

(First Publication Date: September 26, 2020)

**Summary of Minutes of the
OTTER TAIL COUNTY BOARD OF COMMISSIONERS**

**Government Services Center, Commissioners' Room & Via Live Stream
September 1, 2020**

**(Full Text Available at the Office of the County Administrator
or on the County website ottertailcountymn.us under Board of Commissioners)**

The Otter Tail County Board of Commissioners:

1. Called to Order the Otter Tail County Board of Commissioners meeting at 8:31 a.m.
2. Approved the Board of Commissioners' agenda of September 1, 2020.
3. Approved Consent Agenda items as follows:
 - a) August 25, 2020 Board of Commissioners' Meeting Minutes as amended
 - b) Warrants/Bills for September 1, 2020 (full list available at ottertailcountymn.us or the Office of the County Administrator)
4. Adopted the Community Resilience Policy for the Otter Tail County CARES Act Emergency Assistance Program. The purpose of the policy is to specify program and strategies to assist households experiencing housing instability, food insecurity, and other financial crises as a result of COVID-19.
5. Approved the final Plat known as Pladson's Addition consisting of 5 single family residential non-riparian lots, 1 block. Located at 24689 Labrador Beach Rd, section 27 & 34 of Dunn Township; Franklin Lake (56-759).
6. Approved the final Plat known as Pelican Developments II, LLC, consisting of 8 single family residential non-riparian lots, 1 block and is located at 50577 County Highway 9, section 11, Scambler Township; Pelican (56-786).
7. Authorized appropriate County Officials' signatures to execute the Engineering Services Agreement between Otter Tail County and Interstate Engineering, Inc., for the creation of a bridge design to replace the existing structure (L0923) on CSAH 75 in Bluffton Township.
8. Approved payment in the amount of \$4,596.80 to Sandford Health for costs incurred under the provisions of Minnesota Statute 609.35.
9. Appointed individuals to the Otter Tail County Absentee Ballot Board for the processing of absentee ballots issued and received under the provisions of Minnesota Statutes 203B.04 through 203B.15 and Minnesota Statutes 203B.16 through 203B.27 for the August 11, 2020 State Primary Election and for the November 3, 2020 State General Election and to establish compensation for those services at \$15.00 per hour with a reimbursement for travel at \$0.575 per mile.
10. Approved Resolution No. 2020 – 61 (Calling for a Public Hearing on a five-year capital improvement plan and authorizing the issuance and sale of general obligation capital improvement plan bonds).
11. Approved of the ongoing concept and direction of the organizational restructuring for Otter Tail County. The restructure was discussed during a working session on August 18, 2020 and is planned to be effective January 1, 2021.
12. Approved the Public Health fee schedule as presented by the Public Health director effective September 1, 2020.
13. Adjourned the Board meeting at 10:36 a.m.

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