



## Lake County is seeking a full-time **ACCOUNTING SPECIALIST**

The Accounting Specialist works under the supervision of the Lake County Business Services Director. The position performs highly responsible, varied and confidential accounting functions including accounts payable and payroll.

Prefer three years relevant work experience in accounting/finance department performing accounts payable and payroll related work tasks. College/University degree with emphasis in accounting/finance, or any combination of experience and education that demonstrates the ability to perform the job may be considered qualifying.

Full-time union position with benefits: paid vacation, sick & holidays. Medical, vision & dental insurance. PERS retirement. 37.5 hours/week, \$4284.50 - \$5478.00 per month salary range.

Full job description and application are available online at: [www.lakecounty.or.org](http://www.lakecounty.or.org) or can be picked up at the Lake County Courthouse. Please return applications to the Lake County Business Services, 513 Center Street, Lakeview OR 97630. Lake County does not accept resumes in-leu of applications. Contact Nicki Alves, Business Services Director at 541-947-6073 with questions. Estimated start date August 1, 2026. Accepting applications through **Monday, July 13, 2026.**