



Meeting Date January 26, 2026

To: Mayor and Commission

From: Brett Petty, Acting City Manager
Ryan Leland, Public Works Director

Subject: City of Helena Transfer Station Glass Pulverizer Bid Award, City Project 25-36

Present Situation: Bid award for City Project 25-36 Transfer Station Glass Pulverizer

Background Information: For several years, glass recycling has been collected at the Transfer Station, then hauled to Salt Lake City, Utah by Momentum Recycling to be processed and repurposed. This practice is costly, both financially and environmentally. In the FY26 budget cycle, the Commission earmarked \$80,000 from the General Fund for the purchase of a glass pulverizer. This piece of equipment will allow the City to expand the glass recycling program, save money by processing glass in-house, and will provide glass aggregate and sand to the local cement plant. The glass pulverizer's return on investment is estimated to be five years.

On December 20, 2025 the City of Helena put out a Request for Bid (RFB) for the procurement, supply, and delivery of a glass pulverizer for us at the Transfer Station. A total of one bid was received, coming in at \$83,957, from Andela Tool and Machine. This bid includes the pulverizer/screen unit, conveyor feed, two sizes screens, trommel brush, dust suppression system, and shipping to the Transfer Station.

Proposal/Objective: Consider the award of City of Helena Project 25-36 Transfer Station Glass Pulverizer Project to Andela Tool and Machine. The City will pay \$80,000 out of the allocated General Fund monies and cover the \$3,957 cost overrun out of the Recycling Fund

Advantage: This project will allow for in-house processing of glass recycling, allow expansion of glass recycling program, and provide the local cement plant with glass aggregate and sand

Disadvantage: n/a

Quasi-Judicial Item: n/a

Notice of Public Hearing: n/a

Staff Recommendation/Recommended Motion: Move to award the purchase of the Transfer Station Glass Pulverizer, 27 of 114 City Project 25-36 to Andela Tool and Machine in the amount of \$83,957.

BUDGET WORKSHEET
Project #25-36 Glass Pulverizer

| Description | Estimate or Cost |
|-------------------------------|-------------------------|
| PURCHASE | |
| Equipment | \$ 75,557.00 |
| Bid Advertisement | \$ 128.00 |
| Shipping | \$ 8,400.00 |
| Total Cost | \$ 84,085.00 |
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| Total Project Estimate | \$84,085.00 |

| Budget Description and Number | Project # from Tyler | Budget Amount | Percent Split | Split Costs |
|---|-----------------------------|----------------------|----------------------|---------------------|
| Andela Mega Mini - General Fund (40001000-494000) | CO26001 | \$ 80,000.00 | | \$ 80,000.00 |
| Andela Mega Mini - Reycling (54430842-439000) | | \$ 4,085.00 | | \$ 4,085.00 |
| | | \$ - | | \$ - |
| | | \$ - | | \$ - |
| Totals | | \$ 84,085.00 | \$ - | \$ 84,085.00 |

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| Project Manager | Emily Jacobson |
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