

HOUSTON COUNTY PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS

Date: Tuesday, July 24, 2018 9:00 a.m.

Place: Commissioners Room, Court-
house, Caledonia, MN

Members Present: Jack Miller, Justin
Zmyewski, Teresa Walter and Fred Arnold

Presiding: Fred Arnold, Chairper-
son

Call to order.

Motion was made by Commissioner
Zmyewski, seconded by Commissioner Miller
and unanimously carried to approve the
agenda.

Motion was made by Commissioner Wal-
ter, seconded by Commissioner Miller and
unanimously carried to approve the minutes
of the July 17, 2018 meeting.

Motion was made by Commissioner
Walter, seconded by Commissioner Zmy-
ewski and unanimously carried to approve
payment of the license center and Human
Services disbursements and the following
claims:

County Revenue Fund \$ 105,637.33

Road & Bridge Fund 1,828,537.39

Total \$1,934,174.72

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Engineer Pogodzinski reported on S.A.P.
028-619-001. Motion was made by Com-
missioner Zmyewski, seconded by Com-
missioner Walter and unanimously carried to
adopt the following:

RESOLUTION NO. 18-28

NOW, THEN BE IT RESOLVED, That we
do hereby accept said completed project for
and in behalf of the County of Houston and
authorize final payment as specified herein.

Motion was made by Commissioner Wal-
ter, seconded by Commissioner Zmyewski
and unanimously carried to approve the in-
terview schedule for administrator candidate
interviews.

Auditor Quinn provided an overview of the
proposed special election schedule. Motion
was made by Commissioner Walter, second-
ed by Commissioner Miller and unanimously
carried to adopt the following:

RESOLUTION NO. 18-29

NOW, THEREFORE BE IT RESOLVED,
that the Houston County Board of Commis-
sioners adopts the following procedure to be
implemented by the Houston County Auditor
in filling the District 3 vacancy:

In accordance with M.S. 375.101, Vacan-
cy in Office of County Commissioner, the fol-
lowing schedule for a special election shall
be implemented, and the Auditor shall post
and publish the notices required by law:

FILING PERIOD: Interested candidates
to fill this vacancy shall file their Affidavits
of Candidacy and pay the filing fee with
the Auditor between Wednesday, August 1,
2018 and Wednesday, August 15, 2018. Fil-
ing hours are 8:00 a.m. to 4:30 p.m., Monday
through Friday, and 8:00 a.m. to 5:00 p.m.
on Wednesday, August 15, 2018. The filing
fee is \$50.00.

SPECIAL PRIMARY ELECTION: If need-
ed, the Special Primary Election shall be held
on Tuesday, November 6, 2018 (concurrent
with the State General Election). Canvassing
will be on Friday, November 9, 2018.

SPECIAL GENERAL ELECTION: The Spe-
cial General Election is scheduled for Tues-
day, November 6, 2018 (concurrent with the
State General Election) if NO Special Prima-
ry is needed, with canvassing to take place
on Friday, November 9, 2018; otherwise
the Special General Election will be held on
Tuesday, February 12, 2019, with canvassing
to take place on Friday, February 15, 2019.

On the recommendation of HR Director
Arrick-Krueger, motion was made by Com-
missioner Zmyewski, seconded by Com-
missioner Walter and unanimously carried
to approve the change of status from proba-
tionary to regular of Pat Burns effective July
31, 2018.

HR Director Arrick-Krueger requested ap-
proval to reassign Michelle Massman from
Forensic Social Worker to Child Support Of-
ficer at the request of Ms. Massman. Motion
was made by Commissioner Walter, second-
ed by Commissioner Zmyewski and unani-
mously carried to approve the reassignment
of Michelle Massman to Child Support Offi-
cer regular status, at step 5 of the appropri-
ate comparable worth band effective July 25,
2018.

Motion was made by Commissioner Wal-
ter, seconded by Commissioner Zmyewski
and unanimously carried to accept the res-
ignation of Child Protection Social Worker,
Shay Mahoney and to draft a letter in appre-
ciation for his service to Houston County.

Commissioner Walter reported on con-
tinued concerns being voiced by the Re-
corder regarding GIS. Chairperson Arnold
expressed his opinion how department
heads should be able to work collaboratively
to resolve some of the issues. Motion was
made by Commissioner Miller, seconded by
Commissioner Zmyewski and carried with
Commissioner Walter voting in the negative
to adopt the directive drafted by Chairperson
Arnold.

There being no further business and the
time being 10:44 a.m., motion was made by
Commissioner Miller, seconded by Commis-
sioner Zmyewski and unanimously carried
to adjourn the meeting, the next advertised
meeting being Tuesday, August 7, 2018.

BOARD OF COUNTY COMMISSIONERS

HOUSTON COUNTY, MINNESOTA

By: Fred Arnold, Chairperson

Attest: Michelle Quinn, County Auditor

THE ABOVE PROCEEDINGS OF THE
HOUSTON COUNTY BOARD OF COM-MIS-
SIONERS IS ONLY A SUMMARY. THE
FULL TEXT IS AVAILABLE FOR PUBLIC
INSPECTION AT THE HOUSTON COUNTY
AUDITOR'S OFFICE AS WELL AS ON THE
HOUSTON COUNTY WEBSITE LOCAT-
ED AT THE FOLLOWING WEB ADDRESS:

<http://www.co.houston.mn.us/>

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