:

Mileage: 'reimbursement at the IRS allowable rate' which is \$.58 cents per mile; and,
Meals: Breakfast - \$8.50, Lunch - \$11.00, Supper - \$13.50; with allowable reimbursement at the registration set fee for workshops, meetings, etc., when such is the case. Carried.

School board committee membership assignments for 2019 were discussed and set as listed below.

<u>Committee Assignment</u>	<u>2019 School Board Representative(s):</u>
Budget Advisory	S. Eklund, M. Thompson, D. Davis
Buildings/Grounds & Transportation	S. Eklund, T. Cuda, A. Londgren
Comm. Educ. Advisory Council	A. Londgren
Donald F. Olson Scholarship	S. Eklund, A. Londgren, T. Cuda
ECMECC	S. Eklund
Legislative (SEE)	S. Eklund
Meet & Confer	A. Flowers, M. Thompson, D. Davis
MN State H.S. League	S. Eklund /alt. A. Londgren
Policy Review	T. Cuda, A. Flowers, D. Shockman
RRSEC Joint Powers Agreement	M. Thompson
World's Best WorkForce	A. Londgren, S. Eklund, M. Thompson
Negotiating Committees:	
Superintendent	S. Eklund, M. Thompson
Administration	A. Flowers, D. Shockman
Teachers	T. Cuda, S. Eklund, M. Thompson
District Office	S. Eklund, A. Londgren
Custodians	T. Cuda, S. Eklund
Secretaries/Paras	T. Cuda, A. Flowers
Food Service	A. Flowers, A. Londgren

Motion by M. Thompson, second by T. Cuda to accept the committee assignments as listed. Carried.

Reminder of the next Regular School Board meeting scheduled for Monday, January 28, 2019 at 6:30 p.m. in the Community Room (B100) at the high school. School Board photo at 6:15 pm.

Motion by D. Davis, second by A. Londgren to close the organizational meeting at 6:53 p.m.. Carried.

Attest:
Allison Londgren, Clerk
Attest:
Steven Eklund, Chair

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