

PROPOSED AGENDA FOR TOWN COUNCIL MEETING
Monday, December 21, 2020
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
NOTE CHANGE: Public Comment will be available only by use of Zoom Meetings. Public Commenters will need to register by emailing their Full Name and Phone Number that will be used to call into the meeting to the City Clerk at ahuonker@normal.org prior to 6:30 p.m. on the day of the scheduled meeting. Public Comment that is germane to the agenda will be prior to the Omnibus Agenda. Other Public Comment that will be germane to Town business will be prior to Concerns. As this Meeting will be completely virtual, no persons will be present in the Council Chambers and no in person Public Comment will be allowed. Once Public Commenter has registered with the City Clerk, they will receive the meeting call-in number and meeting ID, along with instruction on how to join the virtual meeting for Public Comment. Besides the exceptions listed above, Public Comment Guidelines will remain the same. Public Comment Guidelines for Addressing the Council can be found at www.normal.org under the Government tab.
5. OMNIBUS VOTE AGENDA
(All items under the Omnibus Vote Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Council Member so requests, in which event, the item will be removed from the Omnibus Vote Agenda and considered as the first item after approval of the Omnibus Vote Agenda.)
 - A. Approval of the Minutes of the Work Session of December 7, 2020
Approval of the Minutes of the Regular Council Meeting of December 7, 2020
 - B. Report to Receive and File Town of Normal Expenditures for Payment as of December 16, 2020
 - C. A Resolution Approving the Allocation of \$450,000 from the General Fund to support the Town of Normal Small Business Relief Program Reimbursable by the DCEO CURE ES Grant Program
 - D. Amended Resolution to Appropriate \$926,000 of Motor Fuel Tax (MFT) Funds for the Gregory Street Culvert Rehabilitation Project (over Sugar Creek)
6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA

GENERAL ORDERS

7. An Ordinance Concerning 2021 Liquor License Fees

NEW BUSINESS

8. Motion to Approve the FY2020-2021 to FY2025-26 Community Investment Plan
9. Presentation by Cultural Arts and Children's Discovery Museum Director Beth Whisman
10. Motion to Approve Appointments and Reappointments to Various Boards, Commissions and Committees

PUBLIC COMMENT

CONCERNS

ADJOURNMENT

Omnibus Vote

MINUTES OF THE WORK SESSION MEETING OF THE NORMAL TOWN COUNCIL
HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR
UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS –
MONDAY, DECEMBER 7, 2020.

1. START:

Mayor Koos started the Work Session Meeting at 6:15 p.m., Monday, December 7, 2020.

2. ATTENDANCE:

The Clerk called the roll with the following persons

PRESENT: The Meeting was conducted virtually. There were no persons physically present in Council Chambers.

REMOTE: Mayor Chris Koos and Councilmembers Kevin McCarthy, Chemberly Cummings, Stan Nord, Karyn Smith, Kathleen Lorenz, and Scott Preston, also present were City Manager Pamela Reece, Assistant City Manager Eric Hanson, Corporation Counsel Brian Day, and Town Clerk Angie Huonker.

ABSENT: None.

Mayor Chris Koos made the following statement:

Due to recent changes in the Open Meetings Act, I feel compelled to make the following statement that the Governor has issued a disaster declaration related to the public health concerns caused by the statewide COVID-19 pandemic.

As mayor, I have determined that an in-person meeting is not practical or prudent because of the risk of exposure to the COVID-19 virus stemming from an indoor gathering, and that the remote meeting is in the best interest of the health, safety, and welfare of the council, staff, and general public.

3. PUBLIC COMMENT:

Given the circumstances necessitated by the COVID-19 crisis, and in accordance with a mandate of social distancing, public comment was made available virtually through the use of Zoom Meeting.

There was no Public Comment.

4. DISCUSSION OF COVID-19 RELATED MATTERS:

There was an introduction by City Manager Pam Reece requesting a discussion with Council regarding the COVID situation and how it relates to Town businesses and specifically about Restore IL and how it is related to enforcement, COVID protocol, liquor license fees and other topics.

Council discussion ensued regarding the Governor's authority and the Town's authority to act on these matters. Council also discussed the current process of the Police Department as related to a complaint; reduction of fees for liquor licenses for businesses who have complied; that the majority of Town businesses are complying; any possible ordinance would not be made to close businesses in Town; an escalation process with letters and fine amounts including opportunities for compliance; overlap or conflict with County and State enforcements; that it is beneficial to all parties to know what the rules are; and lack of direction from the Governor's office. Further discussion ensued regarding an effective date for any possible ordinance so all businesses will start on a level playing field as well as setting a sunset date.

Mayor Chris Koos directed Mrs. Reece and staff to work forward into making a document that can then be brought back to Council for more discussion and vote.

5. END OF MEETING:

There being no further discussion, the Work Session ended at 7:01 p.m., Monday, December 7, 2020.

MINUTES OF THE REGULAR MEETING OF THE NORMAL TOWN COUNCIL HELD IN THE COUNCIL CHAMBERS, NORMAL CITY HALL, FOURTH FLOOR UPTOWN STATION, 11 UPTOWN CIRCLE, NORMAL, MCLEAN COUNTY, ILLINOIS – MONDAY, DECEMBER 7, 2020.

1. CALL TO ORDER:

Mayor Koos called the Regular Meeting of the Normal Town Council to Order at 7:09 p.m., Monday, December 7, 2020.

2. ROLL CALL:

The Clerk called the roll with the following persons

PRESENT: The Meeting was conducted virtually. There were no persons physically present in Council Chambers.

REMOTE: Mayor Chris Koos and Councilmembers Kevin McCarthy, Chemberly Cummings, Stan Nord, Karyn Smith, Kathleen Lorenz, and Scott Preston, also present were City Manager Pamela Reece, Assistant City Manager Eric Hanson, Corporation Counsel Brian Day, and Town Clerk Angie Huonker.

ABSENT: None.

Mayor Chris Koos made the following statement:

Due to recent changes in the Open Meetings Act, I feel compelled to make the following statement that the Governor has issued a disaster declaration related to the public health concerns caused by the statewide COVID-19 pandemic.

As mayor, I have determined that an in-person meeting is not practical or prudent because of the risk of exposure to the COVID-19 virus stemming from an indoor gathering, and that the remote meeting is in the best interest of the health, safety, and welfare of the council, staff, and general public.

3. PLEDGE OF ALLEGIANCE:

Mayor Koos led the Pledge of Allegiance to the Flag.

4. PUBLIC COMMENT:

Given the circumstances necessitated by the COVID-19 crisis, and in accordance with a mandate of social distancing, public comment was made available virtually through the use of Zoom Meeting.

There was no Public Comment.

5. OMNIBUS VOTE AGENDA:

Mayor Koos read aloud the items to be considered by the Omnibus Vote Agenda.

A. APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 16, 2020:

- B. REPORT TO RECEIVE AND FILE TOWN OF NORMAL EXPENDITURES FOR PAYMENT AS OF DECEMBER 2, 2020:
- C. RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH MCLEAN COUNTY FOR CENTRALIZED BOOKING SERVICES: Resolution No. 5826:
- D. A RESOLUTION AUTHORIZING THE ALLOCATION OF \$143,262 IN COMMUNITY DEVELOPMENT BLOCK GRANT CORONAVIRUS (CDBG-CV) FUNDS TO THE COVID-19-RELATED HOUSING ASSISTANCE PROGRAM: Resolution No. 5827:

MOTION:

Councilmember Chamberly Cummings moved, seconded by Councilmember Kevin McCarthy, the Council Approval of the Omnibus Vote Agenda.

AYES: McCarthy, Cummings, Nord, Smith, Lorenz, Preston, Koos.

NAYS: None.

Motion declared carried.

Items B, C, and D were approved by the Omnibus Vote.

Item A was removed from the Omnibus Vote.

6. ITEMS REMOVED FROM OMNIBUS VOTE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR COUNCIL MEETING OF NOVEMBER 16, 2020:

MOTION TO AMEND:

Councilmember Kevin McCarthy moved, seconded by Councilmember Kathleen Lorenz, the Council Approval of an Amendment to the Minutes of the Regular Council Meeting of November 16, 2020.

AYES: Cummings, McCarthy.

NAYS: Nord, Smith, Lorenz, Preston, Koos.

Motion declared failed.

MOTION:

Councilmember Kevin McCarthy moved, seconded by Councilmember Karyn Smith, the Council Approval of the Minutes of the Regular Council Meeting of November 16, 2020.

AYES: Nord, Smith, Lorenz, Preston, McCarthy, Cummings, Koos.

NAYS: None.

Motion declared carried.

Councilmember Kevin McCarthy requested a change to the November 16, 2020 Minutes to reflect a change in Concerns on page 7 regarding Mr. Stan Nord's comments. Corporation Council Brian Day responded the purpose of Minutes is to record actions taken by Council, not be verbatim, however changes are appropriate if they are to fix factual errors or misunderstandings.

Councilmember Kathleen Lorenz stated there is a difference in the door-to-door selling since some require a permit versus those not requiring a permit.

Councilmember Stan Nord questioned whether it is appropriate to amend the Minutes without actually going back to the audio or video version to know exactly what was said.

Councilmember Stan Nord requested a correction in the November 16, 2020 Minutes on Page 4 in the last paragraph to change the phrase "Motion be made the table this action" to "Motion be made to table this action" and also change the word "bidders" to "companies". Mayor Chris Koos noted only the grammar change would be appropriate.

7. GENERAL ORDERS:

ORDINANCE AUTHORIZING THE 2020 PROPERTY TAX LEVY: Ordinance No. 5845:

MOTION:

Councilmember Chamberly Cummings moved, seconded by Councilmember Kathleen Lorenz, the Council Accept an Ordinance Authorizing the 2020 Property Tax Levy.

AYES: Smith, Lorenz, Preston, McCarthy, Cummings, Nord, Koos.

NAYS: None.

Motion declared carried.

City Manager Pam Reece noted this Ordinance is consistent with the discussion at the November 16, 2020 Council Meeting and staff is requesting no change in the levy.

Councilmember Stan Nord requested clarification on the Truth in Taxation certificate. Finance Director Andrew Huhn and Corporation Counsel Brian Day responded.

Councilmember Kathleen Lorenz stated she would like to clarify that Equal Assessed Value (EAV) comes from the Township Assessor's Office and not controlled by the Town of Normal.

ORDINANCE AUTHORIZING THE ABATEMENT OF 2020 PROPERTY TAXES FOR DEBT SERVICE: Ordinance Nos. 5846 - 5856:

MOTION:

Councilmember Kathleen Lorenz moved, seconded by Councilmember Chamberly Cummings, the Council Accept an Ordinance Authorizing the Abatement of the 2020 Property Taxes for Debt Service.

AYES: Lorenz, Preston, McCarthy, Cummings, Nord, Smith, Koos.

NAYS: None.

Motion declared carried.

City Manager Pam Reece stated this action item always immediately follows the adoption of the Property Tax Levy. Mrs. Reece stated this action is to abate or remove the debt service obligation from the property tax levy. Mrs. Reece noted there would be one action to adopt all of the associated Ordinances which removes \$6 million from the overall property tax levy. Mrs. Reece added this shows the Town does not use property taxes as a revenue stream to support debt service.

Councilmember Stan Nord asked how much of the \$6 million comes from TIF revenues. Finance Director Andrew Huhn responded a little over \$2 million. Mr. Huhn also stated that staff is currently reviewing options to support the debt service when the TIF expires.

8. NEW BUSINESS:

There was no New Business.

9. PUBLIC COMMENTS:

There was no Public Comment.

10. CONCERNS:

Councilmember Karyn Smith spoke regarding the American Legion commemoration of Pearl Harbor Day at the McLean County History Museum. Ms. Smith also stated she wanted to commend staff in securing the \$450,000 CURES ES grant and working with other community promoters in the outreach efforts. Mayor Koos corrected Ms. Smith's statement and noted the deadline for the grant money is Tuesday, December 8 at 5:00pm.

Councilmember Stan Nord stated he also wanted to recognize the loss of lives during Pearl Harbor and thanked Mayor Koos for his military service. Mr. Nord stated the Council took an oath to protect the Constitution and he believes engaging in commerce should be protected by the Constitution. Mr. Nord noted he is concerned that some Council meetings show one thing and then the Council does another which will lose the trust of the constituents.

Councilmember Kathleen Lorenz stated she is concerned regarding the brown water issue on Ruston Avenue and Grove Street, which is very important, but the rumors are getting out of control. Mrs. Lorenz noted the Water Department has responded to all concerns and followed up with a short-term solution and a plan for long-term infrastructure work.

Councilmember Kevin McCarthy spoke regarding the water quality issue and the fact that the residents are satisfied with the current fix. Mr. McCarthy thanked Mayor Koos and those who have served our country. Mr. McCarthy also thanked staff for efforts to bring federal tax dollars to our local businesses including Councilmembers who knocked on doors to get the word out about the grant program. Mr. McCarthy stated he wanted to

renew the call to reach out to the federal delegation to urge them to pass the federal coronavirus relief package.

11. ADJOURNMENT:

There being no further business to come before the Council, Mayor Koos called for a Motion to Adjourn the Regular Meeting of the Normal Town Council.

MOTION:

Councilmember Kevin McCarthy moved, seconded by Councilmember Kathleen Lorenz the Council Accept a Motion to Adjourn the Regular Meeting of the Normal Town Council.

AYES: Preston, McCarthy, Cummings, Smith, Lorenz, Koos.

NAYS: Nord.

Motion declared carried.

Mayor Koos adjourned the Regular Meeting of the Normal Town Council at 8:00 p.m., Monday, December 7, 2020.

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

General Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ABBY BARTON	AFTER SCHOOL REFUND	164.00
ANGELA HIBBENS	CIRCUS ART REFUND	100.00
B-N WATER RECLAMATION DISTRICT	NOVEMBER 20 TAP-ON-FEES	11,900.00
CITY OF BLOOMINGTON	NOVEMBER 20 USE TAX	87,416.56
EAGLE AUTOMOTIVE	BRAKE REPAIR/VEH MAINT	136.82
FREEDOM OIL COMPANY	3999GAL UNL & 3799 GAL DS	13,935.63
FREEDOM OIL COMPANY	6644 GAL DIESEL @ \$1.982/	13,166.97
HEARTLAND PARKING INC	PARKING DECK LOSS- NOV 20	11,133.42
JULIE CARR	AFTER SCHOOL REFUND	229.00
KATHY NELSON	FITNESS CLASS REFUND	82.50
KELSEY SIMS	AFTER SCHOOL REFUND	164.00
MOTION INDUSTRIES INC	HYDRAULIC HOSE-330' REEL	1,739.10
ONSRUD, CRAIG	PRO SHOP INV PMT 11/15-11	1,236.48
ONSRUD, CRAIG	PRO SHOP TAX PMT 11/15-11	94.36
PAVAN KUMAR VANKAMAMIDI	AFTER SCHOOL REFUND	343.00
ANONYMOUS	CARING HANDS DONATION	1,465.00
General Fund	- Total	143,306.84

General Fund Mayor & Council Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
EYE TO EYE PRODUCTIONS	VIDEOTAPING COUNCIL MTGS	2,400.00
MCLEAN CO CHAMBER OF COMMERCE	MEMBERSHIP INVESTMENT	2,325.00
General Fund	Mayor & Council Administration	- Total
		4,725.00

General Fund Administration - City Mgr City Manager

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ICMA	MEMBERSHIP RENEW/E.HANSON	1,272.54
General Fund	Administration - City Mgr City Manager	- Total
		1,272.54

General Fund Administration - City Mgr General Expense Dept.

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMINAH L. LEWIS	RECLAIM FEE REIMB-LEWIS	500.00
B/N CONVENTION & VISITORS BUREAU	MONTHLY CONTRIBUTION	9,104.16
Chris Hawkins	REIMBURSEMENT FOR AMBULAN	298.95
CITY OF BLOOMINGTON	FOOD/BEVERAGE TAX-DEC2020	1,474.84
MUNICIPAL INS COOPERATIVE AGENCY	MICA INS DEDUCTIBLE	5,342.69
Nancy Hart	REIMBURSEMENT AMBULANCE O	15.08
T/N PETTY CASH-FINANCE DEPT	NEWSLETTER PRIZE	20.00

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
General Fund	Administration - City Mgr General Expense Dept. - Total	16,755.72

General Fund Administration - City Mgr Communications

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SHEA GREHAN PHOTOGRAPHY	PHOTOS-UPTN LIGHTS/WINDOW	150.00
General Fund	Administration - City Mgr Communications - Total	150.00

General Fund Cultural Arts CDM

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	DRYWALL SANDING SCREEN	7.98
AURORA WORLD INC	TOYS/GIFT SHOP	768.77
BLACKBAUD INC	BBPS CONNECT FEES	88.50
CARMA GAMES LLC	GAMES FOR STORE	482.50
CYBERSOURCE CORPORATION	CREDIT CARD FEES-CDM	52.02
DISCOUNT SCHOOL SUPPLY	EARLY CHILDHOOD CRAFTS	76.24
FBTC LLC	STORE TOYS	536.00
FBTC LLC	TOYS FOR STORE	175.00
JUST THINK TOYS INC	TOYS/GIFT SHOP	455.90
KLUTZ INC	SUPPLIES FOR GIFT STORE	544.97
MARK HUFFMAN	NOV.GRAPHIC DESIGN SERVS	1,800.00
MENARDS	BOLTS,WAHRSERS,NUTS,BAGS	31.55
MENARDS	CREDIT FOR RETURN	-17.96
MENARDS	DRILL KIT/LUMBER	145.27
MENARDS	DUCT TAPE	22.43
MENARDS	LIGHTS,PROJECTOR,NETS	45.41
NASHVILLE WRAPS LLC	TISSUE PAPER,BAGS-SHOP	273.71
PANTAGRAPH	ADS-CDM,THEATER,UPTOWN	650.00
PRAIRIE SIGNS INC	NAMEPLATE FOR SAMMI KERN	49.00
REPUBLIC SERVICES	GARBAGE SERVICES-NOV2020	172.23
TOYSMITH	TOYS FOR GIFT SHOP	767.34
General Fund	Cultural Arts CDM - Total	7,126.86

General Fund Cultural Arts Theater

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PANTAGRAPH	ADS-CDM,THEATER,UPTOWN	150.00
General Fund	Cultural Arts Theater - Total	150.00

General Fund Cultural Arts Uptown Activities

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
GLT 89FM RADIO	RADIO ADS-UPTOWN WINDOWS	900.00

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
GREAT PLAINS MEDIA	RADIO ADS-UPTOWN WINDOWS	260.00
NEUHOFF FAMILY LIMITED PARTNERSHIP	RADIO ADS-UPTOWN WINDOWS	70.00
PANTAGRAPH	ADS-CDM,THEATER,UPTOWN	243.75
PETER G. GUITHER	PROFECTION DESIGNER FEE	1,000.00
T/N PETTY CASH-FINANCE DEPT	UPTOWN WINDOWS DISPLAY SU	117.35
General Fund	Cultural Arts Uptown Activities - Total	2,591.10

General Fund Town Clerk Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
GOV QA	DATA RETENTION	500.00
NORMALITE	PUBLIC NOTICES - NOV	608.00
T/N PETTY CASH-FINANCE DEPT	RECORDER FEES	28.00
T/N PETTY CASH-FINANCE DEPT	RECORDER FEES- LIENS, REL	84.00
General Fund	Town Clerk Administration - Total	1,220.00

General Fund Corporation Counsel Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANCEL GLINK P.C,	SVCS - HEARING OFFICER	125.00
ARDC	BD - ARDC#6274783	385.00
CLARK BAIRD SMITH LLP	PROFESSIONAL SVCS/12836	935.00
FEDEX	FEDEX - LEGAL	125.44
JAMES TODD GREENBURG	IMPOUNDMENT HEARINGS	125.00
LEXIS NEXIS (LEGAL ONLY)	MONTHLY FEE-NOVEMBER 2020	142.00
NATHAN B HINCH	IMPOUNDMENT HEARINGS	125.00
General Fund	Corporation Counsel Administration - Total	1,962.44

General Fund Facilities Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	MISC.SUPPLIES-FM	20.28
ALTORFER INC	GENERATOR-SWITCH REPROGRM	1,320.50
AMERENIP	ENERGY USAGE	312.76
Chad Phillippe	19009-WORK SHOES 4 CHAD P	29.87
CHIEF CITY MECHANICAL INC	ANN'L BKFLOW TEST-VARIOUS	1,176.00
CHIEF CITY MECHANICAL INC	BKFLOW DEVICE BOILER @AC	995.00
CHIEF CITY MECHANICAL INC	CLEAN/FLUSH BKFLOW-FDSTN3	310.00
CHIEF CITY MECHANICAL INC	CLEAN/FLUSH BKFLOW-UPTSTN	785.00
CHIEF CITY MECHANICAL INC	NEW WATER HEATER-FIRE #3	2,710.00
CUMMINS CROSSPOINT	GENERATOR SERVICE-ADJUST	241.19
F.E. MORAN INC	ALARM INSPECTION-FIRE 2&3	172.50

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
F.E. MORAN INC	FIRE ALARM MONITORING	1,468.50	
FRONTIER COMMUNICATIONS	PHONE FOR BV MANSION	225.57	
MEDLINE INDUSTRIES INC	RESPRIATOR N95 W/VALVE	360.00	
MENARDS	19 1/4" COM GR BRACKET WH	7.99	
MENARDS	BB LED 2PK	27.98	
MENARDS	BRACKET/SCREWS/WASHER	53.29	
MENARDS	DOUBLE PEG/PENCILS/SAFETY	37.45	
MENARDS	DRIVEWAY MARKER/HOSECLAMP	39.66	
MENARDS	FLASHLIGHTS	44.96	
MENARDS	FOUNDATIONS 2H 4" LAV CH	39.00	
MENARDS	LIQUID GOLD/PUTTY/NITRILE	15.42	
MENARDS	PRIMER/HOUSE WASH/BUCKET	82.75	
MENARDS	TOOL BOX/GREASE GUN	60.23	
MENARDS	WASHER/SAW BLADE/UTIL HNG	28.14	
MID-ILLINOIS MECHANICAL INC	BOILER FEED BY-PASS VALVE	411.06	
MID-ILLINOIS MECHANICAL INC	RTU13-IGNITION/BOARD WIRE	1,023.70	
MILLER JANITOR SUPPLY	BROWN ROLL TOWELS	238.20	
MILLER JANITOR SUPPLY	LINERS,RR CLEANER,TOWELS	517.10	
MILLER JANITOR SUPPLY	TOILET BOWL SWABMOP	14.40	
PARKWAY AUTO LAUNDRY	CAR WASH-FM15	8.00	
PRAIRIE SIGNS INC	GENDER NEUTRAL RR SIGNS	1,161.00	
SPRINGFIELD ELECTRIC CO	STL CONDSTRAP	5.52	
STUARD & ASSOCIATES INC	LIFT&DUMBWAITER INSPECT.	140.00	
TECH ELECTRONICS	REPLACED WIRELESS CONTACT	231.00	
TOWN OF NORMAL-WATER FUND	UTILITIES - HIGHLAND AVE	9.20	
TOWN OF NORMAL-WATER FUND	UTILITIES-1301 S FELL AVE	60.74	
TOWN OF NORMAL-WATER FUND	UTILITIES-305 PINE ST	79.29	
WILCOX ELECTRIC & SERVICE INC	REPL ELEC PANEL-1301SFELL	1,150.00	
WINSUPPLY BLOOMINGTON IL CO	HYTRONIC FCT SINGLE SUPP	314.64	
General Fund	Facilities Management Administration	- Total	15,927.89

General Fund Finance Financial Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
CYBERSOURCE CORPORATION	CREDIT CARD FEES-FINANCE	22.98		
LOOMIS FARGO & CO	ARMORED CAR SERVICE-NOV20	763.71		
QUADIENT, INC.	METER RENTAL DEC20-MAR21	225.00		
T/N PETTY CASH-FINANCE DEPT	POSTAGE	1.20		
General Fund	Finance	Financial Services	- Total	1,012.89

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

General Fund Innovation & Technology Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BENEFIT TECHNOLOGY RESOURCES LLC	BSWIFT BEN ADMIN-PEPM	1,716.00
CDW GOVERNMENT INC	ETHERNET CABLE	14.00
CDW GOVERNMENT INC	SOFTWARE UPGRADE-LICENSES	450.00
CIRBN, LLC	INTERNET SERVICE MONTHLY	3,152.88
CIVICPLUS	CDM-FEE-HOSTING/SUPPORT	2,079.80
COMCAST CORPORATION	EOC MONTHLY INTERNET SERV	185.09
COMMUNICATION REVOLVING FUND	COMMUNICATION CHGS-OCT 20	1,106.75
FRONTIER	PHONE SERVICE MONTHLY - T	5,305.65
MCLEAN CO INFORMATION SERVICES	LEAD	95.68
MIDCO INC	ADJUST SENSOR-WTP	240.00
MNJ TECHNOLOGIES DIRECT INC	TONER	1,345.67
NETWORK FLEET INC.	AVL SERVICE - TOWN	1,634.62
QISOFT	POLICEINTEL RENEWAL	900.00
T2 SYSTEMS,INC	ROVR RETURNS - NOV 2020	95.00
General Fund	Innovation & Technology Administration	- Total
		18,321.14

General Fund Human Resources Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CARLE BROMENN MEDICAL CENTER	DRUG/ALCOHOL TESTS	245.00
NATIONAL TESTING NETWORK, INC	FIREFIGHTER TESTING-NOV20	216.00
PANTAGRAPH	AD-FIREFIGHTER/PARAMEDIC	50.00
General Fund	Human Resources Administration	- Total
		511.00

General Fund Inspections Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BOITNOTTS LAWN & LANDSCAPING	MOWING/312 VICTORIA	160.00
PIP PRINTING	BIKE/PEDESTRIAN MASTR PLN	689.45
General Fund	Inspections Administration	- Total
		849.45

General Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ALL CITY MANAGEMENT SERVICES INC	CROSSING GUARD SERVICES	3,556.50
CI SHOOTING SPORTS,INC	CLOTHING-PD	107.96
CI SHOOTING SPORTS,INC	CLOTHING/EQUIP-PD	431.08
CI SHOOTING SPORTS,INC	CLOTHING/EQUIPMENT-PD	243.94
CI SHOOTING SPORTS,INC	NAME PLATE/PD-FERGUSON	47.00
COMCAST CORPORATION	MONTHLY FEE	36.89
FEDEX	FEDEX - PD	17.25

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
FEDEX	SHIPPING/PD	17.34
KIESLER POLICE SUPPLY INC	AMMUNITION	3,354.66
MCLEAN COUNTY ANIMAL CONTROL	ANIMAL CONTROL SERV-DEC20	6,054.58
MCLEAN COUNTY TREASURER	911 COMMUNICATIONS CTR	87,428.50
MENARDS	TREATED WOOD/SAFETY SPRAY	51.13
MORGAN STANLEY	PENSION PROPERTY TAX - PD	33,810.03
MORGAN STANLEY	Pension Repl Tax - Police	2,464.45
PRAIRIE SIGNS INC	REPLACEMENT SIGNAGE CID	200.00
WALMART COMMUNITY BRC	CID SUPPLIES	29.21
General Fund	Police	Administration
		- Total
		137,850.52

General Fund Fire Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACCUMED BILLING INC	BILLING SERVS FEES-EMS	5,986.70
ACE HARDWARE	PAINTBRUSH TRIM POLY 2"	1.00
ACE HARDWARE	PLUGS + RETURN CREDIT	0.40
ACE HARDWARE	THREAD TAPE & CAP	5.18
AMERENIP	ENERGY USAGE	0.01
CARLE BROMENN MEDICAL CENTER	PHARMACY SUPP-JUL/AUG2020	839.99
CARLE BROMENN MEDICAL CENTER	PHARMACY SUPPLIES/NFD	1,090.05
CI SHOOTING SPORTS,INC	CLOTHING-NFD	121.49
CI SHOOTING SPORTS,INC	STATION BOOTS/NFD	117.00
CITY OF BLOOMINGTON	COMPULERT NEXGEN SOFTWARE	5,000.00
COMCAST CORPORATION	STATION 3 CABLE	13.98
INNOTECH COMMUNICATIONS	SIREN MAINT-JAN-MAR2021	600.00
Jim Street	STATION BOOTS	98.81
Josh Sorrell	STATION BOOTS	61.61
KNO2 LLC	MONTHLY LINE/DOMESTIC PGS	58.39
MACQUEEN EQUIPMENT, LLC	GASKETS, STANCHION PARTS	178.77
MACQUEEN EQUIPMENT, LLC	LENS,LIGHT,SPRING & PIN	319.54
MCLEAN CO AREA EMS SYSTEM	CONTINUING EDUCATION	1,000.00
MEDLINE INDUSTRIES INC	EMS SUPPLIES	2,625.26
MEDLINE INDUSTRIES INC	PPE GLOVES-L	583.26
MEDLINE INDUSTRIES INC	PPE GLOVES-XL	203.34
MIDWEST EQUIPMENT II	FUEL/2-CYCLE & 4-CYCLE	183.90
MORGAN STANLEY	PENSION PROPERTY TAX-FIRE	31,777.95
MORGAN STANLEY	Pension Repl Tax - Fire	2,316.55
MUNICIPAL EMERGENCY SERVICES	EVO 6"W/SZ BLACK-SIZE 10W	108.45

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PARKWAY AUTO LAUNDRY	CAR WASH/NFD 10	8.00
POST UP FENCING, LLC	REPLACED 2 POSTS & REPAIR	600.00
SPRINGFIELD ELECTRIC CO	EMERG CL-240V LAMP	49.12
SPRINGFIELD ELECTRIC CO	VIBR RESISTANT LIGHT BULB	16.32
General Fund	Fire Administration - Total	53,965.07

General Fund Public Works Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CINTAS CORPORATION #396	FIRST AID SUPPLIES	95.59
MILLER JANITOR SUPPLY	WHITE PAPER TOWELS	45.56
General Fund	Public Works Administration - Total	141.15

General Fund Public Works Fleet Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CENTRAL ILLINOIS TRUCKS INC	BELT-V RIBBED	44.43
CENTRAL ILLINOIS TRUCKS INC	DPF FILTER/PRESSURE SENSR	2,259.05
CENTRAL ILLINOIS TRUCKS INC	REPAIR MAIN SEAL COVER	4,723.02
CINTAS CORPORATION #396	SHOP TOWELS/UNIFORMS-PW	53.34
DON OWEN TIRE SERVICE	STEER TIRES/PW	592.38
DON OWEN TIRE SERVICE	TIRE CHANGE	665.00
DON OWEN TIRE SERVICE	TIRE REPAIR/4"DUAL EXT.ST	129.69
DON OWEN TIRE SERVICE	TIRE-N47	137.40
DON OWEN TIRE SERVICE	TIRES-2	285.00
FASTENAL COMPANY	BRASS CONNECTORS	27.23
FASTENAL COMPANY	CR RETURN-WELDING WIRE	-72.77
FASTENAL COMPANY	CREDIT RETURN-MTG BRACKET	-40.73
FASTENAL COMPANY	FITTINGS	21.89
FASTENAL COMPANY	HEX SCREWS/WASHERS	87.18
MOTION INDUSTRIES INC	DRIVE BELT/LEAF MACHINES	1,074.42
NAPA AUTO PARTS	RELAY/PW	43.98
PORACKY & ASSOCIATES LTD	USED OIL DISPOSAL	84.00
RUSH TRUCK CENTERS OF ILLINOIS, INC	WINDSHIELD WASHER FILL	24.90
General Fund	Public Works Fleet Maintenance - Total	10,139.41

General Fund Public Works Streets

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
Aaron Albee	6 PAIR JEANS A ALBEE	259.70
ACE HARDWARE	GORILLA TAPE	16.18
AMERENIP	ENERGY USAGE	0.01

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
CITY OF BLOOMINGTON	SIGNAL MAINT/APR-JUN 2020	416.34		
CITY OF BLOOMINGTON	SIGNAL MAINT/JAN-MAR 2020	664.18		
DIAMOND VOGEL PAINT	YELLOW PAINT	694.10		
FASTENAL COMPANY	HEX NUT/LOCK WASHER	23.43		
KOENIG BODY & EQUIPMENT INC	CURB GUARD,BUMPER,BOLT	4,902.23		
KOENIG BODY & EQUIPMENT INC	PLOW BOLT,SPREADER PIN	437.53		
MARTIN EQUIPMENT OF IL INC	STREET PAD	204.00		
MATHIS KELLY CONSTRUCTION	RAINSUIT	11.84		
MCLEAN COUNTY ASPHALT	BITUMINOUS SURFACE	589.68		
MIDWEST CONSTRUCTION RENTALS	RAINCOAT	10.50		
MIDWEST CONSTRUCTION RENTALS	RAINSUIT	10.50		
MIDWEST CONSTRUCTION RENTALS	RUBBER BOOTS,RAINSUIT	62.25		
MOTION INDUSTRIES INC	FITTINGS	48.33		
NAPA AUTO PARTS	HYD FLOOR JACK/TIRE GAUGE	284.95		
PRAIRIE MATERIAL SALES INC	CONCRETE - TOPAZ WAY	438.80		
PRAIRIE MATERIAL SALES INC	CONCRETE/LINDEN & VERNON	747.13		
PRAIRIE SIGNS INC	DESTIHL BREWERY SIGN	185.00		
TRAFFIC CONTROL CORPORATION	RUGGED UPS MODULE ALPHA	1,050.00		
TRAFFIC SIGN STORE	STOP SIGNS	385.00		
General Fund	Public Works	Streets	- Total	11,441.68

General Fund Public Works Waste Removal

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
AMERICAN PEST CONTROL	BIRD CONTROL-RT51 VIADUCT	100.00		
Danny Edwards	CDL REIMBURSEMENT FOR D E	30.00		
EVERGREEN FS INC.	LP GAS BULK	64.32		
HENSON DISPOSAL INC	C & D DISPOSAL	6,360.73		
MORRIS AVENUE GARAGE	STATE TRUCK INSPECT-A16	52.00		
General Fund	Public Works	Waste Removal	- Total	6,607.05

General Fund Engineering Engineering Services

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>		
PARKWAY AUTO LAUNDRY	CAR WASHES - ENG	24.00		
General Fund	Engineering	Engineering Services	- Total	24.00

General Fund Parks & Recreation Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AMERICAN LITHOGRAPHY & PUBLISHING	WINTER/SPRING GUIDE	6,974.00
ARBOR DAY FOUNDATION	MEMBER DUES-2020	10.00

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CUMULUS BROADCASTING LLC	ADVERTISING - B104	525.00
CUMULUS BROADCASTING LLC	ADVERTISING - WBNQ	684.00
CUMULUS BROADCASTING LLC	ADVERTISING - WJBC	30.00
GREAT PLAINS MEDIA	RADIO SPOT/IRONWOOD	260.00
NEUHOFF FAMILY LIMITED PARTNERSHIP	RADIO SPOTS/IRONWOOD	100.05
NEUHOFF FAMILY LIMITED PARTNERSHIP	TURKEY TROT-BFAST W/SANTA	750.00
NPCA	MEMBERSHIP-2020	25.00
General Fund	Parks & Recreation	Administration
		- Total
		9,358.05

General Fund Parks & Recreation Parks Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	BUSHING,CLEANER,FASTENERS	50.11
ADVANCE AUTO PARTS	EQUIP MAINT PARTS/CHAMP	90.46
ADVANCE AUTO PARTS	MAINT SUPP-R13	108.88
ADVANCE AUTO PARTS	OIL FILTER,PADS-R13	48.28
AMERENIP	ENERGY USAGE	93.72
AZ COMMERCIAL	PARTS FOR STUMP GRINDER	13.99
AZ COMMERCIAL	RECYCLED BATTERIES	-0.03
BAUMAN TRAILER SALES & TOWING, INC	DUMP TRAILER	8,076.75
BOBCAT OF PEORIA INC	BOBCAT OIL FILTER	12.14
BOBCAT OF PEORIA INC	BOBCAT SNOW BLADES	275.02
BURRIS EQUIPMENT CO	HR PARTS	1,352.41
BURRIS EQUIPMENT CO	HR REPAIR	794.85
BURRIS EQUIPMENT CO	HR-PARTS	163.85
CAPITOL GROUP, INC	PLUMBING SUPPLIES-CHAMP	388.95
CRESCENT ELECTRIC SUPPLY CO	LED LIGHT BULBS	91.74
CROSS IMPLEMENT INC	TILLER PARTS	269.78
DON OWEN TIRE SERVICE	TIRE R-30-0 MOWER	125.00
DON OWEN TIRE SERVICE	TIRES R-28	778.04
DON OWEN TIRE SERVICE	TIRES/ALIGNMENT R51	863.04
DON SMITH PAINT & WALLPAPER	ARBORCOAT OIL-TRANSLUCENT	93.98
DRAKE SCRUGGS	BUCKET TRUCK REPAIR	2,429.88
ECO-COUNTER INC.	REPL BATTERY-TRAIL CNTR	70.00
EVERGREEN FS INC.	BARN FUEL	584.21
EVERGREEN FS INC.	FUEL - CHAMPION FIELDS	304.51
EVERGREEN FS INC.	SEED & STRAW MAT	310.30
FASTENAL COMPANY	METAL ROD/DISC GOLF BRIDG	260.04
ILLINOIS PORTABLE TOILETS	PORT-A-POT RENTAL	795.00

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
ILLINOIS STANDARD PARTS INC	HARDWARE-SHOP	140.19	
ILLINOIS STANDARD PARTS INC	SHOP PARTS/SUPPLIES	156.81	
MATHIS KELLY CONSTRUCTION	STEEL FOR CONCRETE-P&R	52.50	
MCLEAN COUNTY ASPHALT	CONCRETE FOR DISC GOLF	61.63	
MCLEAN COUNTY ASPHALT	DIRT/STRAW MATS-DISC GOLF	770.34	
MCLEAN COUNTY ASPHALT	ROCK FOR DISC GOLF PADS	37.13	
MCLEAN COUNTY ASPHALT	ROCK&STRAW MATS/DISC GOLF	194.99	
MIDWEST EQUIPMENT II	BARN EDGER PARTS	56.28	
MIDWEST EQUIPMENT II	MOWER PARTS	2,076.88	
MIDWEST EQUIPMENT II	SAW CHAINS	86.60	
MIDWEST EQUIPMENT II	SMALL ENGINE PARTS	59.82	
MIDWEST EQUIPMENT II	SNOW BLOWER PARTS	24.52	
MIDWEST EQUIPMENT II	SNOW PLOWER PARTS	51.69	
MILLER JANITOR SUPPLY	BARN/SHOP GARBAGE BAGS	425.70	
MILLER JANITOR SUPPLY	CLEANING SUPPLIES-CHAMP	46.28	
MILLER JANITOR SUPPLY	SOAP/DISPENSER/TP/PLUNGER	105.33	
NUTOYS LEISURE PRODUCTS	ADA PICNIC TBLE/CAN LIDS	2,722.00	
OWEN NURSERY & FLORIST	PLANTS FOR UPTOWN POTS	1,511.78	
PRAIRIE MATERIAL SALES INC	CONCRETE - DISC GOLF	768.50	
PRAIRIE MATERIAL SALES INC	CONCRETE-SAVANNAH PLAYGRD	107.13	
PRAXAIR DISTRIBUTION INC	WELDING TANK	24.54	
ROBERT JONES	REIMBURSEMENT FOR WIRE-TR	29.99	
ROGERS SUPPLY COMPANY	SUPPLIES - COMPLEX SHOP	79.56	
SAM LEMAN FORD BLOOMINGTON	BLOCK HEATER R-17-1	154.87	
SAM LEMAN FORD BLOOMINGTON	OIL PLUG/R-13	4.39	
General Fund	Parks & Recreation	Parks Maintenance - Total	28,194.35

General Fund Parks & Recreation Rec.- Before/After School

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
ILLINOIS AFTERSCHOOL NETWORK	MEMBERSHIP FEES	120.00	
General Fund	Parks & Recreation	Rec.- Before/After School - Total	120.00

General Fund Parks & Recreation Aquatics

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>	
JEFF ELLIS & ASSOCIATES INC	ELLIS SAFETY SCHOOL	99.00	
General Fund	Parks & Recreation	Aquatics - Total	99.00

General Fund Parks & Recreation Golf Course

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
COMCAST CORPORATION	INTERNET SERVICES	107.45
E-Z-GO	GOLF CART PARTS	71.33
General Fund	Parks & Recreation	Golf Course - Total
		178.78

General Fund Parks & Recreation Golf Course Maintenance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ABSOLUTE SERVICE INC	IRRG.PUMP STATION UPGRADE	24,748.00
ADVANCE AUTO PARTS	ENGINE OIL	104.82
ARTHUR CLESEN INC	IRRIGATION RENEW SVC	3,072.00
BOBCAT OF PEORIA INC	FILTERS FOR BOBCAT	178.70
ERB TURF EQUIPMENT INC	PARTS FOR MOWERS	245.03
EVERGREEN FS INC.	DEISEL FUEL - IRNWD	770.08
EVERGREEN FS INC.	GASOLINE - IRNWD	985.02
MIDWEST EQUIPMENT II	OIL	24.48
UNITED RENTALS (NORTH AMERICA),INC.	COMPRESSOR RENTAL-IRNWD	1,368.10
General Fund	Parks & Recreation	Golf Course Maintenance - Total
		31,496.23

General Fund Parks & Recreation Recreation/Adult Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CARLE BROMENN MEDICAL CENTER	CPR CLASSES FOR STAFF	102.00
General Fund	Parks & Recreation	Recreation/Adult Sports - Total
		102.00

General Fund Parks & Recreation Recreation/Performing Art

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CARLE BROMENN MEDICAL CENTER	CPR CLASSES FOR STAFF	102.00
TRACI K VERDERY	INSTRUCTOR FEE REIMB	59.99
General Fund	Parks & Recreation	Recreation/Performing Art - Total
		161.99

General Fund Parks & Recreation Recreation/Youth Sports

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CARLE BROMENN MEDICAL CENTER	CPR CLASSES FOR STAFF	102.00
General Fund	Parks & Recreation	Recreation/Youth Sports - Total
		102.00

General Fund Concessions Recreation

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
GOLD MEDAL- CHICAGO	FOOD FOR CONCESSION/CHAMP	352.03
General Fund	Concessions	Recreation - Total
		352.03

General Fund Concessions Golf Course

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
AVANTI'S ITALIAN RESTAURANT	FOOD-IRONWOOD CONCESSION	220.10
General Fund	Concessions	220.10
	Golf Course	
	- Total	

Library Fund Library Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BAKER & TAYLOR COMPANIES	ADULT BOOKS	516.15
BAKER & TAYLOR COMPANIES	ADULT FICTION BOOKS	28.02
BAKER & TAYLOR COMPANIES	CHILDREN'S BOOKS	225.63
BAKER & TAYLOR COMPANIES	YA BOOKS	61.34
BAKER & TAYLOR COMPANIES	YOUNG ADULT BOOKS	568.67
BAKER & TAYLOR CONTINUATION	REFERENCE BOOKS	473.14
BARNES & NOBLE INC	ADULT BOOKS	190.98
BARNES & NOBLE INC	CHILDREN'S BOOKS	37.98
BRAINFUSE INC	ONLINE EDUCATION1/21-1/22	3,000.00
CENGAGE LEARNING INC	LARGE PRINT BOOKS-3	57.74
CENTER POINT LARGE PRINT	LARGE PRINT BOOK	23.25
CIRBN, LLC	INTERNET SERVICE MONTHLY	76.08
COMMUNICATION REVOLVING FUND	INTERNET COMM CHGS/LIB	50.00
CUSHINGS COMMERCIAL CARPETS INC	SMALL BASE INSTALL	85.00
DIVERSIFIED MECHANICAL INC	AIR HANDLER MAINT WORK	252.50
DIVERSIFIED MECHANICAL INC	HEAT & AC PREV MAINT WORK	740.35
FRONTIER	PHONE SERVICE MONTHLY - L	127.92
GARVEY LIBRARY CONSULTING	STRATEGIC PLANNING	2,362.50
HALL, L. SUZANNE	STRATEGIC PLANNING/LIB	2,362.50
IL OFFICE OF THE STATE FIRE MARSHAL	ANNUAL RENEW-ELEV.SAFETY	75.00
ILLINOIS LIBRARY ASSOCIATION	839969 ILA MEMBERSHIP DUE	75.00
INTERSTATE ALL BATTERY CENTER	BATTERIES	77.40
KEWANEE PUBLIC LIBRARY	LOST/MAGNOLIA TABLE V.2 (40.00
LIBRARY IDEAS,LLC	CHILDREN'S AV (18)	725.10
MANGO LANGUAGES	SUBSCRIPTION RENEWAL-1 YR	3,924.01
MENARDS	10'CORD/DOBIE PADS/BAGS	14.10
MENARDS	20PK HAND WARMERS/COMBOPK	46.95
MENARDS	CLASS 2 VESTS/LIB	32.89
MIDWEST TAPE	AUDIO BOOKS	12.99
MILLER JANITOR SUPPLY	PAPER TOWELS, HAND SOAP	367.26
NEWSBANK INC	SUBSCRIPTION MAR21-FEB22	1,389.00
PURITAN SPRINGS WATER	WATER SERVICE-NPL	30.77
SAMS CLUB	INV.#3750 - LYSOL 4 PAC	16.98

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
SAMS CLUB	INV.#3751 - LYSOL 4 PAC	16.98
SAMS CLUB	INV.#6061-ODOBAN /DISINFE	7.98
SAMS CLUB	INV.#8146 - LYSOL 4 PAC	16.98
SAMS CLUB	INV.#8147 - LYSOL 4 PAC	16.98
SAMS CLUB	INV.#8148 - LYSOL 4 PAC	16.98
SAMS CLUB	INV.#8149 - LYSOL 4 PAC	16.98
SAMS CLUB	INV.#8150 - LYSOL 4 PAC	16.98
SAMS CLUB	INV.#8151 - LYSOL 4 PAC	16.98
SAMS CLUB	MISC SUPP-NPL	75.92
SCHOLASTIC LIBRARY PUBLISHING	CHILDREN'S BOOKS (8)	145.60
ULVERSCROFT LARGE PRINT BOOKS	LARGE PRINT BOOKS	64.48
UNIQUE MANAGEMENT SERVICES INC	PLACEMENTS - 3	26.85
UNITED STATES POSTAL SERVICE	FOR P.O.BOX 325-NORMAL PU	254.00
US POSTAL SERVICE/HASLER	ACCT.#5287048-FOR NPL POS	3,000.00
VERIZON WIRELESS - PA	AACT# 880398978-00001	349.71
Library Fund	Library Administration - Total	22,110.60

Library Special Reserve Library Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
FELMLEY-DICKERSON CO	NPL RESTROOM RENOVATION	71,301.60
PRODUCT LLC	ACCESSIBLE RESTROOM PROJ	2,154.10
Library Special Reserve	Library Administration - Total	73,455.70

Community Development Fd Community Development Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
HABITAT FOR HUMANITY MCLEAN CO	HABITAT FOR HUMANITY / HO	473.10
MID CENTRAL COMMUNITY ACTION	11.23-12.4 PAY PERIOD	255.00
PRAIRIE STATE LEGAL SERVICES, INC.	LEGAL SRVS-QTR2-7/1-9/30	4,621.51
T/N PETTY CASH-FINANCE DEPT	RECORDER FEES- MORTGAGE R	28.00
Community Development Fd	Community Development Administration - Total	5,377.61

Foreign Fire Tax Fund Fire Foreign Fire Tax

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
KAT'S EMBROIDERY SHOP	EMBROIDERY/CLOTHING&APPAR	729.00
MARTIN SULLIVAN, INC.	FALL MAINT-JD X580	260.08
MARTIN SULLIVAN, INC.	FALL MOWER MAINT-HRS216PK	108.15
MARTIN SULLIVAN, INC.	MOW TO SNOW -JD X590	460.62
Foreign Fire Tax Fund	Fire Foreign Fire Tax - Total	1,557.85

Capital Investment Fund Other-Capital Investment Capital Investment

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
RAMSEY GEOTECHNICAL ENGINEERING LLC	ENG SVC TEST-EAGLES LANDG	393.00
RAMSEY GEOTECHNICAL ENGINEERING LLC	ENG SVCS TEST-EAGLS LANDG	180.00
UNION PACIFIC RAILROAD COMPANY	OVERPASS PROJ-PLAN REVIEW	294.93
Capital Investment Fund	Other-Capital Investment	Capital Investment
- Total		
		867.93

Uptown TIF Fund Administration - City Mgr Uptown Project

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ANDERSON ELECTRIC INC	E.BEAUFORT UTILITY RELOC	54,060.75
Uptown TIF Fund	Administration - City Mgr Uptown Project	- Total
		54,060.75

Water Fund

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
B-N WATER RECLAMATION DISTRICT	NOVEMBER 20 RECEIPTS	255,016.20
BOYER, E	REFUND/443 S ADELAIDE ST	60.64
EXCEL REAL ESTATE	REFUND/1655 BELCLARE RD	48.94
FLOYD APER	REFUND/1117 BAKEWELL AVE	4.60
HIGHLAND PROPERTIES R.E. MGMT	REFUND/1004 JERSEY AVE 8	50.24
KAEDING, WILLIAM	REFUND/1570 HUNT DR. H3	58.26
S A M I	REFUND/108 W LOCUST ST 1	28.80
SEMONIS, JEREMY	REFUND/300 WAVERLY DR	21.80
VON HOLTEN, NICHOLAS	REFUND/1570 HUNT DR E1	52.58
WATER PRODUCTS CO OF ILLINOIS	INV-TYPE K COPPER TUBE	525.00
WATER PRODUCTS CO OF ILLINOIS	INVENTORY SUPPLIES	5,895.00
WATER PRODUCTS CO OF ILLINOIS	SLEEVE,MEGA LUG,TYTON IRN	2,827.00
Water Fund	- Total	264,589.06

Water Fund Water Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CIRBN, LLC	MONTHLY INTERNET SERVICE	245.49
CIRBN, LLC	MONTHLY INTERNET SERVICES	245.49
DIGITAL COPY SYSTEMS LLC	COPIER CHGS - WATER	80.40
NETWORK FLEET INC.	AVL SERVICE - WATER ADMIN	16.19
OFFICE DEPOT INC	POST-IT NOTES	13.87
SERVICE ENVELOPE CORP	UTILITY BILLING ENVELOPES	1,310.98
UNITED STATES POSTAL SERVICE	POSTAGE FOR MAILING UTILI	6,000.00
Water Fund	Water	Administration
- Total		
		7,912.42

Water Fund Water Treatment

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ACE HARDWARE	MISC.SUPPLIES-WATER DEPT	10.24
AMERENIP	ENERGY USAGE	0.01
CASEY'S GARDEN SHOP INC	FLOWERS FOR R RICE FAMILY	70.00
CINTAS CORPORATION #396	MOP,TOWELS,MATS	53.16
CRAWFORD, MURPHY, & TILLY, INC.	RISK/RESILIENCE ASSESSMNT	2,502.50
EVOQUA WATER TECHNOLOGIES LLC	LAP SUPPLIES-WTP	615.46
HERITAGE MACHINE & WELDING INC	VALVE REPAIR - WATER	240.00
HOHULIN BROTHERS FENCE CO	101 CHAIN LINK REPLACEMNT	6,846.22
MENARDS	19OZ. AEROSOL,MALLET	7.78
MENARDS	21" BK REUSE CABLE TIE	11.97
MENARDS	3 PLY MASK-50PK	39.96
MENARDS	3M RESPIRATOR,TOWELS	48.46
MENARDS	KOHLER CERAMIC CART GOLD	10.82
MENARDS	MISC SUPPLIES	9.96
MIDCO INC	WTP-SERVICE EQUIPMENT NT	1,540.00
MISSISSIPPI LIME COMPANY	QUICKLIME	39,391.44
NETWORK FLEET INC.	AVL SERVICE - WATER TREAT	97.14
SPRINGFIELD ELECTRIC CO	LEVER ARM	39.93
T/N PETTY CASH-FINANCE DEPT	WATER TREATMENT SUPPLIES	26.87
US ALUMINATE COMPANY INC	LIQ ALUMINUM SULFATE	4,183.77
USA BLUEBOOK	CALVER 2 CALCIUM INDICATR	56.55
VIKING CHEMICAL COMPANY	CHLORINE	1,860.10
VIKING CHEMICAL COMPANY	SODIUM CHLORITE FOR WTP	3,990.23
WATER PRODUCTS CO OF ILLINOIS	1-1/2 FIRE HOSE 50'	220.00
Water Fund	Water Treatment - Total	61,872.57

Water Fund Water Distribution

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CENTRAL ILLINOIS TRUCKS INC	ANTENNA-CB 2-FT, BLACK	9.61
Chris McCammon	C MCCAMMON FOR W-7 ANTENN	15.17
MENARDS	22" MICHELIN RADIUS BEAM	29.98
MENARDS	2X4-8' STUD	49.80
MENARDS	METAL CONDUIT BODY,STRAP	8.85
MIDWEST EQUIPMENT II	COVER,AIR CLEANER/SHIPPNG	19.99
NETWORK FLEET INC.	AVL SERVICE - WATER DISTR	226.66
PRAIRIE MATERIAL SALES INC	CONCRETE	516.05
PRAIRIE MATERIAL SALES INC	CONCRETE-106 E VERNON	544.50
PRAIRIE MATERIAL SALES INC	CONCRETE-1304 S LINDEN	762.00

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PRAIRIE MATERIAL SALES INC	CONCRETE-1304 S. LINDEN	484.00
RAILROAD MANAGEMENT COMPANY LLC	PL-LICENSE FEES 2/21-2/22	507.41
RIVER CITY SUPPLY INC	POLY BINDER RAP/ASPHALT	327.18
VALLEY VIEW INDUSTRIES INC	DIRT,ROCK,STONE	2,259.04
WATER PRODUCTS CO OF ILLINOIS	16 X 6 HYDRANT TEE C153	875.00
WATER PRODUCTS CO OF ILLINOIS	CREDIT-HYDRANT TEE	-875.00
WATER PRODUCTS CO OF ILLINOIS	NON-INV-GASKET,BOLT,NUT	13.00
WATER PRODUCTS CO OF ILLINOIS	SPLIT MEGALUG FOR MJJOINT	195.00
WATER PRODUCTS CO OF ILLINOIS	SUPPLIES-AUGUSTINE	450.15
Water Fund	Water Distribution - Total	6,418.39

Water Capital Investment Water Capital Investment

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CLARK DIETZ INC	OAK ST WATER MAIN REPLACE	221.60
CLARK DIETZ INC	PROF SERV-WELL #21 DESIGN	1,807.03
CRAWFORD, MURPHY, & TILLY, INC.	COLLEGE AVE STUDY-WATER D	9,310.63
CRAWFORD, MURPHY, & TILLY, INC.	REHAB/DESIGN-CLARIFIER #1	1,140.00
CRAWFORD, MURPHY, & TILLY, INC.	WATERMAIN EXTENSION PROJ.	1,658.13
CRAWFORD, MURPHY, & TILLY, INC.	WTP-LIME SILO AIR SWEEP	2,334.00
FARNSWORTH GROUP	JERSEY WATERMAIN REPLACE	1,410.00
GEORGE GILDNER CO	MULBERRY 16" WATER REPAIR	34,509.43
WATER PRODUCTS CO OF ILLINOIS	NON-INV-24B BOTTOM SECT.	156.00
Water Capital Investment	Water Capital Investment - Total	52,546.82

Sewer Fund Sewer Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
ELECTRIC PUMP	2020 SERVICE AGREEMENT	3,505.09
EVOQUA WATER TECHNOLOGIES LLC	ODOR CONTROL-NOV 2020	900.00
FASTENAL COMPANY	STEEL SOCKET CAP SCREW	3.63
MENARDS	HOSE REPAIR KIT+ACCESS	28.21
NETWORK FLEET INC.	AVL SERVICE- SEWER	145.71
PRAIRIE MATERIAL SALES INC	CONCRETE-LINDEN&VIRGINIA	968.00
SCHIELER, CHAD	BEAVER REMOVAL-W WHITEOAK	1,400.00
WATER PRODUCTS CO OF ILLINOIS	CRETEX ADHESIV/PRO RING	232.95
WATER PRODUCTS CO OF ILLINOIS	GRIP GLOVES-THINSULATE	528.50
Sewer Fund	Sewer Administration - Total	7,712.09

Storm Water Mgmt Fund Stormwater Management Administration

Report to Receive and File Town of Normal Expenditures for Payment as of 12/03/2020-12/16/2020

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
DARNALL CONCRETE	H1 RISER/6" & 8"	281.00
Storm Water Mgmt Fund	Stormwater Management Administration	- Total
		281.00

Storm Water Mgmt Fund Stormwater Management Capital

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
CLARK DIETZ INC	SC N BRANCH P2 CONSTRUCT.	775.00
CLARK DIETZ INC	SC N BRANCH STREAMBANK ST	1,080.00
Storm Water Mgmt Fund	Stormwater Management Capital	- Total
		1,855.00

Health & Dental Ins Fund Administration - City Mgr Health Insurance

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
BLUE CROSS BLUE SHIELD OF ILL	ACCESS FEE - NOV	6,314.27
BLUE CROSS BLUE SHIELD OF ILL	ADMIN FEES - NOV	20,235.80
BLUE CROSS BLUE SHIELD OF ILL	BLUE CROSS CLAIMS - NOV	220,320.08
BLUE CROSS BLUE SHIELD OF ILL	BLUE SHIELD CLAIMS - NOV	224,525.34
BLUE CROSS BLUE SHIELD OF ILL	DRUG CLAIMS - NOV	188,670.37
BLUE CROSS BLUE SHIELD OF ILL	OTHER SERVICES -NOV	4,687.00
BLUE CROSS BLUE SHIELD OF ILL	RX CREDIT - NOV	-18,451.30
BLUE CROSS BLUE SHIELD OF ILL	STOP LOSS SPECIFIC - NOV	64,168.90
BLUE CROSS BLUE SHIELD OF ILL	VALUE B CARE CLAIMS - NOV	869.67
CARLE BROMENN MEDICAL CENTER	DIABETES EDUCATION	120.00
HORTON GROUP INC	MONTHLY CONSULTING FEE	3,000.00
OSF MULTISPECIALTY GROUP	DIABETES EDUCATION	40.00
VSP	EMPLOYEE BENEFITS-PLAN C	1,656.87
VSP	EMPLOYEE INS BENEFITS	1,946.09
VSP	INS BENEFITS-PLAN C COBRA	9.89
Health & Dental Ins Fund	Administration - City Mgr Health Insurance	- Total
		718,112.98

Gen Veh Replacement Fund Facilities Management Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
WESTERN WATERPROOFING CO INC	PARKING DECK COATING-UPTN	22,150.00
Gen Veh Replacement Fund	Facilities Management Administration	- Total
		22,150.00

Gen Veh Replacement Fund Police Administration

<u>Vendor Name</u>	<u>Payment Description</u>	<u>Transaction Amount</u>
PRAIRIE SIGNS INC	NEW SQUAD STRIPES	780.00
RAY O'HERRON CO INC	NEW SQUAD ACCESSORIES	1,372.96
Gen Veh Replacement Fund	Police Administration	- Total
		2,152.96
Overall - Total		1,809,470.01

TOWN COUNCIL ACTION REPORT

December 17, 2020

A Resolution Approving the Allocation of \$450,000 from the General Fund to support the Town of Normal Small Business Relief Program Reimbursable by the DCEO CURE ES Grant Program

PREPARED BY:	Eric Hanson, Assistant City Manager
REVIEWED BY:	Pamela S. Reece, City Manager Cathy Oloffson, Director of Communications
BUDGET IMPACT:	The appropriation of \$450,000 in general funds will be awarded to eligible businesses. These funds will ultimately be reimbursed through the State of Illinois' CURES ES program. The result will be budget neutral to the General Fund.
STAFF RECOMMENDATION:	Approval
ATTACHMENTS:	Proposed Resolution

BACKGROUND

Throughout Normal, businesses have been impacted by COVID-19 as a result of executive and stay-at-home orders, the university's switch to primarily remote learning during the spring and summer, and gradual business re-opening plans. Businesses responded and adapted in a variety of ways, reducing or eliminating operations, reducing staff, and moving business to online sales and delivery. Consumer changes in spending due to financial and/or safety concerns sent ripple effects through the economy, especially harming smaller, locally owned operations.

In October, the Town surveyed local businesses to gauge the pandemic's real impact and received a tremendous response, with 67 businesses responding within four days. Of respondents, 94% indicated they have 50 or fewer employees, and nearly 65% had pre-COVID-19 average annual sales of \$500,000 or less. Overwhelmingly, those responding indicated the pandemic significantly affected their operations (91%), including (but not limited to) the following impacts:

- significantly reduced opportunities for sales/revenues;
- being forced to shut down for a period of time;
- reduced capacity and increased restrictions once operations began re-opening slowly;
- needing to lay off or furlough employees;
- cancelling programs and events; and
- diminished supply chains with some products/foods/supplies simply entirely unavailable.

Nearly 70% of survey respondents indicated they anticipate continued and increased financial strain in the future.

The Town of Normal used the survey results to apply for a grant to assist small businesses.

TOWN COUNCIL ACTION REPORT

DISCUSSION/ANALYSIS

In October, Town staff applied for and was awarded a \$450,000 grant through the State Department of Commerce and Economic Opportunity (DCEO) and the Local CURE (Coronavirus Urgent Remediation Emergency) Economic Support (ES) Program. The grant funds support the Town of Normal Small Business Relief Program. The program will assist Normal businesses negatively impacted by the pandemic by providing grant funds up to \$15,000, divided into three equal opportunities of \$5,000 in three categories:

- (1) **Operational Assistance Grant** – Businesses can request up to \$5,000 reimbursement for expenses related to sustaining business operations. Examples include mortgage and rent payments, utility payments, payroll and other fixed debts.
- (2) **Digital and Marketing Support Grant** – Businesses can seek up to \$5,000 for efforts related to enhancing their digital footprint. Examples include improvements to point of sale systems, third-party vendor costs for delivery, website enhancements, social media marketing and other costs related to adapting the business model. Thanks to a unique partnership with the College of Business at Illinois State University, through this grant, we can link businesses with qualified university students for additional assistance to enhance these systems as businesses prepare for continued expected impacts.
- (3) **Business Modification Grant** – Businesses can seek up to \$5,000 in reimbursement for COVID-19-related physical improvements/modifications made to ensure continued service. Examples include building materials and labor costs related to construction of outside dining areas, tents, tables, chairs, heaters, additional cleaning supplies and plexiglass partitions necessary to continue providing services to customers.

The Town received interest from over 90 small businesses, with 65 completing applications, requesting funds totaling **\$737,405**. A cross-functional staff committee reviewed the applications and intends to allocate the full **\$450,000** to nearly 60 small businesses who qualify for reimbursement based on DCEO grant requirements. Council action is necessary to award these funds via our General Fund, with full reimbursement to the Town from DCEO expected prior to the end of the current fiscal year.

COMMUNITY IMPACT

The current pandemic has caused tremendous hardship on everyone, especially small businesses. This grant program is intended to assist businesses during these trying times. In our survey, businesses noted:

- “Pre-Covid, revenue had been steadily increasing ... as of Sept. 30, our revenues are down 67.5%. It is absolutely devastating.”
- “The shutdown devastated us with rent and utility bills continuing while we had no ability to make sales.”
- “We are down 40% in customer traffic and 32% in sales year over year, and it’s not getting better.”

This grant will help many of our small businesses survive during these unprecedented times.

The Small Business Relief Program also helped create opportunities for local businesses to get additional support via a unique partnership with ISU. Four local businesses applying for the Digital and Marketing Support Grant received additional help, thanks to partnerships with students in Illinois State

TOWN COUNCIL ACTION REPORT

University's College of Business. Town staff worked with ISU's College of Business to pair students looking for real-world experience with businesses needing additional digital and marketing support, creating mutually beneficial experiences for all involved.

KEYWORDS: CURE ES, DCEO, Grants, COVID

RESOLUTION NO. _____

A RESOLUTION APPROVING THE ALLOCATION OF \$450,000 FROM THE GENERAL FUND TO SUPPORT THE TOWN OF NORMAL SMALL BUSINESS RELIEF PROGRAM REIMBURSABLE BY THE DCEO CURE ES GRANT PROGRAM

WHEREAS, The Town of Normal was awarded a \$450,000 grant through the State’s Department of Commerce and Economic Opportunity and the Local CURE (Coronavirus Urgent Remediation Emergency) Economic Support (ES) Program.

WHEREAS, Under the grant, DCEO will reimburse the Town for providing grants to small business affected by the COVID-19 pandemic.

WHEREAS, It is necessary to allocate the \$450,000 from the General Fund to the Small Business Relief Program to make the small-business grants, which will be reimbursed to the Town through the State CURE ES grant.

WHEREAS, It is in the best interest of the health, safety, and welfare of the community to assist those local businesses and allocate the funds for the Small Business Relief Program.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. The allocation of \$450,000 from the General Fund is hereby approved for use under the Town of Normal Small Business Relief Program.

SECTION 2. The City Manager or her designee is hereby directed and authorized to take all actions necessary to effectuate the CURES ES grant and the Small Business Relief Program.

ADOPTED this ____ day of _____, 2020.

APPROVED:

President of the Board of Trustees
of the Town of Normal, Illinois

ATTEST:

Town Clerk
(seal)

TOWN COUNCIL ACTION REPORT

December 17, 2020

Amended Resolution to Appropriate \$926,000 of Motor Fuel Tax (MFT) Funds for the Gregory Street Culvert Rehabilitation Project (over Sugar Creek)

PREPARED BY: Ryan Otto, City Engineer

REVIEWED BY: Pamela S. Reece, City Manager
Brian Day, Corporation Counsel

BUDGET IMPACT: Funding is available in Motor Fuel Tax Line Item (213-7045-431.55-78)

STAFF RECOMMENDATION: Approval

ATTACHMENTS: MFT Resolution

BACKGROUND

The Gregory Street Culvert carries Gregory Street over the West Branch of Sugar Creek near University High School. The existing culvert was built in 1970. The culvert is experiencing concrete delamination and spalling on the underside of the top slab. In 2016, the Town requested that the Farnsworth Group evaluate the existing structure and propose solutions. The resulting recommendation was to pursue top slab replacement of the culvert within 5 to 10 years (of 2016).

The proposed project includes replacing the top slab of the culvert, necessary related roadway improvements and utility relocations, creek improvements, storm and sanitary sewer improvements and new pedestrian bridges on the north and south sides of the culvert. Motor Fuel Tax funds are budgeted in fiscal years 2020-2021 and 2021-2022 for this project.

DISCUSSION/ANALYSIS

For projects using Motor Fuel Tax funding, the Illinois Department of Transportation requires a resolution be approved by the local governing body in advance of dispersing MFT funds.

In July 2020, the Illinois Department of Transportation implemented a \$1.5 billion grant program authorized in the REBUILD Illinois capital bill to provide local public agencies with funds for capital projects. Funds received from the program are deposited into the Town's MFT account. The Town will receive approximately \$1.15 million in REBUILD Illinois MFT grant funds in FY 20-21.

At the February 17, 2020 Council meeting, a resolution was approved appropriating \$405,750 of the Town's allotment of motor fuel tax funds to this project. The Farnsworth Group has now completed plans, specifications, and bidding documents for the project. Since the time when the original cost estimate was completed by Farnsworth Group, additional costs have been identified through the design

TOWN COUNCIL ACTION REPORT

process. These costs include epoxy wall injection to address deficiencies found in the culvert walls, sanitary sewer relocation, gas main relocation, ADA improvements in the vicinity of the pedestrian bridges, and the addition of construction engineering and inspection services.

This proposed resolution will replace the resolution approved in February 2020.

As this project is now eligible to use the REBUILD Illinois Funds capital program funds and engineering estimates are complete, it is recommended that an amended resolution be approved to allow the MFT REBUILD Illinois funding to be utilized. This amended resolution will identify the project as being in compliance with REBUILD Illinois requirements and will appropriate a total of \$926,000 of MFT funds for the Gregory Street Culvert Rehabilitation Project.

Following Council approval of this resolution allocating MFT funds, the project will be bid in Spring 2021. Construction is planned to begin in May 2021 and is scheduled to be completed in August of 2021 prior to the beginning of Illinois State University's fall semester.

COMMUNITY IMPACT

This project will help to extend the life of the structure and help avoid more costly repairs in the future. In addition, there will be improvements to the storm and sanitary sewers, the creek and pedestrian access in the vicinity of the project.



Resolution for Improvement Under the Illinois Highway Code

Is this project a bondable capital improvement?

Yes No

Resolution Type	Resolution Number	Section Number
Amended		20-00268-00-BR

BE IT RESOLVED, by the President and Board of Trustees of the Town of Normal Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

Normal Name of Local Public Agency
Governing Body Type Local Public Agency Type
Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Gregory Street	0.08		Bridge	200 ft each side of bridge

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
Gregory Street	057-7803		Gregory Street	W. branch of Sugar Creek

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Engineering and construction required for making repairs to and replacing the top slab of the Gregory Street Culvert, storm and sanitary sewer improvements, utility relocations, pedestrian bridges, and necessary roadway and sidewalk improvements required to match changes in profiles.

2. That there is hereby appropriated the sum of nine hundred twenty-six thousand

\$926,000.00 Dollars (\$926,000.00) for the improvement of said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Angie Hunker Town Clerk in and for said Town

of Normal in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Normal at a meeting held on December 21, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year .

(SEAL)

Clerk Signature Date

Approved

Regional Engineer Date
Department of Transportation

General Orders

TOWN COUNCIL ACTION REPORT

December 17, 2020

An Ordinance Concerning 2021 Liquor License Fees

PREPARED BY:	Pamela S. Reece, City Manager
REVIEWED BY:	Brian Day, Corporation Counsel Angie Huonker, City Clerk
BUDGET IMPACT:	Waiving 2021 liquor license fees for certain licensees will result in reduced revenue in the General Fund in FY2020-21 in an estimated amount of \$95,400 since most renewals are paid in February and March.
STAFF RECOMMENDATION:	Approval
ATTACHMENTS:	Proposed Ordinance and Liquor License Fee Report

BACKGROUND

As discussed at the City Council's December 7, 2020 work session, the coronavirus pandemic has caused the State of Illinois to implement Restore Illinois mitigation efforts that have impacted residents and businesses. Because of the pandemic and resulting mitigations, many businesses have faced operational restrictions.

Liquor license holders with licenses for on-premises consumption have been restricted at various times during the Restore Illinois mitigation process.

DISCUSSION/ANALYSIS

In preparation for 2021 liquor license fee renewals, staff sought Council direction at the December 7 work session relative to possible fee modifications in recognition of 2020 operation restrictions, limiting certain liquor license holders' ability to serve patrons. In response to that conversation, the proposed ordinance was drafted, waiving 2021 liquor license fees for those businesses holding licenses B, C, D, E, H, M, N, O, P, Q, and R.

Liquor license A applies to businesses selling packaged liquor, such as liquor and grocery stores. Restore Illinois mitigations did not affect the sale of packaged liquor to the extent license holders B, C, D, E, H, M, N, O, P, Q, and R have been affected.

The proposed ordinance waives the 2021 liquor license fee for those businesses seeking to renew licenses B, C, D, E, H, M, N, O, P, Q, and R. If, after the liquor license for the 2021 License Year is issued, the licensee is found in any court or state or local administrative hearing or proceeding to have violated a COVID-19 Regulation, then, within 30 days after the finding, the licensee shall, as a condition of its license, pay the Town the amount of the license fee for its license as set forth in section 4.10 of the Liquor Code.

TOWN COUNCIL ACTION REPORT

COMMUNITY IMPACT

The proposed waiver of 2021 liquor license fees for certain license holders recognizes the unprecedented challenges restaurants, caterers, theaters, hotels and brew pubs have faced during the pandemic due to operational restrictions associated with Restore Illinois regulations. Businesses qualifying for a fee waiver will be able to retain those funds, supporting the financial health of the business and local economy.

ORDINANCE NO. _____

AN ORDINANCE CONCERNING 2021 LIQUOR LICENSE FEES

WHEREAS, The Town of Normal is a home rule unit of local government with authority to legislate in matters concerning its local government and affairs, including the authority to enact regulations to protect the health and safety of the public.

WHEREAS, The Town of Normal issues various classes of liquor licenses and charges fees for those licenses.

WHEREAS, Because of the COVID-19 pandemic and State mitigation measures, liquor licensees with licenses that allow for on-premises consumption have faced a restricted ability to conduct business.

WHEREAS, It is in the best interest of the health, safety, and welfare of the community to assist those local businesses by reducing the fees for renewing liquor licenses in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES FOR THE TOWN OF NORMAL, ILLINOIS:

SECTION 1. Definitions. As used in this ordinance:

“2021 License Year” means the period beginning April 1, 2021 and continuing through March 31, 2022.

“COVID-19 Regulation” means the Restore Illinois Plan, any executive order of the Governor related to the COVID-19 pandemic, any order guideline, regulation, or administrative rule of the Illinois Department of Public Health or any other State agency related to the COVID-19 pandemic, any order guideline, regulation, or administrative rule of McLean County Health Department related to the COVID-19 pandemic, or any executive order of the Mayor or City Manager of the Town of Normal related to the COVID-19 pandemic.

“Liquor Code” means Chapter 4 of the Municipal Code Town of Normal, Illinois 1969.

“Qualified Liquor Licensee” means any liquor licensee that:

- (1) In 2020, held any of the following class of liquor license for the premises for which the licensee is applying for renewal: Class B, C, D, E, H, M, N, O, P, Q, or R.
- (2) Has not been found in any court or state or local administrative hearing or proceeding to have violated a COVID-19 Regulation.

SECTION 2. For each Qualified Liquor Licensee that applies for the renewal of its liquor license under section 4.13 of the Liquor Code, the fee for renewal is \$0 for the 2021 license year.

SECTION 3. If, after the liquor license for the 2021 License Year is issued, the licensee is found in any court or state or local administrative hearing or proceeding to have violated a COVID-19 Regulation, then, within 30 days after the finding, the licensee shall, as a condition of its license, pay the Town the amount of the license fee for its license as set forth in section 4.10 of the Liquor Code.

SECTION 4. If a finding that the licensee has violated a COVID-19 Regulation is later overturned on appeal, then, after all appeals have been exhausted, the Town shall refund the amount paid for the license for the 2021 License Year.

SECTION 5. Nothing in this ordinance relieves a liquor licensee from the requirement to file an application for renewal of its liquor license under section 4.13 of the Liquor Code.

SECTION 6. The Town Clerk is hereby directed and authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 7. This ordinance takes effect 10 days after its publication.

SECTION 8. This ordinance is adopted under the home-rule authority granted to the Town of Normal by Article 7, Section 6, of the Illinois Constitution, 1970.

APPROVED:

President of the Board of Trustees of
The Town of Normal, Illinois

ATTEST:

Town Clerk _____

(seal)

This ordinance was voted upon and passed by the President and Board of Trustees of the Town of Normal on _____, 2020, with _____ voting aye; _____ abstaining; _____ voting nay; and _____ absent.

	AYE	NAY	OTHER		AYE	NAY	OTHER
Councilman McCarthy				Councilwoman Smith			
Councilman Preston				Councilman Nord			
Councilwoman Lorenz				Mayor Koos			
Councilwoman Cummings							

This ordinance was approved by the President on _____, 2020.

This ordinance was published in pamphlet form on _____, 2020.

Proposed 2021 Liquor License Fee Waiver

Class	Use	Fee Waived
A	Off Premises Consumption	No
B	Beer Only-On Premises Consumption	Yes
C	Beer and Wine On Premises Consumption	Yes
D	All Liquor On Premises Consumption	Yes
E	Hotels	Yes
F	Catering: Annual and Per Event	No
G	Secondary Premises Per Event	No
H	Outdoor Premises for Existing On-Premises Licensees	Yes
I	Wine Tasting: Annual and Per Event	No
J	One-Day Extended Premises	No
K	One Day License	No
L	Pari-Mutuel Betting Parlor	No
M	Brewpub	Yes
N	Stadium	Yes
O	Limited Hours On Premises Consumption	Yes
P	Taproom	Yes
Q	College/University	Yes
R	Movie Theater	Yes

License		# of		
Class	Class Description	Holders	Annual Fee	Annual Revenue
B	Beer Only On Premises	1	\$ 750.00	\$ 750.00
		1	\$ 1,500.00	\$ 1,500.00
C	Beer and Wine Only On Premises	9	\$ 1,500.00	\$ 13,500.00
		1	\$ 2,000.00	\$ 2,000.00
		1	\$ -	\$ -
D	All Liquor On Premises	5	\$ 2,500.00	\$ 12,500.00
		12	\$ 3,000.00	\$ 36,000.00
E	Hotels	4	\$ 3,000.00	\$ 12,000.00
H	Outdoor Patio / Garden	11	\$ 250.00	\$ 2,750.00
M	Brewpub	2	\$ 3,000.00	\$ 6,000.00
N	Stadium	1	\$ 3,000.00	\$ 3,000.00
O	Limited Hours	1	\$ 3,000.00	\$ 3,000.00
P	Taproom	1	\$ 500.00	\$ 500.00
Q	Public College / University	4	\$ 100.00	\$ 400.00
R	Theater	1	\$ 1,500.00	\$ 1,500.00
Total Primary Licenses		55		\$ 95,400.00

New Business

TOWN COUNCIL ACTION REPORT

December 17, 2020

Motion to Approve the FY2020-2021 to FY2025-26 Community Investment Plan

PREPARED BY: Andrew Huhn, Director of Finance

REVIEWED BY: Pamela S. Reece, City Manager
Eric Hanson, Assistant City Manager

BUDGET IMPACT: The projects contained in the Community Investment Plan will be incorporated into the FY 2021-22 budget and formally presented to Council for approval in March 2021.

STAFF RECOMMENDATION: Approval

ATTACHMENTS: Community Investment Plan Report and Project Summary Sheets

BACKGROUND

The Community Investment Plan (CIP) is a document that is used to prioritize capital projects so the Town can effectively prepare a budget that meets financial targets. In December of each year, Council reviews staff's proposed capital project plan. The identified capital projects are incorporated into the proposed FY2021-22 budget. Council reviews the proposed budget in January and formally adopts it in March.

The attached report provides a detailed overview of the CIP, including instructions on how to navigate the summary sheets and interpret the project categories and priority codes. In addition to the report, staff has attached a copy of the CIP summary sheets, which show all funded and unfunded projects by fund.

DISCUSSION/ANALYSIS

The proposed FY2020-21 to FY2025-26 CIP includes 130 capital projects with an estimated \$99.9 million in planned spending. Additionally, the report identifies \$106.3 million of unfunded projects. As priorities change and funding becomes available, some of these projects may be recommended in the future. The following table summarizes the expenditure differences by category between the current and previous year CIP.

CIP Category	Funded Project Expenditures	
	FYE 2021-2026 CIP	FYE 2020-2025 CIP
Public Facilities	\$2,398,062	\$2,568,311
Capital Assets	\$18,188,992	\$17,853,889
Transportation Development	\$30,178,776	\$27,751,163
Parks and Open Space Development	\$2,598,486	\$1,989,146
Utility Service	\$46,543,917	\$44,372,344
Total	\$99,908,233	\$94,534,853

TOWN COUNCIL ACTION REPORT

Public Facilities: This category includes all maintenance and renovation of Town facilities. Depending on the intended use of a facility, the project can be funded from a number of budgeted funds, such as the General Fund, Water Fund, Sewer Fund or the Storm Water Fund.

The General Fund supports the capital facility needs of the Town's operational departments. These departments include the Mayor and Council, City Manager's Office, Clerk, Cultural Arts, Engineering, Facilities Management, Finance, Fire, Human Resources, Innovation and Technology, Inspections, Legal, Planning, Police, Parks and Recreation and Public Works. There are a variety of facility needs for these departments that must be funded. Such projects can range from roof replacements and building envelope repairs to parking deck/lot maintenance and the continued fire station relocations. Maintenance obligations on physical assets is ongoing and will increase if deferred. It is our goal to invest additional funds in the future, when funding permits, to ensure all government facilities are adequately maintained.

Funding for this category from the Town's Water, Sewer and Storm Water operations, supporting physical assets such as building and property maintenance for those operations, is sufficient.

Capital Asset: This category reflects expenses in the vehicle and equipment reserve funds. Staff considers this category to be appropriately funded to cover planned expenses. Major purchases in this category include the following:

- Public Works vehicles (waste removal and street maintenance fleet)
- Fire Vehicles (ambulances and fire trucks)
- Police patrol vehicles
- Parks and Recreation maintenance vehicles
- Equipment acquisition and replacement for Innovation and Technology department

Transportation Development: This category encompasses all road and bridge projects, as well as trail development, sidewalks and ADA ramp construction. Roadway and transportation maintenance obligations will never cease. To ensure the streets are always maintained at an acceptable level, funding must be allocated every year. The Town primarily funds transportation projects from State Motor Fuel Taxes and the General Fund's financial resources (Local Motor Fuel tax and other revenues).

Parks and Open Space Development: This category includes all projects that involve the development or redevelopment of public parks and related amenities. Comparable to the "Public Facilities" category, investment in parks and open space is ongoing, such as playground replacement, tennis court surfaces and park enhancements. When funding permits, it is our goal to increase investment in this category in the future.

Utility Service: This category includes all public utility projects from the Town's Water, Sewer and Storm Water utility funds. Staff considers this category to be appropriately funded. The majority of funds in this category support the following:

- Drainage ditch improvements
- Water main extensions and replacements
- Sewer Lining projects
- Meter reading and replacement

Summary: The annual Community Investment Plan lays out a multi-year view of proposed investments to add value for residents and support municipal operations. Staff will highlight a few of the significant capital projects and answer questions about project priorities. The full interactive report is currently posted in the headlines section of www.normal.org. The CIP report is available in the Finance Department section of the Town's website.

TOWN COUNCIL ACTION REPORT

COMMUNITY IMPACT

Assets such as buildings, fleet and equipment all serve to support municipal operations which, in turn, support the maintenance of the community's assets (roads, bridges, sidewalks, parks, water and sewer systems). Investing in the municipality's capital projects enhances the community by providing exceptional parks and amenities, high quality transportation network, reliable fleet for service delivery and dependable infrastructure for water, sewer and storm water management. Strong community assets add value to citizens' lives by promoting quality services and amenities, thus encouraging private investment and subsequently supporting the local economy.

KEYWORDS: Community Investment Plan, Budget, Project

TOWN OF NORMAL

COMMUNITY INVESTMENT PLAN

FYE 2021 - 2026

Introduction

The Community Investment Plan (CIP) is a planning document intended to assist the Normal Town Council in prioritizing major capital investments during the current fiscal year and projected to take place over the next five-years. Through preparation and review of each capital project in the CIP, Town staff and elected officials are better able to effectively coordinate efforts to maintain and enhance the Town's investment in its infrastructure and public services.

The CIP includes detailed information on each planned capital expenditure the Town has projected over a six-year period including the current fiscal year. The information contained in this document will assist the Town Council in future decision-making responsibilities and will serve as a valuable resource for the citizens of Normal, prospective residents and investors.

The CIP Process

The CIP is prepared annually by Town staff and presented to the Town Council for review, comment and approval in December. Each September, Town staff members assemble individual project detail sheets for all approved and proposed capital projects over a six-year period. For each project, staff lists the approved project timeline, cost and proposed changes for Council consideration. Each project sheet includes a narrative description, projected operating budget impact and staff priority rating. The priority rating is intended to provide Council with further indication of staff's perspective on the importance and flexibility of the project. Projects that are either complete or underway do not receive a project priority rating. The three staff priority ratings are:

Priority 1 (Critical):

Project is critical or a top priority in the proposed year(s)

Priority 2 (Important):

Project should be completed with little deviation from the proposed year(s)

Priority 3 (Flexible):

Project could be moved to a different year with little or no consequence

Relationship of the CIP to the Town's Operating and Capital Budget

The Community Investment Plan (CIP) is intended to serve as a planning tool and reference document related to major municipal capital projects. The CIP report is intentionally prepared several months prior to the Town's operating and capital budget. The projects that are

recommended in the CIP report are incorporated into the budget document and formally approved by the Town Council prior to April 1, the start of the new fiscal year.

Because the CIP report is prepared several months prior to the budget document, it is expected that revenue and expense estimates may change from the time the CIP is prepared and the time the budget is approved. New project priorities may arise as a result of unforeseen circumstances, opportunities or infrastructure emergencies. As a result of these situations, the project costs and timelines in the CIP report may need to be altered prior to adoption of the Town's capital and operating budget. Such changes will be presented to the Town Council for their consideration when the annual budget is formally approved.

Description of the CIP Project Categories

For CIP reporting purposes only, each capital project is assigned one of five project categories. These categories are unique to the CIP report and are not used in any other financial documents, including the Town's operating and capital budget. The project categories are simply for organizational purposes and are intended to help the average reader comprehend and compare the large number of capital projects included in the report. The four CIP project categories can be summarized as follows:

Transportation Development:

This category encompasses all road, traffic signal, bridge and alley projects. Many of these projects involve the renovation of existing infrastructure, while others involve new construction. Most projects in this category are funded in the Capital, Roadway and Motor Fuel Tax funds that are specified in the Town's operating and capital budget.

Public Facilities Development:

The Public Facilities category includes all renovations and new construction of facilities that house municipal government operations. Depending on the intended use of a facility, the project can be funded from a number of budget funds, including Capital, Water, Sewer and Storm Water funds.

Parks and Open Space Development:

The Parks and Open Space category includes all projects that involve the development or redevelopment of public parks and related amenities. Projects in this category are typically funded in the Capital and Parkland Dedication budgets.

Utility Service Development:

This category includes all public utility projects from the Town's Water, Sewer and Storm Water utility funds. Each of these utility funds are designated as enterprise funds, meaning that fees collected from customers are solely used to pay for development and operation of the specific utility. For that reason, these projects are funded through the specific utility funds in the Town's operating and capital budget. (i.e. water development projects are funded out of the Water Fund, sewer projects are funded out of the Sewer Fund, etc.)

Capital Asset:

The Capital Asset category includes the purchases in the vehicle and equipment reserve funds. This category includes purchases in the Town's General, Water and Sewer funds. The listing presented in the CIP is a summary of the vehicles and equipment for each department.

How to Navigate the CIP Report

The FYE 2021 – 2026 Community Investment Plan (CIP) is presented in electronic format, consistent with the Town's goal to reduce paper consumption organization wide. The CIP is accessible via the Town of Normal website at www.normal.org (Click on Government/Finance/Community Investment Plan).

Once the CIP document is loaded, project data may be accessed by budget fund. Funds are shown in the following order: Capital Fund, MFT Fund, Water Fund, Sewer Fund, Storm Water Fund, Parkland Fund, CDBG Fund, Roadway Fund, General V& E Reserve Fund, Water V&E Reserve Fund, Sewer V&E Fund, and Fire Station Capital Inv Fund. It is important to note that each of the budget funds have unique revenue support and limitations on what type of projects can be funded. For example, Parks and Open Space projects are generally funded out of the Capital or Parkland Dedication funds and cannot be funded out of the Motor Fuel Tax fund or any of the utility funds.

Under each of the budget fund categories, there is an accompanying list of recommended projects and estimated costs that fall in a six-year budget period beginning in 2020-21 and ending in 2025-26. There are also projects that fall in the category of proposed projects that are not recommended in the six-year budget period. These projects were identified by staff as potential capital projects, however due to revenue constraints and other project priorities they were ultimately not recommended and will be reevaluated in subsequent years.

For each project listed on the CIP, whether recommended or not, there is a related project information sheet. More information on a particular project is available by clicking on its title. The individual project sheets include a brief narrative on the project, previously approved funding levels, pictures, the staff priority rating and more.

Each of the projects listed on the CIP is color coded by project priority rating. A blue highlight indicates the project priority is one, rated by staff as critical and should take place in the timeframe presented. A highlight of yellow indicates a priority rating of two, indicating staff believes the project should be completed with little deviation from the proposed timeframe. A green highlight indicates the project is flexible and could be pushed back or forward. A grey highlight indicates the project has been completed or is currently underway.

Prior to the listing of projects on the budget fund pages, an available fund balance is noted on the top of each sheet. This fund balance includes carryover funds not expensed in the previous year. Directly below the beginning available fund balance is the listing of recommended projects and corresponding estimated expenses in proposed years. Following the listing of proposed projects is a total expenditures line with the sum of all expenses in each given year. Two other expense totals appear on some budget summaries. These include interfund transfers and other expenses. Other expenses include operating expenses not associated with a particular project and encumbered funds that were carried over from the previous year to finish paying bills associated with projects from previous years. Projected fund revenue for each fiscal year is shown above the ending fund balance.

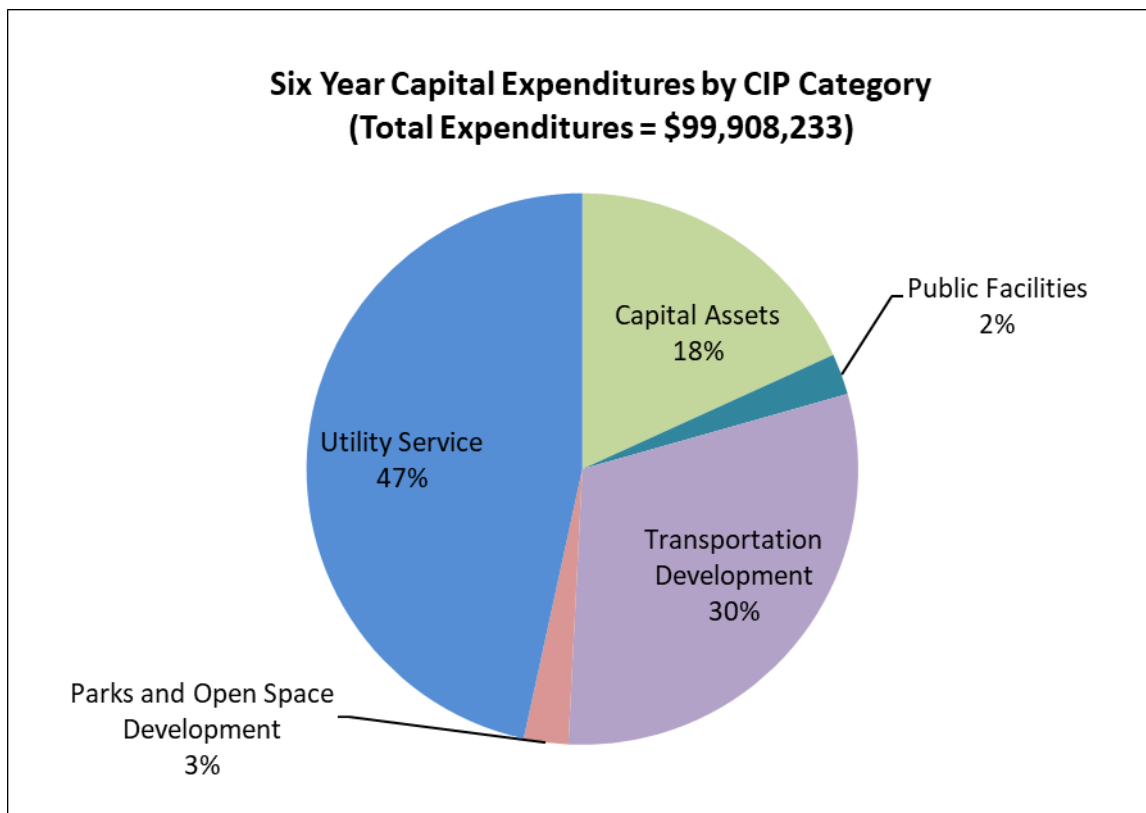
The ending fund balance is determined by subtracting total expenditures, other expenses and interfund transfers (if applicable) from the beginning fund balance, and adding total revenues. The ending fund balance must remain positive in all given years and is carried over to the next fiscal year to make up the beginning available fund balance at the top of the page.

The budget fund sheets are intended to provide the Town Council an opportunity to comment on project priorities while looking at the bigger financial picture of a particular budget fund. The Town Council can use these summary sheets to direct staff to change the years in which a project is currently proposed or choose to fund projects that are not currently proposed in the CIP timeframe. While many potential projects are listed at the bottom of the summary sheets, Council may also request projects that are not listed in the CIP report.

Executive Summary

The CIP report contains 130 capital projects/equipment proposed to be completed in a six-year period beginning in the current 2020-21 fiscal year and ending in fiscal year 2025-26. There are dozens of additional projects that are listed in the report as not recommended due to revenue constraints and other project priorities.

Capital projects recommended in this report total approximately \$99.9 million in expenditures over the six-year period. The pie chart below illustrates the total capital funding in the five CIP categories.



The pie chart illustrates that the Utility Service (47%), Transportation (30%) and Capital Assets (18%) categories account for the largest percentage of capital expenditures. The Parks and Open Space and Public Facilities categories account for a combined 5% of capital expenditures in this report.

The expenditure projection in this CIP is approximately \$5,373,000 higher when compared to the previous year’s CIP report. Two categories, Transportation Development and Utility Service, had significant increases. The increase in Transportation Development is largely caused by the increase in MFT and LMFT funding, which allows the Town to invest more in road projects. The Utility Service category increase is triggered by the new Sewer and Water projects in each of the out years.

The table below summarizes the basic expenditure differences between the current and previous year CIP.

CIP Category	Funded Project Expenditures	
	FYE 2021-2026 CIP	FYE 2020-2025 CIP
Public Facilities	\$2,398,062	\$2,568,311
Capital Assets	\$18,188,992	\$17,853,889
Transportation Development	\$30,178,776	\$27,751,163
Parks and Open Space Development	\$2,598,486	\$1,989,146
Utility Service	\$46,543,917	\$44,372,344
Total	\$99,908,233	\$94,534,853

Over the years the project distribution mix may change slightly as funding objectives and priorities change. The addition of one or more large projects could have a significant impact on the percentages of expenditures by category. For this reason, it is important to consider the underlying project data when comparing capital distributions by CIP category from year to year.

Staff hopes you find this information useful and if you require more detail on any project or additional information not in this report, please feel free to contact the Department of Finance at 309-454-9513.

FY 2021-2026 Community Investment Plan

Capital Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Capital Funds	\$1,257,218	\$330,407	\$132,856	\$506	\$47,406	\$506

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Parks and Open Space Development	Underwood Tennis Court Renovation			\$100,000			
Parks and Open Space Development	Constitution Trail Repaving	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Parks and Open Space Development	Eagles' Landing Trail Extension	\$375,000					
Parks and Open Space Development	Anderson Tennis Courts Renovation		\$275,000				
Parks and Open Space Development	Carden Park Playground Replacement			\$135,000			
Parks and Open Space Development	Maxwell Park Site Plan Improvements - OSLAD	\$25,000	\$558,826				
Parks and Open Space Development	Route 66 – Kelley Basin Trail Connection	\$514,965					
Parks and Open Space Development	Anderson Aquatic Center-Slide Tower Renovation			\$90,000			
Public Facilities	Trail East Development Site Improvements	\$210,000					
Public Facilities	Uptown 2.0 Master Site Plan			\$80,000			
Public Facilities	Fire Station(s) Driveway and Parking Lot Improvements	\$25,000					
Public Facilities	Public Works Exterior Door Renewal	\$20,000					
Public Facilities	Building Envelope Repair and Maintenance	\$30,000					
Public Facilities	North Train Platform Light Fixture Replacement	\$50,000					
Public Facilities	Facility Functionality and Performance Enhancement Project		\$100,000	\$100,000			
Transportation Development	Route 66 Bike Trail	\$158,760	\$8,125	\$30,250	\$65,000	\$102,500	\$175,000
Transportation Development	Pedestrian Railroad Crossing	\$530,177					
Transportation Development	Uptown Traffic Study			\$100,000			
Total Expenditures		\$1,963,902	\$966,951	\$660,250	\$90,000	\$127,500	\$200,000
Total Other Expenses		\$55,774	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400
Total Revenue		\$1,092,865	\$770,800	\$529,300	\$138,300	\$82,000	\$201,000
Ending Fund Balance		\$330,407	\$132,856	\$506	\$47,406	\$506	\$106

Proposed Projects Not Recommended

CIP Category	Project Title	Estimated Project Cost
Parks and Open Space Development	Fransen Park Development Phase III	\$100,000

Parks and Open Space Development	Fairview Skate Park Replacement	\$350,000
Parks and Open Space Development	Constitution Trail Expansion-Maxwell Park to Route 9/Washington Street	\$800,000
Parks and Open Space Development	Maxwell Park-Champion Fields Fence Replacement	\$275,000
Parks and Open Space Development	Constitution Trail Expansion Heartland College to Maxwell Park	\$750,000
Parks and Open Space Development	Fell Park Renovation Phase III	\$75,000
Parks and Open Space Development	Maxwell Park Tennis Complex Asphalt Renovation	\$900,000
Parks and Open Space Development	Old Route 66 Enhancements	\$250,000
Parks and Open Space Development	Ironwood Clubhouse Renovation Expansion	\$2,800,000
Parks and Open Space Development	Linden Street Maintenance Barn Addition	\$900,000
Parks and Open Space Development	Underwood Park Shelter Replacement	\$100,000
Parks and Open Space Development	Fairview Aquatic Center Filter Replacement	\$300,000
Parks and Open Space Development	North Bridge Property Park Development	\$800,000
Parks and Open Space Development	Connie Link Amphitheatre Improvements	\$35,000
Parks and Open Space Development	Fairview Family Aquatic Center - Bathhouse Floor	\$110,000
Parks and Open Space Development	Town and Park Signage	\$20,000
Parks and Open Space Development	Savannah Park Playground Replacement	\$75,000
Parks and Open Space Development	Anderson Park-West Shelter Replacement	\$75,000
Parks and Open Space Development	Maxwell Park-Champion Fields Playground Replacement	\$50,000
Parks and Open Space Development	Fairview Park-Tot and East Playground Replacement	\$65,000
Parks and Open Space Development	Maxwell Park-Playground Replacement	\$50,000
Parks and Open Space Development	Anderson Aquatic Center-Bathhouse Floor	\$80,000
Parks and Open Space Development	Rosa Park Commons-Playground Replacement	\$50,000
Parks and Open Space Development	Anderson Park-East Playground Replacement	\$125,000
Parks and Open Space Development	Anderson Park-East Shelter Replacement	\$100,000
Parks and Open Space Development	One Normal Plaza Roadway Improvement	\$100,000
Parks and Open Space Development	Connie Link Amphitheatre-Stage Roof Replacement	\$20,000
Parks and Open Space Development	Fairview Family Aquatic Center-Slide Tower Renovation-Slide Refurbishment	\$180,000
Parks and Open Space Development	Maxwell South-Parking Lot Expansion	\$250,000
Parks and Open Space Development	Fairview Shop Roof Repair	\$80,000
Parks and Open Space Development	Linden St. Barn Roof Repair	\$150,000
Public Facilities	FD Station 2 Roof Replacement (2022)	\$280,000
Public Facilities	Elevator Modernization	\$275,000
Public Facilities	EV Infrastructure Renewal	\$150,000
Public Facilities	Building Envelope Repair and Maintenance	\$475,000
Public Facilities	Uptown Parking Deck Repairs & Maintenance	\$1,834,000
Public Facilities	CDM Roof Replacement (2021)	\$200,000
Public Facilities	Community Activity Center Facility Upgrades	\$850,000
Public Facilities	Hewett House (EAC) Exterior Repairs	\$775,000
Public Facilities	PD and CHA Re-Roofing Project (2027)	\$405,000

Public Facilities	Uptown Lighting Upgrade Project	\$150,000
Public Facilities	Electric signs at Mullberry & Const. Blvd	\$60,000
Transportation Development	Veterans Parkway Beautification Project	\$40,000
Transportation Development	North Main Street Beautification Project	\$40,000
Transportation Development	Miscellaneous Alley Improvements	\$300,000
Transportation Development	Warriner Street Extension	\$281,731
Transportation Development	Linden Street/Ironwood Trail Extension	\$35,000
Total Unfunded		\$16,165,731

FY 2021-2026 Community Investment Plan

MFT Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available MFT Funds	\$3,357,593	\$2,149,949	\$3,199,002	\$3,406,805	\$2,864,405	\$3,041,005

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Transportation Development	Miscellaneous Street Resurfacing Projects	\$1,560,897	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000	\$1,700,000
Transportation Development	Traffic Signal Installation- Towanda Avenue and Raab Road						\$65,000
Transportation Development	Franklin Avenue Bridge	\$202,500	\$202,500			\$10,000	
Transportation Development	Glenn Avenue Bridge	\$682,000					
Transportation Development	Vernon Ave. Culvert			\$131,250	\$727,500		
Transportation Development	Gregory St. Culvert	\$836,000	\$90,000				
Transportation Development	Towanda Ave. Bridge (Over Sugar Creek) Repairs	\$606,000					
Transportation Development	W. College Avenue - White Oak Road to Rivian Motorway	\$1,397,794		\$1,000,000			
	Total Expenditures	\$5,285,191	\$1,992,500	\$2,831,250	\$2,427,500	\$1,710,000	\$1,765,000
	Total Other Expenses	\$4,900	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300
	Total Revenue	\$4,082,447	\$3,046,853	\$3,044,353	\$1,890,400	\$1,891,900	\$1,900,900
	Ending Fund Balance	\$2,149,949	\$3,199,002	\$3,406,805	\$2,864,405	\$3,041,005	\$3,171,605

Proposed Projects Not Recommended

CIP Category	Project Title	Estimated Project Cost
Transportation Development	Traffic Signal Installation- Fort Jesse Road and Susan Drive	\$275,000
Transportation Development	Traffic Signal Installation- Summit Street and Main Street	\$275,000
Transportation Development	Traffic Signal Installation- Shepard Road and Greenbriar Drive	\$232,000
Transportation Development	Road and Signal Improvement- Virginia Avenue and Center Street	\$210,000
Transportation Development	Road Improvement - Towanda Avenue from Shelbourne Drive to Raab Road	\$60,000
Transportation Development	Towanda Avenue from Raab Road to I-55	\$1,530,000
Transportation Development	Road Improvement - Zeibarth Road from Pipline Road to North Bridge	\$1,290,000
Transportation Development	Road Improvement - Warriner Street Extension	\$1,025,000
Transportation Development	Traffic Signal Installation- Grandview Drive and College Avenue	\$350,000
Transportation Development	Road Improvement - Raab Road from Parkside Road to Rivian Motorway	\$5,768,000
Transportation Development	Road Improvement - Cottage Avenue from Gregory Street to Raab Road	\$1,584,000

Transportation Development	Linden Street - Cypress Street to Pine Street	\$687,700
Transportation Development	Beech Street / College Avenue Intersection	\$575,000
Transportation Development	Manchester St. - McKinley to McCormick	\$250,000
	Total Unfunded	\$14,111,700

FY 2021-2026 Community Investment Plan

Water Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Water Funds	\$5,113,817	\$3,633,488	\$1,475,118	\$1,479,048	\$739,548	\$1,029,548

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Capital Asset	Replace Roofs at Wells 100-103		\$60,000				
Capital Asset	Replace floor drains at Distribution Building		\$50,000				
Capital Asset	Clean and resurface EIFS wall at Treatment Plant		\$45,000				
Capital Asset	Replace roof at West Booster Station		\$70,000				
Utility Service	Water Department Well Rehabilitation	\$107,770	\$110,000	\$112,200	\$58,000	\$117,300	\$119,700
Utility Service	Elevated Water Tank Maintenance	\$6,000	\$6,000	\$6,000	\$12,500	\$6,000	\$7,500
Utility Service	Aerial Mapping Development			\$12,500			
Utility Service	Water Main Replacement-Main Street from College Avenue to Hovey Avenue				\$1,900,000		
Utility Service	Water Treatment Chlorine Scrubber				\$600,000		
Utility Service	Water Main Replacement - Manchester from McKinley to McCormick					\$670,000	
Utility Service	Fire Hydrant Replacement Program	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Utility Service	Water Main Replacement - Locust, Linden to Trail			\$340,000			
Utility Service	Water Main Replacement - Harris Street from University Street to Main Street			\$280,000			
Utility Service	Water Main Replacement - Jersey Avenue from Robinwood Drive to Ethell Parkway	\$980,000					
Utility Service	Water Main Replacement - Main Street from Virginia Ave to Division Street				\$650,000		
Utility Service	Water Main Replacement - Oak Street from Phoenix Avenue to Stewart Place	\$590,000					
Utility Service	Water Main Replacement - Wilmette, Bryan & Adelaide	\$1,140,000					
Utility Service	Water Main Replacement-Main Street from Hovey Avenue to Church Street	\$500,000					
Utility Service	Sludge Collector Gear Replacement Clarifier #1		\$465,000				
Utility Service	Sludge Collector Gear Replacement Clarifier #2				\$465,000		
Utility Service	Water Main Replacement - Lincoln Avenue, Beech Street to Linden Street					\$710,000	
Utility Service	Water Main Replacement - Hovey from Adelaide to Cottage						\$1,480,000
Utility Service	Water Main Replacement - Linden from Parkinson to Vernon					\$930,000	

Utility Service	Water Department Lime Sludge Lagoon Expansion	\$1,000,000
Utility Service	Substandard Water Main Replacement Projects	\$360,000
Utility Service	Water Department Distribution Building Expansion	\$500,000
Utility Service	Water Main Extension - White Oak, Prarie Gardens to Hovey	\$1,080,000
Utility Service	Water Main Replacement - Marion Avenue from Main Street to Normal Avenue	\$400,000
Utility Service	Water Main Replacement - Riss Drive from Westview Drive to Baugh Drive	\$800,000
Utility Service	Raw Water Transmission Main Condition Assessment	\$1,350,000
Utility Service	Install surge suppression tanks at West Wells	\$500,000
Utility Service	Treatment Plant Chemical Feed Consolidation	\$1,700,000
Utility Service	SCADA and Control Systems Upgrade	\$400,000
Utility Service	North Normal TIF Water Main Extension	\$850,000
Utility Service	Sandblast and Paint Exterior of West Reservoir	\$900,000
Utility Service	Sandblast and Paint Tank #4	\$850,000
Utility Service	Replace CO2 Storage Tank	\$400,000
Utility Service	Water Main Replacement - Pine from Linden to Beech	\$620,000
Utility Service	Water Main Replacement - Linden, Sycamore to Pine	\$360,000
Utility Service	Water Main Replacement - Orr Dr, Westview to Schroeder	\$1,040,000
Utility Service	Water Main Replacement - West Well Field Transmission Main	\$14,100,000
Utility Service	Water Main Replacement - Hammit, Baugh to Westview	\$1,040,000
Utility Service	Water Main Replacement - Parliament, Woods, Winston, Churchill, College Park	\$620,000
Utility Service	Water Main Replacement - Ashbrook Ct & Sanderson Ct	\$570,000
Utility Service	Water Main Replacement - Birch Ct & Pine Ridge Ct	\$540,000
Utility Service	Water Main Replacement - Charlotte Dr & Norwood Ave	\$470,000
Utility Service	Water Main Replacement - Pine Meadow Ct	\$450,000
Utility Service	Water Main Replacement - Christy/Dwyer Ct	\$540,000
Total Unfunded		\$43,820,000

FY 2021-2026 Community Investment Plan

Sewer Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Sewer Funds	\$1,492,734	\$1,526,661	\$1,866,461	\$2,007,461	\$2,197,461	\$1,933,361

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Utility Service	Aerial Mapping Development			\$12,500			
Utility Service	Inflow and Infiltration Improvements	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Utility Service	Misc Sewer Line Repairs	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Utility Service	Utility Improvements	\$15,000	\$20,000	\$50,000		\$50,000	\$20,000
Utility Service	Various Sewer Lining 2021	\$600,000					
Utility Service	Keiser and College CIPP	\$56,000					
Utility Service	CIPP Previous Root Control 2021	\$115,000					
Utility Service	Clean and Televiser Trunk Sewers 2021	\$597,000					
Utility Service	Various Sewer Lining 2022	\$63,000	\$600,000				
Utility Service	CIPP Previous Root Control 2022		\$140,000				
Utility Service	Clean and Televiser Trunk Sewers 2022	\$32,000	\$822,000				
Utility Service	Various Sewer Lining 2023		\$100,000	\$1,200,000			
Utility Service	CIPP Previous Root Control 2023			\$175,000			
Utility Service	Ironwood - Lift Station Improvements		\$40,000	\$350,000			
Utility Service	College/Cottage to Garden Rd.			\$272,000			
Utility Service	Various Sewer Linings 2024			\$100,000	\$1,200,000		
Utility Service	Manhole Rehabilitation 2024			\$35,000	\$200,000		
Utility Service	Ironwood I&I Study				\$400,000		
Utility Service	Various Sewer Linings 2025				\$100,000	\$1,300,000	
Utility Service	Manhole Rehabilitation 2025				\$35,000	\$250,000	
Utility Service	Airport Rd. - Lift Station Improvements				\$40,000	\$300,000	
Utility Service	Adelaide/Morgan/Osage Sewer Extension				\$20,000	\$275,000	
Utility Service	Various Sewer Linings 2026					\$100,000	\$1,500,000
Utility Service	Lift Station Improvements					\$40,000	\$300,000
Utility Service	Manhole Rehabilitation 2026					\$35,000	\$250,000
Utility Service	Various Sewer Linings 2027						\$100,000
Utility Service	Manhole Rehabilitation 2027						\$35,000
Utility Service	Lift Station Improvements 2027						\$40,000
Total Expenditures		\$1,553,000	\$1,797,000	\$2,269,500	\$2,070,000	\$2,425,000	\$2,320,000

Total Other Expenses	\$139,073	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Revenue	\$1,726,000	\$2,146,800	\$2,420,500	\$2,270,000	\$2,170,900	\$2,125,700
Ending Fund Balance	\$1,526,661	\$1,866,461	\$2,007,461	\$2,197,461	\$1,933,361	\$1,729,061

Proposed Projects Not Recommended

CIP Category	Project Title	Estimated Project Cost
Utility Service	Northeast Trunk Sanitary Sewer Extension- Northtown Road and Weber Property	\$2,405,000
Utility Service	Northwest Sanitary Sewer Extension	\$1,500,000
Utility Service	North Sanitary Sewer Extension and Pump Station	\$3,625,000
Total Unfunded		\$7,530,000

FY 2021-2026 Community Investment Plan

Storm Water Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Storm Water Funds	\$4,074,895	\$1,723,498	\$825,243	\$1,020,116	\$905,864	\$711,287

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Parks and Open Space Development	Pond Aeration	\$100,000					
Public Facilities	Public Works Salt Storage Structure	\$178,000		\$175,000			
Transportation Development	Franklin Avenue Bridge		\$67,500			\$480,000	
Transportation Development	Vernon Ave. Culvert			\$43,750	\$242,500		
Transportation Development	Gregory St. Culvert	\$250,000					
Transportation Development	Towanda Ave. Bridge (Over Sugar Creek) Repairs	\$185,000					
Utility Service	Aerial Mapping Development			\$12,500			
Utility Service	Sump Pump Discharge Improvement Program	\$580,950	\$400,000		\$400,000		
Utility Service	Creek Maintenance Program	\$245,411	\$180,000	\$135,000	\$100,000	\$75,000	\$100,000
Utility Service	Miscellaneous Drainage Ditch Improvements	\$712,193	\$430,000				
Utility Service	Public Works Yard Storm Sewer Improvements	\$91,900	\$87,000				
Utility Service	Storm Sewer Assessment	\$70,877	\$110,000	\$50,000	\$50,000	\$50,000	\$50,000
Utility Service	Regional Detention Projects	\$49,642	\$315,000				
Utility Service	Various Storm Sewer Capital Projects				\$100,000	\$75,000	\$100,000
	Total Expenditures	\$2,463,973	\$1,589,500	\$416,250	\$892,500	\$680,000	\$250,000
	Total Other Expenses	\$1,826,897	\$1,239,328	\$1,316,650	\$1,148,625	\$1,443,250	\$1,237,629
	Total Revenue	\$1,939,473	\$1,930,573	\$1,927,773	\$1,926,873	\$1,928,673	\$1,938,773
	Ending Fund Balance	\$1,723,498	\$825,243	\$1,020,116	\$905,864	\$711,287	\$1,162,431

Proposed Projects Not Recommended

CIP Category	Project Title	Estimated Project Cost
Utility Service	Shirk Detention Basin	\$1,000,000
	Total Unfunded	\$1,000,000

FY 2021-2026 Community Investment Plan

Parkland Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Parkland Funds	\$192,431	\$42,871	\$78,006	\$83,141	\$88,276	\$93,411

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Parks and Open Space Development	East Detention Basin-Playground Replacement			\$30,000			
Parks and Open Space Development	Shepard Park - Dog Park Expansion				\$30,000		
Parks and Open Space Development	Maxwell Park Site Plan Improvements - OSLAD	\$172,500					
Parks and Open Space Development	Anderson Park-West Playground Replacement					\$30,000	
Parks and Open Space Development	Savannah Shelter & ADA Sidewalks	\$12,195					
	Total Expenditures	\$184,695	\$0	\$30,000	\$30,000	\$30,000	\$0
	Total Revenue	\$35,135	\$35,135	\$35,135	\$35,135	\$35,135	\$35,135
	Ending Fund Balance	\$42,871	\$78,006	\$83,141	\$88,276	\$93,411	\$128,546

Proposed Projects Not Recommended

CIP Category	Project Title	Estimated Project Cost
Parks and Open Space Development	Northbridge Park Master Planning	\$87,500
Parks and Open Space Development	Property Acquisition and Development	\$10,000
	Total Unfunded	\$97,500

FY 2021-2026 Community Investment Plan

Roadway Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Roadway Funds	\$2,417,195	\$719,162	\$379,702	\$329,927	\$426,427	\$596,192

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Transportation Development	Miscellaneous Street Resurfacing Projects	\$1,408,100	\$1,132,500	\$716,625	\$752,450	\$790,000	\$829,500
Transportation Development	Sidewalk & ADA Ramp Construction	\$392,483	\$685,000	\$340,000	\$357,000	\$375,000	\$400,000
Transportation Development	Traffic Signal Upgrading	\$52,548	\$65,700	\$67,000	\$68,350	\$69,700	\$69,700
Transportation Development	Bridge Repair & Maint	\$244,252	\$32,200	\$82,850	\$83,500	\$84,250	\$85,000
Transportation Development	Concrete Pavement Patching	\$79,200	\$83,160	\$87,300	\$91,700	\$96,285	\$100,000
Transportation Development	Kerrick Road - BUS 51 - 1200' East			\$400,000	\$200,000		
	Total Expenditures	\$2,176,583	\$1,998,560	\$1,693,775	\$1,553,000	\$1,415,235	\$1,484,200
	Total Other Expenses	\$20,000	\$140,000	\$160,000	\$160,000	\$225,000	\$225,000
	Total Revenue	\$498,550	\$1,799,100	\$1,804,000	\$1,809,500	\$1,810,000	\$1,812,000
	Ending Fund Balance	\$719,162	\$379,702	\$329,927	\$426,427	\$596,192	\$698,992

Proposed Projects Not Recommended

CIP Category	Project Title	Estimated Project Cost
Transportation Development	Adelaide Street / Hovey Avenue to College Avenue	\$3,530,000
Transportation Development	E. Raab Road - Hershey to Northpointe (Town Standard X-Section)	\$2,250,000
Transportation Development	College Avenue / West of Blair to Veteran's Parkway	\$3,500,000
Transportation Development	College/Landmark Intersection Improvements	\$1,322,500
Transportation Development	Linden Street - Mulberry to Raab	\$2,150,000
Transportation Development	Landmark Drive Sidewalk / from College to Arborwalk	\$348,200
Transportation Development	E. Raab Road - Hershey to Northpointe (Repaired 20' X-Section)	\$450,000
Transportation Development	Fort Jesse Sidewalk Improvements-UPRR to Blair	\$150,000
Transportation Development	W. College Avenue - White Oak Road to Cottage Avenue	\$6,600,000
Transportation Development	Shelbourne Drive - Constitution Trail Illinois Central Br. to Linden St. - PCC Pavement Reconstruction Option	\$550,000
Transportation Development	Shelbourne Drive - Constitution Trail Illinois Central Br. to Linden St. - Mill and Hot-Mix Asphalt Overlay Option	\$260,000
Transportation Development	Lincoln Street Reconstruction - School St. to Beech St.	\$2,500,000
	Total Unfunded	\$23,610,700

FY 2021-2026 Community Investment Plan

General V&E Reserve Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available General V&E Reserve Funds	\$8,762,463	\$12,316,796	\$12,495,546	\$9,356,296	\$7,554,396	\$3,714,396

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Capital Asset	Ambulances		\$290,000	\$290,000	\$290,000	\$290,000	
Capital Asset	Engineering Equipment		\$15,000				
Capital Asset	Engineering Vehicles	\$24,000		\$27,000			\$27,000
Capital Asset	Fire Vehicles	\$15,000			\$27,000		\$105,000
Capital Asset	Fire Aerial Truck			\$1,000,000			
Capital Asset	Fire Equipment		\$67,750	\$160,000		\$150,000	
Capital Asset	Golf Carts	\$224,840					
Capital Asset	Golf Maintenance Equipment	\$52,700	\$157,000	\$31,000	\$21,000	\$91,000	\$98,000
Capital Asset	IT Hardware	\$360,779	\$381,000	\$1,099,000	\$593,000	\$542,000	\$530,000
Capital Asset	Parks Maintenance Vehicles & Trucks	\$45,000	\$200,500	\$215,000	\$30,000	\$180,000	\$143,000
Capital Asset	Parks Maintenance Equipment	\$72,000	\$39,000	\$100,000	\$387,900	\$231,000	\$60,000
Capital Asset	Police Administration Vehicles				\$15,000		\$25,000
Capital Asset	Police License Plate Reader				\$60,000		
Capital Asset	Police Patrol Vehicles	\$200,000	\$240,000	\$88,000	\$120,000	\$294,000	\$300,000
Capital Asset	Streets Division Equipment		\$72,000	\$110,000	\$225,000		
Capital Asset	Street Trucks and Plows			\$112,000		\$789,000	\$525,000
Capital Asset	Streets Vehicles				\$79,000		\$32,000
Capital Asset	Waste Collection Trucks				\$320,000		\$180,000
Capital Asset	Waste Equipment			\$33,250			
Capital Asset	Waste Vehicles			\$30,000	\$40,000	\$28,000	
Capital Asset	Golf Maintenance Vehicles		\$40,000		\$30,000		
Capital Asset	Facility Maintenance Vehicles					\$56,000	
Capital Asset	Finishes, Thermal, Moisture Maintenance	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000
Capital Asset	Mechanical, Electric, Plumbing Maintenance	\$39,973	\$38,000	\$38,000	\$38,000	\$38,000	\$38,000
Capital Asset	Conveying System	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Capital Asset	Police Video Equipment			\$250,000			
Capital Asset	Parking Deck Equipment & Repairs	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Capital Asset	Police Canines				\$20,000	\$20,000	
Capital Asset	PW Fleet Equipment				\$60,000		

Capital Asset	Theater Equipment				\$100,000		
Capital Asset	Police Body Camera Equipment			\$110,000			
Capital Asset	Waste Other Trucks	\$170,000		\$170,000		\$1,000,000	\$320,000
Capital Asset	Facility Maint Equipment						\$21,000
Capital Asset	Parks & Rec Administration Equipment					\$10,000	\$15,000
Capital Asset	Police Equipment	\$85,000					
	Total Expenditures	\$1,482,292	\$1,733,250	\$4,056,250	\$2,648,900	\$3,912,000	\$2,612,000
	Total Other Expenses	\$17,800	\$0	\$0	\$0	\$0	\$0
	Interfund Transfer	\$0	\$0	\$0	\$0	\$60,000	\$1,020,000
	Total Revenue	\$5,054,425	\$1,912,000	\$917,000	\$847,000	\$132,000	\$142,000
	Ending Fund Balance	\$12,316,796	\$12,495,546	\$9,356,296	\$7,554,396	\$3,714,396	\$224,396

FY 2021-2026 Community Investment Plan

Water V&E Reserve Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Water V&E Reserve Funds	\$1,551,393	\$1,721,193	\$1,890,893	\$1,834,493	\$842,593	\$1,005,793

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Capital Asset	Water Dept Vehicles			\$100,000	\$145,000	\$15,000	\$62,000
Capital Asset	Water Dept Equipment			\$129,400	\$23,900		\$19,000
Utility Service	Water Treatment Chlorine Scrubber				\$1,000,000		
Total Expenditures		\$0	\$0	\$229,400	\$1,168,900	\$15,000	\$81,000
Total Revenue		\$169,800	\$169,700	\$173,000	\$177,000	\$178,200	\$179,600
Ending Fund Balance		\$1,721,193	\$1,890,893	\$1,834,493	\$842,593	\$1,005,793	\$1,104,393

FY 2021-2026 Community Investment Plan

Sewer V&E Reserve Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Sewer V&E Reserve Funds	\$493,937	\$594,037	\$639,137	\$419,237	\$519,337	\$114,437

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Capital Asset	Sewer Dept Vehicles		\$35,000			\$455,000	
Capital Asset	Sewer Equipment		\$20,000	\$245,000		\$50,000	\$145,000
Capital Asset	Sewer Computer Equipment			\$75,000			
	Total Expenditures	\$0	\$55,000	\$320,000	\$0	\$505,000	\$145,000
	Total Revenue	\$100,100	\$100,100	\$100,100	\$100,100	\$100,100	\$100,100
	Ending Fund Balance	\$594,037	\$639,137	\$419,237	\$519,337	\$114,437	\$69,537

FY 2021-2026 Community Investment Plan

Fire Station Capital Inv Fund

Project Priority Codes:

Critical
Important
Flexible
Complete / Underway

	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Beginning Available Fire Station Capital Inv Funds	\$2,052,740	\$0	\$0	\$0	\$0	\$0

CIP Category	Project Title	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
Public Facilities	Future community development	\$1,430,062					
	Total Expenditures	\$1,430,062	\$0	\$0	\$0	\$0	\$0
	Total Other Expenses	\$73,413	\$0	\$0	\$0	\$0	\$0
	Interfund Transfer	\$554,265	\$0	\$0	\$0	\$0	\$0
	Total Revenue	\$5,000	\$0	\$0	\$0	\$0	\$0
	Ending Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0

TOWN COUNCIL ACTION REPORT

December 17, 2020

Presentation by Cultural Arts and Children's Discovery Museum Director Beth Whisman

PREPARED BY: Pamela S. Reece, City Manager

REVIEWED BY: Eric Hanson, Assistant City Manager
Beth Whisman, Cultural Arts Director

BUDGET IMPACT: N/A

**STAFF
RECOMMENDATION:** No Council Action is Required

BACKGROUND

Since the onset of the pandemic in March 2020, the Cultural Arts Department has pivoted to most effectively serve customers, providing safe, educational and fun experiences for residents. Children's Discovery Museum programming has adapted to provide services to children and families while the Normal Theater has modified their film and entertainment programming.

Moving into the holiday season, special activities designed to accommodate Restore Illinois mitigations have presented opportunities for the Cultural Arts team to adapt, using creativity and community collaborations.

The Cultural Arts Department, Parks and Recreation Department and Normal Public Library have found ways to modify programs and services to best meet residents needs this year.

DISCUSSION/ANALYSIS

The holiday season is one of the most popular times for private rentals, film attendance and family events, yet major programming changes were required this year in response to the pandemic. Cultural Arts and Children's Discovery Museum Director Beth Whisman will be sharing information about COVID-related programming modifications, including upcoming holiday events.

COMMUNITY IMPACT

As Children's Discovery Museum and Normal Theater programming have adapted to the pandemic environment and subsequent Restore Illinois mitigations, activities and programs have been modified to best serve the community. STEAM packs, online films and Uptown Holiday windows are a few examples of experiences available to residents this year. During times of uncertainty and stress, modified programs and activities can provide a sense of stability and consistency for youth, families and the entire community.

KEYWORDS: Cultural Arts, Children's Discovery Museum, Normal Theater

TOWN COUNCIL ACTION REPORT

December 17, 2020

Motion to Approve Appointments and Reappointments to Various Boards, Commissions and Committees

PREPARED BY: Eric Hanson, Assistant City Manager**REVIEWED BY:** Pamela S. Reece, City Manager**BUDGET IMPACT:** N/A**STAFF
RECOMMENDATION:** Approval

BACKGROUND

Under separate cover, Council received an Executive Memorandum from Mayor Koos recommending multiple new appointments and reappointments to various Town boards, commissions, and committees. The new appointments will fill vacancies on the Connect Transit Board and the Planning Commission, and a reappointment to the McLean County Regional Planning Commission.