

Finance Officer, Port Vila, Vanuatu

Join Our Trailblazing Team at Alpha Insurance Group Limited!

Since 1971, Alpha Insurance Limited has been a cornerstone of the insurance industry in Papua New Guinea, evolving from our roots as a branch of American Home Assurance to becoming Alpha Insurance Limited in 2016. Our exciting journey ahead has just begun, the future will be driven by vision, innovation, and strategic directions, expanding on the recently acquired Tower Insurance PNG and QBE Insurance (PNG) Limited and further expanding into Pacific through the acquisition of QBE Insurance (Vanuatu) Limited, which significantly enables further broadening of our capability framework and reach, within Papua New Guinea and the Pacific.

Following numerous acquisitions by Alpha, our 'new look' team and systems are fast forming up and coming together well. As we move towards delivery of a more dynamic, efficiency driven business model, we continue to pride ourselves on offering a comprehensive suite of insurance products, services, insightful expertise, including but not limited to underwriting support of the following classes of insurance business; Property, Engineering, Financial Lines, Commercial Liability, Accident, and Health, Medical, Marine, Worker's Compensation, Householders / Home plus both commercial and domestic Motor Vehicle cover with access to a Multinational Network. Our vision of commitment to excellence is unwavering.

Exciting Career Opportunities in Port Vila

Are you a passionate and driven graduate level person, ready to kickstart your career? We invite enthusiastic, skilled individuals to join our team as Finance Officer, with potential for long-term career roles.

Who We Are Looking For

Ideal candidates will possess a background in Finance and Accounting, along with the following attributes:

- Strong understanding and application of advanced Excel, financial data analysis, and reconciliation procedures
- Basic knowledge of organisational accounting processes and financial reporting
- High level numeracy, and analytically inclined
- Excellent attention to detail
- Effective time management skills with the ability to prioritise and meet strict deadlines
- Strong interpersonal and communication skills
- An energetic, dependable individual with a desire to learn new things
- A team-oriented mindset with the ability to collaborate and work flexibly with others

Apply Now!

Ready to advance your career with Alpha Insurance (Vanuatu) Limited? Please send your comprehensive resume and cover letter to: hr@alphainsurancepng.com

, or via in-Person:

Human Resources

Alpha Insurance (Vanuatu) Limited

Level 2, Tana Russet Plaza

Port Vila, Vanuatu

For more details or to request a position description, please contact us.

Application Deadline: Friday 7th August 2026 COB

Note: Only shortlisted candidates will be notified. All personal data submitted will be used solely for recruitment purposes.