



BUSINESS ADMINISTRATOR

Cumberland Perry Area CTC has an opening for the position of Business Administrator beginning June 2026.

The successful candidate will implement the \$13M budget, all school fiscal activities and non-educational operations, implementing sound practices for areas including but not limited to revenues, expenditures, payroll administration, purchasing, audits, billing, accounting, and budgeting. Three (3) years' experience in a public school district or auditing firm and/or equivalent experience with business and administrative functions required. Bachelor's degree in business management, accounting, or finance preferred. CPA and/or MBA Preferred.

Applications reviewed upon receipt until the position is filled. Send or email letter of interest, resume, transcripts, and references to:

CPACTC

ATTN: Sarah Knipe

**110 Old Willow Mill Rd
Mechanicsburg, PA 17050**

opportunities@cpatech.org

www.cpatech.org

EOE