



Mayor and Board of Commissioners

Notice of Meeting

**Mayor and Board of Commissioners of the City of Enid, Oklahoma,
the Trustees of the Enid Municipal Authority, a Public Trust,
the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of
the Enid Public Transportation Authority, a Public Trust**

Notice is hereby given that the Mayor and Board of Commissioners of the City of Enid, Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust will meet in regular session at 6:30 PM on Tuesday, February 7, 2023, in the Council Chambers of the City Administration Building, located at 401 West Owen K. Garriott Road, in said city, and the agenda for said meeting is as follows:

NOTICE

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. Accordingly, the Mayor and Board of Commissioners may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed, the Mayor and Board of Commissioners may refer the matter to the City Manager, the City Attorney or to the recommending board, commission or committee.

- AGENDA -

Mayor and Board of Commissioners Regular Meeting

Page

1. Call to Order/Roll Call.
2. Invocation & Flag Salute.
3. Minutes.

- 3.1. Consider approval of minutes of the Regular Commission meeting of January 19, 2023 and the Special Commission meeting of January 25, 2023. 5 - 19
[Mayor and Board of Commissioners Regular Meeting - January 19, 2023 - Minutes - Pdf](#)
[Mayor and Board of Commissioners Special Meeting - January 25, 2023 - Minutes - Pdf](#)
4. Awards, Presentations, Proclamations, and Organizational Business.
- 4.1. Present pet available for adoption at the City's Animal Welfare Department.
- 4.2. Introduce Alex Hamilton, new Community Development Director.
- 4.3. Presentation on the 40th Anniversary of Enid High School's State football championship and Lydell Carr's contributions.
- 4.4. Present "AMBUCS Visibility Month" Proclamation.
- 4.5. Approve the appointment of Captain Josh Sandwick, a member of the Enid Fire Department, to the Fire Civil Service Commission, to serve as the Secretary of said Commission. 20 - 22
[AI-23-035 - Pdf](#)
- 4.6. Presentation on Youth Programs from Booker T. Washington and Zoe Kid's Cafe.
5. Public Comment.
6. Study Items.
- 6.1. Review proposed revisions to the Art in Public Places ordinance. 23 - 26
[Proposed Ordinance](#)
- 6.2. Review a proposed ordinance that sets aside one half of one percent of a major City construction project for park purposes. 27 - 28
[Proposed Ordinance](#)
7. Administration.
- 7.1. Consider approval of an ordinance amending the Enid Municipal Code, 2014, Title 7, entitled "Public Ways and Property"; adopting Chapter 13, "Enid Public Transportation Advisory Board" creating an advisory board to provide input as to the transportation needs of older Americans; adopting Section 7-13-1 "Purpose and Bylaws"; Section 7-13-2 "Board Membership, Terms, and Officers"; Section 7-12-3 "Meetings and Responsibilities"; providing for repealer, savings clause, severability, and codification. 29 - 32
[AI-23-036 - Pdf](#)
8. Consent.

- 8.1. Award a contract to Jackson Civil, LLC, Enid, Oklahoma for Project No. S-2304C - Water Reclamation Facility Structural Upgrades, in the amount of \$57,465.67; and authorize the Mayor to execute necessary documents. 33 - 35
[AI-23-031 - Pdf](#)
- 8.2. Accept Project No. S-2110C - 30th Street Lift Station and Sanitary Sewer Extension as completed by the contractor, Inman Excavating, Guthrie, Oklahoma. 36
[AI-23-027 - Pdf](#)
- 8.3. Accept an Easement for Public Highway for Parcel No. 8.0, located at 113 South Eufaula Drive, from CDG Properties, LLC, Enid, Oklahoma, for Project No. R-2001R - Garland Road from Owen K. Garriott Road to Randolph Avenue Widening Reconstruction, approve payment in the amount of \$1,050.00, and authorize the Mayor to execute necessary documents. 37 - 43
[AI-23-011 - Pdf](#)
- 8.4. Accept an Easement for Public Highway for Parcel No. 13.0, located at 109 North Eufaula Drive, from Trigg and Dee Snyder of Enid, Oklahoma, for Project No. R-2001R - Garland Road from Owen K. Garriott Road to Randolph Avenue Widening Reconstruction, approve payment in the amount of \$1,500.00, and authorize the Mayor to execute necessary documents. 44 - 51
[AI-23-012 - Pdf](#)
- 8.5. Approve the purchase of three 2022 John Deere 5100E Tractors for the Public Works Division from P&K Equipment, Inc., Norman, Oklahoma, in the amount of \$116,110.95, utilizing Oklahoma State Purchasing SW0196D. 52 - 67
[AI-23-022 - Pdf](#)
- 8.6. Approve the purchase of twelve shade structures for the softball and tee ball fields at Crosslin Park from ACS Playground Adventures, Oklahoma City, Oklahoma, in the amount of \$109,900.00, utilizing Sourcewell Purchasing Contract #010521-LSI. 68 - 112
[AI-23-033 - Pdf](#)
- 8.7. Approval of claims in the amount of \$8,230,790.86. 113 - 133
[2023-02-07 CLAIMSLIST](#)
[2023-02-07 JP MORGAN CLAIMSLIST](#)
9. Trustees of the Enid Municipal Authority Regular Meeting.
10. Enid Municipal Authority Regular Meeting.
- 10.1. Approval of claims in the amount of \$400,454.41.
11. Adjourn to Convene as the Enid Public Transportation Authority.
12. Trustees of the Enid Public Transportation Authority Regular Meeting.
13. Enid Public Transportation Authority Regular Meeting.

- 13.1. Approval of claims in the amount of \$5,928.65.
14. Adjourn to Reconvene as the Enid City Commission.
15. Executive Session.
 - 15.1. Consider convening into Executive Session, at the recommendation of the City Attorney, pursuant to 25 O.S. §307(B)(4) to discuss a pending claim concerning the construction of the Kaw Lake Pipeline, and to discuss the charter implications concerning the recent policies adopted by the Enid and Garfield County Library Board, and the attorney/client privilege to engage in confidential communication between the public body and its attorney, because disclosure would seriously impair the ability of the public body to proceed with these matters in the public's interest, and reconvene into Regular Session to take any necessary action.
16. Reconvene into Regular Session to Take Any Necessary Action.
17. Adjourn.

**City of Enid
Mayor and Board of Commissioners
Minutes**

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, the Trustees of the Enid Municipal Authority, a Public Trust, the Trustees of the Enid Economic Development Authority, a Public Trust, and the Trustees of the Enid Public Transportation Authority, a Public Trust, met in regular session at 6:30 PM on Thursday, January 19, 2023, in the Council Chambers of the City Administration Building, located at 401 West Owen K. Garriott Road, in said city, and the minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

Mayor Pankonin called the meeting to order with the following members present and absent:

PRESENT: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

ABSENT:

Staff present were City Manager Jerald Gilbert, Assistant City Manager Scott Morris, City Clerk Summer Anderson, Accounting Manager Jennifer Smith, Director of Engineering Murali Katta, City Attorney Carol Lahman, Assistant Police Chief Scott Miller, Fire Chief Jason Currier, City Engineer Jason Unruh, and Director of Public Utilities David Hunter.

2. INVOCATION & FLAG SALUTE.

The Invocation was led by Dan Schiedel, Executive Director of the United Way of Enid, and the Flag Salute was led by Commissioner Scott Orr.

3. MINUTES.

1. Consider approval of minutes of the Regular Commission meeting of January 5, 2023.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve minutes of the Regular Commission meeting of January 5, 2023.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

4. AWARDS, PRESENTATIONS, PROCLAMATIONS, AND ORGANIZATIONAL BUSINESS.

1. Present pet available for adoption at the City's Animal Welfare Department.

Enid Animal Welfare Adoption Coordinator Christiana Whitmore presented "Molly", a 3- to 4-month-old Heeler mix, available for adoption at the City's Animal Welfare Department.

2. Recognize City of Enid Employee of the Month for January.

Detective Spencer McCarter of the Enid Police Department was recognized as the January 2023 City of Enid Employee of the Month.

3. Present Enid Writer's Club Proclamation.

A proclamation was read and presented, recognizing the Enid Writer's Club for one-hundred years in the community, making it the oldest writing club in Oklahoma, and declaring January 6 as Enid Writer's Club Day.

4. Presentation on Youth Programs from Making a Difference and Youth & Family Services.

Kinsley Jordan, Youth Center Committee Chair for Making a Difference, Inc., spoke regarding a new program underway for the organization. The program was called RedTails, which offered students in the Enid area development opportunities in the aviation and aerospace industry. Investments had been made at the state level to support the industry and development. The program would expose students to many opportunities in the industry, including not only flying, but supporting roles as well. Mr. Jordan reviewed impacts already taking place through the program:

- Summer of Flight Summer Camp in Partnership with NOC
- 7 Enid Students (Soft Launch) working on their Private Pilots License
- STRONG Partnerships with OSU, FAA, OAC for cross state experiences
- Alternative High-Performance Career Opportunities for Enid Economy

Mr. Jordan noted that the RedTails have a location planned on the NOC campus, located at 110 South University Boulevard, which CDBG funding would be used toward. This program would be important for providing students a career pipeline to the industry, and also attract businesses in the industry to Enid, as there would be workforce available with applicable skills. Main accomplishments to date include:

- Most of curriculum built out
- Most of website built out
- New logo / branding developed
- Brand overview video filmed
- Social media content

Mr. Jordan spoke of partnerships with the Federal Aviation Administration, Enid Public Schools, Oklahoma Aeronautics Commission, Northern Oklahoma College, Autry Technology Center, Oklahoma State University and Chisholm Public Schools. Also reviewed was a takeoff timeline for the program:

- Marketing Launch - February 10
- Minimum Building Use - February 18
- RedTails Community Event - March 10

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- Launch Day - 15 Students - March 21
- NOC/RedTails Summer Camp - June 14

The Curriculum Flight Plan would include:

- Monday - Staff Prep Day
- Tuesday - Lesson Day
- Wednesday - Community Service Day
- Thursday - Lab Day
- Friday - Monthly Opportunity Experience

Mr. Jordan introduced the staff of RedTails, including Executive Director LaShandria Redman, Marketing & Branding Versaviya Despars, and Program Director Dierdre Gurry. Executive Director LaShandria Redman addressed Commissioners, providing a brief history of her professional and personal experience in education and youth services.

Youth & Family Services Executive Director Tree Kelley addressed Commissioners regarding the organization's programs. There were five major programs:

- Outpatient Counseling Services, including Drug Screening & Alcohol Counseling
- School Based Counseling Services
- Adult & Juvenile Drug Court
- Emergency Youth Shelter
- Transitional Living Programs (Thelma's House)

Additional programs were:

- Community at Risk (CARs)
- School Food Pantries
- Parenting Classes
- Vance Air Force Base Mentoring Program
- Prevention: Teen Dating Violence & Botvin Life Skills
- Project Santa
- First Time Offender Program

Funding sources included:

- Private Insurance
- Grants & Donations
- State Pay: Contracts, Medicaid, Oklahoma Department of Mental Health and Substance Abuse Services, Office of Juvenile Affairs, and Oklahoma Behavioral Health Association.

Ms. Kelley provided more detail to the programs provided by the agency, noting that 1,005 students received school based counseling in 2022. For the Drug Court Program, they have about 51 participants annually, with a savings of approximately \$1,078,000.00 to Garfield County. Also reviewed were the Residential Programs, including the Emergency Youth Shelter, Thelma's House, and the Transitional Living Program, which had three properties in Enid. Ms. Kelley also provided information on how the funding received from

the City was expended. New laptops were purchased for clinicians, which replaced much older equipment. Additional security features were added to the facility, including security film for the front windows and secure access entry. A new surveillance system was added, new shelving, play therapy items, a playground and new signage for the building.

5. PUBLIC COMMENT.

Enid News & Eagle Editor Cindy Allen spoke regarding the upcoming candidate forum, sponsored by the Greater Enid Chamber of Commerce and the Enid News & Eagle, to take place on Thursday, January 26, 2023, at 6:00 p.m. in the Stride Bank Center Grand Ballroom.

Ben Ezzell spoke regarding the Public Library of Enid & Garfield County Board of Directors, expressing his concern that some members of the board discriminate against the LGBTQ community. Mr. Ezzell stated that a recent meeting of the Library Board violated the First Amendment, the U.S. Constitution, state law, the City's Charter, and the Open Meetings Act. Additionally, the application for the Pride Month display for June 2023 had been denied by the board, although it had been allowed in the past. Mr. Ezzell stated it was denied on basis that were not allowable under the law. Mr. Ezzell urged the City Council to take action to correct these issues.

Nancy Presnall, Chair of the Garfield County Democratic Party, spoke regarding the Public Library of Enid & Garfield County Board of Directors, and her concerns of discrimination against the LGBTQ community. This disenfranchised and hurt many in the community. Ms. Presnall also expressed concerns regarding a group that emerged early during the pandemic, who took action to ban books related to LGBTQ topics and made accusations toward library staff, which were later proven to be false. Additional concerns were related to accusations made toward a candidate for City Council in the upcoming election.

Cindy Stevison read an excerpt from the book "Where Do We Go from Here: Chaos or Community?" by Dr. Martin Luther King, Jr. Ms. Stevison asked the City Council to not approve any policy that the Public Library of Enid & Garfield County Board of Directors have, as this was censorship.

Jennie Scott shared a personal story of how her church expanded food options available to their congregation. Although these additional options were not necessary for her, she took joy in providing them to those that needed them, especially children that needed to know they were thought of, welcomed and loved. Ms. Scott felt the same about pronouns, and that they were important to make individuals feel loved and accepted in their community. Ms. Scott also spoke of the importance of inclusivity in the community and valuing the First Amendment and US Constitution. Ms. Scott expressed her concerns regarding the meetings of the Public Library of Enid and Garfield County Board of Directors, and her belief that books related to the LGBTQ community were being banned, which was a violation of the First Amendment. Additional concerns were related to the proposal to strike the Code of Ethics from the board's policy.

Catina Sundvall spoke regarding the Public Library of Enid & Garfield County Board of Directors and the LGBTQ community. Ms. Sundvall urged the City Council to investigate the board for violations of ALA Ethics and harassment, based on discriminatory practices that violate Title 7 of the Civil Rights Act. Ms. Sundvall elaborated on the definition contained in the act, noting that herself and others in the community were affected by the board's actions.

6. ADMINISTRATION.

1. Consider approval of a grant award to Enid Public Schools for a mural located at Hayes Elementary School, 2102 Beverly Drive, Enid, Oklahoma, in the amount of \$9,750.00, and authorize the Mayor to execute necessary documents.

City Engineer Jason Unruh provided a brief presentation on the proposed grant and mural. Mr. Unruh explained that at their meeting of December 15, 2022, the Public Arts Commission of Enid (PACE) considered a grant application received from Hayes Elementary School Principal Jamie Jarnigan, to place a mural at the south entrance of the school. PACE unanimously recommended approval of the grant award.

Moved by Jerry Allen, seconded by Rob Stallings, to approve a grant award to Enid Public Schools for a mural located at Hayes Elementary School, 2102 Beverly Drive, Enid, Oklahoma, in the amount of \$9,750.00, and authorize the Mayor to execute necessary documents.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

7. CONSENT.

Brief discussion was held regarding Consent Items 7.8, 7.9 and 7.10. Assistant City Manager Scott Morris explained that Making a Difference, Inc., had received \$125,000.00 in funding through prior year Community Development Block Grant (CDBG) allocations, to be used toward the purchase of a new building or improvements of an existing facility. As these prior plans had not come to fruition, these funds remained unused; then were rolled over and added to the current years' CDBG allocation for their program. The funds would be used toward the improvements and ten-year lease with Northern Oklahoma College for a building located at 110 South University Avenue.

1. Award a contract to Hellas Construction, Inc., Austin, Texas, for Project No. P-2302P1 - Government Springs Park South Tennis Court Resurfacing, in the amount of \$94,331.00, utilizing Sourcewell Purchasing Contract #031622; and authorize the Mayor to execute necessary documents.

Moved by Derwin Norwood, seconded by Whitney Roberts, to award a contract to Hellas Construction, Inc., Austin, Texas, for Project No. P-2302P1 - Government Springs Park South Tennis Court Resurfacing, in the amount of

\$94,331.00, utilizing Sourcewell Purchasing Contract #031622; and authorize the Mayor to execute necessary documents.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

2. Approve Unit Price Change Order No. 2 with C-P Integrated Services, Inc., Oklahoma City, Oklahoma, for Project No. F-2206C - 500 Block East Oklahoma Avenue, Boggy Creek Bridge Replacement, in the amount of \$50,452.82, and authorize the Mayor to execute all documents.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve Unit Price Change Order No. 2 with C-P Integrated Services, Inc., Oklahoma City, Oklahoma, for Project No. F-2206C - 500 Block East Oklahoma Avenue, Boggy Creek Bridge Replacement, in the amount of \$50,452.82, and authorize the Mayor to execute all documents.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

3. Approve a resolution amending the 2022-2023 Water Capital Improvement Fund Budget by appropriating additional funds in the amount of \$96,000.00 to increase the 2022-2023 appropriated amounts for the Water Capital Improvement Department.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve a resolution amending the 2022-2023 Water Capital Improvement Fund Budget by appropriating additional funds in the amount of \$96,000.00 to increase the 2022-2023 appropriated amounts for the Water Capital Improvement Department.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

4. Approve Change Order No. 1 with Luckinbill Construction, Edmond, Oklahoma, for Project No. W-2122C - Leona Mitchell Boulevard Water Main and Improvements, in the amount of \$96,000.00, and authorize the Mayor to execute all documents.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve Change Order No. 1 with Luckinbill Construction, Edmond, Oklahoma, for Project No. W-2122C - Leona Mitchell Boulevard Water Main and Improvements, in the amount of \$96,000.00, and authorize the Mayor to execute all documents.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

5. Approve Unit Price Change Order No. 1 with Superior Excavating, Park City, Kansas City, for Project No. F-2208C – Willow Detention Expansion, in the amount of \$25,000.00, and authorize the Mayor to execute all documents.
Moved by Derwin Norwood, seconded by Whitney Roberts, to approve Unit Price Change Order No. 1 with Superior Excavating, Park City, Kansas City, for Project No. F-2208C – Willow Detention Expansion, in the amount of \$25,000.00, and authorize the Mayor to execute all documents.
Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr
6. Accept Project No. F-1908C - Soccer Complex Stormwater Improvements as completed by the contractor, Beverages Construction, LLC, Crescent, Oklahoma.
Moved by Derwin Norwood, seconded by Whitney Roberts, to accept Project No. F-1908C - Soccer Complex Stormwater Improvements as completed by the contractor, Beverages Construction, LLC, Crescent, Oklahoma.
Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr
7. Accept a portion of Project No. W-2201C - 100-500 Block West Elm Avenue Waterline Relocation, as completed by the contractor, Dense Mechanical, Enid, Oklahoma.
Moved by Derwin Norwood, seconded by Whitney Roberts, to accept a portion of Project No. W-2201C - 100-500 Block West Elm Avenue Waterline Relocation, as completed by the contractor, Dense Mechanical, Enid, Oklahoma.
Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr
8. Approve reallocation of 2019 through 2022 Community Development Block Grant (CDBG) funding between the City of Enid and Making a Difference, Inc. using the B-22-MC-40-0006, B-21-MC-40-0006, B-20-MC-40-0006, and B-19-MC-40-0006 CDBG funds, for a ten year lease of 110 South University Boulevard on the Northern Oklahoma College campus in Enid, including facility improvements, maintenance, utilities and operating costs, in the amount of \$226,544.57, and authorize the Mayor to execute necessary documents.
Moved by Derwin Norwood, seconded by Whitney Roberts, to approve reallocation of 2019 through 2022 Community Development Block Grant (CDBG) funding between the City of Enid and Making a Difference, Inc. using the B-22-MC-40-0006, B-21-MC-40-0006, B-20-MC-40-0006, and B-19-MC-40-0006 CDBG funds, for a ten year lease of 110 South University Boulevard on the Northern Oklahoma College campus in Enid, including facility improvements, maintenance, utilities and operating costs, in the amount of \$226,544.57, and authorize the Mayor to execute necessary documents.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

9. Approve contracts in the amount of \$226,544.57 with Making a Difference, Inc. (MAD) and Northern Oklahoma College (NOC) for the use of Community Development Block Grant funds allocated to MAD for its after-school program to be paid directly to NOC to fund facility improvements, operation costs and maintenance under a 10-year lease of NOC's building.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve contracts in the amount of \$226,544.57 with Making a Difference, Inc. (MAD) and Northern Oklahoma College (NOC) for the use of Community Development Block Grant funds allocated to MAD for its after-school program to be paid directly to NOC to fund facility improvements, operation costs and maintenance under a 10-year lease of NOC's building.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

10. Approve payment for services between the City of Enid and Making a Difference (MAD), Inc. and Northern Oklahoma College (NOC) using the B-22-MC-40-0006 Community Development Block Grant (CDBG), and additional reallocated prior year funds, for lease, operating costs, maintenance, and facilities improvements for 10 years for the afterschool program, in the amount of \$226,544.57.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve payment for services between the City of Enid and Making a Difference (MAD), Inc. and Northern Oklahoma College (NOC) using the B-22-MC-40-0006 Community Development Block Grant (CDBG), and additional reallocated prior year funds, for lease, operating costs, maintenance, and facilities improvements for 10 years for the afterschool program, in the amount of \$226,544.57.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

11. Approve a resolution amending the 2022-2023 General Fund Budget by appropriating additional funds in the amount of \$131,989.35 to increase the 2022-2023 appropriated amounts for the General Fund Transfers Department and amending the 2022-2023 Fire Fund budget by appropriating additional funds in the amount of \$131,989.35 to increase the 2022-2023 appropriated amounts for the Fire Department.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve a resolution amending the 2022-2023 General Fund Budget by appropriating additional funds in the amount of \$131,989.35 to increase the 2022-2023 appropriated amounts for the General Fund Transfers Department and amending the 2022-2023 Fire Fund budget by appropriating additional funds in

the amount of \$131,989.35 to increase the 2022-2023 appropriated amounts for the Fire Department.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

- 12. Award the purchase of a Pierce Enforcer Rescue Truck for the Enid Fire Department to Conrad Fire Equipment, Olathe, Kansas, in the amount of \$911,989.35.

Moved by Derwin Norwood, seconded by Whitney Roberts, to award the purchase of a Pierce Enforcer Rescue Truck for the Enid Fire Department to Conrad Fire Equipment, Olathe, Kansas, in the amount of \$911,989.35.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

- 13. Approval of claims in the amount of \$4,669,709.01.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve claims in the amount of \$4,669,709.01.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

8. RECESS TO CONVENE AS THE ENID MUNICIPAL AUTHORITY.

9. TRUSTEES OF THE ENID MUNICIPAL AUTHORITY REGULAR MEETING.

10. ENID MUNICIPAL AUTHORITY REGULAR MEETING.

- 1. Consider approval of the purchase of four trucks from Confidence Ford, Norman, Oklahoma for the Public Utilities Division, in the amount of \$216,440.40.

Moved by Derwin Norwood, seconded by Keith Siragusa, to approve the purchase of four trucks from Confidence Ford, Norman, Oklahoma for the Public Utilities Division, in the amount of \$216,440.40.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

- 2. Consider a resolution increasing the 2022-2023 Fiscal Financial Plan for the Enid Municipal Authority Capital Equipment Replacement Department, in the amount of \$249,944.00.

Assistant City Manager Scott Morris explained that this item, if approved, would provide the budget increase necessary to place an order for water meters with

Core & Main, LP. At the beginning of the current fiscal year, approximately \$550,000.00 was spent on water meters. The supplier, Core & Main, advised that due to supply constraints, the City's order would not arrive until August. With a style change in the meters, Core & Main was able to supply the meters within the next month instead. If staff were to wait until the new fiscal year begins to place another order, it may take fourteen to fifteen months to receive the meters.

Moved by Rob Stallings, seconded by Jerry Allen, to approve a resolution increasing the 2022-2023 Fiscal Financial Plan for the Enid Municipal Authority Capital Equipment Replacement Department, in the amount of \$249,944.00. Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

- 3. Consider approval of the sole-source purchase of Neptune water meters from Core and Main, LP, St. Louis, Missouri, in the amount of \$249,944.00.

Moved by Whitney Roberts, seconded by Rob Stallings, to consider approval of the sole-source purchase of Neptune water meters from Core & Main, Oklahoma City, Oklahoma, in the amount of \$249,944.00.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

- 4. Consider a resolution increasing the 2022-2023 Fiscal Financial Plan for the Enid Municipal Authority in the amount of \$96,000.00.

Moved by Derwin Norwood, seconded by Scott Orr, to approve a resolution increasing the 2022-2023 Fiscal Financial Plan for the Enid Municipal Authority in the amount of \$96,000.00.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

- 5. Approval of claims in the amount of \$438,653.15.

Moved by Derwin Norwood, seconded by Whitney Roberts, to approve claims in the amount of \$438,653.15.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

11. ADJOURN TO CONVENE AS THE ENID ECONOMIC DEVELOPMENT AUTHORITY.

12. TRUSTEES OF THE ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

13. ENID ECONOMIC DEVELOPMENT AUTHORITY REGULAR MEETING.

1. Approval of claims in the amount of \$200,000.00.

Moved by Rob Stallings, seconded by Whitney Roberts, to approve claims in the amount of \$200,000.00.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

14. ADJOURN TO CONVENE AS THE ENID PUBLIC TRANSPORTATION AUTHORITY.**15. TRUSTEES OF THE ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.****16. ENID PUBLIC TRANSPORTATION AUTHORITY REGULAR MEETING.**

1. Approval of claims in the amount of \$3,290.35.

Moved by Whitney Roberts, seconded by Derwin Norwood, to approve claims in the amount of \$3,290.35.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

17. ADJOURN TO RECONVENE AS THE ENID CITY COMMISSION.**18. EXECUTIVE SESSION.**

1. Consider convening into Executive Session to discuss the performance and continued employment of City Manager Jerald Gilbert, pursuant to 25 O.S. §307(B)(1), employment of an individual salaried person, and reconvene into Regular Session to take any necessary action.

The meeting convened into Executive Session at 8:12p.m.

Moved by Derwin Norwood, seconded by Whitney Roberts, to convene into Executive Session to discuss the performance and continued employment of City Manager Jerald Gilbert, pursuant to 25 O.S. §307(B)(1), employment of an individual salaried person, and reconvene into Regular Session to take any necessary action.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr

19. RECONVENE INTO REGULAR SESSION TO TAKE ANY NECESSARY ACTION.

Moved by Jerry Allen, seconded by Whitney Roberts, to reconvene into Regular Session.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, and Scott Orr.

Nays:

The meeting reconvened into Regular Session at 10:14p.m.

20. ADJOURN.

There being no further business to come before the Board at this time and no action taken from Executive Session, Jerry Allen motioned that the meeting should adjourn.

The motion was seconded by Whitney Roberts.

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts, Rob Stallings, Scott Orr

Nays:

The meeting adjourned at 10:14p.m.

**City of Enid
Mayor and Board of Commissioners
Minutes**

The Mayor and Board of Commissioners of the City of Enid, County of Garfield, State of Oklahoma, met in special session at 12:30 PM on Wednesday, January 25, 2023, in the Council Chambers of the City Administration Building, located at 401 West Owen K. Garriott Road, in said city, and the minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL.

Mayor Pankonin called the meeting to order with the following members present and absent:

PRESENT: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, and Whitney Roberts

ABSENT: Rob Stallings and Scott Orr

Staff present were City Manager Jerald Gilbert, City Clerk Summer Anderson, City Attorney Carol Lahman, Assistant City Attorney Joshua Conaway, Grants Resource Administrator Steven Puckett, Director of Engineering Murali Katta, City Engineer Jason Unruh, and Interim IT Director Kent Clingenpeel.

2. ADMINISTRATION.

1. Hold a public hearing regarding an application for the Recreational Trails Program Grant through the Oklahoma Tourism and Recreation Department, for assistance with the design and construction of the extension of the Enid Trail System from Government Springs Park South to the 5 Eighty Bike Park.

Grants Resource Administrator Steven Puckett provided a presentation and overview of the proposed project, which would connect the trail system from Government Springs Park South to 10th Street, then to the 5 Eighty Bike Park. The grant, offered by the Oklahoma Tourism and Recreation Department, would be a maximum of \$300,000.00, and the City would be responsible for the match portion of \$75,000.00, as well as the remaining balance to complete the project. This public hearing was required in order to apply for the grant, and must be completed prior to submission of the application.

Mr. Puckett provided illustrations of the project area, noting that the trail would go over Boggy Creek, then down the east side of the creek to 10th Street. It would also connect the sports facilities in the park and provide walking space going toward Government Springs Park North. Going south, it would connect to 10th Street just north of Boggy Creek, then continue to the bike park entrance. The entrance would be accessible to bikes and pedestrian traffic. This trail was already approved in accordance with the Enid Trail System Master Plan.

Discussion was held regarding funding for the proposed trail project. Mr. Puckett explained that this grant was an 80/20 match. The full project was estimated to cost approximately \$700,000.00. The grant, if approved by the Oklahoma Tourism and Recreation Department, would provide up to \$300,000.00 in funding. The City would be required to fund the match for the grant in the amount of \$75,000.00. The remaining balance to complete the entire project would also be the City's responsibility, however, it could be done in segments over time, according to budgetary needs. Design would be completed first and would cost approximately \$30,000.00. Construction would be next, with the City working to expend the grant funds in the time allotted. The grant could only be awarded one time for this project; however, this was an annual grant which the City could apply for in the future, for another project.

Commissioner Siragusa added that expansion of the trail system, specifically this portion of the trail, was part of the City's Five-Year Plan and was discussed at a previous study session. Commissioner Norwood inquired whether the trail would connect to the Clayton Nolen Bridge, located in Government Springs Park South. Director of Engineering Murali Katta explained that it would not be connected during this project, as the bridge was not currently ADA compliant. Reconstruction would involve raising the bridge, due to its location being in a floodway, and was not within the scope of this project.

There being no members of the public that wished to comment at the hearing, the item concluded.

2. Consider a resolution authorizing the submission of a Recreational Trails Program Grant application for design and construction assistance for the extension of the Enid Trail System from Government Springs Park South to the 5 Eighty Bike Park, and upon approval of said application, authorize the Mayor to execute a grant agreement with the Oklahoma Tourism and Recreation Department.

Moved by Keith Siragusa, seconded by Jerry Allen, to approve a resolution authorizing the submission of a Recreational Trails Program Grant application for design and construction assistance for the extension of the Enid Trail System from Government Springs Park South to the 5 Eighty Bike Park, and upon approval of said application, authorize the Mayor to execute a grant agreement with the Oklahoma Tourism and Recreation Department.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, and Whitney Roberts

3. ADJOURN.

There being no further business to come before the Board at this time, Jerry Allen moved that the meeting should adjourn. Seconded by Keith Siragusa.

Carried by the following votes:

Ayes: George Pankonin, Jerry Allen, Derwin Norwood, Keith Siragusa, Whitney Roberts

Nays:

The meeting adjourned at 12:46 p.m.



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Jerald Gilbert, City Manager

Department: Administration

Subject: Approve the appointment of Captain Josh Sandwick, a member of the Enid Fire Department, to the Fire Civil Service Commission, to serve as the Secretary of said Commission.

Background:

This vacancy is due to the resignation of Mike Shatz from the Fire Civil Service Commission. Pursuant to the City's Charter, this vacancy must be filled by a member of the Enid Fire Department. If approved, Captain Josh Sandwick will serve a term through May 19, 2026. His application is attached, for consideration.

Attachments:

[Fire Civil Service Commission Application - Josh Sandwick - Jan 30 2023](#)



City of Enid
BOARD APPLICATION

Received Date: January 26, 2023

Board/Commission: Fire Civil Service Commission

NAME: Josh Sandwick
PHONE: 580-551-9682
EMAIL: jsandwick@enid.org
HOME ADDRESS: 3312 W. Oklahoma
Enid, OK 73703
MAILING ADDRESS: 3312 W. Oklahoma, Enid
ENID RESIDENT: Yes
LENGTH OF RESIDENCY: 13 Years
WARD: Ward 01
EMPLOYMENT STATUS: Employed
EMPLOYER: Enid Fire Department
REASON FOR APPLYING: Fill Civil Service Secretary position.
OCCUPATIONAL BACKGROUND: I have served on the Enid Fire Department for 13 years.
EDUCATIONAL BACKGROUND: I graduated high school from Oklahoma Bible Academy and received a Bachelors degree In Fire Protection from Oklahoma State University.
RELEVANT EXPERIENCE: I have promoted within the Enid Fire Department to the position of Captain so I have been involved in the promotional process several times.
COMMUNITY INVOLVEMENT: I was born and raised in Enid. We attend church at Emmanuel Enid. My kids attend school at Emmanuel Christian School.
REFERENCES: Mike Schatz- Former Fire Civil Service Secretary
Jason Currier- Fire Chief

Police or Fire Civil Service Applicants Only, please complete this section:

Driver's License #: G080175871

Have you ever been convicted of a crime (other than traffic offense)? If so, please provide detail.

No

Are you currently under a suspension or deferred sentence (other than traffic offenses)? If so, please provide detail.

No

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public under the Oklahoma Open Records Act.

Joshua Sandwick

January 26, 2022

ORDINANCE NO. 2023-

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 7, “PUBLIC WAYS AND PROPERTY”, CHAPTER 11, “ART IN PUBLIC PLACES,” TO AMEND SECTION 7-11-3 “ART IN PUBLIC PLACES ACCOUNT” TO RAISE THE MAXIMUM AMOUNT THE CITY WILL CONTRIBUTE FOR A THIRD PARTY INITIATED PUBLIC ART PROJECT; TO AMEND SECTION 7-11-4 “DEDICATION FOR ART” TO REDUCE THE ART DEDICATION TO ONE HALF OF ONE PERCENT AND CAP IT AT THREE HUNDRED THOUSAND DOLLARS; TO AMEND SECTION 7-11-8 “PUBLIC ARTS COMMISSION” TO STAGGER THE TERMS OF BOARD MEMBERS; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY AND CODIFICATION.

Section I: That Title 7, Chapter 11, Sections 7-11-3 and 7-11-4 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

7-11-3: ART IN PUBLIC PLACES ACCOUNT:

Consistent with this chapter, an art in public places account shall be established. Donations, grants or other charitable contributions may be deposited in the account along with such other funds as determined by the Mayor and Board of Commissioners.

A. Monies credited to such account shall be expended only on acquisition of works of art, maintenance and repair of works of art and direct and indirect expenses of administration of this chapter.

B. Monies received under this chapter can be pooled for larger projects or designated to a specific project.

C. All unexpended monies in the account shall be carried over and budgeted in the next fiscal year.

D. All public arts contracts shall require the artist to design, produce, deliver, and install a work of art for a guaranteed maximum cost. The cost may include the cost of the work itself and any associated costs which may be required or are inherently related to the implementation of the project. The following costs are eligible for funding:

1. Art: The work of art itself, including, but not limited to: artist design fee, artist operating expenses related to the project, travel expenses related to the project, transportation of the work of art to the site, design, preparation and construction of the site, and installation of work of art, identification plaques and labels, mountings, anchorages, containments, pedestals, materials necessary for installation, location or security of artwork, photographs or slides of the completed work for the purpose of routine documentation of the project, permits or fees necessary for installation, landscaping, engineering, lighting, electrical work, audio, legal cost related to the project and such other costs as may be necessary and prudent.

2. Selection, Acquisition and Maintenance: Fund monies are to be used for the selection, acquisition, maintenance or repair of works of art or construction of art displays or art spaces.

3. Administrative Fees: Monies may be used to administer the projects established under this Code.

E. Determination of use of funds for art selection and the initial funding of public art shall be at the discretion of the Mayor and Board of Commissioners. However, the ongoing maintenance

and administration of projects shall be pursuant to the City's Financial Procedure Manual and the applicable sections of this Code.

F. It is anticipated that the Public Arts Commission will receive requests to fund portions of public art projects from schools, civic clubs, businesses or individuals. On such occasions, funds from the art in public places account may be used to fund up to fifty percent (50%) of the art directly financed by such public art projects whether on public or privately owned land and placed on privately owned land. However, the City contribution shall not exceed ~~thirty~~ fifty thousand dollars (\$50,000.00).

7-11-4: DEDICATION FOR ART:

A. At the time of budget allocation for a major city construction project the Mayor and Board of Commissioners shall consider the dedication of up to one half of one percent of the construction cost as a set aside for the inclusion of public art in the project unless the Art in Public Places Account exceeds three hundred thousand dollars (\$300,000.00).

B. From the sum deducted for art, eighty percent (80%) is to be used for acquisition of public art, ten percent (10%) is to be reserved for maintenance, repair and ten percent (10%) may be used for administration of the projects established under this Code.

C. The purpose of this dedication is to provide art for display in, upon, adjacent to or in close proximity to the City facility that is subject of the project. If it would be inappropriate to display art at that location, the one half of one percent may be used for the acquisition of art for the display in, upon, adjacent to or in close proximity to other City projects.

Section II: That Title 7, Chapter 11, Section 7-11- 8 of the Enid Municipal Code, 2014, is hereby amended to read as follows:

~~7-11-8: CREATION OF PUBLIC ARTS COMMISSION OF ENID:~~

The purpose of the Public Arts Commission of Enid is ~~hereby created~~ to promote public art and its display and make recommendations for the acquisition of works of art consistent with this chapter.

A. Members:

1. The Public Arts Commission of Enid shall consist of a total of seven members: six members to be appointed by the Mayor and Board of Commissioners and at least one member to be a member of the Mayor and Board of Commissioners. Members must reside within or have substantial ties within the City limits of the City, such as working in Enid.

2. Three additional ex officio members may be appointed by the Mayor and Board of Commissioners to serve without voting privileges. One of these ex officio members may be an Enid youth. Advisory members can be members of the art community or have special interest or knowledge about the arts.

3. For the board appointments in March 2023, the terms will be staggered. Two appointees will have a term of one year, two appointees will have a term of two years, and two appointees will have a term of three years. Thereafter the terms for each Public Arts Commission members shall be for three years or until their successors are appointed and qualified.

4. In the event any member shall have a personal interest of any kind in a matter then before the Public Arts Commission, said member shall disclose the interest to the Public Arts Commission and abstain from voting.

5. Members may serve two full terms in succession.

B. Officers:

- 1. The officers of the Public Arts Commission shall be elected by a majority vote of the members of the commission. The officers shall serve a one year term.
- 2. The commission shall have a President, Vice-President and Secretary. The President shall chair the meetings and in the President's absence the Vice-President shall perform this function. The Secretary shall take the minutes at the meeting and make sure the City Clerk is given the approved minutes.

C. Meetings:

- 1. The Public Arts Commission shall hold one meeting per quarter of the year and as required by the press of business.
- 2. All meetings of the Public Arts Commission shall be conducted in accordance with the provisions of Oklahoma Open Meeting Act and other relevant State laws.

Section III: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section IV: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section V: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section VI: Codification. This ordinance shall be codified as Title 7, Chapter 11, §7-11-3, §7-11-4, and §7-11-8 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, February 7, 2023.

CITY OF ENID, OKLAHOMA

George C. Pankonin, Mayor

(SEAL)

ATTEST:

Summer Anderson, City Clerk

Approved as to Form and Legality:

Carol Lahman, City Attorney

ORDINANCE NO. 2023-

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 7, ENTITLED “PUBLIC WAYS AND PROPERTY”; AMENDING CHAPTER 2; PARKS AND RECREATION” TO ADOPT 7-2-6 “DEDICATION FOR PARKS” TO ALLOW FOR ONE HALF OF ONE PERCENT OF A MAJOR CITY CONSTRUCTION PROJECT TO BE USED FOR PARKS; PROVIDING FOR REPEALER; SAVINGS CLAUSE; SEVERABILITY; AND CODIFICATION.

Section I: That Title 7, Chapter 2 of the Enid Municipal Code 2014 shall be amended to add Section 7-2-6 that reads as follows:

7-2-6: DEDICATION FOR PARKS:

The purpose of this section is to provide a means to assist in funding the acquisition and maintenance of city parks as a significant quality of life for the residents of Enid and to integrate parks when appropriate into major City construction projects.

A. DEFINITIONS:

For purposes of this section, the following words or phrases shall be defined as set out below:

CITY CONSTRUCTION PROJECT: All City buildings, gateways, parks, plazas, medians, roads, excluding road overlay projects, and other public areas except service facilities not normally visited by the public.

CONSTRUCTION COSTS: Any costs related to public work projects, such as the estimated construction costs of projects proposed for the capital improvement plan.

CONSTRUCTION OR ALTERATION: Construction, rehabilitation, renovation, remodeling or improvement as it relates to public works projects.

MAJOR CITY CONSTRUCTION PROJECT: A City construction project or City alteration project where the City's construction cost is between two hundred fifty thousand dollars (\$250,000.00) and ten million dollars (\$10,000,000.00).

PARK: Any City owned greenbelt area or public park.

B. DEDICATION:

1. At the time of budget allocation for a Major City Construction Project the Mayor and Board of Commissioners shall consider the dedication of up to one half of one percent of the construction cost as a set aside for the inclusion of park features in to the project.

2. The purpose of this dedication is to provide park features adjacent to or in close proximity to the City facility that is subject of the project. If it would be inappropriate to locate park features at that location, the one half of one percent may be used for the maintenance and enhancement of city parks.

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 7, Chapter 2, Sections 7-2-6 3 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on February 7, 2023.

CITY OF ENID, OKLAHOMA

George C. Pankonin, Mayor

(SEAL)

ATTEST:

Summer Anderson, City Clerk

Approved as to Form and Legality:

Carol Lahman, City Attorney



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Carol Lahman, City Attorney

Department: Legal

Subject: Consider approval of an ordinance amending the Enid Municipal Code, 2014, Title 7, entitled “Public Ways and Property”; adopting Chapter 13, “Enid Public Transportation Advisory Board” creating an advisory board to provide input as to the transportation needs of older Americans; adopting Section 7-13-1 “Purpose and Bylaws”; Section 7-13-2 “Board Membership, Terms, and Officers”; Section 7-12-3 “Meetings and Responsibilities”; providing for repealer, savings clause, severability, and codification.

Background:

This ordinance was reviewed at a recent study session. The ordinance creates an advisory board for the Enid Public Transportation Authority. The advisory board’s duties are to meet quarterly and provide input as to the needs of the older Americans who use the Transit and how to encourage more older Americans to use this service.

A majority of the board must be older Americans. It cannot include EPTA trustees, city employees or employees or board members of organizations that have received grant funds from the Older Americans Act of 1965. The ordinance provides that the Trust Manager will appoint the members of the advisory board rather than seeking applications from the public due to the personal information required to ensure the Act is met.

Attachments:

[2023-- EPTA Advisory Title 3 board Ordinance](#)

ORDINANCE NO. 2023-

AN ORDINANCE AMENDING THE ENID MUNICIPAL CODE, 2014, TITLE 7, ENTITLED “PUBLIC WAYS AND PROPERTY”; ADOPTING CHAPTER 13, “ENID PUBLIC TRANSPORTATION ADVISORY BOARD” CREATING AN ADVISORY BOARD TO PROVIDE INPUT AS TO THE TRANSPORTATION NEEDS OF OLDER AMERICANS; ADOPTING SECTION 7-13-1 “PURPOSE AND BYLAWS” SECTION 7-13-2 “BOARD MEMBERSHIP, TERMS, AND, OFFICERS”; SECTION 7-12-3 “MEETINGS AND RESPONSIBILITIES”; PROVIDING FOR REPEALER, SAVINGS CLAUSE, SEVERABILITY, AND CODIFICATION.

Section I: That Title 7, of the Enid Municipal Code 2014 shall be amended to adopt Chapter 13, §7-13-1 through §7-13-3.

7-13-1: PURPOSE AND BYLAWS:

The purpose of the advisory board is to confer with the General Manager of the EPTA as to the transportation needs of residents that are sixty years old or older. This ordinance serves as the bylaws for the advisory board.

7-13-2: BOARD MEMBERSHIP, TERMS AND OFFICERS:

A. Membership. The Enid Public Transportation Authority’s Advisory Board shall consist of three individuals appointed by the EPTA Trust Manager. The board must have a majority of members that could qualify for assistance from Area Agencies of Aging pursuant to the Older Americans Act of 1965. The advisory board members cannot be city employees, trustees of the EPTA, or be employed by an organization that receives grant funds for older Americans.

B. Terms of Office. The term of office for the members is three years or until their successor is appointed and members may serve two terms in succession.

C. Officers. The president of the board shall be elected by a majority of the members of the Board for a one year term. If the president is absent from a meeting the remaining members will select who will chair the meeting in the president’s absence.

7-13-3: MEETINGS AND RESPONSIBILITIES:

A. Meetings. The board shall hold a meeting quarterly and the board shall at its first meeting determine the schedule of meetings. These meetings commission shall be conducted in accordance with the provisions of Oklahoma Open Meeting Act and other relevant state laws. The General Manager shall assign a staff member of the EPTA to be the staff liason member to the board and prepare the agendas and take minutes.

B. Responsibilities. The advisory board will:

1. review the statistics on the number of older Americans utilizing the transportation services of the EPTA and the category of the rides provided;
2. provide input on the EPTA registration process and the forms used;
3. review the satisfaction surveys of older Americans utilizing the EPTA transportation services; and,
4. give input to the General Manager as to the transportation needs of older Americans, particularly those that are low-income, in the greatest social and economic need and have disabilities or medical conditions that could negatively in pact their mobility and contribute to their insolation.

Section II: Repealer. All ordinances or parts thereof, which are inconsistent with this ordinance, are hereby repealed.

Section III: Savings Clause. Nothing in this ordinance hereby adopted shall be construed to affect any suit or proceedings now pending in any court, or any rights acquired or liability incurred, nor any cause or causes of action accrued or existing, under any act or ordinance repealed hereby. Nor shall any right or remedy of any character be lost, impaired or affected by this ordinance.

Section IV: Severability. If any one or more of the sections, sentences, clauses or parts of this ordinance, chapter or section shall, for any reason, be held invalid, the invalidity of such section, clause or part shall not affect or prejudice in any way the applicability and validity of any other provision of this ordinance. It is hereby declared to be the intention of the City Commission of the City of Enid that this section of the Enid Municipal Code would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part not been included.

Section V: Codification. This ordinance shall be codified as Title 7, Chapter 13, Sections 7-13-1 through 7-13-3 of the Enid Municipal Code, 2014.

PASSED AND APPROVED by the Mayor and Board of Commissioners of the City of Enid, Oklahoma, on February 7, 2023.

CITY OF ENID, OKLAHOMA

George C. Pankonin, Mayor

(SEAL)

ATTEST:

Summer Anderson, City Clerk

Approved as to Form and Legality:

Carol Lahman, City Attorney



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Jason Unruh, City Engineer

Department: Engineering

Subject: Award a contract to Jackson Civil, LLC, Enid, Oklahoma for Project No. S-2304C - Water Reclamation Facility Structural Upgrades, in the amount of \$57,465.67; and authorize the Mayor to execute necessary documents.

Background:

This project consists of removal and repair of concrete pads and electrical conduits. It also replaces multiple concrete stair ways with steel stairs at the Water Reclamation Facility (sewer plant).

5 bids were received, shown below:

Contractor	Base Bid \$ Calendar Days
Jackson Civil, LLC	\$57,465.67 / 30 Days
C4L	\$88,788.00 / 60 Days
Rick Lorenz Construction	\$96,823.02 / 60 Days
Luckinbill Construction	\$123,348.00 / 40 Days
JMB Concrete Construction	--N/R--
Engineer Estimate	\$72,555.00 / N/A

It is recommended to award the contract to the lowest bidder, Jackson Civil, LLC, in the amount of \$57,465.67 and 30 days.

Fiscal Impact:

Budgeted: Y

Amount: \$57,465.67

Account: 42-425-9236

Attachments:

[S-2304 Canvass of Bids](#)

FROM: Kimberly Castellanos
DATE: February 7, 2023

PAGE 1 OF 2

CANVASS OF BIDS
for
WRF Structural Upgrades
Project Number S-2304

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>		<u>PRICE</u>
Jackson Civil, LLC 5416 Cedar Ridge Dr. Enid, OK 73703	Base Bid	\$	57,465.67

Bid meets or exceeds all major specifications: X YES NO
 Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Met the Specifications.**

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>		<u>PRICE</u>
C4L P.O. Box 228 Edmond, OK 73083	Base Bid	\$	88,788.00

Bid meets or exceeds all major specifications: X YES NO
 Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Met the Specifications.**

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>		<u>PRICE</u>
Rick Lorenz Construction, Inc. 4502 n 4 th Street Enid, OK 73701	Base Bid	\$	96,823.02

Bid meets or exceeds all major specifications: X YES NO
 Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Met the Specifications.**

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>		<u>PRICE</u>
Luckinbill Construction CO., LLC 409 Centennial Blvd. Edmond, OK 73013	Base Bid	\$	123,348.00

Bid meets or exceeds all major specifications: X YES NO
 Bid meets or exceeds all minor specifications: X YES NO

DEVIATIONS: **Met the Specifications.**

<u>FIRM NAME AND ADDRESS</u>	<u>PRODUCT/SERVICE BID</u>	<u>PRICE</u>
JMB Concrete Construction, Inc. 1201 W. Chestnut Ave. Enid, OK 73703	Base Bid	\$ 142,805.00

Bid meets or exceeds all major specifications: YES NO
 Bid meets or exceeds all minor specifications: YES NO

DEVIATIONS: An incomplete bid was turned in, making this a non-responsive bid.

RECOMMENDATION: Award contract to Jackson Civil, LLC, for the Base Bid in the amount of \$57,465.67.



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Jason Unruh, City Engineer

Department: Engineering

Subject: Accept Project No. S-2110C - 30th Street Lift Station and Sanitary Sewer Extension as completed by the contractor, Inman Excavating, Guthrie, Oklahoma.

Background:

The Greer Center at the 30th Street and Willow Road intersection was expanded significantly which required the construction of a new lift station that can handle the increased sewer flow. This new lift station collects flow from the existing lift station and from the new development, which will then be diverted to the existing force main on 30th Street.

There were no change orders for this project. The total contract amount of the project was \$595,691.00.

The contractor has completed all work, and the project is presented for acceptance. There is a three-year Maintenance Bond which will begin upon acceptance.

Fiscal Impact:

Budgeted: Y

Amount: \$595,691.00

Account: 42-425-9232



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Jason Unruh, City Engineer

Department: Engineering

Subject: Accept an Easement for Public Highway for Parcel No. 8.0, located at 113 South Eufaula Drive, from CDG Properties, LLC, Enid, Oklahoma, for Project No. R-2001R - Garland Road from Owen K. Garriott Road to Randolph Avenue Widening Reconstruction, approve payment in the amount of \$1,050.00, and authorize the Mayor to execute necessary documents.

Background:

This permanent right-of-way is needed for the widening of Garland Road from Owen K. Garriott Road to Randolph Avenue. The City's offer of \$1,050.00 for CDG Properties, LLC, tract of land has been accepted. The tract of land is at the southwest corner of North Garland Road and Cedar Ridge Drive, but its street address is 113 S. Eufaula Drive.

The legal description for the rights of way is:

A tract of land located in the Southeast Quarter (SE/4) of Section Nine (9) of Township Twenty-Two (22) North and Range Seven (7) West of the Indian Meridian according to the U.S. Government Survey, thereof, in the City of Enid, In Garfield County, State of Oklahoma.

More particularly set out in exhibit A.

Fiscal Impact:

Budgeted: Y

Amount: \$1,050.00

Account: 40-405-9222

Attachments:

[Parcel 8-CDG Properties](#)



401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702-1768
(580) 234-0400

www.enid.org

PROJECT: R-2001R
COUNTY: Garfield
PARCEL NO.: 8.0

SETTLEMENT AGREEMENT

The City of Enid, hereinafter referred to as "BUYER", and CDG Properties, LLC, Owner(s) of property described as a parcel of land lying in part of the SE ¼ of Section 9, Township 22N, Range 7W, and hereinafter referred to as "SELLER" have agreed on a Settlement Agreement for the purchase of an Easement(s) of said property known as Parcel # 8, for a sum of \$1,050.00. Improvements taken: N/A and Damages taken: N/A. Said property is needed for use of the City of Enid, R-2001R, Garland Road Improvement Project.

NOTE: It is understood and agreed that this administrative settlement is in the public's best interest to avoid or mitigate condemnation proceedings by settlement out of court and is not based on increased land values.

BUYER and SELLER agree:

It is understood and agreed that there is not a mortgage with N/A and no tax liens or any other known liens on the above referenced property.

SELLER will execute the following: a Permanent Easement known as Parcel # 8.0, for 699.87 SF.

The signed instrument will be submitted to BUYER for preparation of Payment totaling \$1050.00 (RD) issued to the property owners known as CDG Properties, LLC.

BUYER will mail Payment to the following address:

CDG Properties, LLC
7125 Long Branch
Enid, Oklahoma 73703

Maria Maxwell 12/7/2022
Agent: Maria Maxwell Date

Debbie Hebe, Managing Partner
Name/Title Date
12/5/22

Name/Title Date



401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702-1768
(580) 234-0400

www.enid.org

PROJECT: R-2001R
COUNTY: Garfield
PARCEL NO.: 8.0

SETTLEMENT AGREEMENT

The City of Enid, hereinafter referred to as "BUYER", and CDG Properties, LLC, Owner(s) of property described as a parcel of land lying in part of the SE ¼ of Section 9, Township 22N, Range 7W, and hereinafter referred to as "SELLER" have agreed on a Settlement Agreement for the purchase of an Easement(s) of said property known as Parcel # 8, for a sum of \$1,050.00. Improvements taken: N/A and Damages taken: N/A. Said property is needed for use of the City of Enid, R-2001R, Garland Road Improvement Project.

NOTE: It is understood and agreed that this administrative settlement is in the public's best interest to avoid or mitigate condemnation proceedings by settlement out of court and is not based on increased land values.

BUYER and SELLER agree:

It is understood and agreed that there is **not** a mortgage with N/A and no tax liens or any other known liens on the above referenced property.

SELLER will execute the following: a Permanent Easement known as Parcel # 8.0, for 699.87 SF.

The signed instrument will be submitted to BUYER for preparation of Payment totaling \$1050.00 (RD) issued to the property owners known as CDG Properties, LLC.

BUYER will mail Payment to the following address:

CDG Properties, LLC
7125 Long Branch
Enid, Oklahoma 73703

Agent: Maria Maxwell Date

Debbie Hebe, Managing Partner
Name/Title Date
12/5/22

Name/Title Date

EASEMENT for Public Highway

KNOW ALL MEN BY THESE PRESENTS:

THAT CDG Properties, LLC., of Garfield County, State of Oklahoma, hereinafter called the Grantors (whether one or more), for and in consideration of the sum of Ten Dollar (\$10.00) and other good, valuable and sufficient considerations, do hereby grant, bargain, sell, convey and dedicate unto the City of Enid hereinafter called the Grantee, a perpetual easement over, under, and across the following described lots or parcels of land, to-wit:

Legal Description:

See EXHIBIT "A"

For the same considerations hereinbefore recited, this easement is granted for the purpose of enabling said Grantee, its offices, agents, contractors, and employees, now or at any time in perpetuity and at its discretion, to go upon, construct, build, maintain, and regulate a public highway of facilities necessary and incidental thereto, including the airspace above and removal of and all dirt, rock, gravel, sand and other road building materials, reserving and excepting unto said Grantors the mineral rights therein provided, however, that any explorations or development of said reserved mineral rights shall not directly or indirectly interfere with the use of said land for the purposes herein granted; and reserving unto said Grantors the right of ingress and egress to said public highway from the remaining lands of the Grantors.

To have and to hold said above described premises unto the said City of Enid free, clear and discharged from any and all claims of damages or injury that may be sustained directly or indirectly to the remaining lands of the Grantors by reason of the construction and maintenance of a public highway and all highway excavations, embankments, structures, bridges, drains, sight distance of safety areas and other facilities that may now or hereafter be, in the discretion of the grantee, necessary for the construction and maintenance of a public highway and incidental facilities over, across or along the above described tract of land; the supervision and control of said public highway to be in such municipality, county or other agency of the City of Enid as has or may have jurisdiction thereof by the laws of the State of Oklahoma; and said Grantee, its officers, agents, contractors and employees are hereby granted free access to said property for the purpose of entering upon, constructing, maintaining or regulating the use of said public highway and incidental facilities.

Said Grantors hereby covenant and warrant that at the time of delivery of these presents they are the owners in fee simple of the above described premises and that same are free and clear of all liens and claims whatsoever, except N/A.

The undersigned Grantors hereby designate and appoint the LLC, as agent to execute the claim and receive the compensation herein named.

IN WITNESS WHEREOF, the grantor(s) herein named has/have hereunto set my/our hand(s) and seal(s) this the 5th day of December, 2022.

CDG Properties, LLC

Debrah D Grebe
Name/Title:
Managing Partner

State of Oklahoma)
Garfield County.) §

Before me, A notary public in and for this State, on this 5th day of December, 2022, personally appeared Debbie Grebe to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Managing Partner, and acknowledged to me that Debbie Grebe executed the same as free and voluntary act and deed, and as the free and voluntary act and deed of the CDG Properties, for the uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.



My Commission expires: 07-31-2025
Commission No. 21010043

Ashley Shaw
Notary Public



401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702-1768
(580) 234-0400

www.enid.org

Project: R-2001R
County: Garfield
Parcel #: 8.0

CONSENT OF OWNERS RIGHT OF ENTRY

I/We, CDG Properties, LLC, on this 5th Day of December 2022.

Legal Description:

EXHIBIT "A"

The undersigned owner(s) of said land hereby do/does give permission to, City of Enid, its officers, agents, contractors, and employees, whose address is 401 West Owen K. Garriott Rd, PO Box 1768, Enid, Oklahoma, 73702.

to enter upon said land(s) for the purpose of:

Surveying, Tree Brush and Grass Removal, Relocating and Maintain Utilities, Providing a safe work area for construction and all construction activities necessary to complete the project.

Other terms or comments: _____

CDG Properties, LLC.,
Authorized occupant/Owner(s):

Deborah D Grebe
Name/Title:

Managing Partner

SUBSCRIBED and sworn to before me this 5th day of December, 2022.

Ashley Shaw

Notary Public

My commission expires: 07-31-2025

My Commission No: 21010043



PERMANENT RIGHT OF WAY
8.0 PERM #13
(LOT 1, BLOCK 1
CDG PROPERTIES, LLC)
EXHIBIT "A"

LEGAL DESCRIPTION

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINE (9) OF TOWNSHIP TWENTY-TWO (22) NORTH AND RANGE SEVEN (7) WEST OF THE INDIAN BASE MERIDIAN (I.B.&M.). ACCORDING TO THE U.S. GOVERNMENT SURVEY, THEREOF, IN THE CITY OF ENID, IN GARFIELD COUNTY, STATE OF OKLAHOMA. SAID PARCEL OF LAND BEING DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER (SE/C) OF SECTION 9; THENCE N 00°06'04.52" W FOR A DISTANCE OF 1692.43 FEET; THENCE S 89°53'55.48" W FOR A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE N 89°57'15.91" W FOR A DISTANCE OF 10.00 FEET; THENCE N 00°06'04.52" W FOR A DISTANCE OF 69.97 FEET; THENCE N 89°53'55.48" E FOR A DISTANCE OF 10.00 FEET; THENCE S 00°06'04.52" E FOR A DISTANCE OF 70.00 FEET TO THE POINT OF BEGINNING, CONTAINING 699.87 SQUARE FEET, OR 0.02 ACRES.

DEVIN RANDALL,
PROFESSIONAL ENGINEER
OKLAHOMA PE # 32022
MCCLELLAND CONSULTING ENGINEERS, INC.



WA:2019\197123 - Enid Garland Rd Gariott Rd To Randolph Ave\Survey\Exasement\197123 - Enid Garland Rd Gariott Rd To Randolph Ave ROW Exhibits.dwg, PRINTED ON: August 1, 2022 @ 11:35 AM

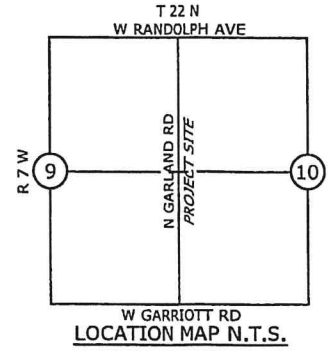
DESIGNED BY: DGR	DRAWN BY: DGR
DATE: 8/1/2022	REVISION:
SCALE:	JOB NUMBER: R-2001C
1 OF 2	

DESCRIPTION (8.0 PERM #13)	GARLAND RD WIDENING/RECONSTRUCTION GARRIOTT RD TO RANDOLPH AVE ENID, OKLAHOMA
----------------------------------	--

08/01/2022

MCE McClelland Consulting Engineers, Inc.
 4606 S. GARNETT ROAD, STE 401,
 TULSA, OKLAHOMA 74146
 (918) 619-6803
 HTTP://WWW.MCE-US.COM

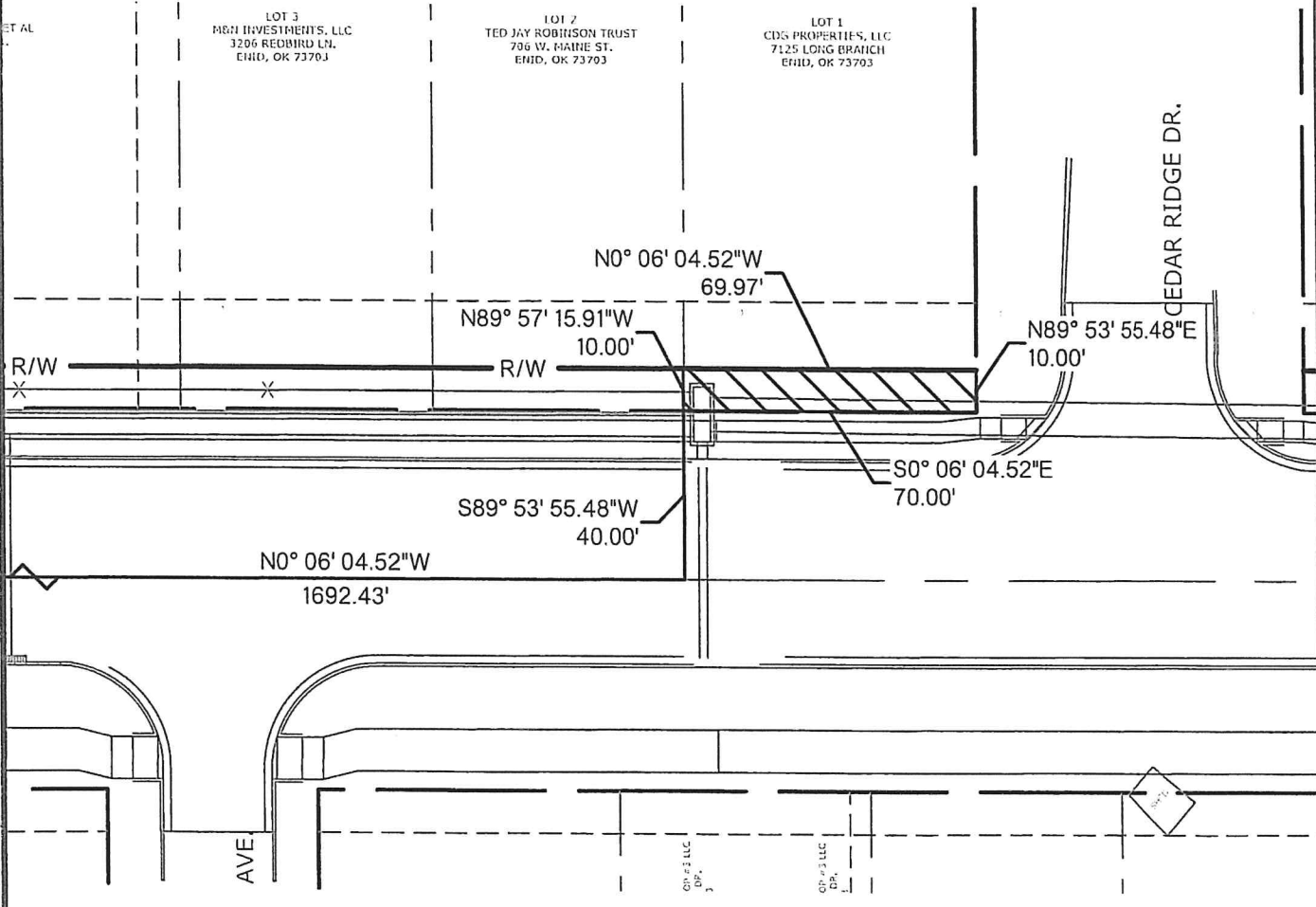
PERMANENT RIGHT OF WAY
 8.0 PERM #13
 (LOT 1, BLOCK 1
 CDG PROPERTIES, LLC)



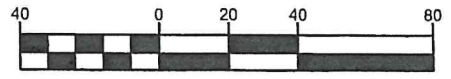
LOT 3
 MEN INVESTMENTS, LLC
 3206 REDBIRD LN.
 ENID, OK 73703

LOT 7
 TED JAY ROBINSON TRUST
 706 W. MAINE ST.
 ENID, OK 73703

LOT 1
 CDG PROPERTIES, LLC
 7125 LONG BRANCH
 ENID, OK 73703



GRAPHIC SCALE



(IN FEET)
 1 inch = 40 ft.

W:\2019\197123 - Enid Garland Rd Garrriott Rd To Randolph Ave\Survey\Easement\Drawings\197123 - Enid Garland Rd Garrriott Rd To Randolph Ave ROW Exhibits.dwg, PRINTED ON: August 1, 2022 @ 11:36 AM

DESIGNED BY: DGR	DRAWN BY: DGR
DATE: 8/1/2022	REVISION:
SCALE: 1"=40'	JOB NUMBER: R-2001C
2 OF 2	

**EXHIBIT (8.0
 PERM #13)**

**GARLAND RD
 WIDENING/RECONSTRUCTION
 GARRIOTT RD TO RANDOLPH AVE
 ENID, OKLAHOMA**

**MCE McClelland
 CONSULTING
 ENGINEERS, INC.**
 4606 S. GARNETT ROAD, STE 401,
 TULSA, OKLAHOMA 74146
 (918) 619-6803
 HTTP://WWW.MCEUS.COM



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Jason Unruh, City Engineer

Department: Engineering

Subject: Accept an Easement for Public Highway for Parcel No. 13.0, located at 109 North Eufaula Drive, from Trigg and Dee Snyder of Enid, Oklahoma, for Project No. R-2001R - Garland Road from Owen K. Garriott Road to Randolph Avenue Widening Reconstruction, approve payment in the amount of \$1,500.00, and authorize the Mayor to execute necessary documents.

Background:

The permanent right-of-way provides for the widening of Garland Road from Owen K Garriott Road to Randolph Avenue. The City's offer of \$1,500.00 for Trigg and Dee Snyder's tract of land has been accepted. The tract of land is located along North Garland Road approximately 300 feet North of Cedar Ridge Drive but it's address is 109 N Eufaula Drive.

The legal description for the rights of way is:

A tract of land located in the Southeast Quarter (SE/4) of Section Nine (9) of Township Twenty-Two (22) North and Range Seven (7) West of the Indian Meridian according to the U.S. Government Survey, thereof, in the City of Enid, In Garfield County, State of Oklahoma. More particullarly described in exhibit A.

Fiscal Impact:

Budgeted: Y
 Amount: \$1,500.00
 Account: 40-405-9222

Attachments:

[Parcel 13-Trigg & Dee Snyder](#)



401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702-1768
(580) 234-0400

www.enid.org

PROJECT: R-2001R
COUNTY: Garfield
PARCEL NO.: 13.0

SETTLEMENT AGREEMENT

The City of Enid, hereinafter referred to as "BUYER", and Trigg Snyder and Dee Snyder, Husband and Wife, Owner(s) of property described as a parcel of land lying in part of the SE ¼ of Section 9, Township 22N, Range 7W, and hereinafter referred to as "SELLER" have agreed on a Settlement Agreement for the purchase of an Easement(s) of said property known as Parcel # 13.0, for a sum of \$1,500.00.
Improvements taken: N/A and Damages taken: Proximity. Said property is needed for use of the City of Enid, R-2001R, Garland Road Improvement Project.

NOTE: It is understood and agreed that this administrative settlement is in the public's best interest to avoid or mitigate condemnation proceedings by settlement out of court and is not based on increased land values.

BUYER and SELLER agree:

It is understood and agreed that there is **not** a mortgage with and no tax liens or any other known liens on the above referenced property.

SELLER will execute the following: a Permanent Easement known as Parcel # 13.0, for 550.05 SF.

The signed instrument will be submitted to BUYER for preparation of Payment totaling \$1,500.00 (RD) issued to the property owners known as Trigg Snyder and Dee Snyder.

BUYER will mail Payment to the following address:

2601 Rockwood Rd.
Enid, Oklahoma 73703

Maria Maxwell 12/6/22 Trigg Snyder 12/6/22
Agent: Maria Maxwell Date Trigg Snyder Date

Dee Snyder 12/6/22
Dee Snyder Date

EASEMENT for Public Highway

KNOW ALL MEN BY THESE PRESENTS:

THAT Trigg Snyder and Dee Snyder, husband and wife, of Garfield County, State of Oklahoma, hereinafter called the Grantors (whether one or more), for and in consideration of the sum of TEN DOLLARS (\$ 10.00) and other good, valuable and sufficient considerations, do hereby grant, bargain, sell, convey and dedicate unto the City of Enid hereinafter called the Grantee, a perpetual easement over, under, and across the following described lots or parcels of land, to-wit:

Legal Description:

See EXHIBIT "A"

For the same considerations hereinbefore recited, this easement is granted for the purpose of enabling said Grantee, its offices, agents, contractors, and employees, now or at any time in perpetuity and at its discretion, to go upon, construct, build, maintain, and regulate a public highway of facilities necessary and incidental thereto, including the airspace above and removal of and all dirt, rock, gravel, sand and other road building materials, reserving and excepting unto said Grantors the mineral rights therein provided, however, that any explorations or development of said reserved mineral rights shall not directly or indirectly interfere with the use of said land for the purposes herein granted; and reserving unto said Grantors the right of ingress and egress to said public highway from the remaining lands of the Grantors.

To have and to hold said above described premises unto the said City of Enid free, clear and discharged from any and all claims of damages or injury that may be sustained directly or indirectly to the remaining lands of the Grantors by reason of the construction and maintenance of a public highway and all highway excavations, embankments, structures, bridges, drains, sight distance of safety areas and other facilities that may now or hereafter be, in the discretion of the grantee, necessary for the construction and maintenance of a public highway and incidental facilities over, across or along the above described tract of land; the supervision and control of said public highway to be in such municipality, county or other agency of the City of Enid as has or may have jurisdiction thereof by the laws of the State of Oklahoma; and said Grantee, its officers, agents, contractors and employees are hereby granted free access to said property for the purpose of entering upon, constructing, maintaining or regulating the use of said public highway and incidental facilities.

Said Grantors hereby covenant and warrant that at the time of delivery of these presents they are the owners in fee simple of the above described premises and that same are free and clear of all liens and claims whatsoever, except N/A.

The undersigned Grantors hereby designate and appoint themselves as agent to execute the claim and receive the compensation herein named.

IN WITNESS WHEREOF, the grantor(s) herein named has/have hereunto set my/our hand(s) and seal(s) this the 14th day of December, 2022.

Trigg Snyder
Trigg Snyder
Dee Snyder
Dee Snyder

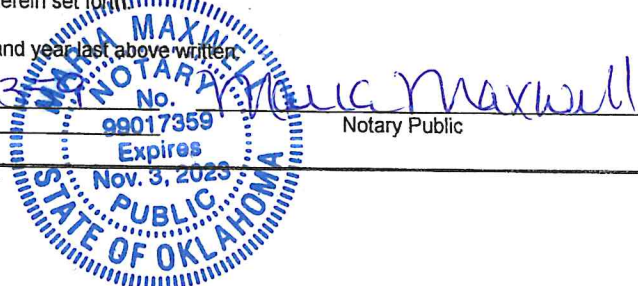
State of Oklahoma)
Garfield County.) §

Before me, A notary in and for this State, on this 14th day of Dec, 2022, personally appeared Trigg Snyder and Dee Snyder, husband and wife

to me known to be the identical person(s) who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.

Witness my hand and seal the day and year last above written.

My Commission expires 990173
Commission No. 113123



PERMANENT RIGHT OF WAY
 13.0 PERM #20
 (LOT 29, BLOCK 1
 TRIGG SNYDER)
 EXHIBIT "A"

LEGAL DESCRIPTION

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINE (9) OF TOWNSHIP TWENTY-TWO (22) NORTH AND RANGE SEVEN (7) WEST OF THE INDIAN BASE MERIDIAN (I.B.&M.). ACCORDING TO THE U.S. GOVERNMENT SURVEY, THEREOF, IN THE CITY OF ENID, IN GARFIELD COUNTY, STATE OF OKLAHOMA. SAID PARCEL OF LAND BEING DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER (SE/C) OF SECTION 9; THENCE N 00°06'04.52" W FOR A DISTANCE OF 2087.90 FEET; THENCE S 89°53'55.48" W FOR A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE S 89°50'18.36" W FOR A DISTANCE OF 10.00 FEET; THENCE N 00°06'04.52" W FOR A DISTANCE OF 55.01 FEET; THENCE N 89°53'55.48" E FOR A DISTANCE OF 10.00 FEET; THENCE S 00°06'04.52" E FOR A DISTANCE OF 55.00 FEET TO THE POINT OF BEGINNING, CONTAINING 550.05 SQUARE FEET, OR 0.01 ACRES.

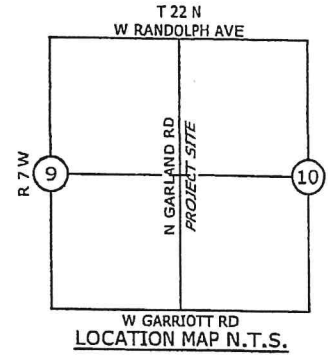
DEVIN RANDALL,
 PROFESSIONAL ENGINEER
 OKLAHOMA PE # 32022
 MCCLELLAND CONSULTING ENGINEERS, INC.



W:\2019\197123 - Enid Garl and Rd Garrison Rd To Randolph Ave Survey\Essments\Drafting\197123 - Enid Garland Rd Garrison Rd To Randolph Ave ROW Exhibit.dwg, PRINTED ON: August 1, 2022 @ 11:37 AM

DESIGNED BY: DGR	DRAWN BY: DGR	DESCRIPTION (13.0 PERM #20)	GARLAND RD WIDENING/RECONSTRUCTION GARRIOTT RD TO RANDOLPH AVE ENID, OKLAHOMA	 4606 S. GARNETT ROAD, STE 401, TULSA, OKLAHOMA 74145 (918) 619-6603 HTTP://WWW.MCE.US.COM
DATE: 8/1/2022	REVISION:			
SCALE:	JOB NUMBER: R-2001C			
1 OF 2				

PERMANENT RIGHT OF WAY
13.0 PERM #20
(LOT 29, BLOCK 1
TRIGG SNYDER)



LOT 2
DASHKIN ZAKUTI
217 GRIZZLY LN.
ENID, OK 73703

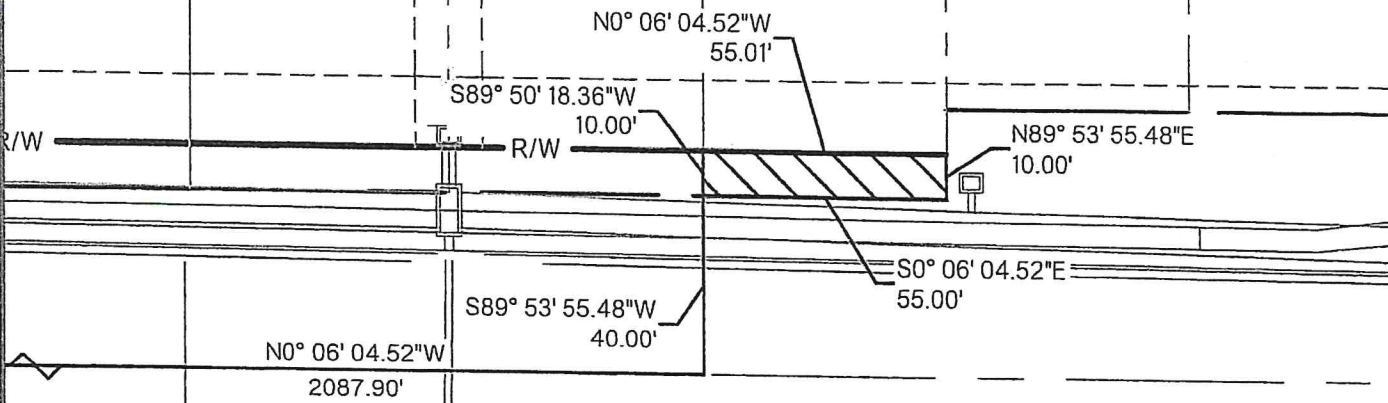
LOT 31
RICHARD A. TAYLOR TRUST
302 W. MAINE ST.
ENID, OK 73701

LOT 30
RICHARD A. TAYLOR TRUST
302 W. MAINE ST.
ENID, OK 73701

LOT 29
TRIGG SNYDER
109 N. EUFAULA DR.
ENID, OK 73701

LOT 28
TED JAY ROHRMICH TRUST
706 W. MAIN ST.
ENID, OK 73701

LOT 27
RIPPS REAL ESTATE, L.L.C.
117 N. EUFAULA DR.
ENID, OK 73703



LOT 1, BLOCK 3
SUBDIVISION OF S.W. 1/4
OF SEC. 10, T-22-N, R-7-W
HARRIS & DARLA J. HARRIS
2106 W. WILLOW BROOK RD.
ENID, OK 73703



GRAPHIC SCALE



(IN FEET)
1 inch = 40 ft.

DESIGNED BY: DGR	DRAWN BY: DGR
DATE: 8/1/2022	REVISION:
SCALE: 1"=40'	JOB NUMBER: R-2001C
2 OF 2	

EXHIBIT (13.0
PERM #20)

GARLAND RD
WIDENING/RECONSTRUCTION
GARRIOTT RD TO RANDOLPH AVE
ENID, OKLAHOMA

MCE McCLELLAND
CONSULTING
ENGINEERS, INC.

4606 S. GARNETT ROAD, STE 401,
TULSA, OKLAHOMA 74146
(918) 619-6803
HTTP://WWW.MCE.US.COM

W:\2019\197123 - Enid Garland Rd Garrison Rd To Randolph Ave\Drawings\Exhibits.dwg, PRINTED ON: August 1, 2022 10:11:37 AM



401 W. Owen K. Garriott
P.O. Box 1768
Enid, Oklahoma 73702-1768
(580) 234-0400

www.enid.org

Project: R-2001R
County: Garfield
Parcel #: 13.0

CONSENT OF OWNERS RIGHT OF ENTRY

I/We, Trigg Snyder and Dee Snyder, husband and wife, on this 10th Day of Dec. 2022.

Legal Description:

EXHIBIT "A"

The undersigned owner(s) of said land hereby do/does give permission to, City of Enid, its officers, agents, contractors, and employees, whose address is 401 West Owen K. Garriott Rd, PO Box 1768, Enid, Oklahoma, 73702.

to enter upon said land(s) for the purpose of:

Surveying, Tree Brush and Grass Removal, Relocating and Maintain Utilities, Providing a safe work area for construction and all construction activities necessary to complete the project.

Other terms or comments: _____

Authorized occupant / Owner(s):

Trigg Snyder
Trigg Snyder

Dee Snyder
Dee Snyder

SUBSCRIBED and sworn to before me this 10th day of Dec, 2022.

Maria Maxwell

Notary Public

My commission expires: 11/3/2022

My Commission No: 99017359



PERMANENT RIGHT OF WAY
13.0 PERM #20
(LOT 29, BLOCK 1
TRIGG SNYDER)
EXHIBIT "A"

LEGAL DESCRIPTION

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER (SE/4) OF SECTION NINE (9) OF TOWNSHIP TWENTY-TWO (22) NORTH AND RANGE SEVEN (7) WEST OF THE INDIAN BASE MERIDIAN (I.B.&M.). ACCORDING TO THE U.S. GOVERNMENT SURVEY, THEREOF, IN THE CITY OF ENID, IN GARFIELD COUNTY, STATE OF OKLAHOMA. SAID PARCEL OF LAND BEING DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER (SE/C) OF SECTION 9; THENCE N 00°06'04.52" W FOR A DISTANCE OF 2087.90 FEET; THENCE S 89°53'55.48" W FOR A DISTANCE OF 40.00 FEET TO THE POINT OF BEGINNING; THENCE S 89°50'18.36" W FOR A DISTANCE OF 10.00 FEET; THENCE N 00°06'04.52" W FOR A DISTANCE OF 55.01 FEET; THENCE N 89°53'55.48" E FOR A DISTANCE OF 10.00 FEET; THENCE S 00°06'04.52" E FOR A DISTANCE OF 55.00 FEET TO THE POINT OF BEGINNING, CONTAINING 550.05 SQUARE FEET, OR 0.01 ACRES.

DEVIN RANDALL,
PROFESSIONAL ENGINEER
OKLAHOMA PE # 32022
MCCLELLAND CONSULTING ENGINEERS, INC.



08/01/2022

DESIGNED BY: DGR	DRAWN BY: DGR
DATE: 8/1/2022	REVISION:
SCALE:	JOB NUMBER: R-2001C

1 OF 2

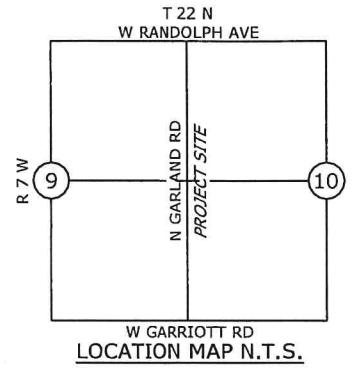
DESCRIPTION
(13.0 PERM
#20)

GARLAND RD
WIDENING/RECONSTRUCTION
GARRIOTT RD TO RANDOLPH AVE
ENID, OKLAHOMA

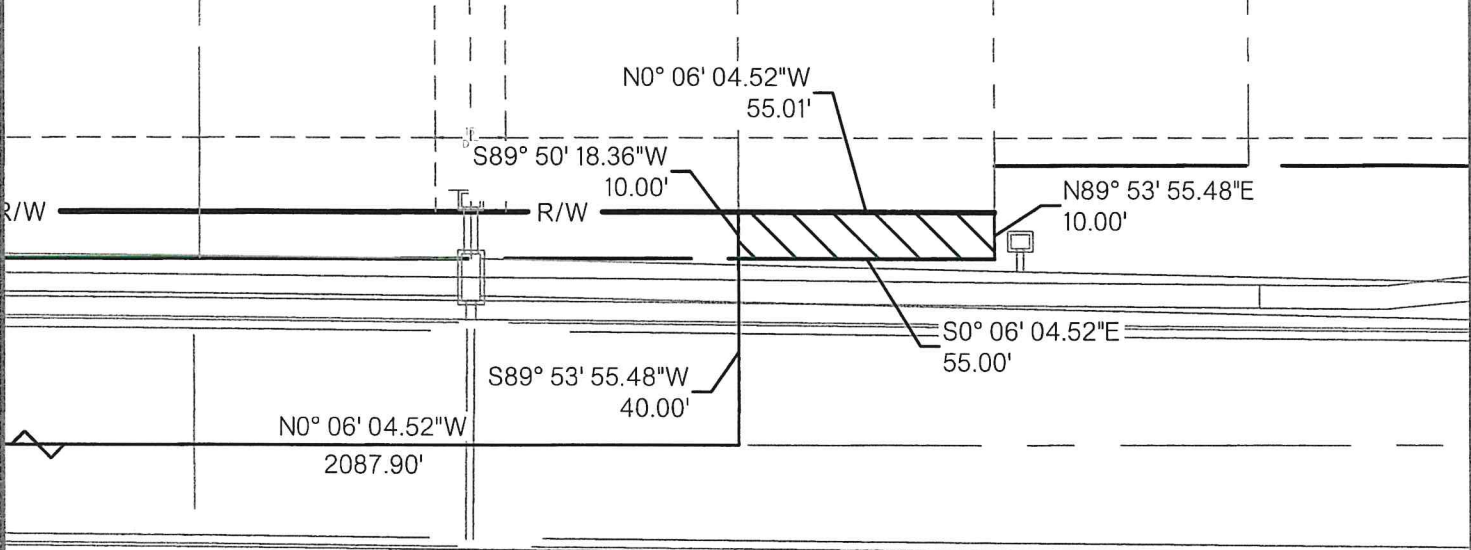
MCE McCLELLAND
CONSULTING
ENGINEERS, INC.
4606 S. GARNETT ROAD, STE 401,
TULSA, OKLAHOMA 74146
(918) 619-6803
HTTP://WWW.MCE.US.COM

W:\2019\197123 - Enid Garriott Rd To Randolph Ave\Survey\Easement\Drafting\197123 - Enid Garland Rd Garrriott Rd To Randolph Ave ROW Exhibit.dwg, PRINTED ON: August 1, 2022 @ 11:37 AM

PERMANENT RIGHT OF WAY
 13.0 PERM #20
 (LOT 29, BLOCK 1
 TRIGG SNYDER)



LOT 2 BASHKIM ZAKUTI 5217 GRIZZLY LN. ENID, OK 73703
 LOT 31 RICHARD A. TAYLOR TRUST 802 W. MAINE ST. ENID, OK 73701
 LOT 30 RICHARD A. TAYLOR TRUST 802 W. MAINE ST. ENID, OK 73701
 LOT 29 TRIGG SNYDER 109 N. EUFAULA DR. ENID, OK 73701
 LOT 28 TED JAY ROBINSON TRUST 706 W. MAIN ST. ENID, OK 73701
 LOT 27 RIPPS REAL ESTATE, LLC. 117 N. EUFAULA DR. ENID, OK 73703



LOT 1, BLOCK 8
 SUBDIVISION OF S.W. 1/4
 OF SEC. 10, T-22-N, R-7-W
 JEFFREY L & DARLA J BROOKS
 3106 W. WILLOW BROOK RD.
 ENID, OK 73703



GRAPHIC SCALE



(IN FEET)
 1 inch = 40 ft.

DESIGNED BY: DGR	DRAWN BY: DGR
DATE: 8/1/2022	REVISION:
SCALE: 1"=40'	JOB NUMBER: R-2001C

EXHIBIT (13.0
 PERM #20)

GARLAND RD
 WIDENING/RECONSTRUCTION
 GARRIOTT RD TO RANDOLPH AVE
 ENID, OKLAHOMA

MCE McCLELLAND
 CONSULTING
 ENGINEERS, INC.
 4606 S. GARNETT ROAD, STE 401,
 TULSA, OKLAHOMA 74146
 (918) 619-6803
 HTTP://WWW.MCE.US.COM

W:\2019\1917123 - Enid Garland Rd Garrriott Rd To Randolph Ave\Survey\Easement\Drafting\1917123 - Enid Garland Rd Garrriott Rd To Randolph Ave ROW Exhibits.dwg, PRINTED ON: August 1, 2022 @ 11:37 AM



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Everett Glenn, Director of Public Works

Department: Public Works

Subject: Approve the purchase of three 2022 John Deere 5100E Tractors for the Public Works Division from P&K Equipment, Inc., Norman, Oklahoma, in the amount of \$116,110.95, utilizing Oklahoma State Purchasing SW0196D.

Background:

This item authorizes the purchase of three 2022 John Deere 5100E Tractors for the Public Works Division, utilizing Oklahoma State Purchasing Contract #SW0196D, which provides competitive pricing without the need to solicit bids. P&K Equipment is approved on the state contract as an authorized dealer of Deere & Company equipment. Three tractors already owned by the City will be traded in and will provide \$72,000.00 toward the purchase. The three City tractors to be traded in are fifteen years old and have required costly repairs in recent years.

P&K Equipment, Inc. provided the following quote:

List Price	\$188,110.95
Trade-In Value	(\$72,000.00)
Total Price	\$116,110.95

Attachments:

[P&K Equipment Quote](#)

[State Contract SW0196D](#)

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

- 2000 John Deere Run
Cary, NC 27513
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address (no PO box)
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
- Membership number if required by the contract

For any questions, please contact:

Kevin Lane

P & K Equipment, Inc.
5029 Se 44th Street
Norman, OK 73072

Tel: 405-321-5439

Fax: 405-364-6891

Email: klane@pkequipment.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

Quote Id: 27912153

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
5029 Se 44th Street
Norman, OK 73072
405-321-5439
norman@pkequipment.com

Prepared For:

CITY OF ENID



Proposal For:

Delivering Dealer:

Kevin Lane

P & K Equipment, Inc.
5029 Se 44th Street
Norman, OK 73072

norman@pkequipment.com

Quote Prepared By:

Kevin Lane

klane@pkequipment.com

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
 5029 Se 44th Street
 Norman, OK 73072
 405-321-5439
 norman@pkequipment.com

Quote Summary

Prepared For:

CITY OF ENID
 401 W OWEN K GARRIOTT RD
 ENID, OK 73701
 Business: 580-234-3080

Delivering Dealer:

P & K Equipment, Inc.
 Kevin Lane
 5029 Se 44th Street
 Norman, OK 73072
 Phone: 405-321-5439
 klane@pkequipment.com

Thank you - we appreciate your business!

Prices listed include all applicable bonuses & rebates.

Quote ID: 27912153
Created On: 12 December 2022
Last Modified On: 11 January 2023
Expiration Date: 10 February 2023

WARRANTY INFORMATION: FOR NEW EQUIPMENT, PLEASE SEE THE MANUFACTURER'S WARRANTY STATEMENT FOR DETAILS. FOR USED EQUIPMENT, EQUIPMENT IS SOLD "AS-IS" WITH NO WARRANTIES EITHER EXPRESSED OR IMPLIED.

By signing below, the customer acknowledges that he/she has received a copy of the operator's manual for new equipment.

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2022 JOHN DEERE 5100E Cab Utility Tractor - 1P05100EKN5071847 Contract: OK Ag Trees & Brush Maint Equip SW0196D (PG 94 CG 22) Price Effective Date:	\$ 78,375.83	\$ 62,703.65 X	1 =	\$ 62,703.65
2022 JOHN DEERE 5100E Cab Utility Tractor - 1P05100ECN5071995 Contract: OK Ag Trees & Brush Maint Equip SW0196D (PG 94 CG 22) Price Effective Date:	\$ 78,375.83	\$ 62,703.65 X	1 =	\$ 62,703.65
2022 JOHN DEERE 5100E Cab Utility Tractor - 1P05100ECN5072483 Contract: OK Ag Trees & Brush Maint Equip SW0196D (PG 94 CG 22) Price Effective Date:	\$ 78,375.83	\$ 62,703.65 X	1 =	\$ 62,703.65
Equipment Total				\$ 188,110.95

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
 5029 Se 44th Street
 Norman, OK 73072
 405-321-5439
 norman@pkequipment.com

Trade In Summary	Qty	Each	Extended
2008 JOHN DEERE 6403 - P06403X007570	1	\$ 18,000.00	\$ 18,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 18,000.00
2008 JOHN DEERE 7130 - L07130B579845	1	\$ 27,000.00	\$ 27,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 27,000.00
2008 JOHN DEERE 7130 - L07130B579967	1	\$ 27,000.00	\$ 27,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 27,000.00
Trade In Total			\$ 72,000.00

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 188,110.95
Trade In	\$ (72,000.00)
SubTotal	\$ 116,110.95
Est. Service Agreement Tax	\$ 0.00
Total	\$ 116,110.95
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 116,110.95

Selling Equipment

Quote Id: 27912153 Customer Name: CITY OF ENID

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
 5029 Se 44th Street
 Norman, OK 73072
 405-321-5439
 norman@pkequipment.com

2022 JOHN DEERE 5100E Cab Utility Tractor - 1P05100EKN5071847

Hours: 0

Suggested List *

Stock Number: 1052788

\$ 78,375.83

Contract: OK Ag Trees & Brush Maint Equip SW0196D (PG
 94 CG 22)

Selling Price *

\$ 62,703.65

Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
697GP	JOHN DEERE 5100E MFWD CAB TRACTOR - 12X12 PRT (MY'22)	1	\$ 70,588.00	19.00	\$ 13,411.72	\$ 57,176.28	\$ 57,176.28
Standard Options - Per Unit							
0202	UNITED STATES COUNTRY	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	5E FT4 PR ENGLISH OM	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
1381	5E FT4 12/12 TRANSMISSION	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
2050	5E FT4 CAB STD	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
2120	AIR SUSPENSION SEAT	1	\$ 810.00	19.00	\$ 153.90	\$ 656.10	\$ 656.10
3025	EXHAUST CORNER POST CAB	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
3320	DUAL REAR SCV	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
3420	DUAL MID SCV	1	\$ 1,418.00	19.00	\$ 269.42	\$ 1,148.58	\$ 1,148.58
5911	18.4-30 8PR R1	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	FRONT AXLE MFWD	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6701	12.4-24 8PR R1	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
8912	5E4CYL FT4 LOADR READY PCKGE	1	\$ 1,899.00	19.00	\$ 360.81	\$ 1,538.19	\$ 1,538.19
Standard Options Total			\$ 4,127.00		\$ 784.13	\$ 3,342.87	\$ 3,342.87
Dealer Attachments/Non-Contract/Open Market							
BSJ10110	3rd Rear SCV (Upgrade from 2 rear SCV)	1	\$ 1,221.00	19.00	\$ 231.99	\$ 989.01	\$ 989.01
AL80127	Rear Mirror Mechanical - Right	1	\$ 209.00	19.00	\$ 39.71	\$ 169.29	\$ 169.29
AL80126	Rear Mirror Mechanical - Left	1	\$ 209.00	19.00	\$ 39.71	\$ 169.29	\$ 169.29

Selling Equipment

Quote Id: 27912153 **Customer Name:** CITY OF ENID

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 P & K Equipment, Inc.
 5029 Se 44th Street
 Norman, OK 73072
 405-321-5439
 norman@pkequipment.com

R127764	Weight, front suitcase 43 kg (95 lb) quantity of one	6	\$ 153.26	19.00	\$ 29.12	\$ 744.84	\$ 744.84
R262449	Front Weight Support, 55kg (121 lb)	1	\$ 645.47	19.00	\$ 122.64	\$ 522.83	\$ 522.83
SWJHD1130	Radio - AM/FM/WB STEREO	1	\$ 214.29	19.00	\$ 40.72	\$ 173.57	\$ 173.57
19M8100	Cap Screw - SCREW, HEX HEAD, METRIC	4	\$ 18.52	19.00	\$ 3.52	\$ 60.00	\$ 60.00
24M7242	Washer - WASHER, METALLIC, ROUND HOLE	4	\$ 2.84	19.00	\$ 0.54	\$ 9.20	\$ 9.20
AL222926	Antenna	1	\$ 157.07	19.00	\$ 29.84	\$ 127.23	\$ 127.23
Dealer Attachments Total			\$ 3,660.83		\$ 695.57	\$ 2,965.26	\$ 2,965.26
Value Added Services Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Additional Discounts							
Multi-unit Discount		1			\$ 780.76	\$ -780.76	\$ -780.76
Additional Discount Total					\$ 780.76	\$ -780.76	\$ -780.76
Total Selling Price			\$ 78,375.83		\$ 15,672.18	\$ 62,703.65	\$ 62,703.65

2022 JOHN DEERE 5100E Cab Utility Tractor - 1P05100ECN5071995

Equipment Notes:
Hours: 0

Stock Number: 1054254

Contract: OK Ag Trees & Brush Maint Equip SW0196D (PG 94 CG 22)

Suggested List *

\$ 78,375.83

Selling Price *

\$ 62,703.65

Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
697GP	JOHN DEERE 5100E MFWD CAB TRACTOR - 12X12 PRT (MY'22)	1	\$ 70,588.00	19.00	\$ 13,411.72	\$ 57,176.28	\$ 57,176.28
Standard Options - Per Unit							
0202	UNITED STATES COUNTRY	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	5E FT4 PR ENGLISH OM	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00

Selling Equipment

Quote Id: 27912153 **Customer Name:** CITY OF ENID

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 P & K Equipment, Inc.
 5029 Se 44th Street
 Norman, OK 73072
 405-321-5439
 norman@pkequipment.com

1381	5E FT4 12/12 TRANSMISSION	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
2050	5E FT4 CAB STD	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
2120	AIR SUSPENSION SEAT	1	\$ 810.00	19.00	\$ 153.90	\$ 656.10	\$ 656.10
3025	EXHAUST CORNER POST CAB	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
3320	DUAL REAR SCV	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
3420	DUAL MID SCV	1	\$ 1,418.00	19.00	\$ 269.42	\$ 1,148.58	\$ 1,148.58
5911	18.4-30 8PR R1	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	FRONT AXLE MFWD	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6701	12.4-24 8PR R1	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
8912	5E4CYL FT4 LOADR READY PCKGE	1	\$ 1,899.00	19.00	\$ 360.81	\$ 1,538.19	\$ 1,538.19
Standard Options Total			\$ 4,127.00		\$ 784.13	\$ 3,342.87	\$ 3,342.87
Dealer Attachments/Non-Contract/Open Market							
BSJ10110	3rd Rear SCV (Upgrade from 2 rear SCV)	1	\$ 1,221.00	19.00	\$ 231.99	\$ 989.01	\$ 989.01
AL80127	Rear Mirror Mechanical - Right	1	\$ 209.00	19.00	\$ 39.71	\$ 169.29	\$ 169.29
AL80126	Rear Mirror Mechanical - Left	1	\$ 209.00	19.00	\$ 39.71	\$ 169.29	\$ 169.29
R127764	Weight, front suitcase 43 kg (95 lb) quantity of one	6	\$ 153.26	19.00	\$ 29.12	\$ 744.84	\$ 744.84
R262449	Front Weight Support, 55kg (121 lb)	1	\$ 645.47	19.00	\$ 122.64	\$ 522.83	\$ 522.83
19M8100	Cap Screw - SCREW, HEX HEAD, METRIC	4	\$ 18.52	19.00	\$ 3.52	\$ 60.00	\$ 60.00
24M7242	Washer - WASHER, METALLIC, ROUND HOLE	4	\$ 2.84	19.00	\$ 0.54	\$ 9.20	\$ 9.20
SWJHD1130	Radio - AM/FM/WB STEREO	1	\$ 214.29	19.00	\$ 40.72	\$ 173.57	\$ 173.57
AL222926	Antenna	1	\$ 157.07	19.00	\$ 29.84	\$ 127.23	\$ 127.23
Dealer Attachments Total			\$ 3,660.83		\$ 695.57	\$ 2,965.26	\$ 2,965.26
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Additional Discounts							
Multi-unit Discount			1		\$ 780.76	\$ -780.76	\$ -780.76
Additional Discount Total					\$ 780.76	\$ -780.76	\$ -780.76
Total Selling Price			\$ 78,375.83		\$ 15,672.18	\$ 62,703.65	\$ 62,703.65

Selling Equipment

Quote Id: 27912153 Customer Name: CITY OF ENID

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
 5029 Se 44th Street
 Norman, OK 73072
 405-321-5439
 norman@pkequipment.com

2022 JOHN DEERE 5100E Cab Utility Tractor - 1P05100ECN5072483

Equipment Notes:

Hours: 0

Stock Number: 1068773

Contract: OK Ag Trees & Brush Maint Equip SW0196D (PG
 94 CG 22)

Suggested List *

\$ 78,375.83

Selling Price *

\$ 62,703.65

Price Effective Date:

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
697GP	JOHN DEERE 5100E MFWD CAB TRACTOR - 12X12 PRT (MY'22)	1	\$ 70,588.00	19.00	\$ 13,411.72	\$ 57,176.28	\$ 57,176.28
Standard Options - Per Unit							
0202	UNITED STATES COUNTRY	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	5E FT4 PR ENGLISH OM	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
1381	5E FT4 12/12 TRANSMISSION	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
2050	5E FT4 CAB STD	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
2120	AIR SUSPENSION SEAT	1	\$ 810.00	19.00	\$ 153.90	\$ 656.10	\$ 656.10
3025	EXHAUST CORNER POST CAB	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
3320	DUAL REAR SCV	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
3420	DUAL MID SCV	1	\$ 1,418.00	19.00	\$ 269.42	\$ 1,148.58	\$ 1,148.58
5911	18.4-30 8PR R1	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6040	FRONT AXLE MFWD	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6701	12.4-24 8PR R1	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
8912	5E4CYL FT4 LOADR READY PCKGE	1	\$ 1,899.00	19.00	\$ 360.81	\$ 1,538.19	\$ 1,538.19
Standard Options Total			\$ 4,127.00		\$ 784.13	\$ 3,342.87	\$ 3,342.87
Dealer Attachments/Non-Contract/Open Market							
BSJ10110	3rd Rear SCV (Upgrade from 2 rear SCV)	1	\$ 1,221.00	19.00	\$ 231.99	\$ 989.01	\$ 989.01
AL80127	Rear Mirror Mechanical - Right	1	\$ 209.00	19.00	\$ 39.71	\$ 169.29	\$ 169.29

Selling Equipment

Quote Id: 27912153 **Customer Name:** CITY OF ENID

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

P & K Equipment, Inc.
 5029 Se 44th Street
 Norman, OK 73072
 405-321-5439
 norman@pkequipment.com

AL80126	Rear Mirror Mechanical - Left	1	\$ 209.00	19.00	\$ 39.71	\$ 169.29	\$ 169.29
R127764	Weight, front suitcase 43 kg (95 lb) quantity of one	6	\$ 153.26	19.00	\$ 29.12	\$ 744.84	\$ 744.84
R262449	Front Weight Support, 55kg (121 lb)	1	\$ 645.47	19.00	\$ 122.64	\$ 522.83	\$ 522.83
19M8100	Cap Screw - SCREW, HEX HEAD, METRIC	4	\$ 18.52	19.00	\$ 3.52	\$ 60.00	\$ 60.00
24M7242	Washer - WASHER, METALLIC, ROUND HOLE	4	\$ 2.84	19.00	\$ 0.54	\$ 9.20	\$ 9.20
AL222926	Antenna	1	\$ 157.07	19.00	\$ 29.84	\$ 127.23	\$ 127.23
SWJHD11 30	Radio - AM/FM/WB STEREO	1	\$ 214.29	19.00	\$ 40.72	\$ 173.57	\$ 173.57
Dealer Attachments Total			\$ 3,660.83		\$ 695.57	\$ 2,965.26	\$ 2,965.26
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Additional Discounts							
Multi-unit Discount		1			\$ 780.76	\$ -780.76	\$ -780.76
Additional Discount Total					\$ 780.76	\$ -780.76	\$ -780.76
Total Selling Price			\$ 78,375.83		\$ 15,672.18	\$ 62,703.65	\$ 62,703.65



OKLAHOMA
Office of Management
& Enterprise Services

Statewide Contract Summary

Official signed contract documents are on file with OMES Central Purchasing.

Contract title: Agriculture, Trees and Brush Maintenance Equipment

Contract Number: SW0196D

Date of Contract issuance: 07/7/2021

Contract period: 07/07/2021 through 06/30/2022

Agreement period: 07/07/2021 through 06/30/2025

Type of contract: Mandatory Non-Mandatory

OMES CP contact: Jennifer McCaulla

Title: Statewide Initiatives Lead

Phone: (405) - 415 - 5629

Email: Jennifer.McCaulla@omes.ok.gov

Supplier name: Deere & Company

Supplier ID #: 0000017530

Contract ID #: 6205

Supplier Point of Contact: Tamara Herbert

Supplier address: 2000 John Deere Run

City: Cary

State: NC

Zip Code: 27513 - 2789

Phone #: 1 - 919 - 804 - 2862

Email: GNSBids@JohnDeere.com

Contract Overview:

The Contract is awarded as a statewide contract for agriculture, trees, and brush maintenance equipment, attachments, accessories, parts, and services related to the solutions described. This includes maintenance or repair and warranty programs.

Authorized Users:

All state departments, boards, commissions, agencies, and institutions, in addition to counties, school districts and municipalities which may avail themselves of this contract.

How to Order:

1. For product and pricing information review awarded contract documents "Attachment E Pricing".
2. Request a quote from the supplier or any approved authorized dealer listed below. All quotes must reference SW0196D
3. Generate a purchase order made payable to Deere & Company. You must reference the statewide contract number SW0196D on your purchase order.
4. Email your purchase order to the designated supplier sales representative.

Available Brands:

John Deere
 Frontier

Available Products & Services:

Equipment – Forestry and brush cutting equipment. This is for equipment used to trim, cut down and grind out trees, and collect wood. This includes chippers, shredders, grinders, and forestry mowers. The following products are awarded:

John Deere branded equipment
 Frontier branded equipment & attachments

Pricing Information

For all equipment listed above supplier and dealers will quote a price that has a 14% - 24% discount from the MSRP off the most current manufacturer price list. Current price lists should be obtained from the supplier.

CP Approved Authorized Dealer/Reseller:

Supplier Name	Supplier ID	PS Contract Number	Contact Name	Address	Phone Number & Email
Standridge Equipment		Payment to Deere & Co.	Government Sales		



OKLAHOMA

CONTRACT State of Oklahoma

Dispatch via Print

Supplier 0000017530
DEERE & COMPANY
2000 JOHN DEERE RUN
CARY NC 27513-2789
USA

Contract ID 000000000000000000000006205			Page 1 of 1	
Contract Dates 07/07/2021 to 06/30/2022	Currency USD	Rate Type CRRNT	Rate Date PO Date	
Description: SW0196D-Agriculture Equip.			Contract Maximum 0.00	
Allow Open Item Reference				
TYPE: STATEWIDE				

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc	UOM	Minimum Order		Maximum / Open	
			Qty	Amt	Qty	Amt
1	21101701 / Forestry & Brush Cutting and Maintenance Equipment, parts & accessories John Deere branded equipment	EA	1.00	0.00	0.00	0.00
Contract Base Pricing			0.00000	EA	0001	

COMMENTS:

OMES Solicitation 0900000479
Initial Contract Period: 7/7/2021 - 06/30/2022
Agreement Period: 7/7/2021 - 06/30/2025

Alamo Point of Contact: Tamara Herbert
Email: GNSBids@JohnDeere.com
Phone Number: 919-804-2862

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature



OKLAHOMA

CONTRACT
State of Oklahoma

Dispatch via Print

Supplier 0000017530
 DEERE & COMPANY
 STRATEGIC ACCOUNTS BUSINESS DIVISION & GOVERNMENT SALES
 21748 NETWORK PL
 CHICAGO IL 60673-1217
 USA

Contract ID 000000000000000000000006205			Page 1 of 1	
Contract Dates 07/07/2021 to 09/29/2023	Currency USD	Rate Type CRRNT	Rate Date PO Date	
Description: SW0196D-Agriculture Equip.			Contract Maximum 0.00	
Allow Open Item Reference TYPE: STATEWIDE				

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc	UOM	Minimum Order		Maximum / Open	
			Qty	Amt	Qty	Amt
1	21101701 / Forestry & Brush Cutting and Maintenance Equipment, parts & accessories John Deere branded equipment	EA	1.00	0.00	0.00	0.00
Contract Base Pricing			0.00000	EA	0001	

COMMENTS:

OMES Solicitation 0900000479
 Initial Contract Period: 7/7/2021 - 09/29/2023
 Agreement Period: 7/7/2021 - 06/30/2025

Alamo Point of Contact: Tamara Herbert
 Email: GNSBids@JohnDeere.com
 Phone Number: 919-804-2862

Final = The price is final after adjustments
 Hard = Apply adjustments regardless of other adjustments
 Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature

Robert Goad





ps 6205

Final Audit Report

2022-12-21

Created:	2022-12-21
By:	Ty Welch (ty.welch@omes.ok.gov)
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-  Document created by Ty Welch (ty.welch@omes.ok.gov)
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-  Document emailed to ROBERT GOAD (robert.goad@omes.ok.gov) for signature
2022-12-21 - 9:19:20 PM GMT
-  Document e-signed by ROBERT GOAD (robert.goad@omes.ok.gov)
Signature Date: 2022-12-21 - 9:36:05 PM GMT - Time Source: server- IP address: 165.225.216.102
-  Agreement completed.
2022-12-21 - 9:36:05 PM GMT



Statewide Contract Addendum

This addendum is added to and is to be considered part of the subject contract.

Statewide Contract #: SW0196D

PeopleSoft Contract ID: 0000017530

Contract Title: Agricultural Equipment

Contract Issuance Date: 07/07/2021

Contract Supplier: Deere & Company

Addendum # 2

Addendum Date: 12/22/2022

OMES Point of Contact:

Contracting Officer: Cini Zacharia

Phone Number: 405-522-9078

E-mail address: Cini.zacharia@omes.ok.gov

Addendum Information:

This addendum#2 is issued inform the renewal of contract until 09/29/2023. for SW0196D: Agricultural Equipment for Vendor: Deere & Company.



AGENDA ITEM REPORT

Meeting Date: February 07, 2023

Staff Contact: Cory Buller, Parks & Recreation Supervisor

Department: Parks and Recreation

Subject: Approve the purchase of twelve shade structures for the softball and tee ball fields at Crosslin Park from ACS Playground Adventures, Oklahoma City, Oklahoma, in the amount of \$109,900.00, utilizing Sourcewell Purchasing Contract #010521-LSI.

Background:

This item, if approved, provides for the purchase of twelve shade structures for the spectator areas of the baseball and tee ball fields at Crosslin Park. The structures are ten feet high, twenty-two feet long and eleven feet wide.

The City will utilize Sourcewell Purchasing Contract #010521-LSI, which provides competitive pricing without the need to solicit bids. ACS Playground Adventures has provided a quote of \$109,900.00, which includes the shade structures, engineering, installation and freight.

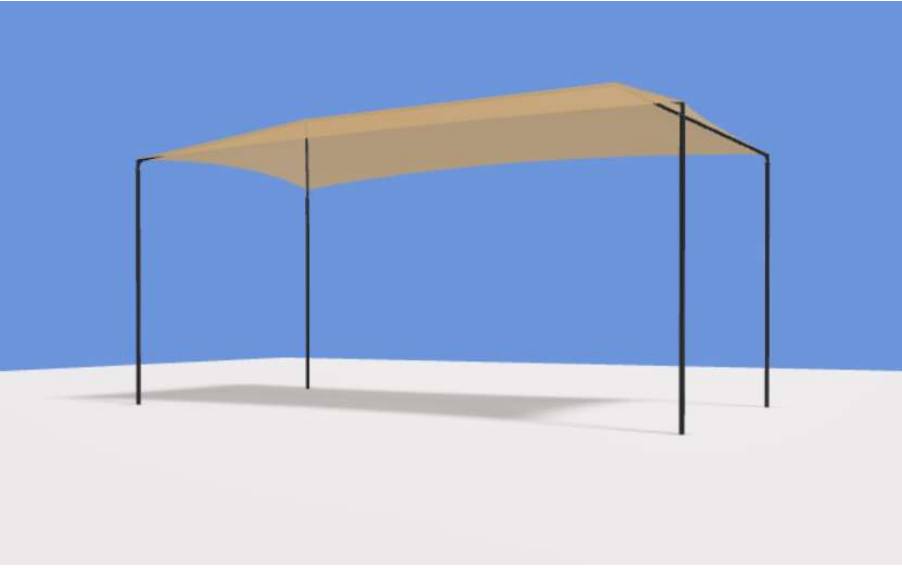
Attachments:

[ACS ballfield quote on Sourcewell contrac](#)

[ACS Sourcewell example](#)

[SOURCEWELL CONTRACT #030117-LSI](#)

[ACS sole source 2-3-23](#)



22x11x10H

**Solicitation Number: RFP #010521****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Landscape Structures Inc., 601 7th St. S., Delano, MN 55328 (Vendor).

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Playground and Water Play Equipment with Related Accessories and Services from which Vendor was awarded a contract.

Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires February 17, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended up to one additional one-year period upon request of Sourcewell and with written agreement by Vendor.
- C. **SURVIVAL OF TERMS.** Articles 11 through 14 survive the expiration or cancellation of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Vendor will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Vendor's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new/current model. Vendor may offer close-out or refurbished Equipment or Products if they are clearly indicated in Vendor's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Vendor warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Vendor warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Vendor's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that is effective past the expiration of the Vendor's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution, Vendor will make available to Sourcewell a means to validate or authenticate Vendor's authorized dealers, distributors, and/or resellers relative to the Equipment, Products, and Services related to this Contract. This list may be updated from time-to-time and is incorporated into this Contract by reference. It is the Vendor's responsibility to ensure Sourcewell receives the most current version of this list.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced as stated in Vendor's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Vendor must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable

time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery.

Vendor must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcwell may declare the Vendor in breach of this Contract if the Vendor intentionally delivers substandard or inferior Equipment or Products. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Vendor as soon as possible and the Vendor will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

B. SALES TAX. Each Participating Entity is responsible for supplying the Vendor with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Vendor may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Vendor determines it will offer Hot List Pricing, it must be submitted electronically to Sourcwell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcwell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Vendor may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcwell Price and Product Change Request Form to the assigned Sourcwell Contract Administrator. This form is available from the assigned Sourcwell Contract Administrator. At a minimum, the request must:

- Identify the applicable Sourcwell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing

restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Vendor understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Vendor is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Vendor's employees may be required to perform work at government-owned facilities, including schools. Vendor's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Vendor that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Vendor. Typically, a Participating Entity will issue an order directly to Vendor. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration of this Contract; however, Vendor performance, Participating Entity payment, and any applicable warranty periods or other Vendor or Participating Entity obligations may extend beyond the term of this Contract.

Vendor's acceptable forms of payment are included in Attachment A. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. **ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM.** Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Vendor, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be worked out directly between the Participating Entity and the Vendor. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. **SPECIALIZED SERVICE REQUIREMENTS.** In the event that the Participating Entity requires service or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in this Contract, the Participating Entity and the Vendor may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Vendor in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the goods to be purchased;
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements; or
3. Vendor commits any material breach of this Contract or the additional terms agreed to between the Vendor and a Participating Entity.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Vendor will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Vendor must perform a minimum of one business review with Sourcwell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Vendor must provide a contract sales activity report (Report) to the Sourcwell Contract Administrator assigned to this Contract. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Vendor must submit a report indicating no sales were made).

The Report must contain the following fields:

- Customer Name (e.g., City of Staples Highway Department);
- Customer Physical Street Address;
- Customer City;
- Customer State/Province;
- Customer Zip Code;
- Customer Contact Name;
- Customer Contact Email Address;
- Customer Contact Telephone Number;
- Sourcwell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcwell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Vendor.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcwell, the Vendor will pay an administrative fee to Sourcwell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Vendor may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Vendor will submit payment to Sourcwell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Vendor's name and Sourcwell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcwell's banking institution per Sourcwell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Vendor agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Vendor is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Vendor in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Vendor's Authorized Representative is the person named in the Vendor's Proposal. If Vendor's Authorized Representative changes at any time during this Contract, Vendor must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither the Vendor nor Sourcewell may assign or transfer any rights or obligations under this Contract without the prior consent of the parties and a fully executed assignment agreement. Such consent will not be unreasonably withheld.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been fully executed by the parties.

D. **WAIVER.** If either party fails to enforce any provision of this Contract, that failure does not waive the provision or the right to enforce it.

E. **CONTRACT COMPLETE.** This Contract contains all negotiations and agreements between Sourcewell and Vendor. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their

respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. LIABILITY

Vendor must indemnify, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees, arising out of the performance of this Contract by the Vendor or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications.

12. GOVERNMENT DATA PRACTICES

Vendor and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Vendor under this Contract.

If the Vendor receives a request to release the data referred to in this article, the Vendor must immediately notify Sourcewell and Sourcewell will assist with how the Vendor should respond to the request.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
 - a. Sourcewell grants to Vendor a royalty-free, worldwide, non-exclusive right and license to use the Trademark(s) provided to Vendor by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Vendor.
 - b. Vendor grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Vendor's Trademarks in advertising and promotional materials for the purpose of marketing Vendor's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to its and their respective distributors, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.
3. *Use; Quality Control.*

- a. Sourcewell must not alter Vendor's Trademarks from the form provided by Vendor and must comply with Vendor's removal requests as to specific uses of its trademarks or logos.
 - b. Vendor must not alter Sourcewell's Trademarks from the form provided by Sourcewell and must comply with Sourcewell's removal requests as to specific uses of its trademarks or logos.
 - c. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's Trademarks only in good faith and in a dignified manner consistent with such party's use of the Trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.
4. As applicable, Vendor agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Vendor in violation of applicable patent or copyright laws.
5. *Termination.* Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of vendors which may be used until the next printing). Vendor must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Vendor individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Materials should be sent to the Sourcewell Contract Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Vendor must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

Minnesota law governs this Contract. Venue for all legal proceedings out of this Contract, or its breach, must be in the appropriate state court in Todd County or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found to be illegal, unenforceable, or void then both Sourcewell and Vendor will be relieved of all obligations arising under such provisions. If the remainder of this Contract is capable of performance, it will not be affected by such declaration or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Vendor will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Vendor may escalate the resolution of the issue to a higher level of management. The Vendor will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Vendor must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Vendor fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed will be borne by the Vendor.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

Written notice of default and a reasonable opportunity to cure must be issued by the party claiming default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Vendor must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

- \$500,000 each accident for bodily injury by accident
- \$500,000 policy limit for bodily injury by disease
- \$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Vendor will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

- \$1,000,000 each occurrence Bodily Injury and Property Damage
- \$1,000,000 Personal and Advertising Injury
- \$2,000,000 aggregate for Products-Completed operations
- \$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Vendor will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

- \$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Vendor will maintain umbrella coverage over Workers' Compensation, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
\$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability*. During the term of this Contract, Vendor will maintain coverage for all claims the Vendor may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Vendor's professional services required under this Contract.

Minimum Limits:
\$2,000,000 per claim or event
\$2,000,000 – annual aggregate

Failure of Vendor to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Vendor must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Contract Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Vendor to provide certificates of insurance, in no way limits or relieves Vendor of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Vendor agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Vendor's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Vendor, and products and completed operations of Vendor. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Vendor waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Vendor or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance

maintained by the Vendor or its subcontractors. Where permitted by law, Vendor must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Vendor must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Vendor certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Vendor declares bankruptcy, Vendor must immediately notify Sourcewell in writing.

Vendor certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Vendor further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may also require additional requirements based on specific funding specifications. Within this Article, all references to "federal" should be interpreted to mean the United States federal government.

The following list only applies when a Participating Entity accesses Vendor's Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Vendor must be in compliance with all applicable Davis-Bacon Act provisions.

C. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40

hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Vendor certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Vendor must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Vendor certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Vendors must file any required certifications. Vendors must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any

agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Vendors must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Vendors must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Vendor must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Vendor further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Vendor must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Vendor must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Vendor agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

22. CANCELLATION

Sourcewell or Vendor may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Vendor's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Landscape Structures Inc.

DocuSigned by:
Jeremy Schwartz
By: C0FD2A139D06489...
Jeremy Schwartz
Title: Director of Operations & Procurement/CPO
Date: 2/15/2021 | 10:32 PM CST

DocuSigned by:
Fred Caslavka
By: 1A3A8D886566403...
Fred Caslavka
Title: Chief Financial Officer
Date: 2/15/2021 | 11:44 AM PST

Approved:

DocuSigned by:
Chad Coauette
By: 7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO
Date: 2/15/2021 | 10:43 PM CST

RFP 010521 - Playground and Water Play Equipment with Related Accessories and Services

Vendor Details

Company Name: Landscape Structures Inc.
Does your company conduct business under any other name? If yes, please state: No
Address: 601 7th Street S.
Delano, MN 55328
Contact: Elaine Harkess
Email: elaineharkess@playlsi.com
Phone: 763-972-5243
Fax: 763-972-3185
HST#: 41-0971842

Submission Details

Created On: Friday November 20, 2020 15:44:26
Submitted On: Tuesday January 05, 2021 14:56:03
Submitted By: Elaine Harkess
Email: elaineharkess@playlsi.com
Transaction #: 9a53de68-bd30-44d7-924d-6248bbd8d68b
Submitter's IP Address: 96.39.128.58

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Please do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; mark "NA" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *
1	Proposer Legal Name (and applicable d/b/a, if any):	Landscape Structures Inc.
2	Proposer Address:	601 7th ST S Delano, MN 55328
3	Proposer website address:	https://www.playlsi.com/
4	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Fred Caslavka Chief Financial Officer 601 7th ST S Delano, MN 55328 fredcaslavka@playlsi.com 763-972-5362
5	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Elaine Harkess Contract Administrator 601 7th ST S Delano, MN 55328 elaineharkess@playlsi.com 763-972-5243
6	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	David Smith Vice President of Sales 601 7th ST S Delano, MN 55328 DavidSmith@playlsi.com 763-972-5205

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
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<p>7</p>	<p>Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.</p>	<p>Landscape Structures celebrates its 50th Anniversary in 2021. Our vision is to be the industry leader in innovation and operational excellence, have the best sales consultants and be the most highly recognized manufacturer of commercial playground equipment. We strive to offer world class service and products with our continuous improvement processes, and values-based employee culture.</p> <p>Landscape Structures was founded in 1971 by Steve King and Barb King (1947-2008). Steve is a landscape architect with a keen eye for beautiful aesthetics and functionality. Steve is also the creator of the concept of continuous play and was the first to interconnect play events including slides, climbers, horizontal ladders and more. The continuous play concept allowed him to create more play value in a smaller space and encourage more social interaction and skill development among children. Barb was educated as a home economist with a talent for organization development and the ability to plan, coordinate and execute. Their complementary styles and backgrounds proved to be the right combination as they turned a great idea into a successful business. Now, almost 50 years later, the company is a global leader in the commercial playground industry with nearly 500 employees, approximately 500,000+ square feet of manufacturing space in Minnesota and over 300 playground consultants spread across the world.</p> <p>Landscape Structures is one of the few remaining independently owned manufacturers of playground equipment. We are 100 percent employee owned (ESOP), and each and every employee is committed to creating playgrounds and play spaces that encourage kids of all ages and abilities to learn persistence, leadership, competition, bravery, support and empathy through play. We push the limits to help kids realize there is no limit to what they can do today and in the future. Our core values--relationships, integrity, commitment, innovation, team and passion—enable us to fulfill our mission of enhancing the lives of children through play while honoring the environment. For a better tomorrow, we play today. Cofounder and Chairman Steve King is the only leader of a playground company who is also a landscape architect. With Steve's passion for creating playground products and designs that go beyond ADA requirements, we create truly inclusive play environments for children of all abilities. We also push the design envelope by creating some of the most creatively themed play events in the world, along with nature-inspired playground equipment that blends into the surrounding environments.</p> <p>Landscape Structures' overall reputation in the marketplace is based on offering leading edge innovation and best value. Independent research conducted with the recreation industry over several years indicated superiority in areas of product quality, product innovation, custom capabilities, environmental stewardship, and customer service. Our products are of the highest quality and best long-term value to the customer. Our attention to detail in manufacturing and design along with the durability and product performance in the field, has earned us this reputation. See attached Landscape Structures History for more detailed information.</p>
<p>8</p>	<p>What are your company's expectations in the event of an award?</p>	<p>Landscape Structures currently holds a Sourcwell contract (April 2017 thru April 2022 (extended in response to customer request)). We have seen sales under this contract nearly double from 2018 to 2020.</p> <p>If we are awarded a new Sourcwell contract, we expect the strong growth to continue. The Landscape Structures team is finishing one of the most challenging year's in our country's history with no lapse in service, no manufacturing delays and an increase in sales under our current Sourcwell contract. Our team continued to deliver at 99.1% on time with 94.3% clean shipments which was similar to the past 5 years. We have an established history and customer base to continue growing these sales. As customers look for more streamlined methods to make their purchases and purchasing vehicles to help make the most of their project dollars, we anticipate sales under cooperative contracts will continue to grow. With our strong dealer network and our ability to provide personalized service through that partnership, we believe our existing customers will continue to purchase Landscape Structures' products while at the same time referring new customers who will see the benefits of utilizing the Sourcwell contract.</p>

9	<p>Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.</p>	<p>Landscape Structures Inc. (LSI) was a privately owned manufacturer until 2012 when it became 100% employee owned. Historically, we have only provided limited financial information to parties other than our financial institutions and insurance company. For competitive reasons we are very protective of this information.</p> <p>However, we understand our financial stability is a critical aspect in the decision-making process. Landscape Structures employs nearly 500 people who, once eligibility requirements are met, all participate as owners of the company through a qualified Employee Stock Ownership Plan and Trust. On December 31, 2020 our total assets were over \$90 million, our current ratio was 2.9 and our fixed charge coverage ratio was over 15.2 (U.S. Bank requires it to be no less than 1.15). We also have a \$20.0 million line of credit with U.S. Bank that is rarely drawn upon and had an outstanding balance of zero on the date of this response as well as on December 31, 2020, 2019 and 2018. PriceWaterhouseCoopers LLP has issued clean opinions for the each of the past 29 years they audited Landscape Structures Inc. The clean opinion for 2019 and 2018 is attached. We anticipate another clean opinion to be issued for 2020 when the audit is completed in August of 2021.</p> <p>Our current bonding capacity of \$10,000,000 is also testimony by an independent third party of their belief in our ability to meet our obligations. We have the ability to increase the limit but have not found a business need to do so. As you are probably already aware, sureties like International Fidelity Insurance Company (AM Best rating of A-, Financial Size Category VII) insure to a zero-loss ratio and base their limits on the financial substance and stability of the company they are bonding.</p> <p>We have supplemented this information with our bank and trade references. LSI has been working with U.S. Bank for over 29 years and many of our key suppliers over a similar time period. In totality this information should provide you with the assurance that we have the financial means to fulfill our short and long-term obligations.</p> <p>If you determine that the information is inadequate, I would welcome and appreciate the opportunity to discuss this so that I may address any of your concerns.</p> <p>Fred Caslavka, MBA, CMA, CPA (inactive) Chief Financial Officer and Risk Manager Direct: 763-972-5362 Cell: 763-221-0067 Report of Independent Auditors and Bank & Supplier References are attached.</p>	*
10	<p>What is your US market share for the solutions that you are proposing?</p>	<p>Market share data is confidential and typically not disclosed. However, we are highly confident we hold significant market share. Based on the most recent information from IPEMA (International Play Equipment Manufacturer's Association) LSI estimates its U.S. market share at 22%. IPEMA members voluntarily report their sales to IPEMA which in turn supplies summary information to its members.</p>	*
11	<p>What is your Canadian market share for the solutions that you are proposing?</p>	<p>Based on the most recent information from IPEMA (International Play Equipment Manufacturer's Association) LSI estimates its Canadian market share at 25%. IPEMA members voluntarily report their sales to IPEMA which in turn supplies summary information to its members.</p>	*
12	<p>Has your business ever petitioned for bankruptcy protection? If so, explain in detail.</p>	<p>Landscape Structures has never filed a petition for bankruptcy protection.</p>	*

<p>13</p>	<p>How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?</p>	<p>Landscape Structures is a manufacturer. We market our products through a global network of 50 independent sales organizations comprised of more than 700 sales and service people. The sales organizations have exclusive territories and are not allowed to carry competing product lines. In the U.S. these independent sales organizations provide full sales and service coverage for all 50 states. As a 100% employee owned company with Landscape Structures being the sole legal entity under which our products are sold, our sales organizations do not compete against other entities owned by us. In short, Landscape Structures is not owned by another company, nor do we own any other companies that are selling and marketing similar products that effectively compete against each other. Landscape Structures products account for more than 50% of the total revenue for 32 of the 36 North American sales organizations. The percentage increases significantly when complimentary lines and services such as surfacing and installation are included. All of which would not be sold if it were not for the sale of our products.</p> <p>The distribution structure at Landscape Structures is led by our Vice President of Sales, two North American Regional Sales Managers, Custom Sales Manager and International Sales Manager.</p> <p>The independent sales organizations each maintain a team of sales representatives and support staff who serve the clients in their respective territories. Our sales organizations have been with Landscape Structures for an average of 25 years with several of our largest currently being led by the 2nd generation. Our shared values and commitment to serving our customers are the foundation of our relationship. The long tenure has resulted in strong synergies and shared quality, service and delivery values. We consider our sales channel true partners, and an integral part of the Landscape Structures family.</p>
<p>14</p>	<p>If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.</p>	<p>The playground industry does not require any special licenses to be held by manufacturers.</p> <p>Landscape Structures is proud to be at the forefront of an industry that cares about children. We promote healthy kids and a sustainable world. We are one of the founders of the International Play Equipment Manufacturers Association (IPEMA), an organization that promotes quality and safety for all playground manufacturers. It is a member-driven international trade organization that represents and promotes an open market for manufacturers of play equipment of which Landscape Structures has been a member in good standing since its inception. In the interest of playground safety, IPEMA provides a Third Party Certification Service whereby a designated independent laboratory validates a participant's certification of conformance to ASTM F1487, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use, except sections 7.1.1, 10 and 12.6.1; CAN/CSA Z614, Children's Playspaces and Equipment Standards, except clauses 9.8, 10 and 11; or both. The use of the corresponding logo in the Landscape Structures catalog signifies that Landscape Structures Inc. has received written validation from the independent laboratory that the product(s) associated with the use of the logo conforms with the requirements of the indicated standards.</p> <p>CSA: The Canadian Standards Association. Nearly all equipment developed by Landscape Structures is certified to meet CAN/CSA-Z614-07, the Children's Playspaces and Equipment Standard, through IPEMA.</p> <p>CPSIA Safety Compliance: At Landscape Structures, product safety is a top priority. We believe there is no investment more valuable than the protection and safety of our children. That's why we always strive to go beyond the minimum safety requirements and build this value into every piece of playground equipment we produce.</p> <p>The Consumer Products Safety Improvement Act (CPSIA) of 2008 specifies safe limits on the maximum allowable amount of lead in paints, coatings and other materials used on children's products, and sets limits on certain heavy metals and six different phthalates (plasticizers used to make vinyl and other plastics soft and flexible) used in certain toys and childcare articles. Landscape Structures has tested hundreds of materials to validate compliance to this safety act.</p> <p>All products manufactured and distributed through Landscape Structures meet or exceed the requirements of the CPSIA.</p> <p>ISO Certification: ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). Its purpose is to promote common standards for businesses worldwide.</p> <p>ISO 9001:2015 has a process-oriented structure, is customer focused and emphasizes continuous improvement in quality.</p> <p>ISO 14001:2015 drives us toward operating in a manner that is environmentally conscious.</p> <p>Both standards provide guidelines for establishing a company's quality and environmental management programs. In 1998 Landscape Structures became the first play equipment manufacturer to be certified in ISO 9001 and ISO 14001. Annual audits by a 3rd party are required to maintain these certifications which LSI has done successfully for each year since 2015 through the date of this response.</p> <p>What does this mean to a customer? This means that a customer can purchase from Landscape Structures, a premier commercial playground equipment manufacturer, with confidence because we have the</p>

		<p>processes in place to consistently manufacture the highest quality products while being conscious of how we are impacting the environment.</p> <p>Although not an industry requirement, Landscape Structures requires members of our staff to be certified by the National Playground Safety Institute (NPSI). This includes many of our product development team, playground design team and our technical services (installation support) team. This ensures our customers receive the benefit of the knowledge of and compliance with government standards. This occurs at all levels from the development of the equipment, design of the play structures, through installation and maintenance services.</p> <p>In addition, many key staff members are actively involved in the development of the standards for our industry. Steve King, co-founder and chairman, is an American Society of Landscape Architects (ASLA) Fellow, a Certified Playground Safety Inspector, and a founding member and past President of IPEMA (International Play Equipment Manufacturers Association). Steve has been chairman of a task group of the American Society for Testing and Materials (ASTM) that worked with the U.S. Consumer Products Safety Commission (CPSC) to update the ASTM F1487 Specification: a voluntary safety and accessibility standard for public playground equipment designed for children ages 2 to 12. His task group had the added responsibility of developing playground accessibility standards to comply with the Americans with Disabilities Act (ADA). Landscape Structures was also the first company to develop new playground events specifically meeting ADA requirements. Randy Watermill, Vice President of Product Development, has been with Landscapes Structures Inc. for 27 years. Randy serves as a committee member for ASTM, has served as President of IPEMA, and is currently the Treasurer of IPEMA. He is certified by NRPA as a Certified Playground Safety Inspector (CPSI). Tom Fitzpatrick, P.E. Product Development Engineer, has been with Landscape Structures for 15 years. Tom serves as a committee member for ASTM, is a member of the IPEMA Equipment Certification Committee and is certified by NRPA as a Certified Playground Safety Inspector (CPSI).</p> <p>Landscape Structures is authorized to sell products in all 50 states. We currently hold contractor's licenses in the states of Alabama, Arizona, Arkansas, California, Florida, Hawaii, Idaho, Louisiana, Maryland, Mississippi, New Jersey, New Mexico, Tennessee and Washington (other states may not require them) allowing us to provide turn-key solutions to our customers in all of the states.</p> <p>Third Party Certifications</p> <p>Landscape Structures requires all playground equipment installers, with which we subcontract, to be manufacturer trained. Once trained, these installers are issued a Certified Installers Certificate. Many of our installers are also NPSI trained and Certified Playground Safety Inspectors. Installers are expected to maintain required permits and licenses applicable in their state to perform their work in a legal and professional manner. If required by local regulations, installers may also be required to be OSHA certified.</p> <p>Most members of our independent sales team are NPSI certified. This ensures that when they are meeting with a customer, the customer has the assurance of working with an experienced and knowledgeable playground expert. Our sales organizations hold necessary contractor licenses as required.</p>
15	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	NONE – Landscape Structures has never been suspended or debarred.

*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *
16	Describe any relevant industry awards or recognition that your company has received in the past five years	<ul style="list-style-type: none"> • 2020 Nineteen-year participant in the annual EPCOT International Flower & Garden Festival (since 2001) • 2019 Landscape Structures was honored with the Best in Show award at the NRPA Annual Conference in Baltimore, MD • 2018 Landscape Structures recognized for its Total Retirement Offering at the 2018 Plan Sponsor of the Year Awards. The company was honored for its innovation in helping employees reach a secure retirement. • 2017 Landscape Structures receives a LAMMY Advertising Award for Best Message by Landscape Architecture Magazine • 2016 Winner of the Episerver™ North American Website Awards for Best B2B Website • 2016 Winner of Minnesota PRSA Classics Award for community relations campaign on inclusive play • 2015 Pat Faust inducted as an Honorary Member of the American Society of Landscape Architects (ASLA) • 2015 Landscape Structures receives Landscape Architecture Magazine Advertising Award (LAMMY) for Most Persuasive ad • 2015 Winner of Landscape Architect Magazine's Advertising Award (Lammy) for Best Graphic Presentation
17	What percentage of your sales are to the governmental sector in the past three years	Sales to the government sector accounts for 52% of our sales over the last 3 years. The government sector comprises the majority of our sales. This segment is critical to our business and growth prospects, as well as our overall success.
18	What percentage of your sales are to the education sector in the past three years	Sales to the education sector accounts for 32% of our sales over the last 3 years. The education sector also makes up a significant portion of our sales and is key to our business and growth prospects, as well as our overall success.
19	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	<p>Landscape Structures currently holds cooperative purchasing contracts with the following agencies:</p> <p>Sourcewell HGAC NASPO ValuePoint NCPA National IPA/Omnia Partners TIPS New York State Contract Ohio State Contract Minnesota State Contract California Multiple Award Schedule (CMAS) KCDA (King County Directors Association)</p> <p>Please see attached document "Cooperative Purchasing Contracts" for annual sales volume for 2018-2020.</p>
20	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Landscape Structures does not hold any GSA contracts or Standing Offers and Supply Arrangements.

Table 4: References/Testimonials

Line Item 21. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *
City of Los Angeles Department of Recreation & Parks	Michael Shull, General Manager michael.a.shull@lacity.org	818-524-9053
Maryland National Capital Park & Planning Commission	Bridget Stesney, Division Chief Bridget.Stesney@pgparks.com	301-699-2533
Arlington Heights School District #25	Ryan Schulz, Buildings & Grounds Director ryanschulz@sd25.org	(847) 506-6900

Table 5: Top Five Government or Education Customers

Line Item 22. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *
See attached	Government	New York - NY	Varies by project to include supply equipment, installation, site work, protective surfacing	Varies by project - see attached.	See attached
See attached	Government	ON - Ontario	Varies by project to include supply equipment, installation, site work, protective surfacing	Varies by project - see attached.	See attached
See attached	Government	California - CA	Varies by project to include supply equipment, installation, site work, protective surfacing	Varies by project - see attached.	See attached
See attached	Education	New Mexico - NM	Varies by project to include supply equipment, installation, site work, protective surfacing	Varies by project - see attached.	See attached
See attached	Education	Illinois - IL	Varies by project to include supply equipment, installation, site work, protective surfacing	Varies by project - see attached.	See attached

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcwell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *
23	Sales force.	Landscape Structures does not have a direct sales force. We partner with a network of exclusive independent sales representatives, led by our Vice President of Sales, two North America Regional Sales Managers, a Custom Sales Manager and International Sales Manager. We have an internal customer experience team who works with our distributor network supporting service on a daily basis.
24	Dealer network or other distribution methods.	Landscape Structures' sales team is comprised of 50 independent organizations, 36 in North America and 14 internationally. A total of 300+ salespeople focus 100 percent of their attention on the sales and service of the products considered in this RFP. Landscape Structures playground equipment, fabric shade, water play equipment, site amenities, fitness equipment and surfacing are our sales reps' primary business. They also carry complementary product lines and services so their total offering of products and services provide member agencies with a turn-key solution for their park and playground needs.
25	Service force.	Landscape Structures' goal is to provide the highest quality of service possible. We understand it is a journey that will never end which meshes perfectly with our continuous improvement culture. Our customer experience team is a long tenured group whose job is 100 percent customer service focused. The team's slogan is "we support play". These team members support specific geographical territories and focus on everything service related including presale designs through post installation field support. They have ISO-audited standard work processes that have proven to be very successful. Responses are same day. Our corrective action process includes meeting weekly to review any issues and discuss proactive opportunities for greater service. In addition, Landscape Structures' technical services team has two full-time staff members devoted to installation concerns and questions from both professional installers and customers. Our technical services team is available 24 hours a day, 7 days a week via a toll-free hotline.

26	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Hours of operation vary between local offices but are typically 8 a.m. to 5 p.m., Monday through Friday. Many offices have personnel available for early morning, evening or weekend appointments to accommodate their customers. Landscape Structures' customer experience team members, referenced earlier, are available from 7 a.m. to 6 p.m. CT, Monday through Friday. Furthermore, our contact center representatives are available from 8 a.m. to 5 p.m. CT, Monday through Friday. We also offer a toll-free hotline for installation questions 24 hours a day, 7 days a week. Landscape Structures has a standard work, ISO audited customer service program. Our primary process is called CCN (customer contact note). CCNs come in from the field and address concerns about shipping shortages, freight damage, warranty issues, etc. We respond to CCNs within 24 hours, document and review weekly with operations. This process results in corrective action and continuous improvement efforts. Replacement parts are another unique aspect of Landscape Structures customer service and manufacturing expertise. We are the only play equipment company in the world that supplies replacement parts irrespective of the age of the equipment. The replacement parts will be identical to the original equipment except in situations where the original product has been redesigned for safety or conformance reasons. In these situations, Landscape Structures will provide replacements that are similar in form, fit and function. Our archived records include all documentation of orders including customer purchase orders, playground layout drawings, order acknowledgements, invoices, shipment documents and more. Standard lead time on replacement parts is nine business days, same lead time as provided on all of our standard play equipment. Upon request most standard hardware can be supplied next day while common painted welded parts can be shipped within 24 to 72 hours. Part of our post-sale customer service is a customer satisfaction survey that is sent out eight weeks after every order is shipped. Feedback and results of those surveys are recorded, shared and followed up with our local representative organizations.	*
27	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Landscape Structures has nearly 50 years of experience successfully providing the products and services represented by this RFP to the same customer base Sourcewell represents in their participating entities. We have a network of independent sales representatives which covers all areas of the United States including Alaska and Hawaii. In cooperation with our sales channel, we are dedicated to continuing our legacy of providing premier products and services to the same customers Sourcewell serves.	*
28	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Landscape Structures has the ability and willingness to offer Sourcewell in Canada. We have a long-established and successful sales network covering all Canadian provinces and territories and have a growing market share (currently estimated at 25%) in Canada.	*
29	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	Landscape Structures has the ability and fully intends to serve the entire United States. In fact, we must serve the entire United States as that is what our current customer base currently requires and has required for decades. We have the ability to fully serve Canada but due to administrative challenges of direct selling in Canada we are not planning to include Canada immediately if awarded. We are continually evaluating the potential of contract sales in Canada and are open to including Canada if the interest from Canadian customers changes.	*
30	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	N/A - Landscape Structures has the ability and fully intends to serve all Sourcewell participating entity sectors. In fact, Sourcewell's entity sectors are currently and have been for over 30 years, our core customer base. We have built our business around serving these entity sectors.	*
31	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	N/A - Landscape Structures does not have any specific contract requirements or restrictions for participating entities in Hawaii, Alaska or any U.S. Territory.	*

Table 7: Marketing Plan

Line Item	Question	Response *
32	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	<p>Upon contract award and notification to our sales channel, our immediate plan would be to send out co-branded press releases and social media announcements. As is currently, Sourcewell's presence on our website would continue to provide links and all other pertinent contract details and information. In addition, we would continue to advertise our Sourcewell contract with our current trade audience and promote at applicable trade shows. We would continue to partner with our sales channel on direct mail and/or email campaigns to send to their local territories, markets and customers.</p> <p>Landscape Structures has a strong marketing team with specialists in communications, public relations, advertising, graphic design, multimedia design and production, web and social media. Our marketing materials are innovative, professional, and reflect our brand image of quality and customer focus. We have the ability to create and collaborate on the most effective marketing approaches to promote the contract whether the format is digital or printed. We have robust capabilities and produce most of our marketing materials internally. Four examples of internal marketing materials are included in an electronic format. Examples included with this RFP are Play Catalog, SkyWays Catalog, Aquatix Catalog, and Hedra Brochure.</p> <p>In addition, Landscape Structures' entire product line can be viewed and/or downloaded directly from our Virtual Catalogs page on our website. Visit https://www.playlsi.com/en/view-playground-catalogs/ to view the most current version of our catalogs and product brochures.</p>
33	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	<p>Landscape Structures uses the latest technology as it relates to our digital footprint. Our public website, playlsi.com, will continue to promote the Sourcewell contract. Our representative organizations rely on PlayCentral, our extranet, as a source of information where all of the contract details and marketing tools are available 24 by 7. We are active participants in social media outlets such as Facebook, Twitter and Instagram, as well as sending regular email communications to our client base. Additionally, we invest in ongoing organic and paid search efforts to improve our visibility to the marketplace. We would use a variety of digital vehicles to promote the Sourcewell contract and are open to, and constantly search for, new outlets to communicate awareness of the contract. In addition, our sales channel uses their websites, social media, email and other local and regional marketing to further the reach of Landscape Structures messages.</p>
34	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	<p>Our view of Sourcewell's role in promoting an awarded contract is a collaborative one. As we have done in the past, we would request that Sourcewell staff participate in webinars and live meetings with our rep network. We would also continue to ask for assistance with specific agencies when needed. We want to be included in Sourcewell's marketing efforts among other contract holders to bring depth and strength to the program. We also appreciate Sourcewell's participation in conferences specific to our industry such as NRPA. We will continue to collaborate with Sourcewell on new marketing opportunities. Sourcewell is already integrated into our sales process with many of our sales reps leading with Sourcewell as their primary contract vehicle. Our sales leaders would continue to educate and promote the Sourcewell contract to new and existing sales reps. We will update the current Sourcewell specific marketing to further encourage use of the contract.</p>
35	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	<p>No. Due to the unique nature of designing play structures and playground environments to meet individual customer needs and comply with government regulations (CPSC, ASTM, ADAAG) applicable to public playgrounds, it is not feasible to provide online ordering. To date, governmental and educational customers have not expressed any interest in purchasing our products and/or services in this manner.</p>

Table 8: Value-Added Attributes

Line Item	Question	Response *
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36	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Landscape Structures offers many education and training sessions free of charge. "Playground Safety and Maintenance – Keeping Your Playground Safe and Compliant" is one of the topics provided in our Learning Academy program. Other topics offered are: Designing Natural Play Environments; Inclusive Play; Designing Fitness-Focused Playgrounds. The Landscape Structures Learning Academy provides opportunities to customers to earn CEUs (Continuing Education Units - Park and Recreation) or PDHs (Professional Development Hours - Landscape Architects) and gain valuable information they can use in their everyday work. Landscape Structures is an Authorized Provider by the International Association for Continuing Education and Training (IACET). In obtaining this approval, Landscape Structures has demonstrated that it complies with the ANSI/IACET Standards, which are widely recognized as standards of good practice internationally. As a result of our Authorized Provider status, Landscape Structures is authorized to offer IACET CEUs for its programs that qualify under the ANSI/IACET Standards. IACET is the organization NRPA uses for accreditation. All trainings provided are optional. The trainings are a regular practice at Landscape Structures and available to all Sourcewell members, either in person or online. See attached Learning Academy brochure for more information on courses offered or visit our website at https://www.playlsi.com/en/playground-planning-tools/education/continuing-education-seminars/	*
37	Describe any technological advances that your proposed products or services offer.	Landscape Structures invests heavily in the latest equipment and training to ensure the highest quality play equipment is provided to our customers. Our product development team of 25 professionals is the largest among U.S. based playground manufacturers. Our annual spend on technology exceeds \$4.5M. We implement the latest technology in our manufacturing processes in order for us to improve our service levels and expand our product offering. One example is DigiFuse® technology, which provides vivid, full-color, photo-realistic graphics to create one-of-a-kind playground designs. Images are fused onto metal panels using a proprietary process to create engaging graphical elements for the optimal combination of beauty, durability and play value. We continue to invest in new capabilities that enhance our innovation and allow us to lead the market. To see more of our capabilities, see attached brochures: DigiFuse Inspirations, Concrete Solutions and Custom Playgrounds.	*
38	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	<p>Landscape Structures has a long-standing history of environmental awareness. Through our more than 75,000 playgrounds worldwide, we've helped create healthy kids and a sustainable world. Long before it was fashionable, Landscape Structures built a culture of sustainability, designing products that keep kids active, while going far beyond what was required to protect the environment during manufacturing processes.</p> <p>In fact, we began putting formal environmental processes in place more than 20 years ago, and Landscape Structures received its certification to the ISO 14001 environmental standard more than a decade ago. We are the first playground manufacturer in North America to receive that certification of environmental responsibility.</p> <p>Landscape Structures has been recognized as a Minnesota Waste Wise Leader for its outstanding waste reduction and recycling efforts.</p> <p>We partner with American Forests to plant trees to offset the carbon produced during the manufacturing of every play structure we sell, supporting the planting of more than 350,000 trees since 2010.</p> <p>In 2008, we received the Tekne Green Award for our commitment to sustainability. Landscape Structures believes in and practices building environmentally preferable playground products through one-playground flow manufacturing.</p> <p>"The foremost environmental protection is to design and produce products that last and perform for a very long time." -Steve King, Cofounder and Chairman, Landscape Structures Design</p> <ul style="list-style-type: none"> • Each person involved in the design and production of our play structures is an owner of the company, and quality and environmental stewardship are integral parts of our culture • Evos® playsystem: No PVC and provides a 30 percent smaller carbon footprint than traditional play structures • Weevos® playsystem: Offers a 17 percent smaller carbon footprint and is 100 percent recyclable at the end of its life. • Recycled Permalene® panels offer post-consumer recycled content of 73 percent. <p>Manufacturing</p> <ul style="list-style-type: none"> • Green Boards track the environmental aspects and impacts of each stage of production and document improvements made to reduce these impacts • Steel and aluminum arrive cut to length to eliminate waste • High-efficiency light fixtures reduce energy use • Recapture and use heat energy from curing oven • Industry-leading recycling rates for all manufacturing waste <p>Packaging</p> <ul style="list-style-type: none"> • Individualized, custom installation documents – no wasted pages • Automated wrapping to reduce waste • Most packaging materials are recyclable and are provided with recycling instructions <p>Transportation</p> <ul style="list-style-type: none"> • Whenever possible, playground equipment shipments are pooled to conserve the use of fossil fuels and limit the production of greenhouse gases 	*

39	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	NA - Landscape Structures does not currently have any third-party eco-labels or certifications in this category.	*
40	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Landscape Structures is neither a woman-owned business nor a certified small business entity. We do utilize several woman-owned, minority-owned and/or small businesses through our supplier network, sales distribution channel and subcontractors. Our 100% ESOP owned company by definition cannot qualify for certification as a WMBE.	*
41	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	<p>We are particularly proud of our continuous improvement culture at Landscape Structures. This way of doing business measures the quality of our equipment and our total customer experience. "Cool Journey", our formal continuous improvement program, started in the Fall of 1999 and has dramatically improved our lead times, efficiencies and organizational effectiveness. Even though our standard lead time is two (2) weeks on standard products, our "lean" manufacturing practices and one order flow enables us to consistently manufacture an entire order within two days. The two-week lead time is set so that demand on production can be spread out or smoothed.</p> <p>Through our Kaizen events and daily improvement efforts, we have tackled thousands of issues throughout the company; from significantly improving paint line changeover times to decreasing the cost of our annual catalog. In all opportunities, the cross-functional thought and talent of our empowered employee-owners have found innovative solutions to help us run better, faster and smarter.</p> <p>Here is a sample of the improvements we have made that result in providing our customers with a premier experience:</p> <ul style="list-style-type: none"> • Manufacturing lead-time has been reduced from 40 days to 2 days. • Most replacement parts are shipped out within two business days. We have provided replacement parts on product that was installed in the late 1970s. Promptly responding to replacement part requests reduces the amount of time children can't play on the equipment and significantly reduces the chances of a child getting injured. We have maintained on-time, clean deliveries to our customers over 99.4% of the time for nine years running. No other play equipment manufacturer in the world does this. • If a customer contacts us with a challenge, we document it, trend it and drill down to the source to make sure it does not happen again. • Safety – Kaizen activity has focused on safety and ergonomics since the start of 2009. During one event alone we implemented over 50 improvements! <p>There are many things that distinguish Landscape Structures from our competitors: manufacturing excellence, the highest quality product, and product innovation are a few. Our biggest value to our customers is the total cost of ownership: our product is built to last. We have an unparalleled commitment to Inclusive Play and lead the industry with the movement to create the best play spaces for children of all abilities. We partner with experts and organizations that help us respond to societal issues. Topics such as fighting childhood obesity, bringing nature inspired play opportunities to children, creating multigenerational recreation areas, promoting intense engagement on the playground, exercising the mind and body through innovative play are just a few of the areas we take very seriously. We have capabilities like no other manufacturer to provide custom solutions to playground projects, an emerging trend in our industry. As an ESOP organization, the biggest differentiation Landscape Structures has is our people – a culture of ownership, pride, and continuous improvement.</p>	*

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *
42	Do your warranties cover all products, parts, and labor?	Product warranties do not cover labor. If purchased through Landscape Structures, installation will be warranted for one year. See attached manufacturer warranties.
43	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	No, Landscape Structures warranties do not impose usage restrictions.
44	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	No. Due to the variables impacting travel time and mileage there is no feasible way to calculate these factors to cover all potential situations. Landscape Structures has playground equipment in both highly populated areas as well as very remote locations.
45	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	Although a certified technician/installer is not required to replace/install warranty parts on Landscape Structures playground equipment, it is highly recommended. We have a network of certified installers available in all areas of the continental U.S., Alaska and Hawaii. Sourcewell members should contact their local sales representative for assistance with service for warranty repair.
46	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Warranty issues for items made by other manufacturers would be passed on to the applicable equipment manufacturer. However, the bottom line is if the other manufacturer(s) does not support their warranty, Landscape Structures will work with the customer to make it right.
47	What are your proposed exchange and return programs and policies?	As an indication of our commitment to customers, Landscape Structures will accept returns of new structures and/or new equipment purchased within 60 days of the original invoice date. Advance notification is necessary to ensure proper credit. Parts not included in this return policy are custom parts (including PlayShaper® posts), as well as used or damaged parts. A 20 percent restock fee plus all return freight charges will apply to all product returns.
48	Describe any service contract options for the items included in your proposal.	Maintenance contracts are offered through some of our sales organizations.

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *
49	What are your payment terms (e.g., net 10, net 30)?	Standard payment terms are net 30 days from invoice date.
50	Describe any leasing or financing options available for use by educational or governmental entities.	Landscape Structures partners with NCL Government Capital (NCL) to offer Sourcewell members a complete suite of finance solutions. NCL is a current Sourcewell financing contract holder (#011620-NCL) and is an industry expert in municipal financing solutions. NCL will offer leasing terms from 12-120 months on transactions from \$5,000 and up. Traditional leasing and financing programs will be offered along with programs specifically designed for schools and governmental entities including Tax-Exempt Municipal Leases and a Purchase Order Only program. There is no ownership, common ownership, or control between Landscape Structures and NCL or any other leasing company. In addition, Landscape Structures is not incented financially to use NCL or any other leasing company.
51	Briefly describe your proposed order process. Include enough detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the Sourcewell participating entities' purchase orders.	As we have been doing since April 2017, if awarded, all Sourcewell contract orders will be made directly between the customer and Landscape Structures with service provided through our sales network. Orders will be submitted to the corporate office. Once entered and processed, the customer will receive an order acknowledgement listing all the equipment and/or services they are purchasing along with the scheduled ship date of the order. This allows for internal auditing of each purchase order against the requirements of the contract and insures accurate quarterly reporting.
52	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Yes, P-cards are accepted up to \$3,000 at time of order with no additional cost to the customer.

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *
53	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	<p>Landscape Structures strives to provide a fair and easily understood pricing model. Therefore, we are proposing a single discount percentage off list price (with a volume discount) on our park and playground equipment and a single discount percentage off list price for our Aquatix product line. Aquatix Mechanicals and Design Services and all ancillary products and services are priced on a guaranteed not to exceed model. A complete price list showing list price is attached. Price list includes unique model numbers for all products offered.</p> <p>Since its inception, Landscape Structures goal has been to provide the highest quality and innovative products and services at a fair price while providing exceptional value. Even though value is defined differently by each customer, Landscape Structures strives to attract and retain customers that define it with characteristics such as durability, great service, working with a manufacturer that “does the right thing” irrespective of the wording of the warranty, values relationships and gives back to the community. Throughout its history, Landscape Structures has NEVER had a “sale”. Unlike many other manufacturers, we don’t inventory finished product so “excess inventory” does not drive our spring or fall pricing. We do not offer “Grant” programs that are merely disguised discounts. We do not utilize a retail pricing model whereby the product is priced above market and offered at a significant “discount” to entice potential buyers to act so they can take advantage of the limited time “discount”. Our contract discounts are not intended to be recovered through higher markups on freight, installation or other products and services. When we became frustrated with competitors offering a “lifetime” warranty that included small print restrictions essentially reducing the warranty period to a few years, Landscape Structures began offering a warranty defined in years. The 100-year warranty on certain items seen today originated from this clarification.</p>
54	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	<p>Landscape Structures is proposing a six (6) percent discount off list price on Landscape Structures play and shade equipment. We are proposing a five (5) percent discount off list price on Aquatix® by Landscape Structures products. Mechanical and Design Services provided by Aquatix are priced on a line item basis.</p>
55	Describe any quantity or volume discounts or rebate programs that you offer.	<p>An additional two (2) percent discount off list price on Landscape Structures play and shade equipment is offered for orders exceeding \$80,000 in equipment (total discount of eight (8) percent). No additional discounts are offered for Aquatix.</p> <p>Volume rebate programs will be considered on a case-by-case basis with the Sourcewell member. Landscape Structures would extend that same volume discount program to all Sourcewell members, provided the same or similar volume commitment is given.</p>
56	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	<p>Landscape Structures local sales representatives work closely with individual customers to determine their unique playground project needs. Once the needs are identified, the sales representative works with local suppliers to propose applicable sourced products/equipment and services to provide a turn-key project. Installation services offered through our certified installer network is provided on a “not to exceed” percentage of list price of Landscape Structures equipment on a state-by-state basis. Sourced product/equipment and related services will be quoted on a cost-plus basis not to exceed a 25% margin. Landscape Structures custom products are quoted on a per project basis and receive the same discount applied to our standard equipment. Landscape Structures PebbleFlex® and AquaFlex® surfacing systems are quoted on a per project basis.</p>

57	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Bonding is not included in pricing. If bonding is required, the cost is 3% of the purchase order total payable to Landscape Structures. Also excluded are installation services, site preparation, unloading of equipment upon delivery, safety audits and inspections. All of these services can be contracted through Landscape Structures and they will be provided by qualified independent, third party vendors/contractors.	*
58	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	To best serve our customers and provide them the best price for shipping, Landscape Structures provides freight FOB Destination, Pre-paid and Added. Freight is calculated on the entire order (not per component) and quoted based on negotiated shipping rates. Custom freight quotes are requested on orders which contain over-sized components that have been identified by our shipping department Once Landscape Structures receives an order, the product is entered in the computerized scheduling system. Based on the product ordered, a ship date is scheduled. Every order generates a Sales Order Acknowledgement detailing to the customer what they ordered. The Scheduled Ship Date is included on this acknowledgement, which is mailed and/or emailed directly to the customer. If there are any conflicts with the shipping schedule, the customer works with their local sales representative to coordinate any adjustments. Landscape Structures has a 99.8 percent on-time shipping rate. In the event there is a delay in shipment, the local sales representative is notified. They in turn notify the customer to work out a satisfactory solution for the customer. Possible options include but are not limited to splitting the delayed items into a separate shipment at no charge to the customer; shipping the entire order at a later date agreed upon by the customer and possibly expediting the shipment to meet the customer's requirements.	*
59	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Shipping, delivery, exchange and return programs for Alaska, Hawaii and other offshore orders are treated in the same manner as orders shipping to the continental United States with the exception of ocean freight. On ocean freight shipments, the maintenance kit, which contains touch-up paint cannot be shipped with the product, so it is shipped via air freight.	*
60	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Landscape Structures prides itself on how it packages its products. We go to great lengths to ensure the product is delivered to the site undamaged. Landscape Structures will work with individual customers to accommodate any special shipping requirements. Individually marked hardware packets create efficiency for installation and accuracy of contents.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
61	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	

Table 13: Audit and Administrative Fee

Line Item	Question	Response *
62	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell.	<p>All Sourcewell customer orders will be directly invoiced by Landscape Structures. As orders are received and submitted into our order processing system, they will be flagged as Sourcewell contract orders. A daily report is generated alerting our Contract Administrator of all contract orders keyed the previous day. This contract coding is also the basis for all quarterly reporting and administrative fee payments.</p> <p>All discounts on orders require a discount code which provides another checkpoint to ensure the order has received pricing in compliance with the contract. The Sourcewell discount code will be keyed on the order alerting our accounting personnel to verify the order has received the proper pricing.</p> <p>All order keyers and accounting personnel are trained to review orders for contract compliance.</p> <p>Landscape Structures shares the responsibility for the contract discount with the local sales representative. If they fail to submit the order correctly, they do not receive Landscape Structures' share of the discount and must cover the entire amount themselves. This provides a monetary incentive for the sales representative to submit the order with the correct contract information.</p> <p>As an approved supplier on the Sourcewell contract for the past 3-½ years, we are unaware of any instances of non-compliance with the contract. We have incorporated the necessary controls to ensure compliance.</p>
63	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	Landscape Structures is respectfully proposing consideration of a 1.5% administrative fee on the net sales price of all products and services (excluding freight, bonding fees and taxes). Even though we believe the current 2% fee is not a major deterrent, internally marketing the lower fee to our sales channel will make the Sourcewell contract that much more attractive for them to promote over other contracts in our portfolio.

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
64	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	<p>Landscape Structures is offering a turn-key solution to the marketplace need for playground and recreation-related equipment, accessories and supplies.</p> <p>Landscape Structures offers a full product suite that includes standard and custom playground equipment, freestanding play, shade, surfacing, sports & fitness equipment, site furnishings and splashpads. Turnkey services are offered to include design and site consultation, installation and site construction services.</p> <p>To complement and enhance park and playground projects, we can provide turn-key solutions through our partnerships to include, but are not limited to, installation, site work (i.e., grading, concrete walkways, landscaping, drainage solutions), shelters, site amenities, waterplay, and independent safety audits. These are sourced products and services.</p>
65	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	<p>Playgrounds Recreation Shade Playground surfacing Outdoor exercise equipment Site amenities or furnishings such as picnic tables, benches and trash receptacles Aquatic solutions and splash pads</p>

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
66	Playground equipment, site furnishings, site amenities, and accessories.	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>Landscape Structures' products include playground equipment for all ages and abilities.</p> <p>Children ages 6 to 23 months are gaining strength, stability and motor skills, along with a host of other physical and cognitive skills.</p> <p>At ages 2 to 5, children are developing physical play and are thinking more creatively. We have many playground designs that offer age-appropriate play to test their motor skills, strength, agility and more. Equipment includes Weevos®, arches with no prescribed entry points; PlayShaper®, playgrounds scaled for preschoolers and PlaySense® and Smart Play®, preconfigured toddler playgrounds</p> <p>Our PlayShaper®, Smart Play®, Weevos®, PlaySense® and Smart Play® playsystems support physical and cognitive development by following standard learning curricula for infants, toddlers and preschoolers. They're also designed to meet the unique safety needs of these age groups</p> <p>Kids ages 5 to 12 need physical and mental challenges while they play. Our commercial playground equipment for 5- to 12-year-olds help them develop balance, coordination, muscle endurance, problem-solving skills, social skills and much more. Equipment includes Evos®, gyroscopic-shaped playground equipment; PlayBooster®, our gold standard in playground design, and PlaySense® and Smart Play®, preconfigured playgrounds</p> <p>Kids 13+ love to stay active through play. We offer a wide variety of playground activities that meet the needs of this group to keep them engaged and challenged. From challenging net climbers to outdoor fitness products, you'll find choices that this hard-to-please age group will love.</p> <p>Site Amenities and Furnishings include shade structures, picnic tables, benches, trash receptacles and more—all designed to coordinate with your playground. Choose from our, Nature-Inspired Collection, Vivid Collection and more. The right pieces will create a clean, safe and welcoming spot for the whole community.</p>

<p>67</p>	<p>Water play and aquatic recreational structures and equipment.</p>	<p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p>With nearly 35 years of water experience, Aquatix (formerly Aquatic Recreation Company) is a leader in water feature, splash park, and spray park design, fabrication and construction. Pioneering integrated recirculation systems, the company provides a sustainable solution that empowers hours of innovative activity without water consumption limits, and the only manufacturer to offer a completely UL Listed system.</p> <p>By joining forces with leading playground equipment manufacturer Landscape Structures, Aquatix applies the ground-breaking design and innovation they are known for to the creation of imaginative new water experiences. Both Aquatix and Landscape Structures lead the way in forward thinking design, leadership in the industry, and all-around play knowledge.</p> <p>Designed and engineered in-house, Aquatix focuses on creating interactive water park and splash pad products that encourage kids to experience water in novel ways. From aim-and-sprays to dumping buckets, ground sprays and much more, our water products provide an inclusive, sensory-rich play experience in water for children of all ages and abilities. Aquatix products meet or exceed ADA standards of accessibility for inclusive water play. Recycled materials and earth conscious manufacturing practices make Aquatix a leader in sustainability in aqua play products. Even more, Aquatix offers versatility by being a water play design and engineering company that uses stainless steel, fiberglass, and GFRc materials.</p>
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68	Playground surfacing and fall protection, and water play and aquatic recreational surfacing.	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>Landscape Structures surfacing options include PebbleFlex® 2.0, a Landscape Structures product provided by Surface America, which combines the benefits of design, technology and safety into one revolutionary, high-performance breakthrough surfacing solution and AquaFlex® Porous Water Play and Pool Surfacing - Surfacing Solutions for Outdoor Water Play Areas.</p> <p>AquaFlex® Porous, a Landscape Structures product provided by Surface America, is the most common application for outdoor water play environments, such as municipal water play areas, splash pads and pool decks, as it allows water to penetrate through the surface. Even more, it helps evacuate water off the surface to allow for better traction.</p> <p>Landscape Structures combines the benefits of design, technology and safety into a revolutionary, high-performance breakthrough surfacing solution. AquaFlex® is the best surfacing option for your water play and pool deck needs.</p>
69	Services related to the solutions above.	<input checked="" type="radio"/> Yes <input type="radio"/> No	<p>Landscape Structures, and our local sales channel, partners with manufacturer-certified playground installers and local contractors to provide installation services and other site work related to your playground project to provide turn-key solutions. These relationships mean the customer receives the benefit of best pricing available.</p>

Table 15: Industry Specific Questions

Line Item	Question	Response *
70	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	<p>Landscape Structures' sales leadership team uses Power BI to obtain current information on contract usage. The finance team also provides quarterly and annual contract usage reports to the executive and sales leadership teams. All contract sales are coded for easy data retrieval. Reporting shows how the contract is doing against company sales by month, quarter and against previous years. It provides sales data segmented geographically and by sales organization. In addition, it provides a comprehensive list of sales by order size and repeat customers. This reporting allows us to see where the contract is strongest and areas across the country that our sales leadership team can focus on to increase usage of the Sourcewell contract.</p>
71	Describe how your offering addresses the needs of user's safety, well-being, and range or level of accessibility?	<p>We believe good design matters. Whether realized or not, design affects our perceptions and experiences. Our environment influences how we engage, learn and develop.</p> <p>A playground is a social space, and every child is different. We design with these differences in mind, in ways that respect and honor each pathway, while offering fun and exciting new challenges. There's nothing better than seeing a child's curiosity rewarded with the joy of discovery.</p> <p>Safety is Our Top Priority. Kids are always finding new and inventive—but not necessarily safe—ways to play on or around playground equipment. And while they may scrape an elbow or bruise a shin, it's important to take steps to eliminate the risk of more serious mishaps. We make playground safety a top priority at Landscape Structures, and we'll help keep kids safe with our age-appropriate products, safety surfacing and shade systems. We certify our products comply with standards to help keep your kids safe while they play.</p>

Landscape Structures has been actively involved with ASTM International (formerly American Society for Testing and Materials) in the development and on-going updates to ASTM F1487 (Standard Consumer Safety Performance Specification for Playground Equipment for Public Use) for the design, manufacture, installation and maintenance of public playground equipment. We are also a charter member of the International Play Equipment Manufacturers Association (IPEMA).

All standard products covered under the scope of the Standard in our 2020 (and upcoming 2021) Playground Catalog have been tested and certified to be in compliance with the requirements of the ASTM F1487-17 Safety Standard, except where noted. Our facilities, procedures and test results have been validated by an independent testing laboratory according to procedures set forth by the IPEMA. To verify product certification, visit www.ipema.org.

It is our opinion we also conform to the U.S. Consumer Products Safety Commission's (CPSC) Handbook for Public Playground Safety published in 2010, with the exception of Rhapsody Outdoor Musical Instruments. Most of our playstructures are also designed to be in compliance with the 2010 ADA Standard for Accessible Design.

The company has had continuous certification to the quality standard, ISO 9001, since 1996 and to the environmental standard, ISO 14001, since 1998. The pursuit of ISO certification helped Landscape Structures establish its quality management systems and establish the infrastructure for continued growth.

Landscape Structures received our ISO 9001 certification in 1996 and were the first U.S. commercial playground equipment manufacturer to achieve this standard. In 1998, we were certified to ISO 14001 as the first U.S. playground equipment manufacturer and seventh company in the state of Minnesota to achieve the highest standard for conservation and recycling process. We comply with the latest versions of both the 9001 and 14001 standards for both our play and shade divisions.

What this means is that you can purchase park and playground equipment from us with confidence because we have processes in place to manufacture a quality product while being conscious of how we are impacting the environment.

We offer a playground safety program to help teach elementary school students the importance of safe play. The program, featuring the Super Safety Team, Guardians of the Playground, contains practical tools for schools.

In addition, Landscape Structures has developed and made available Continuing Education Sessions approved by both the International Association for Continuous Education and Training (IACET) and the Landscape Architecture Continuing Education System™ (LA CES). Sessions related to safety include the following:

- Maintaining Safe Play Environments
- Play it Cool: Have Fun in the Sun with Shade
- Designing a Safe Spray Park

Inclusive Play Allows Children of All Abilities to Grow Together. We believe all kids are created equal. That's why we create play environments using inclusive playground equipment that welcome kids and families of all abilities to learn, play and grow together.

Inclusive Play Design Philosophy: Our inclusive playground designs promote A Higher Level of Inclusive Play® by addressing accessibility, age and developmental appropriateness and sensory-stimulating activity.

Our team of designers follows the Seven Principles of Universal Design to create a playground that best fits the needs of those in your community:

1. Equitable Use. The design is useful to people with diverse abilities.
2. Flexibility in Use. The design accommodates a wide range of individual preferences and abilities.
3. Simple and Intuitive Use. Use of the design is easy to understand regardless of the user's experience, knowledge, language skills or current concentration level.
4. Perceptible Information. The design communicates necessary information effectively to the user regardless of ambient conditions or the user's sensory abilities.
5. Tolerance for Error. The design minimizes hazards and the adverse consequences of accidental or unintended actions.
6. Low Physical Effort. The design can be used efficiently and comfortably.
7. Size and Space for Approach and Use. Appropriate size and space are provided for approach, reach, manipulation and use regardless of user's body size, posture or mobility.

Universal Design is a framework for the design of environments, products, buildings, ideas and more with the express goal that they be usable by the widest range of abilities. This framework influences our Inclusive Play Design Philosophy to ultimately increase access, safety, comfort and social participation within our play environments.

		<p>To help achieve our goals, Landscape Structures works with the following partners because we believe in what they are doing to create equity through play. Giving all children the opportunity to play together teaches them about their differences and their commonalities, thus eliminating bias.</p> <ul style="list-style-type: none"> • Sensory Processing Disorder (SPD) Foundation and STAR Center • Inclusion Matters® by Shane's Inspiration • The Miracle League® <p>To learn more about our Inclusive Play Partners, visit our website at https://www.playlsi.com/en/playground-design-ideas/inclusive-play/partnerships/</p>
72	<p>Describe how your offering addresses the user's desire to customize the offering (e.g. themes, etc.).</p>	<p>Landscape Structures' Design Philosophy: Creating Space for Future Leaders</p> <p>We believe Design Matters. Play Matters More.®</p> <p>For us, design refers to what a play structure looks like as much as it does to the play value built into it. We simply cannot design one without the other.</p> <p>And for one good reason: Play value is what creates return visitors. That's why Landscape Structures designs play environments to be newly fresh and exciting upon every visit. Children enjoy a hive of activity that sparks the imagination, facilitates discovery and lends itself to new adventure.</p> <p>Integrated play opportunities ensure that there are always multiple options for a child's next move. Inclusive play spaces encourage children of all abilities to play alongside one another.</p> <p>And so we ask ourselves: Is it extremely fun? Once a playground has captured a child's attention, does it hold their attention better than a video game? Does it cause them to return on a regular basis? Do they bypass other playgrounds to get to it? Does it imprint itself upon their memory and become part of their childhood story?</p> <p>When those answers are yes, a destination playground has become a legend. By design.</p> <p>A Customized Experience – No company has more design talent, material options, advanced manufacturing capabilities or can provide more guidance to bring a unique destination to life. We learn about goals and vision, and work collaboratively to make it real.</p> <p>Whether a distinctive landscape, historical homage, custom fantasy or abstract wonderland, our design inspiration can jumpstart imagination. We strive to build something iconic together that will engage communities for decades.</p> <p>Landscape Structures has a long history of innovation and custom offerings. With our concrete operations, shade/heavy play capabilities as well as our basic manufacturing operations we have the ability to design and build almost anything our customers can imagine. We have a dedicated team of Custom Engineers and Custom Designers whose dedicated purpose is to design what the customer has envisioned. Whether the request is something as simple as adding a school logo or school colors to the play structure, creating a unique signage or as comprehensive as creating a completely unique themed playground we have the staff in place to make dreams come true.</p>

73	Identify any certification(s) that your business or the products included in your proposal have attained or received.	<p>ISO: Landscape Structures is certified to the latest versions of both the 9001 and 14001 standards for both our play and shade divisions:</p> <ul style="list-style-type: none"> • ISO 9001:2015 standard has a process-oriented structure, is customer focused and emphasizes continuous improvement in quality • ISO 14001:2015 standard drives us toward operating in a manner that is environmentally conscious <p>AISC - Certified Fabricator: Our SkyWays® shade products are certified to the American Institute of Steel Construction (AISC), which demonstrates our commitment to building in quality from the beginning. By complying with the rigorous standards established by the most recognized national quality certification program for the structural steel industry, you can feel confident about the superior quality of our shade products.</p> <p>The Consumer Product Safety Commission (CPSC) is a governmental organization that provides technical safety guidelines for designing, constructing, operating and maintaining public playgrounds. It is our opinion we conform to the U.S. Consumer Products Safety Commission's (CPSC) Handbook for Public Playground Safety published in 2010 with noted exceptions.</p> <p>Additionally, we meet or exceed the CPSC's Consumer Products Safety Improvement Act (CPSIA) of 2008. The CPSIA specifies safe limits on the maximum allowable amount of lead in paints, coatings and other materials used on children's products, and sets limits on certain heavy metals and six different phthalates (plasticizers used to make vinyl and other plastics soft and flexible) used in certain toys and childcare products.</p> <p>CSA Group: Nearly all of our playground and park equipment is certified to meet CAN/CSA-Z614-07, the Children's Playspaces and Equipment Standard, through IPEMA.</p> <p>IACET: We are approved as an Authorized Provider of continuing education and training by the International Association for Continuing Education and Training (IACET).</p> <p>IPEMA: We're proud to be a founding member of the International Play Equipment Manufacturers Association (IPEMA™), a member-driven international trade organization that represents and promotes an open market for manufacturers of play equipment. In the interest of public safety, IPEMA provides third-party Product Certification services for U.S. and Canadian public play equipment and U.S. public play surfacing materials. The services, administered by TÜV SÜD America, validate our certification of conformance to the standards referenced below.</p> <ul style="list-style-type: none"> • ASTM F1487-11, excluding sections 7.1.1, 10 and 12.6.1 - Standard Consumer Safety Performance Specification for Playground Equipment for Public use • CAN/CSA-Z614-07 excluding clauses 9.8, 10, and 11 - Children's Playspaces and Equipment <p>Most of our playstructures are also designed to comply with the 2010 ADA Standard for Accessible Design.</p>
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Table 16: Exceptions to Terms, Conditions, or Specifications Form

Line Item 74. NOTICE: To identify any exception, or to request any modification, to the Sourcewell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcewell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification
		NO EXCEPTIONS REQUESTED

Proposer's Affidavit**PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE**

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 - a. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 - b. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 - c. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Elaine Harkess, Contract Administrator, Landscape Structures Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

Yes No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum 6_Playground_Water_Play_Equipment_RFP_010521 Tue December 22 2020 03:29 PM	<input checked="" type="checkbox"/>	1
Addendum 5_Playground_Water_Play_Equipment_RFP_010521 Fri December 18 2020 04:15 PM	<input checked="" type="checkbox"/>	1
Addendum 4_Playground_Water_Play_Equipment_RFP_010521 Mon December 7 2020 07:55 AM	<input checked="" type="checkbox"/>	1
Addendum 3_Playground_Water_Play_Equipment_RFP_010521 Thu November 19 2020 08:52 AM	<input checked="" type="checkbox"/>	1
Addendum 2_Playground_Water_Play_Equipment_RFP_010521 Fri November 13 2020 09:09 AM	<input checked="" type="checkbox"/>	2
Addendum 1_Playground_Water_Play_Equipment_RFP_010521 Thu November 12 2020 10:53 AM	<input checked="" type="checkbox"/>	2



February 3, 2023

To Whom It May Concern:

Landscape Structures mission is to enhance children's lives by fostering and creating inspiring play experiences while honoring the environment. We would like to thank you for your interest in Landscape Structures Inc. products.

ACS Playground Adventures has represented Landscape Structures Inc. since July 6, 2007. They are our exclusive representative for Park and Playground Equipment in the states of Oklahoma and Arkansas.

Product lines include Landscape Structures, PlaySense®, Skyways® and CoolToppers® Shade Products and Aquatix® by Landscape Structures.

Landscape Structures Inc. will honor any responsibilities under the warranty for products sold by our representatives, if representative fails to perform such service. Our warranty becomes null and void if non-Landscape Structures manufactured products are attached to any Landscape Structures manufactured products.

Sincerely,

A handwritten signature in black ink that reads 'David F. Smith'.

David Smith
Vice President of Sales

PURCHASE ORDER CLAIMS LIST

2/7/2023

FUND 10 DEPT 000 - N.A.

01-01338	J & P SUPPLY, INC.	PO0179446	TOWELS/TISSUE/LINERS/WIPES/CUPS/ST	\$870.20
01-01338	J & P SUPPLY, INC.	PO0179524	TOWELS/TISSUE/LINERS/SCREENS/ST	\$1,341.19
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$1,032.19
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0179531	MONTHLY SERVICE 12/22	\$157.39
01-06019	FLAMING AUTO SUPPLY CO., INC.	PO0179518	GLASS CLEANER/ST	\$306.54
01-06679	SYMMETRY ENERGY SOLUTIONS, LLC	PO0179546	MONTHLY SERVICE 12/22	\$13,370.01
01-06790	EARNHEART CRESCENT, LLC	PO0179483	FLOOR DRY/ST	\$429.50
01-06790	EARNHEART CRESCENT, LLC	PO0179489	DIESEL/ST	\$15,352.53
01-06790	EARNHEART CRESCENT, LLC	PO0179489	UNLEADED/ST	\$12,362.25
01-06790	EARNHEART CRESCENT, LLC	PO0179655	BRAKE/CARB CLEANER/ST	\$111.36
01-06790	EARNHEART CRESCENT, LLC	PO0179656	LUBE/GREASE/ST	\$179.88
01-06790	EARNHEART CRESCENT, LLC	PO0179657	OIL/ST	\$3,013.95
01-06790	EARNHEART CRESCENT, LLC	PO0179659	DIESEL/ST	\$14,874.68
01-06790	EARNHEART CRESCENT, LLC	PO0179659	UNLEADED/ST	\$20,182.50
01-07018	ATCO INTERNATIONAL	PO0179456	SAFETY GLASSES (40)/ST	\$196.48
01-15125	OK GAS & ELECTRIC	PO0179444	MONTHLY SERVICE 12/22	\$210,503.95
01-15125	OK GAS & ELECTRIC	PO0179568	MONTHLY SERVICE 12/22	\$47,845.68
01-15127	OK NATURAL GAS	PO0179445	MONTHLY SERVICE 12/22	\$17,523.07
01-19047	AT & T	PO0179507	MONTHLY SERVICE 12/22-1/23	\$7,617.38
N.A. TOTAL				\$367,270.73

FUND 10 DEPT 100 - ADM. SERVICES

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$254.80
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$292.66
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$962.62
01-05523	AMAZON CAPITAL SERVICES, INC.	PO0179453	BINDER DIVIDERS	\$18.17
01-07319	OKLAHOMA CUSTOM MEMORIALS	PO0179614	MLK MONUMENT RE-LETTERING	\$1,500.00
01-10040	JUMBO FOODS, INC.-WILLOW	PO0178371	CHRISTMAS HAMS (500)	\$9,761.08
01-13089	MERRIFIELD OFFICE SUPPLY	PO0179660	LABELS	\$38.70
01-35300	UNIFIRST, INC.	PO0165056	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$26.53
01-35300	UNIFIRST, INC.	PO0165055	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$84.14
ADM. SERVICES TOTAL				\$12,938.70

FUND 10 DEPT 110 - HUMAN RESOURCES

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$473.21
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$305.58
01-02196	VALIR OUTPATIENT CLINICS (HR)	PO0179551	PHYSICALS (6)	\$900.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$20.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0179531	MONTHLY SERVICE 12/22	\$92.77
01-05019	EXENCIAL WEALTH ADVISORS, LLC	PO0179513	1ST QTR 401K CONSULT FEE	\$9,227.13
01-06459	CERVANTES, STEPHANIE	PO0179544	TUITION SCHOLARSHIP/SPRING 2022	\$1,000.00
HUMAN RESOURCES TOTAL				\$12,018.69

FUND 10 DEPT 120 - LEGAL SVCS.

01-01255	INDEPENDENT MEDICAL EXAMS	PO0179601	WC/MEDICAL	\$70.40
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$95.65
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$194.00
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$377.52
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$40.00
01-03838	JDi DATA, CORPORATION	PO0179636	ANNUAL FULL ACCESS RENEW	\$24,558.00
01-03921	EXPRESS SCRIPTS, INC.	PO0179642	WC/MEDICAL	\$7,114.85
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0179617	WC/MEDICAL	\$527.24
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0179531	MONTHLY SERVICE 12/22	\$44.15
01-06442	INTEGRIS MEDICAL GROUP-OCCUPATIONAL	PO0179603	WC/MEDICAL	\$250.40
01-06655	INTEGRIS JIM THORPE REHABILITATION	PO0179602	WC/MEDICAL	\$727.32
01-16145	PETTY CASH	PO0179627	REIMB/2023 GARFIELD CO BAR DUES/J LONG	\$100.00
01-16145	PETTY CASH	PO0179627	REIMB/2022-23 OK BAR ASSOC DUES/J LONG	\$550.00

01-16145	PETTY CASH	PO0179627	REIMB/NOTARY BOND RENEW/STAMP/J CONAWAY	\$75.49
01-33380	OPFER, DAVID	PO0179425	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0179429	WC/MEDICAL	\$317.36
01-33380	OPFER, DAVID	PO0179543	WC/MEDICAL	\$317.36
LEGAL SVCS. TOTAL				\$35,677.10

FUND 10 DEPT 140 - SAFETY

01-00146	CINTAS CORPORATION LOC. 624	PO0179464	FIRST AID SUPPLIES	\$196.91
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$468.27
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$197.29
SAFETY TOTAL				\$862.47

FUND 10 DEPT 150 - COMMUNICATIONS

01-01338	J & P SUPPLY, INC.	PO0179446	TISSUE/FRAGRANCE REFILLS	\$69.93
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$410.92
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$640.80
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$5,853.72
01-16004	PDQ PRINTING	PO0179534	ANNUAL REPORTS (100)	\$1,380.00
COMMUNICATIONS TOTAL				\$8,355.37

FUND 10 DEPT 200 - GENERAL GOVERNMENT

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$1,999.73
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$461.02
01-05134	ENID NEWS & EAGLE	PO0179592	PUBLICATIONS	\$43.05
01-05427	ZOE KIDS CAFE	PO0177173	AFTER SCHOOL PROGRAMS	\$22,600.08
01-16145	PETTY CASH	PO0179627	REIMB/FILING FEES	\$106.00
01-25009	YOUTH & FAMILY SERVICES, INC.	PO0177172	AFTER SCHOOL PROGRAMS	\$10,809.02
01-39700	GARFIELD CO. LEGAL NEWS	PO0179593	PUBLICATIONS	\$127.60
01-49130	BOOKER T. WASHINGTON	PO0177175	AFTER SCHOOL PROGRAMS	\$693.18
GENERAL GOVERNMENT TOTAL				\$36,839.68

FUND 10 DEPT 210 - ACCOUNTING

01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$17.57
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$20.00
01-15007	OK MUNICIPAL LEAGUE, INC	PO0179516	2023 OML BUDGET WORKSHOP (2)	\$190.00
01-16004	PDQ PRINTING	PO0179534	PAYROLL ENVELOPES (5000)	\$195.00
01-16145	PETTY CASH	PO0179627	REIMB/FOLDERS/PENS/E CRAWFORD	\$40.78
ACCOUNTING TOTAL				\$463.35

FUND 10 DEPT 220 - RECORDS & RECEIPTS

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$39.99
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$14.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$40.00
RECORDS & RECEIPTS TOTAL				\$93.99

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$1,157.35
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$424.38
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$569.95
01-07320	WATCO, LLC	PO0179634	PROFESSIONAL SERVICE	\$425.00
INFORMATION TECHNOLOGY TOTAL				\$2,576.68

FUND 10 DEPT 350 - CODE ADMIN

01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$313.52
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$426.55
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$20.00
01-07203	OSA SERVICES	PO0179532	CLEAN UP/2205 W RANDOLPH	\$700.00
01-07203	OSA SERVICES	PO0179622	MOW/313 E BIRCH	\$620.00
01-16145	PETTY CASH	PO0179627	REIMB/FILING FEES	\$244.00
CODE ADMIN TOTAL				\$2,324.07

FUND 10 DEPT 400 - ENGINEERING

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$48.97
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$103.04
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$14.00
01-07315	TOTAL PAVE, INC	PO0179424	ROAD DATA COLLECTION	\$3,000.00
01-16145	PETTY CASH	PO0179627	REIMB/TRAVEL/GARVER/M KATTA	\$110.63
01-19165	STEVENS FORD, INC.	PO0175282	V704 ENGINE REPLACE	\$10,730.24
ENGINEERING TOTAL				\$14,006.88

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$1,013.28
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$948.64
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$2,783.24
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0179640	V345 OIL TEST KITS (4)/HYD FLUID/FILTER	\$510.80
01-05506	BROWER INC.	PO0179460	PORTABLE TOILET RENTAL 12/22	\$155.90
PUBLIC WORKS MGMT TOTAL				\$5,411.86

FUND 10 DEPT 710 - FLEET MGMT

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$1,315.40
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$1,778.43
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$1,626.29
01-02021	B'S QUALITY DOOR, INC.	PO0179654	GARAGE DOOR REPAIR	\$1,991.25
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179569	WELDING SHOP LIGHTS	\$260.45
01-16145	PETTY CASH	PO0179627	REIMB/VEHICLE TAGS (3)/REGISTRATION FEE	\$324.50
01-35300	UNIFIRST, INC.	PO0165060	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$101.67
01-59360	FASTENAL COMPANY	PO0179565	BIN STOCK	\$112.92
FLEET MGMT TOTAL				\$7,510.91

FUND 10 DEPT 730 - PARKS & RECREATION

01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0179587	IMPACT GLOVES	\$21.99
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0179452	POST BALLS (8)	\$66.00
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0179468	TENSION BARS/BANDS	\$41.87
01-01017	ALBRIGHT STEEL & WIRE COMPANY	PO0179588	METAL/CHRISTMAS IN THE PARK	\$481.16
01-01517	LAVICKY SAND COMPANY, INC.	PO0179556	SAND/TOPSOIL/PEA GRAVEL	\$1,621.94
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$1,712.20
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$4,602.05
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$1,980.69
01-02539	BWI COMPANIES, INC.	PO0179572	BALLFIELD CHALK	\$1,030.40
01-03022	CULLIGAN OF ENID	PO0179471	BOTTLED WATER/CITP	\$67.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179573	LED LIGHTS (4)/TENNIS COURTS	\$1,507.56
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0179531	MONTHLY SERVICE 12/22	\$35.00
01-05005	ENID CONCRETE CO., INC.	PO0179494	CONCRETE/BLOCKS/ENID LIGHTS UP THE PLAINS	\$682.25
01-05040	ELLIOTT ELECTRIC SUPPLY	PO0179490	FERRIS WHEEL POWER SUPPLY	\$235.00
01-05147	HERC RENTALS INC.	PO0179523	AERIAL LIFT RENTAL/CROSSLIN	\$2,075.00
01-05506	BROWER INC.	PO0179460	PORTABLE TOILET RENTAL 12/22	\$2,030.75
01-06933	THE PLAYWELL GROUP, INC	PO0178130	PLAYGROUND MULCH	\$23,927.45
01-07230	ENID LANDSCAPING & LIGHTING	PO0179497	DILLINGHAM GARDEN MAINT	\$1,462.50
01-07230	ENID LANDSCAPING & LIGHTING	PO0179497	RSVP FLOWER BED MAINT	\$33.75

01-07303	PEAK SOFTWARE SYSTEMS, INC	PO0179055	ANNUAL REC/PAVILION SOFTWARE	\$4,540.00
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0179540	PAINT BRUSHES (4)	\$12.54
01-19047	AT & T	PO0179467	MONTHLY SERVICE 12/22	\$529.55
01-33210	P & K EQUIPMENT, INC.	PO0179533	V567 SPRING	\$9.42
01-35300	UNIFIRST, INC.	PO0165058	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$98.70
01-40180	WAY OUT WEST	PO0179554	BOOTS/B ULRICH	\$149.95
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0179498	CHAIN SAW CHAIN/FILES (3)	\$35.00
01-59360	FASTENAL COMPANY	PO0179565	NUTS/BOLTS	\$60.74
01-80153	KINNUNEN, INC.	PO0179558	CADDY STRAPS (8)/BANDING SEALS (6)/CAUTION TAPE	\$878.21
01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0179435	PVC FITTINGS/DRILL BIT	\$78.26
			PARKS & RECREATION TOTAL	\$50,006.93

FUND 10 DEPT 740 - STREET

01-80473	ACE HARDWARE-SOUTHERN HARDLINES	PO0179435	LEAD TESTER	\$3.99
01-00146	CINTAS CORPORATION LOC. 624	PO0179589	FIRST AID SUPPLIES	\$31.52
01-01768	AT&T INTERNET SERVICES, INC.	PO0179454	MONTHLY SERVICE 12/22	\$922.12
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$212.62
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$3,754.14
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$3,650.33
01-02243	BB MACHINE & SUPPLY, INC.	PO0179511	V157 HYD HOSE	\$57.95
01-04033	DOLESE BROTHERS CO., INC.	PO0179442	CRUSHER RUN	\$1,713.96
01-04033	DOLESE BROTHERS CO., INC.	PO0179475	CRUSHER RUN	\$1,260.52
01-04033	DOLESE BROTHERS CO., INC.	PO0179581	SAND	\$4,048.21
01-04847	STARR LUMBER CO., INC.	PO0179545	LUMBER/SCREWS	\$150.60
01-05005	ENID CONCRETE CO., INC.	PO0179494	CONCRETE/BLOCKS	\$5,644.00
01-06834	NORTHWEST FIRE & SAFETY, LLC	PO0179505	ANNUAL FIRE EXT INSPECTIONS (48)	\$666.22
01-11060	KIRBY-SMITH OKLAHOMA	PO0179605	V123 PAVER REPAIR/BATTERY	\$600.50
01-33210	P & K EQUIPMENT, INC.	PO0178657	V573 TRANSMISSION REPAIR	\$6,524.81
01-35300	UNIFIRST, INC.	PO0167017	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$57.21
01-35300	UNIFIRST, INC.	PO0179557	UNIFORM RENTALS (36)	\$269.04
01-35300	UNIFIRST, INC.	PO0179624	UNIFORM RENTALS (18)	\$131.59
01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0179498	CHAIN SAW CHAINS (7)/FILES (6)/FILTERS (2)/OIL	\$201.98
01-59360	FASTENAL COMPANY	PO0179565	ZIP TIES/CONNECTORS	\$64.05
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0179502	PROLINE PATCH	\$1,785.58
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0179527	PROLINE PATCH	\$1,769.52
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0179585	PROLINE PATCH	\$1,739.28
01-80153	KINNUNEN, INC.	PO0179558	CONCRETE SPREADER (2)	\$66.98
01-80246	ATWOODS	PO0179594	COFFEE	\$15.98
01-80246	ATWOODS	PO0179594	BOOTS/S JOHNSON	\$180.48
			STREET TOTAL	\$35,523.18

FUND 10 DEPT 750 - TECHNICAL SERVICES

01-00092	CONSTRUCTION INDUSTRIES BOARD	PO0179639	ANNUAL MECHANICAL/PLUMBING LICENSE RENEW/C SMITH	\$150.00
01-00146	CINTAS CORPORATION LOC. 624	PO0179470	FIRST AID SUPPLIES	\$7.91
01-01338	J & P SUPPLY, INC.	PO0179524	SCREENS	\$47.28
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$838.72
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$3,864.36
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$2,019.99
01-02034	OK DEPT OF LABOR	PO0179607	COPIER USAGE/MAINT 1/23	\$225.00
01-03363	ATHENS TECHNICAL SPECIALISTS, INC.	PO0179508	ANNUAL MMU CALIBRATIONS (2)	\$1,321.24
01-04116	DOWNTOWN THREADS	PO0179476	EMBROIDERY (6)/SAFETY HOODIES (4)	\$246.82
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179569	PLIERS/ACV DETECTOR/PULL LINE	\$264.40
01-07036	GRAINGER, INC.	PO0179486	ELECTRODE	\$65.22
01-09015	IMSA	PO0179488	ANNUAL WZTTC RENEWALS (4)	\$200.00
01-09015	IMSA	PO0179488	ANNUAL MEMBERSHIP DUES TIER 2 (6)	\$582.84
01-22001	VULCAN, INC.	PO0179552	SIGN BLANKS/FITTINGS	\$3,308.50
01-22001	VULCAN, INC.	PO0179633	SIGN BLANKS/CAPS/CROSSES	\$3,060.00
01-35250	JOHNDROW'S PEST CONTROL	PO0179500	1ST QTR PEST CONTROL/ADMIN	\$310.00
01-35300	UNIFIRST, INC.	PO0165059	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$38.60
01-35300	UNIFIRST, INC.	PO0179557	UNIFORM RENTALS (30)	\$254.01
01-35300	UNIFIRST, INC.	PO0179624	UNIFORM RENTALS (32)	\$365.84
01-35300	UNIFIRST, INC.	PO0165059	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$45.92

01-51190	JACK'S OUTDOOR POWER EQUIPMENT	PO0179498	OIL	\$17.34
01-53780	EZ-LINER INDUSTRIES INC	PO0179514	V7569 FILTERS (2)	\$268.08
01-53780	EZ-LINER INDUSTRIES INC	PO0179514	V659 PAINT GUN REPAIR KITS (6)	\$2,351.20
01-54830	TERMINIX INT'L. CO., LP	PO0179547	ANNUAL PEST CONTROL SERVICE	\$730.00
01-59360	FASTENAL COMPANY	PO0179565	SIGN FITTINGS	\$185.75
01-80153	KINNUNEN, INC.	PO0179558	POWER TOOL BATTERIES (2)/PADDLE	\$147.97
01-80153	KINNUNEN, INC.	PO0179599	HAMMER DRILL/IMPACT KIT	\$441.87
			TECHNICAL SERVICES TOTAL	\$21,358.86

FUND 10 DEPT 900 - LIBRARY

01-00085	PITNEY BOWES	PO0179535	LABEL PRINTER/SCALE/METER	\$284.58
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$3,690.41
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$3,606.80
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$1,785.51
01-02034	OK DEPT OF LABOR	PO0179607	ELEVATOR INSPECTION	\$225.00
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$40.00
01-03454	OCLC ONLINE COMPUTER LIBRARY CENTER	PO0179620	ONLINE CATALOG SUBSCRIPTION 1/23	\$1,440.69
01-04012	DEMCO, INC	PO0179473	CD ALBUM PAGES (150)	\$91.52
01-05632	MIDWEST TAPE, LLC	PO0179504	MONTHLY ONLINE SUBSCRIPTION 11/22	\$1,811.07
01-06156	EAGLE HERITAGE ROOFING, INC.	PO0179480	ROOF REPAIR	\$330.00
01-07057	TK ELEVATOR CORPORATION	PO0179548	1ST QTR ELEVATOR MAINT	\$353.75
01-16145	PETTY CASH	PO0179627	REIMB/OSU EXT SOIL SAMPLE	\$20.00
01-19004	SHERWIN-WILLIAMS CO., INC.	PO0179540	SEALANT	\$47.14
01-65460	ACTSHON PEST CONTROL	PO0179449	PEST CONTROL 1/23	\$45.00
			LIBRARY TOTAL	\$13,771.47

FUND 10 DEPT 955 - GF CAPITAL REPLACE

01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$30.25
01-03443	GAMETIME	PO0177501	M-2222C PLAYGROUND EQUIPMENT	\$77,281.77
01-04033	DOLESE BROTHERS CO., INC.	PO0179475	M-2222C CONCRETE	\$1,116.00
01-05005	ENID CONCRETE CO., INC.	PO0179494	M-2222C CONCRETE	\$815.06
01-05506	BROWER INC.	PO0179460	M-2222C PORTABLE TOILET RENTAL	\$104.89
			GF CAPITAL REPLACE TOTAL	\$79,347.97

FUND 14 DEPT 145 - HEALTH FUND

01-02166	FINER PHYSIQUES, INC.	PO0179515	WELLNESS DOLLARS	\$100.00
01-06201	EYE MED	PO0179517	VISION FEES 12/22-1/23	\$172.00
01-06201	EYE MED	PO0179517	VISION CLAIMS 1/23	\$941.90
01-06201	EYE MED	PO0179583	VISION CLAIMS 1/23	\$2,301.97
01-06201	EYE MED	PO0179583	VISION FEES 2/23	\$172.00
01-06280	EMPLOYEE BENEFITS CORPORATION	PO0179491	HSA/FSA ADMIN FEES 1/23	\$350.95
01-78908	ST MARYS REGIONAL MEDICAL CENTER	PO0179542	ANNUAL HEALTH SCREENINGS (116)	\$5,970.00
			HEALTH FUND TOTAL	\$10,008.82

FUND 20 DEPT 205 - AIRPORT

01-01338	J & P SUPPLY, INC.	PO0179446	TOWELS/TISSUE/FRAGRANCE REFILL	\$269.76
01-01338	J & P SUPPLY, INC.	PO0179615	AIR FRESHENER	\$54.02
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$368.54
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$496.46
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$139.72
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$86.27
01-06790	EARNHEART CRESCENT, LLC	PO0179483	OIL/ST	\$767.10
01-07079	PARKHILL SMITH & COOPER, INC	PO0175111	A-2203C PROFESSIONAL SERVICE	\$23,920.00
01-07079	PARKHILL SMITH & COOPER, INC	PO0175113	A-2204A PROFESSIONAL SERVICE	\$7,200.00
01-39700	GARFIELD CO. LEGAL NEWS	PO0179593	A-2203C PUBLICATIONS	\$223.97
01-39700	GARFIELD CO. LEGAL NEWS	PO0179593	A-2204C PUBLICATIONS	\$223.97
01-39700	GARFIELD CO. LEGAL NEWS	PO0179593	A-2205C PUBLICATIONS	\$223.96
01-52640	QT TECHNOLOGIES	PO0179536	ANNUAL NETWORK SUPPORT/CELL PLAN	\$1,425.00
01-57360	UNIVERSAL MANAGEMENT COMPANY	PO0176300	MONTHLY TERMINAL CLEANING	\$585.00

AIRPORT TOTAL	\$35,983.77
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FUND 22 DEPT 000 -GOLF STOCK

01-05240	ACUSHNET COMPANY	PO0179450	PRO SHOP/ST	\$431.36
01-05530	PING, INC.	PO0179646	PRO SHOP/ST	\$5.32
GOLF STOCK TOTAL				\$436.68

FUND 22 DEPT 225 - GOLF

01-01338	J & P SUPPLY, INC.	PO0179446	TOWELS/TISSUE/FRAGRANCE REFILL	\$735.96
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$109.00
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$162.00
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$120.43
01-02539	BWI COMPANIES, INC.	PO0179463	HERBICIDE	\$1,571.96
01-35300	UNIFIRST, INC.	PO0168411	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$37.56
GOLF TOTAL				\$2,736.91

FUND 30 DEPT 305 - STREET & ALLEY

01-02692	APPLIED TECHNOLOGY GROUP, INC.	PO0179037	R-2306A PROFESSIONAL DESIGN SERVICE	\$10,000.00
01-04021	DENSE MECHANICAL CONTRACTORS, INC.	PO0172823	W-2201C WATERLINE RELOCATE	\$21,689.32
01-06830	JMB CONCRETE CONSTRUCTION, INC.	PO0178376	R-2301P1 CONCRETE REPAIR	\$29,567.00
01-06874	LUCKINBIILL DEVELOPMENT, LLC	PO0176290	R-2301P PW CONCRETE REPAIR	\$15,316.85
01-60230	RICK LORENZ CONSTRUCTION	PO0175816	R-2202C PAVEMENT RECONSTRUCTION	\$71,379.87
STREET & ALLEY TOTAL				\$147,953.04

FUND 31 DEPT 230 - UTILITY BILLING

01-01163	ADVANCED WATER SOLUTIONS	PO0179451	WATER COOLER RENTAL 1/23	\$26.55
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$54.45
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$317.54
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$742.68
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$20.00
01-03661	RK BLACK, INC.	PO0179538	4TH QTR COPIER USAGE/MAINT	\$28.70
01-04116	DOWNTOWN THREADS	PO0179476	LOGO SHIRTS/HOODIE (6)	\$161.50
01-04306	ST MARY'S PHYSICIANS ASSOC., LLC.	PO0179630	WC/MEDICAL	\$205.92
01-07214	TPSI	PO0179638	BILL PRINTING SERVICE 12/22-1/23	\$3,191.75
01-07214	TPSI	PO0179648	BILL PRINTING SERVICE 1/23	\$1,117.23
UTILITY BILLING TOTAL				\$5,866.32

FUND 31 DEPT 760 - SOLID WASTE SERVICES

01-00103	WARREN CAT, INC.	PO0179553	V251 TRANSMISSION REPAIR/WIPER BLADES	\$2,589.87
01-00103	WARREN CAT, INC.	PO0179553	V266 NUTS/BOLTS	\$17.32
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$1,771.19
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$2,579.68
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$9,033.16
01-02017	A W BRUEGGEMANN CO., INC.	PO0179459	FITTINGS	\$17.58
01-02243	BB MACHINE & SUPPLY, INC.	PO0179511	V211 FITTING	\$5.25
01-02243	BB MACHINE & SUPPLY, INC.	PO0179571	V252 HOSE/STEMS	\$383.75
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0179640	V261 FILTER COUPLING/GASKET	\$220.66
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0179640	V265 WATER PUMP/OIL COOLER	\$954.27
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0179651	V261 DEF PUMP	\$7,186.82
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0179635	V265 SEAL/O-RING	\$84.34
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0179635	V267 LATCH/BOLT	\$186.64
01-03253	YELLOWHOUSE MACHINERY COMPANY	PO0179644	V261 SCRAPER BARS (8)	\$2,085.20
01-03312	CAROLINA SOFTWARE, INC.	PO0179465	1ST QTR SOFTWARE SUPPORT	\$900.00
01-04131	UNITED RENTALS (NORTH AMERICA)	PO0179549	PORTABLE TOILET RENTAL 12/22	\$160.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179569	STRUTS (20)/WIRING	\$177.91
01-04207	FOUR J'S TIRE SERVICE, LLC	PO0179477	V218 TIRES (6)	\$1,860.00

01-04560	DOCUGUARD	PO0176284	RECYCLING CONTRACT FY22-23	\$6,504.00
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0179617	WC/MEDICAL	\$272.99
01-05066	BRUCKNER TRUCK SALES, INC.	PO0177155	V218 FIRE DAMAGE REPAIR	\$17,795.30
01-05273	JUSTIN'S AUTOMOTIVE	PO0179584	V224 SUSPENSION REPAIR	\$1,396.42
01-05649	REHRIG PACIFIC COMPANY	PO0179041	POLY CARTS (702)	\$45,065.85
01-05664	BUFFUM, EARL L	PO0179595	WC/MEDICAL	\$162.70
01-06790	EARNHEART CRESCENT, LLC	PO0179655	DIESEL ADDITIVE	\$131.88
01-06790	EARNHEART CRESCENT, LLC	PO0179658	DIESEL/ST	\$10,058.26
01-06807	GFL ENVIRONMENTAL SERVICES USA, INC	PO0179485	WASTE OIL DISPOSAL	\$89.96
01-07102	GARFIELD R W D #5	PO0179484	MONTHLY SERVICE 12/22	\$59.58
01-07218	PARADIGM SOFTWARE	PO0179495	KIOSK (RFID)/BUILD/INSTALL	\$13,002.39
01-07293	OSH PAIN MANAGEMENT ASSOCIATES, LLC	PO0179623	WC/MEDICAL	\$464.30
01-16145	PETTY CASH	PO0179627	ANNUAL CDL RENEW/L ROBERTSON	\$117.59
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0179629	V237 CLAMP	\$9.78
01-21001	UNITED ENGINES, INC.	PO0178368	V218 HYD VALVES	\$3,073.98
01-21001	UNITED ENGINES, INC.	PO0177984	V234 GUIDE RAIL REPAIR	\$14,305.44
01-21001	UNITED ENGINES, INC.	PO0179555	V210/V212/V214/V223/V225/V226 FILTERS (6)	\$603.18
01-21001	UNITED ENGINES, INC.	PO0179555	V226 PACKER REPAIR	\$1,555.20
01-33210	P & K EQUIPMENT, INC.	PO0179625	V265 THERMOSTAT/GASKET	\$55.25
01-35300	UNIFIRST, INC.	PO0179557	UNIFORM RENTALS (28)	\$235.84
01-35300	UNIFIRST, INC.	PO0179557	LOGO JACKETS/OVERALLS (2)	\$249.60
01-55700	AUTO ZONE/AZ COMMERCIAL, INC.	PO0179509	DIESEL TREATMENT/ALL VEHICLES	\$55.96
01-59360	FASTENAL COMPANY	PO0179565	V209 BOLTS	\$8.14
01-71180	ROLL OFFS USA, INC.	PO0176560	DUMPSTERS (14)	\$12,160.00
01-71180	ROLL OFFS USA, INC.	PO0179539	KEYS (6)	\$48.40
01-80153	KINNUNEN, INC.	PO0179558	BOTTLED WATER (PALLET)	\$365.40
01-80246	ATWOODS	PO0179594	BOOTS/J POWELL	\$199.99
			SOLID WASTE SERVICES TOTAL	\$158,261.02

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$38.39
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$49.99
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$95.11
01-02073	QUANTEM LABORATORIES, LLC.	PO0179537	ASBESTOS TESTING	\$247.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179569	LED LIGHT PANELS (4)	\$270.24
01-09015	IMSA	PO0179488	ANNUAL DUES TIER 2/M AGUILAR	\$97.16
			PUBLIC UTILITIES MGMT TOTAL	\$797.89

FUND 31 DEPT 790 - WATER PRODUCTION

01-00612	PHYSICIANS GROUP, LLC	PO0179626	WC/MEDICAL	\$105.63
01-01178	ACCURATE, INC.	PO0176538	WATER TESTING	\$1,480.00
01-01518	EARNHEART PROPANE, L.L.C	PO0179482	PROPANE	\$1,222.60
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$807.10
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$485.67
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$1,555.95
01-06655	INTEGRIS JIM THORPE REHABILITATION	PO0179602	WC/MEDICAL	\$744.03
01-06785	RP POWER	PO0179628	GENERATOR MAINT	\$1,275.00
01-07318	EZ COMP CARE, INC	PO0179608	WC/MEDICAL	\$169.40
01-16145	PETTY CASH	PO0179627	REIMB/MEAL/INTAKE STRUCTURE/D STUBBS	\$29.46
01-35300	UNIFIRST, INC.	PO0179557	UNIFORM RENTALS (20)	\$167.61
01-35300	UNIFIRST, INC.	PO0179624	UNIFORM RENTALS (10)	\$83.82
01-38030	DAL SECURITY, INC.	PO0179472	MONTHLY MONITORING 1/23	\$50.00
01-80246	ATWOODS	PO0179457	BOOTS/B HUMPHRIES	\$139.99
			WATER PRODUCTION TOTAL	\$8,316.26

FUND 31 DEPT 795 - UTILITY MAINTENANCE

01-00103	WARREN CAT, INC.	PO0179553	V353 FILTERS (7)	\$387.67
01-00146	CINTAS CORPORATION LOC. 624	PO0179464	FIRST AID SUPPLIES	\$21.75
01-00447	FRONTIER EQUIP. SALES, LLC	PO0179479	V445 CONTROL VALVE	\$632.46
01-00447	FRONTIER EQUIP. SALES, LLC	PO0179520	V447 ROTARY UNION	\$800.26
01-00447	FRONTIER EQUIP. SALES, LLC	PO0179520	CLAMPS (10)	\$559.63

01-01178	ACCURATE, INC.	PO0179647	ANNUAL CLASS D TRAINING (3)	\$1,365.00
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$456.04
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$462.13
01-02886	UTILITY TECHNOLOGY SERVICES, INC.	PO0179550	CLAMPS (4)	\$501.98
01-04033	DOLESE BROTHERS CO., INC.	PO0179442	CRUSHER RUN	\$18,613.00
01-04033	DOLESE BROTHERS CO., INC.	PO0179581	CRUSHER RUN	\$1,446.33
01-04115	DITCH WITCH OF OKLAHOMA	PO0179576	PIERCING TOOL	\$995.29
01-04116	DOWNTOWN THREADS	PO0179476	LOGO SHIRTS (8)	\$229.84
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179569	BREAKER	\$41.84
01-05384	CORE & MAIN LP	PO0179645	TAP FEE	\$1,000.00
01-07122	HOLT TRUCK CENTERS	PO0179487	V235 BULB	\$14.21
01-13017	MUNN SUPPLY, INC.	PO0179586	CYLINDER RENTAL	\$10.85
01-15083	OK CONTRACTORS SUPPLY	PO0179530	BRASS FITTINGS/COUPLINGS	\$2,905.00
01-15083	OK CONTRACTORS SUPPLY	PO0179039	PIPE/SLEEVES/FLANGES/GASKETS	\$5,472.00
01-15083	OK CONTRACTORS SUPPLY	PO0176173	BRASS/CLAMPS	\$1,500.00
01-15083	OK CONTRACTORS SUPPLY	PO0179235	CLAMPS (67)	\$2,601.00
01-19165	STEVENS FORD, INC.	PO0179560	REIMB/CREDIT ERROR	\$118.67
01-76250	LOGAN COUNTY ASPHALT COMPANY	PO0179502	PROLINE PATCH	\$1,755.50
01-80153	KINNUNEN, INC.	PO0179558	HIP WADERS	\$99.00
01-80246	ATWOODS	PO0179594	BOOTS/G CAMARENA	\$99.99
			UTILITY MAINTENANCE TOTAL	\$42,089.44

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

01-01178	ACCURATE, INC.	PO0179448	SENSOR CAP KIT/CYLINDER/BRUSHES	\$475.23
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$184.00
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$2,421.73
01-02243	BB MACHINE & SUPPLY, INC.	PO0179571	COUPLING ELEMENTS	\$735.70
01-03022	CULLIGAN OF ENID	PO0179575	DI TANK EXCHANGE	\$145.00
01-04429	STOVER & ASSOCIATES, INC	PO0176287	WRF MANAGEMENT AGREEMENT FY22-23	\$122,800.77
01-05605	IDEXX DISTRIBUTION, INC.	PO0179612	WATER TESTS (20)	\$829.06
01-06980	COVE ENVIRONMENTAL, LLC	PO0179574	WET COMPLIANCE 1/23	\$600.00
01-07140	INTEGRATED POWER SERVICES	PO0179234	PUMP MOTOR INSPECTION	\$4,100.00
01-07140	INTEGRATED POWER SERVICES	PO0179492	CAP END	\$396.81
01-35300	UNIFIRST, INC.	PO0165056	5 YR SHOP MAT/MOP/TOWEL SERVICE	\$26.54
01-80153	KINNUNEN, INC.	PO0179558	DBL CARTRIDGE CAULK GUN	\$123.69
			WASTEWATER PLANT MGMT TOTAL	\$132,838.53

FUND 31 DEPT 956 - EMA CAPITAL REPLACE

01-02043	RUSH TRUCK CENTERS	PO0178197	F-250 SERVICE BODY	\$9,415.95
01-05384	CORE & MAIN LP	PO0177801	METERS (2)	\$19,000.00
01-71180	ROLL OFFS USA, INC.	PO0175461	COMPACTOR	\$23,869.00
			EMA CAPITAL REPLACE TOTAL	\$52,284.95

FUND 33 DEPT 335 - V.D.A.

01-00223	COOPER, MICHAEL G.	PO0176285	VDA CONSULTING FEES 1/23	\$10,000.00
01-00223	COOPER, MICHAEL G.	PO0179579	REIMB/PHONE SERVICE 1/23	\$83.73
01-00223	COOPER, MICHAEL G.	PO0179579	REIMB/REG FEES/ADC SUMMIT	\$645.00
01-00223	COOPER, MICHAEL G.	PO0179579	REIMB/USAF NAT'L SEC FORUM	\$556.00
01-00332	TRAVEL ENTERPRISE, INC.	PO0179631	AIRFARE/CONGRESS DELEGATE/M COOPER	\$477.96
			V.D.A. TOTAL	\$11,762.69

FUND 40 DEPT 405 - CAPITAL IMPROVEMENT FUND

01-03333	NORTH CENTRAL CONST.	PO0173109	R-1913C STREET IMPROVEMENT	\$84,621.70
01-03333	NORTH CENTRAL CONST.	PO0173698	R-1913C STREET IMPROVEMENT	\$68,081.30
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179569	M-2211A ELECTRIC PARTS/THE ONE	\$1,749.03
01-06821	CIVIL & ENVIRONMENTAL CONSULTANTS	PO0175240	M-2113A LANDFILL EXPANSION	\$23,446.13
01-07075	CHISHOLM BROADBAND	PO0179469	R-2307P TRAFFIC NETWORK	\$52.14

01-07166	COATES FIELD SERVICE, INC	PO0175002	R-2001R RIGHT OF WAY ACQUISITION	\$4,501.25
01-07188	TRANS-TEL CENTRAL, LLC	PO0175766	M-2212C FIBER CONNECTION	\$17,296.43
01-07265	NORTH END CONSTRUCTION, LLC	PO0177951	M-2301C SOCCER COMPLEX	\$81,765.59
01-60230	RICK LORENZ CONSTRUCTION	PO0179281	R-2011C2 INTERSECTION RECONSTRUCTION	\$7,664.18
CAPITAL IMPROVEMENT FUND TOTAL				\$289,177.75

FUND 41 DEPT 415 - STREET IMPROVEMENT FUND

01-02692	APPLIED TECHNOLOGY GROUP, INC.	PO0179038	R-2303A PROFESSIONAL SERVICE	\$20,000.00
01-16087	PORTERFIELD SURVEYING	PO0177961	R-2303A PROFESSIONAL SERVICE	\$17,800.00
STREET IMPROVEMENT FUND TOTAL				\$37,800.00

FUND 42 DEPT 425 - SANITARY SEWER FUND

01-07131	LUCKINBILL CONSTRUCTION CO, LLC	PO0176563	S-1901C SS VIDEO INSPECTION	\$7,077.75
SANITARY SEWER FUND TOTAL				\$7,077.75

FUND 43 DEPT 435 - STORMWATER FUND

01-05050	ENVIROTECH	PO0179641	F-1908C PROFESSIONAL SERVICE	\$5,000.00
STORMWATER FUND TOTAL				\$5,000.00

FUND 44 DEPT 445 - WATER CAP. IMPROVEMENT FUND

01-03707	DOERNER, SAUNDERS, DANIEL & ANDERSON	PO0179474	W-1807A WATER RIGHTS	\$156.00
01-05050	ENVIROTECH	PO0174993	W-2112A AERIAL DRONE IMAGERY	\$400.00
01-06500	GARNEY CONSTRUCTION	PO0167367	W-2112C KAW LAKE PHASE 4	\$6,451,873.53
01-06666	SOUTHWEST WATER WORKS. LLC	PO0168813	W-2105C HYDRANTS/VALVES REPAIR	\$2,377.50
01-06666	SOUTHWEST WATER WORKS. LLC	PO0174486	W-2211C E RANDOLPH WATERLINE REPLACE	\$11,697.75
01-06666	SOUTHWEST WATER WORKS. LLC	PO0177783	W-2211C E RANDOLPH WATERLINE REPLACE	\$19,010.00
01-06830	JMB CONCRETE CONSTRUCTION, INC.	PO0176567	W-2301P CONCRETE POINT REPAIRS	\$5,367.50
01-07034	JACKSON CIVIL, LLC	PO0174543	W-2215C CHESTNUT WL RELOCATE	\$22,755.56
01-07131	LUCKINBILL CONSTRUCTION CO, LLC	PO0179503	W-2122C HYDRANT REPLACE/LEONA MITCHELL BLVD	\$400.99
01-07154	FREDERIC DORWART, LAWYERS PLLC	PO0179478	W-2112R PROFESSIONAL LEGAL SERVICE	\$9,674.24
WATER CAP. IMPROVEMENT FUND TOTAL				\$6,523,713.07

FUND 50 DEPT 505 - 911

01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$49.99
01-42400	AT & T	PO0179582	MONTHLY SERVICE 12/22	\$790.00
01-66190	AT&T	PO0179578	MONTHLY SERVICE 1/23	\$11,566.76
911 TOTAL				\$12,406.75

FUND 51 DEPT 515 - POLICE

01-00916	BAYSINGER POLICE SUPPLY	PO0175786	OFFICER UNIFORMS (9)	\$1,505.16
01-00916	BAYSINGER POLICE SUPPLY	PO0179652	OFFICER UNIFORMS (4)	\$725.66
01-01338	J & P SUPPLY, INC.	PO0179493	CLEANER/TOWELS/TISSUE/LINERS	\$1,367.97
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$591.66
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$3,296.14
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$2,727.92
01-02082	AT&T MOBILITY	PO0179577	MONTHLY SERVICE 12/22	\$4,657.66
01-03053	NORTHWEST SHREDDERS, LLC	PO0179529	SECURITY CONSOLE 12/22	\$100.00
01-04016	DEFENSE TECH CORP OF AMER	PO0179643	DEFENSIVE TRAINING (2)	\$1,990.00
01-04157	CONSOLIDATED ELECTRICAL DISTRIBUTOR	PO0179569	LIGHTS/BALLASTS (15)	\$807.94
01-04164	OK DEPT. OF PUBLIC SAFETY	PO0179590	OLETS FEE 12/22	\$870.00
01-04584	MCBRIDE ORTHOPEDIC HOSPITAL	PO0179617	WC/MEDICAL	\$175.19
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0179606	COPIER USAGE/MAINT 12/22	\$362.76
01-05134	ENID NEWS & EAGLE	PO0179592	ADVERTISING	\$250.00
01-06442	INTEGRIS MEDICAL GROUP-OCCUPATIONAL	PO0179603	WC/MEDICAL	\$676.40

01-06812	WILD PINE WASHES, LLC	PO0179611	CAR WASHES 10/22-12-22	\$415.00
01-07149	ORION SECURITY SOLUTIONS LLC	PO0174403	DOOR SYSTEM/TRAINING CENTER	\$13,421.00
01-13089	MERRIFIELD OFFICE SUPPLY	PO0179604	PAPER/TAPE	\$60.98
01-16004	PDQ PRINTING	PO0179609	DAILY LOGS	\$95.00
01-19044	SCHEFFE PRESCRIPTION SHOPS, INC.	PO0179610	RABAVERT VACCINE	\$390.00
01-19165	STEVENS FORD, INC.	PO0179560	REIMB/CREDIT ERROR	\$497.89
01-30420	OLSON ANIMAL HOSPITAL, INC.	PO0179570	REIMB/VACCINES/EXAMS	\$915.00
01-65460	ACTSHON PEST CONTROL	PO0179580	PEST CONTROL 1/23	\$175.00
POLICE TOTAL				\$36,074.33

FUND 60 DEPT 605 - E.E.C.C.H.

01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$39.98
01-06679	SYMMETRY ENERGY SOLUTIONS, LLC	PO0179546	MONTHLY SERVICE 12/22	\$5,426.75
01-07212	JB'S CONSTRUCTION & CONSTRUCTION	PO0178812	INTERIOR WALL REPAIR	\$14,400.00
01-15127	OK NATURAL GAS	PO0179445	MONTHLY SERVICE 12/22	\$1,498.28
01-80045	CHISHOLM TRAIL EXPO CENTER	PO0179653	HOTEL TAX 12/22	\$25,256.13
E.E.C.C.H. TOTAL				\$46,621.14

FUND 65 DEPT 655 - FIRE

01-00612	PHYSICIANS GROUP, LLC	PO0179626	WC/MEDICAL	\$195.63
01-00957	NAFECO	PO0179528	BOOTS (3)	\$1,063.14
01-01227	AUTRY VO-TECH CENTER	PO0179458	RESPIRATOR FIT TEST	\$150.00
01-01338	J & P SUPPLY, INC.	PO0179524	CLEANER/TOWELS/TISSUE/LINERS	\$1,669.75
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$1,800.26
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$2,223.14
01-01783	JP MORGAN CHASE	PO0179525	CHASE PAYMENT	\$1,067.95
01-02021	B'S QUALITY DOOR, INC.	PO0179462	GARAGE DOOR REPAIR/STA 2	\$318.00
01-02212	MORGAN, LISA	PO0179618	WC/MEDICAL	\$234.50
01-02363	CONRAD FIRE EQUIP., INC	PO0172783	VEHICLE EXTRICATION LIFT/BAG	\$8,222.46
01-03607	ABSOLUTE SECURITY, FIRE & DESIGN	PO0179455	1ST QTR FIRE MONITORING/STA 1-4	\$360.00
01-03921	EXPRESS SCRIPTS, INC.	PO0179597	WC/MEDICAL	\$73.69
01-04023	NEUROSCIENCE SPECIALISTS, PC	PO0179619	WC/MEDICAL	\$177.30
01-04041	HPI PHYSICIANS, LLC	PO0179600	WC/MEDICAL	\$32.40
01-04207	FOUR J'S TIRE SERVICE, LLC	PO0179522	V1006/V1019/V1039 TIRES (3)	\$1,336.90
01-04312	LION TOTAL CARE	PO0179526	BUNKER GEAR CLEAN/REPAIR	\$2,352.88
01-04312	LION TOTAL CARE	PO0179237	BUNKER GEAR INSPECTION/REPAIR	\$2,280.00
01-04754	DIAGNOSTIC IMAGING ASSOCIATES, INC	PO0179596	WC/MEDICAL	\$14.34
01-04888	FULLERTON WELDING SUPPLY	PO0179481	V445 CONTROL VALVE	\$92.00
01-05067	ENID GLASSWORKS, INC.	PO0179496	GLASS INSTALL	\$106.95
01-05187	LOWERY & ASSOCIATES, INC.	PO0179616	WC/ATTORNEY FEE	\$55.00
01-05966	ZOOM DIAGNOSTIC IMAGING, LLC	PO0179637	WC/MEDICAL	\$429.81
01-06442	INTEGRIS MEDICAL GROUP-OCCUPATIONAL	PO0178547	2022-2023 ANNUAL PHYSICAL EXAMS	\$7,284.00
01-06655	INTEGRIS JIM THORPE REHABILITATION	PO0179602	WC/MEDICAL	\$829.30
01-06834	NORTHWEST FIRE & SAFETY, LLC	PO0179505	KITCHEN SYSTEM INSPECTION/STA 1-2	\$328.00
01-07122	HOLT TRUCK CENTERS	PO0179487	V1035 FILTERS (5)	\$364.15
01-07257	FOWLER, JUSTIN D (WC)	PO0179598	WC/MEDICAL	\$240.91
01-07263	BANNER FIRE EQUIPMENT, INC.	PO0179510	FOLDING TANK	\$1,775.00
01-19235	SOUTHWEST TRUCK PARTS, INC.	PO0179541	FITTINGS	\$66.55
01-30830	LOCKE SUPPLY, INC.	PO0179501	LED BULBS	\$15.74
01-70870	FOCUS INSTITUTE, INC.	PO0179519	PRE-EMPLOYMENT ASSESSMENT	\$100.00
01-78470	OK SPINE HOSPITAL	PO0179621	WC/MEDICAL	\$252.09
FIRE TOTAL				\$35,511.84

FUND 82 DEPT 825 - CLEET

01-02587	OK BUREAU OF NARCOTICS	PO0179423	MONTHLY FEES 12/22	\$10.00
01-03274	CLEET	PO0179422	MONTHLY FEES 12/22	\$2,417.78
01-55470	OK STATE BUREAU INVESTIGATION	PO0179421	MONTHLY FEES 12/22 AFIS	\$2,405.74
01-55470	OK STATE BUREAU INVESTIGATION	PO0179421	MONTHLY FEES 12/22 FORENSIC	\$2,304.04
CLEET TOTAL				\$7,137.56

FUND 99 DEPT 995 - EPTA

01-01338	J & P SUPPLY, INC.	PO0179446	TOWELS/TISSUE/CLEANER	\$320.49
01-01783	JP MORGAN CHASE	PO0179443	CHASE PAYMENT	\$171.03
01-01783	JP MORGAN CHASE	PO0179499	CHASE PAYMENT	\$2,081.21
01-02082	AT&T MOBILITY	PO0179466	MONTHLY SERVICE 12/22	\$279.14
01-04116	DOWNTOWN THREADS	PO0179476	LOGO SHIRTS (40)	\$978.00
01-04661	OKLAHOMA COPIER SOLUTIONS, LLC	PO0179531	MONTHLY SERVICE 12/22	\$86.41
01-19047	AT & T	PO0179467	MONTHLY SERVICE 12/22	\$960.78
01-19047	AT & T	PO0179613	MONTHLY SERVICE 1/23	\$946.59
01-65460	ACTSHON PEST CONTROL	PO0179506	PEST CONTROL 1/23	\$105.00
EPTA TOTAL				\$5,928.65

FUND 70 DEPT 705 - CDBG

01-04021	DENSE MECHANICAL CONTRACTORS, INC.	PO0178582	CV2 (CR20 205) HVAC	\$39,420.00
70-03132	CDSA	PO0173659	B-21 MC-40-0006 EMERGENCY REPAIRS	\$23,554.09
70-05134	ENID NEWS & EAGLE	PO0179512	B-22 (483) PUBLICATIONS	\$352.00
70-05426	MAKING A DIFFERENCE, INC.	PO0178127	B-22 (487) YOUTH SERVICES	\$5,105.04
70-06984	HOPE OUTREACH, INC	PO0173655	B-21 (464) FACILITY IMPROVEMENT	\$12,927.29
70-07202	CLOUDBURST CONSULTING GROUP, INC.	PO0178380	B-22 (486) ADMIN/TRAINING	\$226.50
70-07202	CLOUDBURST CONSULTING GROUP, INC.	PO0177778	B-22 (483) ADMIN/TRAINING	\$377.50
70-25009	YOUTH & FAMILY SERVICES INC	PO0178128	B-22 (485) YOUTH SERVICES	\$4,346.81
70-49130	BOOKER-T WASHINGTON CENTER	PO0173650	B-21 (465) BTW FACILITY IMPROVEMENT	\$2,176.07
70-74730	NORTHWESTERN OKLAHOMA COLLEGE	PO0179650	B-22 NOC 10YR LEASE/MAINTENANCE	\$226,544.57
CDBG TOTAL				\$315,029.87

COMBINED BREAKDOWN OF TOTALS

EMA	\$400,454.41
EEDA	\$0.00
EPTA	\$5,928.65
REMAINING FUNDS	\$8,230,790.86
TOTAL CLAIMS	\$8,637,173.92

PURCHASING CARD CLAIMS LIST

2/2/2023

8.8.7.

FUND 10 DEPT 100 - ADMINISTRATIVE SERVICES

AMZN MKTP US*9S05Q5VH3	PO0179525	NOTARY SEAL LABELS	29.22
AT&T PAYMENT	PO0179499	IPAD DATA PLAN 1/23	146.26
HILTON GARDEN INN	PO0179499	CMAO WINTER CONF/J GILBERT	116.74
HILTON GARDEN INN	PO0179525	LODGING/CMAO CONF/S MORRIS	233.48
JIMMYSEGGENID	PO0179499	MEAL (2)/DEPT MEETING	29.66
SEQUOIA CPE	PO0179443	CPE TRAINING/J GILBERT	166.00
SOUTHWES 5262410610499	PO0179525	AIRFARE (2)/DC TRIP/J GILBERT	671.92
SQ *ON THE SIDEWALK	PO0179525	MEAL (2)/DEPT MEETING	28.00
WAL-MART #4390	PO0179443	BOTLED WATER/COFFEE	88.80

ADMINISTRATIVE SERVICES TOTAL **1,510.08**

FUND 10 DEPT 110 - HUMAN RESOURCES

AMZN MKTP US*7553Q2XW3	PO0179499	TOOL KIT	39.99
JUMBO FOODS	PO0179443	CAKE/RETIREMENT RECEPTION	59.96
MURTHY LAW FIRM	PO0179499	PROFESSIONAL LEGAL SERVICE H1B	200.00
NOVA MED- FOUNTAIN	PO0179499	PRE EMPLOYMENT SCREENING	65.59
PREHIRE SCREENING SERVICE	PO0179443	BACKGROUND SCREENS	413.25

HUMAN RESOURCES TOTAL **778.79**

FUND 10 DEPT 120 - LEGAL SERVICES

AMZN MKTP US*RG4PX4PO3	PO0179443	COFFEE/MINTS/STAMP	75.66
PDQ PRINTING	PO0179499	COURT APPEARANCE FORMS	194.00
SECRETARY OF STATE	PO0179525	JAIL TRUST AUTHORITY DOCUMENT	377.52
STAPLES 00106633	PO0179443	CALENDAR	19.99

LEGAL SERVICES TOTAL **667.17**

FUND 10 DEPT 140 - SAFETY

ATT* BILL PAYMENT	PO0179525	IPAD DATA PLAN 1/23	33.24
CASEYS #3688	PO0179525	MEAL (12)/SAFETY MEETING	37.08
MERRIFIELD OFFICE	PO0179499	OFFICE CHAIR	160.00
STAPLES 00106633	PO0179525	CABLES	126.97
STAPLES 00106633	PO0179499	COFFEE MAKER/COFFEE/DRY ERASE BOARD	308.27

SAFETY TOTAL **665.56**

FUND 10 DEPT 150 - COMMUNICATIONS

AMERICAN 0012364815008	PO0179525	AIRFARE/3CMA CONF/D SILAS	424.39
AT&T PAYMENT	PO0179499	IPAD DATA PLAN 1/23	17.57
B&H PHOTO 800-606-6969	PO0179525	CONVERTER/LENS/BATTERY	753.69
DELTA 00623597417870	PO0179525	AIRFARE/NAGC CONF/D SILAS	536.40
FAMILY DOLLAR #2065	PO0179499	SUPERGLUE/E6000 GLUE	7.00
JIMMY JOHNS - 2187	PO0179443	MEAL/COMMISSION MEETING/D TATE	16.26
JIMMY JOHNS - 2187	PO0179525	MEAL/COMMISSION MEETING/D TATE	16.24
LOWES #00205*	PO0179499	SMOKE/CARBON MONOXIDE ALARM	220.40
OCONNOR COMPANY	PO0179499	OUTDOOR CONTROL BOARD	309.63
OPTIMUM 7705	PO0179443	MONTHLY SERVICE 12/22	344.69
OPTIMUM BUSINESS	PO0179525	MONTHLY SERVICE 12/22-1/23	1,360.00
OT AUTRY AREA VOCATION	PO0179525	PHOTOGRAPHY CLASS (4)	1,248.00
PAYPAL *3CMA	PO0179525	3CMA CONF/D SILAS	605.00
PLTPAYWEB	PO0179499	TOLL/VIET VET INTERVIEW	10.20
STAPLES 00106633	PO0179443	CARDSTOCK/GLOSS PAPER/SCISSORS	49.97
THE NATIONAL ASSOCIATION	PO0179525	NAGC CONF/DUES/D SILAS	910.00
TST* CALLAHANS PUB	PO0179499	MEAL (4)/DEPT MEETING	76.00

COMMUNICATIONS TOTAL **6,905.44**

PURCHASING CARD CLAIMS LIST

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8.8.7.

FUND 10 DEPT 200 - GENERAL GOVERNMENT

030 BRAUMS STORE	PO0179525	MEAL/COMMISSION MEETING	17.57
JUMBO FOODS	PO0179443	MEAL/COMMISSION MEETING	199.73
MCALISTER'S DELI 727	PO0179525	MEAL/COMMISSION MEETING	252.25
NORTHWEST TROPHY	PO0179525	MLK TROPHIES	191.20
OKLAHOMA INAUGURAL	PO0179443	INAUGURAL BALL (18)	1,800.00

GENERAL GOVERNMENT TOTAL **2,460.75**

FUND 10 DEPT 210 - ACCOUNTING

AT&T PAYMENT	PO0179499	IPAD DATA PLAN 1/23	17.57
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ACCOUNTING TOTAL **17.57**

FUND 10 DEPT 220 - RECORDS & RECEIPTS

AMAZON.COM*R580B45D3	PO0179443	VACUUM	39.99
USPS PO 3928270415	PO0179525	POST OFFICE BOX KEY	14.00

RECORDS & RECEIPTS TOTAL **53.99**

FUND 10 DEPT 250 - INFORMATION TECHNOLOGY

AMZN MKTP US*389KA0ZG3	PO0179525	BATTERIES/VELCRO/SWITCH	68.91
AMZN MKTP US*CF23W9ZN3	PO0179499	WIRE CUTTER/PLIERS/TOOL POUCH/TAPE	266.14
AMZN MKTP US*Z08PB2PU3	PO0179525	SPEAKER/TAPE GUN/BATTERIES	73.81
AT&T PAYMENT	PO0179499	IT HOTSPOT	23.24
IN *RF RESULTS, LLC	PO0179499	NETWORK CABLE CHANGE	135.00
INTEGRITY DATA OF ILL	PO0179443	ACA REPORTING SOFTWARE	580.00
LIVEPERSON, INC	PO0179443	ONLINE CHAT/COE WEBSITE	159.00
SHI INTERNATIONAL CORP	PO0179525	OFFICE 21 PRO	427.23
STUART C IRBY	PO0179443	JUNCTION BOX/CONNECTORS/ANCHOR SCREWS	418.35

INFORMATION TECHNOLOGY TOTAL **2,151.68**

FUND 10 DEPT 350 - CODE ADMINISTRATION

4TE*ADVANCED WATER	PO0179499	WATER COOLER RENTAL 1/22	53.55
AMZN MKTP US*6540I6MN3	PO0179499	CALENDAR (2)	29.97
AMZN MKTP US*MT6BG9113	PO0179525	CALENDAR (2)/NOTEPAD/STAPLES	206.91
ATT* BILL PAYMENT	PO0179525	IPAD DATA PLAN 1/23	212.64
INT'L CODE COUNCIL INC	PO0179499	ELECTRICAL TEST/P ANSTEAD	230.00
TOMMYS EXPRESS	PO0179525	V382 CAR WASH	7.00

CODE ADMINISTRATION TOTAL **740.07**

FUND 10 DEPT 400 - ENGINEERING

AMZN MKTP US*YM7R31XL3	PO0179443	CAR PHONE MOUNTS	48.97
AT&T PAYMENT	PO0179499	IPAD DATA PLAN 1/23	89.71
FLAMING AUTO SUPPLY	PO0179499	V704 AIR FILTER	13.33
TOMMYS EXPRESS	PO0179525	CAR WASH (2)	14.00

ENGINEERING TOTAL **166.01**

FUND 10 DEPT 700 - PUBLIC WORKS MGMT

AMZN MKTP US*9A6AD0X93	PO0179499	V653 WATER PUMP	250.22
AMZN MKTP US*EG5XY8883	PO0179499	LABEL TAPE	12.89
AMZN MKTP US*ZU3A43003	PO0179499	V104 WATER PUMP	250.22
ATT* BILL PAYMENT	PO0179525	IPAD DATA PLAN 1/23	219.90
BROWNS SHOE FIT CO 19	PO0179443	BOOTS/T ANDREWS	150.00
CHICK-FIL-A #02804	PO0179525	MEAL (5)/DEPT MEETING	67.50
CINTAS CORP	PO0179525	FIRST AID SUPPLIES	37.69
FLAMING AUTO SUPPLY	PO0179525	V345 OIL FILTER	7.18

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FLAMING AUTO SUPPLY	PO0179499	V642 KEY SWITCH	89.95
FOUR JS TIRE SERVICE	PO0179525	V655 TIRES (4)	811.36
FOUR JS TIRE SERVICE	PO0179525	V684 TIRES (4)	665.72
INDUSTRIAL MATERIALS	PO0179525	LOCKSETS	392.10
JUMBO FOODS	PO0179443	COFFEE	39.96
KINNUNEN SALES	PO0179499	BATTERY CHARGER/TAPE MEASURE/TROWELS	345.36
MUNN SUPPLY	PO0179525	WELDING WIRE/TIPS	66.03
O'REILLY AUTO PARTS 18	PO0179443	HIGH HEAT PAINT	24.98
STAPLES 00106633	PO0179525	BINDER (2)/SHEET PROTECTORS	34.96
WAKO LLC	PO0179443	V104 WATER PUMP	399.17
WAKO LLC	PO0179443	V653 WATER PUMP	399.17
WAY OUT WEST	PO0179525	SAFETY BOOTS (3)	459.85
WW STARR LUMBER ENID	PO0179525	SPRAYER NOZZLES	20.95

PUBLIC WORKS MGMT TOTAL 4,745.16

FUND 10 DEPT 710 - FLEET MGMT

AMAZON.COM*YU6508O43	PO0179443	BATTERY TERMINAL CLEANING TOOLS	29.02
AMZN MKTP US*D92L762E3	PO0179499	LOGO COVERALLS/COAT	179.98
AMZN MKTP US*YA1262RI3	PO0179499	STEAM TOOL/LIGHT PLATES/NUMBERS	69.44
AMZN MKTP US*VG8XI7YI3	PO0179525	GASKET SCRAPER SETS/BATTERY BACKUP/MOUSE	222.47
ATWOOD 01 ENID	PO0179499	BOOTS (2)	354.98
ATWOOD 01 ENID	PO0179499	LOGO COAT/COVERALLS	134.98
ELLIOTT ELECTRIC SUPPLY	PO0179499	FLOOD LIGHT	171.00
ENID ACE HARDWARE	PO0179525	KEYS	37.08
FLAMING AUTO SUPPLY	PO0179499	WAREHOUSE STOCK/WIPER BLADES	29.46
FLAMING AUTO SUPPLY	PO0179443	V442 BLOWER MOTOR	54.87
FLAMING AUTO SUPPLY	PO0179443	V724 FUEL FILTER	7.78
FLAMING AUTO SUPPLY	PO0179499	WIPER BLADES/ST	144.37
FLAMING AUTOMOTIVE	PO0179525	TOOLBOX LOCKS/KEYS	89.95
FOUR JS TIRE SERVICE	PO0179525	TIRE TUBE	13.00
HARBOR FREIGHT TOOLS30	PO0179499	PLIERS/SUPPLY HOLDERS (9)	157.89
J&P SUPPLY	PO0179499	TOWELS/SOAP/ST	858.36
J&P SUPPLY	PO0179525	AIR FRESHENERS	96.66
LOCKE SUPPLY WE ENID	PO0179443	LIGHT BULBS	38.24
LOWES #00205*	PO0179499	DOOR STOPPER/PIPE	53.33
MCALISTERS 1435 MM	PO0179525	MEAL (10)/DEPT MEETING	176.82
MERRIFIELD OFFICE	PO0179443	CABINET	75.00
MERRIFIELD OFFICE	PO0179499	CABINETS	130.00
MUNN SUPPLY	PO0179525	WELDING SUPPLIES	264.84
O'REILLY AUTO PARTS 17	PO0179499	EXHAUST MANIFOLD/AIR PLUGS	26.87
O'REILLY AUTO PARTS 17	PO0179443	V442 BLOWER MOTOR	58.66
SHI INTERNATIONAL CORP	PO0179525	OFFICE 21 PRO	441.47
STAPLES 00106633	PO0179499	INK CARTRIDGE	499.96
STAPLES 00106633	PO0179443	PRINTER/CHAIRS/FOLDERS	1,005.18
THE UPS STORE 5063	PO0179443	SHIPPING BOX	46.65
WAL-MART #0499	PO0179525	MONITORS (2)	284.00

FLEET MGMT TOTAL 5,752.31

FUND 10 DEPT 730 - PARKS & RECREATION

ABI ATTACHMENTS INC	PO0179525	DRAG NAILS	389.76
AGRICULTURAL CONFERENCE	PO0179499	SPRAY LIC CEU CONF (5)	610.00
AGRICULTURAL CONFERENCE	PO0179525	SPRAY LICENSE CLASS (3)	45.00
AMAZON MUSIC*WV5P587D3	PO0179443	MUSIC/EVENTS	9.99
AMZN MKTP US*BT53J6QY3	PO0179443	SUPPLIES/EGG-A-PALOOZA	601.58
AMZN MKTP US*GM15N7W53	PO0179443	SUPPLIES/CHRISTMAS IN THE PARK	71.56
AMZN MKTP US*D82QI84I3	PO0179499	PRE-FILLED EGGS/EGG-A-PALOOZA	224.85
AMZN MKTP US*536VA5QF3	PO0179525	ELECTRIC CORD COVERS	81.44
AMZN MKTP US*XQ5DI1RK3	PO0179525	SAFETY SHOES/M RHOADES	89.95
ATT* BILL PAYMENT	PO0179525	IPAD DATA PLAN 1/23	43.48

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CARTER PAINT COMPANY	PO0179499	METAL PAINT	179.26
CHRISTMAS DONE BRIGHT	PO0179499	LIGHT DISPLAY/CHRISTMAS IN THE PARK	1,643.02
DAL SECURITY LLC	PO0179443	CHAMPION GYM FIRE ALARM MONITORING	41.00
ENID WINNELSON CO	PO0179499	TOILET REPAIR KIT	64.64
FASTENAL COMPANY 01OKE	PO0179525	V529 BOLTS	21.93
FLAMING AUTO SUPPLY	PO0179443	V507 OIL FILTER	4.44
FOUR JS TIRE SERVICE	PO0179525	V505 TIRES (4)	665.72
FUN EXPRESS	PO0179499	PRE-FILLED EGGS/EGG-A-PALOOZA	984.03
J&P SUPPLY	PO0179443	CLEANER	66.65
LOCKE SUPPLY - ENID	PO0179499	PVC FITTINGS	57.12
LOWES #00205*	PO0179443	PAINT/ROLLERS	451.98
LOWES #00205*	PO0179499	PAINT/ROLLERS/FILTERS/FITTINGS	808.58
LOWES #00205*	PO0179525	VINYL GUTTERING	17.46
SHERWIN WILLIAMS 70718	PO0179499	PUMP SAVER SOLUTION	25.58
SP BASEBALL MOUND	PO0179525	BASEBALL MOUND REPAIR KIT	550.00
SWANK MOTION PICTURES	PO0179443	MOVIE LICENSE/PARENTS NIGHT OUT	465.00
TLF*ENID FLORAL AND GIFTS	PO0179525	FLORAL ARRANGEMENT	59.95
TOMMYS EXPRESS	PO0179525	V510 CAR WASH	16.00
WAL-MART #4390	PO0179499	GREETING CARD	4.97

PARKS & RECREATION TOTAL 8,294.94

FUND 10 DEPT 740 - STREET

AMZN MKTP US*9684I58T3	PO0179525	V529 GORILLA LIFT	149.95
BB MACHINE & SUPPLY	PO0179499	V101 PRESSURE GAUGE	18.80
BB MACHINE & SUPPLY	PO0179443	V181 HYDRALIC HOSE	60.54
BRUCKNERS - ENID	PO0179499	V121 DIAGNOSTICS CALL	422.40
ENID ACE HARDWARE	PO0179499	V525 CARABINERS	26.72
ENID ACE HARDWARE	PO0179499	V529 PULL CABLE	3.54
FLAMING AUTO SUPPLY	PO0179443	V220 TAIL LIGHT	21.12
FLAMING AUTO SUPPLY	PO0179499	V104 FILTERS	33.35
FLAMING AUTO SUPPLY	PO0179499	V525 TAIL LIGHT	10.00
FLAMING AUTO SUPPLY	PO0179525	V146 HYDRAULIC FILTER	45.32
FLAMING AUTO SUPPLY	PO0179525	V942 FILTERS	28.55
FLAMING AUTOMOTIVE	PO0179499	V525 ELECTRICAL CONNECTOR	13.01
FOUR JS TIRE SERVICE	PO0179499	V118 TIRES (2)	315.82
FOUR JS TIRE SERVICE	PO0179525	V572 TIRE	436.00
FOUR JS TIRE SERVICE	PO0179525	V592 TIRES (2)	544.00
IDU*INSIGHT PUBLIC SECTOR	PO0179499	IPAD	477.55
INDUSTRIAL MATERIALS	PO0179443	RESTROOM LOCK SET	49.80
JUSTINS AUTOMOTIVE	PO0179499	V240 REBUILD GRAPPLE/HYDRAULIC MOTOR	796.57
LOWES #00205*	PO0179499	SPRAY PAINT	31.92
P AND K EQUIPMENT ENID	PO0179525	V572 ALTERNATOR	461.32
P AND K EQUIPMENT ENID	PO0179525	V592 RETAINER	4.04
SQ *A&B RADIATOR	PO0179499	V541 RADIATOR	762.00
STANDARD TESTING	PO0179499	CONCRETE BREAK TEST	842.46
STEVENS FORD	PO0179443	V114 SPRAY NOZZLE	19.06
STUART C IRBY	PO0179443	CORD GRIPS	62.10
YELLOW HOUSE MACHINERY	PO0179525	V147 FILTERS	476.64
YELLOW HOUSE MACHINERY	PO0179525	V158 FILTER	31.69
YELLOW HOUSE MACHINERY	PO0179525	V162 LIGHT	627.05
YELLOW HOUSE MACHINERY	PO0179525	V169 ALTERNATOR	412.81
YELLOW HOUSE MACHINERY	PO0179525	V178 HYDRAULIC OIL	138.78
YELLOW HOUSE MACHINERY	PO0179525	V629 BOLT/WASHER/NUT	63.99
YELLOW HOUSE MACHINERY	PO0179525	V940 BUSHING	230.19

STREET TOTAL 7,617.09

PURCHASING CARD CLAIMS LIST

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8.8.7.

FUND 10 DEPT 750 - TECHNICAL SERVICES

2000 CED	PO0179499	OUTLETS	82.04
AMZN MKTP US*Q456H8TP3	PO0179499	PC RISER/CABLES/TOOL BAG	260.64
AMZN MKTP US*P28BH43O3	PO0179525	SURGE PROTECTORS/PHONE CASES/CHARGER	323.74
AT&T PAYMENT	PO0179499	TABLET DATA PLAN 1/23	640.64
ATYOURPACEONLINE.COM	PO0179499	MECHANICAL HVAC CEU ONLINE COURSE	50.00
CRITICAL COMM	PO0179443	ON-CALL PAGER SYSTEM	22.81
ENID WINNELSON CO	PO0179443	FLUSH VALVE	126.80
ENID WINNELSON CO	PO0179525	SLOAN FLUSHOMETER REPAIR PARTS	185.89
FASTENAL COMPANY 01OKE	PO0179443	SCREWS	17.10
FLAMING AUTO SUPPLY	PO0179499	AIR HOSE/CONNECTORS	76.52
FLAMING AUTO SUPPLY	PO0179499	V271 IGNITION COILS	426.57
FLAMING AUTO SUPPLY	PO0179499	V603 OIL FILTER	4.44
FLAMING AUTO SUPPLY	PO0179443	V605 BRAKE PADS	40.99
FLAMING AUTO SUPPLY	PO0179525	V685 BATTERY	127.24
FLAMING AUTOMOTIVE	PO0179499	V271 SHOCKS	147.94
FOUR JS TIRE SERVICE	PO0179499	V650 TIRES (4)	572.04
FOUR JS TIRE SERVICE	PO0179525	V8570 TIRES (2)	360.96
GRIMCO INC	PO0179499	LAMINATE	780.00
KINNUNEN SALES	PO0179525	EAR PLUGS	46.49
LOCKE SUPPLY - ENID	PO0179525	PIPE REPAIR CLAMP	20.58
LOCKE SUPPLY WE ENID	PO0179499	CLAMPS (47)/CORD	211.73
LOCKE SUPPLY WE ENID	PO0179499	DOWNTOWN DECORATIVE LIGHTS (5)	272.05
OKLAHOMA GLASS & WALLPAPER	PO0179443	PUSH BAR	89.86
O'REILLY AUTO PARTS 17	PO0179499	V271 LIFT SUPPORT	84.32
O'REILLY AUTO PARTS 18	PO0179443	SCRATCH FIX	22.99
SHI INTERNATIONAL CORP	PO0179525	OFFICE 21 PRO	427.23
STAPLES 00106633	PO0179499	LASER PRINTER	255.43
STUART C IRBY	PO0179443	TEST LEADS	96.99
THE LOCK PEOPLE	PO0179443	PADLOCKS	213.02
THE UPS STORE 5063	PO0179443	SHIPPING FEES	208.16
THE UPS STORE 5063	PO0179525	SHIPPING FEES	451.96
VULCAN, INC.	PO0179525	BLANKS	75.90

TECHNICAL SERVICES TOTAL**6,723.07****FUND 10 DEPT 900 - LIBRARY**

AMZN MKTP US*A85O24HS3	PO0179443	ADULT PROGRAM SUPPLIES	55.92
AMAZON.COM*5N3IN7MA3	PO0179443	BOOKS (8)	110.69
AMZN MKTP US*PT35J4WF3	PO0179443	ISOPROPYL ALCOHOL/COFFEE	113.07
AMAZON.COM*IY6Z07593	PO0179443	PARK AVE 2023 GRANT/BOOKS (93)	1,400.98
AMAZON.COM*IW3CX3MB3	PO0179499	BOOKS (55)	811.87
AMAZON.COM*5W6Z63EA3	PO0179499	PARK AVE 2023 GRANT/BOOKS (101)	1,484.51
AMZN MKTP US*EB2FO4PA3	PO0179499	TEEN PROGRAM SUPPLIES	41.47
AMAZON.COM*U31KK1IM3	PO0179525	BOOKS (45)	486.90
AMZN MKTP US*8H9MJ12K3	PO0179525	FIRST AID SUPPLIES/FRAMES/ENVELOPES	120.87
AMAZON.COM*3M4HK9H83	PO0179525	PARK AVE 2023 GRANT/BOOKS (5)	84.98
BAKER & TAYLOR - BOOKS	PO0179443	BOOKS (6)	117.74
DOMINO'S 6465	PO0179499	MEAL/BOARD MEETING	77.48
ELLIOTT ELECTRIC SUPPLY	PO0179443	FLOOD LIGHT	171.00
HOBBY-LOBBY #0008	PO0179499	CHILDREN PROGRAM SUPPLIES	47.47
HOBBY-LOBBY #0008	PO0179525	CHILDREN PROGRAM SUPPLIES	26.39
INGRAM LIBRARY SERVICE	PO0179443	BOOKS (49)	971.35
INGRAM LIBRARY SERVICE	PO0179499	BOOKS (55)	980.29
INGRAM LIBRARY SERVICE	PO0179525	BOOKS (63)	929.09
J&P SUPPLY	PO0179443	CLEANER/RAGS/LINERS/LAUNDRY	637.84
JUMBO FOODS	PO0179499	ADULT PROGRAM SUPPLIES	35.73
LOWES #00205*	PO0179443	CURB FILLER	9.68
OKLAHOMA LIBRARY ASSOC	PO0179525	OLA MEMBERSHIP RENEWAL/S SHEWEY	101.00
OVERDRIVE DIST	PO0179499	EBOOK/AUDIO	75.00
PRIME VIDEO *A64ZH8QQ3	PO0179499	TEEN PROGRAM SUPPLIES	3.99

PURCHASING CARD CLAIMS LIST

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PRIME VIDEO *YE8QZ6P53	PO0179499	TEEN PROGRAM SUPPLIES	3.99
STAPLES 00106633	PO0179443	COMMAND HOOKS/INK/TAPE	78.46
STAPLES 00106633	PO0179499	USB-C CORD	19.99
WAL-MART #0499	PO0179525	ADULT PROGRAM SUPPLIES	36.28
WAL-MART #4390	PO0179499	ADULT PROGRAM SUPPLIES	33.01
WAL-MART #4390	PO0179443	TEEN PROGRAM SUPPLIES	15.68

LIBRARY TOTAL	9,082.72
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FUND 10 DEPT 955 - CAPITAL ASSETS & PROJECTS

WW STARR LUMBER ENID	PO0179525	M-1713A CONCRETE BAGS	30.25
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CAPITAL ASSETS & PROJECTS TOTAL	30.25
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FUND 20 DEPT 205 - AIRPORT

2000 CED	PO0179525	ELECTRICAL PARTS/ARF BUILDING	39.72
AAAE	PO0179443	AAAE ANNUAL MEMBERSHIP	275.00
AMAZON.COM*Z086R20E3	PO0179443	HAZMAT PLACARD/RECEIPT PAPER	65.57
AMAZON.COM*G31H23RY3	PO0179499	INSULATED GLOVES	16.15
AMZN MKTP US*R65D997O3	PO0179525	HANDHELD RADIO BATTERY	34.47
FSP*CAAAE SOUTH CENTRAL	PO0179525	AAAE CONF REGISTRATION/K COOK	100.00
FSP*OK AIRPORT OPERATOR	PO0179499	OAOA ANNUAL MEMBERSHIP	450.00
HOMEDEPOT.COM	PO0179499	GASKET CUTTER	24.33
RAMSEYS WHAT EVER	PO0179525	BREAKERS (4)	51.80
WAL-MART #0499	PO0179443	PILOT SNACKS/WATER	27.97
WALMART.COM	PO0179499	CALENDAR	5.98

AIRPORT TOTAL	1,090.99
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FUND 22 DEPT 225 - GOLF

O'REILLY AUTO PARTS 18	PO0179525	AIR FILTER	29.97
O'REILLY AUTO PARTS 18	PO0179443	FILTER/LUBRICANT	51.21
STAPLES 00106633	PO0179443	WALL CALENDAR	33.99
THE TORO COMPANY	PO0179499	TORO NSN MONTHLY	162.00
VIVINT INC/US	PO0179525	SECURITY SYSTEM MONTHLY	90.46
WAKO LLC	PO0179443	SPRAY TIP SCREENS	23.80

GOLF TOTAL	391.43
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FUND 31 DEPT 230 - UTILITY SERVICES

AMZN MKTP US*YU5LB15G3	PO0179525	IPAD CASES	65.30
DMI* DELL K-12/GOVT	PO0179499	MONITORS (2)/SOUNDBAR	317.54
FLAMING AUTO SUPPLY	PO0179525	V375 AIR FILTER	10.00
FOUR JS TIRE SERVICE	PO0179525	V374 TIRES (4)	462.36
JUMBO FOODS	PO0179443	MEAL (8)/DEPT MEETING	19.98
LOWES #00205*	PO0179525	PIPE WRENCH/PLIERS/TAPE MEASURE	93.80
STAPLES 00106633	PO0179443	CALENDAR/MOUSE PAD/MARKERS	34.47
SUMMIT RACING MAIL ORDER	PO0179525	FLASHLIGHTS (6)	111.22

UTILITY SERVICES TOTAL	1,114.67
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FUND 31 DEPT 760 - SOLID WASTE

029 BRAUMS STORE	PO0179499	MEAL (12)/DEPT MEETING	32.45
029 BRAUMS STORE	PO0179443	MEAL (12)/DEPT MEETING	32.45
AMZN MKTP US*IP0G71QX3	PO0179443	LITTER PICKER POLES/TABLES	181.13
AMZN MKTP US*2N36F9523	PO0179499	RADIO BATTERIES	108.16
AMAZON.COM*NH9PT3Z63	PO0179525	SPRAYERS (3)/IPAD CASES (2)	160.09
ATT* BILL PAYMENT	PO0179499	IPAD DATA PLAN 1/23	423.84
ATWOOD 01 ENID	PO0179443	FENCING/SHOP TOWELS	355.92
ATWOOD 01 ENID	PO0179525	TRASH BAGS	31.98

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ATWOOD 01 ENID	PO0179499	TRUCK CLEANER/BREAKER BARS	75.97
BB MACHINE & SUPPLY	PO0179499	V216 HYDRAULIC HOSE FITTING	32.93
BB MACHINE & SUPPLY	PO0179525	V225 HYDRAULIC HOSE	38.75
BRUCKNERS - ENID	PO0179499	V213 FUEL FILTERS	79.32
BRUCKNERS - ENID	PO0179443	V218 AIR DRYER CARTRIDGE	205.34
BRUCKNERS - ENID	PO0179443	V224 HYDRAULIC CYLINDER	360.20
BRUCKNERS - ENID	PO0179525	V225 AIR DRYER CARTRIDGE	151.55
BRUCKNERS - ENID	PO0179443	V236 POWER STEERING FILTER	44.01
FASTENAL COMPANY 01OKE	PO0179525	WASHERS/LOCKING NUTS	20.96
FLAMING AUTOMOTIVE	PO0179443	V236 ENGINE OIL	121.92
FLAMING AUTO SUPPLY	PO0179499	V234 AMBER REFLECTORS	11.34
FLAMING AUTO SUPPLY	PO0179499	V246 FILTERS	132.57
FLAMING AUTOMOTIVE	PO0179499	V236 ENGINE OIL	251.64
FLAMING AUTO SUPPLY	PO0179525	V215 POWER STEERING FILTER	13.66
FLAMING AUTO SUPPLY	PO0179525	V226 FILTERS	110.49
FLAMING AUTO SUPPLY	PO0179525	V272 FUEL HOSE	49.70
FLAMING AUTO SUPPLY	PO0179525	V628 WIPER BLADES	10.46
FLAMING AUTOMOTIVE	PO0179525	V215 HEATER HOSE	14.50
FLAMING AUTOMOTIVE	PO0179525	V272 FUEL HOSE	44.60
FOUR JS TIRE SERVICE	PO0179499	V247 ALIGNMENT	235.00
FOUR JS TIRE SERVICE	PO0179499	V276 TIRES (4)	824.76
FOUR JS TIRE SERVICE	PO0179499	V277 TIRE MOUNTING	88.00
FOUR JS TIRE SERVICE	PO0179525	V158 TIRE REPAIR	335.00
FOUR JS TIRE SERVICE	PO0179525	V209 TIRE	464.08
FOUR JS TIRE SERVICE	PO0179525	V230 TIRES (2)	998.66
FOUR JS TIRE SERVICE	PO0179525	V246 TIRES (2)	420.00
FOUR JS TIRE SERVICE	PO0179525	V248 TIRES (2)	420.00
HARBOR FREIGHT TOOLS30	PO0179499	SAFETY GLASSES/CUT OFF WHEELS	31.36
HOLT TRUCK ENID	PO0179525	V234 HANDLE	40.43
HOLT TRUCK ENID	PO0179525	V235 CONNECTORS/CABLE	32.54
JUMBO FOODS	PO0179525	CAKE/EMPLOYEE APPRECIATION	21.99
KINNUNEN SALES	PO0179443	SAFETY VESTS/SAFETY GLASSES	291.43
KINNUNEN SALES	PO0179499	SAFETY VESTS (5)	90.16
KINNUNEN SALES	PO0179499	SASH CORD	39.98
O'REILLY AUTO PARTS 17	PO0179499	V272 FUEL LINE CONNECTORS	69.47
P AND K EQUIPMENT ENID	PO0179525	V280 STARTER	431.62
SSP*CULLIGAN OF ENID	PO0179443	BOTTLED WATER	50.50
STEVENS FORD	PO0179499	V272 RETAINING CLIPS	50.28
THE UPS STORE 5063	PO0179443	SHIPPING FEES	33.17
TOMMYS EXPRESS	PO0179499	V277 CAR WASH	14.00
TRUCK PRO	PO0179443	V224 BRAKE CHAMBER	95.12
UE-OKC-RETAIL	PO0179525	V213 REPLACEMENT AIR VALVE (2)	607.64
YELLOW HOUSE MACHINERY	PO0179525	V259 FILTERS/WASHER ASSY/BOLTS	997.04
YELLOW HOUSE MACHINERY	PO0179525	V261 SCRAPER BAR/FILTER/COUPLER	1,224.92
YELLOW HOUSE MACHINERY	PO0179525	V262 SCRAPER	278.80
YELLOW HOUSE MACHINERY	PO0179525	V265 WATER PUMP/OIL COOLER/SWITCH	1,199.38
YELLOW HOUSE MACHINERY	PO0179525	V267 FAN/FILTER/FITTINGS	806.48
YELLOW HOUSE MACHINERY	PO0179525	V275 O-RING KIT	96.29

SOLID WASTE TOTAL 13,384.03

FUND 31 DEPT 785 - PUBLIC UTILITIES MGMT

029 BRAUMS STORE	PO0179443	MEAL (11)/DEPT MEETING	38.39
AMZN MKTP US*9Q1W59143	PO0179525	LOGO SHIRT	27.42
AT&T PAYMENT	PO0179499	IPAD DATA PLAN 1/23	19.99
ATT* BILL PAYMENT	PO0179525	IPAD DATA PLAN 1/23	51.46
CINTAS CORP	PO0179525	FIRST AID SUPPLIES	37.69
SQ *DAYLIGHT DONUTS #2	PO0179499	MEAL (12)/DEPT MEETING	30.00
SQ *DAYLIGHT DONUTS #2	PO0179525	MEAL (12)/DEPT MEETING	30.00

PUBLIC UTILITIES MGMT TOTAL 234.95

PURCHASING CARD CLAIMS LIST

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8.8.7.

FUND 31 DEPT 790 - WATER PRODUCTION

AT&T PAYMENT	PO0179525	IPAD DATA PLAN 1/23	127.96
ATWOOD 01 ENID	PO0179443	HEATER /SURGE PROTECTOR	158.97
ENID ACE HARDWARE	PO0179499	HOSE CLAMPS	31.92
ENID ACE HARDWARE	PO0179525	HOSE CLAMPS/HOSE/FLASHLIGHT	199.90
FLAMING AUTO SUPPLY	PO0179443	V320 BRAKE PADS	161.01
FLAMING AUTO SUPPLY	PO0179443	V321 BRAKE PADS	161.01
FLAMING AUTO SUPPLY	PO0179499	V377 FILTERS	17.77
FLAMING AUTOMOTIVE	PO0179525	V320 CLOCK SPRING	164.44
GRAINGER	PO0179443	PRESSURE TRANSDUCER	221.41
INDUSTRIAL MATERIALS	PO0179499	DOOR CLOSER	240.00
J&P SUPPLY	PO0179525	TOWELS/CLEANER	142.13
KINNUNEN SALES	PO0179499	FLASHLIGHT/BATTERY	195.98
LOCKE SUPPLY WHC ENID	PO0179443	AIR FILTERS	24.00
LOWES #00205*	PO0179443	BLEACH/BATTERIES/INSULATION/TIRE GAUGE	80.70
LOWES #00205*	PO0179525	INSULATION/FOAM SPRAY	130.02
RAISING CANE'S #339	PO0179525	MEAL (2)/WATER TESTING	24.60
STUART C IRBY	PO0179525	METER/FUSES	754.90
TOMMYS-EXPRESS.COM	PO0179525	V683 CAR WASH	12.00

WATER PRODUCTION TOTAL 2,848.72

FUND 31 DEPT 795 - UTILITY MAINTENANCE

AMZN MKTP US*GW34H9LX3	PO0179525	LOGO SWEATSHIRT	35.09
AT&T PAYMENT	PO0179525	IPAD DATA PLAN 1/23	345.64
HOLT TRUCK ENID	PO0179499	V235 CABLE HARNESS	166.95
MERRIFIELD OFFICE	PO0179525	CARD STOCK/FOLDER	29.94
MONTANA MIKE S STEAKHOUSE	PO0179499	MEAL (2)/EQUIPMENT DELIVERY	38.00
YELLOW HOUSE MACHINERY	PO0179499	V341 STROBE LIGHT	251.09

UTILITY MAINTENANCE TOTAL 866.71

FUND 31 DEPT 799 - WASTEWATER PLANT MGMT

FOUR JS TIRE SERVICE	PO0179525	V452 TIRES (2)	641.00
IN *ACCURATE ENVIRONMENTAL	PO0179525	LAB ANALYSIS (4)	615.00
J&P SUPPLY	PO0179525	CLEANER/WIPES/TOWELS	1,165.73
SSP*CULLIGAN OF ENID	PO0179443	BOTTLED WATER	184.00

WASTEWATER PLANT MGMT TOTAL 2,605.73

FUND 50 DEPT 505 - 911

STAPLES 00106633	PO0179499	LABEL MAKER CARTRIDGE	49.99
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911 TOTAL 49.99

FUND 51 DEPT 515 - POLICE

ACADEMY SPORTS #271	PO0179525	SHOES/BUILDING MAINTENANCE	64.99
AMZN MKTP US*MC3XP83P3	PO0179525	TABLET CHARGING STATION	83.14
CANVA* I03650-26375141	PO0179443	SOFTWARE RENEWAL	119.40
COUNCIL ON LAW ENFORCE	PO0179499	POLYGRAPH EXAMINERS RENEWAL	102.75
CRH COFFEE INC	PO0179499	COFFEE	810.00
FLAMING AUTO SUPPLY	PO0179443	V2109 OIL FILTER	4.44
FLAMING AUTO SUPPLY	PO0179499	V2000 BATTERY	127.24
FLAMING AUTO SUPPLY	PO0179499	V2011 BATTERY	127.24
FLAMING AUTO SUPPLY	PO0179499	V2036 FILTERS	14.44
FLAMING AUTO SUPPLY	PO0179499	V2052 BATTERY	127.24
FLAMING AUTO SUPPLY	PO0179499	V2054 BATTERY	127.24
FLAMING AUTO SUPPLY	PO0179499	V2093 FILTERS	14.50

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FLAMING AUTO SUPPLY	PO0179525	V2032 FILTERS	14.44
FLAMING AUTO SUPPLY	PO0179525	V2035 LOWER CONTROL ARM	321.92
FLAMING AUTO SUPPLY	PO0179525	V2056 BATTERY/BRAKE PADS	209.22
FLAMING AUTO SUPPLY	PO0179525	V2060 BATTERY	127.24
FLAMING AUTO SUPPLY	PO0179525	V2086 AIR FILTER	10.00
FLAMING AUTO SUPPLY	PO0179525	V2097 LOWER CONTROL ARM	321.92
FOUR JS TIRE SERVICE	PO0179525	V2012 TIRE	155.81
FOUR JS TIRE SERVICE	PO0179525	V2034 TIRES (4)	569.76
FOUR JS TIRE SERVICE	PO0179525	V2039 TIRE	142.44
FOUR JS TIRE SERVICE	PO0179525	V2081 TIRE	142.44
FOUR JS TIRE SERVICE	PO0179525	V2132 TIRE	155.81
FOUR JS TIRE SERVICE	PO0179525	V2153 TIRE	142.44
HOBBY-LOBBY #0008	PO0179499	FRAMES	51.96
IACP	PO0179443	IACP MEMBERSHIP/B SKAGGS	190.00
IN *WHITE LIGHT COMPUTER	PO0179499	ANIMAL WELFARE SOFTWARE	230.00
JUSTINS AUTOMOTIVE	PO0179499	V2096 REPLACED TRANSFER CASE	929.15
LOWES #00205*	PO0179499	SANDPAPER	12.96
LOWES #00205*	PO0179443	SPRAYER	22.98
NORTHWEST TROPHY	PO0179525	EMPLOYEE OF THE MONTH PLAQUE	34.20
OK.GOV	PO0179499	POLYGRAPH RENEWAL FEE	4.36
PAYPAL *IAPE IAPE	PO0179443	EVIDENCE ASSOCIATION MEMBERSHIPS (3)	195.00
SHOE DEPT 1281	PO0179525	SHOES/BUILDING MAINTENANCE	49.99
SQ *C&C DRY CLEANING	PO0179443	UNIFORM CLEANING	15.00
STEVENS FORD	PO0179499	V2096 TRANSMISSION SERVICE	293.12
STI	PO0179525	DUAL CONTROLLER	173.80
ULINE *SHIP SUPPLIES	PO0179499	EVIDENCE PACKING SUPPLIES	290.18
UPS (800) 811-1648	PO0179499	SHIPPING FEES	28.36
USPS PO 3988330575	PO0179499	SHIPPING FEES	5.40
WALGREENS #5531	PO0179443	PHOTOGRAPHS	5.70
WALGREENS #5531	PO0179525	PHOTOGRAPHS	8.36
WAL-MART #4390	PO0179443	TEA	39.14

POLICE TOTAL 6,615.72

FUND 60 DEPT 605 - EECCH

AT&T PAYMENT	PO0179499	IPAD DATA PLAN 1/23	39.98
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EECCH TOTAL 39.98

FUND 65 DEPT 655 - FIRE

ADOBE *CREATIVE CLOUD	PO0179499	CREATIVE CLOUD APPS	54.99
AMZN MKTP US*9W81I30B3	PO0179443	AIR FITTINGS	31.68
AMZN MKTP US*RN4I653D3	PO0179499	SHARPS DISPOSAL CONTAINER/COFFEE	91.70
AMZN MKTP US*085Z76KD3	PO0179525	RECOIL HOSES/TIRE PRESSURE EQUALIZATION SYS	260.20
AMZN MKTP US*G98EN9O23	PO0179525	V1035 DUAL TIRE PRESSURE EQUALIZATION SYSTEM	71.30
AMZN MKTP US*RT82M9DT3	PO0179525	V1039 TEMPERATURE GAUGE	49.00
BB MACHINE & SUPPLY	PO0179443	V1040 ORINGS/FUEL FITTING	13.06
BREATHING AIR SYSTEMS	PO0179525	AIR PACK TESTING HOSE	150.15
CALLMULTIPLIER.COM	PO0179525	VOICE/TEXT MESSAGE DELIVERY	23.99
CLANTONS CAFE	PO0179499	MEAL/HAZARDOUS MATERIALS CLASS/B BERGDALL	17.48
CLARION BOOKS/VIDEOS	PO0179443	BOOK	10.92
DIABETIC WAREHOUSE	PO0179443	GLUCOSE TEST STRIPS	48.99
EBAY O*21-09535-03777	PO0179443	OFFICER RADIO/TRANSPONDER	471.83
EBAY O*25-09540-86880	PO0179443	V1042 MOISTURE EJECTOR	65.00
EBAY O*06-09563-30676	PO0179499	VOICE AMPLIFIER	345.00
FAMILY DOLLAR #2065	PO0179525	DISHWASHER DETERGENT	24.00
FELD FIRE	PO0179499	HELMET	296.04
FLAMING AUTO SUPPLY	PO0179525	V1005 OIL FILTER	4.44
FLAMING AUTO SUPPLY	PO0179525	V1007 OIL FILTER	4.44
FLAMING AUTO SUPPLY	PO0179525	V1016 FILTERS	16.66

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HOLIDAY INN EXPRESS	PO0179499	LODGING/HAZARDOUS MATERIALS CLASS/B BERGDALL	98.00
IMAGEFIRST HEALTHCARE	PO0179499	KITCHEN/SHOP TOWELS	52.50
IN *RF RESULTS, LLC	PO0179443	RADIO REPAIR/PARTS	483.14
JUMBO FOODS	PO0179443	COFFEE (24 CANS)	239.76
LARRYS HOME OXYGEN INC	PO0179443	OXYGEN REGULATOR	75.00
LOCKE SUPPLY WE ENID	PO0179525	LIGHT BULBS (40)	145.60
LOWES #00205*	PO0179499	KEY	3.28
LOWES #00205*	PO0179443	LUMBER	14.98
MERRIFIELD OFFICE	PO0179525	BINDERS (4)	25.16
MERRIFIELD OFFICE	PO0179443	CALENDAR/PENS	6.92
O'REILLY AUTO PARTS 18	PO0179443	THREAD TAPE	12.98
O'REILLY AUTO PARTS 18	PO0179525	V1031 FILTERS	69.19
O'REILLY AUTO PARTS 18	PO0179525	V1035 DEF CAP	41.98
O'REILLY AUTO PARTS 18	PO0179525	WASHER FLUID	12.36
PLTPAYWEB	PO0179499	TOLL FEES/ROPE RESCUE CLASSES	18.10
REMARKABLE	PO0179499	E INK TABLET (2)	1,215.38
SQ *HIGH PRESSURE EQUIPMENT	PO0179443	BREATHING AIR COMPRESSOR OIL	286.01
SQ *SILVER ARC WELDING	PO0179525	V1042 WELDING REPAIR	40.00
SUBWAY 7550	PO0179499	MEAL/HAZARDOUS MATERIALS CLASS/B BERGDALL	17.39
THE MAIL ROOM LLC	PO0179525	SHIPPING FEES	129.48
TOMMYS EXPRESS	PO0179443	V1015 CAR WASH	39.99
WOODSHED	PO0179499	MEAL/HAZARDOUS MATERIALS CLASS/B BERGDALL	13.28

FIRE TOTAL 5,091.35

FUND 99 DEPT 995 - EPTA

BB MACHINE & SUPPLY	PO0179499	V8583 DRIVELINE REBUILD	329.56
FAXBETTER 855-329-2388	PO0179499	FAXBETTER	9.95
FLAMING AUTO SUPPLY	PO0179443	V8588 OIL FILTER	4.24
FLAMING AUTO SUPPLY	PO0179499	V8583 BATTERY	395.28
FLAMING AUTO SUPPLY	PO0179499	V8584 OIL FILTERS	13.32
FLAMING AUTO SUPPLY	PO0179499	V8585 BATTERIES	254.48
FLAMING AUTO SUPPLY	PO0179499	V8586 OIL FILTER	4.44
FOUR JS TIRE SERVICE	PO0179499	V8585 TIRES (2)	358.06
FOUR JS TIRE SERVICE	PO0179499	V8586 TIRES (2)	358.06
FOUR JS TIRE SERVICE	PO0179499	V8587 TIRES (2)	358.06
STAPLES 00106633	PO0179443	DISINFECTANT WIPES/SUGAR/COFFEE	166.79

EPTA TOTAL 2,252.24

JP MORGANCHASE CLAIMS LIST TOTAL \$ 94,949.16