

# Swimming Pool House Manager



The City of Red Lodge is seeking a short-term worker to fill a full-time position as Pool House Manager. This position oversees volunteers and Pool House Attendants and is responsible for the maintenance and operations of the pool house and pool support areas according to City standards and in compliance with State Codes. The Pool House Manager is responsible for front desk operations, planning events, addressing complaints and resolving problems. The Pool House Manager works with the on-duty head lifeguard to ensure a safe environment.

## **Individuals shall have the following knowledge, skills and abilities:**

- Must have previous experience supervising others
- Must be a good communicator and able to interact with the public
- Must be a Certified pool/spa operator (C.P.O.) or be willing to be obtain
- Must have CPR and First Aid Certification or be willing to obtain
- All positions are subject to pre-employment drug testing
- This position works: days, evenings, and weekends as required

## **Position will remain open until filled.**

Submit a completed city application, resume, cover letter and certifications to: City of Red Lodge, Pool House Manager, P.O. Box 9, Red Lodge, MT 59068.

Applications and a complete position description as well as duties associated with this position are available at City Hall, 1 South Platt Ave.

The City of Red Lodge is an Equal Opportunity Employer.