



City of Enid
Training Room, Central Fire Station, 410 West
Owen K. Garriott Road
Enid, Oklahoma 73701
580-234-6313

**Board of Directors of the Public Library
of Enid and Garfield County**

Notice of Meetings

Notice is hereby given that the Board of Directors of the Public Library of Enid and Garfield County will meet in special session at 12:00 p.m. on Wednesday, July 20, 2022, in the Training Room of the Central Fire Station, located at 410 West Owen K. Garriott Road, Enid, Oklahoma, and the agenda for said meeting is as follows:

- AGENDA -

Board of Directors of the Public Library of Enid and Garfield County

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1. Call to Order/Roll Call.	
2. Minutes.	
1. Consider approval of minutes of the special meeting of May 25, 2022. May 25 Minutes	3 - 4
3. Business.	
1. Discuss and consider adoption of a new Circulation Policy. Circulation Policy (Proposed)	5 - 10
2. Discuss and consider adopting a new Computing Policy. Computing Services (Proposed)	11 - 15
3. Discuss and consider adopting a new Collection Policy. Collection Policy (Proposed)	16 - 21
4. Discuss and consider adopting a new policy, 1.9 Library Policies. 1.9 Library Policy	22
5. Discuss and consider adopting a new policy, 2.6 Displays. 2.6 Displays	23
6. Discuss and consider adopting a new policy, 2.10 Library Behavior and Dress Code. 2.10 Library Behavior and Dress Code	24

7. Discuss and consider adopting a new policy, 5.4 Meeting Room Use. 25 - 26
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8. Discuss and consider adopting a new policy, 5.6 Programs for Youth and Adults. 27
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9. Discuss and consider adopting a new policy, 5.7 Exhibits. 28 - 29
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10. Discuss and consider adopting a new policy, 5.14 Appeals. 30
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11. Discuss and consider adopting a new form, 5.15 Exhibit Request Form. 31
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12. Consider a new date and time for the September Meeting.
13. Director's Report. 32 - 35
[Director's Report July](#)
14. Upcoming Programs for July and August. 36 - 39
[July 2022](#)
[August 2022](#)
4. Public Comment.
5. Adjourn.

City of Enid

Board of Directors of the Public Library of Enid and Garfield County Minutes

The Board of Directors of the Public Library of Enid and Garfield County met in special session at 12:00 p.m. on Wednesday, May 25, 2022, in the Council Chambers of the City of Enid Administration Building, located at 401 W Owen K. Garriott Rd., Enid, Oklahoma pursuant to notice given at least forty-eight (48) hours prior to the meeting to the Clerk of the City of Enid. The minutes for said meeting are as follows:

1. CALL TO ORDER/ROLL CALL

Ruth Ann Miles, Secretary, called the meeting to order with the following members present and absent.

PRESENT: Kitty Herbel, Susie Hinkle, Christina Hopper, Ruth Ann Miles, Brent Price

ABSENT: Joseph Fletcher, Steve Rutledge

Staff present were Erin Crawford, Chief Financial Officer, Carol Lahman, City Attorney, Josh Conaway, Assistant City Attorney, Margo Holmes, Adult Librarian

2. MINUTES

- a. Consider approval of minutes of the Special Meeting May 9, 2022.

Moved by Kitty Herbel, seconded by Susie Hinkle to approve the minutes of the Special Meeting of May 9, 2022.

Carried by the following votes:

Ayes: Kitty Herbel, Susie Hinkle, Christina Hopper, Ruth Ann Miles, Brent Price

Nays: none

It was noted that Steve Rutledge arrived to the meeting at 12:02pm.

3. EXECUTIVE SESSION

- a. Moved by Kitty Herbel, seconded by Christina Hopper to convene into Executive Session, at the City Attorney's recommendation, pursuant to 25 O.S. Section §307 (B)(4) to engage in confidential communications between a public body and its attorney, because disclosure would seriously impair the ability of the public body to proceed with these matters in the public's interest, to discuss possible litigation against the City of Enid concerning the recent policy adopted by the Library Board, to review library policies generally, and reconvene into special session to take any necessary action.

Carried by the following votes:

Ayes: Kitty Herbel, Susie Hinkle, Christina Hopper, Ruth Ann Miles, Brent Price , Steve Rutledge

Nays: none

1:15pm Steve Rutledge exited Executive Session.

- b. Moved by Ruth Ann Miles, seconded by Christina Hopper to reconvene into Special Session.

4. SPECIAL SESSION

- a. Moved by Christina Hopper, seconded by Kitty Herbel to vote on a revision of library policy concerning displays/exhibits.

Carried by the following votes:

Ayes: Kitty Herbel, Susie Hinkle, Christina Hopper, Ruth Ann Miles, Brent Price

Nays: none

- b. Statement of the Board was approved and provided to the public.

5. PUBLIC COMMENT

Ben Ezell

Rebecca Silverstein

Catina Sundavall

Jill Ruding

Kayla Nichols

6. ADJOURN 1:50pm

Moved by Brent Price, seconded by Susie Hinkle

Carried by the following votes:

Ayes: Kitty Herbel, Susie Hinkle, Christina Hopper, Ruth Ann Miles, Brent Price

Nays: none

4 CIRCULATION

4.1 **Eligibility for Library Cards¹**

Any individual with identification and proof of address is eligible for a library card issued without charge. There will be a fee for replacing lost or stolen library cards.

4.2 **Registration Guidelines²**

All individuals issued a library card agree to abide by all library rules and regulations.

An application form must be completed for every person who wishes to borrow materials. Photo identification and proof of current address are required for adult patrons before a full access library card can be issued. Minor children may be added to the library account of either parent. When applying for a library card for a minor, the adult must indicate whether the minor should be granted internet access at the library.

Non-custodial family members acting as temporary caregivers of minor children may add minor children to their library account by completing a Library Card for Minor, non-custodial family member form.

Oklahoma Statutes define a minor as any unmarried person under the age of 18. Emancipated minors are considered legally responsible for their own library materials and are therefore eligible to sign for themselves. Library staff members may request documentation of such status.

A library card entitles the bearer to library rights and privileges. If a patron's card is lost or stolen, the patron is responsible for all materials checked out with the card until the library is notified of the loss.

4.3 **Library Cards for Persons in Group Homes or Homeless Shelters³**

Arrangements may be made with administrators of group homes or homeless shelters to allow residents to obtain library cards. The organization agrees to be the financially responsible party for residents under age eighteen.

4.4 **Other Library Card Types⁴**

A. Institution Cards

A Daycare Center Card may be issued to any child care facility filing an agreement of responsibility with the library. The children's programming and services coordinator or designee acts as advisor and delivers materials to the facility.

An Organizational Card may be issued to a non-profit organization upon request. The request must be submitted on the organization's letterhead with a statement of responsibility signed by the chief executive of the organization. The organization must also provide (on letterhead

stationary) a list of those who are eligible to use the card/account.

B. Digital Access Card (DAC)

a. Individual Digital Access Card

DACs allow access to parts of the digital library collection. Because DACs do not allow patrons to borrow physical items, adults can receive a DAC without verification of an address. Adults may also request DACs for minor children in their care. Individual DACs provide access to digital collections and computer access.

b. School Issued Digital Access Card

The library partners with Garfield County school districts to provide access to parts of the digital library via school district requested DACs. These DACs are issued to students through their school district and do not include in-library computer use or physical materials.

4.5 **Deposit Collections⁵**

Deposit collections may be maintained in group-living situations. A staff member or designee will act as advisor and deliver materials to the facility. The facility agrees to be the financially responsible party for materials delivered, and may be asked to assist in the collection of usage data.

4.6 **Confidentiality of Patron Records⁶**

Oklahoma law protects the confidentiality of library users' records (65 O.S. § 1-105). Patrons may access to their own records. Other individuals may not inspect a patron's record except with the patron's authorization, or by order of a court of law.

The legally responsible party will have access to library user records associated with their account.

4.7 **Withdrawal of Parental Consent⁷**

When registering a child for a library card, the parent or guardian acknowledges responsibility for library materials checked out to a child.

The Library will not restrict any patron, including children, from accessing any material or information at the library. If a parent or guardian does not wish their child to have access to particular materials, the parent or guardian is responsible for imposing those restrictions with the child.

If a parent or guardian wishes to revoke a child's library card associated with their account, they may do so. The child's card will be changed to inactive when the library receives the request in writing. The child's account may be

reinstated at any time by the parent or guardian.

4.8 **Standard Loan Rules⁸**

Patrons are responsible for materials checked out using their library cards whether the card is used by the owner, or by anyone else.

A. Loan Period⁹

- a. The circulation period for most items is 21 days
- b. DVDs circulate for seven days.
- c. Reference books and items designated as "non-circulating" may not be checked out.

B. Check-out Limits¹⁰

- a. New patrons are allowed two items when the card is issued. The standard check out limit is fifty items per card. Popular items such as DVDs, multi-media kits, and audio books may be limited as necessary to ensure fair access for all patrons.

C. Renewals¹¹

- a. Items may be renewed twice for one additional loan period each time. No item may be renewed if it has been reserved for another patron.
- b. Patrons may request renewal in person, by phone, by email, and through the online systems. Renewal requests will not be accepted through social media accounts. No renewal may be made if an item is more than fourteen days overdue.

4.9 **Replacement Charges¹²**

Patrons will be charged a replacement fee for materials that are returned damaged or never returned. An item is declared lost when it is 60 days past due. Fees are listed in the Schedule of Fees and approved by the Library Board and the city manager. A processing fee will also be charged per item. Ownership of the damaged materials remains with the Library unless a request is made by the patron to keep the item.

The decision to charge the patron will be made by the library director or designee.

4.10 **Claims Returned¹³**

For items a patron claims to have returned or claims to have never checked out, a claims returned form will be required. The patron will fill out and sign the claims returned form. The process will be explained to the patron. A library staff member will check the shelves on a weekly basis for the material, for a

total of six months. The item will continue to be associated with the patron and notices will continue to be sent according to the regular schedule.

If the missing material is located, the item and any associated fine or fees will be removed from the patron's account.

If the item is not found after six months, the library director will make a determination whether to charge the patron for the item.

Refunds of lost item fees are only made if the item is found and returned in library condition within six months from the date the item is declared lost by the Library. Lost fees which have been paid for items found and returned more than six months after the item is declared lost are not refundable.

4.11 Damage to Patron's Equipment¹⁴

The Library is not responsible for any damage to patron-owned equipment used to play or view library materials.

4.12 Copyright and Public Performance¹⁵

Materials borrowed from the library are for licensed home use only. They are protected under copyright law. Any other use, including copying or performance in public, in whole or in part, is prohibited by law.

4.13 Reserves¹⁶

If a circulating material is checked out, patrons interested in reserving that material may do so. Reserves may be placed on most items. The library will notify patrons when reserved items are available. Reserved items will be held at the service desk and must be picked up within seven days. Items not picked up within seven days will be returned to circulation.

The library reserves the right to determine if an item/format may not be placed on reserve.

4.14 Interlibrary Loan¹⁷

Interlibrary Loan (ILL) allows the library to borrow materials from other libraries on behalf of patrons. ILL is available to all registered patrons in good standing. Limits may be placed on the number of items checked out and/or the number of requests allowed through interlibrary loan.

Charges for damaged or lost items will be those determined by the lending institution.

4.15 Fees & Payments¹⁸

The library waives associated with overdue materials when the items are

returned in library condition.

Patrons will be contacted regarding overdue items and outstanding bills by their preferred contact method and/or by mail. Outstanding charges will also be brought to a patron's attention at the circulation desk.

Charges totaling more than five dollars must be paid off in full before additional materials can be borrowed. Partial payment of accumulated charges will be accepted to allow computer access in the library.

4.16 **Suspension of Privileges**¹⁹

A patron's borrowing privileges will be suspended for the following reasons:

- A. Items overdue more than fourteen days;
- B. Two or more items reported returned, but still missing within a 12 month period;
- C. Five dollars or more in outstanding charges; or
- D. Failure to pay an insufficient check and/or any overdraft charges within 10 days of notification.

Policy Adoption & Revision Dates

- ¹ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ² Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ³ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ⁴ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ⁵ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ⁶ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 1002, April 13, 2006, March 12, 2009.
- ⁷ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ⁸ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ⁹ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ¹⁰ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July I 1, 2002, April 13, 2006, March 12, 2009.
- ¹¹ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ¹² Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ¹³ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April I 1, 2006, March 12, 2009.
- ¹⁴ Approved by PLEGC Advisory Board on March 11, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ¹⁵ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ¹⁶ Approved by PLEGC Advisory Board on March I 3, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March I 2, 2009.
- ¹⁷ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ¹⁸ Approved by PLEGC Advisory Board on March 13, 1997; Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.
- ¹⁹ Approved by PLEGC Advisory Board on March 13, 1997, Revised February 24, 1998, March 24, 1998, July 11, 2002, April 13, 2006, March 12, 2009.

6 COMPUTING SERVICES

6.1 Public Computing¹

The primary mission of the library is to provide free and open access to informational, educational, recreational, and cultural resources to serve the needs of a diverse community. Technology in the form of public access computing plays a vital role in fulfilling this mission.

The Library provides free computer access, including computer workstations, computing equipment, internet access, office and productivity software, the library catalog, electronic databases, and educational games. The Library also provides wireless access to the internet (Wi-Fi) for people who have their own computers or devices to access many of these same resources.

6.2 Hardware and Software for the Public²

The library provides both hardware and software for public access computing. The library makes available the hardware and software configurations that are affordable within the library budget and that can be managed within a multiple user environment. The library may not always have the newest versions of hardware or software available or the newest updates of add-ons or helper applications. Updates will take place as staff time and the budget allow.

Software loaded on public machines includes packages to manage time allowed on library workstations, printing management, and virus and malware protection. The library does not provide chat software, newsgroup services or email accounts. No personal data may be saved on library computers. Users are responsible for providing their own data storage devices. The library does not guarantee that all data storage devices or methods will work with library workstations. No software may be installed on library workstations at any time for any reason.

Laptops and mobile devices may be used in the library at the user's own risk provided the cords do not interfere with walkways or the use of the device does not alter the setup of any library equipment. The library is not responsible for personal equipment plugged into electrical outlets at the library, inside or outside of the building. The library is not responsible for any damage or loss of data that may result from the use of equipment, programs or other library materials.

The library's technology plan sets out a schedule for upgrade and replacement of computer hardware. This plan is reviewed and updated every three years.

6.3 Equipment Lending Policy³

The library makes some equipment available (for example, e-readers and download devices) to library card holders to assist in research, learning, and literacy development. Equipment is provided according to availability and items valued at more than \$100.00 will require an additional application form and proof of identity and current address.

The following rules and regulations apply to equipment check out:

- A. Equipment may be borrowed by adult library card holders ages 18 and up in good standing with no fines or overdue items who have had a library account for at least 90 days.
- B. To borrow items valued at \$100 or more, completion of an equipment check out agreement and presentation of photo identification, in addition to having a regular library card, will be required.
- C. Equipment checkout is for a one-week period.
- D. Equipment may be rechecked one time and must be renewed in person with the equipment in hand by the borrower.
- E. Only one piece of equipment checked out is allowed per family at one time.
- F. The user is responsible for all equipment and accessories checked out, including power cords, carry cases, etc.
- G. The library is not responsible for lost or corrupted files or documents, such as hardware failure or network interruptions. Users wishing to save files they have created or downloaded must back them up to their own personal storage. All user created files will be wiped clean after the equipment is returned.
- H. Equipment must be returned in person to a staff member at the library's Service Desk and may not be returned to any book drop.
- I. Failure to return equipment within seven days of the due date after demand has been made for its return will result in police notification of the theft of the item and a suspension of future equipment checkouts.
- J. The user assumes full responsibility for the cost of repair or replacement in the event that the equipment is lost, stolen, or damaged. The library will assess equipment damages and/or loss and charge the user accordingly. Charges may range from \$20.00 to \$1000.00 for full replacement and will include an additional library processing fee of \$25.00 for each item. Charges for partial damage or missing accessories will be determined by the Library Director.
- K. The library's Internet Use Policy applies to computer equipment use within the library building. Users attest that they have read and will adhere to the policy.
- L. These policies apply to all equipment lent by the library. Certain equipment may have additional rules or restrictions. Copies of these will be included with each item when applicable.

6.4 Online Databases & Internet Resources⁴

Many library resources have evolved over time to include electronic collections, particularly reference sources with large amounts of data or services that lend

themselves to interactive use by patrons. These items may be available over the internet free of charge or may require a contract and payment for access.

The library is committed to providing access to online databases and internet resources as staff time and budget allow, making these available to patrons at no charge. Fee-based resources are often restricted by a contract. The vendor may set up rules, such as access only from the computers and network within the library building or other authentication requirements to ensure that only our library patrons can gain access to the resources. The Library will fulfill all contractual obligations for accessing online resources, and will communicate any restrictions or access rules to patrons as clearly as possible. The Library is not responsible for the content within or access methods used with third-party vendors providing online databases or internet resources.

6.5 Internet Use Policy⁵

The library's internet access is intended primarily as an informational resource. Recreational use is permitted as long as the rules outlined below are followed.

All computer users will be required to have a library card in order to log on to the computers, except visitors to the community and temporary residents. Temporary access will be available for temporary usage. The practice of the use of someone else's else may result in denial of computer access for both parties for an appropriate period of time.

A maximum use of public computers per person, per day is enforced. Extensions of this time limit may be made if requested, if there are open workstations available. Noise levels at workstations must be kept to a minimum. Headphones may be brought in to the library by patrons or purchased from the Friends of the Library at the Service Desk. No food or drink is allowed at the computer workstations. Reservations cannot be made in advance; usage is on a "first come, first served" basis only.

Privacy

The Library encourages the appropriate use of the computers by all users. Since all computer screens may be seen by anyone nearby, the library does reserve the right to filter sites that it deems to be inappropriate for public viewing. Users should be aware that the Internet is not a secure medium and that third parties may be able to obtain information regarding the patron's use of the internet. However, the library will not release information on the use of specific Internet resources by members of the public except as required by law (65 O.S. § 1-105) or as necessary for the proper operation of the library.

User Responsibilities

The user will be required to agree to the policy statement on the screen before access to computer programs is possible. Computers may be monitored periodically for compliance. Anyone that chooses not to comply with the policy may be denied access for an appropriate period of time. Repeated offenses may result in permanent loss of access to library computers. Unlawful activities will

be dealt with in an appropriate manner.

Prohibited Activities

- A. Any activity that violates Oklahoma law;
- B. Invasion of the privacy of others;
- C. Advertisements or mass mailings;
- D. Making any attempt to damage computer equipment or software;
- E. Unauthorized copying of copyright-protected materials;
- F. Viewing sexually explicit, obscene, or potentially offensive graphics or text; and
- G. Use of a card other than one's own to obtain Internet access.

The library does not control and cannot monitor the information available and accessed via the Internet; therefore, the library and its staff cannot be held responsible for its content. The library cannot guarantee that information on the Internet is accurate. If requested, library staff will assist patrons in conducting searches and offer guidance on evaluating sources and verifying information accessed on the Internet. Library patrons are encouraged to be critical consumers and to evaluate information carefully.

Policy Adoption & Revision Dates

¹ Approved by PLEGC Advisory Board on October 11, 2012.

² Approved by PLEGC Advisory Board on October 11, 2012.

³ Approved by PLEGC Advisory Board on August 11, 2011.

⁴ Approved by PLEGC Advisory Board on October 11, 2012.

⁵ Approved by PLEGC Advisory Board on May 9, 2005. Revised, September 8, 2005; Revised, April 13, 2006; Revised, July 9, 2009.

7 LIBRARY COLLECTION

7.1 **AUTHORITY & RESPONSIBILITY FOR SELECTION¹**

The purposes of these collection policies are to guide staff and to inform the public about the principles on which selection is based. Responsibility for selection of materials ultimately rests with the library director. The library director may delegate this responsibility to selected professionals and other staff members. The library welcomes suggestions from patrons, either in writing or by electronic means about the selection of new materials.

7.2 **COLLECTION OBJECTIVES²**

The objective of collection development is to create a library of materials to fill the community's needs for informational and recreational materials for reading, learning, and enjoyment. Materials in a variety of formats are selected to maintain a balanced collection. The aim is to provide a balanced and wide collection given the constraints of space, time, and funding.

TOPIC/AUDIENCE

The library maintains adult, youth, Oklahoma, reference, and government documents collections.

A. Adult

Materials for the adult collection are selected to meet the informational and recreational needs of adults.

B. Youth

The youth collection includes early childhood, juvenile, and young adult sections.

C. Oklahoma, Local History, & Genealogy

The Library maintains regional history and family history collections. Selection criteria include general criteria as applied to the state and the region. However, materials of interest to northwest Oklahoma are heavily emphasized.

D. Reference

A non-circulating collection of materials to meet the informational needs of the community is maintained in both the adult and juvenile collections

E. Government Documents

The library is a selective member of the Federal Depository Library Program. State of Oklahoma documents are also maintained.

FORMAT

The library collects materials in a variety of formats. Materials in new formats will be purchased when feasible.

1. Print Formats

Books

- Non-fiction: Materials on general subjects are preferred unless there is a demonstrated need for a more in-depth treatment of a particular topic.
- Fiction: Materials used for recreation and entertainment are a major component of the collection and shall be representative of the community.
- The use of sequential art in storytelling is literature. Graphic novels will be included in the collection.

Serials

Periodicals and newspapers are used for information not found in other sources and are intended for reference purposes, recreational reading, and to add balance to the collection.

2. Non-Print Formats

Videos

Videos are provided to add depth to the library's overall collection. The library provides videos that complement the general subject treatments found in the print collection and popular videos for recreation and entertainment.

Audio Recordings

Audiobooks are a valid form of reading and as such are appropriate for the collection.

Multimedia Kits

Toys and puzzles that build reading abilities are provided. Print and audio kits are maintained in the youth collection.

Electronic Resources

Computers with learning software are provided in the youth area of the library. Internet access is also provided throughout the library. Access to electronic information resources will be provided using the General Criteria for Selection and as the budget allows.

7.3 CRITERIA & SELECTION AIDS³

General Criteria for Selection

The following criteria are used when selecting an item, whether the item is purchased or donated. An item need not meet all the criteria listed.

1. Current and anticipated interests and needs of the public.
2. Accuracy of the information.
3. Favorable reviews in library and other review sources.
4. Author, artist, or publisher reputation.
5. Social significance.

6. Scarcity of material in the collection on this topic.
7. Quality of the material
8. Availability of funds.

Controversial Works

Selection is based on the total work and not on the presence of words, phrases, or situations which in themselves might be objectionable. Serious works are not excluded because of frank language. The library strives to provide works presenting different points of view which enables individuals to make up their own minds about important questions. Works will not be excluded because of the political, moral, ethical, religious, racial, or national views of the author. Inclusion of a work does equate to endorsement by the library, the library board, or the City of Enid of the viewpoints expressed in the work.

Selection Aids

Libraries use a variety of sources to aid in the selection of materials. The library may use professional journals, book review periodicals, popular media outlets, peer recommendations, vendor selection aids, or patron requests in the selection of materials. The sources used will be reviewed periodically and adopted or discarded as library staff deem necessary.

7.4 Special Collections⁴

The library maintains two special collections; one for Oklahoma and local history and another for genealogy and family history research.

The library attempts to provide resources for research purposes in the Oklahoma Collection. These resources shall relate to Enid and the northwestern Oklahoma area within the confines of Alfalfa, Garfield, Grant, Major and Woods counties. The items in this collection may also include information about the state of Oklahoma or materials produced by noted Oklahomans outside the five specified counties. Topics of widespread interest in the state of Oklahoma may be collected for their historic information.

The Genealogy Collection contains many resources donated to the library by the Garfield County Genealogical Society as well as other local organizations and residents. Family history research is not limited to local or regional resources, so this collection may contain resources originating from many different sources within the scope of this area of research.

Criteria for Special Collections Selections

Items may be purchased or donated to the library with the understanding that the following criteria will be used for evaluation to determine whether the item is appropriate for inclusion in the Oklahoma or Genealogy Collections:

- a. Items must be about Oklahoma or written by an Oklahoman. Because of limited space, Oklahoma authors from Alfalfa, Garfield, Grant, Major and Woods counties may be collected; only noted or prominent authors from other parts of Oklahoma will be collected.

- b. General Oklahoma history books may be included.
- c. Resources in the areas of local, regional, national, and international family history research may be collected.
- d. Materials of specific historic value to researchers may be included in the collections, even if their age or condition is less than optimal.

7.5 **Replacements & Duplicates⁵**

While the library collects replacement fines for lost or damaged items, the library is under no obligation to purchase an exact or similar replacement title with these funds. The collection changes over time, along with public demand for an item. Generally, the library will not accept a replacement item from a patron in lieu of payment, except when arranged in advance and approved by the library director.

The library operates with a limited materials budget. Duplicate titles will only be purchased when demand is sufficient to warrant the expense. If a donated item is a duplicate of one already in the collection, it may be added based on demand for or the condition of the existing title.

7.6 **Gifts, Donations, & Memorials⁶**

Donations of print and non-print materials to the library are considered gifts. All gift policies. The above criteria for collection development apply to all acquisitions whether purchased or donated.

7.7 **Inventory⁷**

Inventory of the library collection will be conducted at least every five years or at the discretion of the library director. The library may be closed to the public for no more than three (3) days during the inventory process if it is determined that closing would make the process more efficient. Library management staff will analyze inventory data and an inventory report will be presented to the Library Advisory Board and City of Enid management.

7.8 **Weeding⁸**

The library's collection is maintained through a careful evaluation of the materials. This evaluation is performed by the library director or designee. Weeding, a process of selecting items for withdrawal from the collection, is a necessary and regular part of collection maintenance. Weeding is an ongoing process. Materials are replaced if necessary, and if possible. Materials removed from the collection are discarded or forwarded to the Friends of the Library for inclusion in their book sale.

7.9 Reconsideration of Library Materials⁹

Library patrons with concerns regarding library materials are encouraged to complete a "Request for Reconsideration of Library Materials" form. All requests for reconsideration of materials will be thoroughly reviewed by the library director with input from a committee of appropriate library staff.

The Director will inform the library patron of the decision in writing within thirty (30) days of receipt the form. The decision will include an explanation for the decision.

Appeal to the Library Board

If the complainant is not satisfied with the director's determination an appeal may be filed with the city clerk within thirty (30) days of the receipt of the director's determination.

The appeal will be sent to the library director and the library board president upon its filing. The library will set the matter for hearing and schedule a meeting for the library board to consider the appeal.

The board shall hear from both the complainant and the director. The board shall consider all relevant information and render its decision in writing.

Appeal to the City Council

If the either party is not satisfied with the board's decision, they may request a review by the city council by filing an appeal with the city clerk within thirty days of receiving the written decision of the city manager. Upon the filing of the appeal, the city clerk will provide notice of the appeal to the city council and the city's legal department.

The appeal will be placed on an agenda for consideration by the city council and depending on the nature of the appeal the hearing shall be held in open or executive session. After hearing from both sides of the matter, the city council will deliberate in executive session before returning to open session to provide written findings of its determination. The written findings will be included in the minutes by the city clerk and the decision of the city council shall be a final determination.

Policy Adoption & Revision Dates

- ¹ Approved by PLEGC Advisory Board on April 10, 1997; Revised Aug 13, 2006; Revised July 8, 2010.
- ² Approved by PLEGC Advisory Board on April 10, 1997; Revised April 13, 2006; Revised July 8, 2010; Revised December 13, 2012.
- ³ Approved by PLEGC Advisory Board on April 10, 1997; Revised April 13, 2006; Revised July 8, 2010; Revised December 13, 2012.
- ⁴ Approved by PLEGC Advisory Board in June 2002; Revised April 13, 2006; Revised December 13, 2012.
- ⁵ Approved by PLEGC Advisory Board on December 13, 2012.
- ⁶ Approved by PLEGC Advisory Board on December 13, 2012.
- ⁷ Approved by PLEGC Advisory Board on December 13, 2012.
- ⁸ Approved by PLEGC Advisory Board on April 10, 1997; Revised April 13, 2006; July 8, 2010: Revised December 13, 2012.
- ⁹ Approved by PLEGC Advisory Board on April 10, 1997; Revised April 13, 2006; Revised July 8, 2010; Revised December 13, 2012.

Replace: 1.9 Library Policies

1.9 Library Policies

The PLEGC Policy Manual contains the policies adopted by the Library Board. Library policies will:

- comply with all relevant local, state, and federal regulations
- be developed with assistance from the Library Director and Library staff members
- provide the means to translate the Library's Mission and Strategic Plan into action

All activities, whether generated by library representatives or an outside nonprofit organization, community group, individual, or governmental agency, will be considered in terms of acceptable community standards, including, but not limited to: (a) subject, technique and style are suitable for the general library audience, including minors; (b) appropriateness to special events, holidays, etc.; (c) historical or regional relevance, etc.; (d) interest to viewers and general library audience.

No activity will contain any material, including, but not limited to, any picture, image, graphic image file, video, or other visual, written, printed, or oral depiction that – (i) taken as a whole and particularly with respect to minors, appeals to a prurient interest in nudity, sex, or excretion; (ii) depicts, describes, or represents, in a patently offensive way with respect to what is suitable to the general library audience as a whole and particularly for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; (iii) material which is harmful to minors; or (iv) taken as a whole, lacks serious literary, artistic, political, or scientific value as to the general library audience and particularly with respect to minors.

No activity shall contain material which is harmful to minors. "Harmful to Minors" is defined as

- a. any description, exhibition, presentation or representation, in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse when the material or performance, taken as a whole, has the following characteristics:
 1. the average person eighteen (18) years of age or older applying contemporary community standards would find that the material or performance has a predominant tendency to appeal to a prurient interest in sex to minors, and
 2. the average person eighteen (18) years of age or older applying contemporary community standards would find that the material or performance depicts or describes nudity, sexual conduct, sexual excitement or abuse in a manner that is patently offensive to prevailing standards in the adult community with respect to what is suitable for minors, and
 3. the material or performance lacks serious literary, scientific, medical, artistic, or political value for minors, or
- b. any description, exhibition, presentation or representation, in whatever form, of inappropriate violence.

Replace: 2.6 Displays

2.6 Displays

The Library maintains certain areas for Displays. First priority for use of such space is reserved for the Library.

Policies for Library Use of Display Area

1. The Library produces Displays that support the Library Mission in accordance with Library Policies.
2. Displays will be non-partisan and non-sectarian.
3. All Displays will be appropriate for a general audience including children.
4. Displays may not advertise materials and/or services for sale except for those of the Friends of the Library.
5. Shelves and endcaps are reserved for Library Displays only.

Change: 2.10 Behavior & Dress Code

2.10 Library Behavior and Dress Code

The ultimate rule for acceptable behavior in the library is one word- Respect. All users must respect each other and respect the library building, materials, and equipment that are here for everyone's use. These rules are to ensure a positive and safe experience for all patrons.

The primary uses of the library are: to check out books and other materials; to attend a library program; to quietly read or study; to research or obtain information; and to use the computers and access the internet.

If patrons are not engaged in these activities, they may be asked to leave. Noise should be minimal. All youth are encouraged to use the Youth area of the Library for study and to use those computers. All patrons may be asked to identify who they are and produce a library card upon request of any staff member. Use of the elevator, restrooms, water fountains, or the public telephone may be limited if a patron is observed to be misusing these amenities. For safety reasons, patrons should not stand or sit in locations that will block or obstruct entrances or exists. Patrons are expected to follow library policies for the benefit of all patrons.

Patrons are expected to dress according to acceptable community standards or they may be asked to leave the Library.

Replace: 5.4 Meeting Room Use

5.4 Meeting Room Use

The Library maintains certain Meeting Rooms for services and programs. The Library has first priority for use of the Meeting Rooms. When not required for events sponsored by the Library, Meeting Rooms are available for use by individuals or groups.

Library Meeting Room Policies

1. The Library does not sponsor or endorse the subject matter.
2. The Library will not restrict meetings to include political or sectarian content. The Meeting Rooms may not be used to present obscene materials or topics that are harmful to minors.
3. All participants must adhere to the Library Behavior & Dress Code policies.
4. Meetings may be held only when the Library is open for business.
5. Admission cannot be charged for attendance, and requests for donations are not permitted.
6. Refreshments may be served. The individual(s) or group using the room is responsible for cleaning and disposing of all food and trash.
7. Individuals or groups that use the Meeting Rooms are responsible for lost or damaged equipment, furniture, or damage to the room generally.
8. While the Library does not sponsor or endorse the meetings, content, or activities that occur in the Meeting Rooms, it will provide information (time, date, location, topic) to patrons.
9. The individual(s) or group seeking to reserve a Meeting Room must complete and submit the Meeting Room Request Form to the Library before the proposed start date.
10. The Library may refuse a Meeting Room request based upon availability of the rooms, frequency of the meetings, etc. The Library may require a change in date, time, or location if a conflict with the Library arises.
11. Disputes over Meeting Room use may be appealed utilizing the Library Appeals Process.

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7. Individuals or groups that use the Meeting Rooms are responsible for lost or damaged equipment, furniture, or damage to the room generally.
8. While the Library does not sponsor or endorse the meetings, content, or activities that occur in the Meeting Rooms, it will provide information (time, date, location, topic) to patrons.
9. If the meeting is subject to the Open Meeting Law the individual or group responsible for the meeting is responsible for complying with the law. These meetings will be open to the public.
10. The individual(s) or group seeking to reserve a Meeting Room must complete and submit the Meeting Room Request Form to the Library before the proposed start date.
11. The Library may refuse a Meeting Room request based upon availability of the rooms, frequency of the meetings, etc. The Library may require a change in date, time, or location if a conflict with the Library arises.
12. Disputes over Meeting Room use may be appealed utilizing the Library Appeals Process.

Replace: 5.6 Programs for Youth and Adults

5.6 Programs for Youth and Adults

Programs produced by the PLEGC will support the Library Mission and be in accordance with Library Policies. Programs provide another opportunity to meet the educational, informational, and recreational needs of the community, as well as reflecting the interests of the community. Programs also increase awareness of the Library in the community. Children are introduced to the joy of reading through story-time and summer reading programs, young adults are encouraged to become creative thinkers through such programs as poetry writing, and adults are provided lifelong learning experiences through book talks, promotion of literacy, and special interest programs.

STATEMENT OF PURPOSE

The PLEGC will attempt to provide educationally challenging Programs targeted at specific age groups for little or no cost to the participants. Funding for Programs will be from various sources, such as the Library budget, grants, and gifts.

YOUTH SERVICES

Youth Services will provide age-appropriate Programs for infants, pre-school children, elementary, and junior high school young people. These Programs will be at appropriate times and of appropriate length for the targeted audience.

ADULT SERVICES

The PLEGC will provide opportunities for high-quality Programs on a variety of topics targeting adults of all ages. These Programs will be presented in a variety of formats: instructional, reading and discussion, video viewing and discussion, panel discussion, lectures, and hands-on demonstrations, etc.

INTERGENERATIONAL PROGRAMS

Some Programs at the PLEGC may be presented to mixed age groups. Intergenerational programs are highly encouraged and promote a positive sense of community.

Replace: 5.7 Exhibits

5.7 Exhibits

The Library maintains certain areas for Displays. First priority for use of such space is reserved for the Library. When not used by the Library, this space may be made available on an equitable basis for Exhibits by outside nonprofit organizations, community groups, individuals, and governmental agencies at the discretion of the Library Board.

Policies for Outside Entity Use of Display Area for Exhibits

1. The Library does not sponsor or endorse the subject matter of the Exhibits.
2. The Library will not restrict Exhibits to include political or sectarian content. All Exhibits will be considered in terms of acceptable community standards and Library Policies including, but not limited to subject, technique and style suitable for the general Library audience, including minors. The Library will not accept Exhibits that are obscene or harmful to minors.
3. Due to the Library's small size and open floorplan, all Exhibits must be appropriate for a general audience, including children.
4. Exhibits must be offered to the Library at no cost and the Library assumes no responsibility for lost or damaged items.
5. No Exhibit may include a request for a donation.
6. Exhibits are temporary and the length of time an Exhibit may be in place depends upon the demand for space. Generally, the Exhibit will be in place for no more than four weeks.
7. All Exhibits shall include a sign identifying the person or group who is sponsoring the Exhibit. While the Library does not sponsor Exhibits, the Library will provide information for patrons about the subject of the Exhibit, its location, and duration.
8. The person or group seeking to place an Exhibit must complete and submit the PLEGC Exhibit Request Form (paragraph 5.15) to the Library at least four months before the proposed Exhibit date. (Note – Exhibits currently displayed or on request at the time this policy is adopted are exempt from this rule.)
9. The Library Board will review all PLEGC Exhibit Request Forms and choose from the selection. The Library Board has the discretion to accept, postpone, or refuse a request for an Exhibit based on this policy, space available, encouraging variety from previous or ongoing Exhibits, current Library emphasis areas, the Library Mission, Library Policies, etc. (Note – Exhibits currently displayed or on request at the time this policy is adopted are exempt from this rule.)
10. If an Exhibit is selected, the Exhibit will use the space designated by the Director. Shelves and endcaps are reserved for Library Displays only.

11. The Library Board may reject an Exhibit that does not conform to these conditions and may restrict the use of items that are a risk to public health, morals, safety, and welfare.

12. Disputes over Exhibits may be appealed utilizing the Library Appeals Process.

Replace: 5.14 Appeals Process

5.14 Appeals Process

The Library provides an appeal process for patrons.

Appeals Policy

A. Appeal to the Library Director

1. A complaint must be in writing and sent to the library director.
2. Upon receipt of a complaint, the Library Director shall consider the complaint. At the discretion of the complainant and the director, they shall discuss and attempt to resolve the complaint. The director shall render a written decision within thirty days of receipt of the complaint. It will include an appeal form for the complainant to use to appeal to the Library Board.

B. Appeal to the Library Board

1. The complainant has thirty days to file an appeal with the City Clerk who will send a copy of the appeal to the Library Director and to the Library Board President.
2. The Library Board President will set the matter for hearing, and if necessary, call for a special meeting.
3. The Library Board shall consider all relevant information and render its decision in writing.

Add: 5.15 PLEGC Exhibit Request Form

5.15 PLEGC Exhibit Request Form

Public Library of Enid and Garfield County

EXHIBIT REQUEST FORM

Sponsor/Contact of Display _____

Name _____

Address _____

Phone Number _____

Detailed Description of Display

Itemized Inventory (Include dollar values) _____

Duration of Display _____

Set-up Date and Time _____

Removal Date and Time _____

Sponsor of display agrees to confirm in writing that the space will be used within 30 days of commitment to display. Failure to do so will result in forfeiture of space.

I have read, understand, and agree to abide by the policy of PLEGC on Displays and Exhibits. I have voluntarily requested to display my wares with the full knowledge and understanding that they will be displayed in public areas without benefit of special security. I release PLEGC or any associates thereof from all claims, damages, actions, or causes of action as a result of any damage to or theft of the items I have placed upon display.

Signature (Contact Person)

Date



**Library Director's Report
July 20, 2022**

The following grants are supported by the Institute of Museum and Library Services (IMLS) and the Oklahoma Department of Libraries (ODL). These grants are in addition to the state funding the library receives. The opinions and content of activities and materials do not necessarily reflect the position or policy of the Oklahoma Department of Libraries or IMLS, and no official endorsement should be inferred.

Health Literacy Grant— \$3,294.00

In August of 2021, the library applied for and received a Health Literacy Grant from the Oklahoma Department of Libraries and the Institute for Museum and Library Services. This health literacy grant provides for programming at the library that supports increased understanding of healthy living options including increased activity, healthier food options, stress reduction, and more. This grant has provided for yoga mats to be used with library programming as well as such programs as Walking with Ease. The grant also made the raised food garden going in at the library possible. The raised food garden will provide a space for program participants to learn about small space gardening through hands on experience. There were also be healthy cooking classes for children, teens, and adults provided by this grant.

American Rescue Plan Act Targeted Grants to Oklahoma Public Libraries (ARPA)— \$22,948.15

In September of 2021, the library applied for and received grant funding to respond to the COVID pandemic and to better prepare the library to continue to provide services to the community in times of health crisis. This grant provided for the air purifiers in all the meeting spaces as well as additional Plexiglass to provide barriers between staff and patrons in an attempt to prevent the possible spread of infectious diseases. This grant provided more than \$3,000 for expansion of the digital collection. After adding the 156 new materials to our Overdrive collection, Overdrive circulations jumped from 5,180 in December to 6,638 in January and 5,775 in February.

Additionally, this grant will provide for audio-visual upgrades in both meeting rooms. Interactive display surfaces will be installed in both the Red Earth Room and the Great Plains Room. These boards will replace the current screen surfaces and will not require projectors. They will be interactive touch surfaces that will allow expanded programming options including virtual guest presenters. In the Great Plains Room there will also be an integrated camera system that will allow the library to host virtual programming. These upgrades will provide access to programming not only during potential health crises but will also allow more robust program in general.

Padcaster Grant— \$2,400.00

In November of 2021, the library applied for and received a Padcaster Grant. This grant provided for a Padcaster rig with microphones and a teleprompter, a portable green screen kit, and a dedicated iPad. This Padcaster can be used for creating videos including captioning to make videos produced by the library more accessible to those with hearing difficulties. We anticipate this equipment will eventually become available for patron use as well.

Continuing Education Grant for OLA— \$798.04

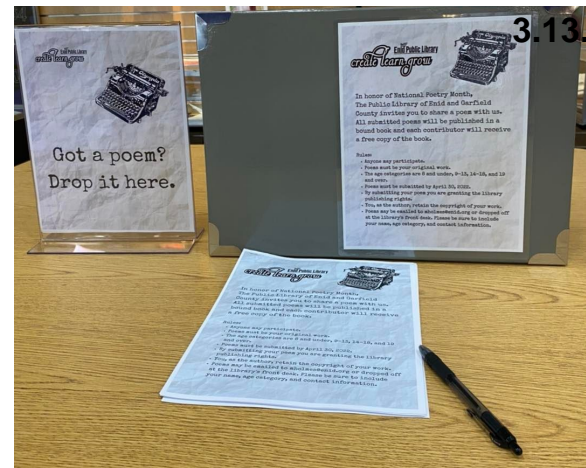
In March of 2022, Interim Director Theri Ray applied for and received a Continuing Education Grant to attend the Oklahoma Library Association Annual Conference and the pre-conference session for new library directors. This grant reimbursed the City of Enid for the cost of sending the interim director to the conference. This grant covered the actual cost of the conference registration fees and all travel expenses associated with attending the conference.



LTSP Priority 1- Expanded Programming

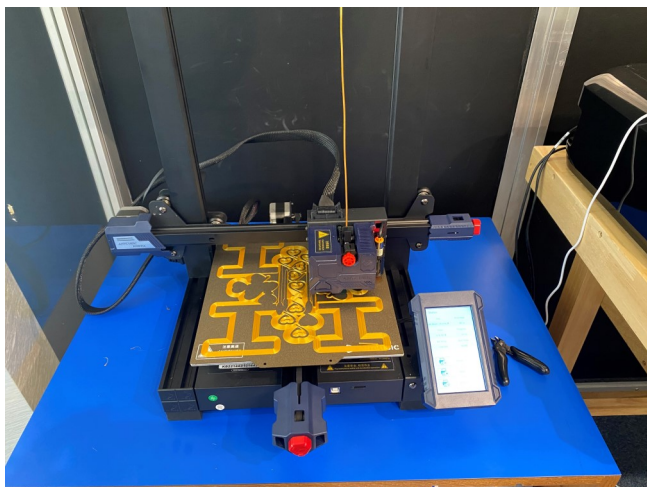
Goal 3- Lifelong Learning & Programming

Objective 2 is to enhance appreciation of the arts and literacy expression or allow for the development of such skills. April was National Poetry Month. In celebration of National Poetry Month, and in support of this objective, the library hosted an all-ages poetry event. Members of the community were invited to submit a poem they wrote to be published in a book that will be available at the library. Additionally, each poet will receive a copy of the book.



LTSP Priority 2- Evolving Technology

Goal 2- Provide educational opportunities for the public on various technology topics to improve skills both for personal and professional use.



During the fall of 2021, we worked with Laurey Clampitt, executor of the Bert H. Clampitt Trust, to decide how to make the best use of the Dr. Clampitt's provision for the library in his will. At that time, it was decided an endowment would be created from Dr. Clampitt's generous donation. As part of the agreement with the Clampitt family, the makerspace at the library has been renamed the Bert Clampitt STEAM Lab. The library has also been fortunate to receive donations of a 3D printer and several spools of filament. In the near future, we will be looking for community partners or curriculum to expand into CAD programming for teens and adults. We will also be looking for community partners to bring other STEAM experiences to the library.

LTSP Priority 3- Partnership and Outreach

Goal 1- The library will partner with other local organizations in order to provide relevant and high quality services to the residents of Garfield County.

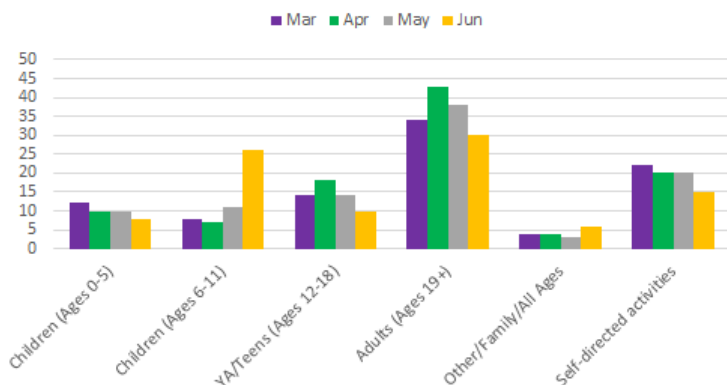
As part of the ongoing partnership between the library and the Community Support and Development Association (CDSA), the children's librarian and the interim director are members of the Northwest Oklahoma Early Childhood Coalition. In early April, the organization held a Superhero Saturday at Meadowlake Park. There were over 500 community members in attendance and Ms. Susan was there to meet with kids and their families, hand out crafts, and talk about the great services available through the Public Library of Enid and Garfield County.

In June, two library programmers attending the Home School Expo at the Cherokee Strip Baptist Association. Prior to the disruption of in-person programming caused by 2020 COVID responses, the library provided programming for home school groups in the area. We are looking to expand those offerings in the coming year.

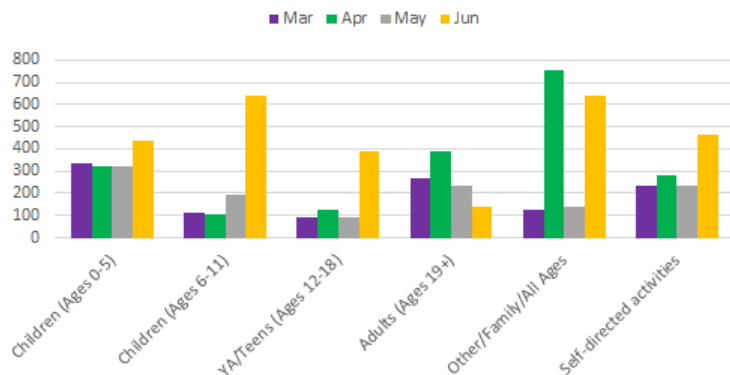
In August, the interim library director will present at Enid Public School's Blended Learning Conference. She will be talking with teachers about how the library can support their students and their classrooms.



Number of Programs by Target Age



Program Participation by Target Age



Since 2020 the library staff have been working to rebuild programming at the library.

Programs are offered for targeted age groups. Programming at the library is generally not age restrictive. For example, if a program is created for children under 5, a 7 year old would not be turned away. Exceptions include unattended adults at youth programs or unattended children at adult programs.

The charts above shows data between March and June 2022. The chart on the left shows the number of programs offered by targeted age group. The chart on the right shows the total participation in programs by targeted age group.

For the purpose of statistics we count every person in attendance at the program or event. Every person in the room is receiving service or support from the library. Children under the age of 5 should always be accompanied by a caregiver. This is part of the significant difference in participation for programs targeted for children under 5 as compared to other youth programs.

The charts to the left show the number of physical materials checked out through the library, the number of new cards issued, and the total minutes of public computer use at the library. The table below shows how much money the community saved by checking out materials from the library.

Library Members Savings	
Mar - Jun 2022	\$493,919.40
Mar 2022	\$115,804.06
Apr 2022	\$106,130.64
May 2022	\$118,946.13
Jun 2022	\$153,038.57

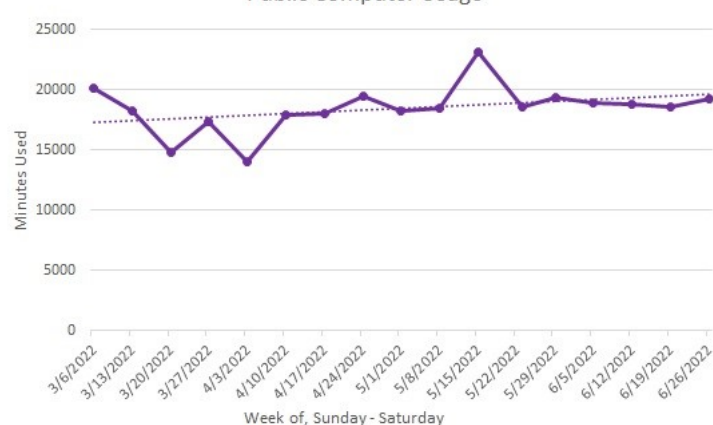
Materials Checked out from the Library



New Library Cards



Public Computer Usage





Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<p><u>CALENDAR KEY</u></p> <ul style="list-style-type: none"> For Toddlers (toddlers) For Preschool (pre) For Elementary (elem) For Tweens & Teens (TW) For Teens (T) For Adults (A) For Everyone (E) 	<p>Follow us on Social Media!</p> <p>https://www.facebook.com/enidpubliclibrary</p> <p>@PLEGC</p> <p>/enidlibrary</p> <p>https://www.enid.okpls.org</p> <p> </p>			<p>1</p> <p>Sit & Stitch 10a (E)</p> <p>Musical Me: Music & Movement 10:30a (toddler)</p> <p>Kids' Yoga 11:15a (elem)</p> <p>Craft Drop-In 2p (elem)</p> <p>First Friday 6-8</p>	<p>2</p> <p>Dungeons & Dragons Campaign 1-5p* (E)</p>
3	<p>4</p> <p>CLOSED FOR 4TH OF JULY</p> <p></p>	<p>5</p> <p>LUNCH BUNCH FOR KIDS 18 & UNDER @ 12:00 PM</p> <p>Story Time 10a (pre)</p> <p>Gardening 10a (T) (A)</p> <p>Tools for Caregivers 12p* (A)</p> <p>Craft Time 2p (pre)</p> <p>Teen Yoga 2p (T)</p> <p>Tabletop Games 4:30p (TW)</p> <p>1st Tuesday Book Club 6p (A)</p>	<p>Toddler Time 10a (toddlers)</p> <p>IMPACT Wednesdays 2p (elem)</p> <p>U.S. Citizenship Class 5:30p (A)</p>	<p>Tai Chi 10a (A)</p> <p>STEM Thursdays 2p (elem)</p> <p>Teen Dungeons & Dragons 3:30p* (T)</p>	<p>8</p> <p>Musical Me: Music & Movement 10:30a (toddler)</p> <p>Kids' Yoga 11:15a (elem)</p> <p>Craft Drop-In 2p (elem)</p> <p>Teen Volunteer Meeting 2p (TW)</p> <p>Teen Advisory Board 4:30p (T)</p>	<p>9</p> <p>Learn to Knit or Crochet 10a (E)</p> <p>Plastic Free July Workshop 2p (E)</p>
10	<p>11</p> <p>Movie Monday 2p (E)</p> <p>Minecraft Drop-In 4p (TW)</p> <p>Easy Yoga for Everyone 5:15p (A)</p> <p>Friends of Library Board Meeting 6p (E)</p>	<p>12</p> <p>LUNCH BUNCH FOR KIDS 18 & UNDER @ 12:00 PM</p> <p>Story Time 10a (pre)</p> <p>Gardening 10a (T) (A)</p> <p>Tools for Caregivers 12p* (A)</p> <p>Craft Time 2p (pre)</p> <p>Teen Yoga 2p (T)</p> <p>Teen HomoSapiens United 4:30p (T)</p> <p>Sea-Inspired Jewelry & More 5:30p (A)</p>	<p>Toddler Time 10a (toddlers)</p> <p>IMPACT Wednesdays 2p (elem)</p> <p>Chess Club 2p (E)</p> <p>U.S. Citizenship Class 5:30p (A)</p>	<p>Tai Chi 10a (A)</p> <p>STEM Thursdays 2p (elem)</p> <p>Teen Dungeons & Dragons 3:30p* (T)</p>	<p>15</p> <p>LIBRARY OPENS @ 10 AM</p> <p>Sit & Stitch 10a (E)</p> <p>Craft Drop-In 2p (elem)</p> <p>Movie: Captain Phillips 2p (E)</p> <p>Teen Writers' Club 4:30p (T)</p>	<p>16</p> <p>Dungeons & Dragons Campaign 1-5p* (E)</p>
17	<p>18</p> <p>Movie Monday 2p (E)</p> <p>Easy Yoga for Everyone 5:15p (A)</p>	<p>19</p> <p>LUNCH BUNCH FOR KIDS 18 & UNDER @ 12:00 PM</p> <p>Story Time 10a (pre)</p> <p>Gardening 10a (T) (A)</p> <p>Craft Time 2p (pre)</p> <p>Anime Club 4:30p (T)</p> <p>Ocean Coloring Party 5p (A)</p>	<p>Toddler Time 10a (toddlers)</p> <p>Library Board Meeting 12p</p> <p>IMPACT Wednesdays 2p (elem)</p> <p>U.S. Citizenship Class 5:30p (A)</p>	<p>Tai Chi 10a (A)</p> <p>STEM Thursdays 2p (elem)</p> <p>Teen Dungeons & Dragons 3:30p* (T)</p>	<p>22</p> <p>Craft Drop-In 2p (elem)</p> <p>Movie: Jaws 2p (E)</p> <p>Teen Volunteer Meeting 2p (TW)</p> <p>Bad Art Night 6p(A)</p>	<p>23</p>
24	<p>25</p> <p>Movie Monday 2p (E)</p> <p>Lego Club 4p* (TW)</p> <p>Easy Yoga for Everyone 5:15p (A)</p> <p></p>	<p>26</p> <p>LUNCH BUNCH FOR KIDS 18 & UNDER @ 12:00 PM</p> <p>Story Time 10a (pre)</p> <p>Gardening 10a (T) (A)</p> <p>Craft Time 2p (pre)</p> <p>Switch Game Night 5p (E)</p> <p>How to Make a Video 5:30p (A)</p>	<p>Toddler Time 10a (toddlers)</p> <p>IMPACT Wednesdays 2p (elem)</p> <p>Teen Book Club 2p (TW)</p> <p>Chess Club 2p (E)</p> <p>U.S. Citizenship Class 5:30p (A)</p>	<p>Tai Chi 10a (A)</p> <p>ThrowBack Movie 1:30p (E)</p> <p>STEM Thursdays 2p (elem)</p> <p>Teen Dungeons & Dragons 3:30p* (T)</p>	<p>29</p> <p>Craft Drop-In 2p (elem)</p> <p>Washed Ashore: Art to Save the Sea 4p (A)</p> <p>Teen Craft 4:30p* (T)</p>	<p>30</p> <p>Dungeons & Dragons Campaign 1-5p* (E)</p>

Children's

Toddler Time (for toddlers)

Join us for stories, music, and movement in the children's area! This session is for children ages 0-36 months.

Story Time (for preschool)

Join us for stories and crafts in the children's area! This session is for 3, 4, and 5-year-olds.

Teens

Teens interested in joining Google Classroom should contact Teen Librarian Megan at 580-234-6313.

Teen Book Club (for tweens & teens)

Books are available for check out and may be picked up in the teen department. Meets last Wednesday of the month.

Minecraft Drop-In (for tweens & teens)

Play Minecraft on our servers! This is a come-and-go event for tweens & teens on the 2nd Monday of the month.

Lego Club (for tweens & teens)

Gather with other Lego enthusiasts! There will be Lego building challenges and also free build time. Register at 580-234-6313 or at the service desk.

Tabletop Games (for tweens & teens)

Play tabletop games with us!

Teen Writers Club (for 6th-12th grade)

Come and write with us! Teen Writers' Club meets the 3rd Friday of the month.

Teen Dungeons & Dragons (for 6th-12th grade)

Play dungeons & dragons with us Thursdays at 4:30 PM. Register here:

<https://tinyurl.com/365d94cy>.

HomoSapiens United (for 6th-12th grade)

All-inclusive book & media club. Books available in the teen department.

Teen Craft (for 6th-12th grade)

Monthly craft for teens. Register @ 580-234-6313.

Anime Club (for 6th-12th grade)

Get together with other fans to watch, read, and discuss anime/manga.

Teen Advisory Board (for 6th-12th grade)

Help us create teen programming. Teens get one service hour for every meeting attended.

For Everyone

First Friday

Join us on the west lawn for First Friday!

Sit & Stitch

Calling all crafters! Bring your stitchery projects to the library the 1st & 3rd Friday of the month and stitch with us. We will meet in the Marquis James Room from 10:00 AM-12:00 PM.

Learn to Knit or Crochet

Learn to knit or crochet with volunteer Jody. All ages and experience levels are welcome.

Chess Club

Learn chess basics with Mr. Klipper! All ages and skill levels welcome.

Switch Game Night

Play on the library's Nintendo Switches!

Dungeons & Dragons Campaign

Take your D&D character on an exciting adventure in this level 1 campaign.

Those interested in D&D and other role play games can join the

role-play-gaming conversation on our Discord server at: <https://discord.gg/FtB83mFDg>.

Register at <https://tinyurl.com/365d94cy>. Please have your character ready!

Summer Reading Events

Tuesday Craft Time (for preschool)

Crafts include: 7/5: Painted Mermaid Rocks; 7/12: Sea Shell Mosaics; 7/19: Ocean Day Lanterns; 7/26: Shark Watercolor Painting.

IMPACT Wednesdays (for elementary)

Students will learn about our impact on the Earth and participants will help with an ongoing recycling program to clean and donate plastic lids.

STEM Thursdays (for elementary)

STEM projects include: 7/7: Mad Science from OKC; 7/14: Oil Spill Cleanup; 7/21: Engineers Build for Hurricanes; 7/28: Rising Sea Topography.

Friday Craft Drop-In (for elementary)

Drop-in every Friday for a weekly craft. 7/1: Bouncy Ball Stamped Pufferfish; 7/8: Hawaiian Leis; 7/15: Perler Beads; 7/22: Pom Pom Fish; 7/29: Origami Sharks.

Teen Volunteer Meeting (for tweens & teens)

A check-in meeting and party for our volunteers.

Gardening (for teens and adults)

Join us in the garden for a little watering, a little weeding, and a lot of fun!

Washed Ashore: Art to Save the Sea (for teens and adults)

Washed Ashore: Art to Save the Sea is a non-profit out of Bandon, Oregon, whose mission is to provide opportunities to express and teach environmental issues through the arts. While we watch the movie, we will do our part to alleviate the need for single-use plastic shopping bags by crafting no-sew reusable t-shirt bags. Documentary runs 1.5 hours.

Bad Art Night (for adults)

The challenge is to make the worst piece of art using the theme, Oceans of Possibilities, in the allotted time. Worst art pieces will be rewarded with unconstructive criticism, guffaws, and prizes. Plus bragging rights. You are welcome to bring snacks and soft drinks to this after-hours event. Remember, the library closes at 6:00 so plan to be here before then or you will be locked out. This is an adult-only activity.

Ocean Coloring Party (for adults)

Join us for a relaxing evening of coloring.

Plastic Free July Workshop (for everyone)

Learn about the Plastic Free July challenge and how to avoid the top four most prolific single-use plastics. Explore local recycling options and learn how to make reusable beeswax food wrap and no sew t-shirt shopping bags. Children are welcome to attend with an adult.

Movie Mondays (for everyone)

Join us for an Ocean-themed movie every Monday.

Movie Fridays (for everyone)

We'll be watching *Captain Phillips* (7/15) Rated PG-13 and *Jaws* (7/22) Rated PG.

Adults

Sea-Inspired Jewelry & More (for adults)

Ahoy there, mates! Dig into our treasure chest of beads, baubles, and charms to create a bracelet, keychain or necklace with an ocean vibe. Or create a tiny sea scape in a tin. All materials will be provided.

How to Make a Video (for adults)

Turn vacation or family photos into a super-cool video with WeVideo! Participants should bring a flash drive with at least 10 photos. This is a beginners class.

U.S. Citizenship Class (for adults)

The Enid Public Library offers U.S. citizenship test prep classes to assist in the preparation for the U.S. Naturalization Test and interview.

1st Tuesday Book Club (for adults)

July's title *The Temps* by Andrew DeYoung. This book is available in either eBook or audiobook format from the EPL's Hoopla collection. A Booklist starred review says, "Simultaneously a dark dystopic and a hilarious tale of bureaucratic absurdity, *The Temps* is bizarre—and unexpectedly fun."

Health Literacy Classes

The following projects are brought to you by the Oklahoma Department of Libraries with a federal grant from the Institute of Museum and Library Services through the Library Services and Technology Act.

Musical Me: Music & Movement (for toddler & their grown-ups)

Children ages 2 & under and their grownups will explore music and movement in a play-based environment.

Kids' Yoga (for elementary)

Elementary students are invited to do yoga with instructor Angela Krieger.

Teen Yoga (for teens)

Join us as a certified instructor leads us through an hour of yoga, designed to help you relax, sleep better, manage stress, promote self care, and many other health benefits!

Easy Yoga for Everyone (for adults)

This class is appropriate for everyone, regardless of age or mobility and is designed to increase strength and sense of balance. The movements may be performed seated, standing and holding onto a chair, or free standing. Bring your own mat or use one of ours.

Tai Chi for Better Balance (for adults)

Tai Chi is tailored to older adults. Using slow meditative movements and a non-impact format, this course is a safe way to build strength and balance.

Powerful Tools for Caregivers (for adults)

This series is designed to help family caregivers take better care of themselves while caring for a family member or friend. Walk away with tools for reducing stress, changing negative self-talk, communicating your needs to family members and healthcare or service providers, effectively communicating in challenging situations, dealing with difficult feelings, and making tough caregiving decisions. This series is offered through OHAI.



Summer Lunch Bunch

We've partnered with the Regional Food Bank of Oklahoma and Loaves & Fishes of Northwest Oklahoma for our annual summer Lunch Bunch program. Any one ages 18 & under may pick up a free, nutritious meal, Monday-Friday, from Friday, July 1—Friday, August 19 at 12:00 PM.



Thanks to our sponsors!



August 2022



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 Movie Monday 2p (E) Easy Yoga for Everyone 5:15p (E)	2 Story Time 10a (pre) Gardening 10a (T) (A) Craft Time 2p (pre) Tabletop Games 4:30p (TW) LTAI: Private Investigations 6p (A)	LUNCH BUNCH FOR KIDS 18 & UNDER @ 12:00 PM Toddler Time 10a (toddlers) U.S. Citizenship Class 5:30p (A)	5 Tai Chi 10a (A) STEM Thursdays 2p (elem) Teen Dungeons & Dragons 3:30p* (T)	6 Sit & Stitch 10a (E) Craft Drop-In 2p (elem) First Friday 6-8	7 Learn to Knit or Crochet 10a (E) Dungeons & Dragons Campaign 1-5p* (E)
7	8 Minecraft Drop-In 4p (TW) Easy Yoga for Everyone 5:15p (A) Friends of Library Board Meeting 6p (E)	9 Story Time 10a (pre) Teen HomoSapiens United 4:30p (T)	LUNCH BUNCH FOR KIDS 18 & UNDER @ 12:00 PM Toddler Time 10a (toddlers)	12 Tai Chi 10a (A) Teen Dungeons & Dragons 3:30p* (T)	13 Teen Advisory Board 4:30p (T)	
14	15 Easy Yoga for Everyone 5:15p (A)	16 Story Time 10a (pre) Anime Club 4:30p (T)	LUNCH BUNCH FOR KIDS 18 & UNDER @ 12:00 PM Toddler Time 10a (toddlers)	19 Tai Chi 10a (A) Teen Dungeons & Dragons 3:30p* (T) Author Visit: Marjorie Daley 5:30p	LIBRARY OPENS @ 10 AM Sit & Stitch 10a (E) Teen Writers' Club 4:30p (T)	20 Dungeons & Dragons Campaign 1-5p* (E)
21	22 Easy Yoga for Everyone 5:15p (A)	23 Story Time 10a (pre) Blanket Forts & Coloring Books 5p (A)	24 Toddler Time 10a (toddlers) U.S. Citizenship Class 5:30p (A)	25 Tai Chi 10a (A) Teen Dungeons & Dragons 3:30p* (T)	26 Teen Craft 4:30p* (T)	27 Dungeons & Dragons Campaign 1-5p* (E)
28	29 Lego Club 4p* (TW) Easy Yoga for Everyone 5:15p (A)	30 Story Time 10a (pre) Switch Game Night 5p (E)	31 Toddler Time 10a (toddlers) U.S. Citizenship Class 5:30p (A)	*Registration Required	Follow us on Social Media! @PLEGC/enidlibrary https://www.enid.okpls.org 	CALENDAR KEY <ul style="list-style-type: none"> For Toddlers (toddlers) For Preschool (pre) For Elementary (elem) For Tweens & Teens (TW) For Teens (T) For Adults (A) For Everyone (E)

DRAFT

Children's

Toddler Time (for toddlers)

Join us for stories, music, and movement in the children's area! This session is for children ages 0-36 months.

Story Time (for preschool)

Join us for stories and crafts in the children's area! This session is for 3, 4, and 5-year-olds.

Teens

Teens interested in joining Google Classroom should contact Teen Librarian Megan at 580-234-6313.

Teen Book Club (for tweens & teens)

Books are available for check out and may be picked up in the teen department. Meets last Wednesday of the month.

Minecraft Drop-In (for tweens & teens)

Play Minecraft on our servers! This is a come-and-go event for tweens & teens on the 2nd Monday of the month.

Lego Club (for tweens & teens)

Gather with other Lego enthusiasts! There will be Lego building challenges and also free build time. Register at 580-234-6313 or at the service desk.

Tabletop Games (for tweens & teens)

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character ready!

Summer Reading Events

Movie Mondays (for everyone)

We'll be watching *Tale of Despereaux*!

Tuesday Craft Time (for preschool)

Stop by on 8/2 for Sand Art!

STEM Thursday (for elementary)

Join us for a STEM activity at 2, 3, or 4 PM.

Friday Craft Drop-In (for elementary)

Drop-in on Friday for a fun craft!

Gardening (for teens and adults)

Join us in the garden for a little watering, a little weeding, and a lot of fun!

Blanket Forts & Coloring Books (for adults)

Be a kid again! Join us for an end of summer party in the Great Plains Room. We'll build blanket forts, color, and have snacks. We'll provide the snacks, you provide the blanket. Twinkle lights are encouraged. Pajamas allowed. Sorry kids, this is just for the grown-ups.

Let's Talk About It

Join us for a book club series titled, Private Investigations: Hard-Boiled and Soft-Hearted Heroes. The series follows detective stories that are uniquely American. This month's book selection is Raymond Chandler's *The Big Sleep* and *the Long Goodbye*. Books may be picked up at the first-floor service desk. Other books include:

- September 6: *Death in a Tenured Position*
- October 4: *The Ghostway*
- November 1: *Killing Orders*

Books, services, and other materials for this series are provided by Let's Talk About It, a project of Oklahoma Humanities. Generous funding and support for this series was provided by the Kirkpatrick Family Fund and Oklahoma City University. Any views, findings, conclusions, or recommendations expressed in these programs do not necessarily represent those of the National Endowment for the Humanities or Oklahoma Humanities.



Thanks to our summer reading sponsors!



Adults

U.S. Citizenship Class (for adults)

The Enid Public Library offers U.S. citizenship test prep classes to assist in the preparation for the U.S. Naturalization Test and interview.

Author Visit: Marjorie Daley

Marjorie Daley will be visiting to discuss her book, *An Unorthodox War*. This historical fiction novel is about the women who served as secret agents during WWII. In addition to a short reading, there will also be a presentation on the real women who inspired the story including their training and outcomes. Daley will sign and sell copies of her work.

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