

**CARBON COUNTY ATTORNEY
IS HIRING FOR A FULL-TIME
DEPUTY COUNTY ATTORNEY**

POSITION: DEPUTY COUNTY ATTORNEY

WAGE: Salary DOE

JOB DESCRIPTION: The Deputy County Attorney performs complex legal, professional, and administrative work, to be performed in accordance with established standards and practices of the legal profession, Carbon County policy, and state and federal law. The Deputy County Attorney initiates and prosecutes criminal cases through disposition, provides civil representation to Carbon County, and prosecutes child abuse and neglect and involuntary commitments. The Deputy County Attorney provides legal counsel and advice on matters of both civil and criminal law and performs other related duties as required or assigned by the County Attorney. Applicants must be members of the Montana Bar in good standing. Applicants must be able to pass a background check and meet and maintain required security approvals for employment with the Carbon County Attorney's Office

BENEFITS & SCHEDULE: Full-time employees are eligible for health, dental & vision insurance; county-paid life insurance; and vacation and sick leave. The position is subject to a 1yr probationary period. Employer pays up to \$1025 a month per employee toward health insurance premiums for FT employees. Schedule Monday – Friday 8:00 am – 5:00 with flexibility to switch to a 4/day/10 hour schedule.

APPLICATIONS: Applications are available at the Carbon County Human Resources (17 11th Street W, Red Lodge, MT) or on the Carbon County website at <https://carbonmt.gov/discover-carbon-county/careers/>. Please submit a letter of interest, resume, and writing sample with your application.

The first review of applications will be conducted for those received by 5:00 p.m. MDT on Monday, December 29th. Interviews will be arranged after the review of applications. Position will remain open until filled.

Employment is contingent on successful completion of a background check and pre-employment drug screening.

Carbon County is an equal opportunity employer. All applicants will be considered for employment on the basis of merit and qualifications without regard to race, color, religion, creed, political ideas, sex, sexual orientation, gender identity, age, marital status, national origin, or physical or mental disability. Please note in your application if you are claiming a Veterans preference under 39-29-103 MCA or a preference for disability status under 39-30-102 MCA.