

## MEMORANDUM



**To:** City Council for July 2, 2018, meeting

**From:** Biff Traber, Mayor *Biff Traber*

**Date:** June 26, 2018

**Subject:** Corvallis Service Center Proposals

The Mayor and Council has requested a review of all alternatives for the location of the Combined Services Center supporting Stone Soup, the Corvallis Daytime Drop-in Center, and the Men's Cold Weather Shelter. Their goal is learn as much as possible in a timely manner about all alternatives so the Council can discuss and take direction.

This review will occur at the July 2 Council meeting. At the meeting, each presenter (one per alternative) will have 10 minutes to present followed by questions from Councilors until done. The presentations will begin after two brief hearings; estimated start is between 6:30 pm and 7:00 pm. The presentations will be followed by community comments.

Each presenter can submit written materials ahead of time. These are required to be to Carla Holzworth ([Carla.holzworth@corvallisoregon.gov](mailto:Carla.holzworth@corvallisoregon.gov)) by noon on Friday, June 29 so Councilors have an opportunity to review before the meeting. PowerPoint slides can also be used and the file must be provided to Carla via email by noon on Monday July 2.

Presenters are requested to provide serious proposals and address the following topics as best as possible:

- Location and land use compatibility
- Timelines for service availability and other significant milestones
- Budgets and funding sources, known and potential
- Potential impact on City services (e.g. transit)
- ADA accessibility

Councilor York has suggested the attached evaluation tool for Councilor use. Each Councilor may use this tool at their discretion.

Attachment: Evaluation Tool

# Shelter Site Evaluation

by: \_\_\_\_\_ date: \_\_\_\_\_

Criteria→	Site						Bldg						Resources								Impact								Misc						
Option↓ example	vV adapt reuse/ build to suit	O park, car bike	HC accessible	emergency access	transit access		HC accessible	rest rooms	# beds	security	# sq ft		operating \$	upfront invest \$	volunteers	organization				clients	businesses	residents					police	management	client services onsite/near	Occupancy Nov	Regulatory OK			Notes vV reuse, limited bike & car parking.	
1																																			
2																																			
3																																			
4																																			

**Notes**  
vV reuse, limited bike & car parking.

? Unsure, need data      O neutral  
 ✓ positive factor      vV important positive factor  
 X negative factor      XX important negative factor