

HELP WANTED

Oelwein Chamber & Area Development (OCAD) Executive Director Lead. Connect. Grow. Make a Difference.

Overview

The OCAD Board of Directors is actively seeking an energetic, community-minded leader to serve as its next Executive Director.

About the Opportunity

The Executive Director leads the organization to achieve its mission of service to members. This is an opportunity for a motivated leader who enjoys building relationships, bringing people together, advocating for the community, and turning ideas into action.

Core Responsibilities

- Lead staff and volunteers.
- Support positive member relations.
- Provide executive support to the OCAD Board of Directors.
- Serve as a community connector/liaison.
- Actively participate and provide leadership at local, regional, and state levels—and, if appropriate, national levels—on advocacy activities relating to chamber policy, legislation, and regulation.

Required Qualifications

The ideal candidate will be a professional, positive, and collaborative leader who:

- Has a bachelor's degree or four years of work experience in a professional discipline relevant to providing leadership for an organization.
- Has experience in a business-related field or other leadership position.
- Present a professional and positive image to members and the greater community through appropriate appearance, grooming, demeanor, actions, and comments.

Position Details

Full-time, salaried position. Pay range: \$45,000-\$65,000 (depending on qualifications and experience). Start date: November 16, 2026. Email ocad@oelwein.com for a complete job description for more details related to the position.

How to Apply

Send a cover letter and resume to: Oelwein Chamber & Area Development, 6 S. Frederick Ave., Oelwein, IA 50662.

Application deadline: September 15, 2026 at 4:00 p.m.

Join Us in Building Oelwein's Future

If you are a relationship-driven leader who is excited about business, community, and the future of Oelwein, we invite you to apply for this opportunity to lead OCAD and help make a lasting difference in our community.