

**INDEPENDENT SCHOOL  
DISTRICT NO. 299  
ABBREVIATED BOARD  
MEETING MINUTES  
DECEMBER 18, 2017**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, and Spencer Yohe and school board student representative Isabel Allen. Also present were Ben Barton, Mary Morem, Barb Meyer, Karen Schiltz, Gina Meinertz, Lee Morem, Janelle Field Rohrer, Jean Klinski, Deb Cody, Dan McGonigle and Justin Fahse with Larson Allen LLP.

Moved by Spencer Yohe seconded by Jared Barnes to approve the agenda as presented. Motion carried by a unanimous vote. A Truth in Taxation Hearing was held, and a presentation was shared during this hearing. No community members were in attendance to ask questions. Moved by Spencer Yohe, seconded Jared Barnes to adopt the final levy certification for 2018 in the amount of \$2,229,345.12. Motion carried by a unanimous vote. Moved by Emily McGonigle, seconded by Melissa Marschall to approve the following consent agenda items: approval of November 20, 2017, Regular School Board Minutes; approval of the electronic transfers and bills due and payable amounting to \$444,775.66 including check numbers 62442 through 62542 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$500,000.00; adopt the 2017-2018 teacher seniority list and the 2017-2018 support staff seniority list as presented; and approval of the licensed staff FTE increase for Heidi Myhre from 0.50 FTE to 0.65 FTE and Suzanne Sivertson from 0.50 FTE to 0.57 FTE effective the 2017-2018 school year. Motion carried by a unanimous vote. Moved by Jimmy Westland, seconded by Jared Barnes to hold an organizational school board meeting on Tuesday, January 2, 2018, at 6:00 p.m. in the District Office. Motion carried by a unanimous vote. Member Michelle Werner introduced the Resolution Establishing Combined Polling Places for Multiple Precincts and Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections. The motion for the adoption of the foregoing resolution was duly seconded by Member Melissa Marschall and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, and Spencer Yohe. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted. Member Michelle Werner introduced the Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Thereof. The motion for the adoption of the foregoing resolution was duly seconded by Member Jared Barnes and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, and Spencer Yohe. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted. Member Spencer Yohe introduced the Resolution to Fully Fund Special Education Services (Minnesota). The motion for the adoption of the foregoing resolution was duly seconded by Member Jimmy Westland and upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Melissa Marschall, Emily McGonigle, Kelley McGraw, Michelle Werner, Jimmy Westland, and Spencer Yohe. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted. Move by Jared Barnes, seconded by Emily McGonigle to proceed with going out for bids for the lighting retrofit LED conversion and to have this project bided out as a whole and also parceled out for each building. Motion carried by a unanimous vote. Moved by Jared Barnes, seconded by Emily McGonigle to adjourn the meeting at 7:36 p.m. Motion carried by a unanimous vote.

These minutes are only a summary and complete minutes are available at the school district office or on the school district website at [www.cps.k12.mn.us](http://www.cps.k12.mn.us)

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