



UNITED STATES DEPARTMENT OF EDUCATION

OFFICE OF FINANCE AND OPERATIONS

May 9, 2025

Royal A. Gurley, Jr., Ed.D.
Superintendent
Charlottesville City Schools
1562 Dairy Road
Charlottesville, VA 22903

Dear Dr. Gurley:

By letter of April 29, 2025, the U.S. Department of Education (Department) alerted the Charlottesville City Schools (CCS) that your April 21, 2025, application to acquire the Federal Executive Institute (FEI) campus in Charlottesville, Virginia was approved for educational reutilization.

As you are likely aware, the Department has undergone significant staff reductions and work reassignments in the past 60 days. These adjustments have necessitated some process changes to ensure continuity of services; the Federal Real Property Assistance Program has been affected as a result.

Upon further review of the applications submitted by CCS and the University of Virginia (UVA) for the FEI campus, it has been determined that the Department will recommend to the U.S. General Services Administration (GSA) an education public benefit conveyance to UVA. This decision was not reached arbitrarily; the Department believes that UVA will meet Presidential Executive Orders and that the University best meets the Secretary's priorities for property reuse.

The Department has requested assignment of the Federal Executive Institute campus from GSA for conveyance to the University of Virginia.

Thank you for submitting your application for the FEI campus; we hope we can assist Charlottesville City Schools in the future on a different surplus property.

Sincerely,

Barbara L. Shawyer
Federal Real Property Assistance Program

400 MARYLAND AVE. S.W., WASHINGTON, DC 20202-4500
www.ed.gov

The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.



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April 29, 2025

Royal A. Burley, Jr., Ed.D.
Superintendent
Charlottesville City Schools
1562 Dairy Road
Charlottesville, VA 22903

Dear Dr. Burley:

This will acknowledge receipt of the Charlottesville City Schools' application dated April 21, 2025, to acquire the Federal Executive Institute in Charlottesville, Virginia for educational utilization.

The U.S. Department of Education (Department) has contingently approved the application for Charlottesville City Schools (CCS) to centralize the Preschool (PreK) program and administrative offices. Charlottesville City Schools will be granted a Public Benefit Allowance discount of 100 percent. Our approval is based on the condition and requirement that a clear majority of the property is used consistently for PreK classroom use with administrative use secondary. The Department has requested assignment of the Federal Executive Institute from the U.S. General Services Administration for conveyance to Charlottesville City Schools.

Once the property has been conveyed, the approved uses will be monitored by the Department for the 30-year deed term in accordance with our statutory and regulatory requirements. We monitor compliance through a variety of ways. One requirement is the submission of periodic utilization reports, which will be due on or before the deed date every year unless the Department changes that requirement in writing. The Department also conducts on-site compliance inspections approximately every five years. These activities help the Department determine if Charlottesville City Schools is complying with the terms and conditions of the conveyance.

Congratulations and we look forward to working with you on the transfer of the Federal Executive Institute for the PreK program and administrative uses.

Sincerely,

Barbara L. Shawyer
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