



Ruehlin Associates
"Specializing in Senior Military and Civil Service Career Transition"

RETIRING SOON?

TRANSITIONING TO A CIVILIAN CAREER CAN BE DAUNTING!
 LET US HELP!

Ruehlin Associates have professional career transition consultants who specialize in training Senior Military Personnel on how to transition to a private sector career. This seminar offers intensive professional career management and transition counseling that specifically addresses the unique needs of Senior Officers and Senior Enlisted Sailors who are retiring from active military service within 12 - 18 months.

The seminar consists of three full days in class and a one-hour, 1-on-1 session with the instructor.

Weekly schedule may change if a course is virtual

Spouses are welcome and encouraged to attend all or part of the seminar as their schedule permits. Please visit <https://navairu.navair.navy.mil> and enter Ruehlin in the course search to register for the date of your choice. If you are not part of NAVAIR*, please contact us for information about registering.

If you have any questions or need help registering, please email Terra Johnson at terra.d.johnson.ctr@us.navy.mil

TOPICS ADDRESSED DURING THE SEMINAR INCLUDE:

- Determining a private sector career objective
- The ordeal of change
- Building a resume and resume formats - *the resume's real purpose*
- Developing contacts and social media networking
- Networking - face to face - *why and how to*
- Marketing yourself
- Research and preparation - *library and web site techniques*
- The spouse's perspective
- Communication - *telephone, letter, in person*
- Information networking - *the "Tell me about yourself" response*
- Job interview techniques and practice - *answering the tough questions*
- Attire - *dressing for the private sector*
- Compensation and salary negotiation - *and all about "perks"*
- Job search organization and management
- Recruiters/headhunters - *what they are all about*
- Employment hurdles - *and how to overcome them*
- Private sector reality - *what it is really like*
- Starting your own business - *pluses and minuses**
- How to keep your job once you get it
- The concept of retirement - *and why it might not be all that great!*

2022 NAVAIR RUEHLIN SEMINAR		
PAX RIVER		ORLANDO, FL
Jan 24	May 09	August 08
Feb 28 (virtual)	Jul 11 (virtual)	
Mar 14	Aug 15 (virtual)	
Apr 04 (virtual)	Sep 19	

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Ruehlin Transition Seminar is sponsored by NAVAIRSYSCOM