

NOTICE TO BIDDERS
City of Ellensburg, WA
Ellensburg Public Library and Hal Holmes
Community Center HVAC Replacement

Project #: 25-103
Bid Call #: 2026-09

Sealed bids will be received by the City of Ellensburg at the office of the City Clerk at City Hall, 501 N Anderson St, Ellensburg, WA 98926, until **3:00 PM on Thursday July 2nd, 2026**, and will then and there be opened and read for construction of the improvements. Each bid shall be plainly marked "**Ellensburg Public Library and Hal Holmes Community Center HVAC Replacement – Bid Call #: 2026-09**". All bid proposals shall be accompanied by a bid proposal deposit in a cashier's check or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the City of Ellensburg. The engineer's estimate for the project is \$980,000 to \$1,100,000, plus tax (if applicable).

The project consists of furnishing all labor, materials, equipment, and other miscellaneous items to replace the City of Ellensburg's Public Library and Hal Holmes Community Center HVAC systems. The Library HVAC system will be replaced with a heat pump chiller that will be located on the roof in place of the existing cooling tower while the Community Center side HVAC units will be replaced in-kind with six air source heat pump packaged rooftop units.

Bid documents are available on the Public Works & Utilities homepage on the City's website at <https://ci.ellensburg.wa.us/>. The Public Works & Utilities Dept. can be reached by telephone, at (509) 962-7230. The City of Ellensburg, Washington, reserves the right to reject any or all bids and to waive irregularities or informalities in the bid or in the bidding. Responsibility and competency of bidders and their subcontractors will be considered in making the award. All documents received in response to this invitation to bid will become a matter of public record subject to the Washington public disclosure act under chapter 42.56 RCW.

The City of Ellensburg, in accordance with Title VI of the Civil Rights Act of 1964, (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

This project is partially funded through the Washington State Community Development Block Grant program with federal funds from the U.S. Department of Housing and Urban Development. All work performed on this project will be subject to the higher of the prevailing federal or state wage rates. Small, Minority and Women-owned firms are encouraged to submit bids.

No bidder may withdraw their bid after the hour set for the opening thereof or before the award of contract, unless said award is delayed for a period exceeding sixty days.

Derek K. Mayo City Engineer

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