

## AHP Consortia Coordination Team Lead

<b>Location:</b>	<b>Port Vila, Vanuatu</b>
<b>Type:</b>	<b>Local Staff Applicant</b>
<b>Types Accepted:</b>	<b>Local</b>
<b>Position status:</b>	<b>Full time</b>

World Vision Vanuatu has an exciting opportunity for individuals passionate about making a difference by joining a transformational and dynamic team. We are a Christian humanitarian organization dedicated to helping children and their communities overcome poverty and injustice. Since 1981, we have worked alongside the Vanuatu Government to deliver programs in education, health, water and sanitation, and resilient livelihoods. Safeguarding children and adults in the communities where we work is central to everything we do.

World Vision Vanuatu has been selected as the **Australian Humanitarian Partnership (AHP)** Consortia Lead. The AHP supports effective collaboration and coordination between the Australian Government, the Vanuatu Government, and Vanuatu-based INGO partners to ensure the best response to disasters and humanitarian crises.

### About the Role

The AHP Consortia Coordination Team Lead will:

- Develop communication systems with the Consortia to minimize emails and consolidate information.
- Report regularly on completed and upcoming activities.
- Represent AHP in-country and with AHPSU where required, advocating for the needs of consortia members.
- Support new members to understand the role and function of the group alongside the DRCC chair.
- Update terms of reference and operating procedures for DRCC approval and ensure annual Partnership Checks.
- Implement resolutions and directives from DRCC as needed (e.g., advocacy approach).
- Engage strategically with NDMO, DSSPAC, and DFAT to ensure adequate support and representation for the consortium.

### Required Skills and Qualifications

- Bachelor's degree in arts or science from a reputable university.
- Minimum 5 years of experience in a similar role.
- 5 years of experience in Humanitarian Response management or related field.
- Strong knowledge of adaptive response program management.
- Excellent relational skills, especially in cross-cultural environments.
- Strong planning, organizational, and project management skills with the ability to prioritize multiple tasks.
- Ability to remain calm and work under pressure to meet strict deadlines.
- Proficiency in Microsoft Office, email, and internet.
- Strong analytical, problem-solving, networking, and negotiation skills.
- Ability to work autonomously while contributing to team objectives.
- Demonstrated high-quality analysis and reporting skills.
- Proven proactive leadership skills.

**Ni-Vanuatu nationals – women, men and people living with disability are highly encouraged to apply.**  
Only those candidates short-listed for an interview will be contacted.

If you believe you have the necessary skills, experience and passion for this role?

### To Apply;

For Internal WVV Staff:	Workday Employee Account
For External Candidates:	World Vision International Career Site

### Link to Positions:

For any queries, please contact WVV HR at email: [Job\\_WVV@wvi.org](mailto:Job_WVV@wvi.org)

**Due date for submitting application: Tuesday 3 February 2026.**