

TRASH, RECYCLING, & BULK WASTE

COLLECTION PROCUREMENT



Town of Sahuarita Council Meeting

June 24, 2024



Agenda

Trash, Recycling & Bulk Waste Collection Procurement

- ▶ Overview of Draft Resolution & Procurement Process
- ▶ RFP Details
- ▶ Benefits to Town
- ▶ Proposed Timeline & Next Steps
- ▶ Questions



OVERVIEW OF DRAFT RESOLUTION & PROCUREMENT PROCESS

Resolution Overview



Resolution Announces Intention to Establish Exclusive Residential Waste and Recycling Collection System

- ▶ Exclusive system
- ▶ Residential trash, recycling, and bulk waste collection
- ▶ Includes recycling processing and waste disposal
- ▶ Four (4) dwelling units or less
- ▶ Service commencement no earlier than July 01, 2025
- ▶ Authorizes Town staff to issue RFP and notify existing vendors
- ▶ Other services not included in Town system (e.g. commercial trash and recycling) remain non-exclusive

Approval Process



Resolution and RFP Documents Provide Flexibility for Future Program Implementation

- ▶ RFP results subject to future Council approval
- ▶ Council options at conclusion of RFP:
 - Award contract
 - Postpone service commencement date and direct Town staff to pursue Town-operated system or revise and re-issue RFP
 - Cancel process and retain open-market system
- ▶ Program details to be finalized through future ordinance
- ▶ Private contracts signed after the resolution date will end on the final service commencement date as approved by Council

Procurement Process Status Update



- RFP documents reviewed by Town Legal and Purchasing Departments
- RFP release and vendor notification pending Council approval of draft resolution



RFP DETAILS

RFP Details



Scope of Services

- ▶ Residential properties with 4 dwelling units or less
- ▶ Weekly trash and recycling collection in 96-gallon carts (same day)
- ▶ Options for bulk trash collection

Fixed Schedule

- 4 times per year

By Appointment

- 4, 6, or 12 times per year
- ▶ Collection at Town facilities and events

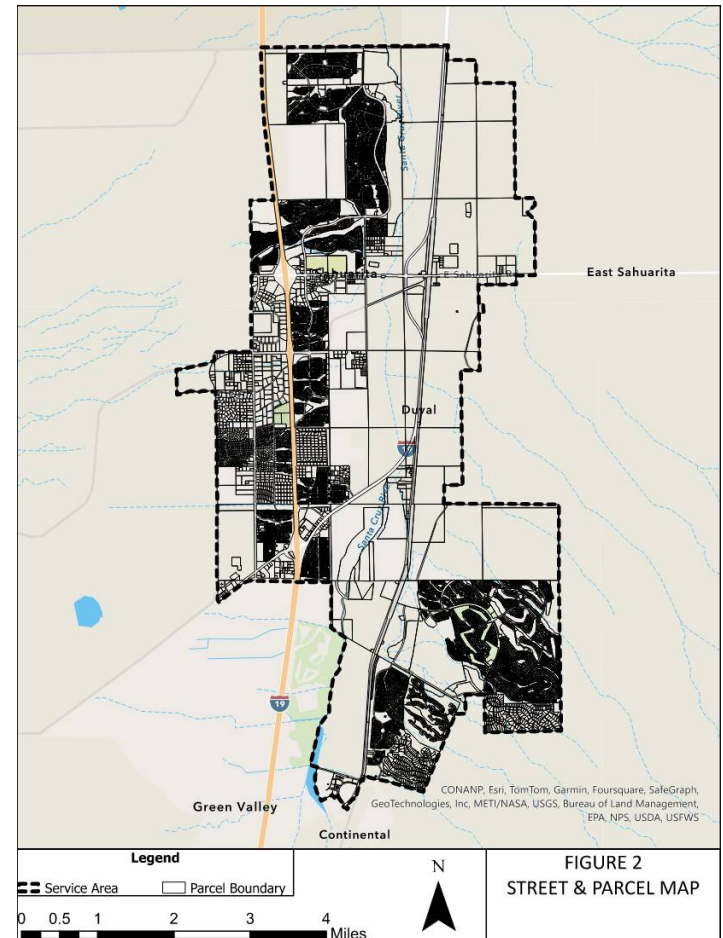


RFP Details



Service Area

- ▶ Initial service area within current Town limits
- ▶ Town may extend service area at same cost per residential property





Additional RFP Details

Topic	Details
Contract Term	7 years plus up to 3 years of optional renewals
Billing & Customer Service	Option for Town or Contractor-managed
Cart Purchase, Maintenance, & Storage	Option for Town or Contractor-managed
Cost Adjustments	Annual adjustments of up to 5% based on Consumer Price Index – Garbage and Trash Collection
Disposal and Recycling Processing	Provided by Contractor and included in collection fees



BENEFITS TO TOWN

Benefits to Town



Topic	Benefits to Town
Environmental	<ul style="list-style-type: none">• Reduced emissions from multiple collection contractors• Increased recycling participation and customer convenience• Bulk collection reduces illegal dumping
Street Maintenance and Traffic	<ul style="list-style-type: none">• Reduced traffic and infrastructure wear and tear due to single collection contractor
Service Quality and Standards	<ul style="list-style-type: none">• Single point of accountability• Uniform standards• Improved consistency and reliability in service delivery



PROPOSED TIMELINE & NEXT STEPS

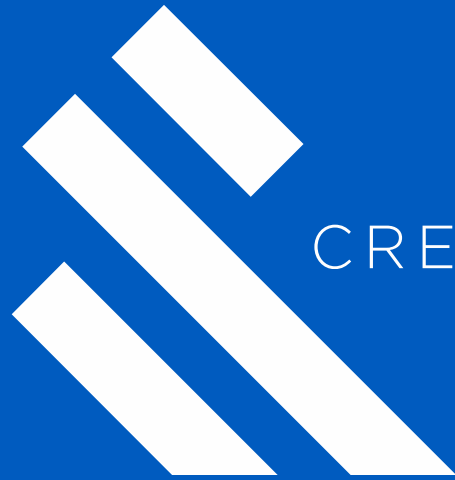
Proposed Timeline and Next Steps



No.	Event	Proposed Date(s)
1	Town Council Approves Resolution	June 24, 2024
2	RFP Release Date	Finalize and release upon approval of resolution (anticipate 1-2 weeks)
3	Proposal Submission Deadline	August 06, 2024
4	Proposal Evaluation, Interviews, Negotiations, Town Council Approval, and Contract Award	August – September 2024
5	Town Council Passes Ordinance	Prior to final approved service commencement date
6	Service Commencement Date	July 01, 2025



QUESTIONS



CREATE AMAZING.