Receptionist • Veterinary Clinic

Part-Time

Need to be knowledgeable, outgoing, dependable and attentive to detail. Duties include scheduling, phone and appointment handling, record keeping, filing, bookkeeping, cleaning and mopping.



No phone calls, resumes only:

LeRoy Animal Clinic
9332 Warsaw Rd.
LeRoy, NY 14482
leroyanimalclinic@gmail.com

