

February 21, 2018

City of Sunbury
Attn: Terry Specht, City Clerk
225 Market Street
Sunbury, PA 17801

*Re: City of Sunbury – Miscellaneous Invoice for December 1, 2017 through
December 31, 2017 Legal Services*

FOR PROFESSIONAL SERVICES RENDERED through December 31, 2017:

- 12/1/17 BAK 4.90 PCs with Chief Miller, Mayor Persing, Ric Reichner, Terry Specht; Review of information provided by Chief Miller; prep for and attendance at Executive Session; PCs with Pat Harvey and Jim Best re: [REDACTED] complaint.
- 12/1/17 MJK 1.90 Review of [REDACTED] complaint information; PCs with Pat Harvey, PCs with Pat Harvey and Jim Best re: [REDACTED] complaint.
- 12/1/17 MJK 0.50 Phone conversation re: Celebration Truck raffle and [REDACTED]; review of information provided.
- 12/1/17 MJK 0.20 Email correspondence with Terry re: GMC Child Advocacy parking; review of lease information provided and follow-up.
- 12/2/17 BAK 0.70 PCs with Chief Miller and Council Members re: [REDACTED] complaint and investigations.
- 12/3/17 BAK 1.40 PC with Chief Miller re: internal investigation questions; email correspondence re: internal investigation questions for review; follow-up PC with Chief Miller.
- 12/4/17 MJK 2.20 PCs with PLCB ALJ attorney; draft correspondence re celebration issue, meet with Dan Saxton re: PLCB response.
- 12/4/17 BAK 0.40 Email correspondence with Terry Specht re: [REDACTED]; review of response; follow-up email and PC with Terry Specht on topic.
- 12/4/17 BAK 0.40 Email correspondence from Terry Specht re: Category 4 Casino/Municipal Option; review of attached information; research of casino law updates.
- 12/4/17 BAK 0.20 PC with Ric Reichner re: Ordinances; review of file.
- 12/4/17 BAK 2.00 Review third class city codes re: Shade Tree Ordinance; prep for meeting on topic; draft ordinance language.
- 12/4/17 BAK 0.80 PCs re: [REDACTED] internals started; follow-up with Chief Miller on topic.
- 12/5/17 BAK 1.00 Email correspondence from Terry re: [REDACTED]; PCs re senior housing units; follow-up with Councilman Henry on topic.

12/5/17 BAK 0.80 Email correspondence from Terry re: Agenda; review of agenda items for meeting; PCs re: Agenda topics.

12/5/17 BAK 4.30 PCs re: ████████ 2nd internal investigation; email correspondence from Chief Miller re: notice of internal investigation; review of attached memo; additional PCs with Chief Miller and Mayor Persing on topic; Email and PCs re: internal investigation questions for ████████ finalize and email Chief Miller; email correspondence from Chief Miller re: synopsis; review of attached information; follow-up PC on topic.

12/5/17 BAK 3.20 Prep for and attendance at Conference with City Clerk, Code Officers and Council Members re: Shade Tree Ordinance updates (and other Ordinance review); draft ordinance language; Email correspondence from Terry Specht re: ordinances; review chapter 157 Transient Merchants; review of solicitation ordinance language.

12/5/17 BAK 1.50 Conference with Eric Long re: public nuisance properties; review of property information.

12/5/17 MJK 1.00 Email and PCs re: internal investigation questions for ████████; finalize and email Chief Miller.

12/6/17 BAK 0.50 Email correspondence from Chief Miller re: manual; review of attached memo and operating manual test.

12/6/17 BAK 1.80 PCs with Chief Miller and Pat Harvey; review of internal investigation questions; email correspondence from Chief Miller re: updated questions; follow-up PCs with Chief Miller re: investigations and next steps.

12/6/17 MJK 1.20 Email correspondence from Chief Miller re: ████████ Internal Questions; review of attached document; PCs with Chief Miller and Pat Harvey on topic.

12/6/17 BAK 0.80 Text message and PC with Mayor Persing re: pictures of evidence taken and status of ████████ investigations; additional PCs re: evidence at police department building.

12/7/17 BAK 4.30 Email correspondence and text message information from Chief Miller re: ████████ Investigations; PC with Chief Miller re: ████████ investigations and application piece; email and PCs with Pat Harvey and Mayor Persing; follow-up email re: garrity; review of documents; email correspondence from Chief Miller re: ████████ Memo; review of attached Memo; email and PCs with Terry Specht re: ████████

12/7/17 BAK 0.80 Email correspondence from Terry Specht re: exec session; follow-up PCs and prep for meeting.

12/7/17 BAK 0.20 Email correspondence re: DVR; follow-up with Terry.

12/7/17 MJK 1.90 Email correspondence from Chief Miller re: ████████ investigation; email with Pat Harvey; PCs with Chief, Pat, Mayor.

12/8/17 BAK 2.00 Email correspondence from Terry Specht re: 2018 fee schedule adopted in 2017; review of attached document; follow-up with Terry re: code ordinance revisions and fee schedule updates; code revisions and finalize documents for meeting.

12/8/17 BAK 1.20 Review of email correspondence with Chief Miller and ████████ re: interview scheduling; phone conversation with Chief Miller re: ████████ investigation updates; additional phone conversation with Chief Miller on topic.

- 12/8/17 BAK 0.20 PC with Jim Best re: [REDACTED] complaint; review of information.
- 12/9/17 BAK 0.70 Email correspondence from [REDACTED] re: written questions for interviews; multiple PCs with Chief Miller re: interview process.
- 12/10/17 BAK 5.40 Review of Chief Miller's Employment Agreement; PCs with Chief Miller, Atty. Best, Atty. Harvey, and Mayor Persing re: [REDACTED], email correspondence with Atty. Best and Chief Miller re: Employment Agreement with Chief Miller with agreement attached; draft Executive Session announcement and press statement for Mayor Persing; review documents with Chief Miller, and Pat Harvey; prep for meeting and legal research of third class city code issues; phone conversations with Chief Miller, Pat Harvey, and Mayor Persing on topic; PCs with Chief Miller re: letter to council; review of email correspondence with letter attached; follow-up PCs; review of revised draft; discussion with Pat Harvey re: Letter; follow-up with Mayor Persing.
- 12/10/17 BAK 0.80 Email correspondence from Chief Miller re: [REDACTED] review of forwarded email correspondence from [REDACTED] discuss with Chief Miller and Pat Harvey.
- 12/11/17 BAK 1.80 Email correspondence with Terry Specht re: Code Revision documents for tonight; revised document attached; PCs re: Code revisions; review of Code Revisions; finalize documents for meeting; email correspondence with Terry Specht re: Code Revision documents for tonight; documents attached.
- 12/11/17 BAK 4.50 PC with Atty. Harvey re: Chief Miller letter to council; PCs with Chief Miller; draft statement from Council and Mayor Persing; prep for and attendance at exec session and City Council Meeting; email, PCs, and conference with Council Members re: City matters before and after meetings.
- 12/11/17 MJK 1.70 PC with Atty. Harvey re: Chief Miller letter to council; PCs with Chief Miller; prep for exec session and City Council Meeting; follow-up email and PCs on topic.
- 12/12/17 MJK 3.90 Text messages with Chief, attend Interviews as part of Employee Discipline Investigation process; follow-up discussion on topic.
- 12/12/17 BAK 3.20 Email correspondence, text messages, and follow-up PC with Chief Miller and Atty. Best re: letter to council; legal research re: next steps; PCs with Pat Harvey and Mayor Persing on topic; email and PC with Pat Harvey re: City Council Meeting and external investigation; PC with Mayor Persing re: external investigation; PC with Chief Miller re: [REDACTED] and external investigation.
- 12/12/17 BAK 1.00 PC with Atty. Betack re: External Investigation; follow-up email correspondence re: contact information and requested documents; documents attached; PCs re: interviews of [REDACTED] and [REDACTED].
- 12/12/17 BAK 0.40 Email correspondence from Terry Specht re: New Claim, City of Sunbury, [REDACTED], review of forwarded correspondence re: [REDACTED] claim; follow-up email and phone conversation on topic.
- 12/13/17 BAK 0.80 Email correspondence from Atty. Betack re: Interview Notice Letters; review of letters and fill-in blanks; follow-up email correspondence with revised letters.
- 12/13/17 BAK 0.50 Email correspondence from Terry Specht re: [REDACTED] interviews with PHRC; additional email and PC re: PHRC claim.

12/13/17 BAK 0.40 Email correspondence from Terry Specht re: [REDACTED] claim; review of forwarded email correspondence and questions; review of file; follow-up on topic.

12/13/17 BAK 1.00 Email correspondence with Terry Specht and Susan Kirkeby re: [REDACTED] (Claim No. [REDACTED]); review of file; follow-up PCs on topic to answer questions from previous actions.

12/14/17 BAK 1.50 Draft TAN documents; email correspondence with Tom Crissinger re: status update; follow-up on topic.

12/14/17 BAK 1.20 Email correspondence with Terry Specht and Vijay Mago re: [REDACTED] Complaint; review of information provided; follow-up emails. (Lots of back and forth).

12/14/17 BAK 1.60 PCs with Chief Miller and Mayor Persing; PC from Citizen Kurt Karlovich and follow-up with Mayor Persing re: Karlovich request.

12/14/17 MJK 1.00 PCs with Chief Miller and Mayor Persing re: [REDACTED] complaint and [REDACTED] investigations.

12/15/17 MJK 1.00 PCs with Atty. Mago re: [REDACTED] Chief Miller re: [REDACTED], PC with Mike Rhoads re: Code issues; review of files on various topics and follow-up.

12/15/17 BAK 0.40 Email correspondence and PCs with Atty. Betack re: Monday Interviews for external investigation.

12/15/17 BAK 0.80 Email correspondence from Chief Miller re: follow-up interview of [REDACTED] PCs re: investigation status.

12/15/17 BAK 0.50 PCs re: [REDACTED] insurance claim; review of file; update counsel on status of criminal matters.

12/17/17 BAK 0.60 Email and PC with Atty. Betack re: [REDACTED] interview reschedule and discussion of interview process; review of file.

12/18/17 BAK 3.50 Review of file and legal research; review and revision of documents; phone conversations re: [REDACTED], [REDACTED] investigations, Loudermill notice and service issues; and arbitration issues.

12/18/17 BAK 0.90 Email correspondence with Atty. Betack; update [REDACTED] on status of investigation; contact Chief Miller via text and phone re: reschedule interviews for Friday.

12/18/17 BAK 0.70 Review of police contract and arbitration award; email correspondence with Pat Harvey re: Police contract status; follow-up with Mayor Persing.

12/18/17 BAK 0.60 Email correspondence from Terry Specht re: [REDACTED] appeal; follow-up email on topic. (reviewed appeal and told Mayor Persing)

12/18/17 MJK 3.50 Email correspondence and text messaged information from Chief Miller re: [REDACTED] Loudermill notice and investigation materials; review of attached; proofread and suggest changes; follow-up email with Final Notice attached. PCs re: [REDACTED], [REDACTED] investigations, Loudermill notice and service issues; and arbitration issues; review and revision of documents; legal research on service and arbitration issues.

12/19/17 MJK 1.20 PCs with Chief Miller, Jim Best, Mayor Persing re: [REDACTED] Investigations and Chief Position.

- 12/19/17 BAK 1.70 PCs with Chief Miller, Jim Best, Mayor Persing re: [REDACTED] Investigations and Chief Position; email correspondence from Chief Miller re: Loudermill notice; review of attached final draft
- 12/19/17 BAK 2.50 PC with DCED re: Mayor and Council authorities, duties, and responsibilities; review of Third Class City Code and Sunbury Code Ordinances; PCs with Council Members re: City Administrator position; PC with Chief Miller re: City Administrator position.
- 12/19/17 BAK 0.40 Email correspondence with Terry Specht and Susan Kirkeby re: [REDACTED] lawsuit; review of information provided; review of file; follow-up re: no service yet.
- 12/19/17 BAK 1.00 Review email correspondence from Atty. Betack re: Question re: [REDACTED], review of question; follow-up with [REDACTED] Employment Agreement; PC on topic.
- 12/20/17 BAK 6.50 Review 2009 Ballard Spahr report: legal research into Third Class City Code and Sunbury Ordinances; email correspondence with Atty. Pat Harvey on topic; multiple PCs with Atty. Pat Harvey; PC and meeting with Mayor Persing; PC with Mayor Persing and Pat Harvey re: options and next steps; PCs with Chief Miller re: status of internal investigation into police officer; PCs with members of City Council re: RTKL request; legal research into City Administrator position and PCs on same; email correspondence with Pat Harvey re: City Council - Ability to Terminate Employees; legal research; review of information; PCs on topic; follow-up with Mayor Persing re: [REDACTED]; email correspondence from Chief Miller re: letter from [REDACTED] lawyer; PCs with Pat Harvey and Chief Miller re: [REDACTED]
- 12/21/17 BAK 0.30 PCs with Atty. Best re: [REDACTED] External Investigation.
- 12/21/17 BAK 0.50 Review file; review revised [REDACTED] Unemployment Appeal; discussion on topic with Pat Harvey and MJK re: next steps.
- 12/21/17 MJK 0.90 Review file; review revised [REDACTED] Unemployment Appeal; discussion on topic with Pat Harvey and BAK re: next steps; email correspondence with Mayor, Terry, and Pat Harvey re: [REDACTED] - Revised Unemployment Appeal; document attached; request transcript of hearing; PCs on topic (email sent on 12/22/17).
- 12/22/17 BAK 1.60 Prep for and attendance at interview re: [REDACTED] investigation; conference with Mayor Persing on investigations.
- 12/26/17 BAK 2.20 Meeting with MJK and Mayor Persing; PCs with Atty. Pat Harvey and Chief Miller; amendments to Loudermill letter; email correspondence with Pat Harvey re: Updated [REDACTED] Loudermill Notice; document attached.
- 12/26/17 MJK 2.20 Meeting with BAK and Mayor Persing; PCs with Atty. Pat Harvey and Chief Miller; amendments to Loudermill letter; email correspondence with Pat Harvey re: Updated [REDACTED] Loudermill Notice; document attached.
- 12/27/17 MJK 0.20 Email correspondence from Terry Specht re: airport authority.
- 12/27/17 MJK 1.20 Email correspondence from Pat Harvey re: [REDACTED] Loudermill Notice; review suggested edits; revise document; email correspondence with Chief Miller re: [REDACTED] Loudermill Notice; revised notice attached.
- 12/27/17 MJK 2.50 Draft letter to Mayor Persing; draft Memo for Mayor Persing; draft statement for Mayor Persing; email docs to Pat Harvey for review; review of caselaw on matter and third class city code research.

- 12/27/17 BAK 2.50 Review of draft documents for Mayor Persing; review with Pat Harvey and MJK; prep for and attendance at conference with Mayor Persing; email and PCs on topic; review of caselaw on matter and third class city code research.
- 12/28/17 BAK 3.50 Finalize Memo, Legal Opinion Letter, and statement information for Mayor Persing re [REDACTED]; email correspondence with Pat re: Updated Memo for Mayor Persing to Karlovich and Council; revised document attached; conference with Mayor Persing and MJK on topic; PCs with Pat Harvey; prep of final documents.
- 12/28/17 BAK 0.40 Email correspondence with Terry Specht and Donna Brooks re: [REDACTED] Complaint; review of correspondence and information provided. (Multiple emails)
- 12/27/17 BAK 2.20 PC and email with Kevin Troup; 2017 TAN information attached for reference; follow-up email correspondence re: tax information for 2018; revise TAN documents; PC with Terry Specht re: TAN information; email correspondence re: NNB bid; review of document and prep of TAN final draft; revise and finalize 2018 TAN documents; email correspondence with Tom Crissinger and Terry Specht re: 2018 Sunbury TAN Documents for review; documents attached; follow-up email and PCs with Tom Crissinger and Terry Specht on topic.
- 12/28/17 BAK 1.00 PCs with Council Members re: Chief and City Administrator position questions; review of information provided.
- 12/28/17 BAK 0.80 Email correspondence with Tom Crissinger re: Sunbury UCC-1 statement; PC with Kevin Troup; follow-up Tom Crissinger and Terry Specht re: final documents.
- 12/28/17 MJK 1.30 Email correspondence from Chief Miller to [REDACTED] and Counsel re: Loudermill notice; follow-up email and PCs re: providing notice to [REDACTED]; email correspondence from Pat Harvey to Atty. McAninny re: [REDACTED] Loudermill notice; review of forwarded correspondence.
- 12/29/17 BAK 1.50 Email and phone conversations re: Executive session scheduled for 1/3/18; review of correspondence; prep of legal research for exec session.
- 12/29/17 MJK 0.30 Email correspondence from Chief Miller re: misconduct of [REDACTED]; follow-up text messages on topic.
- 12/30/17 BAK 1.00 Text messages with Chief Miller re: City Administrator position, third class city code, and City Ordinances; review of third class city code and city ordinances to answer Chief's questions.

TOTAL OF 125.6 HOURS \$18,840.00

TOTAL AMOUNT DUE \$18,840.00

*If this invoice is not paid within 30 days, a finance charge of 1.5%
per month of the unpaid balance will be assessed from the invoice date.
Thank you for keeping your account current.*

February 21, 2018

City of Sunbury
Attn: Terry Specht, City Clerk
225 Market Street
Sunbury, PA 17801

*Re: City of Sunbury – Miscellaneous Invoice for January 1, 2018 through
January 31, 2018 Legal Services*

FOR PROFESSIONAL SERVICES RENDERED through January 31, 2018:

- 1/1/18 BAK 0.20 Email correspondence from Chief Miller [REDACTED]
- 1/2/18 BAK 1.20 Email correspondence and PC with Terry Specht re: TAN Resolution; prep of documents for meeting; review with Mayor Karlovich.
- 1/2/18 BAK 1.50 Review of police contract documents; legal research; PCs on topic.
- 1/2/18 MJK 0.90 Review of [REDACTED] file; email correspondence with litigation counsel on topic, documents attached; PC with Captain Bennick re: officer [REDACTED]
- 1/2/18 BAK 2.50 Draft Memo for executive session; legal research and review of files; prep PCs with MJK and Pat Harvey for executive session.
- 1/2/18 BAK 2.80 Conference with Mayor Karlovich to prep for organizational meeting; attendance at organizational meeting.
- 1/3/18 BAK 1.30 Prep for and attendance at conference with Mayor, City Clerk, and City Treasurer re: Tax Anticipation Note documents.
- 1/3/18 BAK 4.50 Email correspondence with Pat Harvey re: Our Talking Points for Executive Session; document attached; PC with Pat Harvey on topic; email re: Memo from Mayor Persing to Mayor Karlovich and Council; prep for and attendance at Exec session with Mayor and Council Members re: personnel and litigation matters.
- 1/3/18 BAK 2.50 Conference with Mayor Karlovich re: various City topics.
- 1/3/18 MJK 0.30 Meet with Code Officer Mike Rhoads re: zoning questions.
- 1/3/18 MJK 2.80 Prep for and attend executive session of City Counsel for personnel and litigation matters.
- 1/3/18 MJK 0.30 Email correspondence with Terry Specht and Attorney Vijay Mago re: [REDACTED] Complaint documents.

- 1/4/18 BAK 0.30 PC with Ric Reichner re: Varias property and City matters.
- 1/4/18 BAK 0.80 PCs with Beth Kremer and Jim Eister re: City Ordinance updates and City matters.
- 1/4/18 BAK 3.80 Conference with Mayor Karlovich re: Complaint [REDACTED], PC with Pat Harvey, follow-up phone call with Mayor Karlovich re: meeting setup; legal research and memo drafting re: requests by Mayor Karlovich; PC with Atty. Pat Harvey and MJK re: items for discussion for phone conference with Mayor Karlovich.
- 1/4/18 BAK 0.80 Delivery of TAN documents and conference with Tom Crissinger re: 2018 TAN documents; PC with Terry Specht re: 2018 TAN.
- 1/4/18 MJK 0.60 PC with Atty. Pat Harvey re: items for discussion for PC with Mayor Karlovich.
- 1/4/18 BAK 0.40 Email correspondence from Terry Specht re: boundary dispute; review of file.
- 1/4/18 BAK 0.20 Email correspondence from Terry Specht re: Agenda 2018 01 08; review of agenda.
- 1/5/18 MJK 3.40 Phone conference with BAK and Pat Harvey re: prep for meeting with Mayor Karlovich; meeting with Mayor and BAK, Pat Harvey participating by phone.
- 1/5/18 BAK 3.40 Prep for meeting with Mayor; PC with Atty. Pat Harvey; meeting with MJK and Mayor at Mayor's office and PC with Atty. Pat Harvey.
- 1/5/18 BAK 1.20 Conference with Mayor Karlovich re: [REDACTED] complaint; review of additional complaint documents.
- 1/5/18 MJK 0.80 Email correspondence with Pat Harvey re: Sunbury - Confidential Attorney Work Product; review of list of to do items provided by BAK; PC on topics.
- 1/5/18 BAK 2.10 Review of files and prep of outstanding items list per request of Mayor; email correspondence with MJK and Pat re: Sunbury - Confidential Attorney Work Product; PCs with Chief Miller, City Clerk, and City Treasurer re: City matters; follow-up with Mayor.
- 1/8/18 MJK 4.30 Prep for and meet with Chief Miller; attend follow-up interviews re: internal investigations and Loudermill hearings [REDACTED]; PC with Atty. Pat Harvey.
- 1/8/18 MJK 1.50 Prep of documents for City Council meeting; PC with Atty. Jim Best re: [REDACTED] and [REDACTED] issue.
- 1/8/18 BAK 3.40 Conference with Mayor Karlovich re: Varias property and general City matters; prep of documents, statements, and information for Mayor Karlovich.
- 1/8/18 BAK 2.10 Prep for City Council meeting; PC with Atty. Jim Best re: Chief Miller and Mayor Karlovich issue; PCs with City Clerk, Ric Reichner, and Mayor Karlovich; email correspondence from Terry Specht re: 2017 07 10 Rules for Public Comment at City Council Meetings; review of rules and requirements for meeting.
- 1/8/18 BAK 3.10 Prep for and attendance at Executive session followed by City Council Meeting; conference with Council Members before and afterwards.

1/8/18 BAK 1.80 Email correspondence from Councilman re: Director of governmental and police affairs contract; additional email re: job description; review of contract and information provided; conference with Councilman.

1/9/18 BAK 4.25 Conference with Chief Miller and Mayor Karlovich.

1/9/18 BAK 0.40 Email correspondence from Cheryl Delsite re: [REDACTED] review of information; conversation with Cheryl on topic.

1/9/18 BAK 1.00 PCs re: Varias property with Code Office, Councilman Reichner, and Legal Counsel; review of property file and research options.

1/9/18 BAK 1.40 Multiple PCs with Pat Harvey, Chief Miller, and Mayor Karlovich.

1/10/18 BAK 0.80 PC with Purdy Insurance re: City of Sunbury insurance claims re: investigations; review of information to provide.

1/10/18 MJK 1.00 PC with BAK and Atty. Pat Harvey re: RTKL requests and new external investigation [REDACTED] complaint; review of complaint documents.

1/10/18 BAK 0.90 PCs with Ric Reichner and Eric Long re: Varias property; review of file.

1/10/18 BAK 1.80 Conference with Mayor Karlovich re: updates on [REDACTED] complaint; review of documents and scan for hand off for investigation; PC with Pat Harvey re: new external investigation.

1/11/18 MJK 0.40 Email correspondence from Terry Specht re: [REDACTED] lawsuit insurance coverage request for Chief Miller; review of document.

1/11/18 BAK 1.10 PCs with Legal Counsel, Code Office, and Councilman Reichner re: Varias property; draft correspondence.

1/11/18 BAK 0.40 Email correspondence from Adam Purdy re: Insurance information re: investigations; review of detail; follow-up re: additional investigation information.

1/11/18 BAK 1.20 Email correspondence from Chief Miller re: my conclusions regarding the [REDACTED] internal; review of attached document; PCs on topic.

1/11/18 MJK 0.60 Email correspondence from Terry Specht re: [REDACTED]; follow-up email on topic. email correspondence from Terry Specht re: City of Sunbury - [REDACTED] Matter; review of provided [REDACTED] ROR document.

1/11/18 MJK 0.20 Email correspondence from Terry Specht re: police pension board meeting reminder.

1/12/18 BAK 2.40 Email correspondence from Chief Miller re: [REDACTED] internal; review of conclusions on investigations; PC with Chief; legal research [REDACTED]

1/12/18 MJK 0.50 Email and PCs re: [REDACTED] internal investigations and conclusions.

1/12/18 BAK 0.90 Conference with Terry Specht re: RTKL request; follow-up email correspondence re: 2018 01 15 Francis Scarcella re emails and legal bills 2016-2017; review of proposed letter; follow-up on topic.

1/15/18 MJK 0.90 PCs with Chief Miller and Pat Harvey re: ██████ investigations and Chief's contract.

1/15/18 BAK 0.50 PC with Pat Harvey re: ██████ Investigations and Chief Miller contract.

1/15/18 BAK 2.50 Email with Terry re: RTKL request; legal research on RTKL; PCs on topic; email correspondence from Terry Specht re: PA Right to Know Policy; review of current City policy; review of OOR resources.

1/15/18 BAK 2.20 Email correspondence from Chief Miller re: contract; PCs with Chief and Atty. Best; review proposals with Mayor Karlovich; draft Contract documents and review job description.

1/15/18 BAK 0.30 Email correspondence and follow-up with Adam Purdy re: City claims on investigations; review of file for information.

1/16/18 BAK 6.90 Conference with Mayor Karlovich - chief employment agreement, agenda items for council meeting, RTKL, PC with Pat Harvey, MJK and Mayor; prep for and attendance at interview of ██████ for ██████ internal investigation; PCs with Legal Counsel and Chief on topic; PCs with City Clerk and Cheryl Delsite re: RTKL and executive session.

1/16/18 BAK 2.20 PC with Pat Harvey re: RTKL and ULP hearing topics; PC with OOR re: RTKL training and resources; review of OOR guidelines and prep for executive session; PCs with agencies re: open records policies and procedures; draft new policy for Sunbury; gather resources on RTKL for Mayor and Council review; PC with OOR re: training options.

1/16/18 BAK 1.40 Email correspondence from Chief Miller re: ██████ Internal; review of attached information; PCs with Brad Betack, Chief Miller, and Pat Harvey re: polygraph and results of investigations.

1/16/18 BAK 0.50 Conference with Kevin Troup re: RTKL and legal invoices.

1/16/18 MJK 1.60 Prep for and attendance at PC with Mayor Karlovich, Pat Harvey, and BAK re: Investigations and City matters; PCs with Pat Harvey and Chief Miller in preparation for meeting.

1/16/18 MJK 1.00 Email correspondence from Chief Miller re: ██████ Internal; review of attached updated internal documents; edit reports; follow-up email correspondence with Chief with edited reports attached.

1/17/18 MJK 2.30 Legal research and draft RTKL opinion letter to City Council; review with Pat Harvey.

1/17/18 BAK 5.20 Review of OOR decision (Ballard Spar report); PCs with Council Members re: Chief and Mayor issues; PCs on RTKL issues; draft legal opinion letter on RTKL issues; prep for meeting; PCs with Pat Harvey re: RTKL and legal opinion letter; prep for and attendance at executive session re: ULP claims; follow-up email correspondence from Atty. Harvey re: Sunbury ULP and unit clarification regarding Captain; follow-up on topic.

1/17/18 BAK 0.20 PC and email correspondence with Atty. Betack to coordinate interview with ██████ re: investigation; follow-up on topic.

1/17/18 MJK 0.90 Email correspondence from Chief Miller re: revised ██████ internal; review of revised document; PCs on topic.

1/18/18 BAK 0.90 PCs and email correspondence to set up interview re: [REDACTED] external investigation; PC with Atty. Betack re: external investigation - [REDACTED] complaint; follow-up email correspondence with Atty. Betack re: Sunbury - External Investigation re: [REDACTED], documents attached.

1/18/18 BAK 3.90 Email correspondence from Atty. Harvey re: ULP hearing re: captain position; review of forwarded correspondence from Union Counsel and letter from Hearing Examiner; conference with Mayor Karlovich, Chief Miller, and Captain Bennick; PCs with Atty. Harvey re: captain position and ULP claim settlement; email correspondence from Chief Miller re: Captain position; legal research re: civil service issues.

1/18/18 BAK 1.60 Attendance at Police Pension Board meeting; conference with Mayor Karlovich and Council Member Kremer following meeting.

1/19/18 BAK 0.30 PC with Chief Miller and MHMR Review Officer re: [REDACTED] attendance at 303 hearing.

1/19/18 BAK 5.20 PC with Chief Miller re: Employment Agreement and press statement; review of employment agreement and draft changes; email Atty. Best and Chief draft changes; PC with Mayor Karlovich; email Mayor proposed Employment Agreement and prep for meeting; draft statement language for Council Meeting; conference with Mayor Karlovich re: Chief Employment Agreement and Council Meeting topics; revise Employment Agreement and email final draft to Atty. Best and Chief Miller for review; PC with Mayor re: Employment Agreement with Chief Miller.

1/19/18 BAK 0.40 PC with Atty. Betack re: external investigations; review of investigation information to answer questions.

1/19/18 BAK 0.50 PCs with Ric Reichner and Eric Long re: 219-221 N. 6th Street property; review of file.

1/19/18 MJK 0.20 Email correspondence with Terry Specht re: airport authority board; follow-up email correspondence with Terry Specht and PVAA board on topic.

1/19/18 BAK 0.80 Email correspondence with Atty. Harvey and MJK re: Statement regarding Captain Position; draft language for statement; review of ULP claim emails and letter; PCs with Council Members re: captain position.

1/19/18 BAK 0.20 Email correspondence from Terry Specht re: agenda 2018 01 22; review of attached agenda.

1/20/18 BAK 0.90 PC and text messages with Atty. Best, Chief Miller, and Mayor Karlovich re: Employment agreement.

1/21/18 MJK 0.80 Assist BAK in preparation for Chief, Mayor, Atty. Best meeting.

1/21/18 BAK 3.25 Prep of documents and information for meetings; Conference with Mayor Karlovich; Follow-up Conference with Mayor Karlovich, Chief Miller, and Atty. Jim Best re: Employment Agreement.

1/22/18 MJK 0.30 Scan and email [REDACTED] Unemployment transcript to Atty. Pat Harvey; PC on topic.

1/22/18 BAK 3.60 Conference with Council Members, City Clerk, and Mayor Karlovich re: employment contract; draft Resolution re: Chief Miller contract; draft City Statements/Joint Quote for Chief/Karlovich; Email and PCs with Chief Miller and Atty. Best re: Statement language for tonight; email and PCs with Mayor Karlovich re: quotes for meeting; prep of documents for meeting.

1/22/18 BAK 2.30 Draft Resolution re: RTKL policy; email to Terry; finalize RTKL policy; PC with Terry; meeting with Terry and Council Members on topic; revise document; prep for meeting; review of OOR fee schedule; prep as Exhibit A of policy; follow-up with Terry.

1/22/18 BAK 2.80 Prep for and attendance at Conference with Mayor Karlovich, Executive session and City Council Meeting; conference with Council Members before and afterwards.

1/23/18 MJK 0.30 PC with BAK and Atty. Pat Harvey.

1/23/18 MJK 0.20 Email correspondence with City Clerk re: Geisinger Children's Advocacy Clinic parking stall update.

1/23/18 MJK 0.50 PC with Right-to-Know Law expert Emily Leader, Esq.

1/23/18 BAK 1.20 Email correspondence from Atty. Betack re: Sunbury - investigation Report - Attorney-Client Work Privileged Work Product; review of report; PCs with Atty. Harvey and Atty. Betack re: investigation and next steps in process; legal research; PC with MJK and Atty. Pat Harvey.

1/23/18 BAK 0.80 Email and PC with Adam Purdy re: investigation claims; provide complaint information for insurance claims.

1/23/18 BAK 2.10 Email correspondence with Terry Specht re: RTKL documents; PCs with agencies re: RTKL resources and information for Council; email correspondence from Terry Specht re: OOR Training; draft RTKL memo for Mayor Karlovich; email correspondence with Mayor Karlovich re: memo; scan and email copy of legal opinion letter re: RTKL to Council Members and Mayor; deliver hard copies to City Hall for review.

1/23/18 BAK 0.60 Email correspondence from Sunbury Fire Chief re: FD survey and cover letter; review of attached document; PC with Ric Reichner.

1/23/18 MJK 0.90 PCs with Code Office and BHIDS re: [REDACTED]

1/24/18 MJK 1.40 Review and edit final report on internal investigation; follow-up PC with Chief Miller; email and PC with Pat Harvey re: Internal Investigations re: [REDACTED] investigations.

1/24/18 BAK 1.00 Email with Terry Specht re: RTKL Memo and request form; conference with Terry re: Memo and OOR standard request form; finalize RTKL documents.

1/24/18 BAK 0.70 Email and PCs with Chief Miller re: Internal Investigations re: [REDACTED]; follow-up with Pat Harvey re: [REDACTED] investigations.

1/24/18 BAK 0.30 Email correspondence from Terry Specht re: City of Sunbury & Sunbury Police Department - [REDACTED] - Acknowledgement Letter; review of attached correspondence from Insurance carrier.

1/24/18 BAK 0.50 Conference with Kevin Troup re: shared expenses with County; review of PA law.

1/25/18 MJK 0.60 Review file on Upper Augusta boundary dispute; prepare copies of final Court Order and map for City Clerk and Code Office; deliver copies to City Hall; discussion with Code Officer Rhoads re: [REDACTED] property situation.

1/25/18 MJK 1.20 Review and proofread [REDACTED] internal conclusions; email Chief and Pat Harvey re: suggested edits and thoughts; review email correspondence from Chief Miller re: [REDACTED] DOA Internal; documents attached.

1/25/18 BAK 0.40 Email correspondence from Terry Specht re: census; review of file; put together boundary line package for Terry and hand deliver.

1/25/18 BAK 0.30 Email correspondence from Terry re: signed copies of Chief Employment Agreement and Resolution; review and put in file.

1/25/18 BAK 0.30 Email correspondence from Terry Specht re: Daily Item pulling RTKL request; review of correspondence; conference with Terry on topic; follow-up re: withdrawal in writing.

1/25/18 BAK 0.80 Email correspondence from Terry Specht re: pension contribution issue; review of information from Dave Killick; review of Third Class City Code and Sunbury City Ordinances; follow-up with Terry Specht.

1/25/18 BAK 3.90 Coordinate executive sessions re: investigation results; email and PCs with Terry and Council Members; PC with Kurt Karlovich re: report. review of old and new police department regulations; PCs with Chief and Pat Harvey re: discipline and next steps for investigations; legal research; email correspondence with Pat Harvey with information attached; PC and email correspondence with Terry re: Council approval of SOPs and Regs; email correspondence with Pat Harvey re: proposed process for [REDACTED] investigations; PCs re: investigations; email correspondence from Chief Miller re: DOA internal investigation; review of attached report.

1/25/18 BAK 0.80 Follow-up discussion re: Tax Collector issue with Treasurer; legal research and PCs on topic.

1/26/18 MJK 1.50 PC with Pat Harvey; review and edit final report on [REDACTED] DOA Investigation; email correspondence from Chief Miller re: updated investigation report; review of document; legal research of disciplinary process.

1/26/18 BAK 0.90 PCs with Chief and Pat Harvey; review and edit final report on [REDACTED] DOA Investigation.

1/26/18 BAK 1.20 Prep for and attendance at conference with Mayor Karlovich.

1/26/18 BAK 1.90 Email and PC with Pat Harvey and Atty. Betack re: external investigation next steps and [REDACTED] review of caselaw; review of draft email re: investigation logistics and next steps; PC with Atty. Betack re: recommendations for Council.

1/26/18 BAK 0.80 PCs with Atty. Betack and Chief Miller re: captain position; follow-up email correspondence re: timeline of creation of captain position.

1/26/18 BAK 0.20 PC with Ric Reichner re: update on Varias property.