

**INDEPENDENT SCHOOL  
DISTRICT NO. 882  
MONTICELLO, MINNESOTA  
REGULAR MEETING  
MINUTES  
DECEMBER 4, 2017**

The Monticello Board of Education held their school board meeting on Monday, December 4th, 2017 at 6:00 p.m. at the Middle School Board Room. Board Members: Jill Bartlett, Melissa (Missy) Hanson, Jeff Hegle, Carol McNaughton, Robbie Smith, William (Bill) Spartz, Dr. Michael Favor, Superintendent  
Also present: District Administrators and community guests. Location: School District Board Room – Monticello Middle School  
Date: Monday, December 4th, 2017 Time: 6:00 p.m.

**AGENDA:**

1. Call to Order – Chair Bill Spartz called the meeting to order at 6 pm.

2. Pledge of Allegiance

3. Approval of the Agenda

Approved by: Jeff Hegle Seconded by: Jill Bartlett motion carried. Approved 6-0

4. Citizens Comments - John and Cindy Monahan expressed their gratitude to the Monticello staff.

5. Truth in Taxation – Tina Burkholder, Director of Business Services presented information on Truth in Taxation – she will bring it back to the December 18 school Board meeting for final approval.

6. Consent Agenda

A. Approval of Minutes – Regular Meeting, November 13, 2017

B. Consideration of Bills, Payroll, and Receipts

C. Personnel Matters – attached

D. Safe Routes to School Planning Grant

General Fund \$1,468,475.61

Total Bills \$2,936,526.39

Total Payroll \$3,251,867.46

Approved by: Jill Bartlett Seconded by Jeff Hegle

motion carried. Approved 6-0

Jill Bartlett made a motion to move Agenda Item #12 to # 7

Approved by: Carol McNaughton Seconded by Jeff Hegle motion carried. Approved 6-0

7. Student Representative Report – Grace Schillewaert, High School Student Representative reported on how she wanted to honor the many academics offering and the impact of the teachers and staff that makes them possible.

8. Presentation of Donations to the District (Action) – Dr. Michael Favor Superintendent A. American Legion Flag donation - Three replacement flags (MN Flag, POW Flag & United States Flag) for the High School Memorial Stadium – Cathy Giroux Auxiliary President B. \$ 7,185.00 from the Monticello Wrestling Club, to be used to enhance the scoreboard in the MS West “Pit” Gym. C. \$5,000 from Pentair, to cover Monticello’s registration in the First Robotics Program. Total Donations \$ 235,548.22 Approved by: Carol McNaughton Seconded by Jill Bartlett motion carried. Approved 6-0

9. FY17 Audit Approval – Tina Burkholder, Director of Business Services and Mary Reedy from CliftonLarsonAllen presented the Audit period from July 1, 2016- June 30, 2017. They reported a material adjustment was proposed with corrective action taken and overall the findings were consistent with the numbers assigned in the schedule. Approved by: Missy Hanson Seconded by Carol McNaughton motion carried. Approved 6-0

10. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to perform other Election-related duties. Jill Tessier, Administrative Assistant to the Superintendent requested board approval to issue Certificates of Election to new board members. Approved by: Jill Bartlett Seconded by Missy Hanson motion carried. Approved 6-0

11. IAQ Plan Annual Update – Bruce Hanson, Head of Buildings and Grounds presented the updated Annual Indoor Air Quality Report for board approval. He reported overall there were minor updates that included new staff names and new dates. Approved by: Jeff Hegle Seconded by Jill Bartlett motion carried. Approved 6-0

12. World’s Best Workforce 2016-17 Summary Report – Joel Lundin, POA presented the World’s Best Workforce Summary Report for 2016-17. It was presented at a public meeting on December 4th at 5 pm, it will also be presented to the CAC meeting and brought back to the December 18 school board meeting for final approval.

~~13. Student Representative Report – Grace Schillewaert, High School Student Representative~~ this item was moved to Agenda Item #7

14. Proposed Meeting Dates 2018 – Jill Tessier, Administrative Assistant presented the following dates for board approval. After board discussion board members requested future dates be brought back at a future board meeting with new board members to approve. Board members voted to approve the first school board meeting in January, scheduled for January 8th at 6 pm in the Middle School Board Room.

Approved by: Jeff Hegle Seconded by Jill Bartlett motion carried. Approved 6-0

~~January 22, 2018, Special School Board Meeting February 5, 2018, Regular School Board Meeting March 5, 2018, Regular School Board Meeting March 19, 2018, Special School Board Meeting April 2, 2018, Regular School Board Meeting May 7, 2018, Regular School Board Meeting May 21, 2018, Special School Board Meeting June 4, 2018, Regular School Board Meeting July 16, 2018, Regular School Board Meeting~~

15. Adjourn 7:11 pm

Approved by: Robbie Smith Seconded by: Missy Hanson motion carried. Approved 6-0

Carol McNaughton Secretary/Clerk

Future School Board Meeting Dates

Special Meeting – December 18, 2017, @ 6:00 pm – Board Room

Regular Meeting – January 8, 2017, @ 6 pm – Board Room

This material is only a summary; the full text is available for public inspection at the administrative offices of the School District. A copy of the proceedings, other than attachments to the minutes, is available without cost at the offices of the Monticello School District or on line at [www.monticello.k12.mn.us](http://www.monticello.k12.mn.us).

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