



**Monday, July 17, 2017
5:30 PM**

CITY COUNCIL AGENDA

I. Call to Order

1. Roll Call
2. Pledge of Allegiance

II. Appearance of Citizens

Policy relative to Appearance of Citizens:

A 15 minute time period is provided for citizens to appear and express their views before the City Council. Each citizen who appears will be limited to 3 minutes. No immediate response will be given by City Council or City staff members. Citizens are to give their documents to the Police Officer for distribution to the Council.

III. Approval of Minutes

Approval of Minutes of July 3, 2017 City Council Meeting

IV. Unfinished Business

V. New Business

1. Proclamations and Recognitions
2. December 31, 2016 Audit Presentation
3. Ordinance Rezoning Property R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District 3550 North 27th Street
4. Resolution Approving an Inter-Governmental Grant Agreement between the State of Illinois, Department of Transportation and the City of Decatur for the Decatur Supply Chain Study (City Project 2014-06 Midwest Inland Port Transportation Plan)
5. Resolution Approving a Professional Services Agreement between Quetica, LLC, and the City of Decatur for the Decatur Supply Chain Study. (City Project 2014-06 Midwest Inland Port Transportation Plan.)
6. Ordinance Authorizing the Installation of Stop Signs at the Intersection of East Main Street and Illinois Street Facing East Main Street
7. Ordinance Authorizing the Installation of Stop Signs at the Intersection of East North Street and North 25th Street Facing North 25th Street
8. Ordinance Granting Permanent Easement to Ameren Illinois Company for the Installation of a Gas Pipeline
9. Ordinance Granting Permanent Easement to Ameren Illinois Company for the Installation of a Gas Regulator Station

10. Resolution Regarding Temporarily Closing Some Downtown Sidewalks - Decatur Celebration
11. Consent Calendar: Items listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. If separate action is desired on any item, it will be removed from the Consent Calendar and considered separately.
 - A. Receiving and Filing of Minutes of Boards and Commissions
 - B. Resolution Regarding Temporary Closing of State Rights-of-Way Community Events - Shoreline Classic
 - C. Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park - Decatur Celebration

VI. Other Business

VII. Recess to Study Session

Treasurer's Financial Report

VIII. Adjournment

Council Information - June Progress Report Lake Decatur Dredging Basins 1-4
& Oakley Sedimentation Basin Rehabilitation City Project 2013-14
June 2017 Monthly Reports

CITY COUNCIL MINUTES

Monday, July 3, 2017

On Monday, July 3, 2017, the City Council of the City of Decatur, Illinois, met in Regular Meeting at 5:30 p.m., in the Council Chambers, One Gary K. Anderson Plaza, Decatur, Illinois.

Mayor Julie Moore Wolfe announced that Item No. 2. Ordinance Rezoning Property R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District 3350 North 27th Street was pulled from the agenda.

Mayor Julie Moore Wolfe presided, together with her being Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, and David Horn. Councilwoman Dana Ray was absent. Six members present and one member absent. Mayor Julie Moore Wolfe declared a quorum present.

City Manager Tim Gleason attended the meeting as well.

Mayor Julie Moore Wolfe led the Pledge of Allegiance to the Flag.

This being the time for Appearance of Citizens, the following citizens appeared:

Verlyn Rosenberger with the Decatur Audubon Society spoke in regards to the City trees. She requested Council consider terminating the agreement with Critchelow Logging agreement.

Margaret Evans one of the founders of Community Environmental Council and active in the Decatur Audubon Society, spoke about the importance of protecting islands of trees in the community.

President of Decatur Audubon Society Melody Arnold expressed her concerns about the logging of the 114 trees and encouraged the Council to cancel the logging agreement. Ms. Arnold requested Council do an inventory of all the wooded properties that the City owns and their ecological value.

Karen Seger shared that they had met with Joe Nihiser on June 7, 2017 as to why their dock rates had increased so much over the past few years. They learned that it was because they live in the township on their side of the basin. Ms. Seger stated they have had a boat dock there since 1993. She stated that they were the only ones in the Sand Creek Basin paying \$119. They would like Council to consider grandfathering them in.

Angelo Rinchiuso stated he was looking for a recycling program for the businesses and fast food industries in Decatur.

The minutes of the June 19, 2017 City Council meeting were presented. Councilman Pat McDaniel moved the minutes be approved as written; seconded by Councilman Charles Kuhle,

and on call of the roll, Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

This being the time set aside for Unfinished Business and there being none, Mayor Julie Moore Wolfe called for New Business.

2017-32 Ordinance Rezoning Property R-3 Single Family Residence District to O-1 Office District 4 and 12 Southland Drive, was presented.

Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Lisa Gregory.

Councilman Bill Faber asked if there had been any feedback from the neighborhood. City Manager Tim Gleason stated the Plan Commission notification would have gone out to the adjacent property owners. Mayor Julie Moore Wolfe stated there were signs posted for the required amount of time. Councilman Bill Faber stated he wanted to engage the community as much as they could and sometimes the City needs to be proactive in bringing forth their commentary. Councilman Charles Kuhle stated he went out to the neighborhood last Friday and looked at the property and knocked on the door of 20 Southland Drive and the resident came forward. He spoke to the resident and he pointed to the sign and he invited her to come to the Council meeting tonight. Councilman Charles Kuhle stated he did not see the resident in the audience. Councilman Charles Kuhle stated he also went to 5 Southland Drive, but there was no answer at that residence.

Upon call of the roll, Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2017-33 Ordinance Rezoning Property B-3 Planned Shopping Center District to B-2 Commercial District 450 East Pershing Road, was presented.

Councilwoman Lisa Gregory moved the Ordinance do pass; seconded by Councilman Pat McDaniel.

Verlyn Rosenberger asked why the developer couldn't use the former Schnucks grocery store at Northgate to relocate the Aldi's grocery store to. Mayor Julie Moore Wolfe stated it was up to the people who are putting the money into a development as to where they want to go. They seek out a location that is best for their business plan.

Upon call of the roll, Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

2017-34 Ordinance Amending PD Planned Development District 1312 North Water Street, was presented.

Councilman Pat McDaniel moved the Ordinance do pass; seconded by Councilwoman Lisa Gregory.

Councilman Bill Faber asked how the prohibition of counseling services is incorporated into the agreement. City Manager Tim Gleason explained that years ago Council approved an item that would allow for the exclusion of consumer credit offices. Councilman Bill Faber asked that as they reviewed the proposal, they were certain that this type of business would not be allowed under the amendment. City Manager Tim Gleason stated it would not at this site. Councilman Bill Faber asked if there was another site it would be allowed on. City Manager Tim Gleason stated not that is being considered on this planned development. Councilman Charles Kuhle asked if Council could have a ceiling on these types of businesses. Corporation Counsel Wendy Morthland stated that Council could not have a ceiling. Council had chosen to regulate through the zoning regulation and there is a restriction how close these types of services can be located to each other.

Andrew Wessler representing the petitioner, Champaign Rentals, asked for the amendment to allow the tenant to remain. He stated it would create a buffer around that area, and we can already open another one up within 50 feet as it currently stands now.

Councilman Bill Faber asked about the Plan Commission vote of 5 to 2, what were the implication of the two negative votes. Deputy City Manager Billy Tyus stated there wasn't a description of why there were two negative votes. Councilwoman Lisa Gregory asked how staff became aware of the business in this location. Deputy City Manager Billy Tyus stated in September staff learned that this business had opened in August 2016 on site.

Mary Cave asked Council to consider amending the planned development to only allow for this lower tier of consumer credit services instead of all of them.

Upon call of the roll, Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2017-88 Resolution Authorizing an Agreement with AECOM Technical Services, Inc. for Engineering Services to Provide Design Services to Improve the Mound Road / Spring Creek West & Middle Bridges, City Project 2017-06, was presented.

Councilwoman Lisa Gregory moved the Resolution do pass; seconded by Councilman Pat McDaniel.

Upon call of the roll, Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

R2017-89 Resolution to Appropriate Motor Fuel Tax Funds to Pay the City's Portion of Engineering Costs for the Mound Road / Spring Creek West & Middle Bridges Improvements by Municipality under the Illinois Highway Code, City Project 2017-06, was presented.

Councilwoman Lisa Gregory moved the Resolution do pass; seconded by Councilman Pat McDaniel.

Upon call of the roll, Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Receiving and Filing of Minutes of Boards and Commissions, was presented.

Councilwoman Lisa Gregory moved the item do pass as presented; seconded by Councilman Charles Kuhle.

Upon call of the roll, Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the motion carried.

Mayor Julie Moore Wolfe called for Other Business. Councilman David Horn commented on the letter the Decatur Audubon Society sent to Council last week requesting Council to immediately terminate their agreement with Critchelow Logging Company. Councilman David Horn shared his concerns about information provided regarding the Critchelow Logging agreement. City Manager Tim Gleason responded to Councilman David Horn's comments.

Councilman Pat McDaniel asked if Council would be interested in adopting a new City ordinance that would require to increase the fine for distracted driving to \$250 for the first offense and \$500 for the third offense. Mayor Julie Moore Wolfe asked Councilman Pat McDaniel if he had spoken to Police Chief Jim Getz and he stated he had. Mayor Julie Moore Wolfe asked Police Chief Jim Getz to come up to the podium and share his comments regarding distracted driving. Police Chief Jim Getz explained it was very hard to put a number on how many accidents are caused by distracted driving. Police Chief Jim Getz would like to see more invested in educating the public that if they don't get it together they are going to charge more. Chief Jim Getz responded to Council questions regarding distracting driving. Mayor Julie Moore Wolfe polled Council to see if there was a Council consensus to have an Ordinance on a future Council agenda for increasing the fines for distracted driving. Councilmen Lisa Gregory, Pat McDaniel, Charles Kuhle and Mayor Julie Moore Wolfe were in favor. Councilmen Bill Faber and David Horn were not in favor. Four in favor and two not in favor. Mayor Julie Moore Wolfe declared a consensus.

Councilman Bill Faber asked if there was a date for the Town Hall meeting. City Manager Tim Gleason stated the meeting will be July 27, 2017, 5:30 p.m. – 7:00 p.m., with a location to be determined soon.

City Manager Tim Gleason shared he wanted to address the increasing complaints about panhandling in the community. City Manager Tim Gleason asked Corporation Counsel Wendy Morthland to review the existing laws related to panhandling. Corporation Counsel Wendy

Morthland reviewed City Ordinance that prevents panhandling entitled Unlawful Solicitation. Corporation Counsel Wendy Morthland responded to Council questions regarding panhandling in the downtown area. City Manager Tim Gleason asked Police Chief Jim Getz to the podium to share information about enforcements tactics and opportunities that the Police are currently doing. Police Chief Jim Getz shared that since May 18, 2017, police have stepped up their enforcement downtown. They have had over 100 hours of police officers out on foot patrol in the downtown area including the library and Central Park area. They have made 13 arrests since that time. Police have to be able to spread their resources throughout the community and do the best they can. Police Chief Jim Getz provided statistics about local solicitors arrest records. Police Chief Jim Getz asked the public to stop giving solicitors money. There are public agencies out there to help solicitors.

City Manager Tim Gleason asked United Way Executive Director Debbie Bogle to the podium to share information about 211. Ms. Bogle shared that 211 is a resource that anyone can call to find services that they may need in the community. Ms. Bogle requested citizens to not give solicitors money. She encouraged everyone to call 211 and utilize the services available in the community.

Dove's Executive Director Christine Gregory shared information about the homeless and solicitors in the community. She stated public education is the biggest piece; in addition, to giving people an outlet for their funds so agencies can do some good in the community.

Councilwoman Lisa Gregory moved the regular Council meeting be adjourned; seconded by Councilman Charles Kuhle. Councilmen Charles Kuhle, Pat McDaniel, Bill Faber, Lisa Gregory, David Horn and Mayor Julie Moore Wolfe voted aye. Mayor Julie Moore Wolfe declared the Council meeting adjourned at 7:08 p.m.

Approved _____
Debra G. Bright
City Clerk

Development Services

DATE: 7/10/2017

MEMO: No. 17-16

TO: Honorable Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Billy Tyus, Deputy City Manager
Suzan Stickle, Senior Planner

SUBJECT:

Rezone 3550 North 27th Street from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District

SUMMARY RECOMMENDATION:

Staff recommends approval of the rezoning to M-1 Intense Commercial/Light Industrial District. The City Plan Commission voted 7-0 to recommend approval of this petition at the June 1, 2017 meeting; the minutes of the meeting are attached.

BACKGROUND:

The subject site is approximately 1.14 acres and is located at 3550 North 27th Street. The subject site has an approximated 5,000 square foot industrial structure.

The subject site was annexed to the City of Decatur in March of 1975 and was automatically zoned R-1 Single Family Residence District as required by State Statute and the Zoning Ordinance. The property was not rezoned at that time. The property has operated with industrial and commercial uses prior to and since its annexation into the City.

The petitioner proposes to rezone from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District which would allow for all those uses permitted in the M-1 Intense Commercial/Light Industrial District.

The surrounding zoning includes M-1 Intense Commercial/Light Industrial District to the north and west and R-3 Single Family Residence District to the east and B-1 Neighborhood Shopping District to the south and east. There are railroad tracks immediately adjacent to the south and east of the property and these railroad tracks run alongside Illinois Route 48. The Macon County and Decatur Comprehensive Plan shows this area as Employment. The permitted uses in the M-1 Intense Commercial/Light Industrial District are compatible with employment as shown in the Comprehensive Plan. The proposed zoning is compatible with adjacent zoning and uses to the north and west as well as with the commercial to the south

and east. The subject site is separated from the residential area to the east by the railroad tracks and Illinois Route 48.

The subject site is located within an industrial area and has operated as such for a number of decades and rezoning to M-1 Intense Commercial/Light Industrial District should have no adverse effect on the general area or the City as a whole.

POTENTIAL OBJECTIONS: There were no known objectors at the Plan Commission Meeting.

INPUT FROM OTHER SOURCES:

The petition has been reviewed by the City’s Technical Review Committee; Planning, Engineering and Fire.

STAFF REFERENCE: Any additional questions may be forwarded to Suzan Stickle at 424-2786 or at [sstickle@decaturil.gov](mailto:ssstickle@decaturil.gov).

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Ordinance	Cover Memo
Supporting Documentation	Cover Memo

ORDINANCE NO. _____

**ORDINANCE REZONING PROPERTY
R-1 SINGLE FAMILY RESIDENCE DISTRICT TO
M-1 INTENSE COMMERCIAL/LIGHT INDUSTRIAL DISTRICT
- 3550 NORTH 27TH STREET -**

WHEREAS, on the 1st day of June, 2017, upon due notice, the Decatur City Plan Commission held a public hearing upon the petition of Cloyd D. Bolt, to rezone premises legally described as:

A part of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section Thirty-One (31) Township Seventeen (17) North, Range Three (3) East of the 3rd P.M., more particularly described as follows: Beginning at the intersection of the Northerly Right of Way line of the Illinois Central Railroad with the East line of the Public Road lying along the West side of Section 31, Township 17 North, Range 3 East of the 3rd P.M., Thence North along the East line of said public road a distance of 350 feet; thence East to the Northerly Right of Way line of the Illinois Central Railroad; thence Southwesterly along said Northerly Right of Way line to the place of beginning. Situated in Macon County, Illinois,

from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District;
and,

WHEREAS, the Decatur City Plan Commission recommended that the prayer of said petition be granted.

NOW, THEREFORE, BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That the recommendation of the Decatur City Plan Commission be, and the same is hereby, received, placed on file and approved.

Section 2. That said described premises be, and they are hereby, rezoned from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District.

Section 3. That the Districts herein mentioned are those districts set forth and defined in Ordinance No. 3512 of the City of Decatur, Illinois, commonly known as the Zoning Ordinance, and all the provisions, regulations, restrictions and requirements therein set forth shall apply to the premises described herein.

Section 4. That the zoning of said premises as set out herein shall be shown and verified on the Zoning District Map as in such Ordinance No. 3512 provided and said District be, and it is hereby, amended and changed as herein set forth.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of July, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK



City of Decatur, Illinois

PETITION FOR REZONING

Petition before the Mayor, City Council and Members of the Plan Commission of Decatur, Illinois

Economic and Urban Development Department
One Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

424-2793
FAX 424-2728

Please Type

SECTION ONE: PETITIONER / OWNER / REPRESENTATIVE INFORMATION

Petitioner	CLOYD D BOLT				
Address	2823 SANGAMON RD.				
City	DECATUR	State	IL	Zip	62521
Telephone	217-433-5053	Fax		E-mail	BRACE19622@AOL.COM
Property Owner	CLOYD D BOLT RUTH A BOLT				
Address	SAME				
City		State		Zip	
Telephone		Fax		E-mail	
Representative	SAME				
Address					
City		State		Zip	
Telephone		Fax		E-mail	

SECTION TWO: SITE INFORMATION

Street Address	3550 N. 27th Street					
Legal Description	see attachment					
Present Zoning	☒ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Is this property a Planned Unit Development? ☐ YES Approval Date: _____ ☒ NO
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☐ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Please list all improvements on the site:						
Size of Tract	1.14 ☐ SF ☒ AC					

SECTION THREE: REQUESTED ACTION

Rezoned Property To:	☐ R-1	☐ R-2	☐ R-3	☐ R-5	☐ R-6	Will this property be a Planned Unit Development? ☐ YES ☒ NO
	☐ B-1	☐ B-2	☐ B-3	☐ B-4	☐ O-1	
	☒ M-1	☐ M-2	☐ M-3	☐ PMR-1		
Other:						

Section Three Continued	
Purpose	Please state the purpose of the proposed rezoning.
TO CORRECT ZONING FOR STRUCTURE + USE SINCE BUILT IN THE 1960'S	

SECTION FOUR: JUSTIFICATION	
The petitioner submits to the City Plan Commission and City Council the following facts (additional pages may be attached):	
PROPERTY WAS BUILT ON SOME TIME IN THE 1960'S WITH A POLE/FRAME STRUCTURE TO BE USED AS A FERTILIZER BUSINESS. SINCE HAS BEEN USED CONTINUALLY AS COMMERCIAL USE TO CURRENT. RECORDS SHOW WAS ANNEXED TO DECATUR IN THE 1970'S. I BOUGHT IT IN THE MID 80'S AS A COMMERCIAL BUILDING + PROPERTY AND HAS BEEN USED SINCE AS SUCH. ALL ADJOINING PROPERTY IS M1 ZONED AND STATE ROADS + RAILROAD PARALLEL IT.	

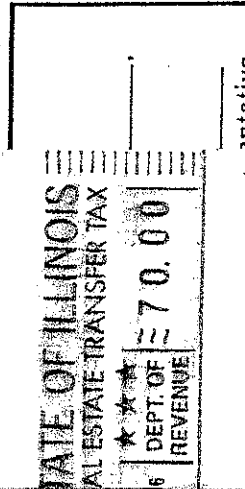
SECTION FIVE: CERTIFICATION	
	To be placed on the agenda of the regular meeting on the first Thursday of the month at 3:00 PM in the City Council Chambers, petition must be received on the first Thursday of the preceding month. Failure of the petitioner or the petitioner's representative to attend the Plan Commission hearing may result in items being tabled. Incomplete or erroneous petitions may delay items being heard by the Plan Commission.
Petitioner's Signature	Clyde D. Bald Date 4-27-2017

NOTES:	
1. Please forward this completed form and attachments to the Economic and Urban Development Department, Third Floor, Decatur Civic Center. Please make checks payable to the City of Decatur. See Schedule "A" for fees. 2. Signature of this petition grants permission to City staff to place a sign, indicating a request for zoning action, on the subject property at least 10 days prior to the Decatur City Plan Commission hearing. Said sign will be removed within 15 days of final action by City Council. 3. In the event a petition for rezoning is denied by the Council, another petition for a change to the same district shall not be filed within a period of one year from the date of denial, except upon the initiation of the City Council or the City Plan Commission after showing a change of circumstances which would warrant a renewal. 4. All petitions before the Decatur City Plan Commission are reviewed through the Development Technical Review (DTR) Process. Please consult the DTR Brochure for information related to this process.	

OFFICE USE ONLY	
Date Filed	
By	

Cloyd D. Bolt and Ruth A. Bolt, Husband and Wife
3550 Greenswitch Road
Decatur, IL 62526

Not in tenancy in common but in JOINT TENANCY, the following described real estate:
A part of the Northwest 1/4 of the Northwest 1/4 of Section Thirty-One (31) Township Seventeen (17) North, Range Three (3) East of the 3rd P.M., more particularly described as follows: Beginning at the intersection of the Northerly Right of Way line of the Illinois Central Railroad with the East line of the Public Road lying along the West side of Section 31, Township 17 North, Range 3 East of the 3rd P.M., thence North along the East line of said public road a distance of 350 feet; thence East to the Northerly Right of Way line of the Illinois Central Railroad; thence Southwesterly along said Northerly Right of Way line to the place of beginning.



Decatur City Plan Commission

3550 North 27th Street



Cal. No.: 17-21
Date: June 1, 2017
Petition of: Cloyd D. Bolt
Requested Action: Rezone to M-1 Intense
Commercial/Light Industrial District

0 250 500 Feet



Legend

- Decatur Roads
- subject site
- Decatur Parcel data
- Decatur Zoning

STAFF REPORT
Decatur City Plan Commission

COMMON NAME: 3550 North 27th Street

GENERAL INFORMATION

Hearing Date June 1, 2017
Calendar No. 17-21
Property Location 3550 North 27th Street
Requested Action Rezoning from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District
Petitioner Cloyd D. Bolt

LAND USE AND ZONING

<i>Direction</i>	<i>Existing Land Use</i>	<i>Zoning</i>	<i>Comprehensive Plan</i>
Subject Property	Industrial	R-1	Employment
North	Industrial	M-1	Employment
South	Commercial	B-1	Retail
East	Commercial, Single Family Residential	B-1, R-3	Retail, Residential-Low Density
West	Industrial	M-1	Employment

BACKGROUND

1. The subject site is approximately 1.14 acres and is located at 3550 North 27th Street. The subject site has an approximated 5,000 square foot industrial structure.
2. The subject site was annexed to the City of Decatur in March of 1975 and was automatically zoned R-1 Single Family Residence District as required by State Statute and the Zoning Ordinance. The property was not rezoned at that time. The property has operated with industrial and commercial uses prior to and since its annexation into the City.

PROJECT DESCRIPTION

1. The petitioner proposes to rezone from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District which would allow for all those uses permitted in the M-1 Intense Commercial/Light Industrial District.

STAFF ANALYSIS

1. The surrounding zoning includes M-1 Intense Commercial/Light Industrial District to the north and west and R-3 Single Family Residence District to the east and B-1 Neighborhood Shopping District to the south and east. There are railroad tracks immediately adjacent to the south and east of the property and these railroad tracks run alongside Illinois Route 48. The Macon County and Decatur Comprehensive Plan shows this area as Employment. The permitted uses in the M-1 Intense Commercial/Light Industrial District are compatible with employment as shown in the Comprehensive Plan. The proposed zoning is compatible with adjacent zoning and uses to the

north and west as well as with the commercial to the south and east. The subject is separated from the residential area to the east by the railroad tracks and Illinois Route 48.

2. The subject site is located within an industrial area and has operated as such for a number of decades and rezoning to M-1 Intense Commercial/Light Industrial District should have no adverse effect on the general area or the City as a whole.

STAFF RECOMMENDATION

1. Staff recommends approval of the rezoning.

PLAN COMMISSION ACTION

1. Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 17-21 to the City Council with a recommendation for approval is suggested.

The above report constitutes the testimony and recommendation of the Planning and Sustainability Division, Department of Planning and Building Services, City of Decatur.

Suzan Stickle
Senior Planner

ATTACHMENTS

1. Petition
2. Site Map

Excerpts from Plan Commission Meeting of June 1, 2017:

Cal. No. 17-21

Petition of CLOYD D BOLT, to rezone property located at 3550 NORTH 27TH STREET from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District.

Mr. Tyus presented the recommendation of staff:

The subject site is approximately 1.14 acres and is located at 3550 North 27th Street. The subject site has an approximated 5,000 square foot industrial structure.

The subject site was annexed to the City of Decatur in March of 1975 and was automatically zoned R-1 Single Family Residence District as required by State Statute and the Zoning Ordinance. The property was not rezoned at that time. The property has operated with industrial and commercial uses prior to and since its annexation into the City.

The petitioner proposes to rezone from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District which would allow for all those uses permitted in the M-1 Intense Commercial/Light Industrial District.

The surrounding zoning includes M-1 Intense Commercial/Light Industrial District to the north and west and R-3 Single Family Residence District to the east and B-1 Neighborhood Shopping District to the south and east. There are railroad tracks immediately adjacent to the south and east of the property and these railroad tracks run alongside Illinois Route 48. The Macon County and Decatur Comprehensive Plan shows this area as Employment. The permitted uses in the M-1 Intense Commercial/Light Industrial District are compatible with employment as shown in the Comprehensive Plan. The proposed zoning is compatible with adjacent zoning and uses to the north and west as well as with the commercial to the south and east. The subject site is separated from the residential area to the east by the railroad tracks and Illinois Route 48.

The subject site is located within an industrial area and has operated as such for a number of decades and rezoning to M-1 Intense Commercial/Light Industrial District should have no adverse effect on the general area or the City as a whole.

Staff recommends approval of the rezoning

Section XXIX. of the City of Decatur Zoning Ordinance requires the Plan Commission to hold a public hearing on a rezoning request, and then forward its report and recommendation to the City Council for final approval. A motion to forward Calendar Number 17-21 to the City Council with a recommendation for approval is suggested.

Mr. Cloyd Bolt, petitioner, was sworn in by Mrs. Poland.

Mr. Bolt stated he was unaware the zoning was still residential and the need arose to put the property up for sale. He would like to rezone from R-1 Single Family Residence District to M-1 Intense Commercial/Light Industrial District.

Mr. Bruce Frantz asked if Mr. Bolt thought this was the right zoning for this property. Mr. Bolt stated the realtor made the suggestion to him.

Mr. Tyus said this zoning is compatible with the area.

There were no objectors present.

It was moved and seconded (Newton/Frantz) to forward Calendar No. 17-21 to the City Council with a recommendation for approval. Motion carried 6-0-1.

Public Works

DATE: 7/10/2017

MEMO: 2017-44

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Resolution Approving an Inter-Governmental Grant Agreement between the State of Illinois, Department of Transportation and the City of Decatur for the Decatur Supply Chain Study. (City Project 2014-06 Midwest Inland Port Transportation Plan.)

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached Resolutions authorizing the Mayor and City Clerk to execute the Inter-Governmental Grant Agreement between the State of Illinois, Department of Transportation and the City of Decatur for a grant of \$230,030.

BACKGROUND:

The City of Decatur is proposing to develop and apply a demand-based supply chain network design and optimization model for supporting strategic investments in Decatur's regional transportation system and to assist in evaluating economic development opportunities in Decatur. The development and application of a customized optimization model will enable Decatur and its regional partners to effectively address network constraints and prioritize the most efficient investments in its regional intermodal/multimodal network.

The attached agreement provides that IDOT will grant the City \$230,030 towards the completion of the study. This is an 80/20 type grant with the local agencies to provide matching funds.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Ann Schneider, Transportation Planning Consultant, Petersburg, IL, Macon County and the Economic Development Corporation of Decatur & Macon County.

LEGAL REVIEW: The agreement was sent to Legal for review on July 3, 2017 and was approved by Corporation Counsel on July 10, 2017

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley will attend the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

SCHEDULE: The project is scheduled to begin about August 1, 2017, depending upon funding availability. The project should be completed in about 12 months after notice to proceed is given.

ATTACHMENTS:

Description	Type
2017-44 Resolution	Resolution Letter
2017-44 Inter-Governmental Agreeenent	Backup Material
2017-44 IDOT Agreement	Backup Material

RESOLUTION NO. _____

**RESOLUTION APPROVING AN INTER-GOVERNMENTAL GRANT AGREEMENT
BETWEEN THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION AND
THE CITY OF DECATUR FOR THE DECATUR SUPPLY CHAIN STUDY
(CITY PROJECT 2014-06 MIDWEST INLAND PORT TRANSPORTATION PLAN)**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the Inter-Governmental Grant Agreement between the State of Illinois, Department of Transportation and the City of Decatur presented to the Council herewith for a grant of \$230,030, be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said Inter-Governmental Grant Agreement between the State of Illinois, Department of Transportation and the City of Decatur.

PRESENTED and ADOPTED this 17th day of July, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

INTER-GOVERNMENTAL AGREEMENT



BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION
AND
THE CITY OF DECATUR

The Illinois Department of Transportation (Grantor), with its principal office at 2300 S. Dirksen Parkway, and The City of Decatur, Illinois (Grantee), with its principal office at 1 Gary K. Anderson Plaza, Decatur, IL 62523 and payment address (if different than principal office) at NA, hereby enter into this Inter-governmental Grant Agreement (Agreement), pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.* Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

PART ONE – THE UNIFORM TERMS
RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the State of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I
AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION

1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that 075613000 is Grantee's correct DUNS number, that 37-6001308 is Grantee's correct FEIN or Social Security Number, and that Grantee has an active State registration and SAM registration. Grantee is doing business as a (check one):

- | | |
|--|---|
| ☐ Individual | ☐ Pharmacy-Non Corporate |
| ☐ Sole Proprietorship | ☐ Pharmacy/Funeral Home/Cemetery Corp. |
| ☐ Partnership | ☐ Tax Exempt |
| ☐ Corporation (includes Not For Profit) | ☐ Limited Liability Company (select applicable tax classification) |
| ☐ Medical Corporation | ☐ P = partnership |
| ☒ Governmental Unit | ☐ C = corporation |
| ☐ Estate or Trust | |

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2. Amount of Agreement. Grant Funds (check one) ☐ shall not exceed or ☒ are estimated to be \$287,520.00, of which \$230,020.00 is federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement.

1.3. Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is XXXX,

the Federal awarding agency is The Federal Highway Administration (FHWA), and the Federal Award date is FY2017. If applicable, the Catalog of Federal Domestic Assistance (CFDA) Name is Highway Planning and Construction and Number is 20.205. The Catalog of State Financial Assistance (CSFA) Number is 494-00-1437.

1.4. Term. This Agreement shall be effective on Execution and shall expire 12 Months from Execution date, unless terminated pursuant to this Agreement.

1.5. Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

1.6. Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Illinois Department of Transportation

By: _____

Signature of Erin Aleman, Director
Office of Planning and Programming

Date: _____

Signature of Designee

By: _____

Printed Name: _____

Printed Title: _____

Designee

By: _____

Signature of William M. Barnes, Chief Counsel

Date: _____

Printed Name: _____

Printed Title: _____

Other Approver

By: _____

Signature of Jeff Heck, Chief Financial
Officer/Office of Finance and Administration

Date: _____

Printed Name: _____

Printed Title: _____

Second Other Approver

By: _____

Signature of Randall S. Blankenhorn,
Secretary of Transportation

Date: _____

Printed Name: _____

Printed Title: _____

Third Other Approver

City of Decatur

By: _____

Signature of Julie Moore Wolfe, Mayor

Date: _____

Printed Name: _____

Printed Title: _____

E-mail: _____

REQUIRED REPRESENTATIONS

1.7. Standing and Authority. Grantee warrants that:

(a) Grantee is validly existing and in good standing, if applicable, under the laws of the State in which it was incorporated, organized or created.

(b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

(c) If Grantee is an agency under the laws of jurisdiction other than Illinois, Grantee warrants that it is also duly qualified to do business in Illinois and is in good standing with the Illinois Secretary of State.

(d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

(e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

1.8. Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the Federal Internal Revenue Code (26 USC 1), the Illinois Revenue Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

1.9. Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to \$25,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

1.10. Compliance with Uniform Grant Rules (2 CFR Part 200). Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference. See 44 Ill. Admin. Code 7000.30(b)(1)(A).

1.11. Compliance with Registration Requirements. Grantee and its sub-grantees shall: (i) be registered with the Federal SAM; (ii) be in good standing with the Illinois Secretary of State, if applicable; and (iii) have a valid DUNS number. It is Grantee's responsibility to remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements change, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVII.

**ARTICLE II
DEFINITIONS**

2.1. Definitions. Capitalized words and phrases used in this Agreement have the following meanings:

“2 CFR Part 200” means the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards published in Title 2, Part 200 of the Code of Federal Regulations.

“Agreement” or “Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Allocable Costs” means costs allocable to a particular cost objective if the goods or services involved are chargeable or assignable to such cost objective in accordance with relative benefits received or other equitable relationship. Costs allocable to a specific Program may not be shifted to other Programs in order to meet deficiencies caused by overruns or other fund considerations, to avoid restrictions imposed by law or by the terms of this Agreement, or for other reasons of convenience.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“CFDA” or “Catalog of Federal Domestic Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Close-out Report” means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Consolidated Financial Report” means a financial information presentation in which the assets, equity, liabilities, and operating accounts of an entity and its subsidiaries are combined (after eliminating all inter-entity transactions) and shown as belonging to a single reporting entity.

“Cost Allocation Plan” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“CSFA” or “Catalog of State Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Disallowed Costs” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“DUNS Number” means a unique nine digit identification number provided by Dun & Bradstreet for each physical location of Grantee’s organization. Assignment of a DUNS Number is mandatory for all organizations seeking an Award from the State of Illinois.

“FAIN” means the Federal Award Identification Number.

“FFATA” or “Federal Funding Accountability and Transparency Act” has the same meaning as in 31 USC 6101; P.L. 110-252.

“Fixed-Rate” has the same meaning as in 44 Ill. Admin. Code 7000.20. “Fixed-Rate” is in contrast to fee-for-service, 44 Ill. Admin. Code 7000.20.

“GAAP” or “Generally Accepted Accounting Principles” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Grant Funds” has the same meaning as in 30 ILCS 705.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Net Revenue” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Net Revenue” is synonymous with “Profit.”

“Nonprofit Organization” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Notice of Award” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“OMB” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Prior Approval” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Profit” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Profit” is synonymous with “Net Revenue.”

“Program” means the services to be provided pursuant to this Agreement.

“Program Costs” means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

“Program Income” has the same meaning as in 44 Ill. Admin. Code 7000.20.

“Related Parties” has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

“SAM” means the federal System for Award Management (SAM); which is the Federal repository into which an entity must provide information required for the conduct of business as a recipient. 2 CFR 25 Appendix A (1)(C)(1).

“State” means the State of Illinois.

“Term” has the meaning set forth in Paragraph 1.4.

“Unallowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.20.

**ARTICLE III
PAYMENT**

3.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the Federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

3.2. Illinois Grant Funds Recovery Act. Any Grant Funds remaining that are not expended or legally obligated by Grantee at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days in accordance with the Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*). In the event of a conflict between the Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

3.3. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, Federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable Federal laws or regulations.

3.4. Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

3.5. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the Federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

3.6. Interest.

(a) All interest earned on Grant Funds held by a Grantee shall become part of the Grant Funds when earned and be treated accordingly for all purposes, unless otherwise provided in **PART TWO** or **PART THREE**. 30 ILCS 705/10.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR Part 200.305(b)(8) or prohibited from doing so by state law. All interest earned shall be considered Grant Funds and are subject to the same restrictions, unless there is an applicable Federal program rule that takes precedence.

(c) A Grantee who is required to reimburse Grant Funds pursuant to an action brought under the Grant Funds Recovery Act, and who enters into a deferred payment plan for the purpose of

satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986, 30 ILCS 210; *See also* 30 ILCS 705/10.

3.7. Timely Billing Required. Grantee must submit any payment request to Grantor within thirty (30) days of the end of the quarter, unless another billing schedule is specified in **PART TWO** or **PART THREE**. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

3.8. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee must contain the following certification by an official authorized to legally bind the Grantee:

By signing this report [or payment request], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal or State award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

ARTICLE IV

SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT

4.1. Scope of Grant Activities/Purpose of Grant. Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including **Exhibit A** (Project Description) and **Exhibit B** (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State's Notice of Award is incorporated herein as an attachment. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE**.

4.2. Scope Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Scope revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. *See* 2 CFR 200.308.

4.3. Specific Conditions. If applicable, specific conditions required after a risk assessment will be included in **Exhibit G**. Grantee shall adhere to the specific conditions listed therein.

ARTICLE V

BUDGET

5.1. Budget. The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-Federal as well as the Federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently

submitted and approved by Grantor, is considered final and is incorporated herein as an attachment.

5.2. Budget Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Budget revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Discretionary Line Item Transfers. Unless prohibited from doing so in 2 CFR 200.308, transfers between approved line items may be made without Grantor's approval only if the total amount transferred does not exceed the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars (\$1,000) of the Budget line item. Discretionary line item transfers may not result in an increase to the Budget.

5.4. Non-discretionary Line Item Transfers. Total line item transfers exceeding the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars (\$1,000) of the Budget line item require Grantor approval as set forth in Paragraph 5.2.

5.5. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

ARTICLE VI ALLOWABLE COSTS

6.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR 200 Subpart E and Appendices III, IV, and V.

6.2. Indirect Cost Rate Submission.

(a) This Paragraph 6.2 applies only to:

- (i) A Grantee who charges, or expects to charge, any Indirect Costs; and
- (ii) A Grantee who is allowed to charge Indirect Costs under federal or state statutes, state administrative rules, and agency or program rules, regulations and policies.

(b) A Grantee must submit an Indirect Cost Rate Proposal in accordance with federal regulations for approval no later than three months after the effective date of the Award, in a format prescribed by Grantor.

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for State and local governments.
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for institutions of higher education.

(c) A Grantee who has a current, applicable rate negotiated by a cognizant Federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the Federal government. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit. However, for Grantees to which Appendix III of 2 CFR Part 200 applies, the rate amount must not exceed 26% (see 2 CFR Part 200, Appendix III(C)(8)).

6.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. See 2 CFR 200.451.

6.4. Higher Education Cost Principles. The Federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

6.5. Government Cost Principles. The Federal cost principles that apply to State, local and Federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

6.6. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each State- and Federally-funded Program. Accounting records must contain information pertaining to State and Federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. See 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity's organization (Paragraphs 6.4 through 6.5).

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit G** of the requirement to submit Personnel activity reports. See 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement.

(d) **Budget Control.** Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with Budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment shall be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

6.7. **Federal Requirements.** All Awards, whether funded in whole or in part with either Federal or State funds, are subject to Federal requirements and regulations, including but not limited to 2 CFR Part 200, 44 III. Admin. Code 7000.30(b) and the Financial Management Standards in Paragraph 6.6.

6.8. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

6.9. **Management of Program Income.** Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VII REQUIRED CERTIFICATIONS

7.1. **Certifications.** Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **Educational Loan.** Grantee certifies that it is not barred from receiving State agreements as a result of default on an educational loan (5 ILCS 385/1 *et seq.*).

(e) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 *et seq.* or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

(f) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 *et seq.*).

(g) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of

2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by Federal or State government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(h) **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.

(i) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(j) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, order or regulations issued pursuant to the Clean Air Act (42 USC §7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC §1251 *et seq.*).

(k) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any Federal department or agency (45 CFR Part 76), or by the State (See 30 ILCS 708/25(6)(G)).

(l) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(m) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(n) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(o) **Criminal Convictions.** Grantee certifies that neither it nor any managerial agent of Grantee has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

(p) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to

the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(q) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(s) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(t) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

ARTICLE VIII CRIMINAL DISCLOSURE

8.1. Mandatory Criminal Disclosures. Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. See 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total Grant Funds, funded by either State or Federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix II of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE IX UNLAWFUL DISCRIMINATION

9.1. Compliance with Nondiscrimination Laws. Both Parties, their employees and subcontractors under subcontract made pursuant to this Agreement, remain compliant with all applicable provisions of State and Federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

(a) The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;

(b) The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*);

(c) The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a- and 2000h-6). (See also guidelines to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons [Federal Register: February 18, 2002 (Volume 67, Number 13, Pages 2671-2685)]);

(d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);

(e) The Americans with Disabilities Act of 1990 (42 USC 12101 *et seq.*); and

(f) The Age Discrimination Act (42 USC 6101 *et seq.*).

**ARTICLE X
LOBBYING**

10.1. Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

10.2. Federal Form LLL. If any funds, other than Federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

10.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR Part 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

10.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

10.5. Subawards. Grantee must include the language of this ARTICLE X in the award documents for any subawards made pursuant to this Award at all tiers. All sub-awardees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

10.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

**ARTICLE XI
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING**

11.1. Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.333, unless a different retention period is specified in 2 CFR 200.333. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

11.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.336, shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized

Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, Federal authorities, any person identified in 2 CFR 200.336, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by Federal statute. Grantee shall cooperate fully in any such audit or inquiry.

11.3. Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XI, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

11.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable State and Federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. See 2 CFR 200.328 and 200.331. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE XII FINANCIAL REPORTING REQUIREMENTS

12.1. Required Periodic Financial Reports. Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.207. The first of such reports shall cover the first three months after the Award begins. Quarterly reports must be submitted no later than 30 calendar days following the three month period covered by the report. Additional information regarding required financial reports may be set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*; 2 CFR 207(b)(3) and 200.327.

12.2. Close-out Reports.

(a) Grantee shall submit a Close-out Report within 60 calendar days following the end of the period of performance for this Agreement. In the event that this Agreement is terminated prior to the end of the Term, Grantee shall submit a Close-out Report within 60 calendar days of such termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.343.

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.344.

12.3. Annual Financial Reports.

(a) This Paragraph 12.3 applies to all Grantees, unless exempted by **PART TWO** or **PART THREE**.

(b) Grantees shall submit Annual Financial Reports within 180 days after the Grantee's fiscal year ending on or after June 30. This deadline may be extended at the discretion of the Grantor.

(c) The Annual Financial Report must cover the same period the Audited Financial Statements cover. If no Audited Financial Statements are required, however, then the Annual Financial

Report must cover the same period as the Grantee's tax return.

(d) Annual Financial Reports must include an opinion from the report issuer on the Cost and Revenue schedules included in the Annual Financial Report.

(e) Annual Financial Reports shall follow a format prescribed by Grantor.

(f) Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available.

12.4. Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of improper payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee's failure to comply with this ARTICLE XII, ARTICLE XIII, or ARTICLE XIV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding.

ARTICLE XIII PERFORMANCE REPORTING REQUIREMENTS

13.1. Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in Exhibit E must be reported quarterly, unless otherwise specified in PART TWO or PART THREE. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. In unusual circumstances where more frequent reporting is necessary some Grantees may be required to submit monthly Performance Reports; in such cases, Grantor shall notify Grantee of same in PART TWO or PART THREE. Pursuant to 2 CFR 200.328, periodic Performance Reports shall be submitted no later than 30 calendar days following the period covered by the report. For certain construction-related Awards, such reports may be exempted as identified in PART TWO or PART THREE. 2 CFR 200.328. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*

13.2. Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, within 60 calendar days following the end of the period of performance. See 2 CFR 200.343.

13.3. Content of Performance Reports. Pursuant to 2 CFR 200.328(b)(2) all Performance Reports must include Program qualitative and quantitative information, including a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost if required; performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in PART TWO or PART THREE of this Agreement.

13.4. Performance Standards. Grantee shall perform in accordance with the Performance Standards set forth in Exhibit F. See 2 CFR 200.301 and 200.210.

**ARTICLE XIV
AUDIT REQUIREMENTS**

14.1. Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules set forth by the Governor's Office of Management and Budget. See 30 ILCS 708/65(c).

14.2. Audit Requirements.

(a) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit and reporting package (including data collection form and management letters) must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit). The audit (and package) must be submitted to Grantor within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the audit period.

(b) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends more than \$300,000 in Federal and State Awards, singularly or in any combination, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS).

(ii) If, during its fiscal year, Grantee expends less than \$300,000 in Federal and State Awards, but the total revenue it receives is in excess of \$300,000, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) Grantee must submit its financial statement audit report(s) and any management letters issued by the auditor within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 180 days after the end of the audit period.

14.3. Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General, or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois. For audits required to be performed subject to Generally Accepted Government Auditing Standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter.

14.4. Report Timing. Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available.

**ARTICLE XV
TERMINATION; SUSPENSION; NON-COMPLIANCE**

15.1. Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.339(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 3.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) For cause, which may render the Grantee ineligible for consideration for future grants from the Grantor or other State agencies; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days' written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days' written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

15.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 3.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

15.3. Non-compliance. If Grantee fails to comply with applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.207. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.338. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System.

15.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.341.

15.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination; and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.342.

15.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.339(c).

ARTICLE XVI SUBCONTRACTS/SUB-GRANTS

16.1. Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved.

16.2. Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by Federal and State laws and regulations, and the provisions of this Agreement.

ARTICLE XVII NOTICE OF CHANGE

17.1. Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee's legal status, Federal employer identification number (FEIN), DUNS number, SAM registration status, Related Parties, or address. See 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

17.2. Failure to Provide Notification. Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor of these changes.

17.3. Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee's ability to perform this Agreement.

17.4. Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee's

ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee's ability to perform under this Agreement.

17.5. Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 17.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

ARTICLE XVIII STRUCTURAL REORGANIZATION

18.1. Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XVIII does not require Grantee to report on minor changes in the makeup of its governance structure. Nevertheless, PART TWO or PART THREE may impose further restrictions. Failure to comply with this ARTICLE XVIII shall constitute a material breach of this Agreement.

ARTICLE XIX AGREEMENTS WITH OTHER STATE AGENCIES

19.1. Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XX CONFLICT OF INTEREST

20.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.112 and 44 Ill. Admin. Code 7000.40(b)(3).

20.2. Prohibited Payments. Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor's annual salary, or \$106,447.20 (30 ILCS 500/50-13). An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. 2 CFR 200.64.

20.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 20.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

**ARTICLE XXI
EQUIPMENT OR PROPERTY**

21.1. Transfer of Equipment. Grantor shall have the right to require that Grantee transfer to Grantor any equipment, including title thereto, purchased in whole with Grantor funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439(a). Grantor shall notify Grantee in writing should Grantor require the transfer of such equipment. Upon such notification by Grantor, and upon receipt or delivery of such equipment by Grantor, Grantee will be deemed to have transferred the equipment to Grantor as if Grantee had executed a bill of sale therefor.

21.2. Prohibition against Disposition/Encumbrance. The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment, material, or real property during the Grant Term without Prior Approval of Grantor. Any real property acquired using Grant Funds must comply with the requirements of 2 CFR 200.311.

21.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable Federal and State statutes and executive orders.

**ARTICLE XXII
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

22.1. Publications, Announcements, etc. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grantor funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase “Funding provided in whole or in part by the [Grantor].” Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

22.2. Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

**ARTICLE XXIII
INSURANCE**

23.1. Purchase and Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

23.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXIV LAWSUITS

24.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

24.2. Liability. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXV MISCELLANEOUS

25.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

25.2. Access to Internet. Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

25.3. Exhibits and Attachments. **Exhibits A through G, PART TWO, PART THREE**, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

25.4. Assignment Prohibited. Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

25.5. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

25.6. Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

25.7. No Waiver. No failure of either Party to assert any right or remedy hereunder will act as a waiver

of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

25.8. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

25.9. Compliance with Law. This Agreement and Grantee's obligations and services hereunder are hereby made and must be performed in compliance with all applicable Federal and State laws, including, without limitation, Federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

25.10. Compliance with Confidentiality Laws. If applicable, Grantee shall comply with applicable State and Federal statutes, Federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

25.11. Compliance with Freedom of Information Act. Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

25.12. Precedence. In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** shall control. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** shall control. In the event there is a conflict between this Agreement and relevant statute(s) or Administrative Rule(s), the relevant statute(s) or rule(s) shall control.

25.13. Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

25.14. Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

25.15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

25.16. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

EXHIBIT A

PROJECT DESCRIPTION

SUPPLY CHAIN NETWORK PLANNING & OPTIMIZATION STRATEGY (STUDY)

CSFA Number: 494-00-1437

GATA Registration Number: 671827

PROJECT OVERVIEW AND OBJECTIVES

The following information is intended to represent the preliminary overview of the project, anticipated scope of work, and the objective(s) wanted to be achieved with this project. Proposing firms should consider this information in developing their proposal. A final Scope of Work which may increase or decrease in content and nature from the following will be negotiated with the firm selected as most qualified for this project from which the compensation will be established.

This project requires the successful Consultant to use a demand-based supply chain network design and optimization approach to enable Decatur to address network constraints and prioritize investments in its multimodal surface transportation networks, with a goal of expanding the capability offered through the Midwest Inland Port (MIP) complex more effectively and efficiently. The Decatur Network Optimization Study will seek to understand how freight currently moves into and out of the Decatur Region, especially those shipments utilizing the MIP, by analyzing commodity flow data, enhanced with actual private sector shipping records. As the MIP grows its customer base and service offerings, it will face new opportunities and challenges, including but not limited to the following:

- Operational Efficiency – Increasingly customers prefer just-in-time freight transportation services that will require investments in the surface transportation network supporting the MIP to provide increasing operational agility within, to and from the Decatur Area. One objective of this project will be to identify high-value operational constraints within the study area and design solutions for mitigating the identified constraints.
- Competitive Logistic Solutions for Users – Local road networks, rail services, and warehouse operations do not necessarily coincide with what is required for efficient supply chains, which requires daily adjustments to planning and operational efficiency. It is critical for those using the MIP's services to be as competitive as possible. Thus, identifying, analyzing and designing highly competitive logistics solutions that leverage the advantages of multiple modes is a key objective of this project.
- Provide Economic Opportunities for Prospective Users— There may be opportunities for the MIP to work with current and prospective service users to identify, design and build transportation solutions that offer more cost-efficient operations and generate increased revenue and jobs. These solutions may be able to leverage synergies that attract prospective companies to the Decatur Area such that the combined benefits further enhance operations, jobs, quality of life and overall success of the MIP. These successes have the potential of translating to improving a multitude of economic and quality of life factors within the City, region and state.
- Explore the benefits of providing a direct link to West Coast ports and analyzing alternative approaches to establish those links.
- Evaluate opportunities to provide domestic intermodal services.

The firm will be asked to perform a demand analysis to assist the City of Decatur and Macon County, along with their public and private partners to assess the nature of trade relationships and key import and export markets impacting the demand for intermodal services. The consultant should incorporate data analysis and stakeholder interviews to evaluate the local market conditions and broader economic trends impacting trade and transportation related development opportunities in the Decatur Region. The market demand analysis should include the types and volume of commodities moving into, out of, and through the Decatur Region using a combination of public and private data sources. A matrix of proposed data sources should be provided that includes information on timeliness of data and any related costs.

The study must identify cost, capacity and service levels in the regional transportation network. The examination of capacity extends across the entire network of modal assets, including terminals and warehouse/ distribution centers. Constraints in public and privately owned networks should be identified and analyzed. The study should identify optimization strategies that can be used to address those constraints.

As part of the project, the Consultant will be required to prepare 3-5 high-level business cases along with the implementation strategies for developing strategic improvements in the regional surface transportation network. The Consultant will be required to prioritize infrastructure investments in terms of cost savings to private industry, as expressed by return on investment (ROI) metrics. The market demand analysis will be used by Decatur to support and strengthen future applications for federal funding through the FASTLANE, TIGER or other grant programs in addition to providing a tool to identify and prioritize projects that will result in expanded economic development opportunities.

Detailed Technical Proposal Requirements

1.1 Phase 1 - Discovery

The consultant will collaborate with Decatur to complete the following tasks:

1.1.1 Stakeholder interviews and confidential shipment data collection:

Conduct interviews with key companies in the Decatur Area to discuss details of how their supply chains operate and collect feedback on constraints on the transportation network.

1.1.2 Data needs assessment:

Assess data available from public and private data sources in order to develop a network optimization model, document the data gaps, and develop a data strategy to address the data gaps. The data needs assessment should include demand data assessment and network definition and capacity data assessment. Demand data includes current and forecasted commodity flow data into, out of, and within the study area. Data and data sources should be identified in the proposal.

1.1.3 Information analysis:

Analyze information collected from interviews and also conduct literature research to document network constraints reported by the stakeholders and past studies.

1.1.4 Discovery Deliverables:

The consultant will document the findings of the Discovery Phase in a report that will be provided to the client project manager. We will also prepare and make a formal presentation summarizing the Discovery Phase findings to Decatur's leadership.

1.2 Phase 2 – Design

1.2.1 Demand data collection:

Consultants should describe their data collection methodology and a cross walk to demonstrate how data collected locally will supplement existing data sources the consultant will use to conduct the project.

1.2.2 Network capacity data collection:

Consultants must demonstrate how they will analyze the freight network capacity data and evaluate planned network expansions contained in existing modal and long range transportation plans.

1.2.3 Supply Chain Model Development (Baseline Model Development):

The consultants must describe their supply chain optimization model and how it will be used to analyze baseline (as-is) network performance and review the baseline results with the stakeholders.

1.2.4 Baseline Optimization and Constraint Analysis:

The consultants should describe the approach to be used to identify and evaluate network design alternatives to address constraints and achieve the optimization objectives. A prioritization model should be developed. Key findings in constraint analysis will be discussed in meetings with city leaders and subject matter experts.

1.2.5 "What-if" Scenario Analysis:

The consultants will collaborate with Decatur leaders to develop and prioritize the "what-if" scenarios. Consultants should specify the number of what-if scenarios that will be developed as part of the project.

1.2.6 Identify Potential Strategies / Projects:

This task entails the qualitative analysis of design alternatives identified in the previous task. Design alternatives will be prioritized and grouped into recommended logistics solutions.

1.2.7 Design Deliverables:

A technical report that identifies and assesses both short and long-term needs and opportunities related to economic development, freight networks, operations, and transportation policy within the Decatur Area. Details should be included on how the needs and opportunities were identified and prioritized.

The Consultant must describe how their work will be used to identify potential commercial development opportunities at or near the MIP.

A separate report will be required that documents the data inputs and model parameters.

1.3 Phase 3 - Business Case Development and Implementation Planning

1.3.1 Develop Business Case(s):

Consultants should describe how they will complete 3-5 business cases for network enhancements/projects that address existing bottlenecks in the regional multimodal surface transportation network. Each business case should present the nature of the network constraint and present the recommended solution, including the market opportunity, solution concept, facility sizing, and cost and benefit analysis. Business cases must illustrate the total market opportunity (for cost savings), as well as the likely market capture based on implementation of the recommended solution.

1.3.2 Implementation Planning:

Develop a high-level implementation plan to deliver the recommended optimization strategies, including scope, tasks, resources, timeline and rough order of magnitude budget. This task will also include the development of project metrics and documentation required to support financial assistance applications, such as FASTLANE or TIGER grant applications.

1.3.3 Final Deliverables:

Results of the study and optimization tool will be summarized in a final document. The final study results will also be presented with recommended implementation steps and the associated financial plan to Decatur and Macon County leadership.

1.4 Responsibilities of Decatur Leadership / Midwest Inland Port Officials

This project requires involvement by leadership in the City of Decatur, Macon County, the Economic Development Corporation of Macon County and the Midwest Inland Port, as well as business and community stakeholders. To help achieve a smooth and successful project, the City of Decatur will work with Macon County to perform the following:

- Assemble the subject matter experts to be available for interviews, workshops, reviews and questions on the defined project dates.
- Compile supporting project information and documentation, including contact details for key employees, consultants, processes, policies, products, technology, etc.
- Establish project team with assigned roles, responsibilities and delivery criteria.
- Accommodate regular project check points with the project executive steering committee.

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

EXHIBIT B

DELIVERABLES OR MILESTONES

Deliverables:

A technical report that identifies and assesses both short and long-term needs and opportunities related to economic development, freight networks, operations, and transportation policy within the Decatur Area. Details should be included on how the needs and opportunities were identified and prioritized.

The Consultant must describe how their work will be used to identify potential commercial development opportunities at or near the MIP.

A separate report will be required that documents the data inputs and model parameters.

Deliverables should be mailed to:

Illinois Department of Transportation

Office of Planning and Programming
Bureau of Planning, Room 311
Attn: Holly Ostdick
2300 S. Dirksen Parkway
Springfield, IL 62764

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

EXHIBIT C

PAYMENT

Grantee shall receive **\$230,020.00** under this Agreement.

Specific terms of payment:

- 1) Invoices submitted by the Grantee will be for expenses that have been incurred to complete the Scope of Services/Responsibilities in Exhibit A, Project Description. If the Grantee's invoices are deemed by the Grantor or auditors to not be sufficiently documented for work completed, the Grantor may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced pursuant to this Agreement. Furthermore, if any of the Deliverables or Milestones in Exhibit B are not satisfactorily completed, the Grantee will refund payments made under this agreement to the extent that such payments were made for any such incomplete or unsatisfactory deliverable.

The Grantee must submit invoices for allowable expenditures to the Grantor's Operations Manager and Budget Assistant in order to receive reimbursement.

Any invoices/bills issued by the Grantee to the Grantor pursuant to this Agreement shall be sent to:

Illinois Department of Transportation
Bureau of Planning
Attn: Holly Ostidick
2300 Dirksen Parkway, Room:311
Springfield, IL 62764

- 2) All invoices shall be signed by an authorized representative of the Grantee.
 - a. The invoice must include the following:
 - i. Indication of total amount of federal and matching funds expended.
 - ii. Cover Letter to the C-13:
 1. States the Obligation Number, contract name, source of funds being requested (typically PL, but can be SPR, FTA, state funds, and CMAQ).
 - iii. Requests for reimbursement must be requested on Form C-13.
 - iv. Back up documentation which may include payroll and expenditures must be submitted with each invoice.
 - v. Certification by the Grantee's finance officer of accurate expenses.
 - vi. Expenditure and Progress Report:
 1. Percentage of work complete and amount requested per line item for invoice period.
 2. Identification of expenditures by work task.
 3. Progress reports are required via [23 CFR 420.117](#). State and federal regulations require:
 - a. Quarterly reports shall be submitted to the Operations Manager and Budget Assistant 30 days after end of the reporting period.

- b. Final reports shall be submitted to the Operations Manager and Budget Assistant 90 days after the end of the reporting period.
 - vii. At the end of the SFY, a Year-End Report should include a summary of work completed and list all deliverables that were completed.
 - b. All invoices for services performed and expenses incurred by the Grantee prior to July 1st of each year must be presented to the Grantor no later than July 31st of that same year for payment under this Agreement. Notwithstanding any other provision of this Agreement, the Grantor shall not be obligated to make payment to the Grantee on invoices presented after said date. Failure by the Grantee to present such invoices prior to said date may require the Grantee to seek payment of such invoices through the Illinois Court of Claims and the Illinois General Assembly. No payments will be made for services performed prior to the effective date of this Agreement. The Grantor will direct all payments to the Grantee's remittance address listed in this Agreement.
- 3) Metro Manager Review and Approval
- a. Upon submittal of an invoice, the Grantor's Metro Manager reviews and checks:
 - i. Mathematical accuracy.
 - ii. That requested reimbursement is consistent with items included in the approved UPWP.
 - iii. That total amount invoiced is proportional to total amount budgeted.
 - iv. Expenditure for each line item is less than or equal to the budgeted amount.
 - v. Completion of the work being invoiced.
 - b. Failure to provide a complete invoice may delay or prevent reimbursement. If there are problems with the invoice, the Metro Manager will contact the Grantee to resolve the issue so that payment can be made, assuming it is appropriate. This may include submission of a new or corrected invoice by the Grantee.
 - c. The Metro Manager will review and approve or reject the invoice within seven days of the Grantee's submittal. If rejected, the invoice is not sent to the Comptroller until it is revised and approved by the Metro Manager.
- 4) Operations Manager Approval
- Once approved, the Operations Manager submits invoices to the Bureau of Business Services, Accounting Unit, which documents the transaction and forwards it to the Comptroller.
- 5) Send Payment
- a. Once approved, the Comptroller forwards payment either via Electronic Fund Transfer (EFT) or by mailing a check to the Grantee's Local Public Agency (LPA).
 - b. If approved by the Metro Manager, payment is made within 15 days of receiving a complete invoice.

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

EXHIBIT D

CONTACT INFORMATION

CONTACT FOR NOTIFICATION:

Unless specified elsewhere, all notices (required or desired), to be sent by either Party, shall be sent to the persons listed below.

GRANTOR CONTACT

Name: Holly Ostdick
Bureau Chief/Planning
Title: Office of Planning and Programming
Address: 2300 S. Dirksen Parkway, Room 311
Springfield, IL 62764
Phone: 217.557.4145
TTY#: NA
Fax#: NA
E-mail
Address: Holly.Ostdick@illinois.gov

GRANTEE CONTACT

Name: Tim Gleason
Title: City Manager
Address: One Gary K. Anderson Plaza
Decatur, IL 62523
Phone: 217.424.2801
TTY#: NA
Fax#: 217.424.2732
E-mail
Address: tgleason@decaturil.gov
Additional
Information: NONE

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

EXHIBIT E
PERFORMANCE MEASURES

The Grantee shall:

- 1) Submit accurate and timely invoices.
- 2) Respond promptly to inquiries by the Grantor.
- 3) Provide the final product by the end of this agreement.

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

EXHIBIT F

PERFORMANCE STANDARDS

The Grantee shall:

- 1) Submit accurate and timely invoices, at minimum, quarterly.
- 2) Respond promptly to inquiries by the Grantor.
- 3) Provide the final product by the end of this agreement.

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

EXHIBIT G

SPECIFIC CONDITIONS

- I. Financial and Regulatory Reporting (2 CFR 200.327)**
 - i. Grantee shall submit quarterly IDOT BOBS 2832 form in addition to other required reports.

- II. Cost Principles (2 CFR 200.400)**
 - i. Grantee shall submit quarterly IDOT BOBS 2832 form in addition to other required reports.

- III. Audit (2 CFR 200.500)**
 - i. Grantee shall submit quarterly IDOT BOBS 2832 form in addition to other required reports.

- IV. Property Standards (2 CFR 200.310 - 316)**
 - i. Grantee shall submit quarterly IDOT BOBS 2832 form in addition to other required reports.

- V. Fraud, Waste, and Abuse**
 - i. Grantee shall submit monthly IDOT BOBS 2832 form in addition to other required reports.

PART TWO – THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in PART ONE, the Grantor has the following additional requirements for its Grantee:

Rights and Obligations of the Grantee:

AUDIT

Grantee shall permit, and shall require its contractors and auditors to permit, the Grantor, and any authorized agent of the Grantor, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the Grantee with regard to the Project. The Grantor may, at its sole discretion and at its own expense, perform a final audit of the Project. Such audit may be used for settlement of the grant and Project closeout. Grantee agrees to implement any audit findings contained in the Grantor's authorized inspection or review. final audit, the Grantee's independent audit, or as a result of any duly authorized inspection or review.

ETHICS

A. Code of Conduct

1. Personal Conflict of Interest – The Grantee shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the Grantee may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

- a. the employee, officer, board member, or agent;
- b. any member of his or her immediate family;
- c. his or her partner; or
- d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that Grantee's employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The Grantor may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the Grantee or the locality relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the Grantee from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2. Organizational Conflict of Interest – The Grantee will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on

future activities, result in an unfair competitive advantage to the third party contractor or Grantee or impair the objectivity in performing the contract work.

PROCUREMENT PROCEDURES/ EMPLOYMENT OF GRANTOR PERSONNEL

1. Procurement of Goods or Services – State Funds -- For purchases of products or services with any State of Illinois funds that cost more than \$20,000.00, (\$10,000.00 for professional and artistic services) but less than the small purchase amount set by the Illinois Procurement Code Rules, (currently set at \$50,000.00 and \$20,000.00 for professional and artistic services) the Grantee shall obtain price or rate quotations from an adequate number (at least three) of qualified sources. Procurement of products or services with any State of Illinois funds for \$50,000.00 or more for goods and services and \$20,000.00 or more for professional and artistic services) will require the Grantee to use the Invitation for Bid process or the Request for Proposal process. In the absence of formal codified procedures of the Grantee, the procedures of the Grantor will be used. The Grantee may only procure products or services from one source with any State of Illinois funds if: (1) the products or services are available only from a single source; or (2) the Grantor authorizes such a procedure; or, (3) the Grantor determines competition is inadequate after solicitation from a number of sources.

The Grantee shall include a requirement in all contracts with third parties that the contractor or consultant will comply with the requirements of this Agreement in performing such contract, and that the contract is subject to the terms and conditions of this Agreement.

2. Employment of Grantor Personnel -- The Grantee will not employ any person or persons currently employed by the Grantor for any work required by the terms of this Agreement.

DISPUTE RESOLUTION

In the event of a dispute in the interpretation of the provisions of this Agreement, such dispute shall be settled through negotiations between the Department and the Grantee. In the event that agreement is not consummated at this negotiation level, the dispute will then be referred through proper administrative channels for a decision and ultimately, if necessary, to the Secretary of the Department. The Department shall decide all claims, questions and disputes which are referred to it regarding the interpretation, prosecution and fulfillment of this Agreement. The Department's decision upon all claims, questions and disputes shall be final and conclusive.

Additional requirements as permitted under PART ONE: NONE

PART THREE – THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and the Grantor-Specific Terms in **PART TWO**, the Grantor has the following additional requirements for this Project:

Per the originating office: this section is NA.

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

STATE OF ILLINOIS		UNIFORM GRANT BUDGET TEMPLATE		AGENCY: Department of Transportation	
Organization Name: City of Decatur		DUNS#: 075613000		NOFO#: n/a	
CSFA Number: 494-00-1437		CSFA Description: Statewide Planning & Research Funds		Fiscal Year(s) : 2018	
All applicants must complete Section A and provide a break-down by the applicable budget categories shown in lines 1-17. Eligible applicants requesting funding for only one year should complete the column under " Year 1." Eligible applicants requesting funding for multi-year grants should complete all applicable columns. Please read all instructions before completing form.					
SECTION A -- STATE OF ILLINOIS FUNDS					
Revenues		Year 1	Year 2	Year 3	TOTAL
(a). State of Illinois Grant Amount Requested		\$ 230,000	\$ -	\$ -	\$ 230,000
BUDGET SUMMARY STATE OF ILLINOIS FUNDS					
Budget Expenditure Categories <i>OMB Uniform Guidance Federal Awards Reference 2 CFR 200</i>		Year 1	Year 2	Year 3	TOTAL
1. Personnel (Salaries & Wages)	200.430	\$ -	\$ -	\$ -	\$ -
2. Fringe Benefits	200.431	\$ -	\$ -	\$ -	\$ -
3. Travel	200.474	\$ -	\$ -	\$ -	\$ -
4. Equipment	200.439	\$ -	\$ -	\$ -	\$ -
5. Supplies	200.94	\$ -	\$ -	\$ -	\$ -
6. Contractual Services (200.318) & Subawards (200.92)		\$ -	\$ -	\$ -	\$ -
7. Consultant (Professional Services)	200.459	\$ 230,020	\$ -	\$ -	\$ 230,020
8. Construction		\$ -	\$ -	\$ -	\$ -
9. Occupancy (Rent & Utilities)	200.465	\$ -	\$ -	\$ -	\$ -
10. Research & Development (R&D)	200.87	\$ -	\$ -	\$ -	\$ -
11. Telecommunications		\$ -	\$ -	\$ -	\$ -
12. Training & Education	200.472	\$ -	\$ -	\$ -	\$ -
13. Direct Administrative costs	200.413	\$ -	\$ -	\$ -	\$ -
14. Miscellaneous Costs		\$ -	\$ -	\$ -	\$ -
15. A. <u>Grant Exclusive Line Item(s)</u>		\$ -	\$ -	\$ -	\$ -
B. <u>Grant Exclusive Line Item(s)</u>		\$ -	\$ -	\$ -	\$ -
16. Total Direct Costs (lines 1-15)	200.413	\$ -	\$ -	\$ -	\$ -
17. Indirect Costs* (see below)	200.414	\$ -	\$ -	\$ -	\$ -
Rate: _____ % Base: _____					
18. Total Costs State Grant Funds (lines 16 and 17)		\$ 230,020	\$ -	\$ -	\$ 230,020

Public Works

DATE: 7/10/2017

MEMO: 2017-47

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Resolution Approving a Professional Services Agreement between Quetica, LLC, and the City of Decatur for the Decatur Supply Chain Study. (City Project 2014-06 Midwest Inland Port Transportation Plan.)

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the attached Resolutions authorizing the Mayor and City Clerk to execute the Professional Services Agreement in the amount of \$288,530 between Quetica, LLC and the City of Decatur for services to prepare a Supply Chain Study.

BACKGROUND:

The City of Decatur is proposing to develop and apply a demand-based supply chain network design and optimization model for supporting strategic investments in Decatur's regional transportation system; and, to assist in evaluating economic development opportunities in Decatur. The development and application of a customized optimization model will enable Decatur and its regional partners to effectively address network constraints and prioritize the most efficient investments in its regional intermodal/multimodal network.

A Request for Proposals (RFP) was prepared by the Public Works Department and issued on March 3, 2017. Because of the highly specialized nature of this request for proposals, the City's transportation planning consultant recommended a small distribution list consisting of four firms. One proposal was received on April 4, 2017 from Quetica, LLC, of Bloomington, MN. Quetica's proposal was reviewed by staff and the City's Transportation Planning consultant, Ann Schneider. Based on their knowledge, deep expertise in freight planning, Quetica is ideally suited to prepare the Freight Supply Chain study for Decatur and Macon County with a focus on the Midwest Inland Port.

PROJECT FUNDING: The Supply Chain Study is planned to be funded by four sources. IDOT has committed to supplying \$230,020 in planning funds. The Economic Development Corporation has expressed willingness to contributed about \$27,000 to the project. Macon County and the City of Decatur have agreed to equally share the remainder

of the cost.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: There are no known objections.

INPUT FROM OTHER SOURCES:

Ann Schneider, Transportation Planning Consultant, Petersburg, IL, Macon County and the Economic Development Corporation of Decatur & Macon County.

LEGAL REVIEW: The agreement was sent to Legal for review on July 10, 2017 and was approved by Corporation Counsel on July 13, 2017.

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley will attend the City Council meeting to answer any questions of the Council regarding this item.

BUDGET/TIME IMPLICATIONS:

SCHEDULE: The project is scheduled to begin about August 1, 2017, depending upon funding availability. The project should be completed in about 12 months after notice to proceed is given.

ATTACHMENTS:

Description	Type
2017-47 Resolution	Resolution Letter
2017-47 Professional Services Agreement	Backup Material

RESOLUTION NO. _____

**RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT
BETWEEN QUETICA, LLC, AND THE CITY OF DECATUR FOR THE DECATUR
SUPPLY CHAIN STUDY
(CITY PROJECT 2014-06 MIDWEST INLAND PORT TRANSPORTATION PLAN)**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the professional services agreement in the amount of \$288,530 between Quetica, LLC, and the City of Decatur presented to the Council herewith be, and the same is hereby, received, placed on file and approved.

Section 2. That the Mayor and the City Clerk be, and they are hereby, authorized and directed to execute said professional services agreement between Quetica, LLC, and the City of Decatur.

PRESENTED and ADOPTED this 17th day of July, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

Debra G. Bright, City Clerk

CITY OF DECATUR
PROFESSIONAL SERVICES AGREEMENT

This Agreement ("Agreement") is made and entered into between the City of Decatur, Illinois, an Illinois home rule municipal corporation ("City"), and:

Quetica, LLC, a Minnesota Limited Liability Company, with offices at 3800 American Blvd. West, Suite 1500, Bloomington, MN 55431, 651-964-4646 ("Professional Service Provider"), for and in consideration of the mutual covenants and promises and good and valuable consideration contained herein.

SCOPE OF WORK

The professional services obtained by the City under this Agreement concern the Project ("Project") as set forth in the attached as Exhibit "A", incorporated herein by reference and made a part of this Agreement hereof:

SECTION I. GENERAL

- A. PROFESSIONAL SERVICE PROVIDER. The Professional Service Provider shall provide professional services for the City in all phases of the Project, serve as the City's professional representative for the Project as set forth herein and shall give professional consultation and advice to the City's Representative during the performance of services hereunder. All services provided hereunder shall be performed by the Professional Service Provider in accordance with generally accepted standards.
- B. NOTICE TO PROCEED. The Professional Service Provider shall only begin performance of each Phase of work required hereunder upon receipt of a written Notice to Proceed for that Phase, as shown in Exhibit B.
- C. TIME. The Professional Service Provider shall begin work on each successive phase within thirty (30) days after receipt of the Notice to Proceed for each phase and shall devote such personnel, technical equipment, computer time and materials to the Project so as to complete each phase within the time limits set forth in Exhibit C; Project Timeline.
- D. CITY'S REPRESENTATIVE. The City's representative to the Professional Service Provider shall be the City Public Works Director or the City Public Works Director's designee as set forth in the Notice to Proceed for each phase of work.

- E. EXTRA WORK AND CHANGE ORDERS. The Professional Service Provider shall only perform the work authorized by this contract and defined in the Scope of Work (attached hereto, marked Exhibit A, incorporated by reference herein and made a part of this Agreement). Should the size or complexity of the project exceed the amount of work contemplated by this contract or defined in the Scope of Work, the Professional Service Provider shall obtain written authorization in the form of a Change Order from the City's Representative, to perform extra work before such work is actually performed. A Change Order form is included in this Agreement as Exhibit D. The cost to perform any work prior to written authorization shall be paid exclusively by the Professional Service Provider and shall not be reimbursed by the City.

The Professional Service Provider expressly acknowledges, recognizes and agrees that the only authority to approve change orders to this Agreement or the Scope or Services or the cost(s) therein is with the City Council of the City. No additional work shall be accomplished or costs incurred prior to City approval.

SECTION II. BASIC SERVICES

The Professional Service Provider shall:

- A. SCOPE OF WORK. Professional Service Provider shall provide all services as described in the Scope of Work, Exhibit A.
- B. CITY'S REQUIREMENTS. Review available data and consult with the City's Representative to clarify and define the City's requirements for the Project.
- C. COMPLETION TIME. The Study Report shall be completed, submitted and accepted by the City's Representative within the time period set forth in Exhibit C, Project Timeline.

SECTION III. CITY'S RESPONSIBILITIES

The City shall,

- A. FURNISH REQUIREMENTS AND LIMITATIONS. Provide all criteria and full information as to the City's requirements for the Project, including objectives and constraints, space, capacity and performance requirements, flexibility and expandability, economic parameters and any budgetary limitations; and furnish copies of all design and construction standards as required.
- B. FURNISH INFORMATION. Assist the Professional Service Provider by placing at the Professional Service Provider's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- C. FURNISH TECHNICAL INFORMATION. Furnish to the Professional Service Provider, as required for performance of the Professional Service Provider's Basic Services (except to the extent provided otherwise in Exhibit A, "Scope of Work"), data prepared by or services of others, including without limitation, core borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; all of which the Professional Service Provider may rely upon in performing the Professional Service Provider's services.

- D. SURVEYS AND REFERENCE POINTS. Provide field control surveys and establish reference points and base lines except to the extent provided otherwise in Section II to enable the Contractor(s) to proceed with the layout of the work.
- E. ACCESS TO PROPERTY. Except as maybe modified by the Scope of Work, Exhibit A, arrange for access to and make all provisions for the Professional Service Provider to enter upon public and private property as required for the Professional Service Provider to perform the Professional Service Provider's services.
- F. REVIEW DOCUMENTS. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Professional Service Provider, obtain advice of an attorney, insurance counselor and other consultants as the City's Representative deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Professional Service Provider.
- G. OBTAIN APPROVALS AND PERMITS. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- H. ACCOUNTING, LEGAL AND INSURANCE SERVICE. Except as maybe modified by the Scope of Work, Exhibit A, provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City's Representative may require or the Professional Service Provider may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by the Contractor(s), such auditing service as the City's Representative may require to ascertain how or for what purpose any Contractor has used the moneys paid to him under the construction contract, and such inspection services as the City's Representative may require to ascertain that the Contractor(s) are complying with any law, rule or regulation applicable to their performance of the work except as otherwise provided in Section II.

- I. NOTIFY THE PROFESSIONAL SERVICE PROVIDER OF DEFECTS OR DEVELOPMENT. Give prompt written notice to the Professional Service Provider whenever the City's Representative observes or otherwise becomes aware of any development that affects the scope or timing of the Professional Service Provider's services, or any defect in the work of the Contractor(s).

SECTION IV. GENERAL CONSIDERATIONS

- A. SUCCESSORS AND ASSIGNS. The City and the Professional Service Provider each binds their respective partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; except as below, neither the City nor the Professional Service Provider shall assign, sublet, or transfer their respective interests in this Agreements without the written consent of the other. Nothing herein shall be construed as created any personal liability on the part of any officer or agent of any public body which may be a party hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than the City and the Professional Service Provider.
- B. OWNERSHIP OF DOCUMENTS. All drawings, specifications, reports, records, and other work product developed by the Professional Service Provider in connection with this Project are public documents and, upon payment to the Professional Service Provider, shall remain the property of the City whether the Project is completed or not. Reuse of any of the work product of the Professional Service Provider by the City on extensions of this Project or any other project without written permission of the Professional Service Provider shall be at the City's risk and the City agrees to defend, indemnify and hold harmless the Professional Service Provider from all damages and costs including attorney fees arising out of such reuse by the City or others acting through the City.
- C. ESTIMATES OF COST (COST OPINION). Since the Professional Service Provider has no control over the cost of labor and materials, or over competitive bidding and market conditions, estimates of construction cost provided are to be made on the basis of the Professional Service Provider's experience and qualifications, but the Professional Service Provider does not guarantee the accuracy of such estimates as compared to the Contractor's bids or the Project construction cost.
- D. INSURANCE.
1. Requirement. During the term of this Agreement, at its own cost and expense, the Professional Service Provider shall maintain in full force and effect insurance policies as enumerated below.
 2. Policy Form. All policies shall be written on an occurrence basis.
 3. Additional Insured. The City of Decatur and its officers and employees shall be named as additional insured parties on the general liability policy and included as additional insured parties on the automobile liability policy. The City's interests as additional insured parties shall be on a primary and non-contributory basis on all policies and noted as such on the insurance certificates.
 4. Qualification of Insurers. All policies will be written with insurance carriers qualified to do business in the State of Illinois rated A-VIII or better in the latest Best's Key Rating Guide.
 5. Form of Policy. All policies shall be written on the most current Insurance Service Office (ISO) or National Council on Compensation Insurance (NCCI) form or a manuscript form if coverage is broader than the ISO or NCCI form.

6. Time of Submission; Certificate of Insurance. At or before the time of execution of this agreement and prior to commencing any work activity on the project, the Professional Service Provider shall provide the City's Representative with certificates of insurance showing evidence the insurance policies noted below are in full force and effect. The certificates shall be attached hereto as Exhibit E. The Professional Service Provider shall provide any renewal certificates of insurance automatically to the City's Representative. Upon request the Professional Service Provider shall file with the City certified copies of all insurance policies and all accompanying endorsements described under Section IV.D redacted as necessary to protect the Professional Service Provider's proprietary information. Redactions shall not alter the policy and its endorsements of insurance. The Professional Service Provider shall file certificates of insurance setting forth the coverage, limits, and endorsements before the City will execute the contract. A certificate of insurance shall include a statement "the coverage and limits conform to the minimums required by the City of Decatur for (project name)" indicating the City of Decatur's additional insured status. In no event shall any failure of the City of Decatur to receive certificates or to demand receipt be construed as a waiver of the contractor's obligation to obtain and keep in force the required insurance.

Further, it shall be an affirmative obligation upon the Professional Service Provider to advise the City's representative within two days of the cancellation or substantive change of any insurance policy set out under this Agreement, and failure to do so shall be construed to be a breach of this Agreement.

The certificate must certify the following:

- a. Name and address of party insured.
 - b. Name(s) of insurance company or companies.
 - c. Name and address of authorized agent executing such certificate.
 - d. Description of type of insurance and coverage afforded thereunder.
 - e. Insurance policy numbers.
 - f. Limits of liability of such policies and date of expiration of policies.
7. Types and Limits of Insurance. The Professional Service Provider shall provide the following:
- a. Workers' Compensation:
 - Coverage A: Statutory Limits
 - Coverage B: One hundred thousand dollars (\$100,000) employer's liability limits for each accident or per disease, per employee. Said policies shall be endorsed to cover any disability benefits or Federal compensation acts if applicable.
 - b. General Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. General Liability Insurance shall include:
 - Personal Injury Liability coverage.
 - c. Automobile Liability: Combined single limits of one million dollars (\$1,000,000) per occurrence. Auto liability shall include hired and non-owned autos.

- d. Self-insured: If a self-insured retention or deductible is maintained on any of the policies, the Professional Service Provider shall provide the amount of the self-insured retention or deductible to the City. Such deductibles shall be subject to approval by the City. Such approval shall not be unreasonably withheld. The Engineer will be held solely responsible for the amount of such deductible and for any co-insurance.
8. Insurance Not A Limitation. The insurance coverage and requirements contained in this Section shall not be construed to be a limitation of liability for the Professional Service Provider.

E. TERMINATION

1. This Agreement may be terminated in whole or in part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party; provided that no such termination may be affected unless the other party is given not less than fifteen (15) calendar days prior written notice (delivered by certified mail, return receipt requested) of intent to terminate, and an opportunity for consultation with the terminating party prior to termination.
2. This Agreement may be terminated in whole or in part in writing by the City for its convenience; provided that the Professional Service Provider is given not less than fifteen (15) calendar days prior written notice delivered by certified mail, return receipt requested of intent to terminate, and an opportunity for consultation with the City prior to termination.
3. Upon receipt of a notice of intent to terminate from the City pursuant to this Agreement, the Professional Service Provider shall (1) promptly discontinue all services affected (unless the notice directs otherwise), and (2) make available to the City at any reasonable time at a location specified by the City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Professional Service Provider in performing this Agreement, whether completed or in process.
4. Upon termination pursuant to this Agreement, the City's Representative may take over the work and complete the same by agreement with another party or otherwise.

- F. EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS. The Professional Service Provider agrees to abide by and comply with the City's "Equal Employment Opportunity Clause" (attached and marked hereto as Exhibit F and incorporated herein by reference) to the extent that the clause is applicable to this contract.

- G. INDEPENDENT CONTRACTOR STATUS. Nothing contained in this Agreement shall be construed to make the Professional Service Provider an employee or partner of the City. The Professional Service Provider shall at all times hereunder be construed to be an independent contractor.

- H. FEDERAL FUNDING. If Federal Funds are utilized as a source of Project funding, the Professional Service Provider shall abide by the terms of all Federal requirements in the performance of duties hereunder.

- I. AMENDMENT OF AGREEMENT. This Agreement shall be amended or supplemented only in writing and executed by both parties hereto.

- J. **HOLD HARMLESS.** Professional Service Provider shall indemnify and save harmless the City, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the City and including reasonable attorney's fees incurred by the City or required in any way to be paid by the City, in defense thereof, and shall indemnify and save harmless the City from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by Professional Service Provider in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the Professional Service Provider or its subcontractors.

The City shall indemnify and save harmless the Professional Service Provider, its officers and employees against any and all claims for damages to property or injuries to or death of any person or persons, including property and employees or agents of the Professional Service Provider and including reasonable attorney's fees incurred by the Professional Service Provider or required in any way to be paid by the Professional Service Provider, in defense thereof, and shall indemnify and save harmless the Professional Service Provider from all claims, demands, suits, actions or proceedings including Worker's Compensation claims, of or by anyone whomsoever, proximately caused or proximately arising out of negligent acts or omissions to act by City in connection with its performance of this contract, including operations of its subcontractors and negligent acts or omissions of employees or agents of the City or its subcontractors.

Insurance coverage specified in this Agreement constitutes the minimum requirements and said requirements shall not lessen or limit the liability of the Professional Service Provider under the terms of the Agreement. The Professional Service Provider shall procure and maintain at his own cost and expense, any additional kinds and amounts of insurance that, in the Professional Service Provider's own judgment, may be necessary for the Professional Service Provider's proper protection in the prosecution of the work. Neither Party shall be liable to the other Party for incidental, indirect, special or consequential damages.

Notwithstanding anything herein to the contrary, Contractor will not be liable to the City for any consequential, indirect, incidental, or special loss or damage suffered by the City or any third party, which are in excess of the insurance coverage amounts set forth in Section IV.D.7 hereof.

- K. **COPYRIGHT ASSIGNMENT.** The Professional Service Provider assigns to the City any and all of Professional Service Provider's rights under copyright laws for work prepared by the Professional Service Provider, its employees, subcontractors or agents in connection with this Contract, including any and all rights to register said copyright, renewal rights, determination rights and import rights. The Professional Service Provider agrees to execute any additional documents the City may request to effectuate the assignment of said copyright.
- L. **NO BID RIGGING, BID ROTATION.** The Professional Service Provider certifies, in accordance with Section 33E-11 of the Illinois Criminal Code, that the Professional Service Provider is not barred from bidding on contracts as a result of a violation of either Section 33E-3, Bid Rigging, or Section 33E-4, Bid Rotating, of the Illinois Criminal Code. The Professional Service Provider so certifies in the Non-Collusion Statement, attached and marked herein as Exhibit G and incorporated herein by reference.
- M. **NO DELINQUENT TAXES.** The Professional Service Provider agrees that it is not delinquent in payment of any and all taxes in any State or any political subdivisions therein and shall so certify in the Affidavit of No Delinquent Taxes, attached and marked herein as Exhibit G, and incorporated herein by reference.

- N. DRUG FREE WORKPLACE. The Professional Service Provider agrees that it shall comply with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et seq. If the Professional Service Provider has twenty-five (25) or more employees or this contract is for more than Five Thousand Dollars (\$5,000.00), the Professional Service Provider shall provide to the City the Drug Free Workplace Certification attached and marked herein as Exhibit G and incorporated herein by reference.
- O. SEVERABILITY. If any section, terms or provisions of this Agreement or the application thereof shall be held to be invalid or unenforceable, the remainder of each section, subsection, term or provision of this Agreement or the application of the Agreement to the parties, shall not be affected thereby.
- P. The Parties recognize and agree that time is of the essence of this Agreement.

SECTION V. PAYMENT

- A. BASIS OF BILLING. City shall pay the Professional Service Provider for all services rendered under Section II based on unit costs as set forth in Exhibit H hereto.
- B. SUBCONSULTANT. The City shall pay the Professional Service Provider for services and reimbursable expenses of Subconsultants engaged by the Professional Service Provider with the approval of the City's Representative, the amount billed by the Subconsultant to the Professional Service Provider times an approved multiplier of 100%.
- C. PAYMENT FOR WORK COMPLETED
1. Monthly progress payments may be requested by the Professional Service Provider for work satisfactorily completed and shall be made by the City to the Professional Service Provider as soon as practicable upon submission of statements requesting payment by the Professional Service Provider to the City. Each statement shall be accompanied by an Invoice Data Sheet as shown in Exhibit I. If the Professional Service Provider prefers, the Invoice Data sheet may serve as the Professional Service Provider's invoice.
 2. The Professional Service Provider shall prepare a monthly progress report indicating the amount of work completed based on the approved scope of work and any approved addendums. The Professional Service Provider shall also prepare a progress chart showing the upper limit of compensation approved by the contract, the planned time of completion, the estimated completion to date, the percentage of the approved contract amount earned, the percentage of elapsed time, and the currently forecasted amount of work required to complete the project. The Professional Service Provider may use an electronic spreadsheet template prepared by the City's Representative to prepare the progress chart.
 3. No payment request made pursuant to subparagraph 1 of this Section V shall exceed the estimated maximum total amount and value of the total work and services to be performed by the Professional Service Provider under this Agreement for that phase or additional service without the prior authorization of the City's Representative. These estimates have been prepared by the Professional Service Provider and supplemented or accompanied by such supporting data as may be required by the City's Representative.
 4. Upon receipt of a properly invoiced payment request, the City shall pay the amount due less any amounts allowed to be retained or withheld by the City under this Agreement within 60 days of receipt of the invoice.

5. Upon satisfactory completion of the work performed hereunder and prior to final payment under this Agreement, and as a condition precedent thereto, the Professional Service Provider shall execute and deliver to the City's Representative a release of all claims against the City arising under or by virtue of this Agreement.
 6. The Professional Service Provider and City hereby expressly acknowledge and agree that the Local Government Prompt Payment Act does not apply to this Agreement.
- D. In the event of termination by City under Section IV.E upon the completion of any phase of the Basic Services, progress payments due to the Professional Service Provider for services rendered through such phase shall constitute total payment for such services. In the event of such termination by City during any phase of the Basic Services, Professional Service Provider also will be reimbursed for the charges of independent professional associates and consultants employed by Professional Service Provider to render Basic Services, and paid for services rendered during that phase on the basis of Professional Service Provider's Direct Labor Costs times a factor defined in Section V.A. of this Agreement for services rendered during that phase to date of termination by Professional Service Provider's principals and employees engaged directly on the Project. In the event of any such termination, Professional Service Provider will be paid for all unpaid Additional Services rendered to date and unpaid Reimbursable Expenses that may have accrued to date.

This Agreement is made between the City and the Professional Service Provider entered into on the last date hand written below. In witness, the parties have executed this Agreement.

DATED this _____ day of _____, 2017

THE CITY OF DECATUR, ILLINOIS

By: _____
Mayor

ATTEST:

City Clerk

Professional Service Provider Firm

By: _____

SCOPE OF WORK DECATUR SUPPLY CHAIN STUDY

Quetica will use a demand-based supply chain network design and optimization approach to support the City's multimodal port network planning and optimization initiative. This approach is proven in the private sector. Quetica has developed an innovative methodology to utilize similar techniques, tools, and optimization algorithms successfully for public sector freight planning.

The approach includes the following steps:

- Assessing and categorizing demand in Decatur Region's supply chain network. Demand will be measured by the commodities shipped, locations to where these commodities need to be delivered, and the services required and transportation costs. The demand analysis includes current (or base) year and forecast year to analyze current and forecast constraints in the transportation system. Quetica will leverage the public sector data it has collected and disaggregated, as well as private sector data it has collected over the years and will collect from the project stakeholders in demand analysis. A demand module will be built using both the public and private data.
- Analyzing the existing multimodal network including pickup sites, warehousing, and other freight facilities, and access to highway, rail, and air freight network to meet the demand. A network module will be built to model the existing multimodal network.
- Collaborate with the City to identify the possible demand change scenarios, prioritize the scenarios and develop metrics to meet the required service level standards in each scenario.
- Build a baseline network model and measure the current network performance such as transportation costs and modal choices.
- Run optimization algorithms to analyze the network performance and identify opportunities to improve the existing network without changing the under-lying network infrastructure.
- Run "what-if" scenarios based on the categorized scenarios to identify alternative designs for network planning and optimization in each scenario, using quantitative measurements, such as cost and service level. The "what-if" analysis will identify opportunities to develop logistics solutions such as freight consolidation facilities, transloading facilities, container yard, warehousing, etc. to improve the network. Return on investment analysis will be conducted and a business case will be developed for each recommended logistics solution.

Quetica understands that freight payment data is the best source of information (e.g. Bills of Lading, Tariffs, Pro's, etc.) to conduct transportation network optimization analysis, design and management. They leverage this data to its maximum benefit, using it with sophisticated

computer algorithms and tools to provide supply chain and transportation consulting solutions to help organizations reduce their costs, increase profitability and efficiency. Quetica will apply proven supply chain network design and optimization methodology and technologies, as well as linear and integer programming algorithms*, to City's supply chain network planning and optimization initiative. The results of the analysis will provide the City with a strategy to address the most critical network constraints, as well as where to invest to grow revenue.

PROJECT PROCESS

Phase 1: Discovery

Assess the Region's current network and operations, data availability and quality, processes and practices. Analyze constraints in supply chain operations to identify opportunities for operational improvement and new revenue generation. The assessment will include a representative sampling of stakeholders dependent on the availability of stakeholder data.

The key findings will be documented in a discovery report. Quetica will collaborate with the City to complete the following tasks:

1.1 Stakeholder Interviews and Confidential Shipment Data Collection:

Quetica will conduct interviews with up to ten (10) shipper and transportation service providers in the Decatur Area. When we interview the shippers, we focus on understanding their current supply chain network, future expansion plans, their network constraints, and recommendations on improvement. On the other hand, when we interview the transportation service providers, we focus on understanding the markets they serve, their challenges, and their feedback on network improvement opportunities.

During these meetings, we will also seek permission to gain access to confidential shipment data to support the project.

Quetica will sign a Non-Disclosure Agreement (NDA) with each of the companies and provide data requirement specification to collect relevant shipment data. Any exchange of data, whether through paper records or electronic data exchange will be conducted under the terms of Quetica's non-disclosure agreements. (It should be noted that due to the highly confidential nature of company shipment data, the client will not have access to this information).

1.2 Data Needs Assessment:

Quetica will assess data available from public and private data sources for developing a network optimization model, document the data gaps, and develop a data strategy to address the data gaps. The data needs assessment include demand data assessment and network definition and capacity data assessment. Demand data includes current and forecasted commodity flow data into, out of, and within the study area. The proposed base year is 2014 and the forecast year is 2025. Quetica proposes to use the disaggregated FAF-4 domestic commodity flow data, disaggregated IL import/export data, and desensitized and aggregated private shipment data for freight network optimization. The network definition and capacity data includes network capacity and node data for Decatur's road, rail and intermodal networks. Quetica will also collect

socio-economic data in the study area to help prioritize commodities and “what-if” scenarios for the optimization.

1.3 Information Analysis:

Quetica will analyze information collected from interviews and also conduct literature research to document network constraints reported by the stakeholders and past studies. The information is used to develop the quantitative optimization objectives and the initial version of the “what-if” scenarios for the optimization.

1.4 Discovery Deliverables:

Quetica will document the findings of the Discovery Phase in a report that will be provided to the client project manager. The report will include Quetica’s understanding of the current network, supply chain data inventory, data gap analysis if necessary, and a summary of stakeholder feedback. We will also prepare and make a formal presentation summarizing the Discovery Phase findings to Decatur’s leadership.

Phase 2: Design

The network optimization model design includes the supply chain network comprised of commodity flows into and out of the study region Macon County. In addition, Quetica proposes to include the “through” commodity flows that are originated or terminated in the nearby counties including De Witt, Piratt, Moultrie, Shelby, Christian, Sangamon, and Logan counties. Based on Quetica’s experience in public and private sector freight planning, these commodity follows can take advantage of the logistics solutions in the Decatur region to consolidate/de-consolidate or divert to Decatur region. Quetica will complete the following tasks to design and optimize the City’s supply chain network:

2.1 Demand Data Collection and Cleansing

Quetica will use its disaggregated FAF 4.3 and import/export data as the primary public data source and supplement the public data with private sector data collected under NDAs. The private sector data is typically Bill of Lading data from a company’s transportation management system (TMS) or freight audit and payment system (FPS). Quetica accepts data in various formats including Excel, Access database, and flat file. The data will be reformatted to load to Quetica’s Microsoft SQL Server database. Quetica will then work with the data providers to cleanse the data to make sure pertinent data items such as origin, destination, products shipped, transportation mode, weight, and transportation equipment type used are correct – if not, a data cleansing process is used to clean up the data. Quetica will then use a data aggregation, desensitization, and normalization process to aggregate location data to county level, company specific mode to common transportation mode, company specific equipment type to common equipment type, product information to commodity code using the Standard Classification of Transported Goods (SCTG) coding system, and weight and cost data to standard units of measure. The private sector data will be analyzed and integrated into the public sector data to develop a more comprehensive view of the supply chain network in the study region.

2.2 Network Capacity Data Collection and Cleansing

Quetica will collect, analyze and cleanse the freight network capacity data including current state network and future expansion. The network data includes major highways, rail tracks and control systems, airports, and freight facilities, etc. in the region. The electronic network data is typically collected from a travel demand model in the region. Quetica proposes to include road and rail network data and perhaps also the air freight network. The data will be cleansed and analyzed to determine total network capacity for freight, currently used capacity, and free capacity. The cleansed network data will be used to develop the capacity module within the supply chain model and analyze network capacity constraints for the base and forecast years and verify network capacity constraint analysis results with stakeholders.

2.3 Supply Chain Model Development (Baseline Model Development):

Quetica will design and build the Decatur Regional Optimization Model (DROM) using the disaggregated FAF data, disaggregated import/export data, and desensitized and aggregated private shipment data to build the demand module, as well as Quetica's extensive proprietary supply chain benchmark database developed over the years. This model will be loaded with base year and forecast year demand data to analyze baseline (as-is) network costs and other performance metrics and review the baseline results with the stakeholders.

2.4 Baseline Optimization and Constraint Analysis:

Leveraging the baseline model from the previous task Quetica will run Quetica's optimization algorithms developed using linear and integer programming technologies to build a baseline optimization model and conduct a constraints analysis by contrasting the baseline results to an optimized network. The optimized network modeling will focus on identifying and evaluating network design alternatives to address constraints and achieve the optimization objectives in the current state network. The design alternatives will be ranked based on total market and cost saving opportunities. Key findings in constraint analysis will be discussed in meetings with city leaders and subject matter experts.

2.5 "What-if" Scenario Analysis

Quetica will collaborate with Decatur leaders to finalize and prioritize the "what-if" scenarios. Quetica will run up to 5 "what-if" scenarios to identify infrastructure investment opportunities that would deliver significant transportation cost savings to companies in the study area. The scenario runs will identify the areas (latitude and longitude) of new facilities, logistic functions of the facilities, freight density and total market opportunities. It is anticipated that at least one of the five identified what-if scenarios will explore service options for domestic intermodal services from the inland port.

In addition to the five "what-if" scenarios to be determined through collaboration with Decatur leaders, a specific scenario will be run examining the impacts resulting through a direct rail connection to west coast ports. (The two alternatives at this point would include links to west coast ports via UP in Pana, IL or NS in Kansas City).

2.6 Identify Potential Strategies / Projects:

This task entails the qualitative analysis of identified facilities in the previous task and determine the finer grain details of the facility locations based on current and forecast transportation network, social-economic data in the region, and input from the City. Design alternatives will be prioritized and grouped into recommended logistics solutions. For example, a design alternative might be the addition of freeway ramp or the addition of a freight consolidation warehouse, such as a cross dock facility.

2.7 Design Deliverables:

Quetica will use the results of the supply chain optimization effort (Task 1.2.2), in conjunction with data and analysis from prior tasks, to comprehensively identify and assess both short and long-term needs and opportunities related to economic development, freight networks, operations, and transportation policy within the Decatur Area. Many of these constraints, such as network bottlenecks, chokepoints, areas of heavy traffic and/or future growth, areas with potential for commercial or industrial development or prohibitively high costs of shipping, will be identified through application of supply chain optimization techniques and technical analysis. Quetica will use the results of the analysis to identify potential commercial development opportunities in the study region. Quetica will develop a Technical Report; Decatur Regional Transportation Network Constraints and Opportunities, to detail the supply chain needs, the optimization model data inputs and parameters, the identified opportunities and market size, opportunity prioritization criteria and rationales, and prioritization of the opportunities.

Phase 3: Business Case, Development and Implementation Planning

3.1 Develop Business Case(s):

Using the optimization modeling results and prioritized opportunities completed in Task 2, Quetica will complete three to five business cases for network enhancements/projects that address existing bottlenecks in the regional multimodal surface transportation network. Each business case will present the nature of the network constraint, the recommended solution, and the before and after network impact shown in Figures 2 and 3. The business case also includes the solution concept, total freight volume market opportunity, total cost saving opportunity, facility sizing, market segmentation and capture rate, and cost and benefit analysis based on the capture rate, and any qualitative factor analysis. Output data from the optimization model will provide the details of market sizing and cost and benefit analysis.

3.2 Implementation Planning:

Quetica will develop a high-level implementation plan to deliver the recommended optimization strategies, including scope, tasks, resources, timeline and rough order of magnitude budget. Optionally, Quetica can develop a facility concept design to showcase the recommended logistics solutions and provide more detailed budgetary estimates based on the concept design. This task will also include the development of project metrics and documentation required to support financial assistance applications, such as FASTLANE or TIGER grant applications.

3.3 Final Deliverables:

Quetica will develop a final report that encompasses technical report materials in Tasks 1 and 2, as well as the business case developed in Task 3. The report structure will be similar to the Development of Iowa Statewide Freight Transportation Network Optimization Strategy final report Quetica developed for the Iowa DOT. Quetica will also summarize the key finds and recommendations in a presentation to Decatur's leadership.

3.4 Responsibilities of Decatur Leadership / Midwest Inland Port Officials

This project requires involvement by leadership in the City of Decatur and the Midwest Inland Port, as well as their partners and customers. To help achieve a smooth and successful project, it will be the responsibility of the City of Decatur to perform the following:

- Assemble the subject matter experts to be available for interviews, workshops, reviews and questions on the defined project dates.
- Compile supporting project information and documentation, including contact details for key employees, vendors, processes, policies, products, technology, etc.
- Establish project team with assigned roles, responsibilities and delivery criteria.
- Accommodate regular project check points with the project executive steering committee.

The estimated level of effort by resource is as follows:

I. Labor Costs								
		Estimated Level of Effort by Resource (Hours)						Subtotal Labor Cost (\$) by Task & Phase
Phase	Task Description	Director Consultant	Principal Consultant	Senior Consultant	Experienced Analyst	Experienced Associate	Analyst / Statistician	
Project Mgmt	Project kickoff meeting	8	8	12	0	12	0	\$ 7,020.00
	Project management meetings	40	24	40	0	0	0	\$ 21,400.00
	Total Project Management	48	32	52	0	12	0	\$ 28,420.00
Phase 1 / Discovery	Initial stakeholder interviews & Supply chain data	40	8	8	0	40	80	\$ 24,520.00
	Network Definition / Assessment		16	8	0	20	80	\$ 13,720.00
	Demand assesment/socioeonoimc structure & documentation	4	8	16	0	40	80	\$ 16,840.00
	Develop "what-if" scenarios	8	8	16	0	0	0	\$ 6,240.00
	Assess network constraints	8	12	12	0	0	0	\$ 6,380.00
	Document and Summarize Phase 1		8	24	0	40	0	\$ 10,360.00
	Total Phase 1 - Discovery	60	60	84	0	140	240	\$ 78,060.00
Phase 2 / Design	Supply chain model development	12	100	24	0	80	240	\$ 56,960.00
	Supply chain optimization	16	80	16	0	0	80	\$ 29,440.00
	Identify strategies and actions	8	20	40	0	0	0	\$ 12,600.00
	System needs and economic opportunities	12	24	24	0	40	0	\$ 16,560.00
	Total Phase 2 - Design	48	224	104	0	120	320	\$ 115,560.00
Phase 3 / Business Case & Implementation Planning	Develop Business Case	4	8	24	0	40	0	\$ 11,360.00
	Study direct connection to west coast ports via UP in Pana, IL or Kansas City	20	24	40	0	0	40	\$ 19,800.00
	Implementation and action plan	12	12	24	0	20	0	\$ 11,760.00
	Summary	4	4	16	0	40	0	\$ 9,240.00
	Phase 3 - Business Case and Implementation Planning	40	48	104	0	100	40	\$ 52,160.00
	Total Hours	196	364	344	0	372	600	
	Specific Rate of Compensation (\$/hour)	\$250.00	\$200.00	\$165.00	\$145.00	\$120.00	\$85.00	
Total Labor Compensation	\$ 49,000.00	\$ 72,800.00	\$ 56,760.00	\$ -	\$ 44,640.00	\$ 51,000.00	\$ 274,200.00	
II. Data Costs								
								Total Data
a.	Supply chain benchmarking data							\$ 5,000.00
	Total Data Costs							\$ 5,000.00
III. Travel Expenses								
		Person-Trips	Person-Days	Airfare \$250	Hotel \$120	Meals \$60	Rental Car \$100/day	Total Travel
Project Mgmt	1 trip, 3 people, 1 day	3	3	\$750	\$360	\$180	\$100	\$ 1,390.00
Phase 1	2 trips, 2 people 1 day; 1 trip 2 people, 2 days	6	8	\$1,500	\$960	\$480	\$300	\$ 3,240.00
Phase 2	2 trips, 2 people, 1 day	4	4	\$1,000	\$480	\$240	\$200	\$ 1,920.00
Phase 3	2 trips, 3 people, 1 day	6	6	\$1,500	\$720	\$360	\$200	\$ 2,780.00
Total Travel Costs								\$ 9,330.00
Total Estimated Project Costs								\$288,530.00

The total estimated labor cost is \$274,200.00.

Direct expenses for data acquisition and travel are estimated at \$5000.00 and \$9330.00 respectively.

The total estimated project cost is \$288,530.00.



CITY OF DECATUR ILLINOIS

#1 GARY K. ANDERSON PLAZA, DECATUR, ILLINOIS 62523-1196

Notice to Proceed

TO:	
City Project Name:	
City Project Number:	
City Project Phase:	

You are hereby notified that the work for the above listed City Project and Phase may commence on _____.

The City Representative for this Phase of work is _____.

After that date, you are to start performing the work as outlined in the Scope of Services and Project Timeline included in the executed contract. Please schedule and chair a project startup meeting at your earliest convenience.

CITY OF DECATUR, IL

BY: _____

(Public Works Director)

Dated this ____ day of _____, 20____.

ACCEPTANCE OF NOTICE

Receipt of the above Notice to Proceed is hereby acknowledged.

BY: _____

(Signature)

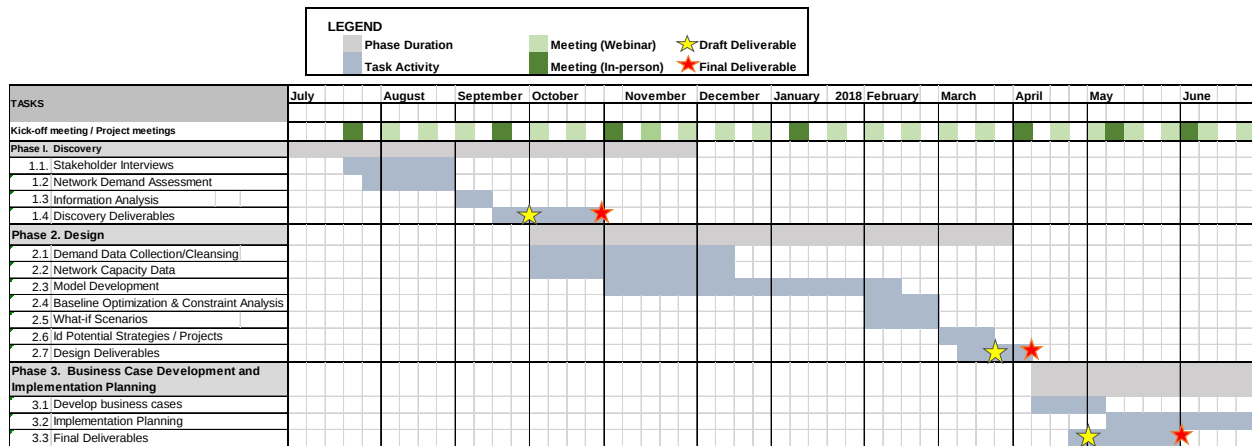
(Title)

Dated this ____ day of _____, 20____.

EXHIBIT C

PROJECT TIMELINE

The proposed project timeline is as follows:





City of Decatur, Illinois
 #1 Gary K. Anderson Plaza
 Decatur, IL 62523-1196

Change Order

Date: _____
 Request No. _____ ☐ Final
 Professional
 Service _____
 Address: _____

I recommend that an ☐ addition of \$ _____ be made to the above contract.
☐ deduction

I recommend that an extension of _____ days be made to the above contract completion date.
 The revised completion date is now _____.

Amount of original contract \$ _____
 Amount of previous change orders \$ _____
 Amount of current change order \$ _____
 Amount of adjusted/final contract \$ _____

☐ addition
 Total net ☐ deduction to date \$ _____ which is _____ % of Contract Price

State fully the nature and reason for the change order _____

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

The undersigned determine that the change is germane to the original contract as signed, because:

☐	Provision for this work is included in the original contract.
☐	Work of this type was included in the original contract, and the additional efforts of this work are within the intent of the contract.
☐	The change represents an adjustment required by the contract, based on unpredictable developments in the work.
☐	The change in design is necessary to fulfill the original intent of the Contract.
☐	Other: (Explain)

Recommended _____
 Public Works Director

_____ Date

Approved _____
 City Manager if under \$20,000, Mayor if over \$20,000
 _____ Date

Attested _____
 City Clerk
 _____ Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Minnesota LLC 2361 Highway 36 West St. Paul MN 55113		CONTACT NAME: Tim Anderson PHONE (A/C, No. Ext): (651) 644-7200 E-MAIL: tanderson@apminnesota.com FAX (A/C, No): (651) 644-9137	
INSURED Quetica, LLC 3800 American Blvd W Ste 1500 Bloomington MN 55431		INSURER(S) AFFORDING COVERAGE INSURER A: Transportation Ins Co INSURER B: Federal Insurance Company INSURER C: Continental Cas Co INSURER D: Continental Ins Co INSURER E: INSURER F:	
		NAIC # 20494 20281 20443 35289	

COVERAGES

CERTIFICATE NUMBER: 17-18

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	☒ COMMERCIAL GENERAL LIABILITY	X		B6021492811	4/15/2017	4/15/2018	EACH OCCURRENCE \$ 1,000,000	
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000	
							MED EXP (Any one person) \$ 10,000	
							PERSONAL & ADV INJURY \$ 1,000,000	
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000	
☐ POLICY ☒ PRO-JECT ☐ LOC							PRODUCTS - COMP/OP AGG \$ 1,000,000	
OTHER:							\$	
A	AUTOMOBILE LIABILITY			B6021492811	4/15/2017	4/15/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	☐ ANY AUTO						☐ SCHEDULED AUTOS	BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS						☐ NON-OWNED AUTOS	BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS						☒	PROPERTY DAMAGE (Per accident) \$
							\$	
C	☒ UMBRELLA LIAB			B6021492839	4/15/2017	4/15/2018	EACH OCCURRENCE \$ 1,000,000	
	☐ EXCESS LIAB						☐ CLAIMS-MADE	AGGREGATE \$ 1,000,000
	DED ☒ RETENTION \$ 10,000							\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	WC621492825	4/15/2017	4/15/2018	☒ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000	
							E.L. DISEASE - POLICY LIMIT \$ 500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Insurer B: Professional Liability -Management & Technology Consulting, policy #8234-8537, policy term 4/15/2017 to 4/15/2018; \$2,000,000 Aggregate Limit, Claims Made form, Retro Date 7/26/2011

City of Decatur and its officers and employees are General Liability Additional Insureds on a primary and non-contributory basis as required by written contract or agreement; Umbrella is following form. 30 days notice of cancellation or material change, except 10 days for non-payment of premium, per MN State Statute.

CERTIFICATE HOLDER**CANCELLATION**

City of Decatur, Illinois #1 Gary K. Anderson Plaza Decatur, IL 62523-1196	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Steven Schultz/TIMA <i>Steven E. Schultz</i>

© 1988-2014 ACORD CORPORATION. All rights reserved. Page 81 of 212

EQUAL EMPLOYMENT OPPORTUNITY

The Equal Employment Opportunity Clause, effective February 9, 1981, is included herein verbatim for this contract.

In the event of the Contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the Contractor agrees as follows:

- (1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such under utilization.
- (2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized:
- (3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- (4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules and Regulations, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.
- (5) That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all

respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

- (6) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such contractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

The corporate officers are as follows:

President:

Vice President:

Secretary:

C. PARTNERSHIP OR LLC

The partners or members are as follows: (Attach additional sheets if necessary)

Richard Langer	10530 202 nd St W, Lakeville, MN 55044
	651-964-4646 x800
Name	Home Address & Telephone

Weiwen Xie	4212 Lovers Lane, Dallas, TX 75225
	651-964-4646 x803
Name	Home Address & Telephone

Holly Zimmerman	4904 Emerson Ave S, Minneapolis, MN 55419
	651-964-4646 x801
Name	Home Address & Telephone

The business address is 3800 American Blvd. West, Suite 1500, Bloomington, MN 55431

Telephone: 651-964-4646

Fax: 651-964-4643

D. INDIVIDUAL PROPRIETORSHIP

The business address is

Telephone:

Fax:

My home address is

Telephone:

Fax: ☐ CheckBox1

SECTION II. NON-COLLUSION STATEMENT (50 ILCS 105/3; 65 ILCS 5/3.1-55-10)

- A. This bid is made without any connection or common interest in the profits with any other person other than the Professional Service Provider except as listed on a separate attached sheet to this affidavit.

Check One:

☐ Others Interested in Contract

☒ None

- B. No department director or any employee or any officer of the City of Decatur has any financial interest, directly or indirectly, in the award of this contract except as listed on a separate attached sheet to this affidavit.
- C. That the Professional Service Provider is not barred from bidding on any contract as a result of violation of 720 ILCS 5/33E-3 and 5/33E-4 (Bid Rigging or Bid Rotating).

SECTION III. DRUG FREE WORKPLACE AND DELINQUENT ILLINOIS TAXES STATEMENT

The undersigned states under oath that the Professional Service Provider is in full compliance with the Illinois Drug Free Workplace Act, 30 ILCS 580/1, et. seq. The undersigned also states under oath and certifies that the Professional Service Provider is not delinquent in payment of any tax administered by the Illinois Department of Revenue except that the taxes for which liability for the taxes or the amount of the taxes are being contested in accordance with the procedures established by the appropriate Revenue Act; or that the Professional Service Provider has entered into an agreement(s) with the Illinois Department of Revenue for the payment of all taxes due and is in compliance with the agreement. (65 ILCS 5/11-42.1-1)

SECTION IV. FAMILIARITY WITH LAWS STATEMENT

The undersigned, being duly sworn, hereby states that the Professional Service Provider and its employees are familiar with and will comply with all Federal, State and local laws applicable to the project, which may include, but is not limited to, the Prevailing Wage Act and the Davis-Bacon Act.

PROFESSIONAL SERVICE PROVIDER

Signature

Printed Name

Title

SUBSCRIBED and SWORN to before me this ____ day of _____, 20____.

Notary Public

Exhibit H DIRECT HOURLY LABOR COSTS OF THE PROFESSIONAL SERVICE PROVIDER As of the date of this contract.		
Project Name: Decatur Supply Chain Study		
Professional Service Provider: Quetica, LLC		
Classification	Minimum	Maximum
List other employee classifications		
Director Consultant	\$250.00	
Principal Consultant	\$200.00	
Lead Consultant	\$190.00	
Senior Consultant	\$165.00	
Consultant	\$155.00	
Experienced Analyst	\$145.00	
Experienced Associate	\$120.00	
Supply Chain Analyst/Statistician	\$85.00	

Exhibit I - CITY OF DECATUR INVOICE DATA SHEET

Project:

*(Professional Service Provider Name
&Address)*

City Project No.:

Invoice Date:

Invoice Number:

**Invoice Period From:
To:**

Agreement/C.O.

Date Approved

Council Bill

Upper Limit

Original Contract

\$

Item	To Date	Previous Invoices	This Invoice
Staff Hours Expended			
Direct Labor Cost			
Contract Multiplier			
Total Labor Cost			
Direct Subconsultant Cost			
Subconsultant Multiplier			
Total Subconsultant Cost			
Reimbursable Expenses			
Total Amount Earned			
TOTAL AMOUNT DUE THIS INVOICE:			
Avg. Direct Labor Cost		<i>(For City Use)</i>	
Avg. Total Labor Cost			
Percent Complete			

**Professional Service
Provider's Signature:**

Title:

Public Works

DATE: 7/10/2017

MEMO: 2017-42

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Ordinance Authorizing the Installation of Stop Signs at the Intersection of East Main Street and Illinois Street Facing East Main Street.

SUMMARY RECOMMENDATION: Staff recommends the approval of the attached Ordinance authorizing the installation of stop signs at the intersection of East Main Street and Illinois Street facing East Main Street.

BACKGROUND:

June 22, 2017- Traffic & Parking Commission approved a request from City staff recommending that the stop signs be installed at the intersection of East Main Street and Illinois Street with the stop signs facing East Main Street.

The request for stop signs came from a resident concerned with the volume of traffic and the number of near accidents they were witnessing. This intersection has recently become the only intersection in the neighborhood without any traffic control. This could lead to an expectation from drivers that if they don't see a stop sign in front of them there must be one facing the other road. Currently very few accidents are recorded at this intersection with zero in the last three years, but because it's the only intersection in the neighborhood lacking traffic control, stop signs should be warranted.

The Traffic & Parking Commission's recommendation is attached with the ordinance for Council's review.

SCHEDULE: Stop signs are typically installed withing 14 days of approval.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: No objections anticipated.

INPUT FROM OTHER SOURCES: Traffic and Parking Commission

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley, Public Works Director, will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Budgetary impacts are approximately \$250 for the installation of the requested signs and pavement markings.

Staffing Impact: Approximately 2 hours of staff time to make and install the signs.

ATTACHMENTS:

Description	Type
2017-42 Ordinance	Ordinance
2017-42 T & P Recommendation	Backup Material
2017-42 Location Map	Backup Material

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING THE INSTALLATION OF STOP SIGNS AT THE
INTERSECTION OF EAST MAIN STREET AND ILLINOIS STREET FACING EAST
MAIN STREET**

**BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That when appropriate signs are erected giving notice thereof, the driver of a vehicle on East Main Street approaching Illinois Street from the east and west shall stop and yield the right-of-way to vehicles on Illinois Street which have entered the intersection of said street or which are approaching so closely thereto as to constitute an immediate hazard, but said driver having so stopped and yielded the right-of-way may proceed at such time as a safe interval occurs.

Section 2. That the provisions of all Ordinances in conflict with the provisions of this Ordinance which insofar as the same do conflict therewith be, and the same are hereby, repealed.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of July, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK

NEW BUSINESS

Item #1 Request for Stop signs along Illinois Street at its intersection with East Main Street.

A request was made from a resident along East Main Street near its intersection with Illinois Street to install stop signs at the intersection of E. Main Street and Illinois Street as there is no existing traffic control. Upon review of the accident records at the intersection no accidents have been recorded at this intersection over the last three years with the last accident occurring in 2013. Traffic counts from the Illinois Department of Transportation were taken in 2016 and show a total of 800 vehicles per day traveling through this intersection. Going back to 2013 the accident rate at this intersection has been 0.76 accidents per million vehicles entering the intersection. When using accident rates alone 1.5 accidents per million vehicles is usually the threshold used to determine if stop signs are warranted.

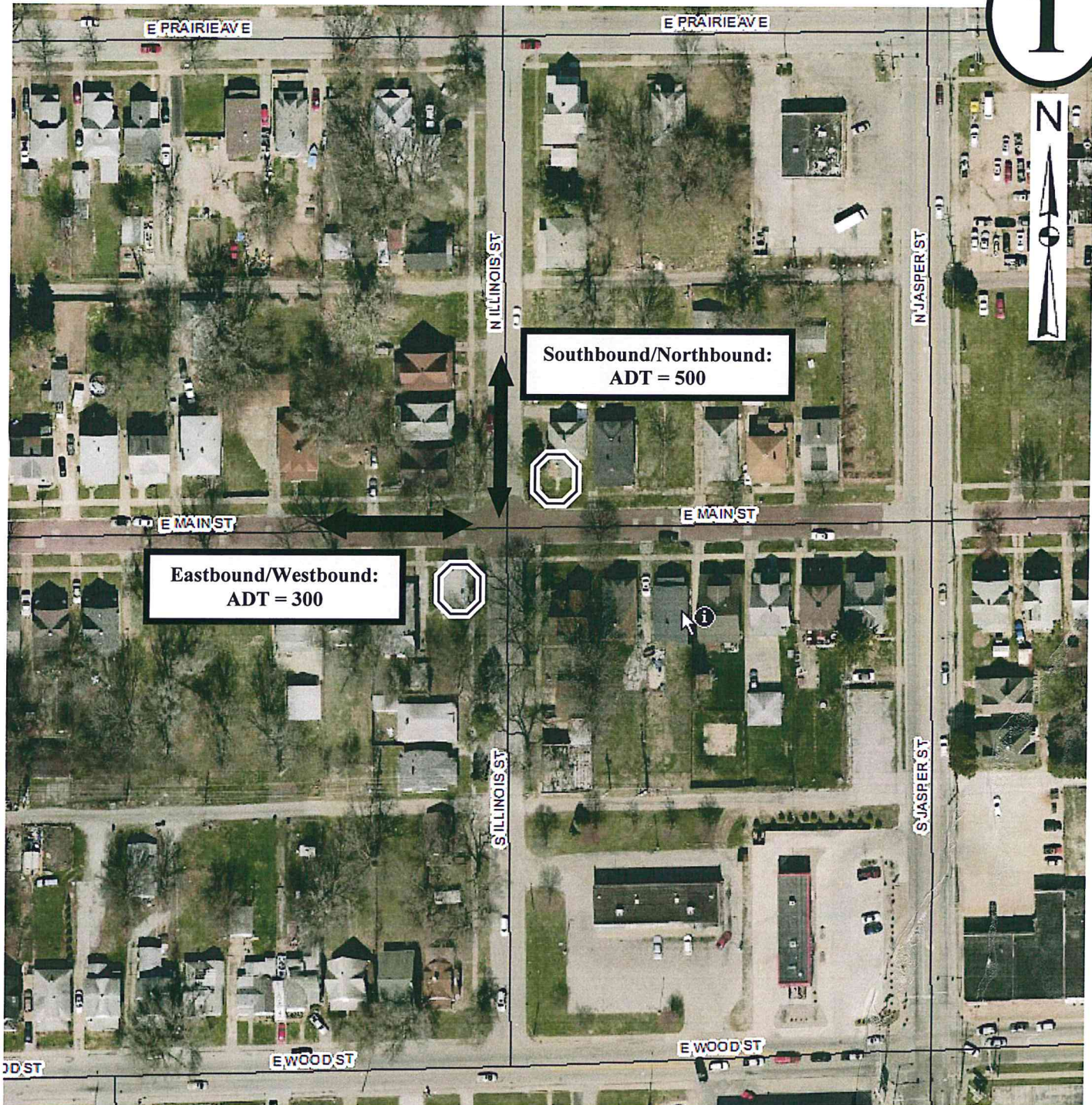
Despite the accident rate not warranting stop signs reasons given for requesting stop signs have been the lack of sight distance, numerous “close calls”, and the amount of vehicles coming from the liquor store to the south. In addition, the intersection of E. Main Street and Illinois Street recently became the only intersection lacking any type of traffic control in the neighborhoods east of downtown Decatur and west of 22nd Street. Given this, there may be an expectation for stop signs that will grow over time and could cause accidents in the future at a higher rate than they are today. For this reason, City staff recommends installing stop signs facing E. Main Street at its intersection with Illinois Street.

City staff recommends placing stop signs along Illinois Street at its intersection with East Main Street.

Matt Newell motioned to move forward with placing stop signs along Illinois Street at its intersection with East Main Street. Seconded by Ed Hurst, and on call of the roll, Commission Members Broderick, Newell, Hurst, Wigginton and Stewart voted aye. The chairman declared the motion carried.

**REQUESTED STOP SIGNS
E. MAIN STREET AT ILLINOIS STREET**

1



PROPOSED STOP SIGNS

**Traffic Count performed by IDOT in
2016**

ADT (vehicles) = Average Daily Traffic

**City of Decatur, Illinois
Public Works Department
Engineering Division**

Public Works

DATE: 7/10/2017

MEMO: 2017-43

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Ordinance Authorizing the Installation of Stop Signs at the Intersection of East North Street and North 25th Street Facing North 25th Street.

SUMMARY RECOMMENDATION: Staff recommends the approval of the attached Ordinance authorizing the installation of stop signs at the intersection of East North Street and North 25th Street facing North 25th Street.

BACKGROUND:

June 22, 2017- Traffic & Parking Commission approved a request from City staff recommending that the stop signs be installed at the intersection of East North Street and North 25th Street with the stop signs facing North 25th Street.

The request for stop signs came from a resident who claimed there had been several accidents at this uncontrolled intersection. Within the last three years there have been 4 recorded accidents involving perpendicular angle collisions.

The Traffic and Parking Commission's recommendation is attached with the ordinance for Council's review.

SCHEDULE: Stop signs are typically installed within 14 days of approval.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: No objections anticipated.

INPUT FROM OTHER SOURCES: Traffic and Parking Commission

STAFF REFERENCE: Richard Marley, Public Works Director, and Matt Newell, City Engineer. Richard Marley, Public Works Director, will be in attendance at the City Council meeting to answer any questions of the Council on this item.

BUDGET/TIME IMPLICATIONS:

Budget Impact: Budgetary impacts are approximately \$250 for the installation of the requested signs and pavement markings.

Staffing Impact: Approximately 2 hours of staff time to make and install the signs.

ATTACHMENTS:

Description	Type
2017-43 Ordinance	Ordinance
2017-43 T & P Commission Recommendation	Backup Material
2017-43 Location Map	Backup Material

ORDINANCE NO. _____

**ORDINANCE AUTHORIZING THE INSTALLATION OF STOP SIGNS AT THE
INTERSECTION OF EAST NORTH STREET AND NORTH 25TH STREET FACING
NORTH 25TH STREET**

**BE IT ORDAINED, BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That when appropriate signs are erected giving notice thereof, the driver of a vehicle on North 25th Street approaching East North Street from the north and south shall stop and yield the right-of-way to vehicles on East North Street which have entered the intersection of said street or which are approaching so closely thereto as to constitute an immediate hazard, but said driver having so stopped and yielded the right-of-way may proceed at such time as a safe interval occurs.

Section 2. That the provisions of all Ordinances in conflict with the provisions of this Ordinance which insofar as the same do conflict therewith be, and the same are hereby, repealed.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of July, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK

Item #2 Request for stop signs along North 25th Street at its intersection with East North Street.

City staff received a request from a resident for stop signs at the intersection of E. North Street and N. 25th Street citing accidents as the reason for the request.

Upon reviewing accident records it was found that there have been four recorded accidents at this intersection within the last three years. All of them perpendicular angle collisions with most of them involving eastbound vehicles striking southbound vehicles.

Traffic counts were performed and found a total of 612 vehicles entering the intersection per day with 351 of them on E. North Street and 261 of them on N. 25th Street. The accident rate at this intersection is 5.97 accidents per million vehicles entering the intersection. Typically, the Traffic and Parking Commission looks for accident rates above 1.5 accidents per million vehicles entering the intersection to determine if stop signs are warranted.

Due to the high rate of accidents relative to the traffic volume City staff recommends installing stop signs facing N. 25th Street at its intersection with E. North Street as 25th Street has the lower volumes.

City staff recommends placing stop signs along North 25th Street at its intersection with East North Street.

Matt Newell motioned to move forward with placing stop signs along North 25th Street at its intersection with East North Street. Seconded by Joselyn Stewart, and on call of the roll, Commission Members Broderick, Newell, Hurst, Wigginton and Stewart voted aye. The chairman declared the motion carried.

REQUESTED STOP SIGNS N. 25TH STREET AT E. NORTH STREET

2



PROPOSED STOP SIGNS

Traffic Count performed on 5/31/2017
to 6/1/2016

ADT (vehicles) = Average Daily Traffic

SPEED DATA:

xx mph = Average Speed

(xx mph) = 85th Percentile Speed

City of Decatur, Illinois
Public Works Department
Engineering Division

Public Works

DATE: 7/10/2017

MEMO: 2017-40

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Ordinance Granting Permanent Easement to Ameren Illinois Company for the Installation of a Gas Pipeline

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve the following ordinances authorizing the conveyance of permanent easements on City property to Ameren Illinois Company

1. Ordinance for pipeline easement.
2. Ordinance for gas regulator valve easement.

ATTACHMENTS:

Description	Type
Council Memo 2017-40	Cover Memo
Location Maps	Backup Material
Ordinance Pipeline Easement	Ordinance
Easement Document Pipeline	Backup Material

**PUBLIC WORKS MEMORANDUM
NO. 2017-40**

DATE: July 7, 2017

TO: Honorable Mayor Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Richard G. Marley, P.E., Public Works Director

SUBJECT: Ordinance Granting Permanent Easement to Ameren Illinois Company for the Installation of a Gas Pipeline

SUMMARY RECOMMENDATION: It is recommended that the City Council approve the following ordinances authorizing the conveyance of permanent easements on City property to Ameren Illinois Company

1. Ordinance for pipeline easement.
2. Ordinance for gas regulator valve easement.

PRIOR COUNCIL ACTION: There have been no prior Council actions regarding these proposed easements.

BACKGROUND: The subject property and easements are located on North Country Club Road, north of East William Street as shown on the attached location maps. The property was purchased by the City in the late 1980's to serve as a location to deposit dredged material from a pilot dredging project conducted in the Faries Park basin of the lake in 1988. The property had an existing gas pipeline easement at the time of purchase. Since its purchase, the City has used the site on occasion as a fish hatchery to stock game fish for Lake Decatur and some material storage.



Ameren Illinois approached the City earlier this year with their plan to replace an old 12" gas main under Lake Decatur that was installed in 1956, with a new 16" main and requested that their existing easement on the City's property on the east side of the lake be expanded to accommodate the installation of the new main and to install a gas regulator station on the property.

The regulator station will be smaller but look similar to the station located on the northwest corner of Airport Road and Rt. 36 shown in the photo.

Ameren obtained an appraisal for the proposed easements from Webster and Associates, Inc. which recommended a compensation of \$27,085. The City is currently under contract with Stinger Professional Services, Inc. for an independent appraisal as per City policies. The appraisal is scheduled to be completed by July 17, 2017. Ameren has agreed to pay the higher appraisal including the cost of the second appraisal up to a maximum of \$54,200. If the higher appraisal exceeds \$54,200 the City will renegotiate with Ameren.

POTENTIAL OBJECTIONS: None.

LEGAL REVIEW: The Legal Department was given the easements for review and they were approved by Corporation Counsel on June 23, 2017.

INPUT FROM OTHER SOURCES: Ameren Illinois Company

BUDGET/TIME IMPLICATIONS: Based on the appraised value of the easements, Ameren Illinois will compensate the City according to the highest of the two appraisals received up to \$52,400 for granting the requested easement additions.

STAFF REFERENCE: Richard Marley, Public Works Director and Matt Newell, City Engineer. Richard Marley will attend the City Council meeting to answer any questions of the Council on this item.

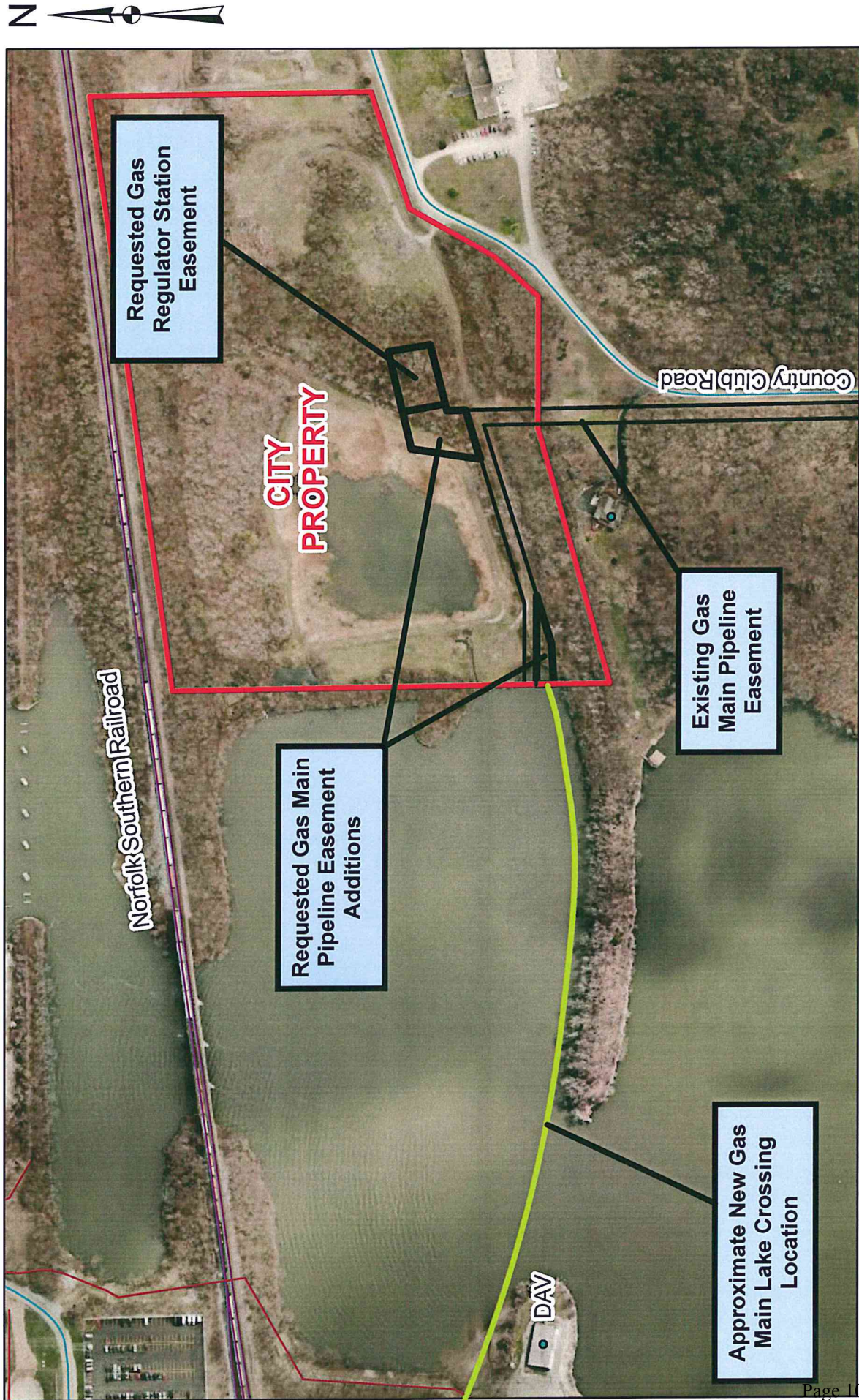
This memorandum was prepared by Paul Caswell, P.E., Assistant City Engineer and reviewed by Matt Newell, P.E., City Engineer.

Attach: 5

Proposed Ameren Gas Main Easement City Property Location



Ameren's Proposed Permanent Easement Locations



ORDINANCE NO. _____

**ORDINANCE GRANTING PERMANENT EASEMENT
TO AMEREN ILLINOIS COMPANY FOR
THE INSTALLATION OF A GAS PIPELINE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the grant of Permanent Easement to Ameren Illinois Company presented to the City Council herewith for a gas pipeline, for the following legal description be, and it is hereby, received, placed on file and approved.

PERMANENT EASEMENT 1

**A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF
SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL
MERIDIAN, DESCRIBED AS FOLLOWS:**

**COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER
OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE NORTH 00
DEGREES 32 MINUTES 41 SECONDS WEST ALONG THE EAST LINE OF THE
NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A
DISTANCE OF 345.98 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING
DESCRIBED PARCEL; THENCE SOUTH 82 DEGREES 39 MINUTES 39 SECONDS
WEST, A DISTANCE OF 109.12 FEET; THENCE NORTH 27 DEGREES 38 MINUTES
33 SECONDS EAST, A DISTANCE OF 98.47 FEET; THENCE NORTH 72 DEGREES 38
MINUTES 33 SECONDS EAST, A DISTANCE OF 55.15 FEET; THENCE SOUTH 17
DEGREES 21 MINUTES 27 SECONDS EAST, A DISTANCE OF 60.00 FEET; THENCE
SOUTH 72 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 8.67 FEET**

TO THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE SOUTH 00 DEGREES 32 MINUTES 41 SECONDS EAST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 29.82 FEET TO THE POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 7,241 SQUARE FEET, (0.17 ACRES), MORE OR LESS.

PERMANENT EASEMENT 2

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE WEST ALONG THE SOUTH LINE THEREOF 770 FEET, THENCE NORTH 00 DEGREES 35 MINUTES 17 SECONDS WEST, A DISTANCE OF 129.94 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING DESCRIBED PARCEL; THENCE CONTINUING NORTH 00 DEGREES 35 MINUTES 17 SECONDS WEST, A DISTANCE OF 60.04 FEET; THENCE SOUTH 88 DEGREES 26 MINUTES 28 SECONDS EAST, A DISTANCE OF 253.04 FEET; THENCE SOUTH 70 DEGREES 05 MINUTES 26 SECONDS WEST, A DISTANCE OF 163.94 FEET; THENCE NORTH 88 DEGREES 26 MINUTES 28 SECONDS WEST, A DISTANCE OF 98.23 FEET TO THE POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 10,538 SQUARE FEET, (0.24 ACRES), MORE OR LESS.

PIN: 14-13-09-100-023

(BOTH PERMANENT EASEMENTS SHOWN ON THE PERMANENT EASEMENT PLAT ATTACHED HERETO AND MADE A PART HEREOF)

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said grant for a gas pipeline, on behalf of the City of Decatur.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of July, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK

Gas Easement (IL Corporation)

REMS INFORMATION

Agreement ID: AIC-201705-5601

Project ID: 10631

EASEMENT

(Gas Pipeline)

KNOW ALL MEN BY THESE PRESENTS, this _____ day of _____, 2017, that THE CITY OF DECATUR, a Municipal Corporation, its successors and assigns, whether one or more and whether an individual, individuals, a corporation or other legal entity (hereinafter "Grantor"), for and in consideration of the sum of One and No/100^{ths} Dollars (\$1.00) and other valuable consideration in hand paid, the receipt of which is hereby acknowledged, does hereby grant unto AMEREN ILLINOIS COMPANY d/b/a AMEREN ILLINOIS, an Illinois corporation, its successors, assigns, licensees, agents, lessees, contractors, sub-contractors and tenants (hereinafter "Grantee"), the perpetual right and easement to construct, reconstruct, use, operate, maintain, inspect, add to the number of and patrol a natural gas line or lines consisting of piping, hardware, valves, communication lines, and other appurtenances thereto, upon, over, across, and under the following described land in Section 9, Township 16 North, Range 3 East, of the Third P.M., Macon County, Illinois, to-wit:

PERMANENT EASEMENT 1

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE NORTH 00 DEGREES 32 MINUTES 41 SECONDS WEST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 345.98 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING DESCRIBED PARCEL; THENCE SOUTH 82 DEGREES 39 MINUTES 39 SECONDS WEST, A DISTANCE OF 109.12 FEET; THENCE NORTH 27 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 98.47 FEET; THENCE NORTH 72 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 55.15 FEET; THENCE SOUTH 17 DEGREES 21 MINUTES 27 SECONDS EAST, A DISTANCE OF 60.00 FEET; THENCE SOUTH 72 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 8.67 FEET TO THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE SOUTH 00 DEGREES 32 MINUTES 41 SECONDS EAST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 29.82 FEET TO THE POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 7,241 SQUARE FEET, (0.17 ACRES), MORE OR LESS.

PERMANENT EASEMENT 2

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE WEST ALONG THE SOUTH LINE THEREOF 770 FEET, THENCE NORTH 00 DEGREES 35 MINUTES 17 SECONDS WEST, A DISTANCE OF 129.94 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING DESCRIBED PARCEL; THENCE CONTINUING NORTH 00 DEGREES 35 MINUTES 17 SECONDS WEST, A DISTANCE OF 60.04 FEET; THENCE SOUTH 88 DEGREES 26 MINUTES 28 SECONDS EAST, A DISTANCE OF 253.04 FEET; THENCE SOUTH 70 DEGREES 05 MINUTES 26 SECONDS WEST, A DISTANCE OF 163.94 FEET; THENCE NORTH 88 DEGREES 26 MINUTES 28 SECONDS WEST, A DISTANCE OF 98.23 FEET TO THE POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 10,538 SQUARE FEET, (0.24 ACRES), MORE OR LESS.

PIN: 14-13-09-100-023

(BOTH PERMANENT EASEMENTS SHOWN ON THE PERMANENT EASEMENT PLAT ATTACHED HERETO AND MADE A PART HEREOF)

together with all rights reasonably implied by and incidental to the exercise and enjoyment of said easement rights, including without limitation the right of ingress and egress to and over the above described easement area and premises of Grantor adjoining the same, for all purposes herein stated; together with the right to trim, control, cut and remove or cause to be removed at any time and from time to time, by any means, any and all brush, bushes, saplings, trees, roots, undergrowth, rock, overhanging branches and other obstructions upon, over and under the surface of said easement area and of the premises of Grantor adjoining the same deemed by Grantee to interfere with the exercise and enjoyment of Grantee's rights hereunder, or endanger the safety of said facilities; and the right to license, permit or otherwise agree to the use or occupancy of said easement or any portion thereof or of said facilities by any other person, association or corporation for the purposes hereinabove set out; and with the further right to remove at any time and from time to time, any or all of the said line or lines, and appurtenances thereto located upon, over, across and under said land by virtue hereof.

Grantee shall be responsible for actual damages occurring on the herein described property as a result of the construction, operation, maintenance or repair of Grantee's facilities and shall reimburse the owner thereof for such loss or damages. Grantee shall not be responsible for any indirect, consequential or punitive damages.

Grantor, for itself, its successors and assigns, does hereby warrant and covenant unto Grantee, (1) that Grantor is the owner of the above-described land and has full right and authority validly to grant this easement, (2) that Grantee may quietly enjoy the premises for the purposes herein stated, and (3) that Grantor will not create or permit any building or other obstruction or condition of any kind or character upon Grantor's premises that will interfere with the Grantee's exercise and enjoyment of the easement rights hereinabove conveyed.

IN WITNESS WHEREOF, THE CITY OF DECATUR has caused these presents to be signed by its _____.

THE THE CITY OF DECATUR,
a Municipal Corporation

By: _____
Name: _____
Title: _____

STATE OF ILLINOIS

} SS

COUNTY OF _____

I, _____, a notary public in and for said County and State, do hereby certify that _____, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he/she is _____ of the City of Decatur, a Municipal Corporation, and that he/she signed and delivered the said instrument on behalf of said corporation by authority of its Board of Directors, and acknowledged said instrument to be the free act and deed of said corporation.

Given under my hand and official seal this _____ day of _____, A. D. 2017.

Notary Public

Prepared by: Ameren Illinois
2460 North Jasper Street
Decatur, IL 62526

Return to: Ameren Illinois
Attn: Dee Hortenstine, K-30
2460 North Jasper Street
Decatur, IL 62526

DMH
WR# GTSE001769
05/09/17

ORDINANCE NO. _____

**ORDINANCE GRANTING PERMANENT EASEMENT
TO AMEREN ILLINOIS COMPANY FOR
THE INSTALLATION OF A GAS REGULATOR STATION**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR,
ILLINOIS:**

Section 1. That the grant of Permanent Easement to Ameren Illinois Company presented to the City Council herewith for a gas regulator station, for the following legal description be, and it is hereby, received, placed on file and approved.

EASEMENT FOR VALVE SITE

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE NORTH 00 DEGREES 32 MINUTES 41 SECONDS WEST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 375.87 FEET; THENCE NORTH 72 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 8.67 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING DESCRIBED PARCEL; THENCE NORTH 17 DEGREES 21 MINUTES 27 SECONDS WEST, A DISTANCE OF 60.00 FEET; THENCE NORTH 72 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 100.00 FEET; THENCE

SOUTH 17 DEGREES 21 MINUTES 27 SECONDS EAST, A DISTANCE OF 60.00 FEET; THENCE SOUTH 72 DEGREES 38 MINUTES 33 SECONDS WEST, A DISTANCE OF 100.00 FEET TO THE POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 6,000 SQUARE FEET, (0.14 ACRES), MORE OR LESS. (AS SHOWN ON VALVE EASEMENT PLAT ATTACHED HERETO AND MADE A PART HEREOF)

ACCESS EASEMENT FOR VALVE SITE

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE NORTH 00 DEGREES 32 MINUTES 41 SECONDS WEST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 345.98 FEET; THENCE SOUTH 82 DEGREES 39 MINUTES 39 SECONDS WEST, A DISTANCE OF 40.53 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING DESCRIBED PARCEL; THENCE CONTINUING SOUTH 82 DEGREES 39 MINUTES 39 SECONDS WEST, A DISTANCE OF 50.94 FEET; THENCE NORTH 69 DEGREES 02 MINUTES 08 SECONDS EAST, A DISTANCE OF 98.86 FEET TO A POINT OF CURVATURE; THENCE NORTHEASTERLY ALONG A CIRCULAR CURVE TO THE RIGHT, HAVING A RADIUS OF 313.89 FEET, THE CHORD BEARS NORTH 76 DEGREES 40 MINUTES 48 SECONDS EAST, A DISTANCE OF 93.07 FEET TO A POINT OF REVERSE CURVE; THENCE NORTHEASTERLY ALONG A CIRCULAR CURVE TO THE LEFT, HAVING A RADIUS OF 485.51 FEET, THE CHORD BEARS NORTH 72 DEGREES 16 MINUTES 16 SECONDS EAST, A DISTANCE OF 235.34 FEET TO A POINT OF REVERSE CURVE; THENCE SOUTHEASTERLY ALONG A CIRCULAR CURVE TO THE RIGHT, HAVING A RADIUS OF 51.00 FEET, THE CHORD BEARS SOUTH 86 DEGREES 39 MINUTES 35 SECONDS EAST, A DISTANCE OF 50.20 FEET; THENCE SOUTH 57 DEGREES 10 MINUTES 46 SECONDS EAST, A DISTANCE OF 20.86 FEET; THENCE SOUTH 54 DEGREES 09 MINUTES 34 SECONDS WEST, A DISTANCE OF 12.88 FEET; THENCE NORTH 57 DEGREES 10 MINUTES 46 SECONDS WEST, A DISTANCE OF 16.17 FEET TO A POINT OF CURVATURE; THENCE NORTHWESTERLY ALONG A CIRCULAR CURVE TO THE LEFT, HAVING A RADIUS OF 39.00 FEET, THE CHORD BEARS NORTH 86 DEGREES 39 MINUTES 35 SECONDS WEST, A DISTANCE OF 38.39 FEET TO A POINT OF REVERSE CURVE; THENCE SOUTHWESTERLY ALONG A CIRCULAR CURVE TO THE RIGHT, HAVING A RADIUS OF 496.52 FEET, THE CHORD BEARS SOUTH 72 DEGREES 18 MINUTES 47 SECONDS WEST, A DISTANCE OF 239.78 FEET TO A POINT OF REVERSE CURVE; THENCE SOUTHWESTERLY ALONG A CIRCULAR CURVE TO THE LEFT, HAVING A RADIUS OF 301.89 FEET, THE CHORD BEARS SOUTH 76 DEGREES 40 MINUTES 48 SECONDS WEST, A DISTANCE OF 89.51 FEET; THENCE SOUTH 69 DEGREES 02 MINUTES 05 SECONDS WEST, A DISTANCE OF 49.54 FEET; THENCE SOUTH 82 DEGREES 39 MINUTES 39 SECONDS WEST, A DISTANCE OF 50.94 FEET TO THE

POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 5,645 SQUARE FEET, (0.13 ACRES), MORE OR LESS.
PIN: 14-13-09-100-023
(SHOWN ON ACCESS EASEMENT PLAT ATTACHED HERETO AND MADE A PART HEREOF)

Section 2. That the Mayor and City Clerk be, and they are hereby, authorized and directed to execute said grant for a gas regulator station on behalf of the City of Decatur.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of July, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

DEBRA G. BRIGHT, CITY CLERK

REMS INFORMATION

Agreement ID: AIC-201705-5600

Project ID: 10630

EASEMENT

(Gas Regulator Station)

KNOW ALL MEN BY THESE PRESENTS, this _____ day of _____, 2017, that THE CITY OF DECATUR, a Municipal Corporation, its successors and assigns whether one or more and whether an individual, individuals, a corporation, or other legal entity (hereinafter "Grantor"), for and in consideration of the sum of One and No/100ths Dollars (\$1.00) and other valuable consideration in hand paid, the receipt of which is hereby acknowledged, does hereby grant unto AMEREN ILLINOIS COMPANY d/b/a AMEREN ILLINOIS, an Illinois corporation, its successors, assigns, licensees, agents, lessees, contractors, sub-contractors and tenants (hereinafter "Grantee"), the perpetual right and easement to construct, reconstruct, use, operate, maintain, inspect, renew and remove, a gas regulator station consisting of piping, hardware, valves, and other equipment for regulating gas, and appurtenances thereto, including without limitation a building or enclosure, fencing, retaining walls and pipelines to serve said station consisting of fittings, valves, pipes, and appurtenances; said gas regulator station and appurtenances to be located upon, over, and under the following described land owned by Grantor in Section 9, Township 16 North, Range 3 East, of the Third P.M., Macon County, Illinois, to-wit:

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE NORTH 00 DEGREES 32 MINUTES 41 SECONDS WEST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 375.87 FEET; THENCE NORTH 72 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 8.67 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING DESCRIBED PARCEL; THENCE NORTH 17 DEGREES 21 MINUTES 27 SECONDS WEST, A DISTANCE OF 60.00 FEET; THENCE NORTH 72 DEGREES 38 MINUTES 33 SECONDS EAST, A DISTANCE OF 100.00 FEET; THENCE SOUTH 17 DEGREES 21 MINUTES 27 SECONDS EAST, A DISTANCE OF 60.00 FEET; THENCE SOUTH 72 DEGREES 38 MINUTES 33 SECONDS WEST, A DISTANCE OF 100.00 FEET TO THE POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 6,000 SQUARE FEET, (0.14 ACRES), MORE OR LESS. (AS SHOWN ON VALVE EASEMENT PLAT ATTACHED HERETO AND MADE A PART HEREOF)

ACCESS EASEMENT FOR VALVE SITE

A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 9, TOWNSHIP 16 NORTH, RANGE 3 EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION; THENCE NORTH 00 DEGREES 32 MINUTES 41 SECONDS WEST ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION, A DISTANCE OF 345.98 FEET; THENCE SOUTH 82 DEGREES 39 MINUTES 39 SECONDS WEST, A DISTANCE OF 40.53 FEET TO THE POINT OF BEGINNING FOR THE FOLLOWING DESCRIBED PARCEL; THENCE CONTINUING SOUTH 82 DEGREES 39 MINUTES 39 SECONDS WEST, A DISTANCE OF 50.94 FEET; THENCE NORTH 69 DEGREES 02 MINUTES 08 SECONDS EAST, A DISTANCE OF 98.86 FEET TO A POINT OF CURVATURE; THENCE NORTHEASTERLY ALONG A CIRCULAR CURVE TO THE RIGHT, HAVING A RADIUS OF 313.89 FEET, THE CHORD BEARS NORTH 76 DEGREES 40 MINUTES 48 SECONDS EAST, A DISTANCE OF 93.07 FEET TO A POINT OF REVERSE CURVE; THENCE NORTHEASTERLY ALONG A CIRCULAR CURVE TO THE LEFT, HAVING A RADIUS OF 485.51 FEET, THE CHORD BEARS NORTH 72 DEGREES 16 MINUTES 16 SECONDS EAST, A DISTANCE OF 235.34 FEET TO A POINT OF REVERSE CURVE; THENCE SOUTHEASTERLY ALONG A CIRCULAR CURVE TO THE RIGHT, HAVING A RADIUS OF 51.00 FEET, THE CHORD BEARS SOUTH 86 DEGREES 39 MINUTES 35 SECONDS EAST, A DISTANCE OF 50.20 FEET; THENCE SOUTH 57 DEGREES 10 MINUTES 46 SECONDS EAST, A DISTANCE OF 20.86 FEET; THENCE SOUTH 54 DEGREES 09 MINUTES 34 SECONDS WEST, A DISTANCE OF 12.88 FEET; THENCE NORTH 57 DEGREES 10 MINUTES 46 SECONDS WEST, A DISTANCE OF 16.17 FEET TO A POINT OF CURVATURE; THENCE NORTHWESTERLY ALONG A CIRCULAR CURVE TO THE LEFT, HAVING A RADIUS OF 39.00 FEET, THE CHORD BEARS NORTH 86 DEGREES 39 MINUTES 35 SECONDS WEST, A DISTANCE OF 38.39 FEET TO A POINT OF REVERSE CURVE; THENCE SOUTHWESTERLY ALONG A CIRCULAR CURVE TO THE RIGHT, HAVING A RADIUS OF 496.52 FEET, THE CHORD BEARS SOUTH 72 DEGREES 18 MINUTES 47 SECONDS WEST, A DISTANCE OF 239.78 FEET TO A POINT OF REVERSE CURVE; THENCE SOUTHWESTERLY ALONG A CIRCULAR CURVE TO THE LEFT, HAVING A RADIUS OF 301.89 FEET, THE CHORD BEARS SOUTH 76 DEGREES 40 MINUTES 48 SECONDS WEST, A DISTANCE OF 89.51 FEET; THENCE SOUTH 69 DEGREES 02 MINUTES 05 SECONDS WEST, A DISTANCE OF 49.54 FEET; THENCE SOUTH 82 DEGREES 39 MINUTES 39 SECONDS WEST, A DISTANCE OF 50.94 FEET TO THE POINT OF BEGINNING. SITUATED IN THE COUNTY OF MACON AND THE STATE OF ILLINOIS. CONTAINING 5,645 SQUARE FEET, (0.13 ACRES), MORE OR LESS.

PIN: 14-13-09-100-023

(SHOWN ON ACCESS EASEMENT PLAT ATTACHED HERETO AND MADE A PART HEREOF)

together with all rights reasonably implied by and incidental to the exercise and enjoyment of said easement rights, including without limitation the right of ingress and egress to and over the above-described easement area and premises of Grantor adjoining the same, for all purposes herein stated; together with the right to trim, control, cut and remove or cause to be removed at any time and from time to time, by any means, any and all brush, bushes, saplings, trees, roots, undergrowth, rock, overhanging branches and other obstructions upon, over, and under the surface of said easement area and of the premises of Grantor adjoining the same deemed by Grantee to interfere with the exercise and enjoyment of Grantee's rights hereunder or endanger the safety of said gas regulator station or appurtenances; and the right to license, permit, or otherwise agree to the use of said easement or any portion thereof or of said facilities by any other person, association, or corporation for the purposes hereinabove set out; and

with the further right to remove at any time and from time to time, any or all of the said facilities, and appurtenances thereto located upon, over, across and under said land by virtue hereof.

Grantee shall be responsible for actual damages occurring on the herein described property as a result of the construction, operation, maintenance or repair of Grantee's facilities and shall reimburse the owner thereof for such loss or damages. Grantee shall not be responsible for any indirect, consequential or punitive damages.

Grantor, for itself, its successors and assigns, does hereby warrant and covenant unto Grantee (1) that Grantor is the owner of the above-described land and has full right and authority validly to grant this easement, (2) that Grantee may quietly enjoy the premises for the purposes herein stated, and (3) that Grantor will not create or permit any building or other obstruction or condition of any kind or character upon Grantor's premises that will interfere with the Grantee's exercise and enjoyment of the easement rights hereinabove conveyed.

IN WITNESS WHEREOF, THE CITY OF DECATUR has caused these presents to be signed by its _____.

THE THE CITY OF DECATUR,
a Municipal Corporation

By: _____
Name: _____
Title: _____

STATE OF ILLINOIS
COUNTY OF _____ } SS

I, _____, a notary public in and for said County and State, do hereby certify that _____, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that he/she is _____ of the City of Decatur, a Municipal Corporation, and that he/she signed and delivered the said instrument on behalf of said corporation by authority of its Board of Directors, and acknowledged said instrument to be the free act and deed of said corporation.

Given under my hand and official seal this _____ day of _____, A. D. 2017.

Notary Public

Prepared by: Ameren Illinois
2460 North Jasper Street
Decatur, IL 62526

Return to: Ameren Illinois
Attn: Dee Hortenstine, K-30
2460 North Jasper Street
Decatur, IL 62526

DMH
WR# GTSE001769
05/09/17

Rev. 7/1/2011

Development Services

DATE: 7/17/2017

MEMO:

TO: Mayor Julie Moore Wolfe and Decatur City Council Members

FROM: Tim Gleason, City Manager
Wendy Morthland, Corporation Counsel

SUBJECT: Decatur Celebration Request for Sidewalk Closure

SUMMARY RECOMMENDATION: Staff recommends approval of the attached resolution allowing the Decatur Celebration to proceed with plans to fence in this year's event.

BACKGROUND:

This year the Decatur Celebration announced its desire to fence the event and charge admission as a way to provide the financial support necessary to fund the event going forward. This resolution, if approved, would facilitate the organization's ability to do so. A map showing the proposed locations of closures is attached and a list of responses to frequently asked questions related to this plan and submitted to the City include:

In the event of an emergency, particularly one that requires moving large amounts of people in a short amount of time, is there enough places for people to exit, and will there be enough signage so people know where to exit?

We have and continue to refine plans with the Decatur Police Department, EMS, and our Festival Security team to address safety in the event of an emergency. Each of our 7 admission gate will have (2) festival security representatives at all times who are trained on how to quickly move the fence out of the way if needed. If necessary, they would be alerted to do so via radio by our head of security, Dave Stout, who is also in direct radio contact with DPD. Additionally, there are logistics access gates on every street which would also be opened – some as wide as 40 feet. Combined with our admission gates, there is an exit that can be quickly cleared of fencing on every street the entire perimeter of the festival. We plan to open these gates nightly to allow for both public exit and entrance of clean up equipment. We will also place signage on every corner pointing to the nearest exit. In the event of an emergency we will also make announcements from our stages to direct people to safety and have both DPD and our festival security walk the grounds to help people find their way out.

What is the response of the businesses that will be inside the fence?

We hosted an informational session for all downtown businesses just after our announcement.

Businesses were hand delivered an invitation to come, have a beer on us, and ask any questions they have about the fence. Prior to that meeting our fence layout had both Coney McKane's and Sloan's Calzones outside of the fence line, but to my surprise they asked us to reconsider so they could be inside the grounds and benefit from festival foot traffic. We were happy to oblige their request. The biggest question we got was in regards to how employees will get to work. We assured everyone that any downtown businesses that have employees who need access during the festival will be given a specially marked wristband that will grant them access at all admission gates. We have also offered the same to downtown residents.

How will they handle their customers?

The majority of the businesses benefit from the customers generated by increased foot traffic downtown during the festival. Some businesses like Robbies, Flora Gems, and Brass Horn have a tradition of closing for the weekend for staff vacation. Others like Busey Bank divert customers to other branches. However, I am training all my admissions staff to handle situations with grace. If someone comes to the gate and claims that they are only downtown to go to a specific business and not the festival, we have a plan to all for it. We understand that there will be learning curves and for that reason our mindset is handle any situation like that in the most peaceful way. I will say though, we have had a system in place for several years where if someone wants to park in a city lot that we are charging parking for, and expresses that they are only coming down to go to a businesses, we give them a voucher to have their parking reimbursed by that business, and the business in turn gets the voucher reimbursed by us. In the past 5 years I've probably only reimbursed 3 of those tickets.

How does the celebration plan to expedite those customers through the check-in points?

We have 7 checkpoints that will each be set up in a reverse funnel. A security usher will divide the group into people who have wristbands already and those who need to purchase a wristband. If someone already has a wristband they get right in - easy breezy. If they need to buy a wristband they enter the gate and get in the line que were there will be three windows selling wristbands.

Does the Chamber of Commerce have a position on this?

Mirinda has told me in conversations that they are happy to do anything to help us - including allowing us to sell wristbands at Chamber events. Also, the Chamber Ambassadors are hosting the VIP Tent this year, and one of the key Chamber employees - Jarrod Cox - is one of my key volunteers.

If the City council votes not to support the fencing, what is the alternative?

Unfortunately, the model of a free festival just isn't sustainable. When I started as Producer 7 years ago the savings was depleted and we were losing money every year. We've started many new fundraising initiatives to help close that gap including the King & Queen Campaign, Haunted House, French Fried 5K, and many more ... but none have put us in a sustainable financial position. Should the fence not be approved my best guess is we would

limp along this year and it would be the last year of the festival.

Why are you charging now after being free for so long?

We have actually been charging since 2010 by selling the “Band Together” wristbands. Although the wristbands were designed to allow the public a way to financially support the festival, since we did not have an admission gate there was no way to enforce them except at the point of purchase for food and drinks. This method of enforcement led to the common mis-perception that the wristbands were only needed if you intended to buy food or drinks at the festival. However, the true intention of the “Band Together” wristbands was to offer a way for the public to financially contribute to the festival. All of our festival produced promotional materials were adjusted beginning in 2010 to exclude the phrase “free family street festival”.

Will everyone need to have a wristband to attend?

Yes, anyone age 13 or older will be required to purchase a wristband. This can be done in advance for \$5/weekend or at the gate for \$8/weekend.

Does someone need a wristband if I do not plan on buying any food or drinks?

Yes, the “Band Together” wristbands are required for anyone age 13 or older entering the festival grounds.

Do people have to pay to get in to the carnival ride area?

No. The carnival will have a fenced perimeter for safety and security, but will not require the “Band Together” wristbands. However, if you want to enter the festival grounds from the carnival you will be required to have the “Band Together” wristband. Wristbands will be sold at the entrance to the festival from the carnival.

Why is the carnival fenced off if it's free?

For safety and security - this is our top priority.

Do volunteers need to buy a wristband?

Volunteers who work longer than 3 hours will be given a wristband. This is the same policy we have had since 2010.

Will people be able to climb the fence?

We are not concerned about this because we are working with the Decatur Police Department, Macon County Sheriff's Department and our own festival security team and are very confident that they will have things under control. Also, the fence company we are working with sets up fences like this all the time and does not have that issue.

Is there a danger of the fence falling down?

The fence company we are working with has all the safety protocols in place to prevent that.

Does the fence send a bad message about inclusiveness at DC?

We think it does the opposite. The fence sends the message the Decatur Celebration listens to the community when shown there is a concern about safety and security. Also, we have been selling “Band Together” wristbands since 2010 without having that concern.

How will you determine if a child is 12 or under?

We will ask the child. Kids are pretty honest.

What about people who can’t afford a wristband?

We understand that this is a possibility; however, this is something that is required to come in to the festival. We recommend purchasing wristbands in advance to save money.

Will people have to pay to attend the parade?

No. Half of the parade route is on Main Street which is outside of the festival fence line. If you do not have a wristband you can still watch the parade from that area. If you do have a wristband you are welcome to come inside the festival grounds and watch on Franklin and North Streets.

Will the fence impact parking?

No, parking will be available in the same places as usual.

PRIOR COUNCIL ACTION: None

POTENTIAL OBJECTIONS: Some residents and downtown businesses have expressed both support and concern for the change.

INPUT FROM OTHER SOURCES: Decatur Celebration staff, Decatur Police, City Public Works Dept.

BUDGET/TIME IMPLICATIONS: None

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Exhibit A - Map	Cover Memo

RESOLUTION NO. R2017-_____

**RESOLUTION REGARDING TEMPORARILY
CLOSING SOME DOWNTOWN SIDEWALKS
-DECATUR CELEBRATION-**

WHEREAS, the City Council recognizes the many benefits, economic and other, that the annual Decatur Celebration brings to the City of Decatur and surrounding area; and,

WHEREAS, there is substantial public interest in supporting, financially and otherwise, the Decatur Celebration; and,

WHEREAS, there is substantial public benefit in supporting, financially and otherwise, the Decatur Celebration; and,

WHEREAS, the City Council recognizes that temporarily closing some of the downtown sidewalks for the Decatur Celebration will substantially benefit the Decatur Celebration and serve the public interest; and,

WHEREAS, the City of Decatur's downtown public sidewalks serve legitimate public interests including pedestrian travel and access to public and private property, including for business, employment, and recreational purposes; and,

WHEREAS, temporarily closing some downtown Decatur sidewalks to all but paid attendees of the Celebration, downtown residents, and persons legitimately engaged in employment and/or business activities downtown will substantially benefit the Decatur Celebration; and,

WHEREAS, temporarily closing some downtown Decatur sidewalks to all but paid attendees of the Celebration, downtown residents, and persons legitimately engaged in employment and/or business activities downtown will not unreasonably infringe upon other's rights to enjoy the said sidewalks, access public or private property, or engage in protected speech; and,

WHEREAS, temporarily closing some downtown Decatur sidewalks to all but paid attendees of the Celebration, downtown residents, and persons legitimately engaged in employment and/or business activities downtown is a legitimate exercise of municipal authority:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Those portions of the City of Decatur downtown sidewalks located within the "footprint" of the Decatur Celebration, as identified on the attached Exhibit "A", shall be temporarily closed,

from 3:00 P.M. on Friday, August 4, 2017, through 9:30 P.M. on Sunday, August 6, 2017, to all but the following persons:

1. Paid attendees of the Decatur Celebration, and
2. Persons legitimately engaged in employment activities upon businesses located and operating within the said “footprint”, but only while engaged in business activities, and
3. Persons legitimately engaged in patronizing businesses located within, operating, and open for business within the said “footprint,” but only for the limited purpose of patronizing said businesses, and only so long as necessary to patronize said businesses, and
4. Downtown residents, and
5. Persons authorized in writing by the Executive Director of the Decatur Celebration, and
6. Authorized employees of the City of Decatur,
7. On-duty public safety officers, including police and fire personnel,
8. On-duty emergency services providers, including EMT, Ambulance, and any other medical care providers responding to an actual medical emergency within the “footprint”

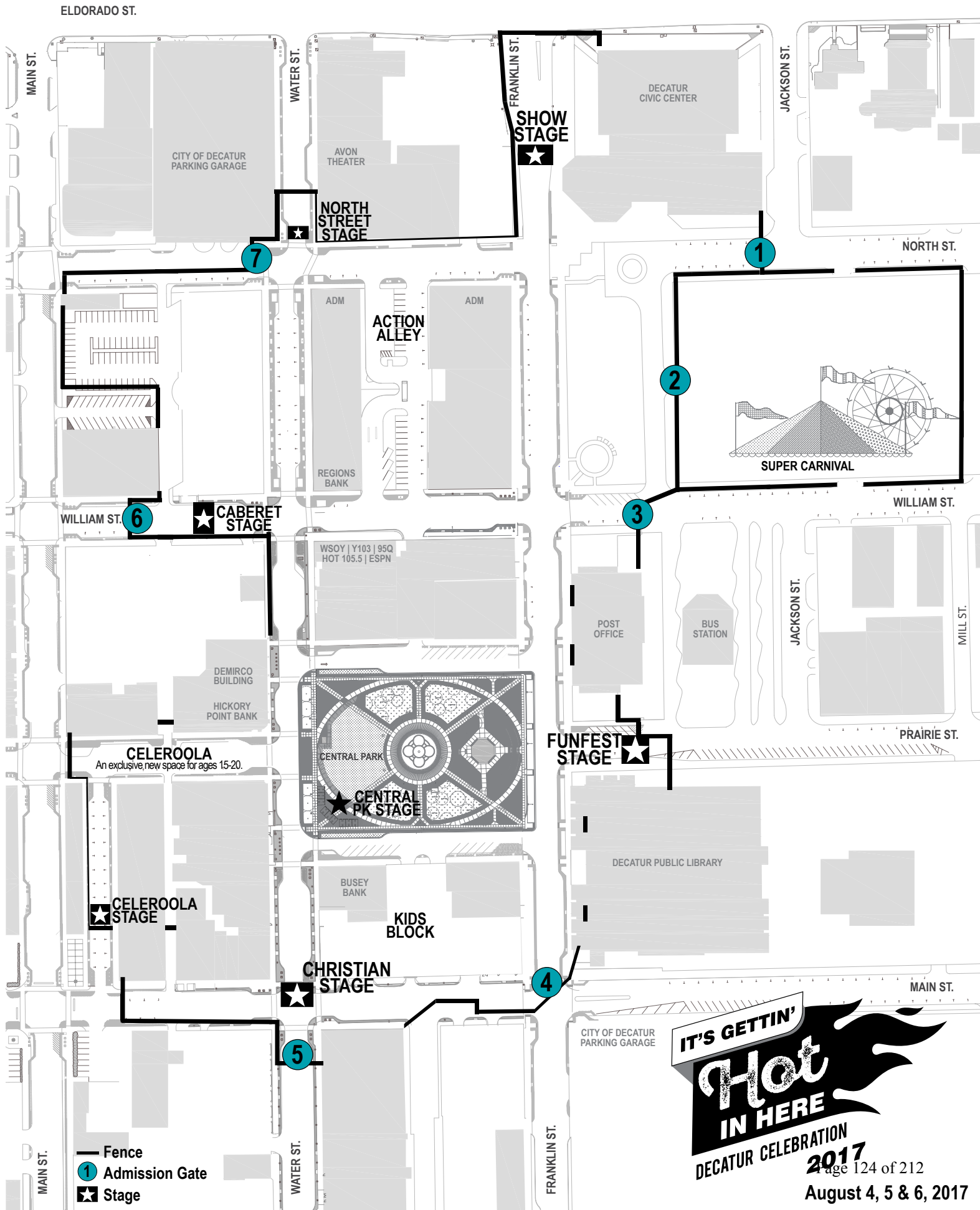
PRESENTED AND ADOPTED this 17th day of July, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

DC17 ADMISSION GATE MAP



CIVIL SERVICE COMMISSION
OPEN SESSION
MINUTES
June 6, 2017

Pursuant to notice the Civil Service Commission of the City of Decatur met in regular session at 11:30 a.m.

PRESENT: CHAIRMAN Robyn McCoy
COMMISSIONER Lori Donley
COMMISSIONER Tony Wilkins
SECRETARY Penny Frank
PERSONNEL SPECIALIST Melissa Rowcliff
ADMINISTRATIVE SECRETARY Sherry Beasley
ABSENT: VICE-CHAIRMAN Jerry Taylor
COMMISSIONER Sheri Hagen

The Minutes of the April 28, 2017 special meeting and May 2, 2017 regular meeting were presented. Commissioner Donley moved that the April 28, 2017 special meeting and May 2, 2017 regular meeting minutes be approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, Wilkins, and McCoy voted aye. Secretary Frank declared the motion carried.

Commissioner Wilkins moved to recess to Closed Session for the purpose of discussing personnel actions, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Commissioner Donley moved to recess to Open Session, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Wilkins, Donley, and McCoy voted aye. Secretary Frank declared the motion carried.

Chairman McCoy called for Unfinished Business:

Authorization Request to Approve Final Scores and Eligible Register for Crew Chief, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores and Promotional Register for Fire Inspector, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, Wilkins, and McCoy voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores and Promotional Register for Fire Captain, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores and Promotional Register for Police Sergeant, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Wilkins, McCoy, and Donley voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Final Scores and Promotional Register for Routing Clerk II (Half-time), Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Chairman McCoy called for New Business:

Personnel Actions

Commissioner Donley moved that the reinstatement, appointments, promotion, oral reprimand, leave of absence, civil service status, probation period extension, resignation, and retirement, be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners, Wilkins, Donley, and McCoy voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Promotional Register for Routing Clerk II (Half-time), Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Eligible Register for Library Page (Half-time) - Internal, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners McCoy, Donley, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Promotional Register for Equipment Operator, Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Donley, McCoy, and Wilkins voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Announcement & Establish Register for Library Assistant (Full-time) - Internal, Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Authorization Request to Approve Job Description for Maintenance Mechanic I (2017), Commissioner Wilkins moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Donley, and upon call of the roll, Commissioners Wilkins, McCoy, and Donley voted aye. Secretary Frank declared the motion carried.

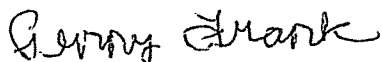
Authorization Request to Approve to Job Description for Maintenance Mechanic II (2017), Commissioner Donley moved that the Authorization Request be received, placed on file, and approved, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners McCoy, Wilkins, and Donley voted aye. Secretary Frank declared the motion carried.

Chairman McCoy called for Other Business:

Due to the Independence Day Holiday, the regular July meeting of the Civil Service Commission will be held Wednesday, July 5, 2017.

There being no other business, Commissioner Donley moved to adjourn the meeting, seconded by Commissioner Wilkins, and upon call of the roll, Commissioners Donley, Wilkins, and McCoy voted aye. Secretary Frank declared the meeting adjourned at 11:51 a.m.

Respectfully Submitted,



Penny Frank
Secretary

MINUTES OF THE SPECIAL MEETING
OF THE
DECATUR ZONING BOARD OF APPEALS

Thursday, March 30, 2017, 4:00 P.M.
City Council Chamber, Decatur Civic Center

The March 30, 2017 special meeting of the Decatur Zoning Board of Appeals was called to order at 4:00 P.M. in the City Council Chamber, Third Floor of the Decatur Civic Center, by Acting Chairman Chris Harrison who determined a quorum was present.

Members Present: Erv Arends, Kim Aukamp, Tom Brinkoetter,
 Julie Gahwiler, Chris Harrison

Members Absent: Eileen Milligan, Barry Goodman

Staff Present: Suzy Stickle, Joselyn Stewart,
 Amy Waks, Janet Poland

It was moved and seconded (Aukamp/Gahwiler) to approve the minutes of the December 8, 2016 meeting of the Zoning Board of Appeals. Motion carried with Mr. Tom Brinkoetter abstaining from the vote.

New Business

Cal. No. 17-01	Petition of JEFFREY A. FREEMAN for a variance to reduce the minimum lot width from 50 feet to 48.10 feet for Lot One (1) and from 50 feet to 45.10 feet for Lot Two (2) to allow for a minor plat of subdivision at 1230, 1240 and 1250 NORTH NICKEY AVENUE.
----------------	--

Ms. Suzy Stickle was sworn in by Mrs. Janet Poland.

Ms. Stickle read the recommendation of staff:

The subject site is approximately 0.77 acres and located at 1230, 1240 and 1250 North Nickey Avenue. The site is improved with three (3) single family residential structures and three (3) detached garages. The zoning for the subject site is R-3 Single Family Residence District.

The single family structures were constructed when the subject site was located in the County prior to annexation into the City in 1967. The subject site is currently non-conforming as there are three (3) main structures located on a single lot. The R-3 zoning district only allows one (1) main structure per lot.

The petitioner is requesting variation from the Zoning Ordinance to allow for the subdivision of the subject site into three (3) lots. The proposed lots will have lot widths of 48.10 feet for Lot One (1), 45.10 feet for Lot Two (2) and 108.38 feet for Lot Three (3).

The required minimum width for a lot in the R-3 Single Family Residence District is 50 feet. The petitioner is requesting to reduce the minimum lot width for Lot One (1) to 48.10 feet and to reduce the minimum lot width to 45.10 feet for Lot Two (2) to allow for a three (3) lot subdivision.

The petitioner is requesting the variance because the subject site was originally designed for rental properties and he would like all the residential structures with their respective garages to be located on individual lots. The subdivision of the site has been designed to be subdivided so that the logical placement of the proposed lot lines are running with the current fencing layout and keep the structures relatively equidistance from the proposed lot lines.

The Zoning Board of Appeals can grant variances for the reduction of lot widths when it will not create a safety hazard, will not be detrimental to the overall health, safety or welfare of the neighborhood or to the City as a whole and the variance is found to be in harmony with the intent of the Zoning Ordinance and the Comprehensive Plan.

The reduction of the minimum lot widths to 48.10 and 45.10 for Lots One (1) and Two (2) respectively for the proposed subdivision should not adversely affect the neighboring properties or the general area as these residential structures and detached garages have been there for decades in the current layout.

Granting a variance for the reduced minimum lot widths should not alter the essential character of the locality. The reduce lot widths should not impair the adequate supply of light and air to adjacent properties; it will not increase congestion of the area or endanger public safety; and the request is in harmony with the intent of the Zoning Ordinance and the Comprehensive Plan.

Staff recommends approval of the petition

The Zoning Board can approve the variance request as presented, deny the variance request or modify the request as appropriate.

Mr. Jeffrey Freeman, petitioner, was sworn in by Mrs. Poland.

Mr. Freeman stated all three (3) homes were on the same property, even before he purchased them, and he would like them to be on separate lots in case he would like to sell them at some point.

There were no questions and no objectors present.

It was moved and seconded (Brinkoetter/Aukamp) to approve Cal. No. 17-01 as presented by staff. Motion carried unanimously.

Ms. Stickle stated there will not be a Zoning Board meeting next month.

There being no further business, it was moved and seconded (Aukamp/Gahwiler) to adjourn the meeting. Motion carried unanimously. Acting Chairman Harrison declared the meeting adjourned at 4:06 P.M.

MINTUES OF THE MEETING
OF THE
TRAFFIC AND PARKING COMMISSION

Thursday, June 22, 2017 4:00 p.m.
City Council Chambers
Third Floor, Civic Center

- A. The June 22, 2017, meeting of the Traffic and Parking Commission was called to order at 4:15 p.m. in the City Council Chambers, Third Floor, Decatur Civic Center, by Acting Chairman, Jared Broderick.
- B. Roll Called by Acting Chairman, Jared Broderick:

	Citizen Members	Attendance	Term Expires		Staff Members	Attendance
X	Jared Broderick	4/5	4/4/2019	X	Ed Hurst Police	6/6
				X	Mike Wigginton, Fire	2/2
				X	Matt Newell, Engineering	27/28
				X	Joselyn Stewart, Planning	25/27

- C. Reviewed Agenda. Matt Newell motioned to approve the agenda; seconded by Ed Hurst and on call of the roll, Commission Members Broderick, Newell, Hurst, Wigginton and Stewart voted aye. The Chairman declared the motion carried.

- D. Old Business. None.

NEW BUSINESS

Item #1 Request for Stop signs along Illinois Street at its intersection with East Main Street.

A request was made from a resident along East Main Street near its intersection with Illinois Street to install stop signs at the intersection of E. Main Street and Illinois Street as there is no existing traffic control. Upon review of the accident records at the intersection no accidents have been recorded at this intersection over the last three years with the last accident occurring in 2013. Traffic counts from the Illinois Department of Transportation were taken in 2016 and show a total of 800 vehicles per day traveling through this intersection. Going back to 2013 the accident rate at this intersection has been 0.76 accidents per million vehicles entering the intersection. When using accident rates alone 1.5 accidents per million vehicles is usually the threshold used to determine if stop signs are warranted.

39 Despite the accident rate not warranting stop signs reasons given for requesting stop signs have
40 been the lack of sight distance, numerous “close calls”, and the amount of vehicles coming from
41 the liquor store to the south. In addition, the intersection of E. Main Street and Illinois Street
42 recently became the only intersection lacking any type of traffic control in the neighborhoods
43 east of downtown Decatur and west of 22nd Street. Given this, there may be an expectation for
44 stop signs that will grow over time and could cause accidents in the future at a higher rate than
45 they are today. For this reason, City staff recommends installing stop signs facing E. Main Street
46 at its intersection with Illinois Street.

47
48
49 City staff recommends placing stop signs along Illinois Street at its intersection with East Main
50 Street.

51
52 Matt Newell motioned to move forward with placing stop signs along Illinois Street at its
53 intersection with East Main Street. Seconded by Ed Hurst, and on call of the roll, Commission
54 Members Broderick, Newell, Hurst, Wigginton and Stewart voted aye. The chairman declared
55 the motion carried.

56
57
58 **Item #2 Request for stop signs along North 25th Street at its intersection with East**
59 **North Street.**

60
61 City staff received a request from a resident for stop signs at the intersection of E. North Street
62 and N. 25th Street citing accidents as the reason for the request.

63
64 Upon reviewing accident records it was found that there have been four recorded accidents at
65 this intersection within the last three years. All of them perpendicular angle collisions with most
66 of them involving eastbound vehicles striking southbound vehicles.

67
68 Traffic counts were performed and found a total of 612 vehicles entering the intersection per day
69 with 351 of them on E. North Street and 261 of them on N. 25th Street. The accident rate at this
70 intersection is 5.97 accidents per million vehicles entering the intersection. Typically, the Traffic
71 and Parking Commission looks for accident rates above 1.5 accidents per million vehicles
72 entering the intersection to determine if stop signs are warranted.

73
74 Due to the high rate of accidents relative to the traffic volume City staff recommends installing
75 stop signs facing N. 25th Street at its intersection with E. North Street as 25th Street has the lower
76 volumes.

77
78
79
80 City staff recommends placing stop signs along North 25th Street at its intersection with East
81 North Street.

82
83 Matt Newell motioned to move forward with placing stop signs along North 25th Street at its
84 intersection with East North Street. Seconded by Joselyn Stewart, and on call of the roll,

85 Commission Members Broderick, Newell, Hurst, Wigginton and Stewart voted aye. The
86 chairman declared the motion carried.

87
88
89
90
91 E. Other Business. None
92

93
94 F. Appearance of Citizens. None
95

96
97 Matt Newell motioned to adjourn the meeting; seconded by Joselyn Stewart, and on call of the
98 roll, Commission Members Broderick, Newell, Hurst, Wigginton and Stewart voted aye. The
99 Chairman declared the motion carried.

100
101
102 Meeting adjourned at 4:22p.m.
103

104 Certification
105

106 I, Richard G. Marley, Secretary of the Traffic & Parking Commission, do hereby certify that the
107 foregoing is a true and correct copy of the minutes of the Traffic and Parking Commission
108 meeting of June 22, 2017.

109
110
111 

112 Richard G. Marley, P.E.
113 Secretary
114 Traffic and Parking Commission

City Clerk

DATE: 7/10/2017

MEMO: 2017-18

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Resolution Regarding Temporary Closing of State Rights-of-Way Community Events - Shoreline Classic

SUMMARY RECOMMENDATION: City Council is asked to approve the attached Resolution regarding the Temporary Closing of State Rights-of-Way for the 28th annual Shoreline Classic.

ATTACHMENTS:

Description	Type
Resolution	Resolution Letter
Supporting Documentation	Backup Material

RESOLUTION NO. R2017-__

**RESOLUTION REGARDING TEMPORARY CLOSING
OF STATE RIGHTS-OF-WAY
COMMUNITY EVENTS
-SHORELINE CLASSIC-**

WHEREAS, the City of Decatur is sponsoring a road race, in the City of Decatur which constitute a public purpose; and,

WHEREAS, this road race will require the temporary closure of IL 105, a State Highway in the City of Decatur from Park Lane to Excelsior Street and from Excelsior Street to Country Club Road; and,

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Decatur that permission to close off IL 105 from Park Lane to Excelsior Street and from Excelsior Street to Country Club Road as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between 7:00 a.m. and 9:30 a.m. on September 17, 2017.

BE IT FURTHER RESOLVED, that traffic from that closed portion of highway shall be detoured over routes with an all weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway.

BE IT FURTHER RESOLVED, that the City of Decatur assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the City of Decatur be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the City of Decatur prior to reopening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the City of Decatur as may be approved by the Illinois Department of Transportation. These items shall be provided by the City of Decatur.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above.

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the City of Decatur shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the City of Decatur regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the City of Decatur shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

PRESENTED, ADOPTED and APPROVED by the Council of the City of Decatur this 17th day of July, 2017.

JULIE MOORE WOLFE, MAYOR

ATTEST:

CITY CLERK

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Autumn Shoreline Classic, hereafter referred to as the "sponsoring agency", for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, for the Autumn Shoreline Classic on the following date and time:

Sunday, September 17, 2017

7:00 a.m. – 9:30 a.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If a temporary liquor license is granted for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Event. Sponsoring agency's insurance will be primary.

For City of Decatur, Illinois:


Authorized Representative

7-5-17

Date

For Sponsoring Agency:
Autumn Shoreline Classic


Authorized Representative

6/9/2017

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/14/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER STAR Insurance - Fort Wayne Office 2130 East Dupont Road Fort Wayne IN 46825		CONTACT NAME: Margaret Mayers PHONE (A/C, No, Ext): (260) 467-5690 FAX (A/C, No): (260) 467-5691 E-MAIL ADDRESS: margaret.mayers@starfinancial.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A National Casualty Company NAIC # 11991	
		INSURER B Nationwide Life Insurance Co. 66869	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2017 \$1M A.I. **REVISION NUMBER:**

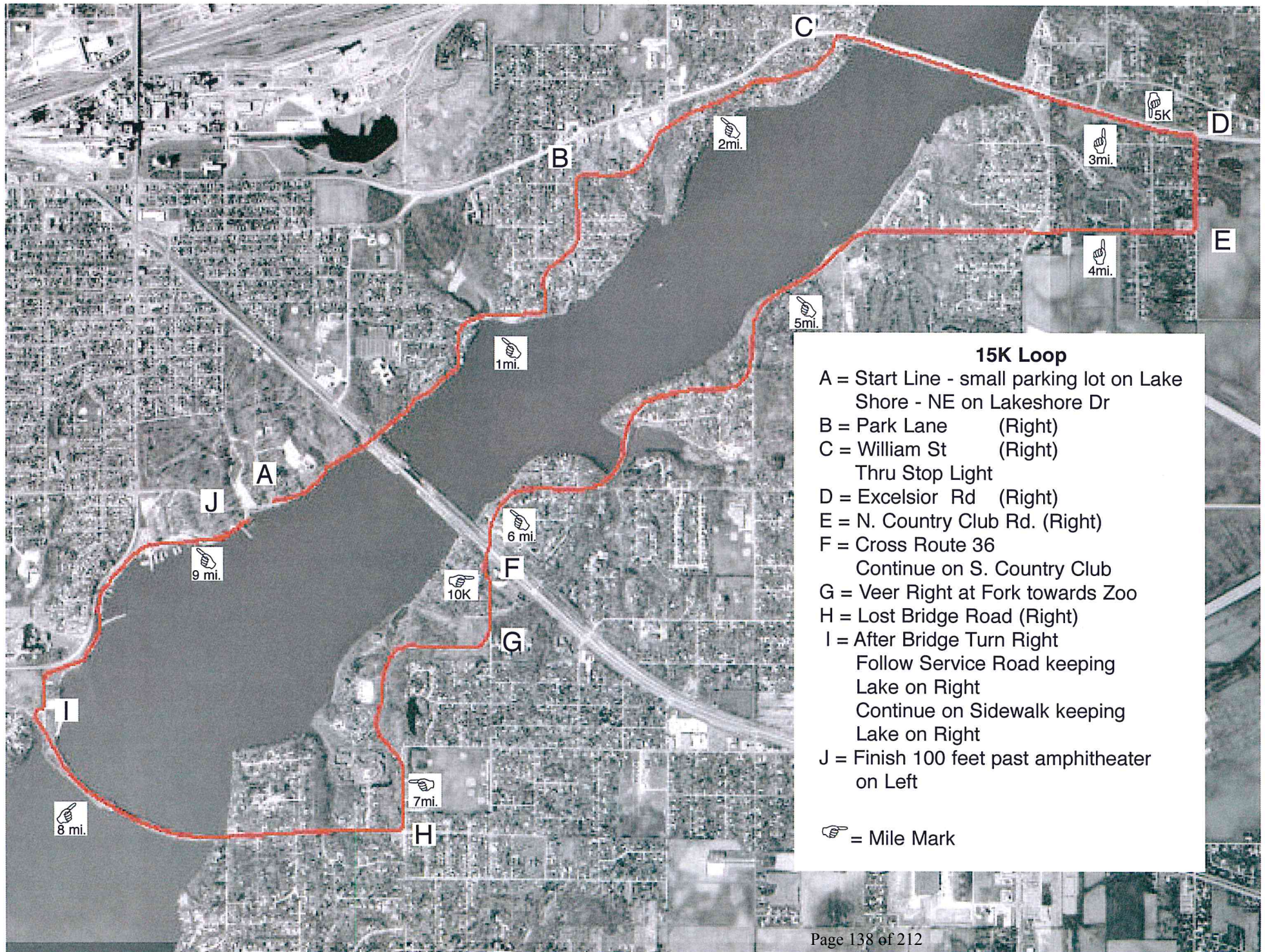
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY			KRO0000006655200	12/31/2016 12:01 AM	12/31/2017 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000				
	☒ Legal Liability to		MED EXP (Any one person) \$ 5,000				
	☐ Participant \$1,000,000		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:		GENERAL AGGREGATE \$ Unlimited				
	☒ POLICY ☐ PRO-JECT ☐ LOC			Abuse & Molestation			PRODUCTS - COMP/OP AGG \$ 1,000,000
	OTHER:			Aggregate \$5,000,000			Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY			KRO0000006655200	12/31/2016 12:01 AM	12/31/2017 12:01 AM	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO		BODILY INJURY (Per person) \$				
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS	BODILY INJURY (Per accident) \$				
	☒ HIRED AUTOS	☒ NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident) \$				
							\$
	UMBRELLA LIAB	☐ OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE					AGGREGATE \$
	DED	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☐ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident			SPX0000027889600	12/31/2016 12:01 AM	12/31/2017 12:01 AM	Excess Medical \$10,000
	(\$250 Deductible/Claim		AD & Specific Loss \$2,500				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 09/17/17 28th Annual Shoreline Classic INSURED RRCA CLUB/EVENT MEMBER: Decatur Running Club, Att'n: John Pranschke, PO Box 3397, Decatur, IL 62524

CERTIFICATE HOLDER 09/17/17 City of Decatur 1 Gary K. Anderson Plaza Decatur, IL 62523	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Terry Diller/MMA <i>Terry R. Diller, CPCU</i>
--	--

© 1988-2014 ACORD CORPORATION. All rights reserved.



15K Loop

- A = Start Line - small parking lot on Lake Shore - NE on Lakeshore Dr
- B = Park Lane (Right)
- C = William St (Right)
Thru Stop Light
- D = Excelsior Rd (Right)
- E = N. Country Club Rd. (Right)
- F = Cross Route 36
Continue on S. Country Club
- G = Veer Right at Fork towards Zoo
- H = Lost Bridge Road (Right)
- I = After Bridge Turn Right
Follow Service Road keeping Lake on Right
Continue on Sidewalk keeping Lake on Right
- J = Finish 100 feet past amphitheater on Left

 = Mile Mark

5K Out/Back

A = Start/Finish Line - small parking lot on
Lake Shore going NE on Lakeshore Dr

B = Eldorado (Left)

C = 35th (Left)

D = Meadow Lane (Right)

E = 34th (Right)

F = Eldorado (Left)

G = 33rd (Left)

H = Lakeshore Dr. (right)

👉 = Mile Mark



City Clerk

DATE: 7/10/2017

MEMO: 2017-19

TO: Honorable Mayor Julie Moore Wolfe and City Council Members

FROM: Tim Gleason, City Manager
Debbie Bright, City Clerk

SUBJECT: Ordinance Authorizing Consumption of Alcoholic Liquor on Public Rights-of-Way and in Central Park - Decatur Celebration

SUMMARY RECOMMENDATION: City Council is asked to approve the attached Ordinance regarding the Temporary Closing of State Rights-of-Way for the Decatur Celebration.

ATTACHMENTS:

Description	Type
Ordinance	Ordinance
Supporting Documentation	Backup Material

ORDINANCE NO. 2017-_____

ORDINANCE AUTHORIZING CONSUMPTION OF ALCOHOLIC LIQUOR ON PUBLIC RIGHTS-OF-WAY AND IN CENTRAL PARK -DECATUR CELEBRATION-

WHEREAS, the Decatur Celebration, a community summer festival of games, shows and food, will be held on the public streets and in Central Park in downtown Decatur beginning Friday, August 4, 2017 and continuing through Sunday, August 6, 2017; and,

WHEREAS, it is the intention of the Decatur Celebration to offer the following alcoholic beverages: beer, various wines, wine coolers and craft beers, for sale to its patrons for consumption at the Celebration; and,

WHEREAS, such consumption of alcoholic liquor on public rights-of-way and in Central Park requires the express approval of the City Council; and,

WHEREAS, the Council finds that it would be in the best interest of the Decatur Celebration and of the City of Decatur that such consumption of alcoholic liquor as described be permitted for said limited time period.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That on the days listed herein, and only on such days, between the hours listed opposite each, the above named alcoholic beverages only may be consumed at, in or on those portions of public rights-of-way described in Section 2 hereof, and in Central Park located in downtown Decatur, said days and hours being particularly described as follows:

Friday, August 4, 2017	5:00 p.m. -12:00 a.m. (midnight)
Saturday, August 5, 2017	11:00 a.m. – 12:00 a.m. (midnight)
Sunday, August 6, 2017	11:00 a.m. – 9:30 p.m.

Section 2. That those portions of public rights-of-way at, in, or on which the above named alcoholic liquor may be consumed, on the days and during the hours listed in Section 1 hereof, are described as follows:

Central Park
East Side of Franklin near North Street
West Side of Franklin near William Street
Corner of William & Water Streets
West Side of Franklin near North Park Street
South Park Street near Franklin
Prairie Street near Merchant
North Street near Franklin
North Franklin Street on the Civic Center Concrete
Merchant Street near Prairie
Franklin Street near Prairie
Franklin & Prairie
Corner of North Franklin Street & East William, in the Ballinger Lot

North Franklin Street & Eldorado Street, in front of the Show Stage
East Prairie & North Franklin Street, in front of the Funfest Stage

Section 3. That between the hours of 6:00 A.M. Friday, August 4, 2017 and 6:00 A.M., Monday, August 7, 2017, no person, firm or corporation having a local liquor license issued pursuant to the provisions of Chapter 52 of the City Code and 235 ILCS 5/1-1 et. seq., for premises having frontage on those streets, or portions thereof, listed in Section 2 hereof, or located in the B-4 Central Business District, as established by the Zoning Ordinance, shall sell alcoholic liquor at retail for consumption on or off said premises at any location on said premises except from within a permanent structure located thereon and in existence on the date hereof.

Section 4, That no alcoholic liquor may be consumed as provided herein unless such alcoholic liquor is in a plastic or paper cup.

Section 5. That except as otherwise provided here, the provisions of Section 34 (a) of Chapter 52 of the City Code remain in full force and effect.

PRESENTED, PASSED, APPROVED AND RECORDED this 17th day of July, 2017.

Julie Moore Wolfe, Mayor

ATTEST:

City Clerk

HOLD HARMLESS and INDEMNIFICATION AGREEMENT

Decatur Celebration, Inc. hereafter referred to as the “sponsoring agency”, for itself, and its successors and assigns, agrees to indemnify and save the City of Decatur, Illinois, its officers, agents, and employees harmless against any and all loss, damage, or expense that it or they may sustain as a result of any suits, actions, or claims of any character brought on account of property damage, injury to, or death of any person or persons, which may arise in connection with the use of City of Decatur property, for the Decatur Celebration on the following dates and times:

Friday, August 4, 2017
Saturday, August 5, 2017
Sunday, August 6, 2017

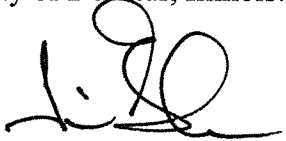
5:00 p.m. to 12:00 a.m. (midnight)
11:00 a.m. to 12:00 a.m. (midnight)
11:00 a.m. to 9:30 p.m.

by the sponsoring agency, its officers, agents, employees, and registrants.

Furthermore, the sponsoring agency agrees to provide the City of Decatur evidence of third party liability insurance coverage for the event in an amount not less than \$1,000,000 per occurrence, and \$2,000,000 aggregate, for property damage, and personal and bodily injury, including death.

If liquor is sold and served for this event, evidence of liquor liability insurance coverage in an amount not less than \$1,000,000 per occurrence and aggregate must also be provided. The City of Decatur, Illinois, must be named as additional insured on both policies for the duration of the Events. Sponsoring agency’s insurance will be primary.

For City of Decatur, Illinois:



Authorized Representative

7/10/17

Date

For Sponsoring Agency:
Decatur Celebration, Inc.



Authorized Representative

7-10-17

Date



DECACEL-01

RTAYLOR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER J.L. Hubbard Insurance and Bonds 1090 South Route 51 Forsyth, IL 62535	CONTACT NAME: Randy Taylor		
	PHONE (A/C, No, Ext): (217) 877-3344 3249	FAX (A/C, No): (217) 877-0795	
	E-MAIL ADDRESS: rtaylor@jlhubbard.com		
INSURED Decatur Celebration Inc 160 East Main Suite #200 Decatur, IL 62526	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: West Bend Mutual Insurance Company		15350
	INSURER B: Liberty Mutual Ins. Co.		22659
	INSURER C: Lloyd's of London		
	INSURER D:		
	INSURER E:		
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	X	X	0711759	07/22/2017	07/22/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			0711759	07/22/2017	07/22/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0			0711759	07/22/2017	07/22/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☒ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		WC539S348160017	07/22/2017	07/22/2018	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	☐ Liquor Liability	X		LIQ229653	08/04/2017	08/07/2017	Limit 1,000,000
A	☐ Rented Equipment			0711759	07/22/2017	07/22/2018	Limit 120,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
EXCLUDED OFFICERS: Michelle O'Bryan; TJ Jackson; Kendall Briscoe; Greg Spain

Re: Decatur Celebration 2017

The City of Decatur is named as additional insured under the General Liability and Liquor Liability; subject to written contract. A Waiver of Subrogation is awarded to the City of Decatur under the General Liability; subject to written contract.

CERTIFICATE HOLDER

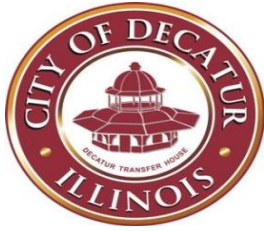
CANCELLATION

City of Decatur 1001187
Attn: Barry Leonard
#1 Gary K Anderson Plaza
Decatur, IL 62523

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kenneth J. Briscoe



CITY OF DECATUR ILLINOIS

ONE GARY K. ANDERSON PLAZA

DECATUR, ILLINOIS 62523

Treasurers Financial Report June 2017

The Year in Play

The City of Decatur financial position remains stable and improving, but delicate, at the present-time. The position can be impacted by changes in the local economy and distributions of taxes from the State of Illinois that are outside the control of the City.

The 2017 budget for the City was approved on November 21, 2016 by the City Council with Council Resolution R2016-140 with General Fund Budget Revenue of \$67.500 million and Expense of \$67.100 million. The General Fund budget approval included a cash basis surplus of \$0.4 million.

The total 2017 City budget approved with Council Resolution R2016-140 is for budget Revenue of \$186.8 million and Expense of \$212.9 million, representing an in-period cash basis deficit of \$26.1 million. The in-period cash basis deficit is the result of the year on year timing of revenue received versus expenditures for projects including Lake Decatur dredging, state and local motor fuel tax revenue funding projects, as well as other capital project initiatives of the City. The City budget was amended with Council adoption of the annual appropriation ordinance 2017-10 dated February 21, 2017 for Revenue of \$187.0 million and Expense of \$213.1 million.

Challenges and unknowns remain that will have impact on City finances and operations.

- Continued lack of a State full year budget and potential implications to the City,
- Potential of State legislation freezing or inhibiting property tax options for local government,
- Continued development of the local economy,
- Development of state and local sales tax revenues to the City,
- Manufacturing employment in the local economy,
- Economic development success in the City and region

All of these factors will have significant impact on the financial position, condition, development and progress of the City of Decatur.

The recent budget adoption in early July by the State Legislature may be welcomed as good news given the long process to achieve a budget, however, many issues or questions remain that affect local governments, where answers will become more clear in the near term, as it impacts the City of Decatur.

Our early understanding of the state budget will impact Decatur in the following manner,

- No freeze on property tax levy's
- No pension reform
- No workers-compensation reform
- 2% administrative fee affected for home rule sales tax handling by the State, **this will cost the City \$200k annually in decreased home rule sales tax revenue, if the 2% fee applies to the 1% muni share of the state sales tax distribution, then add another \$200k to lost revenue**
- State income tax distribution will be reduced by 10% in state fiscal 2018 (July '17 to June '18), however, the 2-month distribution arrearage existing at present will be eliminated by catch-up distributions made in the early months of state fiscal 2018, whereby, the City will receive 14 income distributions in a 12-month period in state fiscal 2018. Theoretically, assuming flat income distribution to the past, the city would

receive a 5% increase in income tax revenue in the state fiscal period 2018. **Our quick and dirty analysis projects that the city will lose \$0.8 million from the 10% matter, recover \$1.6 million from the catch-up with a 10% hold-back, resulting in a net gain of \$0.8 million in the state fiscal 2018 period. However, this analysis is preliminary and of course subject to change.**

- Impact of a potential further state credit rating downgrade and impact on Decatur future debt issues, as to credit agency rating for Decatur and potential higher interest debt financing cost

In addition, we have challenges facing the City in the funding for City priorities including:

- Equipment replacement, **city selectively replacing equipment**
- Neighborhood restoration and improvement, including blighted property removal, **plans in development**
- Fire facility replacement, **plans in development**

The City and Council will work together to explore the possibilities to affect positive change and to explore the possibilities to fund the actions that will be required to continue to move the City of Decatur forward.

Several key initiatives will commence or continue that will have lasting impact on the City infrastructure, including:

- Local motor fuel tax funded road and street restoration, **2017 work schedule in process**
- Expansion of the City fiber optic cable network, **approved by the council on November 7**
- Continue with year 3 of the Lake Decatur dredging initiative, **bond financing secured in 2016**

City Financial Position

The City of Decatur ended June 2017 with a total cash position of \$64.1 million (excluding trust and agency funds earmarked for Police and Fire pensions) versus the cash position of \$65.8 as of the end of May.

The City General Fund ended June 2017 with a cash position of \$4.6 million versus the May cash position of \$5.9 million. The General Fund is the primary operating fund of the City which provides the cash to pay for the basic services to citizens and stakeholders, including public safety protection, public works services, code enforcement, economic and community development services as well as general government service.

The General Fund cash position at June 30 provides a cash reserve representing 25 days of expense coverage in the City General Fund. The best practice reserve is a 45-60-day cash reserve or \$8-11 million.

City cash at June 30 excluding the General Fund cash position is \$59.5 million, contained in Special Revenue funds (\$7.6 million), TIF Redevelopment funds (\$1.0 million), Capital funds (\$0.6 million), Debt Service fund (\$0.9 million), Internal Service funds (\$5.2 million) and Enterprise funds (\$44.1 million), earmarked for specific purpose and not expendable to finance the cost of basic services provided to citizens and stakeholders.

Fund Type	Jun 2017	May 2017	Comment
Special Revenue	7.6	5.8	Library, State MFT, Local MFT, Federal programs, PS capital, etc
TIF Redevelopment	1.0	0.4	Debt service and redevelopment agreement obligations
Capital	0.6	0.6	Capital funding available
Debt	0.9	0.3	Debt service obligations
Internal Service	5.2	4.7	Risk insurance, EE healthcare benefits, Fleet maintenance
Enterprise	44.1	48.1	Utilities - Water, Sewer, Storm Water, Lake Dredging, Transit
Non-General Fund	59.5	59.9	
General Fund	4.6	5.9	Basic services to citizens and stakeholders
Total City Cash	64.1	65.8	

City cash position reported in \$ millions, numbers may not add due to rounding

Changes of note in the period:

- Special Revenue funds increased \$1.8 million due mainly to property tax revenue receipts received in the period positively impacting the Library (\$1.1 million) and Fire Capital (\$0.3 million) funds
- TIF Redevelopment fund increase of \$0.6 million due to property tax revenue receipts received in period
- Debt Service fund increase of \$0.6 million due to property tax revenue receipts received in period
- Internal Service fund increase of \$0.5 million due to the effect of the in-month third payroll affecting increased funding into the employee benefit fund
- Enterprise funds decreased \$4.0 million. Public Transit fund decreased \$0.5 million due normal in month cash flow. **The Q4 State of Illinois IDOT operating grant of \$1.2 million remains outstanding awaiting distribution to the City.** Water funds increase of \$0.7 million from normal positive cash flow and water bond decrease of \$4.3 million with payments in period to the dredging contractor.

General Fund Position

Cash

The City General fund cash position ended June at \$4.6 million, a decrease from the May cash position of \$5.9 million. The current cash balance represents a cash reserve position of 25 days (was 32 days).

Revenue and Expense

City General Fund Position of revenue received versus expense incurred to date is as follows for the period ending June 2017.

\$ (000)	Budget (4)	Year to Date (1)	Budget Target (2)	% vs Target (3)
Revenue	67,500	33,538	33,982	(1)%
Expense	67,100	33,046	34,330	(4)%
Surplus(deficit)	400	492	(348)	

Chart notes

1 – actual year to date general fund revenue and expense

2 – budget year to date general fund revenue and expense

3 – year to date percentage comparison of actual to budget

4 – annual budget, with annual appropriation ordinance scheduled for Council Adoption on February 21, 2017

General Fund Revenue Comments

Revenue to date through June is \$33.5 million versus budget to date revenue of \$34.0 Million, a shortfall position of 1% versus the year to date budget.

Key Economic Driven General Fund Revenues

Key General Fund revenues supporting General Fund expenses are presented in the chart below depicting the full year budget, year to date revenue received, with comparison to the full year budget and prior year revenue receipt. With six months into the twelve-month cycle, the year-to-date benchmark is 50% of the full year budget revenue.

\$ (000)	2017 Budget	2017 YTD	YTD % of Year Budget	2016 YTD	% Change yr vs yr
State Sales Tax	11,178	5,407	48%	5,513	(2)%
Local Sales Tax	9,938	4,837	49%	4,899	(1)%
State Income Tax	8,000	3,424	43%	4,737	(28)%
Food & Beverage Tax	3,439	1,608	47%	1,625	(1)%
Telephone Tax	1,987	913	46%	1,030	(11)%
Utility Tax (Gas & Elec)	4,498	2,381	53%	1,831	30%
State Local Use Tax	2,036	997	49%	1,063	(6)%
Cable TV Tax	1,108	533	48%	545	(2)%
State Replacement Tax	1,022	733	72%	610	20%
Hotel Use Tax	712	320	45%	314	2%
Video Gaming Tax	1,080	638	59%	387	65%

Sales Tax – **state sales tax is running 2% behind the full year budget target, and 2% behind the prior year; local sales tax is running on 1% behind the full year budget target, and 1% behind the prior year.** The sales tax revenue stream is “**the primary funding source driver**” financing the general fund, representing a revenue stream in excess of \$21 million or 31% of the general fund revenue. The 2017 budget contemplated a flat projection versus 2016 for both state and local sales tax revenues.

Of concern for the City Treasury is the ongoing marketplace transition to on-line shopping. This will continue to have negative impact on the sales tax revenue received by the City when such on-line shopping has no nexus to the City. Long term, this is not a favorable position for the City revenue stream. Legislative changes at the state level are the only solution, beyond more retail experiences in the city.

State Income Tax – **7% below the full year budget target and 28% behind the prior year.** The 2017 budget was conservatively projected (as we envisioned at the time of the 2017 budget development), however, the distributions are at best difficult to project. This revenue stream is “**a primary funding source driver**” financing the general fund, representing a revenue stream of \$8.0 million or 12% of the general fund revenue.

Food & Beverage Tax – **3% behind the full year budget target and 1% below the prior year. This is a revenue stream of concern, as the 2017 revenue stream has underperformed the prior year in 3 of the 6 months thus far.** The 2016 result is a 3% increase over 2015, on-the-heel of a 3.5% increase in 2015 vs. 2014. City will watch closely.

Telephone Tax – **4% below the full year budget target and 11% below the prior year.** The 2017 budget contemplated a further decline in telephone tax revenue. Telephone tax revenues have continued to decline each of the last several years as consumers shift to mobile telephones eliminating land line telephones, thereby reducing the number of telephone lines available to tax.

Gas & Electric Utility Tax – **3% above the full year budget target and above the prior year by 30%.** Performance exceeding expectations, this will turn out to be one of the city’s more consistent revenue streams. The City implemented a tax increase to 4.25% (from 1.25%) effective with usage billed commencing February 1, 2016.

State Replacement Tax – **22% ahead of the full year budget target, 20% above the prior year.** The 2017 budget was conservatively projected (as we envisioned at the time of the 2017 budget development), however, the distributions are at best difficult to project.

Hotel Use Tax – **5% below the full year target, 2% above the prior year.** City increased the hotel use tax rate from 6% to 8% effective January 1, 2016. Tax revenue performance is a concern.

Heads in beds for the city hotels has declined since 2015. The reduction is not the effect of the tax increase, but rather a decline in business occupancy as local concerns have relocated meetings from Decatur to other locales.

Video Gaming Tax – **9% above the full year budget target and 65% above the prior year.** Tax revenue continues to exceed the budget expectation. Currently operating are 81 establishments with 387 video gaming terminals.

General Fund Expense Comments

General Fund expense in the month of \$10.904 million was on par with the budget expectation of \$10.861 million. On a year to date basis, general fund spending is below budget by 4%.

The high level of in month general fund expense is due to city funding of police and firefighter pension contributions of \$4.2 million.

The below budget spending to date of \$1.3 million is attributed to unfilled staffing positions, and below budget spending across the board in the general fund.

Cash balances in funds of note are as follows with comment:

Drug Enforcement	\$0.8 million	Earmarked for police capital as available (\$0.3 million available)
Local Roads and Streets	\$1.6 million	Tax effective April 1, 2016. Sustained revenue exceeding original expectations. 2016 street work executed to completion in accordance with plans. 2017 work in process.
State Motor Fuel Tax	\$2.1 million	Earmarked for street repair and maintenance.
Major Moves	\$0.1 million	Earmarked for economic development infrastructure projects
Public Library Fund	\$1.1 million	Cash balance restored with receipt of the June property tax distribution.
Library Capital Fund	\$0.0 million	Earmarked for CapEx requirements and cash reserves, awaiting replenishment of \$200k from the Library Foundation for Foundation funding of the book sorting equipment project
Library Trust Fund	\$0.3 million	Donations received in trust for specific purpose as defined by the donors and unavailable for other use
2010 Bond Construction	\$0.3 million	Remaining bond fund monies are earmarked for Garage B & C repairs. Monies will be depleted in 2017.
Capital Projects	\$0.0 million	No in year funding is available from General Fund sources. The funding level is substandard to maintain sufficient cap-ex investment requirements properly securing city assets
Debt Fund	\$0.9 million	Earmarked for debt payments on current debt issues
Equipment Replacement	\$0.2 million	Earmarked for emergency replacement of capital equipment. Cash position and lack of in year funding is substandard to maintain capex replacement schedules
Risk Management Fund	\$1.7 million	Coverage level required for ongoing business insurance costs including liability, property, worker's compensation
Employee Insurance Fund	\$2.9 million	Coverage for healthcare and other EE benefit expense. Cash position is approaching the level of adequate cash reserve necessary to sustain and protect the city
Public Transit Operations	\$1.1 million	State Q4 distribution of \$1.2 million is outstanding. <i>City is having to bridge loan cash to sustain ongoing transit operations.</i>
Fiber Optics Fund	\$0.3 million	Earmarked for city investment in the next phase of fiber optic

		network
Storm Water Fund	\$1.3 million	Balance will begin to fund currently defined storm water projects
Sewer Fund	\$6.8 million	Balance available and revenue flow will fund currently defined sewer projects – Council ordinance 2016-91 adopted 12/05/2016 provides the price increase required to fund sewer projects in compliance with US EPA requirements
Water Utility Funds	\$18.9 million	Cash balance of \$18.9 million, includes \$12.3 million sequestered in the debt reserve fund, representing the next 12 months' debt service payments. Remaining cash balance of \$6.6 million represents a 4+ month reserve of water operating expense – the water rate increases effective May 1, 2013 and beyond has allowed City to finance cap-ex and secure the best practice reserve. The current cash position allows funding of capital expense securing water main infrastructure replacement and other necessary capital expenditure envisioned in the short-term period. The Water Utility Fund continues to operate in accordance with the price increase model expectations
Water Bond Construction	\$18.0 million	Balance available to pay contractor invoices for the dredging of Lake Decatur.

Trust & Agency Fund balance of \$156.3 million is sequestered in the Police and Fire Pension Funds and are not available for expenditure on other city operations.

Investments

City investments include \$27.6 million in US Treasury Bonds. The investment schedule on page 4 of the Treasurer's financial report provides the details of the investments. The investments are comprised of \$17.5 million of bond proceeds and \$10.1 million of pooled cash.

The bond proceeds invested in treasury bonds are scheduled to mature throughout 2017 in line with the anticipated cash flow requirements to pay the cost of the Lake Decatur dredging initiative.

The pooled cash is invested in treasury bonds and are scheduled to mature over the next 1-2 years.

The interest earnings from these investments are projected to be in the range of \$250k.

Investment instruments are in accordance with the City Investment Policy with interest rates maximized given available current marketplace investment returns.

Debt

Debt outstanding as of January 1, 2017 is \$165.2 and includes all outstanding bond debt, notes and loan payable and capital leases. All debt principal and interest payments are covered within the 2017 fiscal year operating plan and budget and are secured within the current cash flow operations of the City.

New debt instruments in 2017 will include continued debt issuance for road and street rehabilitation secured by the local motor fuel tax, continued debt issuance for fire facility rehabilitation secured by general purpose tax levy revenue, and capital lease and / or note payable financing to replace certain vehicle stock covered within the operating budget of the City.

The city will continue to evaluate the progress of the Lake Decatur dredging initiative cash flow for determination of when the next and likely final debt issue will occur.

Revenue Tracking

Revenue received in the fiscal months ending with June, 2017 of \$81.9 million is 44% of the annual revenue budget of \$187.0 million.

State of Illinois distribution of income tax revenues to local governmental entities is two months delayed, as of June 30, 2017. The amount due to the City of Decatur General Fund is \$1.8 million.

Of note, the property tax revenues received by the City according to the 2016 Tax Levy in effect, provide the cash resources to fund City contributions to the Police and Firemen's Pension Fund, fund City contributions to the operation of the Decatur Public Library, provide City funding for a portion of the General Obligation Bond debt payments, provide funding for the City contribution to the Decatur Municipal Band and provide funding for general purpose earmarked for investment in Fire Station facility repair and rehabilitation.

The cost of day to day City government operations as well as capital spending requirements of City operations, including general government, public safety police and fire protection, public works streets & municipal services and infrastructure operations, are not funded by property tax revenues, but rather are funded by other taxes including locally imposed or state distributed sales & use tax, income tax, food & beverage tax, hotel/motel tax, utility tax, and other minor tax.

Property Tax in 2017

The 2016 property tax levy, approved by Council in December, 2016 with Council Ordinance 2016-92, for a tax levy amount of \$13.863 million, is now certified by the State of Illinois.

Equalized assessed value ("EAV") for the 2016 EAV period, with property tax payable in 2017, is \$839,296,988, an increase in EAV of 1.5% versus the prior year EAV of \$827,227,091.

The City property tax rate for 2016 EAV with tax payable in 2017 is 1.65177% versus the prior year tax rate of 1.63498%. The City property tax rate is 16% of the total property tax rate for City property owners.

The June property tax distribution was received June 28 in the amount of \$6.8 million for the civil city and \$1.0 million for the TIF districts. The distribution is in line with our expectations.

Expenditure Tracking

Expenditures to June of \$81.9 million are 38% of the full year budget of \$213.1 million.

Water Utility

The financial performance of the City Water Utility is illustrated on the two (2) page summation. The report, which mimics normal reporting of a business enterprise, depicts actual profit and loss statement performance versus

budget and prior year on both a monthly and year-to-date basis. In addition, certain key balance sheet items are reported as well as CapEx project spending.

Water Utility performance achieved through June is an operating profit of \$1.4 million on revenues of \$13.8 million.

The Water Utility continues to perform in accordance with our expectations envisioned in the water model to fund the future CapEx and debt service requirements of the operation, including the \$90 million Lake Decatur dredging initiative.

The report entitled "Water Utility Metrics" is a schedule reporting on key metrics in comparison to the prior year.

Headcount Staffing

Current full time staffing level is 475 FTE's versus budget of 496 FTE's.

Gregg D. Zientara
City Treasurer & Director of Finance
July 12, 2017



Fiscal Year 2017

Fiscal Period Ending June, 2017

City of Decatur

Treasurer's Financial Report

Report Distribution:

***Mayor
City Council Members
City Manager
City Clerk
City Department Heads
Public Copy in Office of the City Clerk***

Prepared By:

Office of the City Treasurer

City of Decatur
Treasurer's Cash Report

Month of: June, 2017

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
10	General Fund GENERAL FUND	5,903,440.90	9,627,838.59	10,903,758.41	(3,699.33)		4,623,821.75		4,623,821.75	0.00
12	Special Revenue Funds PLANNING FUND	270,657.90	42,318.62	989.20	0.00		311,987.32		311,987.32	
17	HOME FUND	61,677.16	68,601.07	69,331.81	0.00		60,946.42		60,946.42	
18	CDBG FUND	(890.18)	0.47	3,746.49	0.00		(4,636.20)		(4,636.20)	
22	DUATS FUND	61,160.04	69,340.53	69,147.99	0.00		61,352.58		61,352.58	
25	DRUG ENFORCEMENT FUND	762,575.19	3,380.34	11,807.03	48,738.36		802,886.86		802,886.86	
26	DUI FINES AND FEES FUND	151,886.35	7,759.77	143.65	0.00		159,502.47		159,502.47	
27	POLICE LAB & PROGRAMS	35,242.06	27,063.71	337.60	0.00		61,968.17		61,968.17	
32	FIRE GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
33	POLICE CAPITAL FUND	278,319.45	51.44	39,651.04	0.00		238,719.85		238,719.85	
34	BUILDING FUND	80,905.92	49,501.99	36,011.22	0.00		94,396.69		94,396.69	
35	LIBRARY FUND	(24,244.15)	1,468,761.91	339,471.78	0.00		1,105,045.98		1,105,045.98	
36	MUNICIPAL BAND FUND	28,601.80	34,278.30	24,897.07	0.00		37,983.03		37,983.03	
39	JUSTICE ADMIN GRANT	0.00	0.00	0.00	0.00		0.00		0.00	
42	LOCAL STREETS & ROADS	1,421,438.18	180,004.35	0.00	0.00		1,601,442.53		1,601,442.53	
46	MOTOR FUEL TAX FUND	1,924,274.49	196,567.68	67,522.83	0.00		2,053,319.34		2,053,319.34	
47	MAJOR MOVES	119,763.05	26.74	5,000.00	0.00		114,789.79		114,789.79	
49	FIRE CAPITAL FUND	200,840.66	828,204.60	504,554.32	0.00		524,490.94		524,490.94	
58	LIBRARY CAPITAL	9,309.37	1.06	37,097.90	0.00		(27,787.47)		(27,787.47)	
59	LIBRARY TRUST FUNDS	261,899.03	1,372.50	3,275.28	0.00		259,996.25		259,996.25	
82	DCDF FUND	107,110.42	504.40	789.35	0.00		106,825.47		106,825.47	
83	NEIGHBORHOOD IMPROVEMENTS	44,941.13	10.19	475.50	0.00		44,475.82		44,475.82	
85	GRANT FUND	0.00	0.00	0.00	0.00		0.00		0.00	
	Total Special Revenue Funds	5,795,467.87	2,977,749.67	1,214,250.06	48,738.36	0.00	7,607,705.84	0.00	7,607,705.84	0.00
19	TIF & Redevelopment Funds OLDE TOWNE TIF FUND	1,281.99	626,384.38	316,310.55	0.00		311,355.82		311,355.82	
20	SE PLAZA TIF FUND	115,597.01	89,823.03	0.00	0.00		205,420.04		205,420.04	
21	WABASH CROSSING TIF	176,631.92	48,096.44	0.00	0.00		224,728.36		224,728.36	
23	EASTGATE TIF FUND	54,757.52	86,158.76	62,500.85	0.00		78,415.43		78,415.43	
24	SOUTHSIDE TIF FUND	34,862.17	24,092.40	0.00	0.00		58,954.57		58,954.57	
28	PINES SHOPPING CENTER TIF	8,557.23	39,693.55	0.00	0.00		48,250.78		48,250.78	
29	GRAND & OAKLAND TIF	15,552.96	68,814.04	0.00	0.00		84,367.00		84,367.00	
	Total TIF & Redevelpmnt Funds	407,240.80	983,062.60	378,811.40	0.00	0.00	1,011,492.00	0.00	1,011,492.00	0.00
40	Capital Funds PEG CAPITAL FUND	241,567.99	54.84	2,128.56	0.00		239,494.27		239,494.27	
43	2010 PROJECT FUND	327,528.19	6.34	3,185.08	0.00		324,349.45	0.00	324,349.45	
45	CAPITAL PROJECT FUND	41,659.50	9.51	0.00	0.00		41,669.01		41,669.01	
	Total Capital Funds	610,755.68	70.69	5,313.64	0.00	0.00	605,512.73	0.00	605,512.73	0.00

City of Decatur
Treasurer's Cash Report

Month of: June, 2017

<i>Fund</i>	<i>Fund Name</i>	<i>Opening Cash Balance</i>	<i>Receipts</i>	<i>Disbursements</i>	<i>Balance Sheet Accts Activity</i>	<i>Investment Transfers</i>	<i>Ending Cash Balance</i>	<i>Investments</i>	<i>Total Cash & Investments</i>	<i>Interfund Loans (Borrowing)</i>
50	Debt Fund DEBT FUND	291,020.49	870,339.54	239,116.28	0.00		922,243.75		922,243.75	0.00
60	Internal Service Funds FLEET MAINTENANCE	462,411.43	210,464.22	214,622.63	0.00		458,253.02		458,253.02	
61	EQUIPMENT REPLACEMENT	190,962.46	28,053.31	0.00	0.00		219,015.77		219,015.77	
64	RISK MANAGEMENT	1,657,044.29	162,287.59	126,740.69	0.00		1,692,591.19		1,692,591.19	
65	INSURANCE FUND	2,354,345.55	1,220,328.76	708,593.60	0.00		2,866,080.71		2,866,080.71	
	Total Internal Service Funds	4,664,763.73	1,621,133.88	1,049,956.92	0.00	0.00	5,235,940.69	0.00	5,235,940.69	0.00
70	Enterprise Funds MASS TRANSIT -OPERATION	(674,497.34)	74,286.40	540,171.58	0.00		(1,140,382.52)		(1,140,382.52)	
77	FIBER OPTICS	284,212.74	64.80	0.00	0.00		284,277.54		284,277.54	
78	STORM WATER	1,311,662.32	121,244.21	168,383.61	0.00		1,264,522.92		1,264,522.92	
79	SEWER FUND	6,694,866.60	583,864.92	436,629.22	0.00		6,842,102.30		6,842,102.30	
80	WATER FUND	7,142,784.99	2,414,280.46	1,700,369.04	(2,571,111.63)		5,285,584.78		5,285,584.78	
81	WATER CAPITAL	1,392,848.97	324.50	114,801.48	0.00		1,278,371.99		1,278,371.99	
86	WATER DEBT	9,700,000.00	0.00	0.00	2,600,000.00		12,300,000.00		12,300,000.00	
88	RECYCLING PROGRAM	34,346.52	60,224.02	51,685.03	0.00		42,885.51		42,885.51	
89	WATER BOND	3,778,033.19	14,403.68	4,297,474.52	0.00	985,637.76	480,600.11	17,470,826.12	17,951,426.23	
	Total Enterprise Funds	29,664,257.99	3,268,692.99	7,309,514.48	28,888.37	985,637.76	26,637,962.63	17,470,826.12	44,108,788.75	0.00
90	Trust & Agency Funds FIRE PENSION FUND	134,387.91	2,761,305.19	623,919.04	0.00	(357,476.38)	1,914,297.68	64,966,953.21	66,881,250.89	
91	POLICE PENSION FUND	22,988.56	2,614,798.84	647,103.37	0.00	(476,771.87)	1,513,912.16	87,931,993.95	89,445,906.11	
	Total Trust & Agency Funds	157,376.47	5,376,104.03	1,271,022.41	0.00	(834,248.25)	3,428,209.84	152,898,947.16	156,327,157.00	0.00
	Total City Funds	47,494,323.93	24,724,991.99	22,371,743.60	73,927.40	151,389.51	50,072,889.23	170,369,773.28	220,442,662.51	0.00
	Pooled Cash Investments	0.00	0.00	0.00	0.00	0.00	0.00	10,107,090.84	10,107,090.84	
Memorandum Items										
	City Funds ex Trust & Agency	47,336,947.46	19,348,887.96	21,100,721.19	73,927.40	985,637.76	46,644,679.39	27,577,916.96	64,115,505.51	0.00

City of Decatur
Treasurer's Investment Report

Month of: **June, 2017**

Water Bond
Account # 8051000933
Fund 89

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2017	Estimated Income
US Treasury Bond	01/15/16	0.37500%	0.00	0.00	0.00	0.00	530.10	0.00	530.10	0.00	0.00 ok
US Treasury Bond	05/15/16	0.25000%	0.00	0.00	0.00	0.00	2,717.03	0.00	2,717.03	0.00	0.00 ok
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	6,378.42	0.00	6,378.42	0.00	0.00 ok
US Treasury Bond	07/15/16	0.62500%	0.00	0.00	0.00	0.00	11,574.39	0.00	11,574.39	0.00	0.00 ok
US Treasury Bond	08/15/16	0.62500%	0.00	0.00	0.00	0.00	13,101.22	0.00	13,101.22	0.00	0.00 ok
US Treasury Bond	08/31/16	1.00000%	0.00	0.00	0.00	0.00	22,912.09	0.00	22,912.09	0.00	0.00 ok
US Treasury Bond	10/15/16	0.62500%	0.00	0.00	0.00	0.00	589.14	0.00	589.14	0.00	0.00 ok
US Treasury Bond	11/15/16	0.62500%	0.00	0.00	0.00	0.00	6,413.12	0.00	6,413.12	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	1,446.38	0.00	1,446.38	0.00	0.00 ok
US Treasury Bond	12/31/16	0.62500%	0.00	0.00	0.00	0.00	3,923.23	0.00	3,923.23	3,923.23	0.00 ok
US Treasury Bond	04/15/17	0.87500%	0.00	0.00	0.00	0.00	2,033.65	0.00	2,033.65	2,033.65	0.00 ok
US Treasury Bond	05/15/17	0.87500%	0.00	0.00	0.00	0.00	11,159.88	0.00	11,159.88	11,159.88	0.00 ok
US Treasury Bond	06/15/17	0.87500%	0.00	0.00	0.00	0.00	9,706.28	0.00	9,706.28	8,750.00	0.00 ok
US Treasury Bond	07/15/17	0.87500%	2,200,000.00	2,202,578.11	0.00	2,202,578.11	11,548.32	8,880.52	2,667.80	2,667.80	19,250.00 ok
US Treasury Bond	08/15/17	0.87500%	2,300,000.00	2,302,335.93	0.00	2,302,335.93	12,045.14	7,560.77	4,484.37	4,484.37	20,125.00 ok
US Treasury Bond	09/15/17	1.00000%	2,300,000.00	2,303,863.26	0.00	2,303,863.26	13,738.95	6,750.00	6,988.95	6,988.95	23,000.00 ok
US Treasury Bond	10/15/17	0.87500%	2,300,000.00	2,301,257.80	0.00	2,301,257.80	12,029.62	4,233.95	7,795.67	7,795.67	20,125.00 ok
US Treasury Bond	11/15/17	0.87500%	3,600,000.00	3,600,753.89	0.00	3,600,753.89	18,965.78	4,023.10	14,942.68	14,942.68	31,500.00 ok
US Treasury Bond	12/15/17	1.00000%	3,400,000.00	3,400,742.18	0.00	3,400,742.18	9,310.52	1,486.34	7,824.18	7,824.18	34,000.00 ok
US Treasury Bond	01/15/18	0.87500%	1,000,000.00	998,281.25	3,674.03	1,001,955.28	362.57	4,036.60	0.00	0.00	8,750.00 ok
Federated US Treasury Cash Reserves	Liquid		224,880.04	224,880.04	132,459.63	357,339.67	2,591.71	307.69	2,284.02	1,190.72	2,751.52 ok
Total Investment(s)			17,324,880.04	17,334,692.46	136,133.66	17,470,826.12	173,077.54	37,278.97	139,472.60	71,761.13	159,501.52

Pooled Cash
Account # 8051000942
Multiple Funds - Pooled Cash

Investment Instrument	Maturity Date	Interest Rate	Par Value Amount	Tax Cost Amount	Accrued Interest Purchased + Rec'd.	Total Invested	Interest Earned	Accrued Interest Receivable	Total Interest Received	YTD Interest Received 2017	Estimated Income
US Treasury Bond	06/15/16	0.50000%	0.00	0.00	0.00	0.00	2,773.22	0.00	2,773.22	0.00	0.00 ok
US Treasury Bond	12/15/16	0.62500%	0.00	0.00	0.00	0.00	6,591.53	(0.00)	6,591.53	0.00	0.00 ok
US Treasury Bond	04/30/17	0.87500%	0.00	0.00	0.00	0.00	12,524.04	(0.00)	12,524.04	4,375.00	0.00 ok
US Treasury Bond	06/30/17	0.62500%	0.00	0.00	0.00	0.00	8,188.75	0.00	8,188.75	7,948.37	0.00 ok
US Treasury Bond	10/31/17	0.75000%	1,000,000.00	996,875.00	0.00	996,875.00	11,998.48	1,263.59	10,734.89	3,750.00	7,500.00 ok
US Treasury Bond	12/15/17	1.00000%	1,050,000.00	1,050,779.30	0.00	1,050,779.30	16,782.79	459.02	16,323.77	5,250.00	10,500.00 ok
US Treasury Bond	03/31/18	0.75000%	1,500,000.00	1,489,335.95	0.00	1,489,335.95	17,981.56	2,827.87	15,153.69	5,625.00	11,250.00 ok
US Treasury Bond	06/15/18	1.12500%	1,600,000.00	1,600,000.00	0.00	1,600,000.00	28,770.50	786.89	27,983.61	9,000.00	18,000.00 ok
US Treasury Bond	10/15/18	0.87500%	1,750,000.00	1,732,568.36	0.00	1,732,568.36	24,474.90	3,221.48	21,253.42	7,656.25	15,312.50 ok
US Treasury Bond	11/30/18	1.00000%	500,000.00	497,441.40	0.00	497,441.40	2,717.46	423.50	2,293.96	2,293.96	5,000.00 ok
US Treasury Bond	04/15/19	0.87500%	1,000,000.00	992,343.10	430.33	992,773.43	1,410.52	1,840.85	0.00	0.00	8,750.00 ok
US Treasury Bond	06/30/19	1.25000%	1,500,000.00	1,496,425.78	0.00	1,496,425.78	50.95	50.95	0.00	0.00	18,750.00 ok
Federated US Treasury Cash Reserves	Liquid		118,838.30	118,838.30	132,053.32	250,891.62	849.80	141.40	708.40	470.85	1,928.55 ok
Total Investment(s)			10,018,838.30	9,974,607.19	132,483.65	10,107,090.84	135,114.50	11,015.55	124,529.28	46,369.43	96,991.05

GRAND TOTALS:	<u>27,343,718.34</u>	<u>27,309,299.65</u>	<u>268,617.31</u>	<u>27,577,916.96</u>	<u>308,192.04</u>	<u>48,294.52</u>	<u>264,001.88</u>	<u>118,130.56</u>	<u>256,492.57</u>
----------------------	----------------------	----------------------	-------------------	----------------------	-------------------	------------------	-------------------	-------------------	-------------------

Notes:

Initial investments for 2015 proceeds settled on 11/25/15, and those for 2016 proceeds on 11/25/16.
Total Invested = Tax Cost Amount + Accrued Interest Purchased
Interest Received YTD = cash received
Estimated Income = projected annual interest income
Pooled Cash maturity on 6/15/16 was re-invested with a 6/30/17 maturity.
Pooled Cash maturity on 12/15/16 was re-invested with maturities of 6/30/17 and 11/30/18.
Pooled Cash maturity on 04/30/17 was re-invested with a maturity of 4/15/19.
Water Bond maturity on 05/15/17 was divided: \$700,000 moved to cash and \$2 million re-invested with a maturity of 12/15/17.
Water Bond maturity on 06/15/17 was divided: \$1 million moved to cash and \$1 million re-invested with a maturity of 1/15/18.
Pooled Cash maturity on 06/30/17 was re-invested with a maturity of 6/30/19.

home		debt liquidated													gz approved	
Debt Instrument		Debt Purpose	Year of Issue	Year of Re Issue	Year of Maturity	Fund	Source	Payment(s)		Debt (Orig/ Ref)	Debt at 1/1/2017	FY17 Principal Payments	FY17 Interest Payments	Debt at 12/31/2017	FY17 Total Debt Payments	
								1st	2nd		input	input	input			
Bond Debt																
Amort sch #																
10	2008 Bonds	Water & Olde Towne TIF Projects	2005/2008	2008	2024	19/80	19/80	6/15	12/15	10,000,000	7,295,000	860,000	315,081	6,435,000	1,175,081	
11	2010A Bonds	LOC Payoff-Reynolds Blding	2005/2008	2010	2030	50	Tax Levy	6/15	12/15	8,715,000	7,910,000	205,000	432,958	7,705,000	637,958	
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds	2010		2030	80/50/19	80/TL/19	6/15	12/15	28,270,000	23,080,000	1,185,000	1,301,218	21,895,000	2,486,218	
13	2010C Bonds	Parking Garage Renovation	2010		2024	19/50	19/TL	6/15	12/15	2,800,000	1,845,000	205,000	71,750	1,640,000	276,750	
14	2010D Bonds	Library	1998	2010	2017	50	Tax Levy	6/15	12/15	1,805,000	235,000	235,000	9,400	-	244,400	
17	2012 Bonds	Refunding of 2004A GO Bonds	2012		2025	50	Tax Levy	3/1	9/1	8,030,000	6,110,000	620,000	129,481	5,490,000	749,481	
18	2013 Bonds	Refunding of 2004B GO Bonds	2013		2025	80	80	3/1	9/1	17,220,000	13,375,000	1,250,000	589,400	12,125,000	1,839,400	
25	2014 Bonds	Lake Decatur Dredging	2014		2034	80	80	3/1	9/1	24,055,000	22,490,000	860,000	1,001,538	21,630,000	1,861,538	
32	2015 Bonds	Lake Decatur Dredging	2015		2035	80	80	3/1	9/1	23,305,000	22,515,000	815,000	920,750	21,700,000	1,735,750	
39	2016 Bonds	Lake Decatur Dredging	2016		2036	80	80	3/1	9/1	22,205,000	22,205,000	235,000	795,222	21,970,000	1,030,222	
xxx																
xxx																
Total Bond Debt										146,405,000	127,060,000	6,470,000	5,566,798	120,590,000	12,036,798	
Promissory Notes & Loans Payable																
6	HUD Section 108	Wabash Crossing	2002		2022	50	18/Pilot	2/1	8/1	3,000,000	1,185,000	185,000	70,649	1,000,000	255,649	
23	2013 Promissory Note	Jonson Controls Initiative	2013		2028	various	80/10/60/70	Qtry	Qtry	17,212,394	15,811,356	664,591	540,659	15,146,765	1,205,250	
15	IEPA Contruction Loan	Nitrate Facility (L171674)	2002		2022	80	80	6/1	12/1	7,172,169	2,343,333	419,307	65,051	1,924,026	484,358	
16	IEPA Water Loan	Water Projects (L172552)	2011		2031	80	80	1/10	7/10	6,993,328	5,425,209	361,681	-	5,063,528	361,681	
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)	2013		2034	79	79	12/15	6/15	7,589,673	6,962,117	326,897	132,799	6,635,220	459,696	
29	Busey Bank	DPD Furniture & Technology (17355)	2014		2019	10	10	Qtry	Qtry	1,500,000	768,977	303,124	13,115	465,853	316,239	
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)	2015		2035	79	79	1/8	7/8	2,172,218	2,089,988	91,461	41,241	1,998,527	132,702	
30	Busey Bank	Fire Apparatus - Pumper (20835)	2015		2022	49	49	5/4		439,940	381,296	59,992	8,770	321,304	68,762	
35	Soy Capital	Motorola Radio System	2015		2022	10/70	10/70	1/5		1,000,000	862,215	136,655	24,345	725,560	161,000	
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)	2015		2017	33	33	Qtry	Qtry	284,732	107,763		809	-	108,572	
37	Busey Bank (drawdown)	Fire Facility Rehabilitation (24045)	2016		2023	49	49	2/15	8/15	2,200,000	160,481	314,286	1,953	(153,805)	316,239	
38	Busey Bank (drawdown)	Local Street Resurfacing (24040)	2016		2023	42	42	2/15	8/15	7,500,000	1,093,140	1,071,428	6,920	21,712	1,078,348	
xxx																
Total Notes & Loans Payable										57,064,454	37,190,875	4,042,185	906,311	33,148,690	4,948,496	
Capital Leases																
19	Busey Bank	Fire Apparatus Arial Platform (10)	2011		2018	49	49	9/1		947,850	286,431	141,756	6,788	144,675	148,544	
21	Busey Bank	Police Vehicles SUV (1) (10850)	2013		2017	33	33	Qtry	Qtry	26,911	3,447	3,447	22	-	3,469	
22	Busey Bank	Water Service Truck (1) (10855)	2013		2018	80	80	Qtry	Qtry	33,988	10,518	6,995	149	3,523	7,144	
24	Busey Bank	Sewer Vactor Truck (1) (15820)	2013		2018	79	79	Qtry	Qtry	321,998	116,348	65,979	1,816	50,369	67,795	
26	Busey Bank	Water Service Truck (1) (17360)	2014		2019	80	80	Qtry	Qtry	25,150	11,629	5,104	194	6,525	5,298	
27	Busey Bank	Traffic Service Truck (1) (17365)	2014		2019	10	10	Qtry	Qtry	31,114	14,386	6,313	241	8,073	6,554	
31	PNC Equipment Finance	Police Vehicles Interceptor (10)	2015		2017	33	33	Qtry	Qtry	287,499	72,564	72,564	349	-	72,913	
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)	2016		2019	49	49	Qtry	Qtry	62,860	52,643	20,742	898	31,901	21,640	
40	De Lage Landen	VOIP Telephone System	2016		2021	10	10	1/22		351,560	351,560	76,760	1,643	274,800	78,403	
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper	2017		2023	49	49	3/1		428,380	-	-	-	428,380	-	
xxx											-			-	-	
xxx											-			-	-	
xxx											-			-	-	
xxx											-			-	-	
xxx											-			-	-	
xxx											-			-	-	
xxx											-			-	-	
Total Capital Leases										2,517,310	919,526	399,660	12,100	948,246	411,760	
Total City Debt										205,986,764	165,170,401	10,911,845	6,485,209	154,686,936	17,397,054	

Note(s)
1 Drawdown loan with 2017 and future draws to occur as projects continue to completion

City of Decatur
Debt Schedule

PBC

Period Ending: 2017 Budget
date of update: March 29, 2017

home		debt liquidated								
Debt Instrument		Debt Purpose		Payment Method	Debt Held By Lendor	Paying Agent	Debt Payment	Debt Payment	Debt Payment	Debt Payment
Bond Debt										
Amort sch #										
10	2008 Bonds	Water & Olde Towne TIF Projects		wire transfer	bond holders	BONY Mellon	fund 19 43.2%	fund 80 56.8%		
11	2010A Bonds	LOC Payoff-Reynolds Building		wire transfer	bond holders	BONY Mellon	tax levy 100%			
12	2010B Bonds (BAB/RZEDB)	Water/Old Towne TIF Bonds		wire transfer	bond holders	BONY Mellon	fund 80 64.6%	tax levy 25.3%	fund 19 10.1%	
13	2010C Bonds	Parking Garage Renovation		wire transfer	bond holders	BONY Mellon	fund 19 50%	tax levy 50%		
14	2010D Bonds	Library		wire transfer	bond holders	BONY Mellon	tax levy 100%			
17	2012 Bonds	Refunding of 2004A GO Bonds		wire transfer	bond holders	US Bank	tax levy 100%			
18	2013 Bonds	Refunding of 2004B GO Bonds		wire transfer	bond holders	US Bank	fund 80 100%			
25	2014 Bonds	Lake Decatur Dredging		wire transfer	bond holders	US Bank	fund 80 100%			
32	2015 Bonds	Lake Decatur Dredging		wire transfer	bond holders	US Bank	fund 80 100%			
39	2016 Bonds	Lake Decatur Dredging		wire transfer	bond holders	US Bank	fund 80 100%			
Total Bond Debt										
Promissory Notes & Loans Payable										
6	HUD Section 108	Wabash Crossing		wire transfer	HUD 108 collections	BONY Mellon	fund 18 principal payment / fund 50 Pilot and or 21 interest pmt			
23	2013 Promissory Note	Jonson Controls Initiative		wire transfer	Regions Capital Advantage, Inc.	Regions Bank Trust	fund 80 94.0%	fund 10 1.0%	fund 60 4.0%	fund 70 1.0%
15	IEPA Contruction Loan	Nitrate Facility (L171674)		wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
16	IEPA Water Loan	Water Projects (L172552)		wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 80 100%			
28	IEPA Contruction Loan	Lakeshore Drive Sewer (L174873)		wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
29	Busey Bank	DPD Furniture & Technology (17355)		check	Busey Bank	Busey Bank	fund 10 100%			
34	IEPA Contruction Loan Pending	Union Street Sewer (L175280)		wire transfer	Illinois EPA	Amalgated Bank of Chicago	fund 79 100%			
30	Busey Bank	Fire Apparatus - Pumper (20835)		check	Busey Bank	Busey Bank	fund 49 100%			
35	Soy Capital	Motorola Radio System		check	Soy Capital Bank & Trust	Soy Capital Bank & Trust	fund 10 80%	fund 70 20%		
33	Busey Bank	Police Vehicles - Interceptor (10) (21915)		check	Busey Bank	Busey Bank	fund 33 100%			
37	Busey Bank	Fire Facility Rehabilitation (24045)		wire transfer	Busey Bank	Busey Bank	fund 49 100%			
38	Busey Bank	Local Street Resurfacing (24040)		bank transfer	Busey Bank	Busey Bank	fund 42 100%			
Total Loans Payable										
Capital Leases										
19	Busey Bank	Fire Apparatus Arial Platform (10)		check	Busey Bank	Busey Bank	fund 49 100%			
21	Busey Bank	Police Vehicles SUV (1) (10850)		check	Busey Bank	Busey Bank	fund 33 100%			
22	Busey Bank	Water Service Truck (1) (10855)		check	Busey Bank	Busey Bank	fund 80 100%			
24	Busey Bank	Sewer Vactor Truck (1) (15820)		check	Busey Bank	Busey Bank	fund 79 100%			
26	Busey Bank	Water Service Truck (1) (17360)		check	Busey Bank	Busey Bank	fund 80 100%			
27	Busey Bank	Traffic Service Truck (1) (17365)		check	Busey Bank	Busey Bank	fund 10 100%			
31	PNC Equipment Finance	Police Vehicles Interceptor (10)		check	PNC Equipment Finance	PNC Equipment Finance	fund 33 100%			
36	Busey Bank	Fire Vehicles Interceptor (2) (23250)		check	Busey Bank	Busey Bank	fund 49 100%			
40	De Lage Landen	VOIP Telephone System		check	De Lage Landen Public Finance	De Lage Landen Public Finance	fund 10 100%			
41	PNC Equipment Finance	Fire Apparatus Pierce Saber Pumper		check	PNC Equipment Finance	PNC Equipment Finance	fund 49 100%			
Total Capital Leases										
Total City Debt										

City of Decatur
2010 Bond Issue - Status of Bond Fund 43

Month of: **June, 2017**

Bond Issuance	2010-A	2010-B	2010-C	2010-D	Original Scope	Final Total
Par Value of Bonds		28,270,000	2,800,000	1,805,000	32,875,000	
Premium	77,858	226,326	77,989	48,814	430,987	
Total Source of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Total Use of Funds	77,858	28,496,326	2,877,989	1,853,814	33,305,987	
Underwriter's Discount	146,465	443,176	35,163	14,975	639,779	
Closing costs	99,083	116,227	19,161	17,648	252,120	
Bond Proceeds	(167,690)	27,936,923	2,823,665	1,821,190	32,414,088	

Original Project Scope	2010-A	2010-B	Scope Adj	Additions	2010-C	Additions	2010-D		
PNC letters of credit									
Wabash Crossing Payoff	4,739,872							4,739,872	4,739,872
West End Loan payoff	334,878							334,878	334,878
300 N Water demolitions	1,249,560							1,249,560	1,249,560
Reynolds Building, etc	2,223,000							2,223,000	2,223,000
Lake Decatur Dredging		11,260,000	120,442	527,963				11,260,000	11,908,405
Ground water supply		5,000,000	(3,294,961)	19,280				5,000,000	1,724,319
Dam repairs		1,746,080	2,559,779	16,633				1,746,080	4,322,492
Downtown streetscapes		6,260,000	227,940	371,896				6,260,000	6,859,836
Downtown lighting		2,500,000						2,500,000	2,500,000
Central Park & Transfer House		1,170,843						1,170,843	1,170,843
Parking Garage project			386,801	227	2,401,272	63,134		2,401,272	2,851,434
Olde Towne TIF Debt Service					422,393			422,393	422,393
Refunding 1998 issue							1,821,190	1,821,190	1,821,190
Total available for use	8,547,310	27,936,923	-	936,000	2,823,665	63,134	1,821,190	41,129,088	42,128,223

Actual Bond Activity	FY11	FY13	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY16	FY17	FY11	FY12	FY13	FY13 Stub	FY14	FY15	FY11	FY13	Actual	Bond Plan	Encumb	Unobligated
Revenues																						
Miscellaneous Income				350	527,613								17,190						545,153			
Interest Income			5,938	128,043	154,353	22,960	120,107	179	92	48		24,245	24,261	489					480,714			
Total Revenues	-	-	5,938	128,393	681,966	22,960	120,107	179	92	48	-	24,245	41,451	489	-	-	-	-	1,025,867			
Expenditures																						
Interest Income Bank Fees			8,129	7,424	4,748	1,432	1,949				678	1,406	875	91					26,733			
Fiscal Agents Fees	678						800,000										678		1,356			
Transfer to Debt Service Fund		20,160																	820,673			
Pay Off Letters of Credit	6,303,472																		6,303,472	6,324,310		
Pay Off 1998 Bond Issue																			1,820,000	1,821,190		
Reynolds Building Payment	2,223,000																		2,223,000	2,223,000		
Olde Towne TIF Debt Service														422,393					422,393	422,393	0	0
Downtown TIF Projects			46,141	2,232,320	6,385,262	1,507,664	147,142	210,237	1,912										10,530,679	10,530,679	0	0
Dredging			1,974,603	8,990,314	903,488	40,000													11,908,405	11,908,405	0	0
Supplemental Water Supply			110,610	116,025	479,936	181,981	35,767												924,319	1,724,319	0	0
Dam Repair				19,822	119,653	3,202,386	980,632												4,322,492	4,322,492	0	0
Parking								16,376	27,880	18,422		88,140	2,236,531	59,111	68,913	11,711			2,527,085	2,851,434	355,104	-30,755
Total Expenditures	8,527,150	20,160	2,139,484	11,365,905	7,893,086	4,933,463	1,965,490	226,614	29,792	18,422	678	89,546	2,237,407	481,595	68,913	11,711	1,820,678	512	41,830,606	42,128,223	355,104	-30,755
Unexpended Funds 4/30/11	20,160		25,803,377								2,822,987						512		28,647,037			
Unexpended Funds 4/30/12	20,160			14,565,865								2,757,686					512		17,344,224			
Unexpended Funds 4/30/13		0			7,354,745								561,730					0	7,916,475			
Unexpended Funds 12/31/13						2,444,241								80,624					2,524,866			
Unexpended Funds 12/31/14							598,858								11,711				610,569			
Unexpended Funds 12/31/15								372,423								0			372,423			
Unexpended Funds 12/31/16									342,723										342,723			
Unexpended Funds 6/30/17										324,349									324,349			

Project scope(s)

2010A	LOC payoff for Wabash Crossing, N Water St demolitions, W Main Street residential rehabs, Reynolds Building redevelopment agreement
2010B	Water projects including dredging, ground water supply, dam repairs / OldTowne TIF projects including streetscape improvements in downtown Decatur, Central park improvements, Transfer House interior renovations, Parking Garage B&C renovation and construct new lot on N Main St
2010C	Parking Garage B&C renovation and construct new lot on N Main St
2010D	Bond refunding of 1998 GO Bond (Library)

City of Decatur
Water Bond Issue - Status of Water Bond Fund 89

[home](#)

Month of: **June, 2017**

Bond Issuance		2016
Par Value of Bonds		22,205,000
Premium		2,142,097
Total Source of Funds		24,347,097
Total Use of Funds		24,347,097
Underwriter's Discount		155,435
Bond Insurance		75,630
Closing Costs		112,230
Bond Proceeds		24,003,802

Fund Description Accounts for capital improvements that are financed by the proceeds from the issuance of bonds

The Lake Decatur Dredging initiative is a \$90.4 investment spanning 6 years with completion envisioned in 2019. The project includes the dredging of lake basins 1, 2, 3 and 4.

On November 9, 2016, the City issued general obligation bonds with 20 year maturity raising the cash proceeds to defray the cost of Phase II of the Lake Decatur Dredging Project.

The City will use additional bond financing in subsequent years to raise the cash proceeds to defray the cost of future expenditures. The City expects to issue bonds in subsequent fiscal years 2017 or 2018.

Project Scope		
Temporary Easements		-
Road Improvements		-
Dredging		24,003,802
Other		-
Total Scope		24,003,802

Actual Bond Spend Activity in Fiscal year 2016	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend		-	-	-	-	-	-	-	-	-	24,003,802	24,003,802	
Revenues													
Interest Income											-	2,203	2,203
Other											-		-
Total Revenue	-	-	-	-	-	-	-	-	-	-	-	2,203	2,203
Expenditures													
Dredging											-	1,214,410	1,214,410
xxxxx											-		-
Dredging											-		-
xxxxx											-		-
Total Expenditures	-	-	-	-	-	-	-	-	-	-	-	1,214,410	1,214,410
Ending cash available	-	-	-	-	-	-	-	-	-	-	24,003,802 ok	22,791,595 ok	

Actual Bond Spend Activity in Fiscal year 2017	January	February	March	April	May	June	July	August	September	October	November	December	Total
Proceeds available to spend	22,791,595	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,951,426	17,951,426	17,951,426	17,951,426	17,951,426	
Revenues													
Interest Income	(347)	4,697	7,195	3,452	23,154	14,404							52,555
Other													-
Total Revenue	(347)	4,697	7,195	3,452	23,154	14,404	-	-	-	-	-	-	52,555
Expenditures													
Dredging	-	-	53,366	-	541,882	4,297,475							4,892,723
xxxx													-
Water Main in Lake	-	-	-	-	-	-							-
xxxx													-
Total Expenditures	-	-	53,366	-	541,882	4,297,475	-	-	-	-	-	-	4,892,723
Ending cash available	22,791,248	22,795,944	22,749,773	22,753,225	22,234,497	17,951,426	17,951,426	17,951,426	17,951,426	17,951,426	17,951,426	17,951,426	
	-	-	-	-	-	-	xx	xx	xx	xx	xx	xx	

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: June, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Memo Items																	
PROPERTY TAX TOTAL																	
var	REAL ESTATE TAX-CIVIL CITY	var	-	-	-	-	-	6,848,321							6,848,321	13,585,740	50%
var	REAL ESTATE TAX-TIF DISTRICTS	var	-	-	-	-	-	960,198							960,198	1,870,850	51%
	OTHER TAXES TOTAL		-	-	-	-	-	7,808,520	-	-	-	-	-	-	7,808,520	15,456,590	51%
OTHER TAXES TOTAL																	
var	LOCAL SALES TAX	var	818,066	838,995	995,383	702,734	729,878	855,602							4,940,658	10,173,160	49%
var	STATE SALES TAX	var	902,833	899,838	1,107,270	789,769	837,972	957,693							5,495,376	11,372,040	48%
	OTHER TAXES TOTAL		1,720,899	1,738,833	2,102,653	1,492,503	1,567,850	1,813,295	-	-	-	-	-	-	10,436,034	21,545,200	48%
GENERAL FUND																	
LOCAL TAXES																	
301302	CABLE TV TAX	10	263,629	-	-	244,147	24,893	-							532,669	1,108,000	48%
301203	FOOD & BEVERAGE TAX	10	285,867	249,632	243,016	274,983	268,216	286,112							1,607,826	3,438,800	47%
301204	HOTEL AND MOTEL TAX	10	35,251	36,365	51,467	54,146	58,327	84,744							320,301	712,000	45%
301106	MOBILE HOME PRIVELEGE TAX	10	-	-	-	-	-	-							-	9,000	0%
301103	PROPERTY TAX	10	-	-	-	-	-	4,537,062							4,537,062	9,000,665	50%
301202	TELEPHONE UTILITY TAX	10	152,347	150,100	155,813	152,634	149,013	153,283							913,191	1,987,000	46%
301209	UTILITY TAX - ELECTRIC & GAS	10	421,857	505,825	425,727	339,035	361,637	327,274							2,381,354	4,498,000	53%
	Sub Total		1,158,952	941,922	876,024	1,064,945	862,086	5,388,475	-	-	-	-	-	-	10,292,403	20,753,465	50%
OTHER TAXES (REMITTED BY STATE)																	
301208	AUTO RENTAL TAX	10	2,406	2,260	2,218	2,194	1,939	2,710							13,728	32,000	43%
301205	LOCAL SALES TAX	10	798,906	823,097	976,223	683,574	710,718	844,434							4,836,953	9,937,500	49%
301207	LOCAL USE TAX	10	159,854	155,199	241,170	139,319	131,114	170,503							997,159	2,036,000	49%
302105	STATE INCOME TAX	10	851,716	-	1,411,585	-	396,235	764,129							3,423,666	8,000,000	43%
302104	STATE REPLACEMENT TAX	10	168,484	-	116,417	272,632	175,574	-							733,106	1,022,000	72%
301201	STATE SALES TAX	10	887,063	885,740	1,091,500	773,999	822,202	946,889							5,407,393	11,177,800	48%
301210	VIDEO GAMING TAX	10	94,954	100,623	99,846	105,585	126,790	110,489							638,287	1,080,000	59%
	Sub Total		2,963,383	1,966,920	3,938,959	1,977,303	2,364,573	2,839,154	-	-	-	-	-	-	16,050,292	33,285,300	48%
OTHER GOVERNMENTAL SOURCES																	
302110	ESTB ENHANCED 911	10	84,351	42,175	42,175	42,175	42,175	42,175							295,226	506,000	58%
301102	ROAD & BRIDGE TAX	10	-	-	-	-	-	188,222							188,222	377,000	50%
	Sub Total		84,351	42,175	42,175	42,175	42,175	230,397	-	-	-	-	-	-	483,449	883,000	55%
CHARGE SERVICES (INTERNAL CITY)																	
303605	WATER CUSTOMER SERVICE BILLING	10	77,323	77,323	77,323	77,323	77,323	77,323							463,938	927,876	50%
303607	PAYMENT IN LIEU OF TAXES	10	88,653	88,653	88,653	88,653	88,653	88,653							531,920	1,063,840	50%
303621	ADMIN SERVICES	10	143,973	143,973	143,973	143,973	143,973	143,973							863,838	1,727,676	50%
303622	PUBLIC WORKS SERVICES	10	114,103	114,103	114,103	114,103	114,103	114,103							684,618	1,369,236	50%
303623	HUMAN RELATIONS SERVICES	10	3,799	3,799	3,799	3,799	3,799	3,799							22,794	45,588	50%
303624	PURCHASING SERVICES	10	12,354	12,354	12,354	12,354	12,354	12,354							74,124	148,248	50%
303626	BLDG INSPECTION SERVICES	10	15,938	15,938	15,938	15,938	15,938	15,938							95,628	191,256	50%
303627	PENSION FUND ADMIN SERV	10	4,200	4,200	4,200	4,200	4,200	4,200							25,200	50,400	50%
303628	SEWER FUND-EPA	10	26,915	26,915	26,915	26,915	26,915	26,915							161,490	322,980	50%
306700	IT SERVICES	10	61,394	61,394	61,394	61,394	61,394	61,394							368,364	736,728	50%
306707	CDBG PERSONNEL/EXP REIMB	10	49,016	33,423	33,614	35,042	14,634	2,649							168,379	374,429	45%
306751	HOME PERSONNEL/EXP REIMB	10	4,461	3,780	4,817	3,850	4,680	9,698							31,285	99,105	32%
306753	DUATS PERSONNEL/EXP REIMB	10	-	-	-	-	50,736	45,058							95,795	150,000	64%
303601	MFT REIMB-MSC/TRAF SIGNAL	10	30,227	30,285	37,579	35,516	34,649	45,756							214,012	384,000	56%
303606	WATER STREET CUTS	10	70,428	39,860	19,713	37,101	12,206	17,645							196,953	233,000	85%
	Sub Total	10	702,784	656,000	644,376	660,162	665,558	669,458	-	-	-	-	-	-	3,998,338	7,824,362	51%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: June, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
3rd Party Revenue																	
303413	AMEREN FRANCHISE PAYMENTS	10	76,759	76,759	76,759	76,849	76,759	76,759							460,646	921,000	50%
303510	ELECTRIC AGGREGATION ADMIN	10	14,201	18,623	14,984	13,882	11,438	12,334							85,462	195,000	44%
Sub Total			90,961	95,382	91,743	90,731	88,197	89,094	-	-	-	-	-	-	546,108	1,116,000	49%
Grants																	
302106	FEDERAL	10	-	-	5,067	-	-	-							5,067	-	-
302114	POLICE OT REIMBURSEMENTS	10	3,668	6,211	4,773	31,293	559	3,049							49,553	63,000	79%
302107	STATE GRANTS OR OTHER	10	-	-	-	-	4,356	-							4,356	117,000	4%
Sub Total			3,668	6,211	9,839	31,293	4,915	3,049	-	-	-	-	-	-	58,975	180,000	33%
Fees for Services External																	
303408	SANITARY DISTRICT - ADMIN	10	25,126	24,796	24,270	25,618	24,255	25,403							149,467	299,922	50%
304300	ANIMAL REGISTRATION LATE FEES	10	790	745	545	430	410	570							3,490	6,000	58%
304302	GARBAGE HAULERS	10	-	-	-	-	-	-							-	27,000	0%
304303	CONTRACTOR LICENSES	10	5,875	1,325	675	475	900	525							9,775	26,000	38%
304304	LIQUOR LICENSES	10	1,076	971	100	29,187	239,986	222,598							493,919	501,000	99%
304306	BOAT LICENSES	10	49	-	21,397	21,553	29,733	20,485							93,216	113,000	82%
304307	OTHER LICENSES	10	90,814	6,309	6,402	9,674	2,635	1,625							117,460	29,000	405%
304401	BUILDING PERMITS	10	25,019	8,295	17,266	12,933	29,240	16,117							108,870	267,000	41%
304402	PIER PERMITS	10	58	-	16,386	26,498	23,567	7,177							73,685	79,000	93%
303301	ON STREET PARKING	10	443	576	662	664	1,026	866							4,236	10,000	42%
303302	PARKING LOT 1	10	1,841	1,717	2,236	1,886	2,091	2,034							11,805	24,000	49%
303306	PARKING LOT 10	10	853	819	1,002	878	970	1,089							5,610	10,000	56%
303308	GARAGE C	10	9,813	4,225	6,181	5,215	4,125	5,542							35,101	67,000	52%
303310	RESIDENTIAL PARKING	10	60	60	120	60	60	180							540	2,000	27%
303312	DOWNTOWN EMPL PARKING PERMIT	10	2,536	1,538	2,486	2,116	1,851	2,313							12,839	24,000	53%
304490	ADMIN COURT FINES	10	6,795	8,555	8,279	8,819	11,164	10,684							54,296	107,000	51%
305500	ADMINISTRATIVE COURT FEES	10	3,795	4,447	4,586	4,840	5,301	4,853							27,823	71,000	39%
305501	COURT FINES	10	10,761	15,484	22,565	27,343	21,522	15,703							113,378	245,000	46%
305502	BOOT FEE	10	525	630	770	945	980	420							4,270	7,000	61%
305503	WEED CUTTING FEES	10	989	2,521	2,818	2,282	4,456	4,439							17,505	81,000	22%
305505	ILLEGAL USE OF VEHICLE	10	31,545	24,985	33,705	32,640	32,010	26,635							181,520	332,000	55%
305506	OVERTIME PARKING FEES	10	18,826	16,042	17,407	15,485	17,318	12,933							98,011	227,000	43%
305507	VARIANCE AND ZONING	10	700	560	530	1,090	1,145	570							4,595	9,000	51%
305513	OTHER FINES AND FEES	10	810	500	1,030	1,060	110	450							3,960	8,000	50%
305516	PET CITATIONS	10	4,676	5,654	8,731	3,253	3,536	5,529							31,381	56,000	56%
305517	DUCK BLIND FEES	10	-	-	-	-	-	-							-	1,000	0%
305520	TRASH & CLEAN UP FINES	10	3,819	4,667	5,503	4,431	6,572	2,681							27,672	39,000	71%
303415	PROFESSIONAL STANDARDS	10	1,075	-	-	-	-	-							1,075	1,500	72%
308801	RENTAL OF CITY PROPERTY	10	100	100	100	100	100	100							600	1,200	50%
308803	SALE OF OTHER PROPERTY	10	(27)	177	-	(5)	862	4,467							5,475	-	-
308807	DEMOLITION PAYMENTS	10	3,095	3,461	4,200	3,524	3,599	3,210							21,089	43,000	49%
308810	DAMAGE TO CITY PROPERTY	10	-	(110)	-	(166)	(436)	-							(712)	2,500	-28%
308814	INVENTORY REIMBURSEMENTS	10	7	-	-	-	157	-							164	-	-
308817	NOISE ORDINANCE FINES	10	-	-	-	-	-	-							-	1,000	0%
308890	REIMBURSEMENT OF EXPENSE	10	0	44	75,438	115	74	4,597							80,269	-	-
308898	BANK RECONCILIATION ADJ	10	-	343	(105)	(379)	(362)	176							(327)	-	-
308899	MISCELLANEOUS INCOME	10	8,536	12,781	12,208	5,676	3,908	896							44,005	194,751	23%
310010	FIRE PROGRAMS	10	120	255	360	240	785	1,117							2,877	12,000	24%
305512	FIRE & BURGLAR ALARMS	10	500	300	-	-	-	-							800	11,000	7%
305514	POLICE RECORDS	10	613	1,160	896	885	940	1,025							5,519	10,000	55%
302401	STATE ROUTE MAINTENANCE	10	-	28,575	-	-	28,575	-							57,150	117,000	49%
303405	SCHOOL DISTRICT REIMB	10	-	-	200,755	-	-	-							200,755	387,000	52%
Sub Total			261,611	182,506	499,505	249,366	503,165	407,007	-	-	-	-	-	-	2,103,160	3,448,873	61%
Investment/Other Income																	
309900	BOND OR NOTE PROCEEDS	10	-	-	-	-	-	-							-	-	-
307101	INTEREST INCOME	10	405	158	1,075	1,005	1,763	1,204							5,609	9,000	62%
Sub Total			405	158	1,075	1,005	1,763	1,204	-	-	-	-	-	-	5,609	9,000	62%
General Fund Total			5,266,115	3,891,274	6,103,695	4,116,981	4,532,431	9,627,839	-	-	-	-	-	-	33,538,334	67,500,000	50%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: June, 2017

Month of Fiscal Year		1	2	3	4	5	6	7	8	9	10	11	12	Actual	Revised	% of
Div	Fund	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Budget	Budget
Development Services																
various	PLANNING	12	10	8	66	51	89	42,319						42,542	468,000	9%
various	HOME PROGRAM	17	54,692	7,620	25,279	40,247	99,401	68,601						295,840	799,633	37%
various	CDBG	18	158,848	215,639	212,577	139,399	61,425	0						787,888	2,636,514	30%
various	DUATS	22	2	61,080	666	20	37	69,341						131,145	260,000	50%
various	PEG PROJECTS	40	21,640	6	51	15,975	5,055	55						42,782	105,000	41%
various	DCDF	82	2,810	1,351	3,355	1,129	3,522	504						12,672	36,000	35%
various	NEIGHBORHOOD IMPROVEMENTS	83	1	1	11	9	15	10						47	100	47%
various	USEPA GRANT FUND	85	-	300	-	200	-	-						500	-	-
various	RECYCLING	88	53,728	57,221	63,544	52,787	61,184	60,224						348,687	681,800	51%
Sub Total			291,730	343,225	305,549	249,817	230,728	241,054	-	-	-	-	-	1,662,104	4,987,047	33%
Redevelopment & TIF																
various	OLDE TOWNE TIF	19	0	0	0	0	626,384							626,385	1,023,750	61%
various	SE PLAZA TIF	20	9,408	8,123	9,420	9,417	9,435	89,823						135,626	429,000	32%
various	WABASH CROSSING TIF	21	5	4	38	30	55	48,096						48,228	215,000	22%
various	EASTGATE TIF	23	18,035	13,713	18,037	18,090	18,120	86,159						172,153	320,000	54%
various	SOUTHSIDE TIF	24	1	1	7	6	11	24,092						24,119	25,500	95%
various	PINES SHOPPING CENTER TIF	28	2,853	3,300	2,850	2,851	2,852	39,694						54,400	105,000	52%
various	GRAND & OAKLAND TIF	29	5,185	5,393	5,181	5,181	5,184	68,814						94,938	190,000	50%
Sub Total			35,487	30,535	35,533	35,575	35,657	983,063	-	-	-	-	-	1,155,849	2,308,250	50%
Public Safety																
various	DRUG ENFORCEMENT	25	4,979	3,196	4,738	1,249	94,606	3,380						112,148	182,300	62%
various	DUI COURT FINES	26	5,334	7,454	13,969	9,545	7,075	7,760						51,138	118,900	43%
various	POLICE PROGRAMS/LAB	27	91	91	297	301	501	27,064						28,344	15,010	189%
various	FIRE EMERGENCY GRANT	32	0	-	-	-	-	-						0	100,000	0%
various	POLICE CAPITAL	33	551	219	87	338	(758)	51						489	355,300	0%
various	JUSTICE ADMIN GRANT	39	-	-	-	-	-	-						-	30,236	0%
various	FIRE CAPITAL	49	13	90,009	7,377	3,440	69,820	828,205						998,864	2,527,000	40%
Sub Total			10,968	100,970	26,468	14,873	171,245	866,460	-	-	-	-	-	1,190,983	3,328,746	36%
Debt Service																
various	DEBT SERVICE	50	23,682	23,671	23,693	23,690	102,589	870,340						1,067,664	2,408,823	44%
Public Works & Capital																
various	LOCAL STREETS & ROADS	42	150,973	146,171	135,536	151,455	160,975	180,004						925,114	5,300,000	17%
various	2010 PROJECT FUND	43	9	8	8	7	9	6						48	-	-
various	CAPITAL STREET PROJECTS	45	1	1	11	9	15	10						47	-	-
various	MFT PROJECTS	46	211,122	173,328	164,404	140,823	167,255	196,568						1,053,500	2,377,950	44%
various	MAJOR MOVES	47	2	60,003	28	22	38	27						60,120	-	-
various	FLEET MAINTENANCE	60	207,833	216,139	202,180	210,050	213,826	210,464						1,260,492	2,574,076	49%
various	EQUIPMENT REPLACEMENT	61	19	17	150	117	209	28,053						28,566	-	-
various	STORMWATER PROJECTS	78	122,077	115,755	131,295	164,584	154,357	121,244						809,312	4,447,100	18%
various	SEWER PROJECTS	79	366,071	366,112	358,997	338,029	1,001,595	583,865						3,014,668	15,717,600	19%
Sub Total			1,058,108	1,077,533	992,610	1,005,096	1,698,278	1,320,241	-	-	-	-	-	7,151,865	30,416,726	24%
Management Services																
various	MASS TRANSIT	70	37,344	45,966	1,166,792	47,164	1,350,484	74,286						2,722,036	7,438,707	37%
various	FIBER OPTICS	77	9	7	61	48	89	65						278	515,000	0%
Sub Total			37,353	45,973	1,166,852	47,212	1,350,573	74,351	-	-	-	-	-	2,722,314	7,953,707	34%
Library																
various	LIBRARY OPERATIONS	35	101,339	33,878	69,539	114,642	87,499	1,468,762						1,875,658	3,642,190	51%
various	LIBRARY CAPITAL	58	6	3	8	5	5	1						28	375,000	0%
various	LIBRARY TRUST FUNDS	59	108	631	448	133	7	1,373						2,700	10,000	27%
Sub Total			101,452	34,512	69,995	114,780	87,511	1,470,135	-	-	-	-	-	1,878,386	4,027,190	47%

City of Decatur
City Treasurer's Financial Report
Revenue Tracking Schedule

Shaded revenues are not expected to receive revenue in given month.

Period Ending: June, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Revised Budget	% of Budget
Other Miscellaneous																	
various	BUILDING FUND	34	49,483	49,483	49,493	49,493	49,506	49,502							296,959	753,784	39%
various	BAND	36	689	689	695	693	697	34,278							37,741	91,959	41%
various	RISK MANAGEMENT	64	161,974	161,958	162,300	162,200	162,440	162,288							973,159	2,082,803	47%
various	EMPLOYEE BENEFIT	65	864,317	863,680	893,178	846,534	870,692	1,220,329							5,558,729	10,775,125	52%
Sub Total			1,076,462	1,075,809	1,105,666	1,058,920	1,083,335	1,466,397	-	-	-	-	-	-	6,866,589	13,703,671	50%
Water Utility & Capital																	
various	WATER	80	2,255,868	2,294,201	2,250,023	2,187,656	2,354,507	2,414,280							13,756,536	28,612,164	48%
various	WATER CAPITAL	81	34	1,000,038	405	282	464	325							1,001,548	4,203,000	24%
various	WATER BOND FUND	89	(347)	4,697	7,195	3,452	23,154	14,404							52,555	10,000	526%
Sub Total			2,255,555	3,298,936	2,257,623	2,191,390	2,378,125	2,429,009	-	-	-	-	-	-	14,810,638	32,825,164	45%
Fudiciary Trust & Agency																	
various	FIRE PENSION	90	294,507	159,716	695,450	217,586	571,121	2,761,305							4,699,685	8,757,654	54%
various	POLICE PENSION	91	222,521	628,555	544,656	418,700	754,053	2,614,799							5,183,284	8,799,129	59%
Sub Total			517,028	788,271	1,240,106	636,286	1,325,174	5,376,104	-	-	-	-	-	-	9,882,970	17,556,783	56%
Grand Total Revenues			10,673,939	10,710,708	13,327,790	9,494,619	12,995,646	24,724,992	-	-	-	-	-	-	81,927,695	187,016,107	44%

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Billed Tax Amounts

home

Net Assessed Value \$: 839,296,988 certified
City Tax Rate: 1.65177% certified

Assessed Value Year
Pay Year

2016
2017
Pending

note	Tax Levy Item	Fund	Net Assessed Value certified	input	input	input	Billed \$ Amount certified
				Tax Rate certified	Tax Levy \$ Amount ordinance	Extension \$ Amount certified	
	General Obligation Bond Debt	50	839,296,988	0.20418%	1,713,648.00	1,713,676.71	1,713,676.71
	General Purpose	10	839,296,988	0.07499%	629,352.00	629,388.86	629,388.86
	Fire Pension	10	839,296,988	0.54570%	4,580,000.00	4,580,043.98	4,580,043.98
	Police Pension	10	839,296,988	0.47362%	3,975,000.00	3,975,078.67	3,975,078.67
	City Library	35	839,296,988	0.34553%	2,900,000.00	2,900,023.09	2,900,023.09
	Municipal Band	36	839,296,988	0.00775%	65,000.00	65,045.52	65,045.52
	Mass Transit						
	Bonds Public Building						
1	Total City		839,296,988	1.65177%	13,863,000.00	13,863,256.83	13,863,256.83
			ok	ok	ok	ok	ok
						1.65177	
	TIF District (tax code district)		input	input	input	input	Billed \$ Amount Certified
			AV Increment Value Certified	Tax Rate Certified	AV Increment \$ Amount	Extension \$ Amount Certified	
	ZTF3 Pines TIF (4062)	28	700,310	10.56617%	73,995.95	73,995.96	73,995.96
	ZTF4 SE Plaza TIF (9542)	20	3,347,803	9.60356%	321,508.27	321,508.35	321,508.35
	ZTF5 Olde Towne TIF (4555)	19	9,945,798	10.56622%	1,050,894.90	1,050,892.48	1,050,892.48
	ZTF6 Near North TIF (4455)	21	2,125,899	10.56622%	224,627.17	224,627.15	224,627.15
	ZTF8 Eastgate TIF (9543)	23	953,379	9.89609%	94,347.24	94,347.20	94,347.20
	ZTF0 Grand & Oakland (4062)	29	1,235,435	10.56617%	130,538.16	130,538.16	130,538.16
	ZTFA SS Redevelopment (xxxx)	24	256,460	10.21292%	26,192.05	26,192.05	26,192.05
2	Redevelopment TIF		18,565,084		1,922,103.74	1,922,101.35	1,922,101.35
			ok			ok	ok
	Total Property Tax Levy				15,785,103.74	15,785,358.18	15,785,358.18

Note(s)

- 1 Data per City of Decatur 2016 Tax Levy - certification and extension dated April 24, 2017 received by City April 25, 2017
- 2 Data per Macon County - AV increment, Tax Rates, certification and extention dated May 02, 2017 received by City May 03, 2017

Prepared By:
Office of the City Treasurer

City of Decatur, Macon County
Property Tax Levy
City and TIF Districts
Tax Collections

					Assessed Value Year			2016	Actual
					Pay Year			2017	
								Pending	Collection
								Expected	
								Account	Rate
								Receivable	
								\$ Amount	
Tax Levy Item	Fund	Billed \$ Amount	98.0% Collection Rate	Expected Collection \$ Amount	input Distribution 1 6/28/2017	input Distribution 2 9/xx/2017	input Distribution 3 12/xx/2017	Total Distribution	
General Obligation Bond Debt	50	1,713,676.71	98.0%	1,679,403.00	846,541.41			846,541.41	49.4%
General Purpose	10	629,388.86	98.0%	616,801.00	310,909.52			310,909.52	49.4%
Fire Pension	10	4,580,043.98	98.0%	4,488,443.00	2,262,500.37			2,262,500.37	49.4%
Police Pension	10	3,975,078.67	98.0%	3,895,577.00	1,963,652.17			1,963,652.17	49.4%
City Library	35	2,900,023.09	98.0%	2,842,023.00	1,432,585.50			1,432,585.50	49.4%
Municipal Band	36	65,045.52	98.0%	63,745.00	32,132.46			32,132.46	49.4%
Mass Transit		-						-	
Public Building Bonds		-						-	
Total City		13,863,256.83		13,585,992.00	6,848,321.43	-	-	6,848,321.43	49.4%
					City Collection Rate:			49.4%	
ZTF3 Pines TIF (4062)	28	73,995.96	98.0%	72,516.00	36,997.95			36,997.95	50.0%
ZTF4 SE Plaza TIF (9542)	20	321,508.35	98.0%	315,078.00	81,788.24			81,788.24	25.4%
ZTF5 Olde Towne TIF (4555)	19	1,050,892.48	98.0%	1,029,875.00	626,348.74			626,348.74	59.6%
ZTF6 Near North TIF (4455)	21	224,627.15	98.0%	220,135.00	48,050.68			48,050.68	21.4%
ZTF8 Eastgate TIF (9543)	23	94,347.20	98.0%	92,460.00	77,661.37			77,661.37	82.3%
ZTF0 Grand & Oakland (xxxx)	xx	130,538.16	98.0%	127,927.00	65,269.72			65,269.72	50.0%
ZTFA SS Redevelopment (xxxx)	xx	26,192.05	98.0%	25,668.00	24,081.71			24,081.71	91.9%
Redevelopment TIF		1,922,101.35		1,883,659.00	960,198.41	-	-	960,198.41	50.0%
					City Collection Rate:			50.0%	
Total Property Tax Levy		15,785,358.18		15,469,651.00	7,808,519.84	-	-	7,808,519.84	49.5%
					City Collection Rate:			49.5%	

Note(s)

- 1 Payment received 06/xx/2017 from Macon County Treasurer with check distribution / checks
- 2 Payment received 09/xx/2017 from Macon County Treasurer with check distribution / checks
- 3 Payment received 12/xx/2016 from Macon County Treasurer with check distribution / checks

Footnote (Not a part of City Tax Levy)

	input Distribution 1 6/28/2017	input Distribution 2 9/xx/2017	input Distribution 3 12/xx/2017	Total Distribution
Decatur Road & Bridge Tax Distribution 10-0831-301102	188,222.48			188,222.48
Total County Distribution to Civil City	7,036,543.91	-	-	7,036,543.91
	ok	ok	ok	

Footnote (Not a part of City Tax Levy)

	10-0231-301106	-	-	-	test s/b "0"
Decatur Mobile Home Privilege Tax Distribution					
Distribution to City including TIF & Mobile Home	7,996,742.32	-	-	7,996,742.32	-
General Obligation Bond Debt	50-43500-301103	ZTF3 Pines TIF (4062)	28-43281-301103		
General Purpose	10-0231-301103	ZTF4 SE Plaza TIF (9542)	20-43200-301103		
Fire Pension	10-0231-301103	ZTF5 Olde Towne TIF (4555)	19-45190-301103		
Police Pension	10-0231-301103	ZTF6 Near North TIF (4455)	21-43210-301103		
City Library	35-59350-301103	ZTF8 Eastgate TIF (9543)	23-43230-301103		
Municipal Band	36-43360-301103	ZTF0 Grand & Oakland (xxxx)	29-43291-301103		
		ZTFA SS Redevelopment (xxxx)	24-43241-301103		

Prepared By:

Office of the City Treasurer

City of Decatur
City Treasurer's Financial Report
Grant Tracking Schedule

Period Ending: June, 2017

Grant ID	Div	Grant Name	State	Federal	In Budget	Status	Grant Amount
33	016 Human Resources	2017-02 ON-THE-JOB TRAINING PROGRAM	X		N	ACTIVE	12,194
1	050 Planning & Sustainability	702202 ITEP DECATUR CORRIDOR MONUMENT		X	Y	ACTIVE	1,000,000
30	050 Planning & Sustainability	SPR-PL-3000(73) 3-C TRANSPORTATION PLANNING ACTIVITIES (DUATS PL)		X	Y	ACTIVE	286,396
31	050 Planning & Sustainability	IL-80-0017 TECHNICAL STUDIES GRANT (DUATS FTA)		X	Y	ACTIVE	47,767
C2015	054 Neighborhood Outreach	B-15-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,241,326
C2016	054 Neighborhood Outreach	B-16-MC-17-0008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)		X	Y	ACTIVE	1,268,061
H2015	054 Neighborhood Outreach	M-15-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	269,693
H2016	054 Neighborhood Outreach	M-16-MC-17-0203 HOME INVESTMENT PARTNERSHIP		X	Y	ACTIVE	327,118
21	065 Police	1121-0235 - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	ACTIVE	11,419
32	065 Police	Pending - 2015 BULLETPROOF VEST PARTNERSHIP (BVP)		X	Y	PENDING	33,750
J2016	065 Police	2016-DJ-BX-0285 JUSTICE ASSISTANCE GRANT		X	N	ACTIVE	30,236
28	065 Police	AP-17-0175 STEP		X	Y	ACTIVE	72,618
34	065 Police	AP-17-Pending STEP		X	Y	PENDING	
09331	082 Public Works	P-97-072-10 ILLINIOS JOBS NOW; BRUSH COLLEGE SUBWAY IMPROVEMENTS	X		Y	ACTIVE	1,465,557
09332	082 Public Works	TIGER GRANT; BRUSH COLLEGE ROAD/FARIES PARKWAY PROJECT		X	N	PENDING	20,000,000
1222	082 Public Works	NELSON PARK BIORETENTION PROJECT	X		N	PENDING	575,000
12221	082 Public Works	IEPA L17-5315 WATER POLLUTION CONTROL-NELSON PARK SEWER		X	Y	ACTIVE	4,844,000
1325	082 Public Works	95784 MOUND ROAD BRIDGE		X	N	ACTIVE	818,214
1406	082 Public Works	15-203002 IL DCEO (MIDWEST INLAND PORT TRANSPORTATION STUDY)	X		N	ON HOLD	250,000
14061	082 Public Works	SPR-PL3000(52) MIDWEST INLAND PORT (MIP) TRANSPORTATION STUDY		X	N	ON HOLD	180,000
1507	082 Public Works	IEPA L17-5329 WATER POLLUTION CONTROL-7TH WARD SEWER		X	Y	ACTIVE	9,203,831
L2016	350 Library	FY2016 IL PUBLIC LIBRARY PER CAPITA GRANT	X		Y	ACTIVE	58,679
F16	700 Mass Transit	IL-90-X760-00 FY-16 OPERATING ASSISTANCE IL-2016-027-01		X	Y	ACTIVE	1,461,807
F16	700 Mass Transit	IL-90-X760-00 FY-16 BUS SUPPORT IL-2016-027-02		X	Y	ACTIVE	190,000
S16	700 Mass Transit	OP-16-08-IL #4654 FY-2016 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	8,307,300
S17	700 Mass Transit	OP-17-08-IL #4724 FY-2017 DOWNSTATE OPERATING ASSISTANCE GRANT	X		Y	ACTIVE	4,783,235
SC14	700 Mass Transit	CAP-14-1034-ILL #4464 CAPITAL GRANT	X		Y	ACTIVE	3,190,000

Bold print indicates information updated from previous month's report

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

June, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
General Government																		
010	LEGISLATIVE	10	3,789	3,811	2,518	2,671	2,593	12,872							28,254	44,630	44,630	63%
015	EXECUTIVE	10	57,115	52,033	47,621	60,023	40,488	87,271							344,551	615,284	615,284	56%
016	HUMAN RESOURCES	10	32,672	35,229	38,707	42,066	48,987	73,180							270,840	613,038	613,038	44%
017	INFORMATION TECHNOLOGIES	10	138,937	109,462	113,111	139,072	243,793	153,278							897,653	1,868,644	1,868,644	48%
018	CITY CLERK	10	9,794	9,178	9,146	9,316	9,864	12,817							60,114	123,763	123,763	49%
020	LEGAL	10	92,261	69,436	68,665	70,727	86,120	106,230							493,439	1,051,592	1,051,592	47%
035	FINANCE	10	100,675	89,543	94,881	142,326	123,446	136,232							687,102	1,342,632	1,342,632	51%
036	WATER CUSTOMER SERVICE	10	76,005	63,268	79,788	74,149	81,472	75,365							450,046	975,946	975,946	46%
037	PURCHASING	10	17,184	16,837	16,549	16,885	17,083	27,156							111,694	223,831	223,831	50%
038	CIVIC CENTER	10	16,837	26,862	9,023	16,248	14,839	13,811							97,620	246,000	246,000	40%
039	CITY GENERAL ADMINISTRATIVE	10	448,107	342,730	5,000	65,000	25,000	323,580							1,209,417	2,057,912	2,224,912	54%
Sub Total			993,375	818,388	485,008	638,481	693,686	1,021,792	-	-	-	-	-	-	4,650,731	9,163,272	9,330,272	50%
Development Services																		
050	PLANNING & SUSTAINABILITY	10	47,068	50,139	42,550	41,709	43,382	55,563							280,409	648,459	648,459	43%
052	BUILDING INSPECTIONS	10	38,592	37,666	37,399	41,159	44,113	67,824							266,754	594,049	594,049	45%
053	NEIGHBORHOOD INSPECTIONS	10	44,951	43,191	42,103	48,226	80,287	87,667							346,425	731,602	731,602	47%
054	NEIGHBORHOOD OUTREACH	10	25,863	25,493	25,560	25,561	25,613	38,620							166,710	339,388	339,388	49%
Sub Total			156,473	156,489	147,612	156,655	193,395	249,674	-	-	-	-	-	-	1,060,298	2,313,498	2,313,498	46%
Public Safety																		
060	EMERGENCY COMMUNICATIONS	10	192,504	174,923	164,557	183,362	218,270	394,556							1,328,173	2,455,038	2,455,038	54%
065	POLICE	10	1,676,013	1,428,130	1,556,505	1,508,937	1,450,718	4,149,789							11,770,092	24,444,659	24,444,659	48%
070	FIRE	10	1,054,688	1,012,587	1,033,573	1,037,390	1,128,856	4,126,560							9,393,654	18,614,713	18,447,713	51%
Sub Total			2,923,205	2,615,639	2,754,636	2,729,689	2,797,844	8,670,906	-	-	-	-	-	-	22,491,919	45,514,410	45,347,410	50%
Public Works																		
080	PUBLIC WORKS ADMIN	10	158,992	47,946	29,694	24,444	28,340	40,809							330,224	503,117	503,117	66%
082	ENGINEERING	10	89,409	88,259	89,054	94,654	105,659	139,293							606,329	1,267,339	1,267,339	48%
083	MUNICIPAL SERVICES	10	345,852	321,057	338,363	326,620	333,011	487,218							2,152,122	4,752,824	4,752,824	45%
084	STREETS	10	70,402	93,245	79,818	109,848	89,603	95,799							538,715	1,159,716	1,159,716	46%
086	TRAFFIC & PARKING	10	174,125	184,892	177,824	165,697	185,986	172,912							1,061,434	1,969,575	1,969,575	54%
088	URBAN FORESTRY	10	26,763	19,189	29,240	19,682	34,001	25,356							154,231	456,249	456,249	34%
Sub Total			865,543	754,588	743,993	740,945	776,599	961,387	-	-	-	-	-	-	4,843,055	10,108,820	10,108,820	48%
General Fund Expenditure Total			4,938,597	4,345,104	4,131,248	4,265,771	4,461,524	10,903,758	-	-	-	-	-	-	33,046,003	67,100,000	67,100,000	49%
Development Services																		
120	PLANNING	12	735	22,024	14,534	161	30,422	989							68,864	728,500	728,500	9%
170	HOME PROGRAM	17	4,639	3,882	5,228	4,546	5,312	9,752							33,359	226,133	226,133	15%
171	PROGRAM DELIVERY COSTS	17	45,198	186	8,478	32,771	90,962	59,580							237,174	573,500	573,500	41%
181	PROJECTS	18	22,680	16,669	16,669	16,669	9,111	1,831							83,628	1,048,963	1,048,963	8%
183	REHAB PROJECTS	18	114,126	183,729	180,901	105,008	47,696	976							632,437	1,166,850	1,166,850	54%
184	ADMINISTRATION	18	22,089	15,188	14,792	17,468	6,717	940							77,194	417,022	417,022	19%
220	DUATS	22	137	973	394	49	58,870	69,148							129,571	260,000	260,000	50%
400	PEG PROJECTS	40	2,097	2,129	8,436	2,129	11,554	2,129							28,472	75,164	75,164	38%
820	DCDF	82	1,315	5,538	302	224	5,324	789							13,491	119,673	119,673	11%
830	NEIGHBORHOOD IMPROVEMENTS	83	-	256	-	-	6,122	476							6,854	50,475	50,475	14%
850	MISCELLANEOUS GRANTS	85	-	-	-	-	3,054	-							3,054	-	4,000	76%
880	RECYCLING	88	53,036	59,646	51,958	53,847	58,079	51,685							328,250	664,236	664,236	49%
Sub Total			266,051	310,218	301,691	232,871	333,223	198,294	-	-	-	-	-	-	1,642,348	5,330,516	5,334,516	31%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

June, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Redevelopment & TIF																		
190	OLDE TOWNE TIF	19	2,538	-	-	-	-	316,311							318,848	1,016,887	1,016,887	31%
200	SE PLAZA TIF	20	461,983	-	-	-	-	-							461,983	550,000	550,000	84%
210	WABASH CROSSING TIF	21	2,940	-	-	-	-	-							2,940	205,369	205,369	1%
230	EASTGATE TIF	23	-	66,909	-	-	-	62,501							129,410	320,000	320,000	40%
241	SOUTHSIDE TIF	24	-	7,781	-	-	-	-							7,781	8,100	8,100	96%
281	PINES SHOPPING CENTER TIF	28	-	104,963	-	-	-	-							104,963	105,000	105,000	100%
291	GRAND & OAKLAND TIF	29	-	185,972	-	-	-	-							185,972	190,000	190,000	98%
Sub Total			467,460	365,625	-	-	-	378,811	-	-	-	-	-	-	1,211,896	2,395,356	2,395,356	51%
Public Safety																		
250	DRUG ENFORCEMENT	25	13,243	5,687	51,472	14,200	28,867	11,807							125,276	414,392	414,392	30%
260	DUI COURT FINES	26	506	104	14,054	(949)	8,395	144							22,254	132,500	132,500	17%
270	POLICE PROGRAMS/LAB	27	-	35	-	-	763	338							1,135	34,700	34,700	3%
320	FIRE EMERGENCY GRANT	32	-	4,576	-	-	-	-							4,576	100,000	100,000	5%
330	POLICE CAPITAL	33	10,138	39,634	(2,281)	41,153	39,821	39,651							168,117	560,776	560,776	30%
391	JUSTICE ADMIN GRANT - 2016	39	-	-	-	-	-	-							-	30,236	30,236	0%
490	FIRE CAPITAL	49	47,795	-	5,410	6,098	71,670	-							130,973	525,948	525,948	25%
491	FIRE CAPITAL PROJECTS	49	-	159,096	-	3,377	160,970	504,554							827,998	2,314,286	2,314,286	36%
Sub Total			71,683	209,132	68,655	63,879	310,486	556,494	-	-	-	-	-	-	1,280,328	4,112,838	4,112,838	31%
Debt Service																		
512	DS-2002 BOND-WABASH CROSSNG	50	32,384	-	-	-	-	-							32,384	64,769	64,769	50%
516	DS-2010A BOND	50	-	-	-	-	-	216,479							216,479	128,592	128,592	168%
517	DS-2010B BOND	50	-	-	-	-	-	-							-	881,121	881,121	0%
518	DS-2010C BOND	50	-	-	-	-	-	17,938							17,938	139,375	139,375	13%
519	DS-2010D BOND	50	-	-	-	-	-	4,700							4,700	245,400	245,400	2%
521	DS-2012 GO BOND	50	-	688,226	-	-	-	-							688,226	750,481	750,481	92%
Sub Total			32,384	688,226	-	-	-	239,116	-	-	-	-	-	-	959,726	2,209,738	2,209,738	43%
Public Works & Capital																		
420	LOCAL MFT INITIATIVE PROJECTS	42	2	-	10	6	31,339	-							31,358	3,510,000	3,510,000	1%
421	LOCAL STREET CAP PROJECTS	42	-	542,635	-	-	-	-							542,635	1,071,429	1,071,429	51%
430	2010 PROJECT FUND	43	750	7,013	3,935	2,789	750	3,185							18,422	345,000	345,000	5%
451	CAPITAL STREET PROJECTS	45	-	-	-	-	10,490	-							10,490	-	52,250	20%
460	MFT PROJECTS	46	105,572	41,808	80,009	35,516	93,070	67,523							423,499	2,614,264	2,614,264	16%
470	MAJOR MOVES	47	5,000	5,000	5,000	5,000	5,000	5,000							30,000	60,000	60,000	50%
601	FLEET OPERATIONS	60	105,600	122,541	104,687	95,684	146,324	132,489							707,326	1,692,463	1,692,463	42%
602	FLEET INVENTORY	60	26,577	81,975	81,878	57,995	96,709	82,134							427,268	989,063	989,063	43%
603	FLEET CAPITAL	60	-	-	-	-	-	-							-	-	-	
610	EQUIPMENT REPLACEMENT	61	-	31,496	15,549	71,148	4,163	-							122,356	312,566	312,566	39%
780	STORM WATER PROJECTS	78	67,855	257,033	74,682	95,125	110,034	168,384							773,112	4,385,165	4,385,165	18%
790	SEWER PROJECTS	79	204,977	209,687	469,621	362,611	571,082	436,629							2,254,608	18,420,388	18,420,388	12%
792	SEWER DEBT SERVICE-2013 IEPA	79	-	-	-	229,848	-	-							229,848	459,696	459,696	50%
793	SEWER DEBT SERVICE-2014 IEPA	79	66,351	-	-	-	-	-							66,351	132,702	132,702	50%
Sub Total			582,685	1,299,189	835,371	955,722	1,068,962	895,343	-	-	-	-	-	-	5,637,272	33,992,736	34,044,986	17%
Management Services																		
701	MT-OPERATIONS	70	74,679	76,105	92,311	82,704	76,574	74,706							477,079	1,107,199	1,107,199	43%
702	MT-MAINTENANCE	70	102,481	100,768	115,032	124,103	111,891	134,387							688,663	1,343,141	1,343,141	51%
703	MT-TRANSPORTATION	70	281,941	389,236	338,897	450,743	408,663	313,783							2,183,263	4,375,430	4,375,430	50%
704	MT-INSURANCE	70	3,329	10,125	1,048	36,451	80,258	17,295							148,506	382,576	382,576	39%
705	MT-CAPITAL	70	-	-	-	-	-	-							-	192,000	192,000	0%
770	FIBER OPTICS	77	46,000	-	-	-	-	-							46,000	487,100	487,100	9%
Sub Total			508,429	576,235	547,288	694,001	677,386	540,172	-	-	-	-	-	-	3,543,510	7,887,446	7,887,446	45%

City of Decatur
City Treasurer's Financial Report
Expenditure Tracking

June, 2017

Div	Month of Fiscal Year	Fund	1 Jan	2 Feb	3.00 Mar	4 Apr	5 May	6 Jun	7 Jul	8 Aug	9 Sep	10 Oct	11 Nov	12 Dec	Actual YTD	Original Budget	Revised Budget	YTD % of Budget
Library																		
351	LIBRARY OPERATIONS	35	245,758	265,373	296,260	263,147	286,869	339,472							1,696,880	3,603,824	3,603,824	47%
582	LIBRARY CAPITAL PROJECTS	58	-	161,149	-	18,426	11,528	37,098							228,201	200,000	375,000	61%
591	DPL-CANTONI TRUST	59	-	-	-	-	-	-							-	45,000	45,000	0%
592	DPL-MEYER TRUST	59	1,709	1,776	1,956	1,776	1,969	2,858							12,045	46,528	46,528	26%
594	DPL-DONATIONS	59	746	421	174	773	699	417							3,230	30,000	30,000	11%
Sub Total			248,214	428,719	298,390	284,122	301,066	379,845	-	-	-	-	-	-	1,940,354	3,925,352	4,100,352	47%
Other Miscellaneous																		
340	BUILDING FUND	34	44,277	34,225	39,814	34,781	39,454	36,011							228,562	669,516	669,516	34%
360	BAND	36	444	104	220	167	2,104	24,897							27,936	91,959	91,959	30%
641	RISK MANAGEMENT	64	23,789	34,190	17,031	12,452	13,273	18,186							118,923	214,914	214,914	55%
642	WORKER'S COMPENSATION	64	48,980	636,989	278,366	180,026	239,924	71,059							1,455,343	2,002,273	2,002,273	73%
643	LIABILITY PROPERTY & CASUALTY	64	7,797	7,018	134,698	16,469	23,262	37,496							226,741	681,723	681,723	33%
651	MEDICAL INSURANCE	65	887,107	777,871	62,059	1,481,739	741,703	708,594							4,659,072	10,102,049	10,102,049	46%
653	UNEMPLOYMENT INSURANCE	65	-	-	-	-	1,593	-							1,593	30,611	30,611	5%
Sub Total			1,012,394	1,490,397	532,187	1,725,635	1,061,315	896,243	-	-	-	-	-	-	6,718,170	13,793,045	13,793,045	49%
Water Utility & Capital																		
801	WATER PRODUCTION	80	265,186	396,747	257,161	429,867	333,149	433,914							2,116,023	5,226,440	5,226,440	40%
802	WATER LAKE SERVICES	80	52,194	59,353	68,408	58,059	83,948	110,812							432,776	1,081,626	1,081,626	40%
803	WATER ADMINISTRATION	80	325,871	326,155	325,908	321,166	319,264	342,954							1,961,317	7,223,824	7,223,824	27%
804	WATER SERVICES	80	287,477	280,186	296,170	255,303	243,319	302,912							1,665,367	3,306,264	3,306,264	50%
808	WATER DEBT SERV-SWTP	80	1,053	4,744,150	350	-	375	509,776							5,255,704	8,812,231	8,812,231	60%
809	WATER DEBT-NITRATE FACILITY	80	-	-	-	-	242,179	-							242,179	484,358	484,358	50%
80B	WATER DEBT-MAIN&FRANK TANK	80	180,840	-	-	-	-	-							180,840	361,681	361,681	50%
80C	WATER DEBT-ENERGY PROJECT	80	-	271,324	-	-	271,324	-							542,648	1,127,632	1,127,632	48%
811	WATER NON LAKE CAPITAL	81	69,731	162,082	121,625	154,992	190,671	111,201							810,303	3,945,971	3,945,971	21%
812	WATER LAKE CAPITAL	81	13,012	-	157,658	7,530	3,085	3,600							184,884	191,428	191,428	97%
890	WATER BONDS	89	-	-	53,366	-	541,882	4,297,475							4,892,723	25,000,000	25,000,000	20%
Sub Total			1,195,364	6,239,997	1,280,646	1,226,917	2,229,196	6,112,645	-	-	-	-	-	-	18,284,766	56,761,455	56,761,455	32%
Fudiciary Trust & Agency																		
900	FIRE PENSION	90	625,673	639,981	606,079	625,509	635,925	623,919							3,757,084	7,742,292	7,742,292	49%
910	POLICE PENSION	91	650,115	673,181	622,923	638,069	670,989	647,103							3,902,380	7,616,083	7,616,083	51%
Sub Total			1,275,787	1,313,161	1,229,002	1,263,578	1,306,914	1,271,022	-	-	-	-	-	-	7,659,464	15,358,375	15,358,375	50%
Grand Total Expenditures			10,599,047	17,266,003	9,224,478	10,712,495	11,750,070	22,371,744	-	-	-	-	-	-	81,923,837	212,866,857	213,098,107	38%

City of Decatur
Water Utility Financial Report
Operating Fund Statement of Revenue and Expense

Month of: **June, 2017**

US\$ (whole)	Current Month Actual	Current Month Budget	O(U) Budget	Prior Year Actual	O(U) Prior Year
Revenue					
Water Sales	2,402,041	2,391,574	10,467	2,425,649	(23,608)
Tapping Fees	1,750	926	824	875	875
Transfer from Other funds	-	-	-	-	-
Interest Income	3,925	2,889	1,036	3,804	121
Other Income	6,564	212,518	(205,954)	149,667	(143,103)
Total Revenue	2,414,280	2,607,907	(193,627)	2,579,995	(165,715)
Cost of Service					
Water Production	433,914	455,069	(21,155)	440,995	(7,081)
Water Services	302,912	334,796	(31,884)	309,593	(6,681)
Total Cost of Service	736,826	789,865	(53,039)	750,588	(13,762)
% of Revenue	30.5%	30.3%		29.1%	
Water Gross Margin	1,677,454	1,818,042	(140,588)	1,829,407	(151,953)
% of Revenue	69.5%	69.7%		70.9%	
Operating Expense					
Lake Management	110,812	85,675	25,137	13,382	97,430
Water Administration	342,954	352,088	(9,134)	301,293	41,661
Total Operating Expense	453,766	437,763	16,003	314,675	139,091
% of Revenue	18.8%	16.8%		12.2%	
Margin Before Debt Service	1,223,688	1,380,279	(156,591)	1,514,732	(291,044)
% of Revenue	50.7%	52.9%		58.7%	
Debt Service					
GO Bond Debt	509,776	509,776	-	532,103	(22,327)
IEPA - Nitrate Facility	-	-	-	-	-
IEPA - Water Tower	-	-	-	-	-
JCI - Auto Water Meter	-	-	-	-	-
Total Debt Service	509,776	509,776	-	532,103	(22,327)
% of Revenue	21.1%	19.5%		20.6%	
Transfer to Capital					
CapEx Funding	-	-	-	723,000	(723,000)
Operating Income	713,912	870,503	(156,591)	259,629	454,283
% of Revenue	29.6%	33.4%		10.1%	

Balance Sheet Items (Operating Fund)				
Cash	5,285,585		2,939,957	
Interfund AR	-		100,000	
Investments	-		-	
Total Cash & Investments	5,285,585		3,039,957	
Accounts Receivable	2,772,403		2,390,425	

Current YTD Actual	Current YTD Budget	O(U) Budget	Prior YTD Actual	O(U) Prior Year
13,530,301	13,238,479	291,822	13,427,102	103,199
5,253	4,039	1,214	3,817	1,436
-	-	-	3,251,550	(3,251,550)
8,278	6,817	1,461	8,978	(700)
212,702	276,670	(63,968)	189,534	23,168
13,756,534	13,526,005	230,529	16,880,981	(3,124,447)
2,116,024	2,225,121	(109,097)	2,179,602	(63,578)
1,665,367	1,664,089	1,278	1,566,027	99,340
3,781,391	3,889,210	(107,819)	3,745,629	35,762
27.5%	28.8%		22.2%	
9,975,143	9,636,795	338,348	13,135,352	(3,160,209)
72.5%	71.2%		77.8%	
432,774	468,155	(35,381)	464,588	(31,814)
1,961,318	1,924,092	37,226	1,638,338	322,980
2,394,092	2,392,247	1,845	2,102,926	291,166
17.4%	17.7%		12.5%	
7,581,051	7,244,548	336,503	11,032,426	(3,451,375)
55.1%	53.6%		65.4%	
5,255,704	5,253,926	1,778	4,678,119	577,585
242,179	242,179	-	242,179	-
180,840	180,840	-	180,840	-
542,648	542,648	-	571,216	(28,568)
6,221,371	6,219,593	1,778	5,672,354	549,017
45.2%	46.0%		33.6%	
-	-	-	723,000	(723,000)
1,359,680	1,024,955	334,725	4,637,072	(3,277,392)
9.9%	7.6%		27.5%	

Comments

Receivable from Recycling Fund

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Capital Fund Statement of Revenue and Expense

Month of: June, 2017

	Current Month Actual	Current YTD Actual	Current YTD Budget	O(U) Budget	Full Year Budget
Revenue					
CapEx Funding	-	-	-	-	3,200,000
ADM Cost Share	-	1,000,000	1,000,000	-	1,000,000
IEPA Loan draw down	-	-	-	-	-
Other	325	1,548	1,330	218	3,000
Total Revenue	325	1,001,548	1,001,330	218	4,203,000

Comments

CapEx funding from Water Operating Fund
Actual ADM cost share

CapEx Project Spending					
Operating CapEx	-	-	5,000	(5,000)	10,000
Professional Services	-	-	66,500	(66,500)	266,000
Capital Equipment	-	-	-	-	290,930
JCI Water Meter project	-	-	-	-	-
Water Distribution	-	-	-	-	35,000
Pump Stations	-	54,805	-	54,805	-
Water Main Replacement	106,296	643,752	823,703	(179,951)	2,337,984
SWTP CapEx	4,905	111,746	459,023	(347,277)	1,006,057
Lake Operating	-	14,488	-	14,488	13,025
Other Equipment	-	-	-	-	-
Storm Water Improvement	-	-	118,403	(118,403)	118,403
EPA Non Source	-	-	-	-	25,000
Lakefront Development	-	150,000	-	150,000	-
Sediment Control	3,600	20,396	-	20,396	35,000
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
xxxx	-	-	-	-	-
Total CapEx Spending	114,801	995,187	1,472,629	(477,442)	4,137,399

Surplus (Deficit)	(114,476)	6,361	(471,299)	65,601
--------------------------	-----------	-------	-----------	--------

Capital Fund Cash Position			
Cash at January 1, 2014	3,768,276		
Current Cash Position	1,278,372	Cash Position Target at December 31, 2015	2,315,359
included in cash above	-	JCI project cash in Regions escrow account	-

Prepared By: Office of the City Treasurer

City of Decatur
Water Utility Financial Report
Key Metrics

home

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year	YTD Comparison
Current Year														
Water Bill Count														
Original Bills														
Residential	26,709	25,130	29,765	25,203	28,256	27,917							162,980	
Industrial	32	32	32	32	32	32							192	
Commercial	2,668	2,407	2,941	2,614	2,703	2,809							16,142	
Total	29,409	27,569	32,738	27,849	30,991	30,758	-	-	-	-	-	-	179,314	102.0%
Delinquent Bills														
Residential	6,947	6,707	7,439	6,531	7,638	7,966							43,228	
Industrial	-	-	1	-	-	-							1	
Commercial	407	329	297	326	399	405							2,163	
Total	7,354	7,036	7,737	6,857	8,037	8,371	-	-	-	-	-	-	45,392	101.4%
Total Bill Count	36,763	34,605	40,475	34,706	39,028	39,129	-	-	-	-	-	-	224,706	101.9%
Cubit Feet Consumption Billed														
Residential	13,050,909	10,815,794	12,890,444	10,689,906	12,340,042	14,696,235							74,483,330	98.8%
Industrial	38,534,545	41,420,527	37,063,682	41,987,775	36,733,643	43,112,797							238,852,969	97.9%
Commercial	10,842,778	9,806,916	10,693,282	10,030,455	10,335,211	12,849,387							64,558,029	98.5%
Total	62,428,232	62,043,237	60,647,408	62,708,136	59,408,896	70,658,419	-	-	-	-	-	-	377,894,328	98.2%
Water Shut Offs														
	350	271	403	243	346	350							1,963	99.8%
Customer Service Telephone Calls	4,892	4,091	4,785	4,225	4,855	5,357							28,205	104.4%
Water Billed \$														
Residential	\$ 710,757	\$ 607,055	\$ 718,723	\$ 601,462	\$ 692,482	\$ 810,883							\$ 4,141,362	102.0%
Industrial	\$ 973,205	\$ 1,035,246	\$ 940,693	\$ 1,021,783	\$ 905,211	\$ 1,070,191							\$ 5,946,329	99.9%
Commercial	\$ 493,704	\$ 446,155	\$ 504,522	\$ 465,631	\$ 487,685	\$ 584,236							\$ 2,981,933	101.6%
Total	\$ 2,177,666	\$ 2,088,456	\$ 2,163,938	\$ 2,088,876	\$ 2,085,378	\$ 2,465,310	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,069,624	100.9%
Penalty \$	\$ 12,316	\$ 11,830	\$ 24,030	\$ 10,881	\$ 13,118	\$ 12,569							\$ 84,744	99.8%
Total Billed	\$ 2,189,982	\$ 2,100,286	\$ 2,187,968	\$ 2,099,757	\$ 2,098,496	\$ 2,477,879	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,154,368	100.9%
Water Gallonage														
Gallons (000)	268,550	220,040	281,500	290,530	291,740	323,090							1,675,450	108.8%
\$ Billed	\$ 80,028	\$ 65,572	\$ 83,887	\$ 86,578	\$ 86,939	\$ 96,281							\$ 499,285	109.5%
Water Billed vs Cash Receipts														
Billed \$	\$ 2,270,010	\$ 2,165,858	\$ 2,271,855	\$ 2,186,335	\$ 2,185,435	\$ 2,574,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,653,653	101.2%
Cash Revenue \$	\$ 2,250,637	\$ 2,293,297	\$ 2,197,191	\$ 2,184,431	\$ 2,202,704	\$ 2,402,041							\$ 13,530,302	100.8%
% Cash to Billed	99.1%	105.9%	96.7%	99.9%	100.8%	93.3%	-	-	-	-	-	-	99.1%	
Prior Year														
Water Bill Count														
Original Bills														
Residential	25,748	24,591	31,267	24,320	26,843	26,827	24,693	27,862	28,007	26,826	25,290	26,764	319,038	
Industrial	33	33	33	33	33	33	33	33	33	33	32	32	394	
Commercial	2,621	2,468	2,959	2,502	2,707	2,683	2,490	2,863	2,725	2,689	2,644	2,676	32,027	
Total	28,402	27,092	34,259	26,855	29,583	29,543	27,216	30,758	30,765	29,548	27,966	29,472	351,459	
Delinquent Bills														
Residential	7,148	6,898	7,027	7,475	6,354	7,646	6,435	7,801	6,863	7,834	7,859	7,353	86,693	
Industrial	-	-	2	1	-	-	-	-	-	-	-	-	3	
Commercial	465	392	340	363	321	353	355	441	368	352	380	381	4,511	
Total	7,613	7,290	7,369	7,839	6,675	7,999	6,790	8,242	7,231	8,186	8,239	7,734	91,207	
Total Bill Count	36,015	34,382	41,628	34,694	36,258	37,542	34,006	39,000	37,996	37,734	36,205	37,206	442,666	
Cubit Feet Consumption Billed														
Residential	13,132,345	11,121,115	13,569,926	11,518,938	12,315,394	13,739,460	14,973,045	14,523,164	15,107,518	13,356,872	11,041,792	12,700,139	157,099,708	
Industrial	39,701,126	36,130,671	40,700,413	42,210,228	40,596,564	44,662,052	45,105,809	43,258,511	48,849,990	43,695,618	43,149,692	39,616,736	507,677,410	
Commercial	10,328,621	9,704,095	11,776,495	10,728,861	10,506,024	12,482,859	14,858,174	14,544,071	15,834,051	13,508,139	11,504,222	10,828,120	146,603,732	
Total	63,162,092	56,955,881	66,046,834	64,458,027	63,417,982	70,884,371	74,937,028	72,325,746	79,791,559	70,560,629	65,695,706	63,144,995	811,380,850	
Water Shut Offs														
	307	350	343	293	336	338	216	360	276	268	331	365	3,783	
Customer Service Tphone Calls	4,703	4,127	4,418	4,430	4,667	4,661	4,346	5,222	4,528	4,648	4,726	4,799	55,275	
Water Billed \$														
Residential	\$ 693,118	\$ 599,713	\$ 735,748	\$ 617,840	\$ 667,730	\$ 745,193	\$ 781,730	\$ 777,678	\$ 805,781	\$ 723,032	\$ 612,928	\$ 696,515	\$ 8,457,006	
Industrial	\$ 968,196	\$ 894,955	\$ 989,707	\$ 1,020,875	\$ 986,460	\$ 1,094,659	\$ 1,109,052	\$ 1,070,006	\$ 1,188,731	\$ 1,078,339	\$ 1,063,258	\$ 991,954	\$ 12,456,192	
Commercial	\$ 464,769	\$ 435,305	\$ 527,552	\$ 474,646	\$ 479,369	\$ 553,210	\$ 609,258	\$ 619,045	\$ 654,664	\$ 580,928	\$ 513,557	\$ 496,715	\$ 6,409,018	
Total	\$ 2,126,083	\$ 1,929,973	\$ 2,253,007	\$ 2,113,361	\$ 2,133,559	\$ 2,393,062	\$ 2,500,040	\$ 2,466,729	\$ 2,649,176	\$ 2,382,299	\$ 2,189,743	\$ 2,185,184	\$ 27,322,216	
Penalty \$	\$ 12,347	\$ 12,552	\$ 12,110	\$ 25,658	\$ 10,494	\$ 11,771	\$ 12,145	\$ 15,785	\$ 12,129	\$ 14,108	\$ 16,123	\$ 11,969	\$ 167,191	
Total Billed	\$ 2,138,430	\$ 1,942,525	\$ 2,265,117	\$ 2,139,019	\$ 2,144,053	\$ 2,404,833	\$ 2,512,185	\$ 2,482,514	\$ 2,661,305	\$ 2,396,407	\$ 2,205,866	\$ 2,197,153	\$ 27,489,407	
Water Gallonage														
Gallons (000)	243,450	227,780	256,330	254,690	271,880	286,100	273,320	297,770	253,150	257,530	225,330	249,950	3,097,280	
\$ Billed	\$ 72,061	\$ 67,423	\$ 75,874	\$ 75,388	\$ 80,476	\$ 84,686	\$ 80,903	\$ 88,140	\$ 74,932	\$ 76,229	\$ 66,955	\$ 74,485	\$ 917,552	
Water Billed vs Cash Receipts														
Billed \$	\$ 2,210,491	\$ 2,009,948	\$ 2,340,991	\$ 2,214,407	\$ 2,224,529	\$ 2,489,519	\$ 2,593,088	\$ 2,570,654	\$ 2,736,237	\$ 2,472,636	\$ 2,272,821	\$ 2,271,638	\$ 28,406,959	
Cash Revenue \$	\$ 2,104,679	\$ 2,210,328	\$ 2,267,954	\$ 2,221,532	\$ 2,196,961	\$ 2,425,649	\$ 2,495,625	\$ 2,764,878	\$ 2,583,866	\$ 2,554,080	\$ 2,395,922	\$ 2,237,480	\$ 28,458,954	
% Cash to Billed	95.2%	110.0%	96.9%	100.3%	98.8%	97.4%	96.2%	107.6%	94.4%	103.3%	105.4%	98.5%	100.2%	

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: June, 2017

	2017 Budget	2016 Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Full Time Staffing														
Executive	4	4	4	5	5	5	5							5
Legislative	0	0	0	0	0	0	0							0
Finance	22	22	21	22	21	22	22							22
Management Services	18	16	6	5	5	1	1							4
Human Resources						5	5							4
Information Technology			10	10	11	11	11							10
Corporation Counsel	9	8	8	8	8	8	8							7
Planning & Building Services	12	11	10	10	11	11	10							10
Neighborhood Services	8	8	8	8	8	8	8							8
Public Safety	305	294	294	297	295	297	293							296
Public Works	72	68	112	112	112	111	112							66
Water Management	46	45												45
Total Full Time	496	476	473	477	476	479	475	0	0	0	0	0	0	477
Part Time Staffing														
Executive	0	0	0	0	0	0	0							0
Legislative	7	7	7	7	7	7	7							7
Finance	0	0	1	1	1	0	0							0
Human Resources	0	0	0	0	0	0	0							0
Information Technology	0	0	0	0	0	0	0							0
Management Services	0	0	0	0	0	0	0							0
Corporation Counsel	0	0	0	0	0	0	0							0
Planning & Building Services	0	0	0	0	0	0	0							0
Neighborhood Services	0	0	0	0	0	0	0							0
Public Safety	2	2	2	2	2	2	2							2
Public Works	0	0	0	0	1	1	0							0
PW Water Management	0	0	0	0	0	0	15							0
Total Temporary	9	9	10	10	11	10	24	0	0	0	0	0	0	9
Total City Staff Headcount	505	485	483	487	487	489	499	0	0	0	0	0	0	486

Note: Above report includes all City Staff, Full Time and Temporary W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: June, 2017

	2017 Budget	Jan	Feb	Mar	Apr	May	2016 Staffing Levels			Jun	Jul	Aug	Sep	Oct	Nov	Dec	Prior Yr End
Full Time Staff																	
Executive	4	4	4	4	4	4	4	4									4
City Clerk	1	1	1	1	1	1	1	1									1
Total	5	5	5	5	5	5	5	5	0	0	0	0	0	0	0	0	5
Legislative	0	0	0	0	0	0	0	0									0
Financial Management																	
Finance	12	12	11	12	12	13	13										12
Purchasing	2	2	2	2	2	2	2										2
Risk Management	1	1	1	1	1												1
Water Customer Service	7	7	7	7	6	7	7										7
Total	22	22	21	22	21	22	22	0	0	0	0	0	0	0	0	0	22
Human Resources	5	4	4	4	4	5	5										3
Information Technology	11	10	10	10	11	11	11										10
Management Services																	
Mass Transit	1	1	1	1	1	1	1										1
Total	1	1	1	1	1	1	1	0	0	0	0	0	0	0	0	0	1
Corporation Legal Counsel	9	8	8	8	8	8	8										7
Planning & Building Service																	
Planning & Sustainability	6	6	5	6	5	5	4										5
Building Inspections	6	5	5	5	6	6	6										5
Total	12	11	10	11	11	11	10	0	0	0	0	0	0	0	0	0	10
Neighborhood Services																	
Services	3	3	3	3	3	3	3										3
Inspection	5	5	5	5	5	5	5										5
Total	8	8	8	8	8	8	8	0	0	0	0	0	0	0	0	0	8
Public Safety																	
Fire	111	110	110	111	111	110	107										110
Police	170	163	163	165	164	164	163										165
Police Communications	24	21	21	21	20	23	23										21
Total	305	294	294	297	295	297	293	0	0	0	0	0	0	0	0	0	296
Public Works																	
PW Administration	2	2	2	2	2	2	2										2
PW Engineering	12	11	11	12	13	13	13										11
PW Municipal Services	58	55	56	55	55	56	57										53
Water Administration	4	4	4	3	3	3	2										4
Water Production	15	15	14	15	14	13	15										15
Water Services	27	26	25	25	25	24	23										26
Total	118	113	112	112	112	111	112	0	0	0	0	0	0	0	0	0	111
Total City Staffing	496	476	473	478	476	479	475	0	0	0	0	0	0	0	0	0	473

Note: Above report includes all Full Time W-2 EE's

City of Decatur
Treasurer's Financial Report
Headcount Staffing Level

Period Ending: June, 2017

	2017 Budget	2016 Staffing Levels												Prior Yr End
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Part Time / Temporary Staff														
Executive														
City Clerk														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Legislative	7	7	7	7	7	7	7							7
Financial Management														
Finance														
Purchasing														
Risk Management			1	1	1									
Water Customer Service														
Total	0	0	1	1	1	0	0	0	0	0	0	0	0	0
Information Technology														0
Human Resources														
Management Services														
Mass Transit														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Corporation Legal Counsel														0
Planning & Building Service														
Planning & Sustainability														
Building Inspections														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Neighborhood Services														
Outreach														
Inspection														
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Public Safety														
Fire														
Police	2	2	2	2	2	2	2							2
Police Communications														
Total	2	2	2	2	2	2	2	0	0	0	0	0	0	2
Public Works														
Administration														
Engineering														
Municipal Services														
Water Administration														
Water Production					1	1	15							
Water Services														
Total	0	0	0	0	1	1	15	0	0	0	0	0	0	0
Total City Staffing	9	9	10	10	11	10	24	0	0	0	0	0	0	9

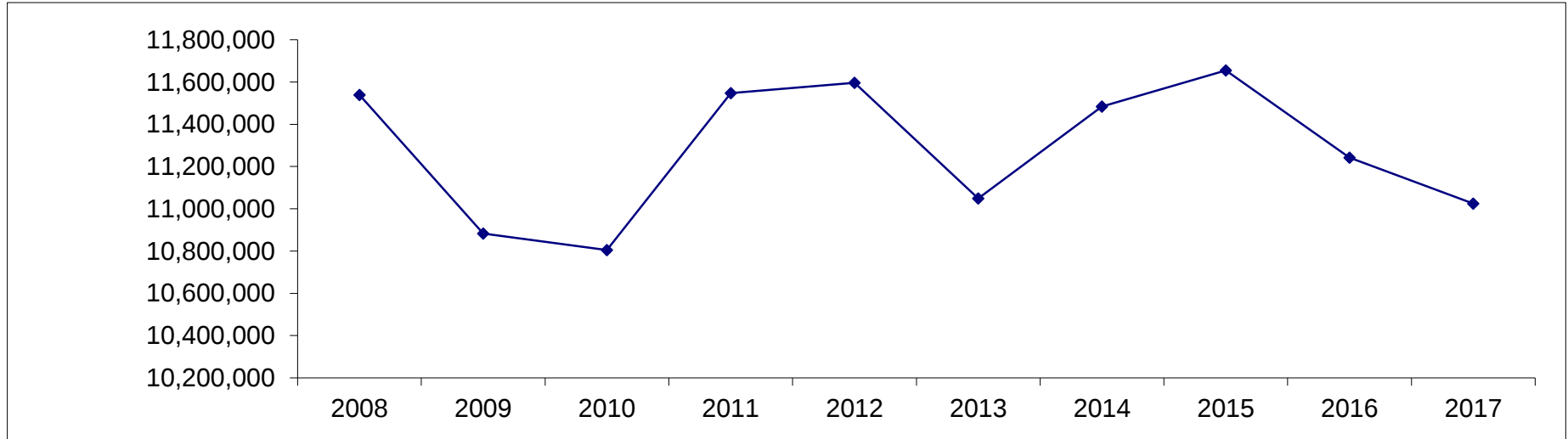
Note: Above report includes all Temporary W-2 EE's

Projected Revenues

STATE SALES TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	950,792	997,996	832,060	916,053	939,211	918,325	938,684	963,009	946,811	902,833	A
FEBRUARY	918,964	915,498	882,512	1,104,610	935,641	880,247	914,587	941,678	904,631	899,838	A
MARCH	1,137,122	1,065,522	1,042,881	1,140,844	1,158,700	1,076,758	1,106,071	1,120,789	1,119,498	1,107,270	A
APRIL	871,929	857,110	771,162	844,138	871,624	856,724	825,291	857,417	824,458	789,769	A
MAY	858,475	778,543	845,828	851,665	986,897	884,323	868,465	877,404	867,538	837,972	A
JUNE	936,960	905,163	902,403	941,869	1,021,804	954,864	974,156	978,888	940,736	957,693	A
JULY	915,130	930,576	878,430	966,695	918,786	922,915	935,127	944,686	887,325	870,177	P
AUGUST	981,744	913,335	932,682	942,384	991,930	796,714	1,028,409	992,900	943,818	925,577	P
SEPTEMBER	1,000,615	902,510	956,479	976,252	951,845	948,422	979,712	1,006,626	994,684	975,461	P
OCTOBER	984,005	875,180	911,376	942,225	911,934	925,873	981,740	991,641	933,239	915,203	P
NOVEMBER	1,052,654	880,784	958,698	955,438	1,001,513	964,174	961,614	1,003,087	962,595	943,992	P
DECEMBER	930,497	860,148	890,326	965,215	906,055	919,141	969,684	976,633	916,175	898,469	P

TOTALS	11,538,887	10,882,364	10,804,838	11,547,387	11,595,938	11,048,482	11,483,540	11,654,760	11,241,506	11,024,255
---------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

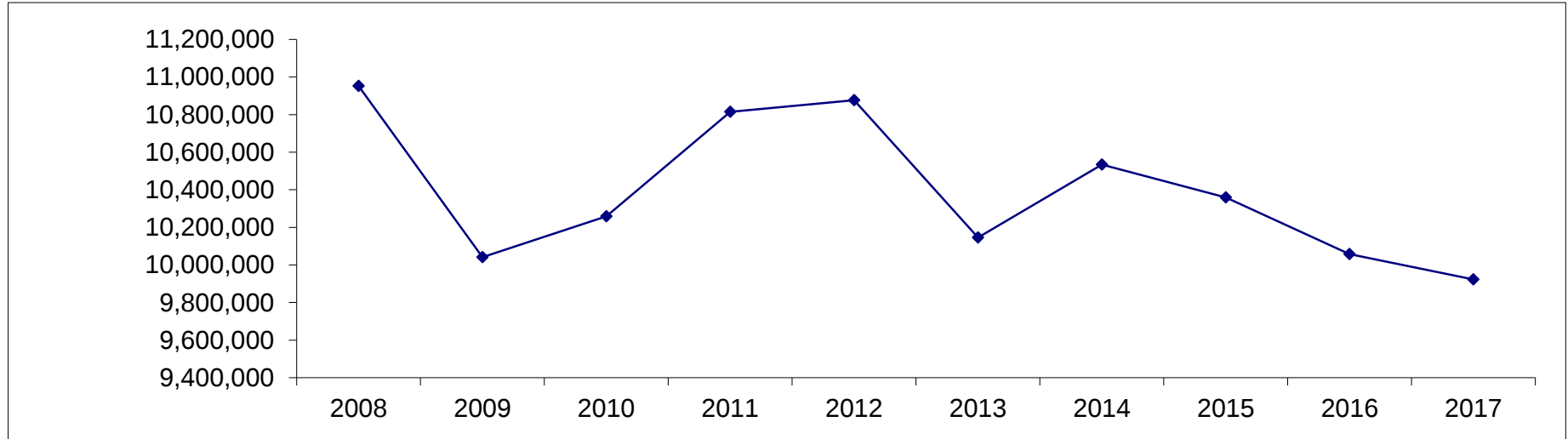


Funds split in General, Southeast TIF, Eastgate TIF, Pines TIF and Grand/Oakland TIF funds

Projected Revenues

LOCAL SALES TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	884,581	908,470	805,816	841,530	914,456	861,196	887,481	889,089	848,993	818,066	A
FEBRUARY	915,708	854,383	857,826	880,959	911,162	880,506	862,759	863,243	833,995	838,995	A
MARCH	1,104,524	999,242	1,020,668	1,105,939	1,088,443	1,012,286	1,022,997	1,000,115	1,036,321	995,383	A
APRIL	792,321	760,928	701,269	767,991	758,516	773,089	739,227	739,805	703,472	702,734	A
MAY	784,161	734,057	757,147	761,238	929,937	775,938	779,506	764,685	744,767	729,878	A
JUNE	863,332	807,427	847,234	863,436	942,726	853,033	865,335	832,374	840,488	855,602	A
JULY	874,926	773,331	859,117	925,802	864,230	846,702	864,489	833,551	791,839	781,186	P
AUGUST	949,298	847,643	868,171	959,067	927,747	619,512	957,423	906,467	867,107	855,441	P
SEPTEMBER	956,880	859,902	875,938	950,587	899,635	901,318	916,077	911,765	904,129	891,965	P
OCTOBER	943,181	825,361	871,193	898,365	838,868	860,182	882,079	875,986	822,711	811,643	P
NOVEMBER	982,082	845,374	930,915	916,686	902,358	897,029	884,609	882,605	854,078	842,587	P
DECEMBER	901,312	824,507	862,884	942,430	898,532	864,499	872,277	860,119	810,233	799,332	P
TOTALS	10,952,305	10,040,626	10,258,179	10,814,030	10,876,609	10,145,292	10,534,258	10,359,805	10,058,133	9,922,811	

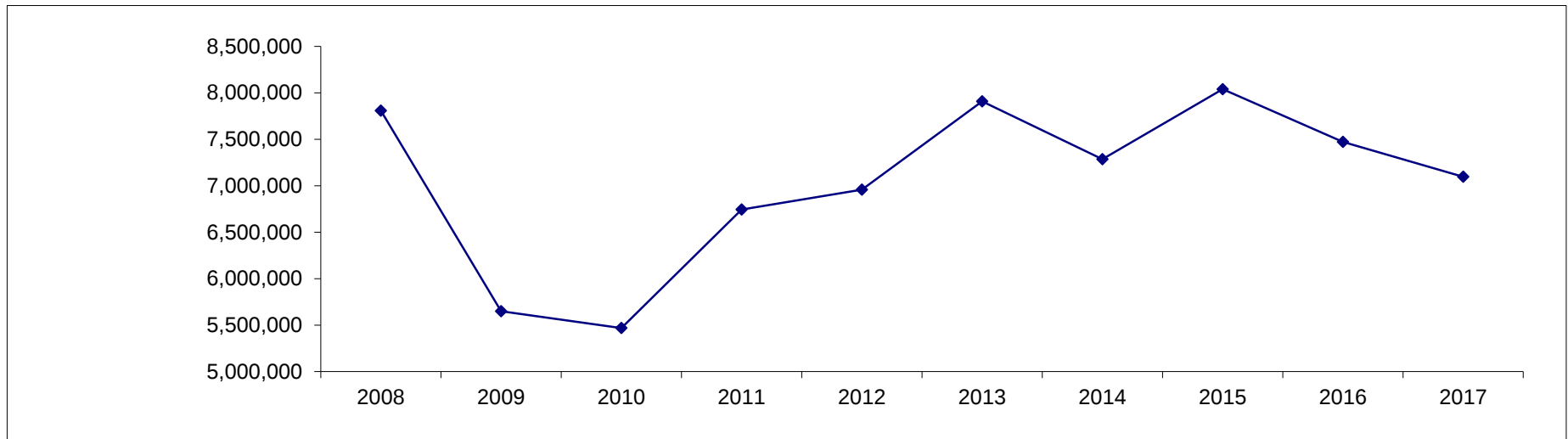


Funds split in General, Southeast TIF, Eastgate TIF and Pines TIF funds

STATE INCOME TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	415,687	357,826	580,540	805,061	761,050	632,905	850,845	852,700	912,628	851,716	A
FEBRUARY	613,332	604,246	0	1,038,247	0	478,227	0	0	0	0	A
MARCH	906,356	759,747	437,402	493,074	619,124	394,663	699,395	620,094	751,474	1,411,585	A
APRIL	483,881	0	343,824	562,140	394,295	1,333,938	742,236	925,184	822,346	0	A
MAY	1,945,284	411,757	0	0	1,187,505	404,944	423,934	403,609	476,082	396,253	A
JUNE	666,398	1,632,706	604,370	694,679	424,269	703,157	741,339	824,784	1,774,951	764,219	A
JULY	0	532,359	1,036,869	942,538	658,753	1,298,806	1,150,541	1,364,531	0	1,020,259	P
AUGUST	737,713	0	618,324	761,549	956,491	441,258	428,542	566,667	496,310	527,645	P
SEPTEMBER	430,153	579,623	1,240,367	454,403	502,880	675,812	709,251	1,263,519	1,120,799	1,064,668	P
OCTOBER	413,561	394,557	0	0	645,769	419,882	818,347	0	0	0	P
NOVEMBER	0	0	0	588,653	405,227	409,627	0	441,918	450,551	427,987	P
DECEMBER	1,194,938	376,737	606,245	404,975	401,952	714,661	721,926	776,691	665,793	632,450	P

TOTALS	7,807,304	5,649,558	5,467,941	6,745,318	6,957,316	7,907,881	7,286,357	8,039,696	7,470,934	7,096,782
---------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------

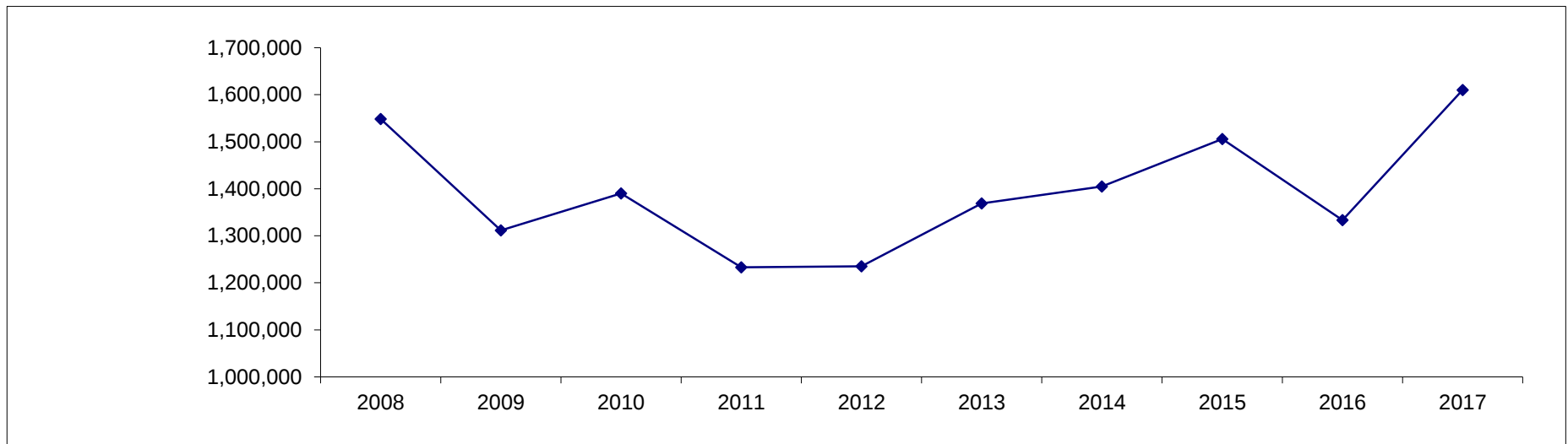


Amounts not yet remitted by the State

PERSONAL PROPERTY REPLACEMENT TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	207,916	151,918	162,537	134,079	180,082	185,383	233,315	202,878	195,051	217,463	A
FEBRUARY	0	15,410	1,947	7,154	1,565	1,605	2,024	717	0	0	A
MARCH	103,781	63,426	68,150	78,877	61,281	62,898	80,778	70,137	83,788	147,880	A
APRIL	272,694	270,042	232,641	262,367	276,320	303,821	309,261	364,335	271,921	352,780	A
MAY	292,933	261,949	163,009	188,640	187,031	265,561	227,806	293,618	219,695	227,189	A
JUNE	0	5,564	0	3,923	5,417	937	0	2,501	12,343	0	A
JULY	232,926	212,605	165,572	176,542	238,582	260,211	229,514	238,695	239,680	289,439	P
AUGUST	128,603	22,481	21,743	43,808	28,828	29,295	24,688	32,169	27,902	33,695	P
SEPTEMBER	31,274	8,501	486	381	3,931	0	6,877	2,356	4,554	5,499	P
OCTOBER	210,470	241,537	316,230	292,298	181,562	188,719	227,489	239,950	218,004	263,263	P
NOVEMBER	0	2,101	2,750	2,542	1,579	0	0	0	1,876	2,265	P
DECEMBER	67,732	55,929	255,086	42,441	69,220	70,395	63,058	58,604	58,514	70,662	P

TOTALS	1,548,327	1,311,462	1,390,151	1,233,053	1,235,400	1,368,825	1,404,809	1,505,959	1,333,328	1,610,135
---------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------



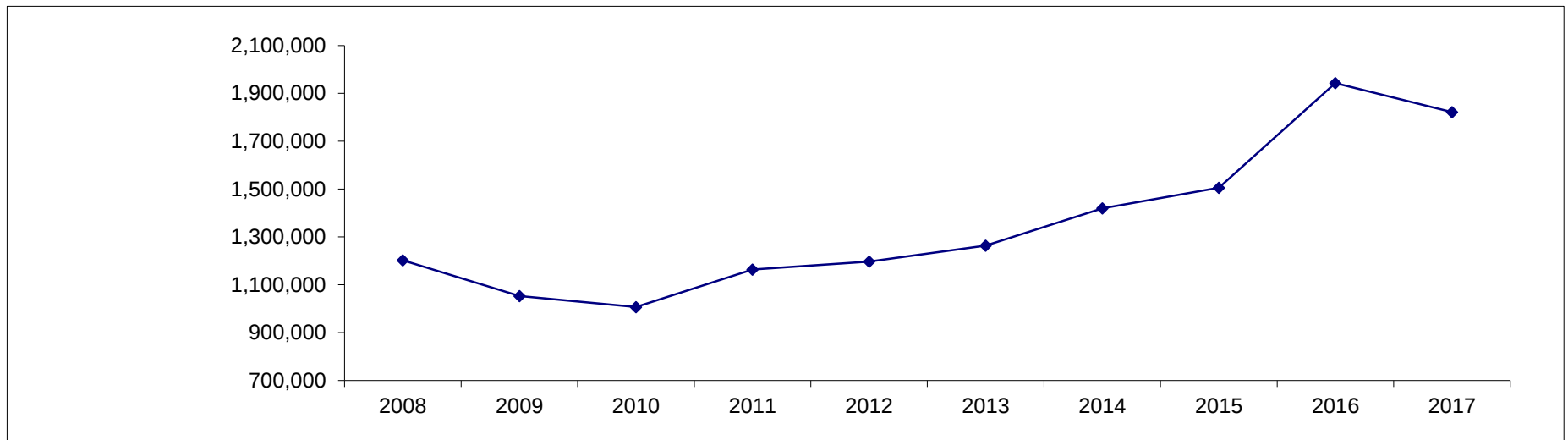
Funds split in General and Library funds

Projected Revenues

LOCAL USE TAX

MONTH	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
JANUARY	94,492	99,612	74,655	118,641	89,854	98,119	115,740	136,569	295,435	159,854	A
FEBRUARY	95,217	89,127	66,683	92,228	90,475	103,364	108,961	129,837	146,086	155,199	A
MARCH	135,737	128,211	114,627	145,191	138,269	147,635	171,437	196,801	208,903	241,170	A
APRIL	88,576	81,612	68,212	88,796	88,358	102,769	90,904	69,628	128,350	139,319	A
MAY	81,441	72,972	54,250	95,460	98,119	76,976	89,241	135,902	130,832	131,114	A
JUNE	104,272	87,555	108,264	98,268	103,364	96,618	117,824	143,287	153,738	170,503	A
JULY	96,153	89,396	82,393	91,809	91,336	106,037	108,621	140,649	149,743	140,422	P
AUGUST	88,418	75,613	78,102	89,450	102,769	93,637	115,406	133,971	145,710	136,641	P
SEPTEMBER	108,669	100,537	100,770	98,836	86,379	124,363	128,816	0	164,340	154,111	P
OCTOBER	90,964	79,881	83,770	79,105	106,791	106,986	109,843	0	130,791	122,651	P
NOVEMBER	114,557	71,356	81,167	94,213	98,487	99,965	118,956	0	142,584	133,709	P
DECEMBER	104,069	77,019	94,304	71,453	102,979	107,849	144,341	419,237	146,571	137,448	P

TOTALS	1,202,565	1,052,890	1,007,197	1,163,451	1,197,180	1,264,318	1,420,091	1,505,880	1,943,083	1,822,141
---------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------	------------------



2015 Delays in Distribution of State Use Tax due to State budget.

Projected Revenues

STATE INCOME TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	620,093.85	751,473.50	654,552.90	A
FEBRUARY	925,183.52	822,346.25	757,032.36	A
MARCH	403,608.85	476,082.04	396,235.32	A
APRIL	824,784.39	736,651.57	764,129.23	A
MAY	1,364,531.10	1,038,299.42	1,020,258.57	A
JUNE	566,667.27	496,310.15	527,644.66	A
JULY	799,534.19	708,317.33	675,318.97	P
AUGUST	463,984.37	412,481.48	393,265.22	P
SEPTEMBER	458,233.98	450,551.29	429,561.47	P
OCTOBER	792,632.00	665,793.44	634,776.14	P
NOVEMBER	512,117.79	446,866.27	426,048.12	P
DECEMBER	400,509.94	404,849.45	385,988.74	P

TOTALS 8,707,894.23 7,410,022.19 7,064,811.70

Listed in month
reported - receipts
delayed by State

Current Budget 8,000,000.00

Projected Amt Over (Under) -935,188.30

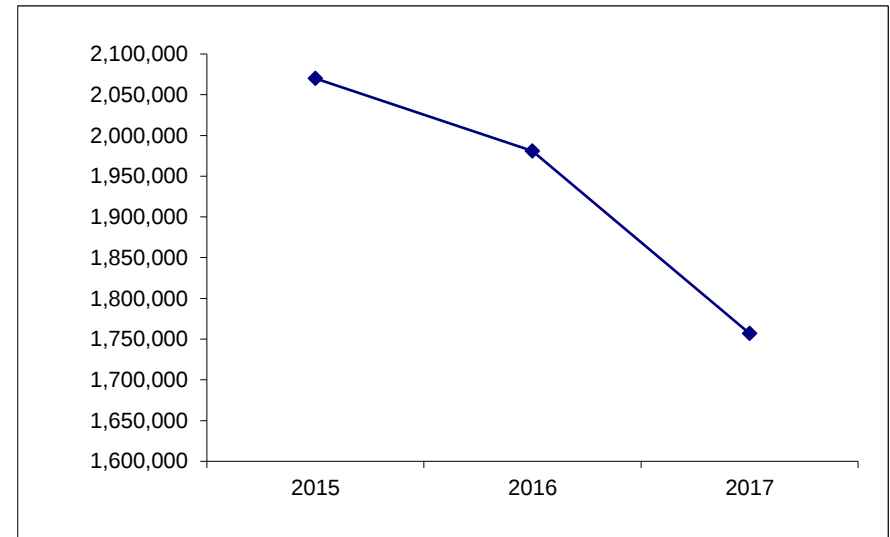
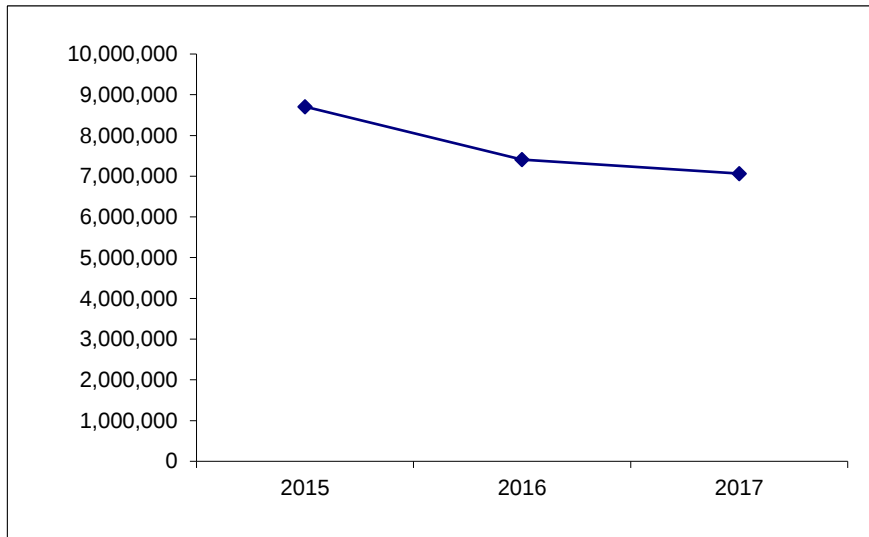
TELEPHONE COMMUNICATIONS TAX

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	150,078.20	166,327.99	152,347.43	A
FEBRUARY	166,178.24	157,953.06	150,099.96	A
MARCH	181,658.89	224,336.11	155,813.31	A
APRIL	187,006.68	164,577.86	152,634.48	A
MAY	164,797.94	152,247.44	149,012.50	A
JUNE	182,269.15	164,137.18	153,283.36	A
JULY	175,287.81	160,723.62	142,554.65	P
AUGUST	171,899.36	163,427.72	144,953.07	P
SEPTEMBER	170,847.95	157,097.74	139,338.66	P
OCTOBER	173,242.43	154,223.34	136,789.20	P
NOVEMBER	173,116.61	159,870.41	141,797.90	P
DECEMBER	173,648.05	155,990.27	138,356.38	P

TOTALS 2,070,031.31 1,980,912.74 1,756,980.90

Current Budget 1,987,000.00

Projected Amt Over (Under) -230,019.10

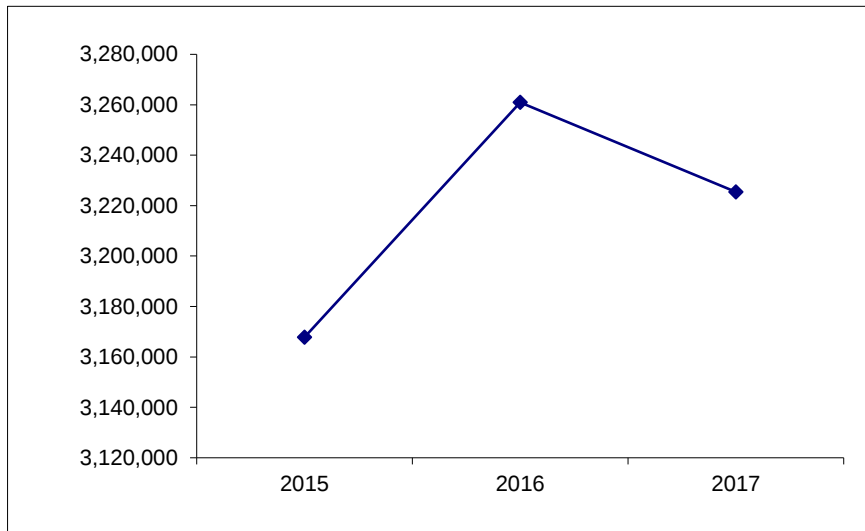


Projected Revenues

FOOD & BEVERAGE TAX

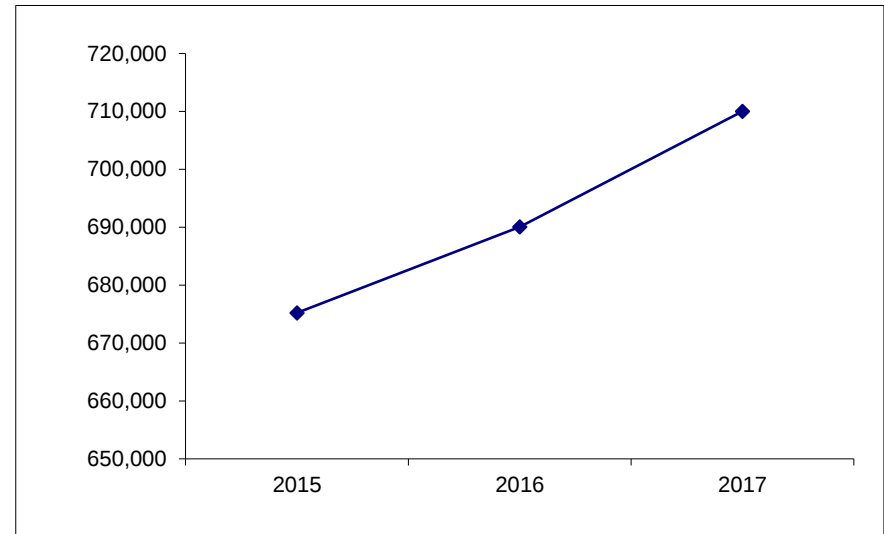
MONTH	2015 Actual	2016 Actual	2017
JANUARY	239,978.27	260,904.87	286,400.20
FEBRUARY	250,432.57	256,344.05	250,160.28
MARCH	253,709.15	278,660.81	243,551.14
APRIL	256,370.27	268,791.34	275,567.55
MAY	254,139.10	282,460.72	268,821.52
JUNE	285,782.71	281,884.42	286,842.30
JULY	291,133.54	274,899.41	271,912.01
AUGUST	272,038.18	308,995.40	305,637.48
SEPTEMBER	276,602.93	277,532.23	274,516.22
OCTOBER	227,472.04	255,644.86	252,866.71
NOVEMBER	288,279.70	272,128.23	269,170.95
DECEMBER	271,898.28	242,671.74	240,034.57

TOTALS	3,167,836.74	3,260,918.08	3,225,480.93
		Current Budget	3,446,300.00
		Projected Amt Over (Under)	-220,819.07

**HOTEL & MOTEL TAX**

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	26,727.71	17,953.91	35,251.30	A
FEBRUARY	38,349.47	36,767.95	36,364.73	A
MARCH	53,420.63	62,867.42	51,466.99	A
APRIL	60,066.44	52,010.94	54,146.46	A
MAY	45,446.95	67,896.68	58,327.36	A
JUNE	77,826.53	76,520.68	84,744.05	A
JULY	72,341.33	63,123.45	64,386.51	P
AUGUST	64,933.59	63,000.60	64,261.21	P
SEPTEMBER	77,304.64	71,295.56	78,851.46	P
OCTOBER	61,394.84	53,394.23	54,462.62	P
NOVEMBER	60,541.72	77,894.15	79,452.77	P
DECEMBER	36,856.84	47,351.22	48,298.69	P

TOTALS	675,210.69	690,076.79	710,014.15
		Current Budget	712,000.00
		Projected Amt Over (Under)	-1,985.85

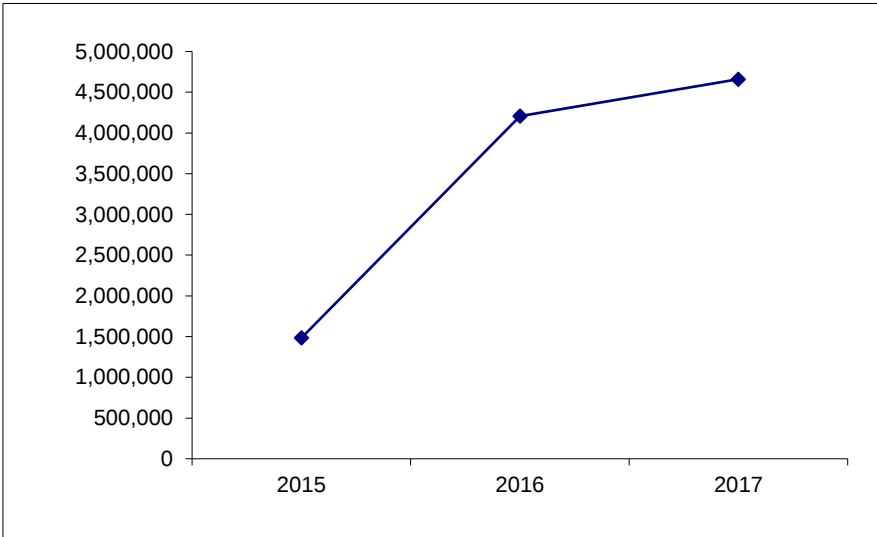


Projected Revenues

UTILITY TAX-ELECTRIC & GAS

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	149,238.44	177,332.31	421,857.00	A
FEBRUARY	163,584.49	138,838.35	505,824.62	A
MARCH	153,677.99	326,307.14	425,726.95	A
APRIL	110,338.44	432,106.74	339,034.62	A
MAY	78,471.74	393,245.95	361,636.72	A
JUNE	201,586.00	363,225.99	327,273.91	A
JULY	118,708.13	377,171.71	361,930.93	P
AUGUST	102,541.08	416,494.97	399,665.21	P
SEPTEMBER	121,147.65	443,504.00	425,582.86	P
OCTOBER	122,028.13	401,586.01	385,358.69	P
NOVEMBER	105,115.24	370,202.76	355,243.58	P
DECEMBER	56,748.67	365,731.26	350,952.76	P

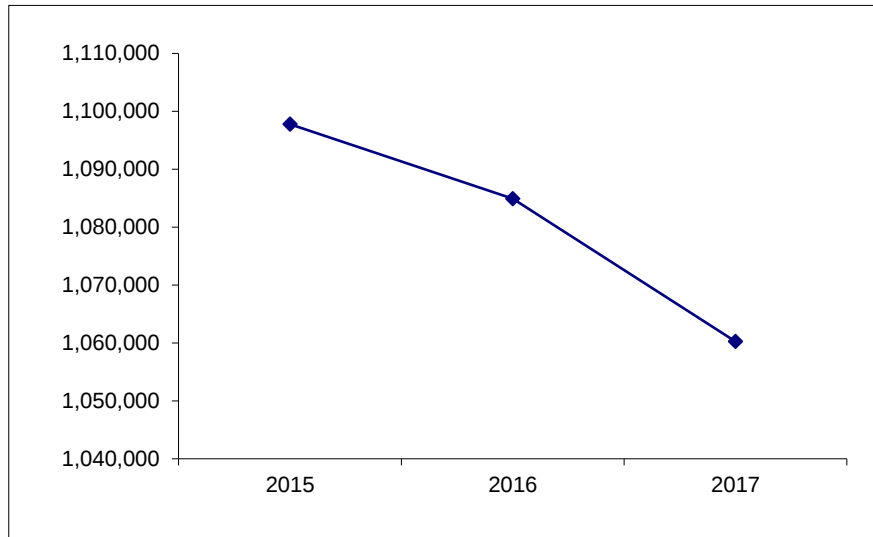
TOTALS	1,483,186.00	4,205,747.19	4,660,087.85
		Current Budget	4,498,000.00
		Projected Amt Over (Under)	162,087.85



CABLE TV TAX

MONTH	2015 Actual	2016 Actual	2017
JANUARY	238,199.60	233,850.66	263,629.01
FEBRUARY	33,008.50	34,945.40	0.00
MARCH	0.00	0.00	0.00
APRIL	244,231.68	244,326.70	244,146.92
MAY	34,267.25	31,932.20	24,893.20
JUNE	0.00	0.00	0.00
JULY	243,423.63	276,652.47	270,365.82
AUGUST	37,072.80	0.00	0.00
SEPTEMBER	0.00	0.00	0.00
OCTOBER	232,248.25	235,924.64	230,563.49
NOVEMBER	35,328.90	27,280.50	26,660.58
DECEMBER	0.00	0.00	0.00

TOTALS	1,097,780.61	1,084,912.57	1,060,259.01
		Current Budget	1,108,000.00
		Projected Amt Over (Under)	-47,740.99

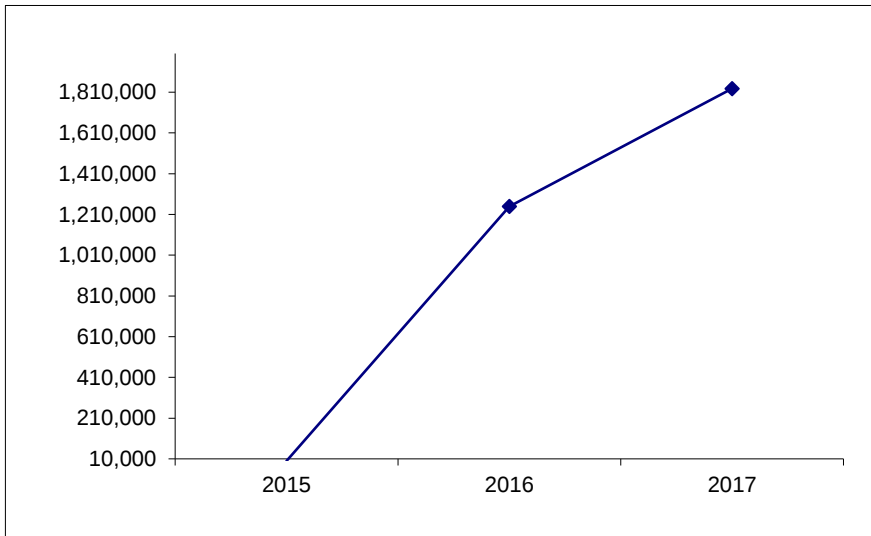


Projected Revenues

10 - LOCAL MOTOR FUEL TAX

MONTH	2015 Actual	2016 Actual	2017
JANUARY			150,936.34 A
FEBRUARY			146,142.38 A
MARCH			135,305.95 A
APRIL		1,614.25	151,248.96 A
MAY		151,145.91	129,212.75 A
JUNE		160,746.35	179,659.76 A
JULY		158,656.90	158,600.00 P
AUGUST		160,752.15	160,700.00 P
SEPTEMBER		157,584.48	157,500.00 P
OCTOBER		153,815.97	153,800.00 P
NOVEMBER		153,044.86	153,000.00 P
DECEMBER		151,672.99	151,600.00 P

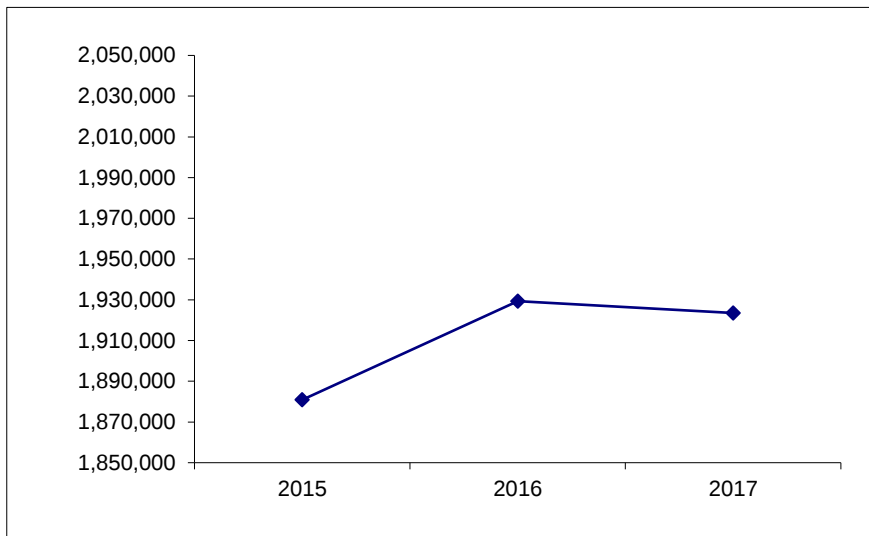
TOTALS	0.00	1,249,033.86	1,827,706.14
		Current Budget	1,800,000.00
		Projected Amt Over (Under)	27,706.14



46 - STATE MOTOR FUEL TAX

MONTH	2015 Actual	2016 Actual	2017
JANUARY	191,692.85	171,799.19	180,582.18
FEBRUARY	180,154.99	165,935.95	171,662.87
MARCH	136,753.86	167,234.60	163,670.32
APRIL	70,155.26	143,829.22	139,550.39
MAY	177,044.18	173,239.43	166,666.87
JUNE	166,232.32	172,052.50	168,983.84
JULY	107,894.22	108,502.29	108,177.64
AUGUST	0.00	174,156.78	173,635.69
SEPTEMBER	0.00	165,391.62	164,896.75
OCTOBER	0.00	145,992.31	145,555.49
NOVEMBER	0.00	169,003.77	168,498.09
DECEMBER	850,950.75	172,193.80	171,678.58

TOTALS	1,880,878.43	1,929,331.46	1,923,558.71
		Current Budget	2,024,000.00
		Projected Amt Over (Under)	-100,441.29



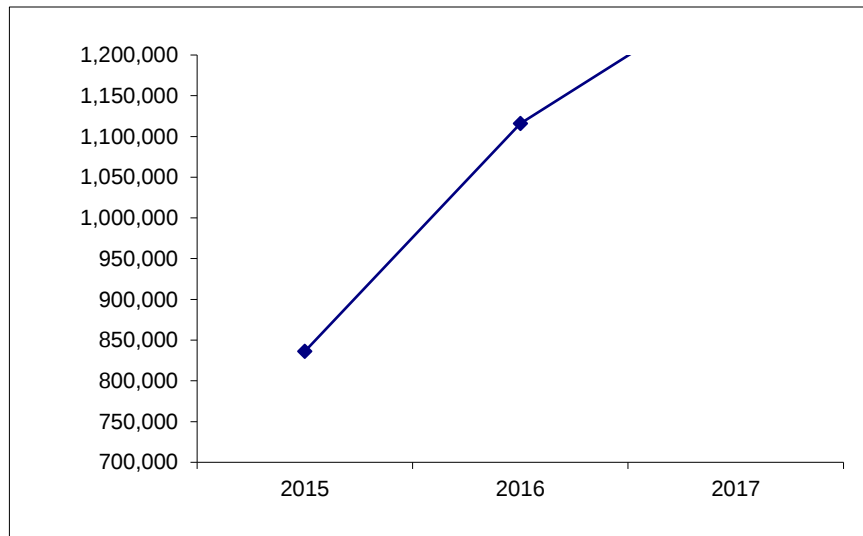
2015 & 2016 Delays in Distribution of MFT Tax due to State budget.

Projected Revenues

VIDEO GAMING TAX

MONTH	2015	2016	2017
	Actual	Actual	
JANUARY	57,515.27	80,288.26	94,954.28
FEBRUARY	47,673.50	85,507.02	100,623.42
MARCH	59,308.56	84,607.67	99,845.65
APRIL	71,744.13	97,888.83	105,585.44
MAY	75,292.69	107,431.04	126,789.50
JUNE	74,431.99	0.00	110,489.13
JULY	0.00	196,669.31	111,623.68
AUGUST	0.00	88,019.04	101,176.04
SEPTEMBER	0.00	93,234.26	107,170.83
OCTOBER	0.00	92,743.01	106,606.15
NOVEMBER	0.00	96,076.34	110,437.74
DECEMBER	450,245.43	93,615.92	107,609.54

TOTALS	836,211.57	1,116,080.70	1,282,911.41
		Current Budget	1,080,000.00
		Projected Amt Over (Under)	202,911.41

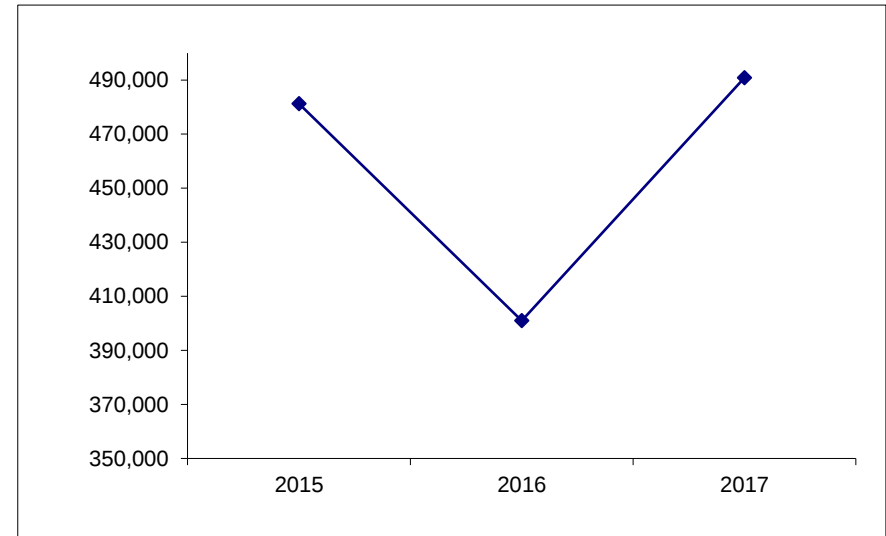


2015 & 2016 Delays in Distribution of Video Gaming Tax due to State budget.

MFT REIMB - TRAFFIC SIGNALS

MONTH	2015	2016	2017
	Actual	Actual	
JANUARY	25,455.01	28,662.21	30,227.10
FEBRUARY	37,659.33	36,330.32	30,285.05
MARCH	43,308.55	40,075.18	37,579.08
APRIL	37,144.09	16,540.16	35,516.45
MAY	30,037.87	31,234.49	34,648.66
JUNE	63,453.10	21,971.54	45,755.99
JULY	52,335.56	26,492.23	32,432.57
AUGUST	31,142.29	42,494.93	52,023.55
SEPTEMBER	28,991.54	54,329.58	66,511.87
OCTOBER	37,068.66	35,609.03	43,593.62
NOVEMBER	32,728.57	31,096.61	38,069.39
DECEMBER	61,999.50	36,139.63	44,243.20

TOTALS	481,324.07	400,975.91	490,886.53
		Current Budget	384,000.00
		Projected Amt Over (Under)	106,886.53



Projected Revenues

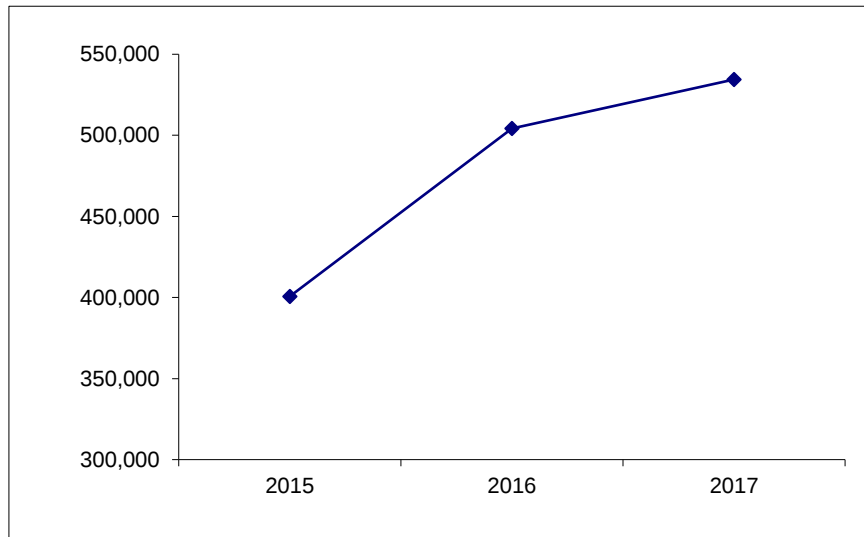
LIQUOR LICENSES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	2,238.44	-7,143.60	1,075.91
FEBRUARY	820.19	2,706.48	970.89
MARCH	4,562.23	8,414.76	100.00
APRIL	15,088.85	27,217.64	29,187.48
MAY	157,666.68	217,850.92	239,985.85
JUNE	162,961.38	216,869.88	222,598.40
JULY	28,612.96	31,508.64	33,402.37
AUGUST	-17,631.92	1,932.20	2,048.33
SEPTEMBER	18,353.36	1,856.80	1,968.40
OCTOBER	13,255.92	1,502.68	1,592.99
NOVEMBER	8,684.56	1,425.96	1,511.66
DECEMBER	6,056.92	0.00	0.00

TOTALS	400,669.57	504,142.36	534,442.28
---------------	-------------------	-------------------	-------------------

Current Budget	501,000.00
-----------------------	-------------------

Projected Amt Over (Under)	33,442.28
-----------------------------------	------------------



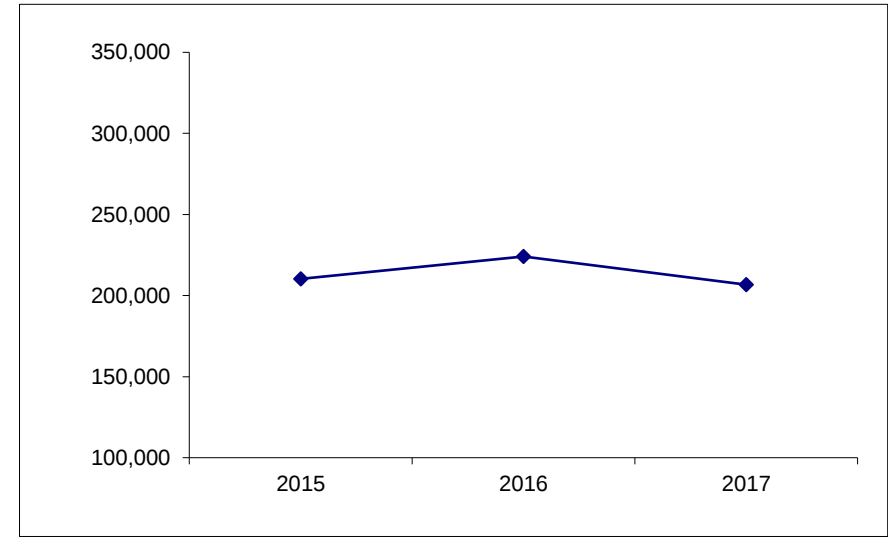
BUILDING PERMITS

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	15,069.00	11,829.00	25,018.70	A
FEBRUARY	16,667.20	8,872.25	8,294.50	A
MARCH	14,634.40	29,611.65	17,266.45	A
APRIL	12,781.75	36,030.80	12,932.95	A
MAY	15,566.70	11,671.05	29,240.40	A
JUNE	20,621.60	20,001.10	16,116.75	A
JULY	8,373.80	12,328.40	11,372.96	P
AUGUST	32,133.65	16,106.25	14,858.03	P
SEPTEMBER	14,244.50	26,482.80	24,430.41	P
OCTOBER	21,602.25	21,212.90	19,568.92	P
NOVEMBER	12,783.75	11,377.00	10,495.29	P
DECEMBER	25,847.00	18,561.75	17,123.23	P

TOTALS	210,325.60	224,084.95	206,718.61
---------------	-------------------	-------------------	-------------------

Current Budget	267,000.00
-----------------------	-------------------

Projected Amt Over (Under)	-60,281.39
-----------------------------------	-------------------

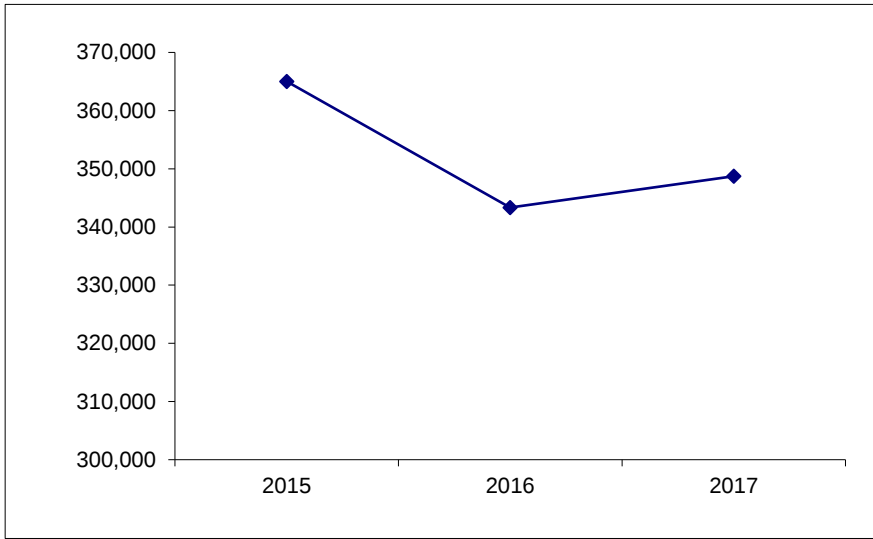


Projected Revenues

ILLEGAL USE OF VEHICLE

MONTH	2015 Actual	2016 Actual	2017
JANUARY	30,670.00	24,665.00	31,545.00
FEBRUARY	35,245.00	25,920.00	24,985.00
MARCH	41,879.00	34,585.00	33,705.00
APRIL	29,400.00	22,750.00	32,640.00
MAY	32,341.00	30,020.00	32,010.00
JUNE	33,075.00	40,785.00	26,635.00
JULY	32,240.00	28,785.00	29,235.16
AUGUST	24,180.00	29,705.00	30,169.54
SEPTEMBER	36,210.00	31,635.00	32,129.73
OCTOBER	31,410.00	25,145.00	25,538.23
NOVEMBER	13,320.00	28,320.00	28,762.88
DECEMBER	25,045.00	21,025.00	21,353.80

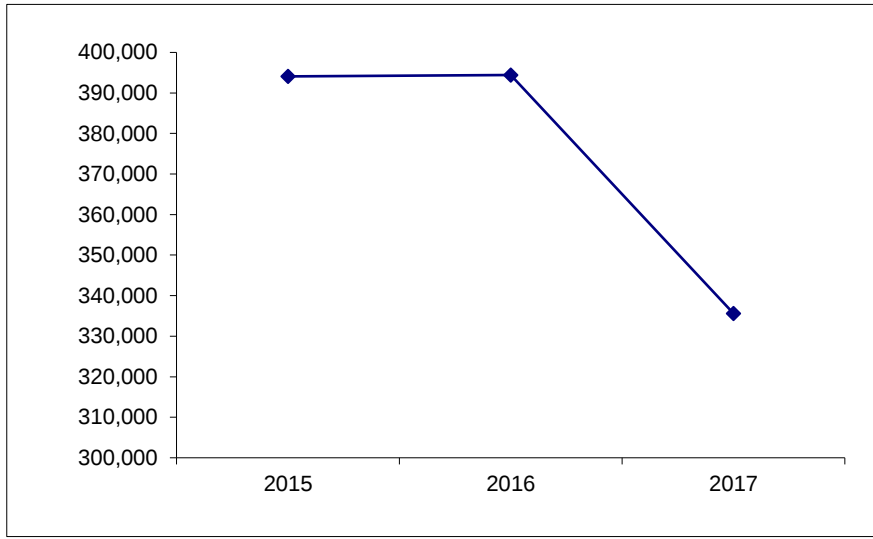
TOTALS	365,015.00	343,340.00	348,709.34
		Current Budget	332,000.00
	Projected Amt Over (Under)		16,709.34



PARKING

MONTH	2015	2016	2017
	Actual	Actual	
JANUARY	33,612.49	30,524.27	34,895.44
FEBRUARY	32,836.68	33,576.55	25,606.25
MARCH	42,819.01	37,342.35	30,864.70
APRIL	32,184.16	33,001.83	27,249.73
MAY	29,394.75	35,234.71	28,420.56
JUNE	30,042.88	32,943.24	25,376.53
JULY	30,960.99	26,514.04	22,560.97
AUGUST	52,040.96	27,863.92	23,709.59
SEPTEMBER	26,443.08	25,590.25	21,774.91
OCTOBER	28,565.65	26,590.53	22,626.06
NOVEMBER	24,479.33	32,077.99	27,295.37
DECEMBER	30,676.10	53,169.28	45,242.09

TOTALS	394,056.08	394,428.96	335,622.21
		Current Budget	371,000.00
	Projected Amt Over (Under)		-35,377.79

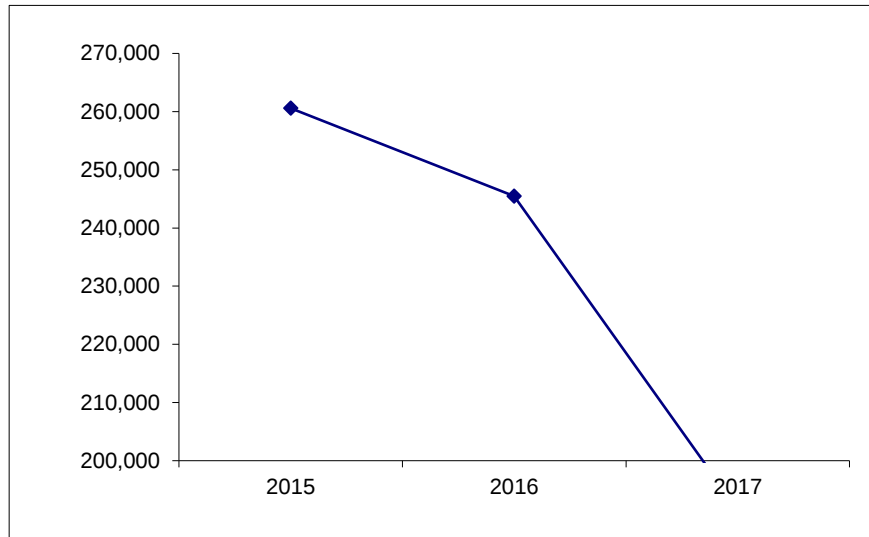


Projected Revenues

COURT FINES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	19,458.03	19,608.71	10,760.71
FEBRUARY	15,928.83	0.00	15,484.21
MARCH	51,556.56	54,287.26	22,565.22
APRIL	30,921.71	26,764.46	27,343.14
MAY	24,970.19	18,335.34	21,521.83
JUNE	18,446.59	26,271.96	15,702.61
JULY	17,222.89	19,018.82	14,843.70
AUGUST	15,907.21	16,811.90	13,121.25
SEPTEMBER	15,519.13	16,663.69	13,005.58
OCTOBER	17,122.89	17,088.41	13,337.06
NOVEMBER	19,227.53	16,156.57	12,609.79
DECEMBER	14,296.25	14,492.59	11,311.09

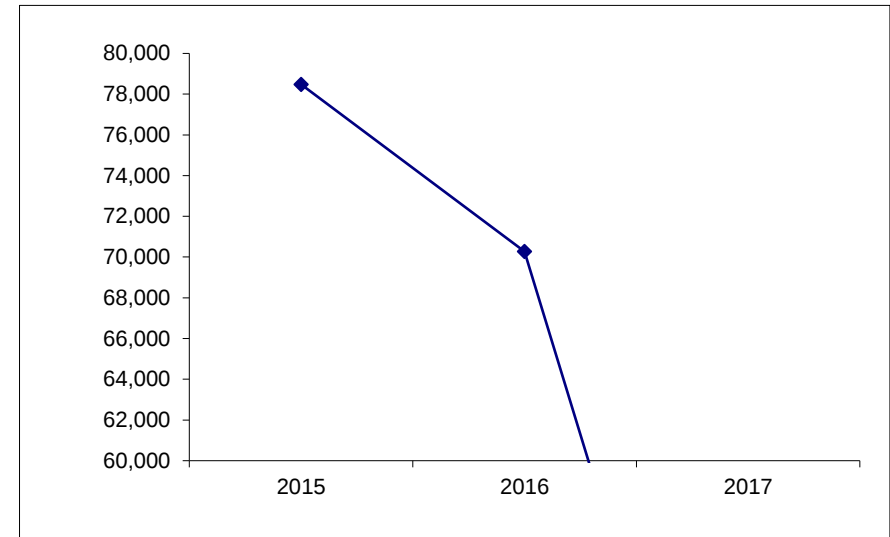
TOTALS	260,577.81	245,499.71	191,606.20
		Current Budget	245,000.00
		Projected Amt Over (Under)	-53,393.80



WEED CUTTING FEES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	6,569.63	2,981.05	989.42	A
FEBRUARY	2,016.92	6,642.83	2,521.07	A
MARCH	4,276.12	3,863.69	2,818.12	A
APRIL	1,019.85	3,344.49	2,281.59	A
MAY	2,584.23	8,816.26	4,455.68	A
JUNE	8,592.54	10,177.67	4,438.63	A
JULY	9,989.91	8,316.54	4,063.45	P
AUGUST	11,067.81	4,806.37	2,348.38	P
SEPTEMBER	9,696.01	3,301.62	1,613.17	P
OCTOBER	10,444.32	5,246.23	2,563.30	P
NOVEMBER	5,386.94	8,347.54	4,078.59	P
DECEMBER	6,836.49	4,426.32	2,162.69	P

TOTALS	78,480.77	70,270.61	34,334.09
		Current Budget	81,000.00
		Projected Amt Over (Under)	-46,665.91

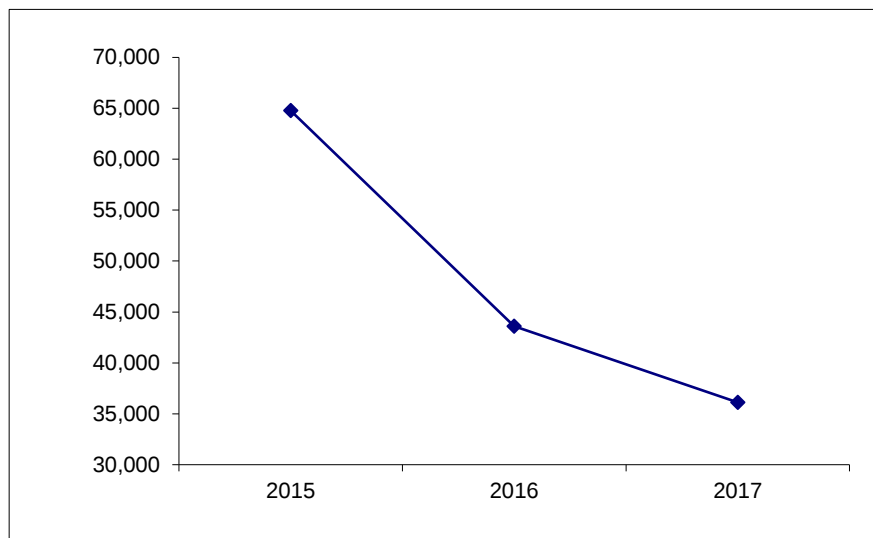


Projected Revenues

DEMOLITION PAYMENTS

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	3,747.34	2,908.62	3,094.52	A
FEBRUARY	2,983.36	6,335.43	3,461.25	A
MARCH	4,453.84	4,308.62	4,200.29	A
APRIL	4,148.36	2,678.62	3,523.62	A
MAY	4,134.48	4,017.62	3,599.02	A
JUNE	3,695.00	5,212.88	3,210.00	A
JULY	2,562.00	3,060.68	2,535.00	P
AUGUST	25,727.00	3,490.93	2,891.36	P
SEPTEMBER	2,461.01	3,386.90	2,805.20	P
OCTOBER	3,438.30	3,051.38	2,527.30	P
NOVEMBER	3,919.18	2,597.69	2,151.53	P
DECEMBER	3,500.66	2,561.18	2,121.29	P

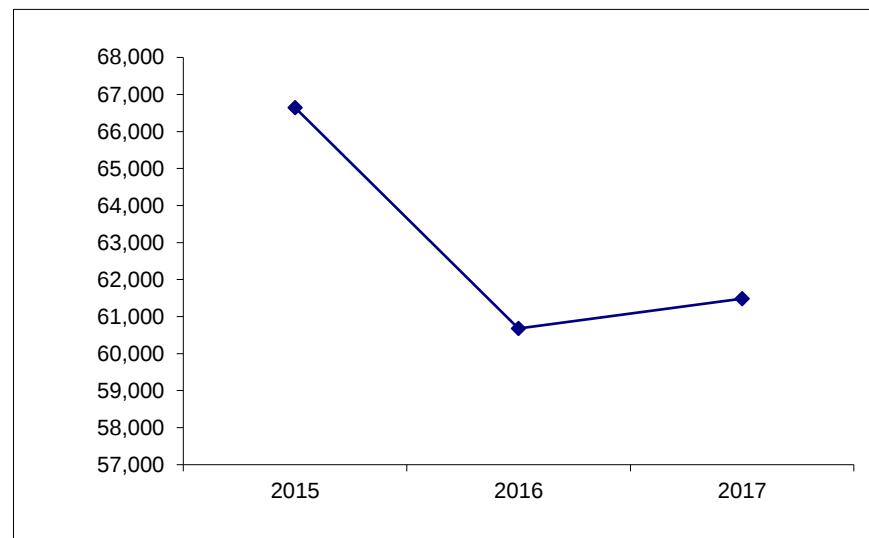
TOTALS	64,770.53	43,610.55	36,120.39
		Current Budget	43,000.00
		Projected Amt Over (Under)	-6,879.61



PET CITATIONS

MONTH	2015	2016	2017
	Actual	Actual	
JANUARY	4,499.96	3,219.55	4,675.88
FEBRUARY	5,904.38	4,446.39	5,654.45
MARCH	7,473.05	6,951.39	8,731.32
APRIL	6,802.42	6,300.38	3,253.46
MAY	7,428.56	5,923.60	3,536.29
JUNE	6,664.65	4,130.37	5,529.30
JULY	5,949.56	5,642.20	5,716.71
AUGUST	5,003.11	4,194.38	4,249.77
SEPTEMBER	4,968.53	5,037.80	5,104.33
OCTOBER	2,719.58	5,934.63	6,013.00
NOVEMBER	3,790.28	5,013.79	5,080.00
DECEMBER	5,439.99	3,884.55	3,935.85

TOTALS	66,644.07	60,679.03	61,480.37
		Current Budget	56,000.00
	Projected Amt Over (Under)		5,480.37

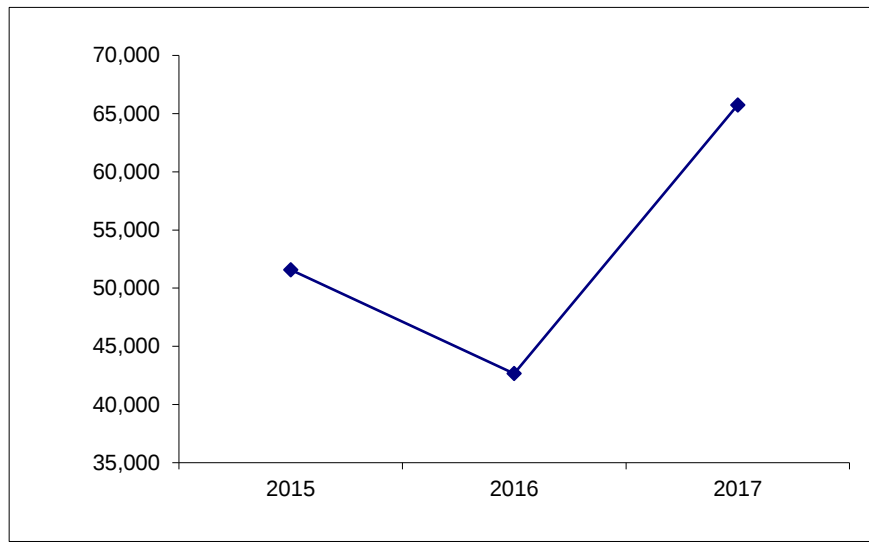


Projected Revenues

TRASH & CLEAN UP FINES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	5,881.22	2,432.12	3,818.84
FEBRUARY	6,067.52	3,707.46	4,666.95
MARCH	5,138.31	4,301.09	5,502.65
APRIL	4,696.56	3,432.11	4,430.58
MAY	4,167.43	2,827.08	6,571.89
JUNE	3,737.07	1,253.81	2,680.88
JULY	1,960.00	1,982.12	3,055.02
AUGUST	2,089.00	3,367.61	5,190.46
SEPTEMBER	6,510.25	7,263.59	11,195.29
OCTOBER	2,788.47	4,211.41	6,491.00
NOVEMBER	6,280.98	3,106.80	4,788.48
DECEMBER	2,253.28	4,770.76	7,353.12

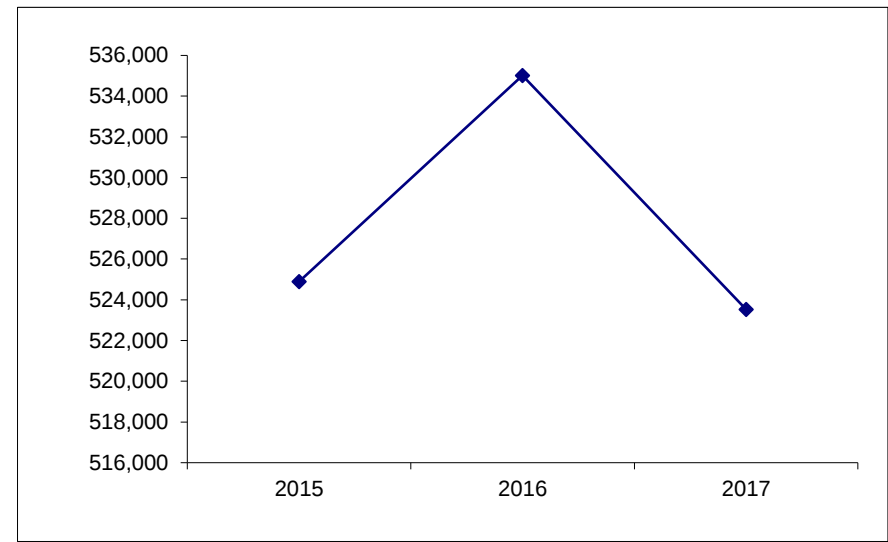
TOTALS	51,570.09	42,655.96	65,745.15
		Current Budget	39,000.00
		Projected Amt Over (Under)	26,745.15



70-MASS TRANSIT - CHARGES FOR SERVICES

MONTH	2015 Actual	2016 Actual	2017	
JANUARY	45,237.01	26,418.05	34,882.01	A
FEBRUARY	45,125.92	43,791.37	45,922.48	A
MARCH	38,677.82	72,611.37	39,319.53	A
APRIL	50,782.85	33,981.14	44,321.58	A
MAY	51,295.03	44,813.23	50,013.85	A
JUNE	42,271.38	47,949.63	49,318.54	A
JULY	48,335.13	44,483.78	43,528.84	P
AUGUST	37,951.72	46,604.73	45,604.26	P
SEPTEMBER	52,473.06	42,479.66	41,567.74	P
OCTOBER	39,075.57	38,596.83	37,768.26	P
NOVEMBER	34,394.91	48,784.87	47,737.60	P
DECEMBER	39,278.71	44,499.85	43,544.56	P

TOTALS	524,899.11	535,014.51	523,529.25
		Current Budget	575,364.00
		Projected Amt Over (Under)	-51,834.75

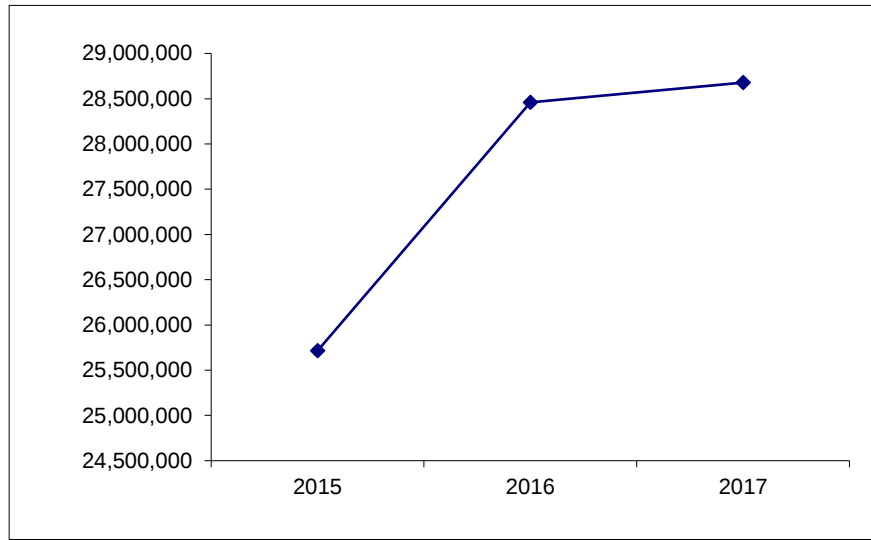


Projected Revenues

80-WATER SALES

MONTH	2015 Actual	2016 Actual	2017
JANUARY	1,884,791.63	2,104,678.61	2,250,636.79 A
FEBRUARY	1,809,958.17	2,210,327.74	2,293,297.02 A
MARCH	1,728,840.51	2,267,954.26	2,197,191.32 A
APRIL	1,804,984.88	2,221,531.91	2,184,431.48 A
MAY	1,777,446.55	2,196,960.89	2,202,704.25 A
JUNE	2,173,544.61	2,425,648.92	2,402,041.11 A
JULY	2,467,268.68	2,495,624.85	2,514,806.02 P
AUGUST	2,470,163.56	2,764,878.40	2,786,129.04 P
SEPTEMBER	2,536,895.93	2,583,865.88	2,603,725.27 P
OCTOBER	2,530,029.70	2,554,080.04	2,573,710.50 P
NOVEMBER	1,779,894.68	2,395,921.87	2,414,336.73 P
DECEMBER	2,751,680.70	2,237,479.85	2,254,676.94 P

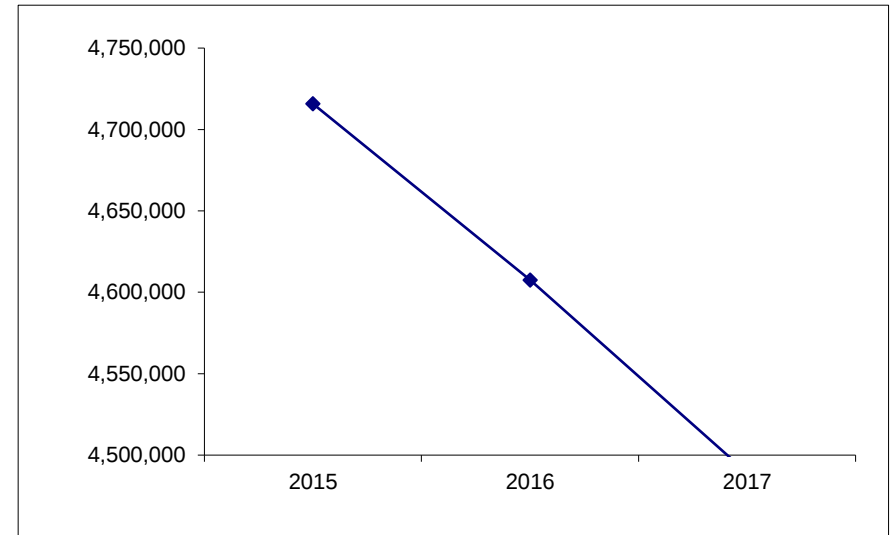
TOTALS	25,715,499.60	28,458,953.22	28,677,686.47
		Current Budget	28,059,164.00
		Projected Amt Over (Under)	618,522.47



79-SEWER USER FEE

MONTH	2015 Actual	2016 Actual	2017
JANUARY	371,123.10	365,361.90	365,842.90 A
FEBRUARY	348,214.06	390,979.51	365,908.81 A
MARCH	358,470.51	378,136.50	357,535.86 A
APRIL	316,303.79	354,698.60	336,921.75 A
MAY	362,203.66	368,671.08	374,139.45 A
JUNE	389,846.94	383,539.30	383,450.74 A
JULY	454,466.97	398,192.98	387,962.31 P
AUGUST	442,930.00	429,968.67	418,921.59 P
SEPTEMBER	429,112.69	405,514.62	395,095.84 P
OCTOBER	426,944.38	403,013.25	392,658.73 P
NOVEMBER	416,670.21	367,714.04	358,266.46 P
DECEMBER	399,497.14	361,793.84	352,498.36 P

TOTALS	4,715,783.45	4,607,584.29	4,489,202.81
		Current Budget	4,718,200.00
		Projected Amt Over (Under)	-228,997.19

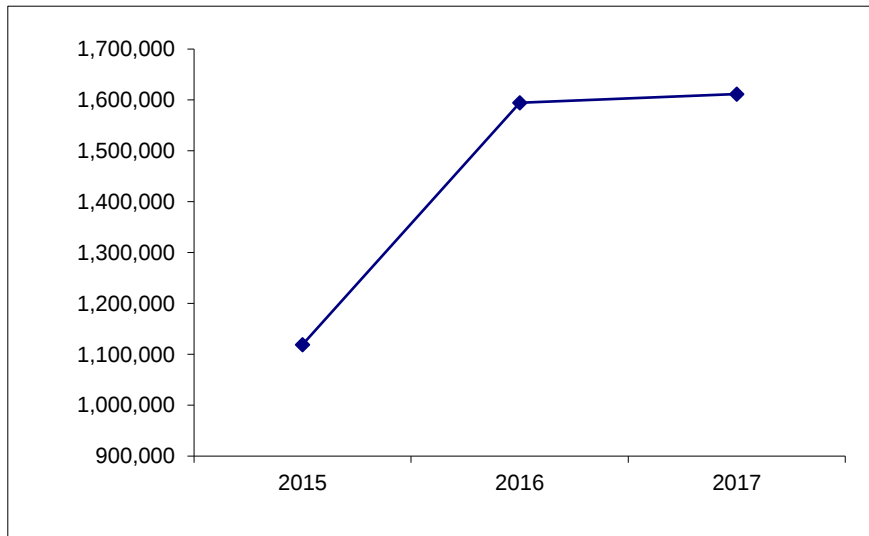


Projected Revenues

78-STORM WATER FEE

MONTH	2015 Actual	2016 Actual	2017
JANUARY	77,998.54	115,724.00	122,042.07
FEBRUARY	81,533.83	124,410.33	115,726.29
MARCH	93,221.18	125,098.96	131,044.00
APRIL	89,736.18	163,768.53	164,375.29
MAY	106,003.89	150,043.04	153,955.37
JUNE	90,007.55	120,546.60	120,950.54
JULY	86,587.74	113,459.99	114,666.42
AUGUST	81,120.40	127,007.68	128,358.16
SEPTEMBER	83,042.82	115,106.96	116,330.90
OCTOBER	94,787.65	165,183.90	166,940.31
NOVEMBER	114,478.38	151,953.53	153,569.26
DECEMBER	120,816.53	122,356.36	123,657.38

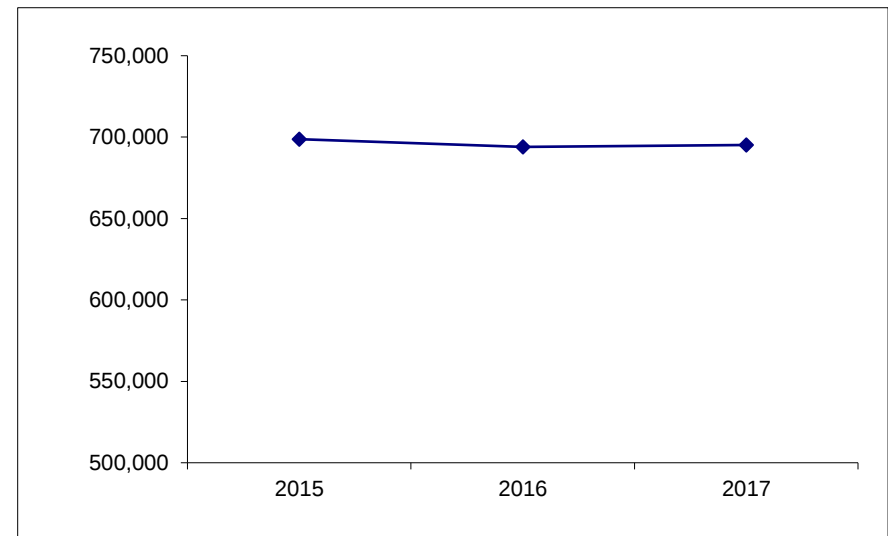
TOTALS	1,119,334.69	1,594,659.88	1,611,615.99
		Current Budget	1,578,900.00
		Projected Amt Over (Under)	32,715.99



88-RECYCLING FEES

MONTH	2015	2016	2017	
	Actual	Actual		
JANUARY	53,002.65	52,012.50	53,670.25	A
FEBRUARY	57,754.26	66,763.52	57,220.17	A
MARCH	67,269.75	58,159.31	63,538.06	A
APRIL	54,438.80	56,319.77	52,781.31	A
MAY	52,363.07	57,546.84	61,173.86	A
JUNE	63,871.97	57,162.53	60,215.22	A
JULY	57,884.33	53,717.51	53,815.45	P
AUGUST	57,257.17	59,997.07	60,106.46	P
SEPTEMBER	59,901.20	55,158.08	55,258.64	P
OCTOBER	57,546.10	61,572.21	61,684.47	P
NOVEMBER	60,600.94	59,011.54	59,119.13	P
DECEMBER	56,853.24	56,560.41	56,663.53	P

TOTALS	698,743.48	693,981.29	695,246.54
		Current Budget	681,800.00
	Projected Amt Over (Under)		13,446.54



Water Production

DATE: 7/12/2017

MEMO: 2017-04

TO: Mayor Julie Moore Wolfe and City Council

FROM: Tim Gleason, City Manager
Richard Marley, P.E., Public Works Director
Keith Alexander, Water Production Manager

SUBJECT:

June Progress Report
Lake Decatur Dredging Basins 1-4 &
Oakley Sedimentation Basin Rehabilitation
City Project 2013-14

BACKGROUND:

Major Work Completed

- Dredging was completed in Sand Creek and Basin 2.
- Dredging began in Basin 3.
- Planning continued for the replacement of the water mains under the lake by Lost Bridge and U.S. Route 36 Bridge.

Major Work Planned for the Near Term

- Continue dredging Basin 3.
- Remove the old water main in the lake just north of Lost Bridge then install a new larger diameter water main.
- Continue plans for the removal and installation of the water main just north of the U.S. Route 36 Bridge.

Budget and Schedule

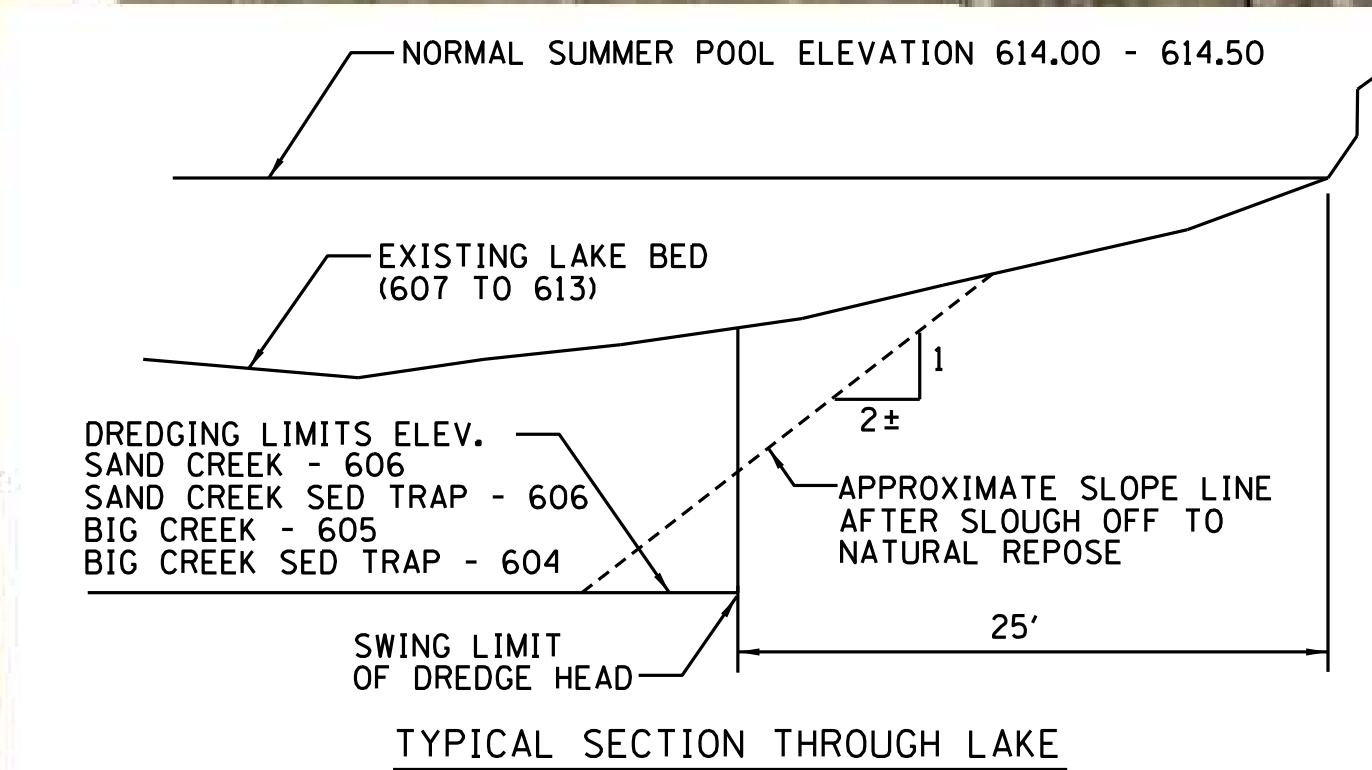
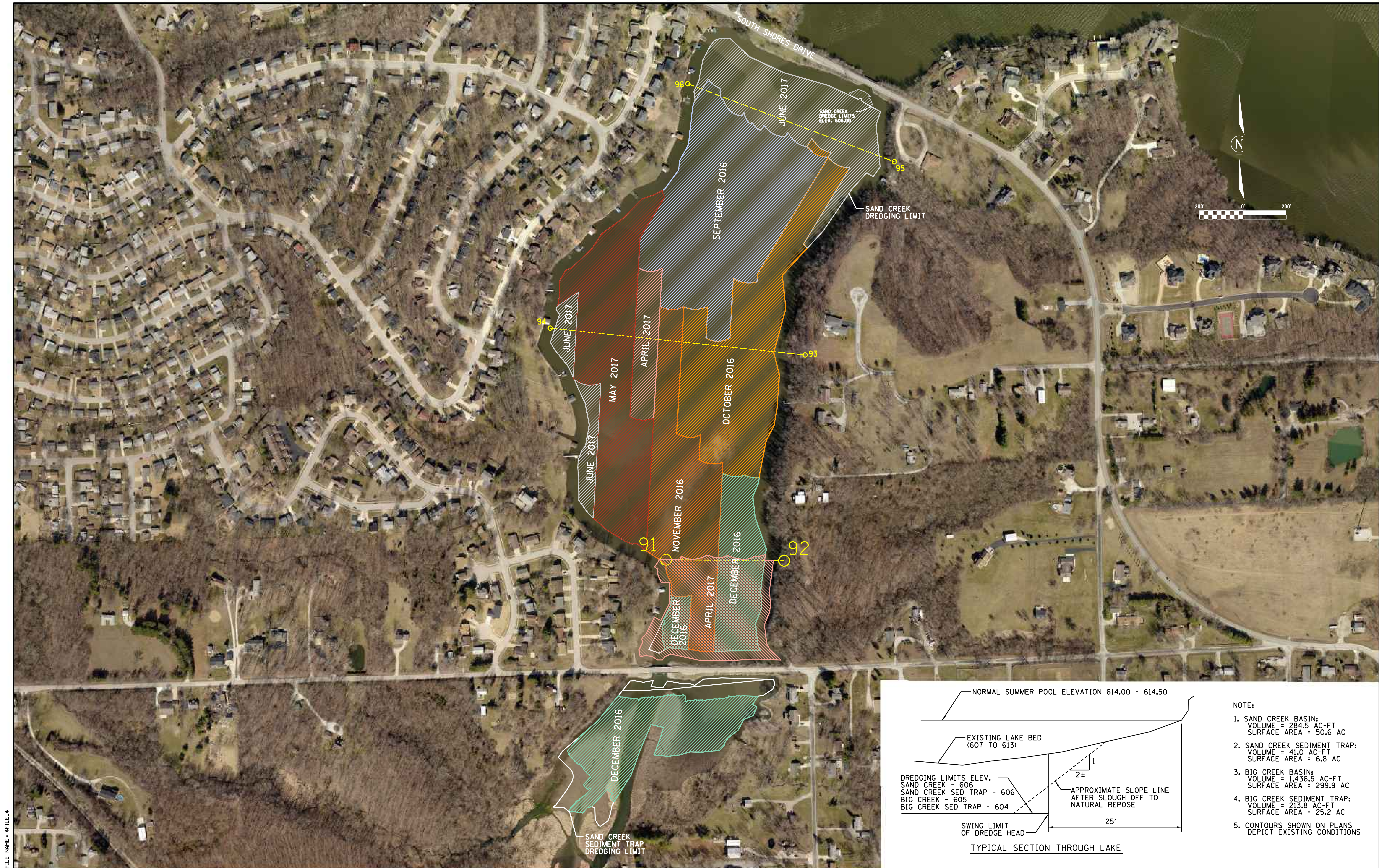
- This month Great Lakes Dredge & Dock dredged 40,261 cubic yards of material from Sand Creek, 127,984 cubic yards from Basin 2 and 49,107 cubic yards from Basin 3. Since dredging began in November 2014, 6,991,670 cubic yards of material have been dredged providing 34 days of additional water supply.
- The project is 65% complete, on budget and on schedule to be completed by December 31, 2019.
- The current balance of the \$500,000 dredging contingency allowance for alterations,

cancellations, extension, deductions and extra work is unchanged at \$89,407.

Attached are three maps indicating where dredging was completed through June. The first map is Sand Creek. The second map is Basin 2. The third map is Basin 3. The colored areas indicate monthly progress.

ATTACHMENTS:

Description	Type
June 2017 Dredging Progress Sand Creek	Backup Material
June 2017 Dredging Progress Basin 2	Backup Material
June 2017 Dredging Progress Basin 3	Backup Material



- NOTE:
- 1. SAND CREEK BASIN:
VOLUME = 284.5 AC-FT
SURFACE AREA = 50.6 AC
 - 2. SAND CREEK SEDIMENT TRAP:
VOLUME = 41.0 AC-FT
SURFACE AREA = 6.8 AC
 - 3. BIG CREEK BASIN:
VOLUME = 1,436.5 AC-FT
SURFACE AREA = 299.9 AC
 - 4. BIG CREEK SEDIMENT TRAP:
VOLUME = 213.8 AC-FT
SURFACE AREA = 25.2 AC
 - 5. CONTOURS SHOWN ON PLANS
DEPICT EXISTING CONDITIONS

FILE NAME = \$FILE\$.

USER NAME = \$USER\$	DESIGNED -	REVISED -
PLOT SCALE = \$SCALE\$	DRAWN - RLK	REVISED -
PLOT DATE = \$DATE\$	CHECKED -	REVISED -
	DATE - 5/30/2017	REVISED -

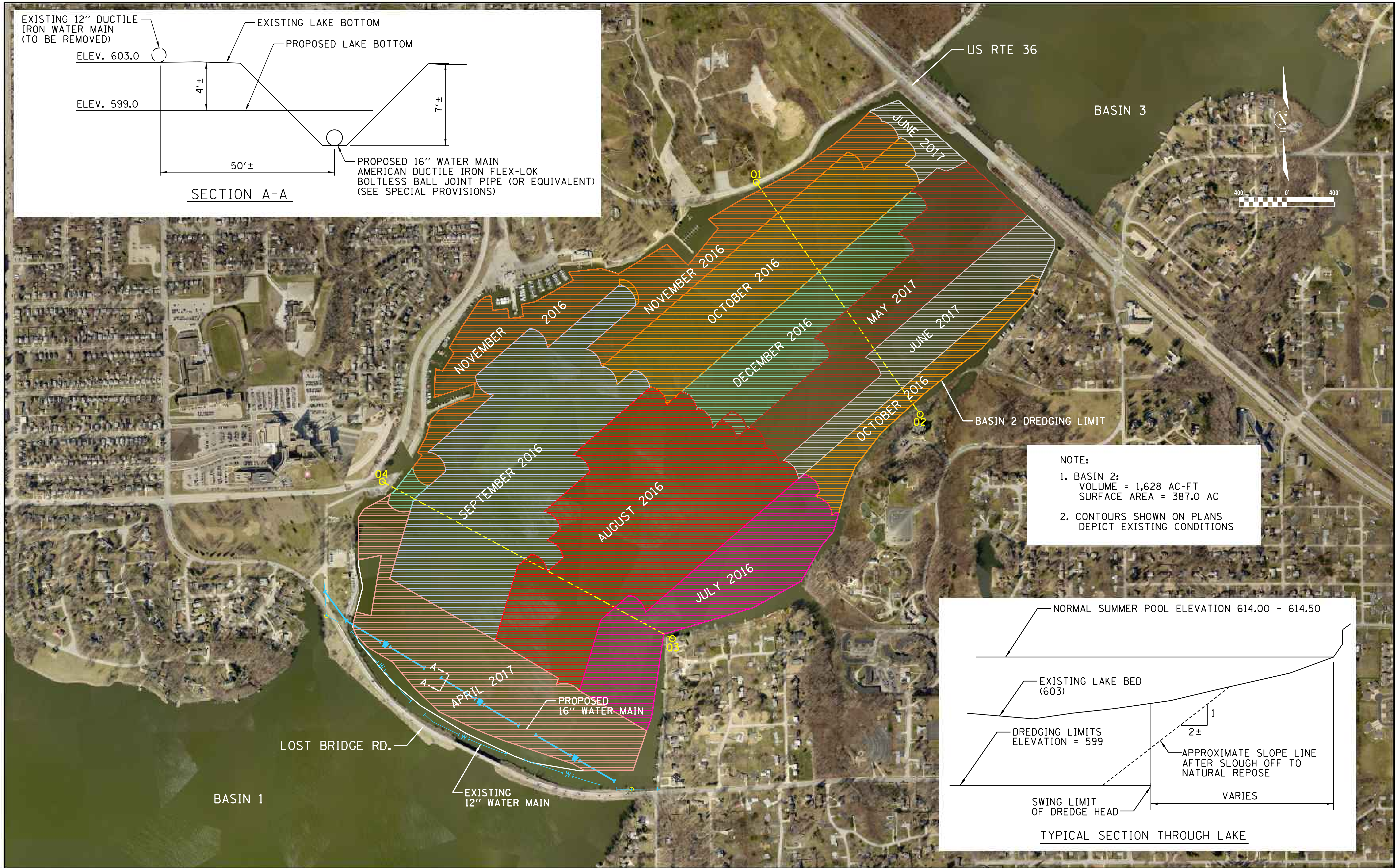
CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR CHICAGO (217) 422-8544
ROCKFORD (773) 714-0050
184-001397 (815) 489-0050

SAND CREEK DREDGING PROGRESS EXHIBIT
LAKE DECATUR DREDGING OF BASINS 1-4

MUNICIPALITY	COUNTY	TOTAL SHEETS	SHEET NO.
CITY OF DECATUR	MACON		
HLC PROJECT 6067			
ILLINOIS FED. AID PROJECT			

SCALE: SHEET NO. OF SHEETS STA. TO STA.



FILE NAME = \$FILEL\$

USER NAME = \$USER\$	DESIGNED -	REVISED -
	DRAWN - RLK	REVISED -
PLOT SCALE = \$SCALE\$	CHECKED -	REVISED -
PLOT DATE = \$DATE\$	DATE - 7/8/2017	REVISED -

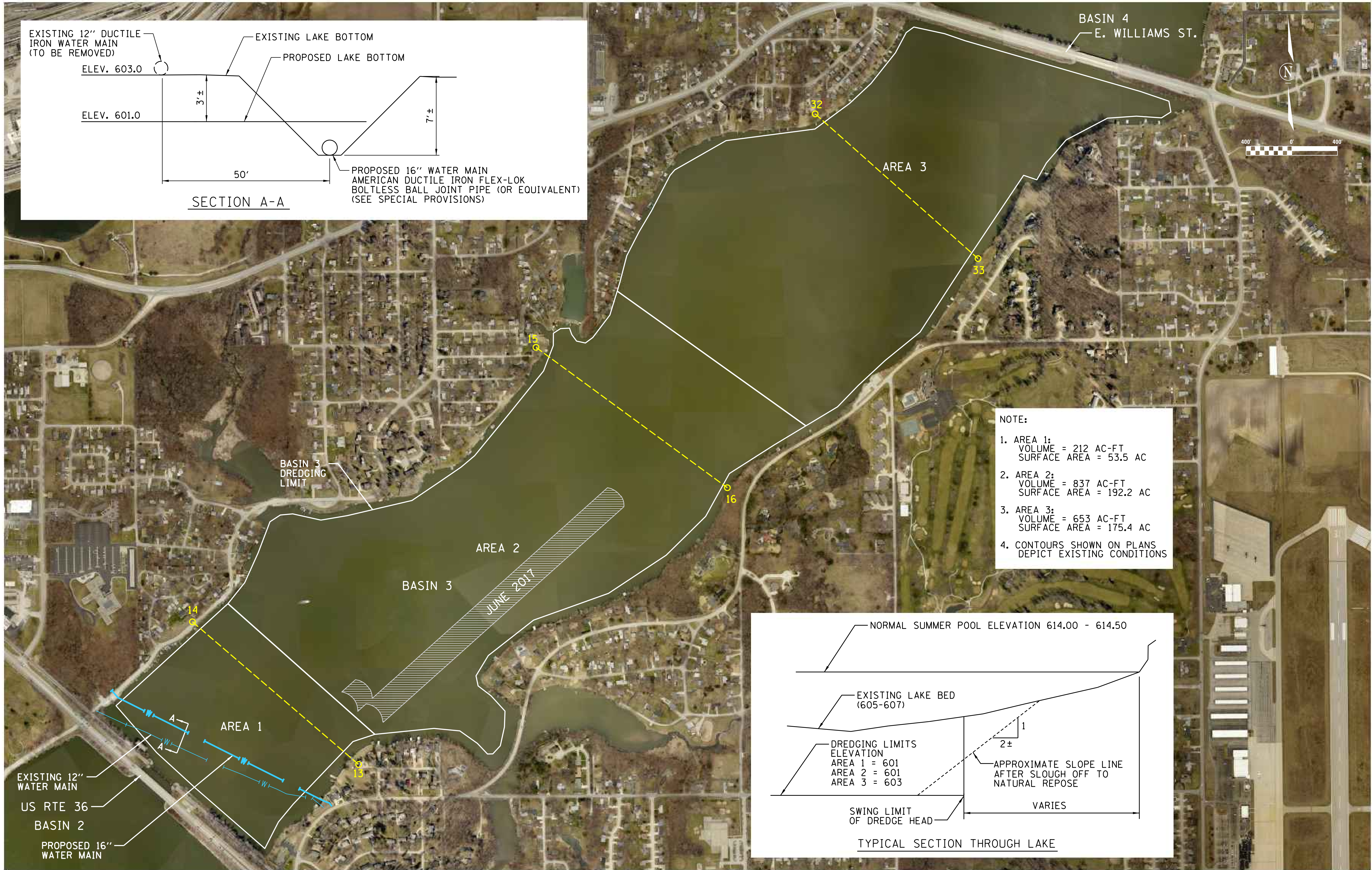
CHASTAIN
& ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR (217) 422-8544
CHICAGO (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

BASIN 2 DREDGING PROGRESS EXHIBIT
LAKE DECATUR DREDGING OF BASINS 1-4

SCALE: SHEET NO. OF SHEETS STA. TO STA.

MUNICIPALITY	COUNTY	TOTAL SHEETS	SHEET NO.
CITY OF DECATUR	MACON		
HLC PROJECT 6067			
ILLINOIS FED. AID PROJECT			



FILE NAME = \$FILEL\$

USER NAME = \$USER\$	DESIGNED -	REVISED -
	DRAWN - RLK	REVISED -
PLOT SCALE = \$SCALE\$	CHECKED -	REVISED -
PLOT DATE = \$DATE\$	DATE - 7/10/2017	REVISED -

CHASTAIN
& ASSOCIATES LLC
CONSULTING ENGINEERS

DECATUR (217) 422-8544
CHICAGO (773) 714-0050
ROCKFORD (815) 489-0050
184-001397

BASIN 3 DREDGING PROGRESS EXHIBIT LAKE DECATUR DREDGING OF BASINS 1-4			
SCALE:	SHEET NO.	OF SHEETS	STA. TO STA.

MUNICIPALITY	COUNTY	TOTAL SHEETS	SHEET NO.
CITY OF DECATUR	MACON		
HLC PROJECT 6067			
ILLINOIS FED. AID PROJECT			

City Clerk

DATE: 7/12/2017

MEMO: 2017 - 08

TO: Mayor Moore Wolfe
City Council Members

FROM: Tim Gleason, City Manager

SUBJECT:
June 2017 Monthly Reports

ATTACHMENTS:

Description	Type
City Clerk	Cover Memo
Development Services	Cover Memo
Fire	Cover Memo
Human Resources	Cover Memo
IT	Cover Memo
Police	Cover Memo
Public Works	Cover Memo

City Clerk's Office

June 2017 Month End Report

- Attended and prepared minutes for two City Council meetings.
- Processed and issued 121 liquor license renewals.
- Issued 2 new liquor licenses.
- Received and processed 11 Freedom of Information requests.

DEVELOPMENT SERVICES JUNE MONTHLY REPORT

BUILDING INSPECTIONS - For the month of June 2017 we issued a total of 152 permits with a total work value of \$2,540,926. Of those three were interior commercial remodels with a total work value of \$830,500, one was a new commercial building valued at \$157,763, and one was a parking lot addition valued at \$238,885.

Monthly Summary 06/01/2017 – 06/30/2017

PERMIT TYPE	# ISSUED	WORK VALUE
Building	35	\$2,120,994.00
Demolition	8	79,250.00
Electrical	20	30,015.00
Mechanical	28	159,701.00
Other	25	79,497.00
Plumbing	34	61,508.00
Sign	2	9,961.00
Tent		
TOTAL	152	\$2,540,926.00

PLANNING AND ZONING – Part of the process of economic development and community redevelopment involves site plan reviews for compliance with local development laws and ordinances. As you know, the city has regulations designed both to beautify the community as part of development (landscaping, signage, etc.) but also to protect both users of a particular development (parking, lighting, etc.) and adjacent land owners (drainage, buffer yard size requirements) Last month the planning and zoning division in conjunction with other city departments reviewed 11 submittals which included 8 site plans and 3 subdivision plats. Additionally, the division reviewed and facilitated 4 zoning cases and 1 variance request.

NEIGHBORHOOD SERVICES

- Staff continued to prepare special reports for loans that are serviced in the Neighborhood Outreach Division.
- Staff continued to qualify homeowners for the Residential Rehabilitation program.
- Staff continued to prepare Environmental for Residential Rehab, infrastructure projects and potential replacement projects.
- Staff participate in several HUD webinars, tutorials, conference calls and trainings.
- Staff continued meeting with NNO committee to begin the plans for this year's NNO event to be held August 1st in Hess Park.

- Staff continued to work with HUD staff on outstanding issues: expenditures, 70% low mod benefit, and conflict of interest.
- Staff continues to work with the Public Works Department on CDBG sidewalks, siren replacement and 70% replacement project.
- Staff continued work with DCDF about education training rehab program.
- Staff met Deputy City Manager about upcoming Economic Development Forum.
- Staff continued annual rental monitoring on outstanding projects.
- Staff assisted Macon County Environmental with the Electronics disposal event on June 10th.
- Construction Project Manager prepared work write-ups with estimates for the CDBG and HOME Rehab Programs.
- Staff attended CONO's monthly meeting.
- Staff continues to have discussions or contact with potential CHDO's.
- Staff organized and held City-wide cleanup on June 13th.
- Staff participated in Continuum of Care Review meetings and homeless consortium meetings.
- Staff continued preparing 2017 Action Plan. The Plan is normally due in March, but staff has been directed to only submit after notification of 2017 allocation.
- Staff participated in ongoing meetings with partners about Bed bugs and how they are affecting residents and the community.
- Staff participated in HOME training webinars.
- Staff participated in several conference calls with HUD CPD rep in regards to replacement projects, CAPER, and other HUD projects.
- Staff is developing an Honorary Bench program, where residents can purchase a bench in honor of someone. These will have plaques and can be located throughout the city.
- Staff directed certification packages to recertify contractors interested in bidding on federal rehab projects.
- Staff attended Homeless Continuum Governing board meeting with other local agency partners.
- Staff is working with DMCOC as a board member. Staff will also participate on the search committee in selecting a new Executive Director for the agency.



DECATUR FIRE DEPARTMENT

MEMORANDUM

17-07

July 6, 2017

TO: Tim Gleason, City Manager

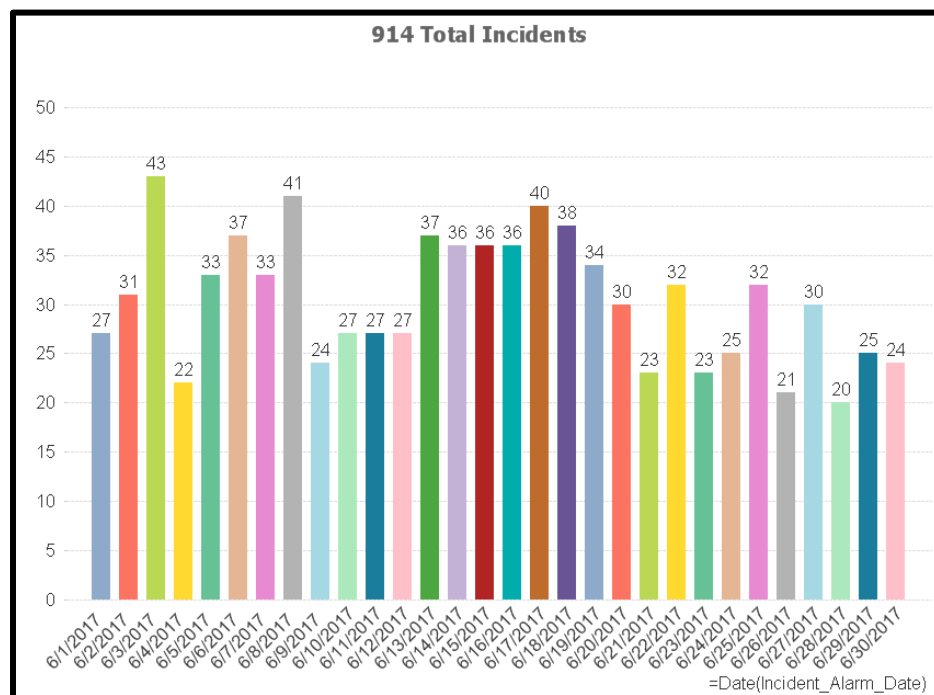
From: Jeff Abbott, Fire Chief

RE: Monthly Report – June 2017

The fire department responded to 914 alarms in June. To date, the department has responded to 5619 alarms. The fire station construction project phase 1 is scheduled for completion in July. Station 6 was remodeled during June and has reopened after their 15 day shut down. There are no more station closures expected during the remaining construction project.

The documents for bidding phase 2 of the project are being prepared and should be ready for one of the September City Council meetings. The design work for the replacements fire stations is underway and should be completed by late August. Land acquisition needs to begin so that construction can proceed as planned for next year.

One new firefighter was hired in June to fill one of four vacancies we have now. The new firefighter had already attended the IFSI academy and was current full time firefighter in another municipality. We have had three retirements since May 1st, and one firefighter fatally injured in an off-duty accident. We also have a battalion chief retiring September 7th and have five long term injuries.

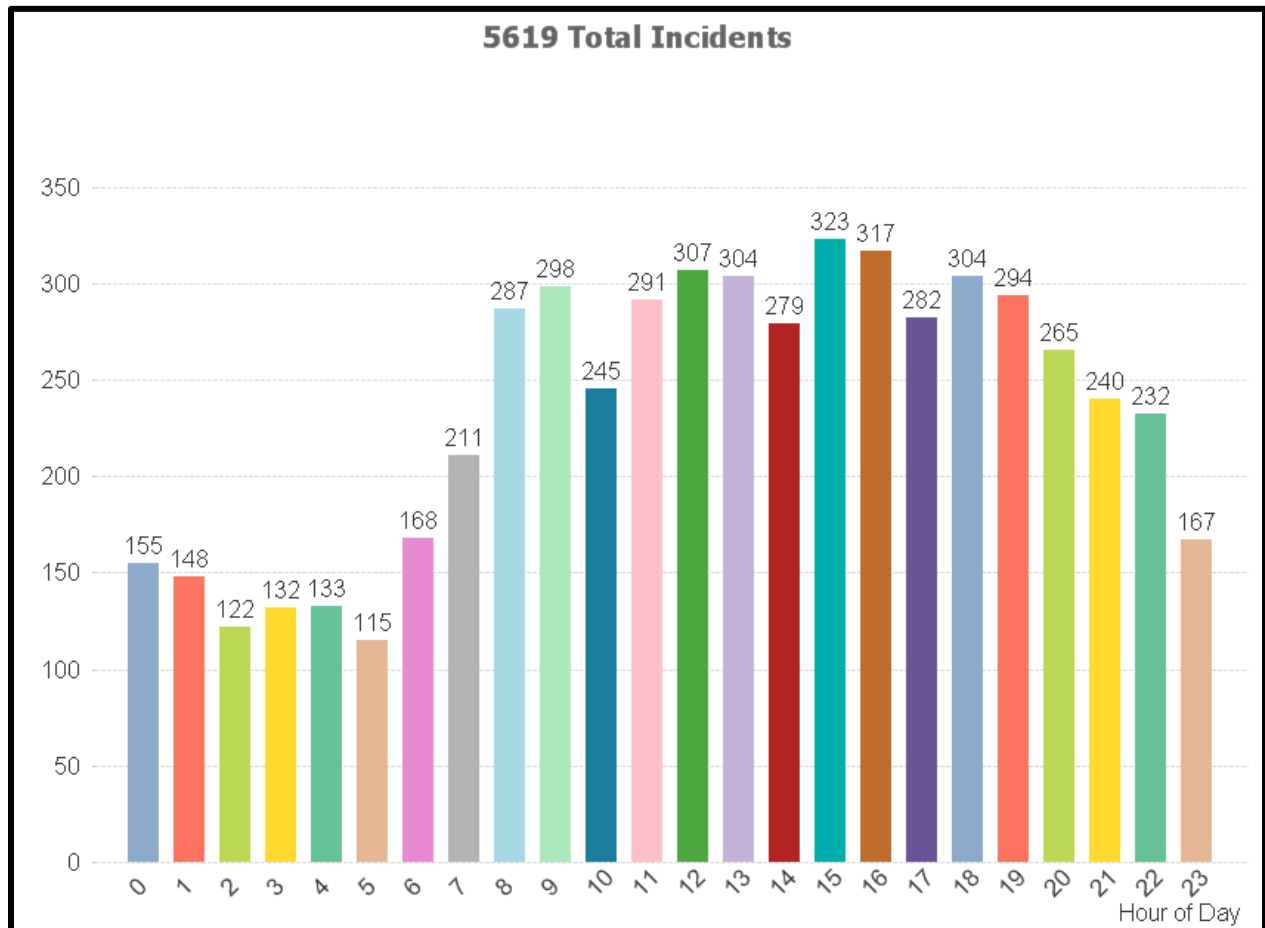




DECATUR FIRE DEPARTMENT

MEMORANDUM

17-07



Training:

One new firefighter is undergoing an abbreviated training program and will start on shift in early July.

Thermal imaging training was conducted at the training tower with all crews. There was also a Hazardous Materials training evolution conducted at ADM.

Fire Prevention:

Fire Prevention conducted 54 inspections, 8 plan reviews, 9 fire investigations and installed 25 key boxes during June.

HUMAN RESOURCES DEPARTMENT
Monthly Report of Priorities and Projects
Fiscal Year 2017
June 2017

Human Resources Division

This month, Human Resources Department staff accomplished the following:

- Attended monthly Civil Service Commission and Human Relations Commission meetings;
- Attended monthly SHRM meeting;
- Conducted testing and/or interviews for the positions of Police Patrol Officer, Equipment Operator, Legal Secretary and Systems Administrator;
- Facilitated filling the positions of Lake Patrol Persons, Water Plant Operator I, Fire Fighter and Library Page;
- Facilitated filling the promotional positions of Fire Captain, Fire Inspector and Police Sergeant; and
- Conducted exit interviews for departing employees

Monthly Report of Priorities and Projects
Information Technology Department
Fiscal Year 2017
June 2017

This month, Information Technology Department (IT) staff accomplished the following:

- Phase 2 of City Fiber Project is on hold until a State of Illinois budget is passed.
- Completed migration of Tyler MUNIS applications to new server
- Began staging MUNIS application environment for a version upgrade targeted for September
- Modified Employee Explorer application to accommodate AFSCME contract changes
- Provided maps and data to Decatur Magazine for a downtown Decatur story
- Provided detailed onsite training on the new GIS GPS equipment purchased this year
- Replaced Network Domain controller for the Water Department SCADA system
- Prepared two Water Department ITRON Servers to upgrade them from Windows 2008 R2 to 2012 R2
- Implemented new IT Security Policy to obtain signatures of new employee letter during Employee Orientation
- Installed Windows updates and critical patches on all 57 City servers to current versions
- Completed IT components of Firehouse six renovation
- Eliminated generic shared login called "Police" and applied access right to individual network logins
- Installed network wireless capability and wireless phone to the DPD Evidence room
- Completed systems build for electronic mailing of utility bills due to go live in July
- Completed install of cashiering station in the Transit buildings
- Replaced six Microsoft XP workstations leaving only 14 left to do
- Five Help Desk surveys returned in May, four exceptional and one above average
- Processed 53 Help Desk tickets in June, resolving 24 on initial call (45.3%). This falls just under our goal of 50%.

DECATUR ILLINOIS POLICE DEPARTMENT

**TO: Mayor Julie Moore-Wolfe
City Council Members
City Manager Tim Gleason**

FROM: James E. Getz Jr, Chief of Police

RE: June 2017 Monthly Report

STAFFING

Sworn Police Officer Staffing

The Decatur Police Department has 161 authorized sworn police positions. At end of June 2017 staffing was at 154. Current staffing for the Decatur Police Department is as follows:

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Police Chief	1	1	1
Deputy Chief	3	3	3
Police Lieutenant	4	4	4
Police Sergeant	17	17	17
<u>Police Patrol Officer</u>	<u>136</u>	<u>131</u>	<u>129</u>
TOTAL	161	156	154

Civilian-Non Sworn Police Staffing: 9

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Administrative Secretary	1	1	1
Senior Crime Analyst	1	1	1
Crime Analyst	1	1	1
Sr. Clerk Typist	2	2	2
Records Supervisor	1	1	1
Parking Enforcement	2	2	2
<u>Part-time FOIA Officer</u>	<u>2</u>	<u>2</u>	<u>1</u>
Total	10	10	9

System Administrator, Duane Richards works out of the Police Department but is staffed under MIS.

Emergency Communications/Dispatch Staffing

<u>Position</u>	<u>Authorized</u>	<u>Funded</u>	<u>Current</u>
Communications Center Mgr	1	1	1
Supervisor	3	2	2
<u>ECS Level III</u>	<u>24</u>	<u>20</u>	<u>20</u>
Total	28	23	23

The communications center manager is projecting 117 (4- hour) slots of overtime in July 2017.

PATROL DIVISION

<u>Function</u>	<u>Month</u>	<u>YTD</u>
Community Meetings	6	32
Directed Patrols	49	281
Active Problem Oriented Policing Projects	2	2
Completed Problem Oriented Policing Projects	0	0
Parking Citations	87	608
Criminal Arrests	486	2613
Felony Drug Arrests	38	141
Firearms Seized	22	67
Traffic Citations	678	3749
Field Interviews	121	632
Written Warnings	432	2353
Illegal Sound Amplification Arrests	0	0
Calls for Service/CAD incidents	5057	28465
Unlawful use of Motor Vehicle tows	138	868
Driving Under the Influence Arrests (DUI)	23	164
DUI involving accidents	11	51
Fatal Accidents	2	5
Traffic Accidents	240	1361
Accidents with Personal Injury	57	238
City Ordinances Arrests	64	368

CRIMINAL INVESTIGATIONS DIVISION

Street Crimes: Drug Seizures for the month:

<u>Drug</u>	<u>Amount</u>	<u>YTD Seizure</u>	<u>Street Value</u>
Cannabis	6,268 grams	22,889 grams @ \$10-gram	\$228,890
Cocaine-Powder	1 grams	394 grams @ \$100-gram	\$39,400
Cocaine-Crack	72 grams	229 grams @ \$100-gram	\$22,900
Heroin	87 grams	148 grams @ \$300-gram	\$44,400
Ecstasy	0 hits	0 @ 20 hit	\$ 0
Meth	0 grams	559 grams @ 100-gram	\$55,900
K-2:	0 grams	YTD: 0 grams	

Search Warrants: 1	YTD: 19
US Currency Seized: \$5,523	YTD: \$195,913
Firearms seized: 2	YTD: 18
Vehicles seized: 0	YTD: 1
Interdiction Drug Arrests: 9	YTD: 42
Interdiction Wanted Persons Arrests: 2	YTD: 6
Interdiction Currency Seizure: \$3,497	YTD: \$112,073

Criminal Investigations (Adult & Juvenile Detectives):

New cases assigned: 144	YTD: 1050
Cases closed/resolved: 65	YTD: 502
Criminal Arrests: 42	YTD: 314
Homicides: 0	YTD: 1
Infant Death Investigations: 0	YTD: 2
Suicide Detective Investigations: 0	YTD: 3
Missing person Investigations: 3	YTD: 34
Computer forensic Exams: 7	YTD: 28
Sex Offenders Registered: 107	YTD: 459

A Detective has been assigned to the US Marshals Service Task Force, with a yearly review between the US Marshals Service and Decatur Police Administration to ensure effectiveness. This partnership allows for quicker apprehension of fugitives within the Decatur/ Macon County region and also allows for more government resources in the pursuit of major fugitives.

Fugitive Arrests: 32	YTD fugitive arrests: 190
----------------------	---------------------------

Freedom of Information (FOIA)

The Professional Standards Unit received 232 Freedom of Information Act requests for the month; 1,471 total requests YTD in 2017.

**Public Works Department
Monthly Activity Report
June 2017**

Engineering:

7th Ward Sewer Rehabilitation: Bids were opened for this project in December and approved by Council on January 17, 2017. Cleaning work began the week of March 13. Lining work began on April 24. The work is currently focused on the line north of Eldorado and getting through the Millikin University campus. Cleaning continues on the pipe south and west of Millikin.

McKinley Avenue Sewer Rehabilitation: This project is currently under design by BGM & Associates. The condition is considerably worse than originally estimated in the master plan that was completed 5 years ago. The project is on hold as funding options are being reviewed and the focus is on the 7th Ward Sewer.

2017 State MFT Street Improvement Projects: Bids were opened on this project on April 10 with bids approved by Council on April 17. The sole street was Mound Road which was paved in May. This project is completed with final paperwork and IDOT approval being prepared.

2017 City MFT Street Improvement Project: Bids were opened on this project on April 6 with Council approval on April 17. Work began on May 1. June work focused on the west end the near east portions of the City.

Nelson Park Neighborhood Storm Drainage Improvements: This project was designed by Blank, Wesselink, Cook & Associates. The project is funded through a low interest loan from the IEPA. Bids were opened on March 30 and approved by Council on April 17. The IEPA has approved the loan and the project. Work began May 30, 2017. Work is progressing through Nelson Park. Completion is expected in late 2018.

2017 Water Main Replacement Project: This was designed by City staff and bids were opened on February 21. Council approved a contract with Burdick Plumbing and Heating on

March 6. Work began in April in the Turner Drive area and have been completed there. Work has not progressed to the Ravina Park area.

Sewer Televising: 9,483 feet of sewers were televised. 15 special inspections / investigations were performed.

Contract Sewer Cleaning: No sanitary sewers were cleaned under contract.

MUNICIPAL SERVICES MONTHLY DATA 06/01/17 – 06/30/17

TASKS	QUANTITY	MANHOURS	OTHER INFO
Sweeping	902 miles	419.5 hrs.	
Potholes Repaired	2,333 each	N/A	
72 Hour Cleanups	46 each	N/A	
Weed and Brush Abatement	24 each	357 hrs.	
Sanitary Sewer Derooting	10,526 lin. ft.	146 hrs.	
Sanitary Sewer Cleaning	48,032 lin. ft.	380 hrs.	

**Water Production Division
Department of Public Works
Monthly Report
June 2017**

Lake Decatur Dam Emergency Response Plan: Hanson Professional Services has completed the final draft of the plan. Due to the City's recent staff reorganization, the final draft is being revised accordingly.

Lake Decatur Dredging Basins 1 through 4: Since Great Lakes Dredge & Dock began dredging in November 2014, a total of 6,991,670 cubic yards of sediment has been removed from the lake, which is 65% of the contract amount, or 34 days of additional water supply.

Lake Decatur Landscape Maintenance: Sky's the Limit Tree Service began work around the intersection of Country Club Road and Cantrell Street. The hill side between Lake Shore Drive and the Nelson Park harbor was completed last month.

Lake Services: Staff continued facility maintenance, mowing and Lake Patrol operations. Plans were finalized for the 4th of July celebration. Two dump truck loads of lake debris were removed and nine barges of rip rap were delivered to property owners for shoreline erosion control. Staff also assisted the Macon County Soil & Water Conservation District with their legislator tour of the Lake Decatur watershed and dredging operations.

South Water Treatment Plant East Clarifiers to Claricones Conversion: Crawford, Murphy & Tilly (CMT) has completed 99.9% of the engineering and bid specifications. The project is on hold pending a review of the financial impact of the project on the Water Fund.

South Water Treatment Plant Security Cameras: Bodine Communications and City staff completed this project this month.

Water Production: Lake Decatur was maintained at 99% full, which is optimal for this time of year. 609.0 million gallons of potable water were pumped to customers which was 4.7% less than June 2016. Semiannual washout and maintenance of the water plant's clarifier basins was completed. Several additional significant water facilities maintenance tasks were also completed. The Illinois Department of Public Health recertified the water plant lab for microbiological analysis.

For questions regarding these items contact Keith Alexander, Water Production Manager, at 424-2863 or kalexander@decaturil.gov.

cc: Jerry Stevens, Water Production Operations Supervisor
Randy Weaver, Water Production Maintenance Supervisor
Joe Nihiser, Lake Maintenance Supervisor