



A G E N D A
REORGANIZATION MEETING
OF CITY COUNCIL OF THE CITY OF CAPE MAY, NJ
Friday, January 1, 2021 at 1:00 P.M

This meeting is being held in-person in the Cape May City Hall Auditorium located at 643 Washington Street, Cape May, NJ 08204. Up to **24** members of the public will be permitted to attend. Wearing masks and social distancing is required. The temperatures of all attendees will be checked upon arrival. Any individual with a temperature of 100.4 degrees or higher will not be permitted to enter City Hall. This meeting will also be streamed live to the Cape May City Facebook Page “Cape May, NJ COVID” (@capemaycitycovidinfo) with all the services normally offered for remote City Council meetings. **We respectfully encourage that the public continue to observe/participate in the Council Meeting remotely so that the family members of those being sworn into office are able to attend in-person.** Instructions on how to participate are attached to this agenda

CALL TO ORDER – Pledge of Allegiance to the Flag

CLERK’S ANNOUNCEMENTS

Open Public Meetings Law P.L. 1975, Chapter 231 of the State of New Jersey (Sunshine Law)

Under the Open Public Meetings Law, notice of this meeting was sent to the Cape May Star and Wave and the Press of Atlantic City, and a copy of the agenda was delivered to each member of City Council, and posted on the Cape May City website, Cape May City Hall bulletin board, and the Police and ADA accessible entrances to Cape May City Hall.

Notice is hereby provided that Cape May City Council Meetings are audio recorded and video streamed live. Live video streams are posted to the Cape May City website. The City of Cape May is not responsible if audio recording or live video streaming of a meeting is unavailable.

ROLL CALL

INVOCATION – Rev. Harold Harris, Macedonia Baptist Church

Oath of Office administered to Mayor Zachary Mullock – Sworn in by Hon. Raymond A. Batten, JSC (Ret.) (Attorney at Law)

Oath of Office administered to Councilmember Christopher Bezaire – Sworn in by City Clerk Erin C. Burke

01-01-2021 Resolution of Temporary Appointment to City Council

Oath of office administered to Councilmember Lorraine Baldwin – Sworn in by Hon. Raymond A. Batten, JSC (Ret.) (Attorney at Law)

NOMINATIONS

Nominations for Deputy Mayor

02-01-2021 Resolution for Election of Deputy Mayor

Oath of Office administered to Deputy Mayor – Sworn in by Hon. Raymond A. Batten, JSC (Ret.) (Attorney at Law)

03-01-2021 Resolution Appointing City Solicitor and Authorizing the Execution of Professional Services Contract for Same – Christopher Gillin-Schwartz, Esquire

04-01-2021 Resolution Appointing Michael J. Voll as Interim City Manager for the City of Cape May

Oath of Office administered to Michael J. Voll – Sworn in by Hon. Raymond A. Batten, JSC (Ret.) (Attorney at Law)

Nominations for Various Board and Commission Liaison Members

05-01-2021 Resolution for Appointment of Class III Planning Board Member – Stacy D. Sheehan

06-01-2021 Resolution for Appointment of Washington Street Mall Business Improvement District Management Company, Inc. Board Member – Chris Bezaire

07-01-2021 Resolution for Appointment of City of Cape May Historic Preservation Commission Board Liaison – Chris Bezaire

08-01-2021 Resolution for Appointment of City of Cape May Shade Tree Liaison – Shaine P. Meier

09-01-2021 Resolution for Appointment of City of Cape May Environmental Commission Liaison – Lorraine Baldwin

10-01-2021 Resolution for Appointment of City of Cape May Parking Advisory Committee Liaison - Stacy D. Sheehan

11-01-2021 Resolution for Appointment of City of Cape May Beach Safety Committee Liaison - Lorraine Baldwin

12-01-2021 Resolution for Bicycle Pedestrian Advisory Committee Liaison - Chris Bezaire

13-01-2021 Resolution for Appointment of City of Cape May Municipal Building Properties Advisory Committee Liaison - Shaine P. Meier

ORDINANCE FOR INTRODUCTION

409-2021 An Ordinance Amending Section 10-12 of the Cape May City Code, Governing the Duties of City Council

REGULAR AGENDA

14-01-2021 Resolution Approving the 2021 Temporary Budget

15-01-2021 Resolution Designating Official Newspapers for the Year 2021 in the City of Cape May

16-01-2021 Resolution for the Appointment of Louis J. Belasco, Jr., P.J.M.C., as Judge of the Municipal Court

17-01-2021 Resolution for Appointment of Municipal Public Defender and Authorizing the Execution of Professional Services Contract for same- Michael A. Sorenson, Esquire

- 18-01-2021 Resolution for Appointment of City Prosecutor and Authorizing Execution of Professional Services Contract for same- Kyle D. Weinberg, Esquire
- 19-01-2021 Resolution for Appointment of Bond Counsel, Archer and Greiner as the Cape May City Bond Counsel and Authorizing the Execution of Professional Services Contract for same
- 20-01-2021 Resolution Approving and Authorizing the Execution of an Agreement for Professional Services with Brown & Connery.
- 21-01-2021 Resolution Approving and Authorizing the Execution of an Agreement for Professional Services with Gruccio, Pepper, Desanto & Ruth, PA
- 22-01-2021 Resolution Approving Professional Services Agreement for Municipal Engineer-Engineering Design Associates, P.A.
- 23-01-2021 Resolution to Authorize Request for Proposals to Create a List of Qualified Engineering Firms for Special Projects
- 24-01-2021 Resolution for Appointment of Engineer for Inspection of Projects Approved by Cape May City Planning and/or Zoning Board of Adjustment- Polistina & Associates, LLC
- 25-01-2021 Resolution Approving an Agreement between the City of Cape May and James M. Rutala Associates, LLC for Consulting Services
- 26-01-2021 Resolution for Appointment of Risk Management Consultant Atlantic County Municipal Joint Insurance Fund- Michael McLaughlin of Marsh McLennan Agency
- 27-01-2021 Resolution for Appointment of Municipal Auditor and Authorizing the Execution of a Professional Services Contract for same- Leon P. Costello, CPA, RMA
- 28-01-2021 Resolution Authorizing Professional Services Contract with Employee Care for an Employee Assistance Program
- 29-01-2021 Resolution for Appointing Members of Various Boards and Commissions of the City of Cape May
- 30-01-2021 Resolution Supporting Continued Participation in the Sustainable Jersey TM Municipal Certification Program – Cape May City Green Team
- 31-01-2021 Resolution Appointing Members of the Cape May City Creative Team
- 32-01-2021 Resolution for Appointment of Members to the City of Cape May Hazard Mitigation Planning and Floodplain Management Public Information Group
- 33-01-2021 Resolution Dissolving Various Cape May City Advisory Committees
- 34-01-2021 Resolution Suspending Various Cape May City Advisory Committees
- 35-01-2021 Resolution Regarding the Policy for Availability of Agenda and Meeting Packet to be Made Available in Electronic Form
- 36-01-2021 Resolution Regarding Videotaping or Live-Streaming Advisory Committee Meetings to Provide Transparency
- 37-01-2021 Resolution Reestablishing the Duty of the City Manager to Report to Council on Matters Relating to Overtime Expenses

CONSENT AGENDA

- 38-01-2021 Resolution Establishing 2021 Business Hours for City Hall in the City of Cape May
- 39-01-2021 Resolution Designating Meeting Day and Place for Council Meetings of the City of Cape May
- 40-01-2021 Resolution Establishing 2021 Scheduled Holidays for the City of Cape May
- 41-01-2021 Resolution Authorizing the City Clerk to Issue Bingo and Raffle Licenses throughout the Year to Qualified Organizations

- 42-01-2021 Resolution Approving list of Peddlers' Designated Locations
43-01-2021 Resolution Authorizing the Tax Assessor to File a Petition of Appeal and Stipulation of Settlement for the Tax Year 2021 with the Cape May County Board of Taxation
44-01-2021 Resolution Designating Public Agency Compliance Officer
45-01-2021 Resolution Authorizing Contracts with Certain Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40a:11-12a
46-01-2021 Resolution for the 2021 Debt Service Budget
47-01-2021 Resolution Concerning Deferred School Tax Levy – City of Cape May School District
48-01-2021 Resolution Concerning Deferred School Tax Levy – City of Cape May – Lower Cape May Regional School District
49-01-2021 Resolution Approving the 2021 Cash Management Plan for the City of Cape May
50-01-2021 Resolution for the Appointment of Atlantic County Municipal Joint Insurance Fund Officials
51-01-2021 Resolution Designating Cape Regional Urgent Care as the Official Physician for the City of Cape May and Authorizing a One-Year Contract Therefor

MAYORAL APPOINTMENTS

Historic Preservation Commission
Environmental Commission
Library Advisory Committee
Class II Planning Board Member

STATE OF THE CITY ADDRESS BY MAYOR ZACHARY MULLOCK

COUNCIL COMMENTS

PUBLIC PORTION

BENEDICTION - Jeannette Block, United Methodist Church

ADJOURNMENT

Erin C. Burke, City Clerk
December 30, 2020

**CAPE MAY CITY COUNCIL
NOTICE OF VIRTUAL MEETINGS AND INSTRUCTIONS**

Pursuant to the State of Emergency and Public Health Emergency as ordered in Executive Order No. 103 and 107 by the New Jersey Governor, the City of Cape May is holding all scheduled meetings virtually via Zoom, with a live stream of the meeting on the City's **new Facebook page** to be used for open public City meetings and COVID-19 information. Members of the public have the following options for observing and/or participating in the meeting:

To watch and listen to the Council Meeting

- Watch the meeting on Facebook as it is streamed live to the City's Official Facebook page:
 - Log into Facebook prior to the meeting date and search for **“Cape May, NJ COVID” (@capemaycitycovidinfo)**, or follow <https://www.facebook.com/capemaycitycovidinfo>
 - “Like” and “follow” the page.
 - If you like/follow “Cape May, NJ COVID” prior to the Council Meeting, you will receive a notification once the live stream begins or you can visit the City's Facebook page at the designated meeting time to watch and listen to the meeting.
 - You are able to visit the City's Facebook page at any time during the meeting to view the live stream.

Please note that comments and questions left on the City's Facebook live stream or Facebook page will **not** be addressed. The public has the following options for submission of questions or comments:

- Dial 609-884-9533 to call-in with your question or comment **during the open public portion only**.
 - If you hear a busy signal: the line is in use by another caller. Please continue dialing in and we will eventually reach your call.
 - You **must** give your full name and address prior to giving your question or making your statement.
 - Please keep your question/statement **concise** and **specific** to an agenda topic.
 - **Comments must be kept to a 5-minute timeframe.**

Please be advised that the City is working to offer audio teleconferencing as another method of public participation. This notice will be updated and republished accordingly once that service is offered.

- **E-mail** your specific questions or comments to cityclerk@capemaycity.com; **mail** your written comment to Cape May City Hall, 643 Washington Street, Cape May, NJ 08204, or **drop off** your written comment to Cape May City Hall (call 609-884-9530 to make

arrangements for pick-up) and they will be read into the record and addressed during the meeting.

- You **must** include your full name and address in the body of the e-mail or letter, or your question/statement will not be addressed.
- Please put “Public Comment (insert meeting date)” in the subject line/on the envelope.
- Please keep your question/statement **concise** and **specific** to an agenda topic.
- **Comments must be less than 700 words.**
- **Questions or comments must be sent prior to one hour before the scheduled meeting time.**
- Any written question or comment received **after** one hour prior to the scheduled meeting will be forwarded to City Council/the appropriate City Official after the meeting, but will **not** be read into the record during the meeting.

Further notice is given that this notice and relevant meeting documents are posted with each Council Meeting Agenda on the “Meeting Calendar” page of the Cape May City website, www.capemaycity.com, and also posted at the Police and ADA accessible entrances to Cape May City Hall.

The decision to hold a virtual Council Meeting was made in consideration of the health, safety, and welfare of City Council, City Officials, and the public. We understand that this may be an adjustment for some individuals who choose to attend and participate in City Council meetings. We ask for your cooperation and patience during this time. The City of Cape May thanks you in advance for your understanding.

Erin C. Burke, City Clerk
The City of Cape May