

**INDEPENDENT SCHOOL DISTRICT NO. 837
STILLWATER AREA PUBLIC SCHOOLS
OAK PARK BUILDING, 6355 OSMAN AVENUE NORTH, STILLWATER, MN
FEBRUARY 21, 2019 – 6:00 P.M. MEETING MINUTES**

I. Call to Order: The meeting was called to order at 6:00 p.m.

II. Roll Call: Present: Mike Ptacek, chair (excused); Shelley Pearson, vice chair; Sarah Stivland, clerk; Liz Weisberg, treasurer, Mark Burns, director, Jennifer Pelletier, director; Tina Riehle, director and Superintendent Pontrelli, ex-officio. Student Representatives: Abdulaziz Mohamed and Nikhil Kumaran.

III. Pledge of Allegiance: Vice Chair Pearson led the Pledge of Allegiance.

IV. District Mission and School Board Goals: The mission statement was read by Member Riehle and the goals were read by Member Weisberg.

V. Approval of the Agenda
The agenda for the meeting was approved.
Motion by: Member Riehle to add 2019 school board meeting locations as action item; Second by: Member Weisberg; Vote: 5 ayes, 1 (Pelletier) nays, Motion Carried to approve amended agenda.

VI. Superintendent's Report
Superintendent Pontrelli reported on:

- School Board Recognition Week
- Chamber Nominees
- Capitol Visit
- ALC Graduation

VII. Introductory Items
A. Student Report
The student representatives reported on a variety of events taking place at Stillwater High School

- Invited board members to the Equity Alliance Cultural Board trainings on March 19 and April 15
- Questioned the board members about a statement that was made at the Feb.11 retreat about rotating student representatives.

B. District Recognition

1. Superintendent Pontrelli recognized Shahd Abouhekel and Ekram Ibrahim, students who led a professional development session for district staff on the topic of "Women in Islam"
2. Mr. Eric Anderson was recognized for being the recipient of the Building Bridges Award by the Islamic Resource Group.

VIII. Open Forum

1. Amy Jungman, Woodbury, questioned the board's ethics, accountability and transparency
2. Rene Hinckel, Woodbury, spoke in favor of the Spanish Immersion Program
3. Sherri Berg, ECFC teacher, spoke about the District's amazing leaders and instructional coaches
4. Val Corman, Instructional Coach spoke about being worried about the district's future
5. Doneya Davis and Chinmay Sahu, AVID students spoke in favor of the program and its opportunities
6. Susie Mollegas, Woodbury, Spoke in favor of the Spanish Immersion program.
7. Nina, McCombs, Olivia Hovland, Brandon Maxwell spoke in favor of the AVID program.
8. Andrea Schueler Valley, Bayport, spoke of what it takes to make the magic of teaching.
9. Isabella Portelli, spoke about the importance of student voice and its representation on the board.
10. Stephen Gorde, principal, spoke about the amazing things going on at Lake Elmo Elementary
11. Darcy Rodriguez, ECFC coordinator, invited the board members to visit the preschool classrooms
12. Ben Halley, LE teacher, spoke of the work of the district leadership.

IX. Consent Agenda

- A. Minutes of February 7, 2019 School Board Meeting
- B. Disbursement Register February 9-22, 2019
- C. Accept Gifts and Donations January 2019
- D. Human Resources Personnel Report

Director Weisberg requested to act on item D separately.
Motion by: Member Burns to approve A, B and C; Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried.
Motion by: Member Weisberg to approve item D; Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried.

X. Reports

A. Taking Care of Our Children
Members of the Learning and Innovation team presented information on the social and emotional learning for all students in the district.

B. Long Range Facility Planning Process
Superintendent Pontrelli shared processing information and provided next steps on the process for a long-range facilities task force. Applications for membership will be available on the District website beginning tomorrow.

XI. Action Items

A. Achievement and Integration Budget 2019-2020
Mr. Anderson requested approval of the budget for the 2019-20 year to support the Achievement and Integration budget.
Motion by: Member Weisberg Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried Unanimously..

B. American Indian Parent Advisory Committee Resolution
Mr. Anderson, Denise Stephens, and parents from the Native American Parent Advisory Committee, presented their curriculum work that supports the compliance resolution as required by the MDE.
Motion by: Member Weisberg Second by: Member Riehle; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.

C. 2019 Roofing Projects
Ms. Hoheisel requested approval to award the bids for roofing replacement projects at Lake Elmo Elementary and Stillwater Middle School. The projects are planned for 2019 calendar year.
Bid awarded to Berwald Roofing Inc., at Lake Elmo Elementary for a total of \$415,7000.00
Bid awarded to Diverse Construction Services, LLC for a total of \$553,467.00
Motion by: Member Stivland Second by: Member Burns; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.

D. Rescind Directive to Not Renew Cell Tower Agreements
Ms. Hoheisel requested the board rescind the directive to renew its agreement for cell phone towers at Oak-Land Middle School, Stillwater Middle School and Jaycee Fields in Stillwater. Upon further review of the cell phone tower contract language, it was determined that the cell tower company has option for non-renewal, but the district does not.
Motion by: Member Stivland Second by: Member Weisberg; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.

The board recessed from 8:55 – 9:08 p.m.

E. Policy Working Group Meeting Calendar
Member Stivland introduced the meeting schedule for the policy working group. These meetings are open to the public.
Motion by: Member Weisberg Second by: Member Burns; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.

F. 2019 School Calendar Adjustment
Superintendent Pontrelli requested approval to change the March 29 (k-12) grading day and the April 19 (6-12) professional development day to student contact days to make up the time missed from recent snow days.
Motion by: Member Weisberg Second by: Member Pelletier; Vote: 5 ayes, 1 (Burns) nays, Motion Carried.

G. 2019-20 Budget Adjustments
School Board members voted to approve a second round of budget adjustments in the amount of \$1.014 million for the 2019-2020 school year. When combines with adjustments approved in December 2018, the total adjustments for the coming year equal \$2.095 million. With this work, the board has balanced the budget and has begun to re-build the fund balance toward its five percent goal.

| Budget Adjustments (Round 2) Options: | Notes | Estimated Savings |
|--|---|-------------------|
| Explanation | | |
| Further reduce administrative costs: | | |
| • Reduce building admin support | | |
| • Reduce district-level admin support | | |
| • Partially shift district-level admin support to Community Ed budget | | \$147,000 |
| Motion by: Member Weisberg Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried Unanimously. | | |
| Further reduce administrative costs | | |
| • Eliminate one coordinator | | \$110,000 |
| Motion by: Member Weisberg Second by: Member Pelletier; Vote: 6 ayes, 0 nays, Motion Carried Unanimously. | | |
| Reduce budget for district technology | Elimination of TIES fee, subscriptions | \$240,000 |
| Motion by: Member Stivland Second by: Member Weisberg; Vote: 6 ayes, 0 nays, Motion Carried Unanimously. | | |
| Reduce additional professional development | Reduction will require instructional coaches to deliver job-embedded PD | \$348,000 |
| Motion by: Member Stivland; Second by: Member Weisberg; Vote: 5 ayes, 1 (Pelletier) nays, Motion Carried. | | |
| Reduce elementary general para allocation by 3 hours per building | Specific impact is dependent upon building configuration/principal decision | \$100,000 |
| Motion by: Member Stivland Second by: Member Burns; Vote: 1(Burns) ayes, 5 nays, Motion Failed. | | |
| Reduce custodial staff by 4.65 FTE | Change in classroom cleaning | \$150,000 |
| Motion by: Member Weisberg; Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried Unanimously. | | |
| Motion by Member Burns to amend reduction of 4.65 FTE to up to 4.0 FTE by attrition: Second by: Member Stivland; Vote: 6 ayes, 0 nays, Motion Carried Unanimously. | | |
| Increase high school athletic fees | List from Athletic/Activities Dept: \$48,000 5% fee increase = \$14,000 10% fee increase = \$28,000 | \$48,000 |
| Motion by: Member Weisberg to reduce athletics by \$48,000; Second by: Member Burns; Vote: 2 (Burns, Pelletier) ayes, 4 nays(Pearson, Riehle, Stivland, Weisberg), Motion Failed. | | |
| Motion by: Member Stivland to increase high school athletic fees by 10%; Second by: Member Weisberg; Vote: 5 ayes, 1(Pelletier) nays, Motion Carried. | | |
| Shift middle school athletics to Community Education Fee increase dependent on program structure | | \$170,000 |
| Motion by: Member Riehle to move the school board meetings to Stillwater City Hall beginning March 21, 2019 Second by: Member Weisberg; Amended Motion by: Member Pelletier to amend the motion to have 2019 School Board Meeting Locations as an action item on March 7, 2019 meeting agenda; Second by: Member Burns; Vote: 4 ayes, 2 (Riehle, Weisberg) nays, Motion Carried. | | |
| Vote: 6 ayes, 0 nays, Amended Motion Carried. This will be an action item on the March 7, 2019 agenda. | | |
| XII. Board Member Reports | | |
| A. Board Chair Report | | |
| 1. Chair Ptacek | | |
| B. Working Group Reports | | |
| 1. Community Engagement met today and discussed LRFP and ThoughtExchange Survey | | |
| 2. Finance and Operations will meet tomorrow morning. | | |
| 3. Legislative planned and attended SEE Day the Capitol on February 19. | | |
| 4. Personnel met and began work on the superintendent evaluation tool as well as the board self-evaluation tool. | | |
| 5. Policy meeting was canceled due to a snow day. | | |
| Board Member Reports | | |
| 1. Ms. Pelletier will attend an EMID next Wednesday; gave a shout –out SMS staff for taking the 8th grade to Trollhaugen. | | |
| 2. Ms. Riehle attended SEE Day at the capitol. | | |
| 3. Ms. Weisberg attended The Partnership Plan board meeting and will be attending the ALC graduation tomorrow. | | |
| 4. Ms. Stivland announced the 916 Gala is tomorrow evening and that she will also be attending the ALC graduation | | |
| 5. Mr. Burns read a statement urging the board to publicly release information in a legal memo | | |
| 6. The SAHS gymnastics and wrestling teams have made it to the State competition. | | |
| XIII. Adjournment | | |
| The meeting adjourned at 10.41 p.m. | | |
| Respectfully submitted, | | |
| Sarah Stivland, school board clerk. | | |
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