

**MINUTES FOR ISD 882
SPECIAL SCHOOL
BOARD MEETING
NOVEMBER 8, 2024, 6 AM**

Board Members: Mark Branson, Melissa Curtis, Jeff Hegle, Casey Root, Jamie Sieben, Kathy Ziebarth (Absent)

AGENDA:

1. Call to Order -6:00 a.m.

2. Pledge of Allegiance

3. Approval of the Agenda (Action)- Motion by Melissa Curtis, Second by Casey Root. Approved 5-0.

4. Resolution Canvassing Returns of Votes of School District General Election (Action)-Motion by Jeff Hegle, Second by Casey Root. Approved 5-0.

5. Resolution Authorizing Issuance of Certificates of Election and Directing School District Clerk to Perform Other Election Related Duties (Action)-Motion by Casey Root, Second by Jeff Hegle. Approved 5-0.

6. Timeline

A. The school election officer also needs to receive the Campaign Finance Certificate of Filing (Appendix 61) or a Campaign Finance Report (Appendix 60) within seven days of the election. The Certificate of Filing is a one-sheet form that has people mark if they have or have not received or spent more than \$750 on their campaign.

B. After the board canvasses, there is a seven-day waiting period to see if any of the candidates ask for a recount. If nobody asks for a recount, the school clerk will then issue the election certificates to the winning candidates and set up a time when they can come in to sign the legal Oath and Acceptance of Office in front of a notary (Appendix 59).

7. Adjourn (Action)- Adjourned at 6:05 a.m.

This material is only a summary. A full text is available at the administrative offices of Monticello School District. The Minutes and attachments are also available at www.monticello.k12.mn.us.

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