



Town of Paonia
Office of the Town Administrator
214 Grand Ave.
Paonia, CO 81428
O: (970) 527-4101
F: (970) 527-4102

10/9/2025

Kaja Bowman
707 3rd St.
Paonia, CO 81428

Dear Kaja,

Your employment with the Town of Paonia is terminated effective today, October 9, 2025. Colorado law and the Town's personnel policies provide for employment on an at-will basis, which permits either the Town or the employee to end the employment relationship at any time, with or without cause. This termination of at-will employment is considered without cause.

Your final paycheck paid for the rest of this pay period, including all earned wages and accrued but unused paid time off (PTO) and flex time, is attached to this letter, in accordance with Colorado law. Please ensure that all Town-owned property, documents, and equipment in your possession are returned by the end of today.

If there are items belonging to the Town not currently in your possession, please feel free to drop them off at the Police Department before the end of the day.

If you have questions regarding your final pay, benefits, or the return of Town property, please contact Samira Vetter, Town Clerk/Human Resources, at 970-527-4101 or SamiraV@TownofPaonia.com.

Thank you for your service to the Town of Paonia. We wish you the best in your future endeavors.

In Public Service,

Stefen Wynn, M.P.A.
ICMA-CM

Paonia Town Administrator & Treasurer

E: StefenW@TownofPaonia.com